



DEPARTMENT OF SUSTAINABLE DEVELOPMENT – BUILDING DIVISION

DRIVEWAY, WALKS, PATIOS AND POOL DECK PERMIT

Rev: 4 | Revision Date: 5/15/2019 | I.D. Number: DWPPD

Required Permit Applications:

- [Building Permit](#)
- [Engineering Permit](#) (if offsite)

Permit Review Stops:

- Building
- Zoning
- Engineering
- Flood (for pool deck only)
- Electrical (if applicable)
- Plumbing (if drainage is required by Engineering)
- Landscaping (if applicable)

Minimum Plan Submittal:

Two (2) sets of Site Plan showing all property lines and setbacks. This can be omitted if represented on the Surveys submitted.

Two (2) Surveys signed and sealed originals **or** two (2) copies with completed [Zoning Affidavit](#).

Completed [Special Inspector Form](#), for Pile install, completed by a Florida Licensed Engineer, if Piles are required.

[Specialty Paving Affidavit](#) for offsite decorative stamped concrete or paver driveways. Affidavit must be notarized, filed and recorded at Broward County Governmental Center, Room 114 located at 115 S Andrews Avenue, Fort Lauderdale, FL.

[Owner Builder Affidavit](#) if homeowner is acting as contractor (**onsite construction only**) owner must provide proof of residency at job address and this affidavit must be signed before a Notary Public at the Building Department.

2 sets of plans drawn clearly and identifying the driveway location.

[Reference Driveway Plan Detail Sheet](#) also found under [Engineering Forms and Info](#).

Other Requirements:

Submit a [Swale Acknowledge Form](#) (for driveway only)

A [Notice of Commencement](#) must be recorded and displayed upon first inspection if the job exceeds \$2,500

Stormwater run-off from the property to be retained onsite

***Please note that this checklist is not intended to be all-inclusive. Due to changes in codes, regulations, and ordinances, other requirements may apply.**

NOTIFICATION REGARDING SURVEYS

[ULDR Sec. 47-24.1.F](#) Application requirements: An application for a development permit shall be submitted to the department on forms provided by the department. Unless otherwise provided herein, the following is a list of the minimum requirements for an application for a development permit.

47-24.1.F.3 Survey of the subject property.

This requirement is interpreted as meaning, "A current, valid survey."

BEGINNING OCTOBER 15, 1999

THE CITY OF FORT LAUDERDALE ZONING DEPARTMENT WILL ACCEPT COPIES OF CURRENT, VALID SURVEYS WHEN SUBMITTED WITH A SIGNED SURVEY AFFIDAVIT FOR THE FOLLOWING PROJECTS:

1. FENCES
2. DRIVEWAYS
3. SITE WALLS
4. PATIOS
5. DECKS
6. SEAWALLS
7. DOCKS
8. SHEDS (100 SQ FT. OR UNDER IN SIZE)
9. PUBLIC SIDEWALK (ENGINEERING)

IMPORTANT NOTES:

1. Only copies of current, valid surveys that are complete and legible will be accepted.
2. A valid survey having a raised seal and signature of a Florida registered survey engineer
3. A current survey is defined as a survey that shows all the improvements on a site as they exist at the time application is made.
4. All other applications require a current, valid survey

THE ZONING COUNTER WILL HAVE COPIES OF THE AFFIDAVIT AVAILABLE FOR YOUR USE.