

**AGREEMENT FOR  
THIRD-PARTY WORKERS COMPENSATION ADMINISTRATION**

**THIS AGREEMENT**, made this 13<sup>th</sup> day of DECEMBER 2011, by and between the City of Fort Lauderdale, a Florida municipality, ("City"), whose address is 100 North Andrews Avenue, Fort Lauderdale, FL 33301-1016, and Gallagher Bassett Services, Inc., a Delaware corporation authorized to transact business in the State of Florida, ("Contractor" or "Company"), whose address and phone number are 5405 Cypress Center Drive, Suite 205, Tampa, FL 33609, 904-826-3762, Fax 866-509-8229, for the term specified herein,

NOW THEREFORE, for and in consideration of the mutual promises and covenants set forth herein and other good and valuable consideration, the City and the Contractor covenant and agree as follows:

**WITNESSETH:**

**I. DOCUMENTS**

The following documents (collectively "Contract Documents") are hereby incorporated into and made part of this agreement.

- (1) Request for Proposals Number 118-10783, Third-Party Workers Compensation Administration, including any and all addenda, prepared by the City of Fort Lauderdale, ("RFP" or "Exhibit A").
- (2) The Contractor's response to the RFP, dated June 7, 2011, ("Exhibit B").

All Contract Documents may also be collectively referred to as the "Documents." In the event of any conflict between or among the Documents or any ambiguity or missing specifications or instruction, the following priority is established:

- A. First, specific direction from the City Manager (or designee)
- B. Second, this Agreement dated DECEMBER 13, 2011, and any attachments.
- C. Third, Exhibit A
- D. Fourth, Exhibit B

**II. SCOPE**

The Contractor shall perform the Work under the general direction of the City as set forth in Contract Documents.

Unless otherwise specified herein, the Contractor shall perform all Work identified in this Agreement. The parties agree that the scope of services is a description of Contractor's obligations and responsibilities, and is deemed to include preliminary considerations and prerequisites, and all labor, materials, equipment, and tasks which are such an inseparable part of the work described that exclusion would render performance by Contractor impractical, illogical, or unconscionable.

Contractor acknowledges and agrees that the City's Contract Administrator has no authority to make changes that would increase, decrease, or otherwise modify the Scope of Services to be provided under this Agreement.

By signing this Agreement, the Contractor represents that it thoroughly reviewed the documents incorporated into this Agreement by reference and that it accepts the description of the Work and the conditions under which the Work is to be performed.

### **III. TERM OF AGREEMENT**

The initial contract period shall commence on October 1, 2011, and shall end on September 30, 2014. In the event the term of this Agreement extends beyond the end of any fiscal year of City, to wit, September 30, the continuation of this Agreement beyond the end of such fiscal year shall be subject to both the appropriation and the availability of funds.

### **IV. COMPENSATION**

The Contractor agrees to provide the services and/or materials as specified in Contractor's proposal to the City at the cost specified in said proposal and addenda, if any, the proposal and any addenda thereto being attached as Exhibit B. It is acknowledged and agreed by Contractor that this amount is the maximum payable and constitutes a limitation upon City's obligation to compensate Contractor for Contractor's services related to this Agreement. This maximum amount, however, does not constitute a limitation of any sort upon Contractor's obligation to perform all items of work required by or which can be reasonably inferred from the Scope of Services. Except as otherwise provided in the solicitation, no amount shall be paid to Contractor to reimburse Contractor's expenses.

### **V. METHOD OF BILLING AND PAYMENT**

Contractor may submit invoices for compensation no more often than monthly, but only after the services for which the invoices are submitted have been completed. An original invoice plus one copy are due within fifteen (15) days of the end of the month except the final invoice which must be received no later than sixty (60) days after this Agreement expires. Invoices shall designate the nature of the services performed and/or the goods provided.

City shall pay Contractor within forty-five (45) days of receipt of Contractor's proper invoice, as provided in the Florida Local Government Prompt Payment Act.

To be deemed proper, all invoices must comply with the requirements set forth in this Agreement and must be submitted on the form and pursuant to instructions prescribed by the City's Contract Administrator. Payment may be withheld for failure of Contractor to comply with a term, condition, or requirement of this Agreement.

Notwithstanding any provision of this Agreement to the contrary, City may withhold, in whole or in part, payment to the extent necessary to protect itself from loss on account of inadequate or defective work that has not been remedied or resolved in a manner satisfactory to the City's Contract Administrator or failure to comply with this Agreement. The amount withheld shall not be subject to payment of interest by City.

## **VI. GENERAL CONDITIONS**

### **A. Indemnification**

Contractor shall protect and defend at Contractor's expense, counsel being subject to the City's approval, and indemnify and hold harmless the City and the City's officers, employees, volunteers, and agents from and against any and all losses, penalties, fines, damages, settlements, judgments, claims, costs, charges, expenses, or liabilities, including any award of attorney fees and any award of costs, in connection with or arising directly or indirectly out of any act or omission by the Contractor or by any officer, employee, agent, invitee, subcontractor, or sublicensee of the Contractor. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by the City Manager, any sums due Contractor under this Agreement may be retained by City until all of City's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved, and any amount withheld shall not be subject to payment of interest by City.

### **B. Intellectual Property**

Contractor shall protect and defend at Contractor's expense, counsel being subject to the City's approval, and indemnify and hold harmless the City from and against any and all losses, penalties, fines, damages, settlements, judgments, claims, costs, charges, royalties, expenses, or liabilities, including any award of attorney fees and any award of costs, in connection with or arising directly or indirectly out of any infringement or allegation of infringement of any patent, copyright, or other intellectual property right in connection with the Contractor's or the City's use of any copyrighted, patented or un-patented invention, process, article, material, or device that is manufactured, provided, or used pursuant to this Agreement. If the Contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.

### **C. Termination for Cause**

The aggrieved party may terminate this Agreement for cause if the party in breach has not corrected the breach within ten (10) days after written notice from the aggrieved party identifying the breach. The City Manager may also terminate this Agreement upon such notice as the City Manager deems appropriate under the circumstances in the event the City Manager determines that termination is necessary to protect the public health or safety. The parties agree that if the City erroneously, improperly or unjustifiably terminates for cause, such termination shall be deemed a termination for convenience, which shall be effective thirty (30) days after such notice of termination for cause is provided.

This Agreement may be terminated for cause for reasons including, but not limited to, Contractor's repeated (whether negligent or intentional) submission for payment of false or incorrect bills or invoices, failure to perform the Work to the City's satisfaction; or failure to continuously perform the work in a manner calculated to meet or accomplish the objectives as set forth in this Agreement.

**D. Termination for Convenience**

The City reserves the right, in its best interest as determined by the City, to cancel this contract for convenience by giving written notice to the Contractor at least thirty (30) days prior to the effective date of such cancellation. In the event this Agreement is terminated for convenience, Contractor shall be paid for any services performed to the City's satisfaction pursuant to the Agreement through the termination date specified in the written notice of termination. Contractor acknowledges and agrees that he/she/it has received good, valuable and sufficient consideration from City, the receipt and adequacy of which are hereby acknowledged by Contractor, for City's right to terminate this Agreement for convenience.

**E. Cancellation for Unappropriated Funds**

The City reserves the right, in its best interest as determined by the City, to cancel this contract for unappropriated funds or unavailability of funds by giving written notice to the Contractor at least thirty (30) days prior to the effective date of such cancellation. The obligation of the City for payment to a Contractor is limited to the availability of funds appropriated in a current fiscal period, and continuation of the contract into a subsequent fiscal period is subject to appropriation of funds, unless otherwise provided by law.

**F. Insurance**

The Contractor shall furnish proof of insurance requirements as indicated below. The coverage is to remain in force at all times during the contract period. The following minimum insurance coverage is required. The commercial general liability insurance policy shall name the City of Fort Lauderdale, a Florida municipality, as an "additional insured." This MUST be written in the description section of the insurance certificate, even if there is a check-off box on the insurance certificate. Any costs for adding the City as "additional insured" shall be at the Contractor's expense.

The City of Fort Lauderdale shall be given notice 10 days prior to cancellation or modification of any required insurance. The insurance provided shall be endorsed or amended to comply with this notice requirement. In the event that the insurer is unable to accommodate, it shall be the responsibility of the Contractor to provide the proper notice. Such notification will be in writing by registered mail, return receipt requested and addressed to the Procurement Services Division.

The Contractor's insurance must be provided by an A.M. Best's "A-" rated or better insurance company authorized to issue insurance policies in the State of Florida, subject to approval by the City's Risk Manager. Any exclusions or provisions in the insurance maintained by the contractor that excludes coverage for work contemplated in this RFP shall be deemed unacceptable, and shall be considered breach of contract.

**Workers' Compensation and Employers' Liability Insurance**

Limits: Workers' Compensation – Per Chapter 440, Florida Statutes  
Employers' Liability - \$500,000

Any firm performing work for or on behalf of the City of Fort Lauderdale must provide Workers' Compensation insurance. Exceptions and exemptions can only be made, by the City's Risk Manager, if they are in accordance with Florida Statutes.

**Commercial General Liability Insurance**

Covering premises-operations, products-completed operations, independent contractors and contractual liability.

Limits: Combined single limit bodily injury/property damage \$1,000,000.

This coverage must include, but not limited to:

- a. Coverage for the liability assumed by the contractor under the indemnity provision of the contract.
- b. Coverage for Premises/Operations
- c. Products/Completed Operations
- d. Broad Form Contractual Liability
- e. Independent Contractors

**Automobile Liability Insurance**

Covering all owned, hired and non-owned automobile equipment.

Limits: Bodily injury	\$250,000 each person, \$500,000 each occurrence
Property damage	\$100,000 each occurrence

**Professional Liability (Errors & Omissions)**

Consultants

Limits: \$3,000,000 per occurrence

**Employee Dishonesty (Fidelity)**

Limits: \$3,000,000

Certificate holder should be addressed as follows:

City of Fort Lauderdale  
Procurement Services Division  
100 N. Andrews Avenue, Room 619  
Ft. Lauderdale, FL 33301

**G. Environmental, Health and Safety**

Contractor shall place the highest priority on health and safety and shall maintain a safe working environment during performance of the Work. Contractor shall comply, and shall secure compliance by its employees, agents, and subcontractors, with all applicable environmental, health, safety and security laws and regulations, and performance conditions in this Agreement. Compliance with such requirements shall represent the

minimum standard required of Contractor. Contractor shall be responsible for examining all requirements and determine whether additional or more stringent environmental, health, safety and security provisions are required for the Work. Contractor agrees to utilize protective devices as required by applicable laws, regulations, and any industry or Contractor's health and safety plans and regulations, and to pay the costs and expenses thereof, and warrants that all such persons shall be fit and qualified to carry out the Work.

#### **H. Standard of Care**

Contractor represents that he/she/it is qualified to perform the Work, that Contractor and his/her/its subcontractors possess current, valid state and/or local licenses to perform the Work, and that their services shall be performed in a manner consistent with that level of care and skill ordinarily exercised by other qualified contractors under similar circumstances.

#### **I. Rights in Documents and Work**

Any and all reports, photographs, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of City; and Contractor disclaims any copyright in such materials. In the event of and upon termination of this Agreement, any reports, photographs, surveys, and other data and documents prepared by Contractor, whether finished or unfinished, shall become the property of City and shall be delivered by Contractor to the City's Contract Administrator within seven (7) days of termination of this Agreement by either party. Any compensation due to Contractor shall be withheld until Contractor delivers all documents to the City as provided herein.

#### **J. Audit Right and Retention of Records**

City shall have the right to audit the books, records, and accounts of Contractor and Contractor's subcontractors that are related to this Agreement. Contractor shall keep, and Contractor shall cause Contractor's subcontractors to keep, such books, records, and accounts as may be necessary in order to record complete and correct entries related to this Agreement. All books, records, and accounts of Contractor and Contractor's subcontractors shall be kept in written form, or in a form capable of conversion into written form within a reasonable time, and upon request to do so, Contractor or Contractor's subcontractor, as applicable, shall make same available at no cost to City in written form.

Contractor and Contractor's subcontractors shall preserve and make available, at reasonable times for examination and audit by City in Broward County, Florida, all financial records, supporting documents, statistical records, and any other documents pertinent to this Agreement for the required retention period of the Florida public records law, Chapter 119, Florida Statutes, as may be amended from time to time, if applicable, or, if the Florida Public Records Act is not applicable, for a minimum period of three (3) years after termination of this Agreement. If any audit has been initiated and audit findings have not been resolved at the end of the retention period or three (3) years, whichever is longer, the books, records, and accounts shall be retained until resolution of the audit findings. If the Florida public records law is determined by City to be applicable to Contractor and Contractor's subcontractors' records, Contractor and Contractor's subcontractors shall comply with all requirements thereof; however, Contractor and Contractor's subcontractors shall violate no confidentiality or non-disclosure requirement of either federal or state law. Any incomplete or incorrect entry in such books, records,

and accounts shall be a basis for City's disallowance and recovery of any payment upon such entry.

Contractor shall, by written contract, require Contractor's subcontractors to agree to the requirements and obligations of this Section.

The Contractor shall maintain during the term of the contract all books of account, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract.

**K. Public Entity Crime Act**

Contractor represents that the execution of this Agreement will not violate the Public Entity Crime Act, Section 287.133, Florida Statutes, as may be amended from time to time, which essentially provides that a person or affiliate who is a contractor, consultant, or other provider and who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to City, may not submit a bid on a contract with City for the construction or repair of a public building or public work, may not submit bids on leases of real property to City, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with City, and may not transact any business with City in excess of the threshold amount provided in Section 287.017, Florida Statutes, as may be amended from time to time, for category two purchases for a period of 36 months from the date of being placed on the convicted vendor list. Violation of this section shall result in termination of this Agreement and recovery of all monies paid by City pursuant to this Agreement, and may result in debarment from City's competitive procurement activities.

**L. Independent Contractor**

Contractor is an independent contractor under this Agreement. Services provided by Contractor pursuant to this Agreement shall be subject to the supervision of the Contractor. In providing such services, neither Contractor nor Contractor's agents shall act as officers, employees, or agents of City. No partnership, joint venture, or other joint relationship is created hereby. City does not extend to Contractor or Contractor's agents any authority of any kind to bind City in any respect whatsoever.

**M. Inspection and Non-Waiver**

Contractor shall permit the representatives of CITY to inspect and observe the Work at all times.

The failure of the City to insist upon strict performance of any other terms of this Agreement or to exercise any rights conferred by this Agreement shall not be construed by Contractor as a waiver of the City's right to assert or rely on any such terms or rights on any future occasion or as a waiver of any other terms or rights.

**N. Assignment and Performance**

Neither this Agreement nor any right or interest herein shall be assigned, transferred, or encumbered without the written consent of the other party. In addition, Contractor shall

not subcontract any portion of the work required by this Agreement, except as provided in the Schedule of Subcontractor Participation. City may terminate this Agreement, effective immediately, if there is any assignment, or attempted assignment, transfer, or encumbrance, by Contractor of this Agreement or any right or interest herein without City's written consent.

Contractor represents that each person who will render services pursuant to this Agreement is duly qualified to perform such services by all appropriate governmental authorities, where required, and that each such person is reasonably experienced and skilled in the area(s) for which he or she will render his or her services.

Contractor shall perform Contractor's duties, obligations, and services under this Agreement in a skillful and respectable manner. The quality of Contractor's performance and all interim and final product(s) provided to or on behalf of City shall be comparable to the best local and national standards.

In the event Contractor engages any subcontractor in the performance of this Agreement, Contractor shall ensure that all of Contractor's subcontractors perform in accordance with the terms and conditions of this Agreement. Contractor shall be fully responsible for all of Contractor's subcontractors' performance, and liable for any of Contractor's subcontractors' non-performance and all of Contractor's subcontractors' acts and omissions. Contractor shall defend at Contractor's expense, counsel being subject to City's approval or disapproval, and indemnify and hold City and City's officers, employees, and agents harmless from and against any claim, lawsuit, third party action, fine, penalty, settlement, or judgment, including any award of attorney fees and any award of costs, by or in favor of any of Contractor's subcontractors for payment for work performed for City by any of such subcontractors, and from and against any claim, lawsuit, third party action, fine, penalty, settlement, or judgment, including any award of attorney fees and any award of costs, occasioned by or arising out of any act or omission by any of Contractor's subcontractors or by any of Contractor's subcontractors' officers, agents, or employees. Contractor's use of subcontractors in connection with this Agreement shall be subject to City's prior written approval, which approval City may revoke at any time.

#### **O. Conflicts**

Neither Contractor nor any of Contractor's employees shall have or hold any continuing or frequently recurring employment or contractual relationship that is substantially antagonistic or incompatible with Contractor's loyal and conscientious exercise of judgment and care related to Contractor's performance under this Agreement.

Contractor further agrees that none of Contractor's officers or employees shall, during the term of this Agreement, serve as an expert witness against City in any legal or administrative proceeding in which he, she, or Contractor is not a party, unless compelled by court process. Further, Contractor agrees that such persons shall not give sworn testimony or issue a report or writing, as an expression of his or her expert opinion, which is adverse or prejudicial to the interests of City in connection with any such pending or threatened legal or administrative proceeding unless compelled by court process. The limitations of this section shall not preclude Contractor or any persons in any way from representing themselves, including giving expert testimony in support thereof, in any action or in any administrative or legal proceeding.

In the event Contractor is permitted pursuant to this Agreement to utilize subcontractors to perform any services required by this Agreement, Contractor agrees to require such subcontractors, by written contract, to comply with the provisions of this section to the same extent as Contractor.

**P. Schedule and Delays**

Time is of the essence in this Agreement. By signing, Contractor affirms that it believes the schedule to be reasonable; provided, however, the parties acknowledge that the schedule might be modified as the City directs.

**Q. Materiality and Waiver of Breach**

City and Contractor agree that each requirement, duty, and obligation set forth herein was bargained for at arm's-length and is agreed to by the parties in exchange for *quid pro quo*, that each is substantial and important to the formation of this Agreement and that each is, therefore, a material term hereof.

City's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement. A waiver of any breach of a provision of this Agreement shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Agreement.

**R. Compliance With Laws**

Contractor shall comply with all applicable federal, state, and local laws, codes, ordinances, rules, and regulations in performing Contractor's duties, responsibilities, and obligations pursuant to this Agreement.

**S. Severance**

In the event a portion of this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the provisions not having been found by a court of competent jurisdiction to be invalid or unenforceable shall continue to be effective.

**T. Limitation of Liability**

The City desires to enter into this Agreement only if in so doing the City can place a limit on the City's liability for any cause of action for money damages due to an alleged breach by the City of this Agreement, so that its liability for any such breach never exceeds the sum of \$1,000. Contractor hereby expresses its willingness to enter into this Agreement with Contractor's recovery from the City for any damage action for breach of contract or for any action or claim arising from this Agreement to be limited to a maximum amount of \$1,000 less the amount of all funds actually paid by the City to Contractor pursuant to this Agreement.

Accordingly, and notwithstanding any other term or condition of this Agreement, Contractor hereby agrees that the City shall not be liable to Contractor for damages in an amount in excess of \$1,000 which amount shall be reduced by the amount actually paid by the City to Contractor pursuant to this Agreement, for any action for breach of contract or for any action or claim arising out of this Agreement. Nothing contained in this paragraph

or elsewhere in this Agreement is in any way intended to be a waiver of the limitation placed upon City's liability as set forth in Article 768.28, Florida Statutes.

**U. Jurisdiction, Venue, Waiver, Waiver of Jury Trial**

This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Venue for any lawsuit by either party against the other party or otherwise arising out of this Agreement, and for any other legal proceeding, shall be in the Seventeenth Judicial Circuit in and for Broward County, Florida, or in the event of federal jurisdiction, in the Southern District of Florida, Fort Lauderdale Division.

In the event Contractor is a corporation organized under the laws of any province of Canada or is a Canadian federal corporation, the City may enforce in the United States of America or in Canada or in both countries a judgment entered against the Contractor. The Contractor waives any and all defenses to the City's enforcement in Canada of a judgment entered by a court in the United States of America.

**V. Amendments**

No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by the Mayor-Commissioner and/or City Manager, as determined by City Charter and Ordinances, and Contractor or others delegated authority to or otherwise authorized to execute same on their behalf.

**W. Prior Agreements**

This document represents the final and complete understanding of the parties and incorporates or supersedes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein. The parties agree that there is no commitment, agreement, or understanding concerning the subject matter of this Agreement that is not contained in this written document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representation or agreement, whether oral or written.

**X. Payable Interest**

Except as required and provided for by the Florida Local Government Prompt Payment Act, City shall not be liable for interest for any reason, whether as prejudgment interest or for any other purpose, and in furtherance thereof Contractor waives, rejects, disclaims and surrenders any and all entitlement it has or may have to receive interest in connection with a dispute or claim based on or related to this Agreement.

**Y. Representation of Authority**

Each individual executing this Agreement on behalf of a party hereto hereby represents and warrants that he or she is, on the date he or she signs this Agreement, duly authorized by all necessary and appropriate action to execute this Agreement on behalf of such party and does so with full legal authority.

**AA. Uncontrollable Circumstances ("Force Majeure")**

The City and Contractor will be excused from the performance of their respective obligations under this agreement when and to the extent that their performance is delayed or prevented by any circumstances beyond their control including, fire, flood, explosion, strikes or other labor disputes, act of God or public emergency, war, riot, civil commotion, malicious damage, act or omission of any governmental authority, delay or failure or shortage of any type of transportation, equipment, or service from a public utility needed for their performance, provided that:

- A. The non performing party gives the other party prompt written notice describing the particulars of the Force Majeure including, but not limited to, the nature of the occurrence and its expected duration, and continues to furnish timely reports with respect thereto during the period of the Force Majeure;
- B. The excuse of performance is of no greater scope and of no longer duration than is required by the Force Majeure;
- C. No obligations of either party that arose before the Force Majeure causing the excuse of performance are excused as a result of the Force Majeure; and
- D. The non-performing party uses its best efforts to remedy its inability to perform. Notwithstanding the above, performance shall not be excused under this Section for a period in excess of two (2) months, provided that in extenuating circumstances, the City may excuse performance for a longer term. Economic hardship of the Contractor will not constitute Force Majeure. The term of the agreement shall be extended by a period equal to that during which either party's performance is suspended under this Section.

**BB. Scrutinized Companies**

This Section applies to any contract for goods or services of \$1 million or more:

The Contractor certifies that it is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as provided in section 287.135, Florida Statutes (2011), as may be amended or revised. The City may terminate this Contract at the City's option if the Contractor is found to have submitted a false certification as provided under subsection (5) of section 287.135, Florida Statutes (2011), as may be amended or revised, or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

**VII. ADDITIONAL SPECIAL CONDITIONS**

- A. In addition to other reporting requirements, the Contractor shall provide to the City's risk manager the Contractor's then current SSAE 16, SOC (2), Type 2 report on or before each anniversary date of this Agreement.

IN WITNESS WHEREOF, the City and the Contractor execute this Contract as follows:

CITY OF FORT LAUDERDALE

By: [Signature]  
City Manager

Approved as to form:

[Signature]  
Senior Assistant City Attorney

ATTEST

By: Mary Ellen Howell  
Print Name: Mary Ellen Howell  
Secretary

CONTRACTOR

By: [Signature]  
Print Name: FORREST NORRIS  
President ON CFO

(CORPORATE SEAL)

STATE OF Illinois :  
COUNTY OF Du Page :

The foregoing instrument was acknowledged before me this 13<sup>th</sup> day of December, 2011, by Forrest Norris as president for Gallagher Bassett Services, Inc., a Delaware corporation authorized to transact business in the State of Florida.

(SEAL)



Notary Public, State of Illinois  
(Signature of Notary Public)  
[Signature]  
(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known  OR Produced Identification \_\_\_\_\_  
Type of Identification Produced \_\_\_\_\_

CONTRACT  
COPY

**Solicitation 115-10783**

**Third-Party Workers Compensation  
Administration**



CITY OF FORT LAUDERDALE

**City of Fort Lauderdale**

## Bid 115-10783

### Third-Party Workers Compensation Administration

Bid Number **115-10783**  
Bid Title **Third-Party Workers Compensation Administration**

Bid Start Date **May 17, 2011 10:17:45 AM EDT**  
Bid End Date **Jun 17, 2011 2:00:00 PM EDT**  
Question & Answer  
End Date **Jun 6, 2011 2:00:00 PM EDT**

Bid Contact **Michael F Walker**  
**Procurement & Contracts Manager**  
**Procurement**  
**954-828-5677**  
**mwalker@fortlauderdale.gov**

Pre-Bid Conference **May 24, 2011 2:00:00 PM EDT**  
**Attendance is optional**  
**Location: City of Fort Lauderdale**  
**100 N. Andrews Avenue**  
**8th Floor Conference Room**  
**Fort Lauderdale, FL 33301**

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#### Changes made on May 27, 2011 4:22:33 PM EDT

New Documents **115-10783 - 3 year claims data.xls**

#### Changes were made to the following items:

[Third-Party Workers Compensation Administration](#)

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#### Changes made on Jun 3, 2011 7:48:23 AM EDT

New Documents **GALLAGHER BASSETT CONTRACT.pdf**

#### Changes were made to the following items:

[Third-Party Workers Compensation Administration](#)

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#### Changes made on Jun 3, 2011 4:30:40 PM EDT

New Documents **RFP 10783 Expenditure by Type.xls**  
**RFP 10783 Questions and Answers.doc**

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#### Changes made on Jun 7, 2011 7:41:07 AM EDT

New Documents **RFP 105-10542 QUESTIONS ANSWERS.pdf**

Removed Documents **RFP 10783 Questions and Answers.doc**

**Description**

The City of Fort Lauderdale, Florida (City) is seeking proposals from qualified proposers, hereinafter referred to as the Contractor, to provide third-party claims administration services for its self-insured workers' compensation coverage program, for the City's Finance Department, in accordance with the terms, conditions, and specifications contained in this Request for Proposals (RFP).

The City carries excess workers' compensation coverage (with a current SIR of \$1,500,000 per claim). The claims administrator will provide all specified adjusting services for claims as well as all other required services, such as administrative, managed care, computerized claims/loss statistical information (RMIS) and banking/loss fund reconciliation. The specific required services are outlined in greater detail within this RFP.

The City is seeking a three-year contract with one, one-year optional period. Proposals to handle only selected parts will not be considered. If any services are not to be provided by the proposer's employees and are intended to be contracted out, the specifics of those contract(s) must be explained, including pricing, in the proposer's response to this RFP. The commencement date of the contract will be October 1, 2011. The City's current claims administrator is Gallagher Bassett Services, Inc. They have been under contract to provide these services since June 1, 2003.

The City has approximately 2,500 employees.

**MINIMUM REQUIREMENTS**

1. Be authorized (licensed) as a claims administrator in the state of Florida
2. Must be approved by all of the City's excess carriers
3. SAS70 / SSAE16 compliant throughout the life of the contract and MUST be compliant at the time of bid submittal.
4. Prior experience handling Florida municipal claims with at least one client having at least 1500 employees
5. Must be in full compliance with the Federally mandated SCHIP and Florida EDI requirements.
6. Must have an office or be willing to open an office in the Tri-County area (Miami-Dade, Broward, Palm Beach)

For information concerning procedures for responding to this solicitation, contact Procurement Specialist Michael F. Walker at (954) 828-5677 or email at [mwalker@fortlauderdale.gov](mailto:mwalker@fortlauderdale.gov). Such contact shall be for clarification purposes only.

For information concerning technical specifications, please utilize the question / answer feature provided by BidSync at [www.bidsync.com](http://www.bidsync.com). Questions of a material nature must be received prior to the cut-off date specified in the RFP Schedule. Material changes, if any, to the scope of services or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync Site).

Pre-proposal meeting 2:00PM EST,  
Tuesday, May 24, 2011  
At: City of Fort Lauderdale City Hall  
100 N. Andrews Avenue  
8th floor conference room  
Fort Lauderdale, FL 33301

Added on May 27, 2011:

A new Document has been added to the Documents page it contains three years claims data.

**Changes made on May 27, 2011 4:22:33 PM EDT**

**Changes made on Jun 3, 2011 7:48:23 AM EDT**

RFP#: 115-10783

TITLE: Third-Party Workers Compensation Administration

## PART I – INTRODUCTION/INFORMATION

### 01. PURPOSE

The City of Fort Lauderdale, Florida (City) is seeking proposals from qualified proposers, hereinafter referred to as the Contractor, to provide third-party claims administration services for its self-insured workers' compensation coverage program, for the City's Finance Department, in accordance with the terms, conditions, and specifications contained in this Request for Proposals (RFP).

The City carries excess workers' compensation coverage (with a current SIR of \$1,500,000 per claim). The claims administrator will provide all specified adjusting services for claims as well as all other required services, such as administrative, managed care, computerized claims/loss statistical information (RMIS) and banking/loss fund reconciliation. The specific required services are outlined in greater detail within this RFP. (A copy of the Loss-Run Report is attached for claims history for last three-years).

The City is seeking a three-year contract with one, one-year option period. Proposals to handle only selected parts will not be considered. If any services are not to be provided by the proposer's employees and are intended to be contracted out, the specifics of those contract(s) must be explained, including pricing, in the proposer's response to this RFP. The commencement date of the contract will be October 1, 2011. The City's current claims administrator is Gallagher Bassett Services, Inc. They have been under contract to provide these services since June 1, 2003.

The City has approximately 2,500 employees.

### 02. INFORMATION OR CLARIFICATION

For information concerning procedures for responding to this solicitation, contact Procurement Specialist Michael F. Walker at (954) 828-5677 or email at [mwalker@fortlauderdale.gov](mailto:mwalker@fortlauderdale.gov). Such contact shall be for clarification purposes only.

For information concerning technical specifications, please utilize the question / answer feature provided by BidSync at [www.bidsync.com](http://www.bidsync.com). Questions of a material nature must be received prior to the cut-off date specified in the RFP Schedule. Material changes, if any, to the scope of services or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync Site). Contractor's please note: Proposals shall be submitted as stated in PART VI – Requirements of the Proposal. No part of your proposal can be submitted via FAX. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Contractor has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal must be submitted in accordance with all specifications contained in this solicitation.

### 03. TRANSACTION FEES

The City of Fort Lauderdale uses BidSync ([www.bidsync.com](http://www.bidsync.com)) to distribute and receive bids and proposals. There is no charge to vendors/contractors to register and participate in the solicitation process, nor will any fees be charged to the awarded vendor.

Rev. 11/16/10

**04. PRE-PROPOSAL CONFERENCE**

There will be a pre-proposal conference scheduled for this Request for Proposal as stated in PART II – RFP Schedule. It is strongly suggested that all Contractor's attend the pre-proposal conference.

While attendance is not mandatory, it is the sole responsibility of the Contractor to become familiar with the scope of the City's requirements and systems prior to submitting a proposal. No variation in price or conditions shall be permitted based upon a claim of ignorance. It is strongly suggested that all Contractor's attend the pre-proposal meeting and/or site visit.

Submission of a proposal will be considered evidence that the proposer has familiarized themselves with the nature and extent of the work, equipment, materials, and labor required.

**05. ELIGIBILITY**

To be eligible for award of a contract in response to this solicitation the Contractor must demonstrate that they have successfully completed services, as specified in the Technical Specifications / Scope of Services section of this solicitation, are normally and routinely engaged in performing such services and are properly and legally licensed to perform such work. In addition, the Contractor must have no conflict of interest with regard to any other work performed by the Contractor for the City of Fort Lauderdale.

The claims administrator must have a full service claims operation in the Tri-County (Miami-Dade, Broward, Palm Beach) South Florida area, where all claims staff and file handling activities are performed. The City requires that the claims administrator provide either a dedicated office or a dedicated unit, within a South Florida Tri-County area located office, that contains claims professionals assigned solely to the City's claims (the indemnity/lost time adjusters must be dedicated, not the supervisor or the medical only adjustor).

**MINIMUM REQUIREMENTS OF APPLICANT AT TIME OF BID SUBMISSION**

1. Be authorized (licensed) as a claims administrator in the state of Florida
2. Must be approved by all of the City's excess carriers
3. SAS70 / SSAE16 compliant throughout the life of the contract and **MUST** be compliant at time of bid submittal.
4. Must be in full compliance with the Federally mandated SCHIP and Florida EDI requirements.
5. Must have an office or be willing to open an office in the Tri-County area (Miami-Dade, Broward, Palm Beach)

**06. PRICING/DELIVERY**

All pricing should be identified in PART VII - PROPOSAL PAGES – COST PROPOSAL. No additional costs may be accepted, other than the costs stated on the Proposal pages.

Contractor must quote a firm, fixed annual fee for all services stated in the RFP, which includes any travel associated with coming to the City of Fort Lauderdale.

**07. RFP DOCUMENTS**

The Contractor shall examine this RFP carefully. Ignorance of the requirements will not relieve the Contractor from liability and obligation under the Contract.

08. AWARD

Award may be by Group or Item, whichever is determined to be in the best interest of the City. Award will be made to the highest ranked responsive and responsible proposer, for that product/service that will best serve the needs of the City of Fort Lauderdale.

The City reserves the right to award to that proposer who will best serve the interests of the City. The City also reserves the right to waive minor variations in the specifications and in the bidding process. The City further reserves the right to accept or reject any and/or all proposals and to award or not award a contract based on this bid solicitation.

09. PRICE VALIDITY

Prices provided in this Request for Proposal (RFP) are valid for 120 days from time of RFP opening. The City shall award contract within this time period or shall request to the recommended awarded vendor an extension to hold pricing, until products/services have been awarded.

**PART II - RFP SCHEDULE**

Release RFP	May 18, 2011
Pre-Bid Meeting	May 24, 2011
Location:	City of Fort Lauderdale – City Hall 100 N. Andrews Avenue 8 <sup>th</sup> floor conference room Fort Lauderdale, FL 33301
Time:	2:00pm EDT.
Last Date for Receipt of Questions of a Material Nature	June 6, 2011
Addendum Release (If required)	June 8, 2011
PROPOSAL DUE (Prior to 2:00 PM EST)	June 17, 2011

**PART III - SPECIAL CONDITIONS**

01. **GENERAL CONDITIONS**  
RFP General Conditions Form G-107 Rev. 11/10 (GC) are included and made a part of this RFP.
02. **NEWS RELEASES/PUBLICITY**  
News releases, publicity releases, or advertisements relating to this contract or the tasks or projects associated with the project shall not be made without prior City approval.
03. **RFP DOCUMENTS**  
The Contractor shall examine this RFP carefully. Ignorance of the requirements will not relieve the Contractor from liability and obligations under the Contract.
04. **CONTRACTORS' COSTS**  
The City shall not be liable for any costs incurred by Contractor in responding to this RFP.
05. **RULES AND PROPOSALS**  
The signer of the proposal must declare that the only person(s), company or parties interested in the proposal as principals are named therein; that the proposal is made without collusion with any other person(s), company or parties submitting a proposal; that it is in all respects fair and in good faith, without collusion or fraud; and that the signer of the proposal has full authority to bind the principal Contractor.
06. **CONTRACT PERIOD**  
The initial contract term shall commence upon date of award by the City or October 1, 2011, whichever is later, and shall expire three-years from that date. The City reserves the right to extend the contract for one, additional one-year term, providing all terms conditions and specifications remain the same, both parties agree to the extension, and such extension is approved by the City.  
  
In the event services are scheduled to end because of the expiration of this contract, the Contractor shall continue the service upon the request of the City as authorized by the awarding authority. The extension period shall not extend for more than ninety (90) days beyond the expiration date of the existing contract. The Contractor shall be compensated for the service at the rate in effect when this extension clause is invoked by the City.
07. **SERVICE TEST PERIOD**  
If the Contractor has not previously performed the services to the city, the City reserves the right to require a test period to determine if the Contractor can perform in accordance with the requirements of the contract, and to the City's satisfaction. Such test period can be from thirty to ninety days, and will be conducted under all specifications, terms and conditions contained in the contract.  
  
A performance evaluation will be conducted prior to the end of the test period and that evaluation will be the basis for the City's decision to continue with the Contractor or to select another Contractor (if applicable).
08. **CONTRACT COORDINATOR**  
The City may designate a Contract Coordinator whose principal duties shall be:

Liaison with Contractor.  
 Coordinate and approve all work under the contract.  
 Resolve any disputes.  
 Assure consistency and quality of Contractor's performance.  
 Schedule and conduct Contractor performance evaluations and document findings.  
 Review and approve for payment all invoices for work performed or items delivered.

09. **CONTRACTOR PERFORMANCE REVIEWS AND RATINGS**

The City Contract Coordinator may develop a Contractor performance evaluation report. This report shall be used to periodically review and rate the Contractor's performance under the contract with performance rating as follows:

Excellent	Far exceeds requirements.
Good	Exceeds requirements
Fair	Just meets requirements.
Poor	Does not meet all requirements and contractor is subject to penalty provisions under the contact.
Non-compliance	Either continued poor performance after notice or a performance level that does not meet a significant portion of the requirements. This rating makes the Contractor subject to the default or cancellation for cause provisions of the contract.

The report shall also list all discrepancies found during the review period. The Contractor shall be provided with a copy of the report, and may respond in writing if he takes exception to the report or wishes to comment on the report. Contractor performance reviews and subsequent reports will be used in determining the suitability of contract extension.

10. **INVOICES/PAYMENT**

The City will accept invoices no more frequently than once per month. Fees shall be payable in 12 equal monthly installments. Each invoice shall fully detail the related costs and shall specify the status of the particular task or project as of the date of the invoice as regards the accepted schedule for that task or project. Payment will be made within thirty (30) days after receipt of an invoice acceptable to the City, in accordance with the Florida Local Government Prompt Payment Act. If, at any time during the contract, the City shall not approve or accept the Contractor's work product, and agreement cannot be reached between the City and the Contractor to resolve the problem to the City's satisfaction, the City shall negotiate with the Contractor on a payment for the work completed and usable to the City.

11. **RELATED EXPENSES/TRAVEL EXPENSES**

All costs including travel are to be included in your proposal. The City will not accept any additional costs.

12. **NO EXCLUSIVE CONTRACT/ADDITIONAL SERVICES**

While this contract is for services provided to the department referenced in this Request for Proposals, the City may require similar work for other City departments. Contractor agrees to take on such work unless such work would not be considered reasonable or become an undue burden to the Contractor.

Contractor agrees and understands that the contract shall not be construed as an exclusive arrangement and further agrees that the City may, at any time, secure similar or identical

services from another vendor at the City's sole option.

The City may require additional items or services of a similar nature, but not specifically listed in the contract. The Contractor agrees to provide such items or services, and shall provide the City prices on such additional items or services based upon a formula or method, which is the same or similar to that used in establishing the prices in his proposal. If the price(s) offered are not acceptable to the City, and the situation cannot be resolved to the satisfaction of the City, the City reserves the right to procure those items or services from other vendors, or to cancel the contract upon giving the Contractor thirty (30) days written notice.

13. **DELETION OR MODIFICATION OF SERVICES**

The City reserves the right to delete any portion of this Contract at any time without cause, and if such right is exercised by the City, the total fee shall be reduced in the same ratio as the estimated cost of the work deleted bears to the estimated cost of the work originally planned. If work has already been accomplished on the portion of the Contract to be deleted, the Contractor shall be paid for the deleted portion on the basis of the estimated percentage of completion of such portion.

If the Contractor and the City agree on modifications or revisions to the task elements, after the City has approved work to begin on a particular task or project, and a budget has been established for that task or project, the Contractor will submit a revised budget to the City for approval prior to proceeding with the work.

14. **SUBSTITUTION OF PERSONNEL**

It is the intention of the City that the Contractor's personnel proposed for the contract will be available for the initial contract term. In the event the Contractor wishes to substitute personnel, they shall propose personnel of equal or higher qualifications and all replacement personnel are subject to City approval. In the event substitute personnel are not satisfactory to the City and the matter cannot be resolved to the satisfaction of the City, the City reserves the right to cancel the Contract for cause. See Section 5.09 General Conditions.

In the event the Contractor wishes to substitute trained, qualified, personnel for those listed in the proposal, the City shall receive prior notification and have the right to review, test and approve such substitutions, if deemed necessary. If the City has reasonable evidence to believe that an employee of the Contractor is incompetent, or has performed his or her employment in an objectionable manner, the City shall have the right to require the Contractor to resolve the situation to the City's satisfactions, provided, however, that the Contractor shall not be required to institute or pursue to completion any action if to do so would violate any law, state statute, city ordinance, contract or employment or union agreement.

15. **INSURANCE**

The Contractor shall furnish proof of insurance requirements as indicated below. The coverage is to remain in force at all times during the contract period. The following minimum insurance coverage is required. The City is to be added as an "additional insured" with relation to General Liability Insurance. This MUST be written in the description section of the insurance certificate, even if you have a check-off box on your insurance certificate. Any costs for adding the City as "additional insured" will be at the contractor's expense.

The City of Fort Lauderdale shall be given notice 10 days prior to cancellation or modification of any stipulated insurance. The insurance provided shall be endorsed or amended to comply

with this notice requirement. In the event that the insurer is unable to accommodate, it shall be the responsibility of the Contractor to provide the proper notice. Such notification will be in writing by registered mail, return receipt requested and addressed to the Procurement Services Department.

The Contractor's insurance must be provided by an A.M. Best's "A-" rated or better insurance company authorized to issue insurance policies in the State of Florida, subject to approval by the City's Risk Manager. Any exclusions or provisions in the insurance maintained by the contractor that precludes coverage for work contemplated in this RFP shall be deemed unacceptable, and shall be considered breach of contract.

### **Workers' Compensation and Employers' Liability Insurance**

Limits: Workers' Compensation – Per Florida Statute 440  
Employers' Liability - \$1,000,000

Any firm performing work on behalf of the City of Fort Lauderdale must provide Workers' Compensation insurance. Exceptions and exemptions can only be made if they are in accordance with Florida Statute. For additional information contact the Department of Financial Services, Workers' Compensation Division at (850) 413-1601 or on the web at [www.fldfs.com](http://www.fldfs.com).

### **Commercial General Liability Insurance**

Covering premises-operations, products-completed operations, independent contractors and contractual liability.

Limits: Combined single limit bodily injury/property damage \$1,000,000.

This coverage must include, but not limited to:

- a. Coverage for the liability assumed by the contractor under the indemnity provision of the contract.
- b. Coverage for Premises/Operations
- c. Products/Completed Operations
- d. Broad Form Contractual Liability
- e. Independent Contractors

### **Automobile Liability Insurance**

Covering all owned, hired and non-owned automobile equipment.

Limits: Bodily injury	\$250,000 each person, \$500,000 each occurrence
Property damage	\$100,000 each occurrence

### **Professional Liability (Errors & Omissions)**

#### Consultants

Limits: \$3,000,000 per occurrence

**Employee Dishonesty (Fidelity)**

Limits: \$3,000,000

Such insurance shall cover the City and the proposer against loss caused by the dishonesty of employees of the proposer in connection with the contract. Coverage will include Employee Theft, Forgery and Alteration, Computer Fraud and Funds Transfer Fraud.

A copy of **ANY** current Certificate of Insurance should be included with your proposal.

In the event that you are the successful bidder, you will be required to provide a certificate naming the City as an "additional insured" for General Liability.

Certificate holder should be addressed as follows:

City of Fort Lauderdale  
Procurement Services Department  
100 N. Andrews Avenue, Room 619  
Ft. Lauderdale, FL 33301

**16. SUBCONTRACTORS**

PLEASE NOTE: Contactor must identify all Subcontractors whom will be used to provide the services outlined in this RFP. The flat fee paid by the city must be the only remuneration to the Contractor for services provided to the City and Contractor must receive no revenue for these services from subcontractors.

If the Contractor proposes to use subcontractors in the course of providing these services to the City, this information shall be a part of the bid response. Such information shall be subject to review, acceptance and approval of the City, prior to any contract award. The City reserves the right to approve or disapprove of any subcontractor candidate in its best interest and to require Contractor to replace subcontractor with one that meets City approval.

Contractor shall ensure that all Contractor's subcontractors perform in accordance with the terms and conditions of this Contract. Contractor shall be fully responsible for all of Contractor's subcontractors' performance, and liable for any of Contractor's subcontractors' non-performance and all of Contractor's subcontractors' acts and omissions. Contractor shall defend, counsel being subject to the City's approval or disapproval, and indemnify and hold harmless the City and the City's officers, employees, and agents from and against any claim, lawsuit, third-party action, or judgment, including any award of attorney fees and any award of costs, by or in favor of any Contractor's subcontractors for payment for work performed for the City.

**17. INSURANCE – SUBCONTRACTORS**

Contractor shall require all of its subcontractors to provide the aforementioned coverage as well as any other coverage that the contractor may consider necessary, and any deficiency in the coverage or policy limits of said subcontractors will be the sole responsibility of the contractor.

**18. OWNERSHIP OF WORK**

The City shall have full ownership and the right to copyright, otherwise limit, reproduce, modify, sell, or use all of the work or product produced under this contract without payment of any royalties or fees to the Contractor above the agreed hourly rates and related costs.

**19. UNCONTROLLABLE CIRCUMSTANCES ("Force Majeure")**

The City and Contractor will be excused from the performance of their respective obligations under this agreement when and to the extent that their performance is delayed or prevented by any circumstances beyond their control including, fire, flood, explosion, strikes or other labor disputes, act of God or public emergency, war, riot, civil commotion, malicious damage, act or omission of any governmental authority, delay or failure or shortage of any type of transportation, equipment, or service from a public utility needed for their performance, provided that:

A. The non performing party gives the other party prompt written notice describing the particulars of the Force Majeure including, but not limited to, the nature of the occurrence and its expected duration, and continues to furnish timely reports with respect thereto during the period of the Force Majeure;

B. The excuse of performance is of no greater scope and of no longer duration than is required by the Force Majeure;

C. No obligations of either party that arose before the Force Majeure causing the excuse of performance are excused as a result of the Force Majeure; and

D. The non-performing party uses its best efforts to remedy its inability to perform. Notwithstanding the above, performance shall not be excused under this Section for a period in excess of two (2) months, provided that in extenuating circumstances, the City may excuse performance for a longer term. Economic hardship of the Contractor will not constitute Force Majeure. The term of the agreement shall be extended by a period equal to that during which either party's performance is suspended under this Section.

**20. PUBLIC ENTITY CRIMES**

NOTE: Contractor, by submitting a proposal attests they have not been placed on the convicted vendor list.

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list.

**21. DAMAGE TO PUBLIC OR PRIVATE PROPERTY**

Extreme care shall be taken to safeguard all existing facilities, site amenities, irrigation systems, vehicles, etc. on or around the job site. Damage to public and/or private property shall be the responsibility of the Contractor and shall be repaired and/or replaced at no additional cost to the City.

22. SAFETY

The Contractor(s) shall adhere to the Florida Department of Transportation's Uniform manual on Traffic Control for construction and maintenance work zones when working on or near a roadway. It will be the sole responsibility of the Contractor to make themselves and their employees fully aware of these provisions, especially those applicable to safety.

23. CANADIAN COMPANIES

The City may enforce in the United States of America or in Canada or in both countries a judgment entered against the Contractor. The Contractor waives any and all defenses to the City's enforcement in Canada, of a judgment entered by a court in the United States of America. All monetary amounts set forth in this Contract are in United States dollars.

24. LOBBYING ACTIVITIES

ALL CONTRACTORS PLEASE NOTE: Any contractor submitting a response to this solicitation must comply, if applicable, with City of Fort Lauderdale Ordinance No. C-00-27 & Resolution No. 07-101, Lobbying Activities. Copies of Ordinance No. C-00-27 and Resolution No. 07-101 may be obtained from the City Clerk's Office on the 7th Floor of City Hall, 100 N. Andrews Avenue, Fort Lauderdale, Florida. The ordinance may also be viewed on the City's website at:

<http://www.fortlauderdale.gov/clerk/LobbyistDocs/lobbyistord1009.pdf> .

25. BID TABULATIONS/INTENT TO AWARD

(Notice of Intent to Award Contract/Bid, resulting from the City's Formal solicitation process, requiring City Commission action, may be found at

[http://www.fortlauderdale.gov/purchasing/notices\\_of\\_intent.htm](http://www.fortlauderdale.gov/purchasing/notices_of_intent.htm). Tabulations of receipt of those parties responding to a formal solicitation may be found at

<http://www.fortlauderdale.gov/purchasing/bidresults.htm>, or any interested party may call the Procurement Office at 954-828-5933.

## **PART IV - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES**

### **Purpose/Objective**

The City is seeking proposals for third party claims administration services for its self-insurance workers' compensation program. The City carries excess workers' compensation coverage (with a current SIR of \$1,500,000 per claim). The claims administrator will provide all specified adjusting services for claims as well as all other required services, such as administrative, managed care, computerized claims/loss statistical information (RMIS) and banking/loss fund reconciliation. The specific required services are outlined in greater detail within this request for proposals.

The City is seeking a three-year contract with one (1) one-year option period. Proposals to handle only selected parts will not be considered. If any services are not to be provided by the proposer's employees and are intended to be contracted out, the specifics of those contract(s) must be explained, including pricing, in the proposer's response to this RFP. The commencement date of the contract will be October 1, 2011. The City's current claims administrator is Gallagher Bassett Services, Inc. They have been under contract to provide these services since June 1, 2003.

The City has approximately 2500 employees.

### **Minimum Requirements of applicant at time of bid submission**

1. Be authorized (licensed) as a claim administrator in the state of Florida
2. Must be approved by all of the City's excess carriers
3. SAS70 / SSAE16 compliant throughout the life of the contract and MUST be compliant at the time of bid submittal
4. Must be in full compliance with the Federally mandated SCHIP and Florida EDI requirements
5. Must have an office or be willing to open an office in the tri-county area (Miami-Dade, Broward, Palm Beach)

### **Prior Claim Files**

All proposers are to assume the complete handling of all pending claims now being handled by the present claims administrator. The claims inventory totals 301 (253 indemnity and 48 medical only) as of 3/31/2011 and the annual average new arisings over the past five calendar years totals 386 (177 indemnity and 209 medical only). If the amount of claim files to be taken over is 15% greater than represented in the RFP, the city will consider a proportionate adjustment to the proposer's flat annual fee. It is the responsibility of the proposer to review prior claim files to determine the additional proposed cost, if any, to take over these files.

It is also required that all claim data (including notes, bill images, payments, etc.) associated with all claims occurring prior to October 1, 2011 be transferred into the proposer's computer information system, so that future loss runs will contain a complete history of all claim years. The transfer of all claims data must be completed by December 31, 2011. The proposer is responsible for specifically indicating in their proposal, the fees, if any, for assumption of prior claims and the data conversion.

### **Ownership of Claim Files**

The City shall have all right, title, interest and ownership to all loss statistics and claim files created as a result of the services to be provided by the proposer. Further, at the sole option of the City and upon ten (10) days written notice, the proposer shall return such file to the City.

At the termination of the contract, at the sole expense of the proposer, the proposer shall provide the City with computer tapes or other computer media containing all of the claim data. Such data shall be made available in a format generally importable into a commonly recognized database for claims administration services.

### **Access to Claim Files**

The proposer agrees that the City shall have real-time access to all claim files, including all adjustor notes, supervisory notes, field and telephonic case management notes, diary items, payment records, medical and expense bills in an electronic manner with internet based access available to the City. The City will require a minimum of four (4) user ids included in the annual claims administration fee. Proposals should detail how this access to claim files will be provided. The proposal evaluation process may include review of the adequacy of proposed systems.

### **Obligations Not Terminated by Contract Period**

The proposer shall be required to provide services on all claims occurring during the contract period and until six (6) months after the termination of the contract (including renewals, extensions or replacements thereof), all legally required reports for the contract period rendered, and all required reports to the Rating Bureaus or other appropriate agencies made. The successful proposer's fee shall include the full consideration for such continuing obligations and, except as noted herein, no additional consideration shall be due for such obligations, which extend beyond the contract period.

### **Staffing and Personnel Requirements**

It is the City's claims management philosophy that the proper and most cost-effective method to handle claims and thereby reduce and control the City's self-insured loss payments is to ensure the claims administrator hires and retains the appropriately qualified professionals to handle our claims. Additionally, the adequate number of adjustors and a manageable caseload enables qualified adjustors to perform the required services. The City therefore requires that the proposer agree to staffing, qualifications and caseload criteria established by the City.

The claims administrator must have a full service claims operation located in the South Florida Tri-County area where all claims staff and file handling activities are performed. The City requires that the claims administrator provide either a dedicated office or a dedicated unit within a South Florida Tri-County area located office that contains claims professionals assigned solely to the City's claims (the indemnity/lost time adjustors must be dedicated, not the supervisor or the medical only adjustor).

The City reserves the right to the final approval of the hiring and/or assignment of the claims manager, supervisor, and adjustors that are to handle the City's claims.

The required maximum open caseloads (on average) for adjustors are to be as follows (claims manager and/or supervisor should not handle files):

Lost time adjustor - 130  
Medical only adjustor - 350

A minimum of two lost time adjustor is required on the program, however, the claims administrator agrees to add staff as necessary to maintain these maximum pending caseload levels, which is to be included in the proposer's annual flat fee. In the event of an unusual or catastrophic event, the City will, at the Risk Manager's discretion, temporarily waive the maximum caseload requirements. Explain how the office or unit will be staffed and explain the level of supervision that will be provided.

An independent (i.e. not the supervisor or branch manager) Account Manager must be assigned to the City's account for purposes of running reports (benchmarking, statistical information, etc.), coordinating claim reviews, coordinating carrier and state audits, oversight of branch performance, etc.

Claims personnel must be employees of the claims administrator. The use of independent adjustors, subcontractors or temporary adjustors is not acceptable without prior approval of the City. Adjustor trainees are not acceptable for handling of City claims, unless approved by the Risk Manager. Additionally, resumes of all claim professionals specifically assigned to this account are to be submitted with this proposal. All claims professionals must possess a current Florida adjustor's license. Claims Administrator will have the ability to provide full service to English, Spanish and Haitian-Creole speaking individuals.

### **Audit of Files and Procedures**

At the sole option of the City, Claims Administrator shall agree, at no additional cost to the City, to any audits conducted by the City or the City's designee (hereinafter, "Auditor") of TPA's claim files and procedures as they relate to the services under this Agreement. The City shall have the right to audit during the contract period and for five years following the termination of the Agreement.

### **Audit of Records**

**Definition:** The term "Records," shall mean all documentary and electronic records of TPA and TPA's subcontractors that are related to the services performed under this Agreement including, but not limited to:

- Financial records (including accounting records, payroll records, timesheets, audited and unaudited financial statements)
- Contracts (including contracts with subcontractors and contracts between subcontractors and others, specific to the handling of the City of Fort Lauderdale program)
- Contractor performance data
- Network and provider agreements, unique to the City of Fort Lauderdale

- Cost data

**Right to Audit:** At the sole option of the City, TPA shall agree, at no additional cost to the City, to allow Auditor to have access to Records of TPA and Records of TPA's subcontractors for purposes related to the services provided under this Agreement. The City shall have the right to audit Records during the contract period and for five years following the termination of the Agreement.

**Proprietary Documents:** To the extent TPA or TPA's subcontractor designates any "Records" requested for audit as "Proprietary Records" (i.e. containing confidential information, trade secrets, or private information), TPA shall be allowed to limit the access of Auditor such that Auditor will only be permitted to review such Proprietary Records. Auditor's rights will be limited to on-premises review of such Records and Auditor will not be permitted to retain copies or make reproductions of such Records. Such shall only be made to the extent reasonable grounds exist for TPA or TPA's subcontractor to protect the information contained in such Records.

### Scope of Services

Proposers must agree to provide all of the following services:

- Administrative services
- Claims services
- First notice of injury services
- Loss statistic services
- Network access and development services
- Medical bill review and audit services
- Pharmaceutical benefit management services
- Any other services that can be reasonably expected from a third party administrator

### Administrative Services

- A. Comply fully with all rules, regulations, guidelines and procedures established by the City and the State, including but not limited to EDI, SI-17 and SI-19.
- B. Compliance with SAS 70, Type II requirements is mandatory. A report documenting the same must be included with the submission of the bidder's response to the RFP. Subsequently, an SSAE 16 report (takes the place of the SAS 70 report as of June 15, 2011) must be submitted to the City's risk manager on an uninterrupted annual basis.
- C. Provide advanced notice and coordinate in advance with the City for any audits associated with the workers' compensation program.
- D. Assist the City with its return to work program, including identifying return to work opportunities and appropriate use of outside vendors.
- E. Provide the City, annually, with the claim administrator's aggregate CPS regulatory compliance rating, CPS1 and CPS2.

- F. Recognize that the City will be continuing a workers' compensation program, which focuses on respecting the injured worker and the medical providers providing care. Proposers must be committed to work collaboratively with the City to effect program changes and enhancements as requested by the City. In addition, proposers must be committed to work collaboratively with the City's internal liability claims unit regarding evaluation and analysis of subrogation opportunities as well as other claims situations.
- G. In all dealings, the City requires the adjustor to be courteous, responsive and sensitive to the injured City employee.

### **Workers' Compensation Claims Adjusting and Investigation Services**

- A. Upon receipt of all workers' compensation claims, the claims administrator shall perform the following:
  - B. Develop specific service instructions with the City for the handling of the City's claims (e.g. settlement authority in accordance with City Charter, etc.), along with specifics on catastrophic claims and other unique situations.
  - C. Establish electronic reporting procedures in conjunction with the City's software system.
  - D. Provide customer service lines with a 954/754 area code for employees, as well as a toll-free line for employees residing outside the local area code.
  - E. The claims manager or supervisor will review all notices of injury received from the City prior to the assignment to an adjustor approved by the City.
  - F. Accept or deny all reported claims for employees' injuries on behalf of the City in accordance with the applicable workers' compensation law. The decision to controvert any claim must first be discussed with and approved by the City's risk manager.
  - G. Conduct the required investigations (including three-point contact and recorded statements) as deemed necessary as it relates to workers' compensation claims, including scene investigations and personal claimant contact on all lost time and light duty cases. Contact with claimants is to be made within 24 hours of the claims administrator's receipt of the claim. Enhanced efforts shall be taken to identify possible fraudulent claims, including recorded statements from claimants and discussions with the claimants' supervisors.
  - H. Subject to the prior approval of, and at the expense of the City, employ outside professionals such as surveillance, rehabilitation, vocational services, MSA services, experts and attorneys to assist in the investigation and adjustment of claims. The claims administrator will make payment from the loss fund as an allocated expense.
  - I. Review all medical bills and other services for which a claim is being made for reasonableness and conformity to appropriate medical and surgical fee schedules and network discounts.
  - J. Coordinate the medical treatment of all claims by setting appointments and authorizing necessary physician referrals, treatments and exams, as required by Statute 440.

- K. Provide rehabilitative services for injured employees including consultation for retraining or reassignment of employees with limited physical performance arising from covered injuries.
- L. Contact with employees who are out on temporary total disability must be made at least every two weeks for the duration of TTD payments. When an employee is represented, the attorney shall be contacted when appropriate. If attorney contact is appropriate, that contact should be on a 30-day basis. Every 30 days, provide a report indicating all employees that are not working in a full duty unrestricted capacity.
- M. At least every quarter, review all open claims and complete a strategic action plan in order to assist in the settlement of the claim. All such written reviews shall include justification of the outstanding reserves. Additionally, claims which exceed \$50,000 total incurred or meet excess carrier reporting, including severity criteria, will require a written status report to the City within ten days after the previous quarter.
- N. Participate in quarterly in-person claim reviews with City staff and other associated personnel regarding claim status, field case management progress, and legal progress.
- O. Prepare and maintain files necessary for legal defense of claims and/or other litigation (such as actions for subrogation, contribution, or indemnity) or other proceedings.
- P. Pay, in a timely fashion, all claims and expenses from the loss fund account established by the City, which will be maintained by the claims administrator. Fees, interest and civil penalties required due to late payments or adjuster mishandling are to be paid by the claims administrator unless caused by late reporting from/action by the City. The claim payments shall follow all provisions of Florida Statute in regard to medical benefit entitlement and administration.
- Q. Aggressively pursue all possibilities of subrogation, excess insurance reimbursement, third party liens, contribution or indemnity and/or recovery from special or second injury funds on behalf of the City. Administrator will pursue, track, and provide annual reports on all second injury fund claims and notify the City of any unusual events as soon as practical (e.g. the Fund indicating that they will not reimburse the full amount that the City (Administrator) has requested). No subrogation file can be closed without City approval. All offers of settlement on subrogation claims must be approved by the City.
- R. At a minimum of one week prior to mediation or final hearing, the adjustor must provide a claim summary of the pending action and justification for any settlement authority to be approved by the City.
- S. The City will approve and assign the attorneys that provide the defense of claims. The claims administrator is to provide the defense attorney a complete copy of the file in question at the time an assignment is made and continue to conduct adjustor related activities during the course of litigation.
- T. Claims administrator has the responsibility to manage all litigated claims. Adjustors may and are expected to handle the litigated claim portion until outside counsel is necessary (e.g. if a petition can be handled and resolved by the adjustor, it should be done without the involvement of defense counsel.)

- U. Aid in communication/coordination with the City's safety and accident prevention program staff as necessary, including providing claims data needed to target safety and prevention initiatives.
- V. The assigned claims adjustors will attend workers' compensation hearings and mediations as requested by the City on an as needed basis.
- W. The administrator will Index all lost time claims. The follow up on the results of the indexing must be documented in the claim notes.
- X. The claims administrator will timely report all claims to the City's excess carrier, as required by the carrier's reporting criteria. Any late reporting penalties imposed by the carrier, due to late reporting by the claims administrator, will be reimbursed to the City, unless the City caused the late reporting. The claims administrator will continue to provide all necessary status reports as required by the excess carrier.
- Y. The claims administrator will submit quarterly requests to the excess carrier for all payments above each claim's SIR to obtain the proper reimbursement for the City. Recoveries for any Special Disability Fund files will be pursued on an annual basis.
- Z. The claims administrator will reimburse the City for any penalties, fees, and/or interest generated due to the errors of the administrator, within 60 days of the administrator's knowledge. A report detailing these penalties or fees is required on a semi-annual basis.

### **First Notice of Injury Services**

Proposers are requested to provide the following services:

- 1) Provide 24 hour, 365-day telephonic claim reporting, intake and transmittal capabilities. Send First Notice of Injury to the State of Florida in a timely manner in compliance with FS 440. Proposers must accept responsibility for penalties for late notice to the State of Florida when caused by other than the delay of the City.
- 2) Receive and examine on behalf of the City all reports of employee injury claims. Refer injured workers to appropriate medical service, and as appropriate and based upon pre-established criteria agreed upon by the City, provide immediate referral to specialty medical providers for injuries.
- 3) Coordinate data between first report of injury and claims administration system.
- 4) The internet based RMIS shall provide on-line input of accident reports by the City.

### **State and Federal Required Filings**

- A. In accordance with State mandated time frames, the claims administrator will prepare and file, on behalf of the City, with the appropriate state agency, all applications, bonds, documents and data required for the City's continued qualification as a self-insurer.

- B. In a timely manner, prepare, maintain, and file all records and reports as may be required by legal authorities (State or Federal), including but not limited to, any reporting required under the 2007 Medicare, Medicaid and SCHIP Extension Act or through the Centers for Medicare and Medicaid (CMS).
- C. The contractor shall provide all mandatory reports, all state mandated reports, required tax information for the IRS, including 1099 to the IRS, special administrative reports, and necessary data for the completion of special reports, such as the OSHA 300.
- D. In a timely manner, prepare, maintain, and file statistical data, records, or reports as required by excess insurers, City's actuaries, and the State.
- E. In accordance with State mandated time frames, prepare, maintain and file statistical information required by workers' compensation rating bureaus or appropriate State agencies, including EDI and all data required for the promulgation of the City's experience modification and State assessments (SI-17 due annually and SI-19 due every three years).
- F. Prepare and file any other reports as required by the City and the State relating to claims experience, payments, etc. (e.g. DWC-51, Aggregate Defense Attorney Fee Report due to the State by March 31 of each year).
- G. Claims Administrator shall be responsible for complying with all state and other federal rules/regulations and laws in association with and staying compliant as a third party administrator for self-insured plans/employers such as the City of Fort Lauderdale.

This includes, but is not limited to:

- FL Statute 440, Section 440.134
- FL Administrative Code 69L-7.602
- Federal Privacy Acts (HIPPA)
- Annual certification/recertification by the State of Florida/Department of Financial Services (Rules for Self Insurance regarding Service Companies, DFS-F2-SI-19)

### **Compliance with Rules of Division of Workers' Compensation**

It shall be the responsibility of the proposer to comply with all rules and regulations promulgated by the various State agencies describing the practices and procedures of self-insurer service companies. Proposer will be responsible for all required EDI DWC and SCHIP CMS reporting, at no additional charge.

Proposer must agree to reimburse the City for payment of any fines, penalties, or assessments assigned by the State of Florida or the Federal Government, or any other regulatory agency, for failure to comply with such rules and regulations, including EDI and SCHIP reporting, associated with the performance or responsibility of the service company.

### **Loss Fund Management**

- A. The claims administrator is required to follow Florida law concerning public deposits. Specifically, the claims administrator needs to follow F.S. 237.211(6) and F.S. 280 Security of

Public Deposits. Failure to comply with these laws is sufficient cause for the City to terminate the Contractual agreement with the claims administrator.

- B. All claims, expense and legal payments will be made by the claims administrator on checks drawn on a separate account set up by the claims administrator and funded monthly by the City in a manner agreed to by both parties. It is understood that all funds in this account are City funds and are to be returned to the City upon request or at termination of this contract.
- C. The claims administrator is responsible for the reconciliation of this account (e.g. any requests for funding must be accompanied by justification of the amount requested) and will provide bank statements to the City as needed.
- D. The reconciliation statement submitted by the claims administrator to the City will include the following:
  - Balance at inception of statement period
  - All disbursements, which cleared, by date and claimant/payee
  - All credits/reimbursements
  - Balance at close of statement period
  - A list of all checks issued and outstanding

### **Computer Loss Information**

All charges related to these services are to be included in the annual claims administration fee. Any costs associated with programming changes that are necessary to create a report required by the City are the responsibility of the claims administrator. Advise what reports can be provided beyond those requested by the City and where there is an additional charge for these optional reports. Any fees to be charged for the creation of any reports requested by the City are to be included in the flat fee. All reports currently provided to the City are required from the successfully selected claims administrator, at no additional cost to the City.

All claims data is the property of the City and any data and media will be provided to the City upon request or upon termination of this agreement. All computer notes will be printed out and placed in the file prior to file transfer to a successive claims administrator.

The selected claims administrator, at their expense, will ensure all claims and payment date is included in their loss runs by December 31, 2011. Historical data from our current claims administrator's database cannot be purged. Claims data for all open and close claims must be transferred.

Loss runs are to be provided on a monthly basis (two copies), policy year, and department/location. Loss runs should list each claim separately. Specific summary reports also must be provided. The following reports are required:

- A. Claims list – lists all claims alphabetically
- B. Check register
- C. Cumulative report by line of coverage by year
- D. Annual summary reports
- E. Location report
- F. Large loss or severity report

- G. Safety report
- H. Excess insurance report
- I. Litigation report
- J. Legal payments report

Workers' compensation claims involving no payment or no medical treatment will be reported by the City for inclusion in the data base as reporting purpose only (RPO) or first aid or no pay cases and should be identified in the system that way.

### **Network Access and Development Services**

Proposers are requested to provide the following network access and development services:

- A. Provide the City access to a provider network that contains appropriate providers (Indicate if you own the network of physicians or if you lease it, who it is leased through). The City is interested in working with the proposer to assure that high quality providers, particularly in key specialties, are encouraged to participate in the network and who contractually agree to preferred appointment setting criteria and, reporting and standards to best address the medical and rehabilitative needs of the City's injured employees. Key specialties include internists, orthopedics, neurology, neurosurgery, occupational medicine specialties, pulmonology, infectious disease specialists, ear/nose/throat specialists, allergists, psychiatry and psychology. Provide contracting and credentialing services required to develop this client specific network. Develop and maintain combined directory of customized and traditional providers.
- B. Provide peer review and utilization review services, as appropriate.
- C. Provide reporting regarding network access, provider costs and outcomes.

### **Medical Bill Review and Audit Services**

Proposers are requested to provide the following medical bill review and audit services:

- A. For Medical Bill Review:
  - 1. Promptly review medical/surgical bills (in and out of network) for accuracy including, but not limited to, as they relate to the following:
    - a) Duplicate billings
    - b) Unbundling of charges
    - c) Up-coding of charges
    - d) Approval and appropriate pre-certification
  - 2. Review all medical bills that:
    - a) Are not subject to fee schedule coding
    - b) Are for services not specifically addressed in the fee schedule
    - c) Need an in-depth medical interpretation of the rules and regulations
    - d) In the exercise of professional judgment, specifically warrant review
  - 3. Process, pay and mail bills within 20 days of receipt.

- B. Reimburse the City for any overpayments made in the bill review process, within 30 days of identification of overpayment. Reimburse the City for any penalties and/or interest associated with inaccurate payments.
- C. For Medical Auditing Services:
  - 1. Audit in-network and out-network hospital/provider bills:
    - a) Exceeding \$5,000
    - b) Where a departmental charge exceeds 10% of the total bill, excluding room and board charges
    - c) Others at the proposer's discretion or specific request by the City for accuracy and appropriateness
  - 2. Develop and follow written policies on how late charges, no show charges and special payment arrangements are to be handled.
- D. Develop and provide communication materials to explain the policies and procedures of the Medical Bill Review and Audit Services to:
  - 1. The City of Fort Lauderdale
  - 2. Medical providers
- E. Develop and follow written grievance procedures for provider concerns.

### **Pharmaceutical Management Services**

The proposer shall recommend a prescription benefit management (PBM) vendor. It is anticipated that the successful proposer will sub-contract these services. Details regarding the PBM's services should be provided, including access, utilization review services, coordination of claims data and reporting.

Over the past couple of years, the City has had some concern with PBM penetration as many prescriptions have been either dispensed by physicians or third party payers who were involved in the prescription payment process. Proposers are requested to describe your experiences with these issues and to detail solutions and or PBM penetration guarantees.

Because some physicians were dispensing drugs directly to injured workers, the City's current claims administrator has taken steps to curtail excessive costs and will reprice the prescriptions. Fees for pharmaceuticals or pharmaceutical services shall be reimbursable at the applicable fee schedule amount (F.S. 440.13(12)c), except where the employer/carrier has contracted for a lower amount. Where the employer/carrier has contracted for such services and the employee elects to obtain them through a provider not a party to the contract, the reimbursement shall be at the schedule, negotiated, or contract price, whichever is lower. Proposers are requested to address the issue of physician dispensing and the high cost of repackaged drugs. Proposers should describe how their other Florida based clients have handled this issue.

## Cost Proposal Requirements

Proposals are required to provide flat, annual fees (made payable in 12 equal monthly installments) for all services, except those specifically noted, including the following services:

- A. City of Fort Lauderdale dedicated service unit with all adjusting and supervisory staff on site.
- B. All required staffing, including an Account Manager
- C. Administration of all new and old claims (see pages 5-8), including indexing, for the life of the contract plus an additional 180 days.
- D. First notice of injury reporting services.
- E. All bill review services, including services to re-price City specific pricing agreements with medical and other service providers.
- F. All electronic reporting to the State, CMS for SCHIP services, ISO searches, etc.
- G. Access to Internet based information system for four (4) users.
- H. Access to prescription benefit management services (PBM).
- I. All provider network access.
- J. Network development services, including contracting and credentialing assistance.
- K. Shipping (including a change in the administrator) and storage of all open and closed files.
- L. SCHIP reporting and Florida EDI

**Fees proposed must be all-inclusive of the above noted services. Any fee proposal structured to the contrary will not be considered. No allocated loss adjusting expenses, or similar claim charges will be considered for any of these services. Fees must include the taking over of all old claims, including the data transfer and any additional run-in fees charged by the City of Fort Lauderdale's current and previous carriers for the transfer of data.**

The City has final authority on the selection of the medical managed care partner including TCM and FCM. Please quote each of the fixed component costs separate from your TPA fee via the attached spreadsheet. The City reserves the right to award the contract in such combination that shall best serve the interest of the City.

A change in administrator would require separate pricing for the new claims arising during the first 90 days (10/1/2011 through 12/31/2011) after which the new administrator would assume handling of the run-in files and would then be compensated on the flat fee basis.

The City requires full and total disclosure in its vendor relationships. Therefore, any commission, service fee or other form of remuneration paid to any agent, broker, lobbyist or third party must be identified in the proposal and throughout the term of the contract.

Proposer must identify all sub-contractors who will be used to provide the services outlined in this RFP. The flat fee paid by the City must be the only remuneration to the proposer for services provided to the City and proposers must receive no revenue for these services from sub-contractors.

**PART V – PROPOSAL EVALUATION CRITERIA**

The award of the contract will be based on certain objective and subjective considerations listed below:

Understanding of the overall needs of the City for such services, as presented in the narrative proposal. This will include problem identification and the proposed method to accomplish the work required. Experience, qualifications and past performance of the proposer with a minimum of 5 years successful Claims Administration experience with comparable sized municipalities. Include published studies, work plans, dollar savings identified/adopted by the agency. Also include detailed Loss Run reports. **40%**

Qualifications/Resumes' of staffing and claims professionals assigned solely to the City's claims. Location of full services claims operation located in the Tri-County (Miami-Dade, Broward, Palm Beach), South Florida area. **30%**

Annual Cost to the City **30%**

**TOTAL PERCENT AVAILABLE: 100%**

An evaluation committee of qualified City Staff or other persons selected by the City will conduct evaluations of proposals. It may be a two-step process. In step one; the committee will evaluate all responsive proposals based upon the information and references contained in the proposals as submitted. The committee will score and rank all responsive proposals and determine a minimum of three (3), if more than three (3) proposals are responsive, to be finalists for further consideration. In the event there are less than three (3) responsive proposals, the committee will give further consideration to all responsive proposals received. In step two, the committee may then conduct discussions (oral presentations), for clarification purposes only, with the finalists and re-score and re-rank the finalists' proposals. The evaluation committee may then make a recommendation, resulting from this process, to the City Manager for award of a contract.

The City may require visits to customer installations or demonstrations of product by Contractor's, as part of the evaluation process.

The City of Fort Lauderdale reserves the right, before awarding the contract, to require a Proposer to submit any evidence of its qualifications as the City may deem necessary, and to consider any evidence available of financial, technical and other qualifications and capabilities, including performance experience with past and present users.

The City of Fort Lauderdale reserves the right to request additional clarifying information and request an oral presentation from any and all Proposers prior to determination of award.

The City reserves the right to award the contract to that Proposer who will best serve the interest of the City. The City reserves the right based upon its deliberations and in its opinion, to accept or

reject any or all proposals. The City also reserves the right to waive minor irregularities or variations to the specifications and in the bidding process.

The City uses a mathematical formula for determining allocation of cost points to each responsive, responsible proposer. The lowest, responsive, responsible proposer receives the maximum allowable points. When using this formula, a proposer that submits a cost or fee which is two times greater than the cost/fee of the lowest responsive, responsible proposer, will result in receiving zero points for cost.

$2^{\text{nd}}$  lowest cost minus lowest cost = X

X divided by lowest cost = Y

Y times the total number of cost points = Z

Total number of cost points minus Z = points assigned to  $2^{\text{nd}}$  lowest vendor and so on.

## PART VI - REQUIREMENTS OF THE PROPOSAL

All proposals must be submitted as specified on the proposal pages, which follow. Any attachments must be clearly identified. To be considered, the proposal must respond to all parts of the RFP. Any other information thought to be relevant, but not applicable to the enumerated categories, should be provided as an appendix to the proposal. If publications are supplied by a proposer to respond to a requirement, the response should include reference to the document number and page number. Proposals not providing this reference will be considered to have no reference material included in the additional documents. The City prefers all responses to this RFP to be less than 50 pages and that the Contractor utilize recyclable materials as much as possible. Expensive or fancy binders are not preferred.

All proposals must be submitted in a sealed package with the RFP number, due and open date, and RFP title clearly marked on the outside. If more than one package is submitted they should be marked 1 of 2, etc.

**THIS IS A PAPER RFP WITH CD.** All proposals must be received by the City of Fort Lauderdale, in the Procurement Services Department, Room 619, City Hall, 100 North Andrews Avenue, Fort Lauderdale, Florida, 33301 prior to 2:00 pm on the date specified in PART II – RFP SCHEDULE. Submittal of response by fax or e-mail will NOT be acceptable.

**PROPOSERS MUST SUBMIT AN IDENTIFIED ORIGINAL COPY PLUS (9) COPIES OF THE PROPOSAL PAGES INCLUDING ANY ATTACHMENTS**

**THE ABOVE REQUIREMENT TOTALS 10 COPIES OF YOUR PROPOSAL. CONTRACTOR SHOULD SUBMIT YOUR PROPOSAL ALSO ON A CD. FAILURE TO PROVIDE PROPOSALS AS STATED ABOVE, MAY BE GROUNDS TO FIND CONTRACTOR NON-RESPONSIVE.**

The proposer understands that the information contained in these Proposal Pages is to be relied upon by the City in awarding the proposed Agreement, and such information is warranted by the proposer to be true. The proposer agrees to furnish such additional information, prior to acceptance of any proposal, relating to the qualifications of the proposer, as may be required by the City.

**A representative who is authorized to contractually bind the Contractor shall sign the Bid/Proposal Signature page. Omission of a signature on that page may result in rejection of your proposal.**

**PART VII - PROPOSAL PAGES – COST PROPOSAL**

Cost Proposal Requirements: Contractor must quote firm, fixed, annual rate for all services identified in this request for proposal, billed monthly. This firm fixed annual rate includes any costs for travel to the City. No other costs will be accepted, and includes the following services:

- A. City of Fort Lauderdale to provide dedicated office or dedicated service unit with all adjusting and supervisory staff on site, within a South Florida area located office that contains claims professionals assigned solely to the City's claims.
- B. All requested staffing
- C. Administration of all new and old claims for the life of the contract plus an additional 180 days.
- D. First notice of injury reporting services.
- E. All bill review services, including services to re-price City specific pricing agreements with medical and other service providers.
- F. Access to Internet based information system.
- G. Access to prescription benefit management services (PBM).
- H. All provider network access.
- I. Network development services, including contracting and credentialing assistance.
- J. Fees should be payable in 12 equal monthly installments each year.
- K. Proposals will not be considered which include variable pricing for any of the above noted services. No allocated loss adjusting expenses, or similar claim charges will be considered for any of these services. Fees must include the taking over of all old claims.
- L. The City required full and total transparency in its vendor relationships. Therefore, any commission, service fee or other form of remuneration paid to any agent, broker, lobbyist or third party must be identified in the proposal and throughout the term of the contract.
- M. Proposer must identify all subcontractors who will be used to provide the services outlined in this RFP. The flat fee paid by the City must be the only remuneration to the claim date. Such data shall be made available in a format generally importable into a commonly recognized database for claims administration services.

**Please provide to the City your annual flat fee paid in 12 equal monthly installments for the first three years (initial contract period). This includes all costs. No other costs will be allowed except for those requested below.**

TOTAL ANNUAL FIRM FIXED FEE, FOR THE FIRST THREE-YEARS (INITIAL CONTRACT PERIOD).

1. \$ \_\_\_\_\_/ANNUAL COST X 3 YRS = \$ \_\_\_\_\_

**OR**

2. If, Contractor cannot offer the same annual cost for the first three years (initial contract period), please provide below, what your Firm Fixed Fee will be for each of the first three years of the initial contract period. No other costs will be allowed.

Year One: \$ \_\_\_\_\_

Year Two: \$ \_\_\_\_\_

Year Three: \$ \_\_\_\_\_

Total 3 Years: \$ \_\_\_\_\_

**(Please provide pricing for either Item 1 or Item 2 above)**

**ALSO**

The City also has a one-year renewal option providing all terms conditions and specifications remain the same, both parties agree to the extension, and such extension is approved by the City. Please provide below, your Firm's Fixed Annual Cost for this renewal option, should both parties agree to the renewal. (Information purposes only, if renewed).

3. Annual Firm Fixed Renewal Option: Cost to the City: \$ \_\_\_\_\_

**(Please provide pricing for item 3 above)**

**ALSO**

During the first three months transition period, beginning (October 1, 2011 thru December 31, 2011), please provide what your firm will charge the City for each new claim as stated below:

<u>Estimated Three months Of Claims (QTY)</u>	<u>Type of Claim (Cost per claim)</u>	<u>Total Three Month Cost</u>
4. 30 (Estimated 10 per month)	Indemnity Claim Cost \$ _____/ea.	\$ _____
5. 63 (Estimated 21 per month)	Medical Claim Cost \$ _____/ea.	\$ _____

(Please provide pricing for items 4 & 5 above)

**PRICING FOR THE FIRST THREE MONTHS IS BEING REQUESTED, BECAUSE IF THERE IS A NEW TPA AWARDED THE CONTRACT, THE NEW TPA WOULD NOT BE HANDLING THE RUN-IN CLAIMS FOR THE FIRST THREE MONTHS. THEY NEED TO GET DATA TRANSFERRED TO THEIR SYSTEM BEFORE THEY CAN HANDLE THE RUN-IN CLAIMS. THE CITY WILL NOT PAY A NEW TPA THE FULL AMOUNT FOR THOSE THREE MONTHS WHILE ONLY HANDLING THE NEW CLAIMS.**

**Award of points for this RFP for criteria Annual Cost to the City will be based on the initial contract period cost for the first three-year period (either item 1 or 2, and the three-month transition period (items 4 & 5).**

**PART VIII - PROPOSAL PAGES - TECHNICAL PROPOSAL**

The following issues should be fully responded to in your proposal in concise narrative form. Additional sheets should be used, but they should reference each issue and be presented in the same order.

- Tab 1: Bid/Proposal Signature page
- Tab 2: Non-Collusion Statement
- Tab 3: Letter of Interest, The letter of interest may contain any other information not in the proposal but should not exceed two (2) pages.
- Tab 4: Statement of Proposed Services. Proposals should respond to scope of work. They should be comprised of three general components: (a) an assessment of capability and approach to perform the scope of service; (b) identification of Proposer's distinctive competence, staff qualifications assigned to this account with their years of experience and skills they bring to this assignment, along with resume of experience and qualifications; (c) location of dedicated office or a dedicated unit within South Florida that contains professionals assigned solely to the City's claims.
- Tab 5: Business Licenses. Evidence that your firm and/or persons performing the work are licensed to do business in the State of Florida. If you're a Broward County, FL firm, please provide a copy of your Broward County occupational license.
- Tab 6: Evidence of Insurance. Certificate of Insurance showing coverage, forms, limits. Actual insurance certificates will be required from recommended contractor, prior to award.
- Tab 7: Performance Capacity Measurements; Proposer's assessment of the City of Fort Lauderdale's needs and the quality of the proposal to meet those needs, including a plan/outline; Proposer's ability to assign appropriate resources to the account in a timely manner.
- Tab 8: List of 5 client references for whom you have provided similar services in the last three years; this will include the contracts you have had with the City of Fort Lauderdale. Provide agency name, address, telephone number, contact person, and date service was provided. Be prepared to provide, upon request, evidence of work product, ability to meet schedules, cooperation, and responsiveness. Attach additional sheets if necessary.
- Tab 9: Cost Proposal Page per PART VII - PROPOSAL PAGES – COST PROPOSAL.
- Tab 10: Exhibit 1 – Medical Management Services Fee Schedule.
- Tab 11: Exhibit 2 - PART IX - Supplemental Questions (with responses to questions)
- Tab 12: SAS70 / SSAE16 Report

**City of Fort Lauderdale  
GENERAL CONDITIONS**

These instructions are standard for all contracts for commodities or services issued through the City of Fort Lauderdale Procurement Services Department. The City may delete, supersede, or modify any of these standard instructions for a particular contract by indicating such change in the Invitation to Bid (ITB) Special Conditions, Technical Specifications, Instructions, Proposal Pages, Addenda, and Legal Advertisement. In this general conditions document, Invitation to Bid (ITB) and Request for Proposal (RFP) are interchangeable.

**PART I BIDDER PROPOSAL PAGE(S) CONDITIONS:**

- 1.01 BIDDER ADDRESS:** The City maintains automated vendor address lists that have been generated for each specific Commodity Class item through our bid issuing service, BidSync. Notices of Invitations to Bid (ITB'S) are sent by e-mail to the selection of bidders who have fully registered with BidSync or faxed (if applicable) to every vendor on those lists, who may then view the bid documents online. Bidders who have been informed of a bid's availability in any other manner are responsible for registering with BidSync in order to view the bid documents. There is no fee for doing so. If you wish bid notifications be provided to another e-mail address or fax, please contact BidSync. If you wish purchase orders sent to a different address, please so indicate in your bid response. If you wish payments sent to a different address, please so indicate on your invoice.
- 1.02 DELIVERY:** Time will be of the essence for any orders placed as a result of this ITB. The City reserves the right to cancel any orders, or part thereof, without obligation if delivery is not made in accordance with the schedule specified by the Bidder and accepted by the City.
- 1.03 PACKING SLIPS:** It will be the responsibility of the awarded Contractor, to attach all packing slips to the OUTSIDE of each shipment. Packing slips must provide a detailed description of what is to be received and reference the City of Fort Lauderdale purchase order number that is associated with the shipment. Failure to provide a detailed packing slip attached to the outside of shipment may result in refusal of shipment at Contractor's expense.
- 1.04 PAYMENT TERMS AND CASH DISCOUNTS:** Payment terms, unless otherwise stated in this ITB, will be considered to be net 30 days after the date of satisfactory delivery at the place of acceptance and receipt of correct invoice at the office specified, whichever occurs last. Bidder may offer cash discounts for prompt payment but they will not be considered in determination of award. If a Bidder offers a discount, it is understood that the discount time will be computed from the date of satisfactory delivery, at the place of acceptance, and receipt of correct invoice, at the office specified, whichever occurs last.
- 1.05 TOTAL BID DISCOUNT:** If Bidder offers a discount for award of all items listed in the bid, such discount shall be deducted from the total of the firm net unit prices bid and shall be considered in tabulation and award of bid.
- 1.06 BIDS FIRM FOR ACCEPTANCE:** Bidder warrants, by virtue of bidding, that the bid and the prices quoted in the bid will be firm for acceptance by the City for a period of ninety (90) days from the date of bid opening unless otherwise stated in the ITB.
- 1.07 VARIANCES:** For purposes of bid evaluation, Bidder's must indicate any variances, no matter how slight, from ITB General Conditions, Special Conditions, Specifications or Addenda in the space provided in the ITB. No variations or exceptions by a Bidder will be considered or deemed a part of the bid submitted unless such variances or exceptions are listed in the bid and referenced in the space provided on the bidder proposal pages. If variances are not stated, or referenced as required, it will be assumed that the product or service fully complies with the City's terms, conditions, and specifications.

By receiving a bid, City does not necessarily accept any variances contained in the bid. All variances submitted are subject to review and approval by the City. If any bid contains material variances that, in the City's sole opinion, make that bid conditional in nature, the City reserves the right to reject the bid or part of the bid that is declared, by the City as conditional.

- 1.08 NO BIDS:** If you do not intend to bid please indicate the reason, such as insufficient time to respond, do not offer product or service, unable to meet specifications, schedule would not permit, or any other reason, in the space provided in this ITB. Failure to bid or return no bid comments prior to the bid due and opening date and time, indicated in this ITB, may result in your firm being deleted from our Bidder's registration list for the Commodity Class Item requested in this ITB.
- 1.09 MINORITY AND WOMEN BUSINESS ENTERPRISE PARTICIPATION AND BUSINESS DEFINITIONS:** The City of Fort Lauderdale wants to increase the participation of Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and Small Business Enterprises (SBE) in its procurement activities. If your firm qualifies in accordance with the below definitions please indicate in the space provided in this ITB.

Minority Business Enterprise (MBE) "A Minority Business" is a business enterprise that is owned or controlled by one or more socially or economically disadvantaged persons. Such disadvantage may arise from cultural, racial, chronic economic circumstances or background or other similar cause. Such persons include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

The term "Minority Business Enterprise" means a business at least 51 percent of which is owned by minority group members or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by minority group members. For the purpose of the preceding sentence, minority group members are citizens of the United States who include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

Women Business Enterprise (WBE) a "Women Owned or Controlled Business" is a business enterprise at least 51 percent of which is owned by females or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by females.

Small Business Enterprise (SBE) "Small Business" means a corporation, partnership, sole proprietorship, or other legal entity formed for the purpose of making a profit, which is independently owned and operated, has either fewer than 100 employees or less than \$1,000,000 in annual gross receipts.

BLACK, which includes persons having origins in any of the Black racial groups of Africa.

WHITE, which includes persons whose origins are Anglo-Saxon and Europeans and persons of Indo-European decent including Pakistani and East Indian.

HISPANIC, which includes persons of Mexican, Puerto Rican, Cuban, Central and South American, or other Spanish culture or origin, regardless of race.

NATIVE AMERICAN, which includes persons whose origins are American Indians, Eskimos, Aleuts, or Native Hawaiians.

ASIAN AMERICAN, which includes persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands.

#### 1.09 MINORITY-WOMEN BUSINESS ENTERPRISE PARTICIPATION

It is the desire of the City of Fort Lauderdale to increase the participation of minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the City does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms. Proposers are requested to include in their proposals a narrative describing their past accomplishments and intended actions in this area. If proposers are considering minority or women owned enterprise participation in their proposal, those firms, and their specific duties have to be identified in the proposal. If a proposer is considered for award, he or she will be asked to meet with City staff so that the intended MBE/WBE participation can be formalized and included in the subsequent contract.

### Part II DEFINITIONS/ORDER OF PRECEDENCE:

- 2.01 BIDDING DEFINITIONS** The City will use the following definitions in its general conditions, special conditions, technical specifications, instructions to bidders, addenda and any other document used in the bidding process:  
 INVITATION TO BID (ITB) when the City is requesting bids from qualified Bidders.  
 REQUEST FOR PROPOSALS (RFP) when the City is requesting proposals from qualified Proposers.  
 BID – a price and terms quote received in response to an ITB.  
 PROPOSAL – a proposal received in response to an RFP.  
 BIDDER – Person or firm submitting a Bid.  
 PROPOSER – Person or firm submitting a Proposal.  
 RESPONSIVE BIDDER – A person whose bid conforms in all material respects to the terms and conditions included in the ITB.  
 RESPONSIBLE BIDDER – A person who has the capability in all respects to perform in full the contract requirements, as stated in the ITB, and the integrity and reliability that will assure good faith performance.  
 FIRST RANKED PROPOSER – That Proposer, responding to a City RFP, whose Proposal is deemed by the City, the most advantageous to the City after applying the evaluation criteria contained in the RFP.  
 SELLER – Successful Bidder or Proposer who is awarded a Purchase Order or Contract to provide goods or services to the City.  
 CONTRACTOR – Successful Bidder or Proposer who is awarded a Purchase Order, award Contract, Blanket Purchase Order agreement, or Term Contract to provide goods or services to the City.  
 CONTRACT – A deliberate verbal or written agreement between two or more competent parties to perform or not to perform a certain act or acts, including all types of agreements, regardless of what they may be called, for the procurement or disposal of equipment, materials, supplies, services or construction.  
 CONSULTANT – Successful Bidder or Proposer who is awarded a contract to provide professional services to the City.  
 The following terms may be used interchangeably by the City: ITB and/or RFP; Bid or Proposal; Bidder, Proposer, or Seller; Contractor or Consultant; Contract, Award, Agreement or Purchase Order.
- 2.02 SPECIAL CONDITIONS:** Any and all Special Conditions contained in this ITB that may be in variance or conflict with these General Conditions shall have precedence over these General Conditions. If no changes or deletions to General Conditions are made in the Special Conditions, then the General Conditions shall prevail in their entirety,

### PART III BIDDING AND AWARD PROCEDURES:

- 3.01 SUBMISSION AND RECEIPT OF BIDS:** To receive consideration, bids must be received prior to the bid opening date and time. Unless otherwise specified, Bidder's should use the proposal forms provided by the City. These forms may be duplicated, but failure to use the forms may cause the bid to be rejected. Any erasures or corrections on the bid must be made in ink and initialed by Bidder in ink. All information submitted by the Bidder shall be printed, typewritten or filled in with pen and ink. Bids shall be signed in ink. Separate bids must be submitted for each ITB issued by the City in separate sealed envelopes properly marked. When a particular ITB or RFP requires multiple copies of bids or proposals they may be included in a single envelope or package properly sealed and identified. Only send bids via facsimile transmission (FAX) if the ITB specifically states that bids sent via FAX will be considered. If such a statement is not included in the ITB, bids sent via FAX will be rejected. Bids will be publicly opened in the Procurement Office, or other designated area, in the presence of Bidders, the public, and City staff. Bidders and the public are invited and encouraged to attend bid openings. Bids will be tabulated and made available for review by Bidder's and the public in accordance with applicable regulations.
- 3.02 MODEL NUMBER CORRECTIONS:** If the model number for the make specified in this ITB is incorrect, or no longer available and replaced with an updated model with new specifications, the Bidder shall enter the correct model number on the bidder proposal page. In the case of an updated model with new specifications, Bidder shall provide adequate information to allow the City to determine if the model bid meets the City's requirements.
- 3.03 PRICES QUOTED:** Deduct trade discounts, and quote firm net prices. Give both unit price and extended total. In the case of a discrepancy in computing the amount of the bid, the unit price quoted will govern. All prices quoted shall be F.O.B. destination, freight prepaid (Bidder pays and bears freight charges, Bidder owns goods in transit and files any claims), unless otherwise stated in Special Conditions. Each item must be bid separately. No attempt shall be made to tie any item or items contained in the ITB with any other business with the City.
- 3.04 TAXES:** The City of Fort Lauderdale is exempt from Federal Excise and Florida Sales taxes on direct purchase of tangible property. Exemption number for EIN is 59-6000319, and State Sales tax exemption number is 85-8013875578C-1.
- 3.05 WARRANTIES OF USAGE:** Any quantities listed in this ITB as estimated or projected are provided for tabulation and information purposes only. No warranty or guarantee of quantities is given or implied. It is understood that the Contractor will furnish the City's needs as they arise.

- 3.06 APPROVED EQUAL:** When the technical specifications call for a brand name, manufacturer, make, model, or vendor catalog number with acceptance of APPROVED EQUAL, it shall be for the purpose of establishing a level of quality and features desired and acceptable to the City. In such cases, the City will be receptive to any unit that would be considered by qualified City personnel as an approved equal. In that the specified make and model represent a level of quality and features desired by the City, the Bidder must state clearly in the bid any variance from those specifications. It is the Bidder's responsibility to provide adequate information, in the bid, to enable the City to ensure that the bid meets the required criteria. If adequate information is not submitted with the bid, it may be rejected. The City will be the sole judge in determining if the item bid qualifies as an approved equal.
- 3.07 MINIMUM AND MANDATORY TECHNICAL SPECIFICATIONS:** The technical specifications may include items that are considered minimum, mandatory, or required. If any Bidder is unable to meet or exceed these items, and feels that the technical specifications are overly restrictive, the bidder must notify the Procurement Services Department immediately. Such notification must be received by the Procurement Services Department prior to the deadline contained in the ITB, for questions of a material nature, or prior to five (5) days before bid due and open date, whichever occurs first. If no such notification is received prior to that deadline, the City will consider the technical specifications to be acceptable to all bidders.
- 3.08 MISTAKES:** Bidders are cautioned to examine all terms, conditions, specifications, drawings, exhibits, addenda, delivery instructions and special conditions pertaining to the ITB. Failure of the Bidder to examine all pertinent documents shall not entitle the bidder to any relief from the conditions imposed in the contract.
- 3.09 SAMPLES AND DEMONSTRATIONS:** Samples or inspection of product may be requested to determine suitability. Unless otherwise specified in Special Conditions, samples shall be requested after the date of bid opening, and if requested should be received by the City within seven (7) working days of request. Samples, when requested, must be furnished free of expense to the City and if not used in testing or destroyed, will upon request of the Bidder, be returned within thirty (30) days of bid award at Bidder's expense. When required, the City may request full demonstrations of units prior to award. When such demonstrations are requested, the Bidder shall respond promptly and arrange a demonstration at a convenient location. Failure to provide samples or demonstrations as specified by the City may result in rejection of a bid.
- 3.10 LIFE CYCLE COSTING:** If so specified in the ITB, the City may elect to evaluate equipment proposed on the basis of total cost of ownership. In using Life Cycle Costing, factors such as the following may be considered: estimated useful life, maintenance costs, cost of supplies, labor intensity, energy usage, environmental impact, and residual value. The City reserves the right to use those or other applicable criteria, in its sole opinion that will most accurately estimate total cost of use and ownership.
- 3.11 BIDDING ITEMS WITH RECYCLED CONTENT:** In addressing environmental concerns, the City of Fort Lauderdale encourages Bidders to submit bids or alternate bids containing items with recycled content. When submitting bids containing items with recycled content, Bidder shall provide documentation adequate for the City to verify the recycled content. The City prefers packaging consisting of materials that are degradable or able to be recycled. When specifically stated in the ITB, the City may give preference to bids containing items manufactured with recycled material or packaging that is able to be recycled.
- 3.12 USE OF OTHER GOVERNMENTAL CONTRACTS:** The City reserves the right to reject any part or all of any bids received and utilize other available governmental contracts, if such action is in its best interest.
- 3.13 QUALIFICATIONS/INSPECTION:** Bids will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The City reserves the right to inspect the Bidder's facilities, equipment, personnel, and organization at any time, or to take any other action necessary to determine Bidder's ability to perform. The Procurement Director reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.
- 3.14 BID SURETY:** If Special Conditions require a bid security, it shall be submitted in the amount stated. A bid security can be in the form of a bid bond, postal money order or cashiers check. Bid security will be returned to the unsuccessful bidders as soon as practicable after opening of bids. Bid security will be returned to the successful bidder after acceptance of the performance bond, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; or conditions as stated in Special Conditions.
- 3.15 PUBLIC RECORDS:** Florida law provides that municipal records shall at all times be open for personal inspection by any person. Section 119.01, F.S., the Public Records Law. Information and materials received by City in connection with an ITB response shall be deemed to be public records subject to public inspection upon award, recommendation for award, or 10 days after bid opening, whichever occurs first. However, certain exemptions to the public records law are statutorily provided for in Section 119.07, F.S. If the Proposer believes any of the information contained in his or her response is exempt from the Public Records Law, then the Proposer, must in his or her response, specifically identify the material which is deemed to be exempt and cite the legal authority for the exemption. The City's determination of whether an exemption applies shall be final, and the Proposer agrees to defend, indemnify, and hold harmless the City and the City's officers, employees, and agents, against any loss or damages incurred by any person or entity as a result of the City's treatment of records as public records.
- 3.16 PROHIBITION OF INTEREST:** No contract will be awarded to a bidding firm who has City elected officials, officers or employees affiliated with it, unless the bidding firm has fully complied with current Florida State Statutes and City Ordinances relating to this issue. Bidders must disclose any such affiliation. Failure to disclose any such affiliation will result in disqualification of the Bidder and removal of the Bidder from the City's bidder lists and prohibition from engaging in any business with the City.
- 3.17 RESERVATIONS FOR AWARD AND REJECTION OF BIDS:** The City reserves the right to accept or reject any or all bids, part of bids, and to waive minor irregularities or variations to specifications contained in bids, and minor irregularities in the bidding process. The City also reserves the right to award the contract on a split order basis, lump sum basis, individual item basis, or such combination as shall best serve the interest of the City. The City reserves the right to make an award to the responsive and responsible bidder whose product or service meets the terms, conditions, and specifications of the ITB and whose bid is considered to best serve the City's interest. In determining the responsiveness of the offer and the responsibility of the Bidder, the following shall be considered when applicable: the ability, capacity and skill of the Bidder to perform as required; whether the Bidder can perform promptly, or within the time specified, without delay or interference; the character, integrity, reputation, judgment, experience and efficiency of the Bidder; the quality of past performance by the Bidder; the previous and existing compliance by the Bidder with related laws and ordinances; the sufficiency of the Bidder's financial resources; the

availability, quality and adaptability of the Bidder's supplies or services to the required use; the ability of the Bidder to provide future maintenance, service or parts; the number and scope of conditions attached to the bid.

If the ITB provides for a contract trial period, the City reserves the right, in the event the selected bidder does not perform satisfactorily, to award a trial period to the next ranked bidder or to award a contract to the next ranked bidder, if that bidder has successfully provided services to the City in the past. This procedure to continue until a bidder is selected or the contract is re-bid, at the sole option of the City.

**3.18 LEGAL REQUIREMENTS:** Applicable provisions of all federal, state, county laws, and local ordinances, rules and regulations, shall govern development, submittal and evaluation of all bids received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a bid response hereto and the City by and through its officers, employees and authorized representatives, or any other person, natural or otherwise; and lack of knowledge by any bidder shall not constitute a cognizable defense against the legal effect thereof.

**3.19 BID PROTEST PROCEDURE: ANY PROPOSER OR BIDDER WHO IS NOT RECOMMENDED FOR AWARD OF A CONTRACT AND WHO ALLEGES A FAILURE BY THE CITY TO FOLLOW THE CITY'S PROCUREMENT ORDINANCE OR ANY APPLICABLE LAW MAY PROTEST TO THE DIRECTOR OF PROCUREMENT SERVICES DEPARTMENT (DIRECTOR), BY DELIVERING A LETTER OF PROTEST TO THE DIRECTOR WITHIN FIVE (5) DAYS AFTER A NOTICE OF INTENT TO AWARD IS POSTED ON THE CITY'S WEB SITE AT THE FOLLOWING LINK: [http://www.fortlauderdale.gov/purchasing/notices\\_of\\_intent.htm](http://www.fortlauderdale.gov/purchasing/notices_of_intent.htm)**

**THE COMPLETE PROTEST ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK: <http://www.fortlauderdale.gov/purchasing/protestordinance.pdf>**

#### **PART IV BONDS AND INSURANCE**

**4.01 PERFORMANCE BOND:** If a performance bond is required in Special Conditions, the Contractor shall within fifteen (15) working days after notification of award, furnish to the City a Performance Bond, payable to the City of Fort Lauderdale, Florida, in the face amount specified in Special Conditions as surety for faithful performance under the terms and conditions of the contract. If the bond is on an annual coverage basis, renewal for each succeeding year shall be submitted to the City thirty (30) days prior to the termination date of the existing Performance Bond. The Performance Bond must be executed by a surety company of recognized standing, authorized to do business in the State of Florida and having a resident agent.

Acknowledgement and agreement is given by both parties that the amount herein set for the Performance Bond is not intended to be nor shall be deemed to be in the nature of liquidated damages nor is it intended to limit the liability of the Contractor to the City in the event of a material breach of this Agreement by the Contractor.

**4.02 INSURANCE:** If the Contractor is required to go on to City property to perform work or services as a result of ITB award, the Contractor shall assume full responsibility and expense to obtain all necessary insurance as required by City or specified in Special Conditions.

The Contractor shall provide to the Procurement Services Department original certificates of coverage and receive notification of approval of those certificates by the City's Risk Manager prior to engaging in any activities under this contract. The Contractor's insurance is subject to the approval of the City's Risk Manager. The certificates must list the City as an **ADDITIONAL INSURED for General Liability Insurance**, and shall have no less than thirty (30) days written notice of cancellation or material change. Further modification of the insurance requirements may be made at the sole discretion of the City's Risk Manager if circumstances change or adequate protection of the City is not presented. Bidder, by submitting the bid, agrees to abide by such modifications.

#### **PART V PURCHASE ORDER AND CONTRACT TERMS:**

**5.01 COMPLIANCE TO SPECIFICATIONS, LATE DELIVERIES/PENALTIES:** Items offered may be tested for compliance to bid specifications. Items delivered which do not conform to bid specifications may be rejected and returned at Contractor's expense. Any violation resulting in contract termination for cause or delivery of items not conforming to specifications, or late delivery may also result in:

- Bidders name being removed from the City's bidder's mailing list for a specified period and Bidder will not be recommended for any award during that period.
- All City Departments being advised to refrain from doing business with the Bidder.
- All other remedies in law or equity.

**5.02 ACCEPTANCE, CONDITION, AND PACKAGING:** The material delivered in response to ITB award shall remain the property of the Seller until a physical inspection is made and the material accepted to the satisfaction of the City. The material must comply fully with the terms of the ITB, be of the required quality, new, and the latest model. All containers shall be suitable for storage and shipment by common carrier, and all prices shall include standard commercial packaging. The City will not accept substitutes of any kind. Any substitutes or material not meeting specifications will be returned at the Bidder's expense. Payment will be made only after City receipt and acceptance of materials or services.

**5.03 SAFETY STANDARDS:** All manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupation Safety and Health Act of 1970 as amended, and be in compliance with Chapter 442, Florida Statutes. Any toxic substance listed in Section 38F-41.03 of the Florida Administrative Code delivered as a result of this order must be accompanied by a completed Material Safety Data Sheet (MSDS).

**5.04 ASBESTOS STATEMENT:** All material supplied must be 100% asbestos free. Bidder, by virtue of bidding, certifies that if awarded any portion of the ITB the bidder will supply only material or equipment that is 100% asbestos free.

**5.05 OTHER GOVERNMENTAL ENTITIES:** If the Bidder is awarded a contract as a result of this ITB, the bidder may, if the bidder has sufficient capacity or quantities available, provide to other governmental agencies, so requesting, the products or services awarded in accordance with the terms and conditions of the ITB and resulting contract. Prices shall be F.O.B. delivered to the requesting agency.

- 5.06 VERBAL INSTRUCTIONS PROCEDURE:** No negotiations, decisions, or actions shall be initiated or executed by the Contractor as a result of any discussions with any City employee. Only those communications which are in writing from an authorized City representative may be considered. Only written communications from Contractors, which are assigned by a person designated as authorized to bind the Contractor, will be recognized by the City as duly authorized expressions on behalf of Contractors.
- 5.07 INDEPENDENT CONTRACTOR:** The Contractor is an independent contractor under this Agreement. Personal services provided by the Proposer shall be by employees of the Contractor and subject to supervision by the Contractor, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security, health insurance, employee benefits, procurement policies unless otherwise stated in this ITB, and other similar administrative procedures applicable to services rendered under this contract shall be those of the Contractor.
- 5.08 INDEMNITY/HOLD HARMLESS AGREEMENT:** The Contractor agrees to protect, defend, indemnify, and hold harmless the City of Fort Lauderdale and its officers, employees and agents from and against any and all losses, penalties, damages, settlements, claims, costs, charges for other expenses, or liabilities of every and any kind including attorneys fees, in connection with or arising directly or indirectly out of the work agreed to or performed by Contractor under the terms of any agreement that may arise due to the bidding process. Without limiting the foregoing, any and all such claims, suits, or other actions relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged violations of any applicable Statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.
- 5.09 TERMINATION FOR CAUSE:** If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Contractor shall violate any of the provisions of this Agreement, the City may upon written notice to the Contractor terminate the right of the Contractor to proceed under this Agreement, or with such part or parts of the Agreement as to which there has been default, and may hold the Contractor liable for any damages caused to the City by reason of such default and termination. In the event of such termination, any completed services performed by the Contractor under this Agreement shall, at the option of the City, become the City's property and the Contractor shall be entitled to receive equitable compensation for any work completed to the satisfaction of the City. The Contractor, however, shall not be relieved of liability to the City for damages sustained by the City by reason of any breach of the Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the amount of damages due to the City from the Contractor can be determined.
- 5.10 TERMINATION FOR CONVENIENCE:** The City reserves the right, in its best interest as determined by the City, to cancel contract by giving written notice to the Contractor thirty (30) days prior to the effective date of such cancellation.
- 5.11 CANCELLATION FOR UNAPPROPRIATED FUNDS:** The obligation of the City for payment to a Contractor is limited to the availability of funds appropriated in a current fiscal period, and continuation of the contract into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.
- 5.12 RECORDS/AUDIT:** The Contractor shall maintain during the term of the contract all books of account, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract. The Contractor agrees to make available to the City's Internal Auditor, during normal business hours and in Broward, Miami-Dade or Palm Beach Counties, all books of account, reports and records relating to this contract should be retained for the duration of the contract and for three years after the final payment under this Agreement, or until all pending audits, investigations or litigation matters relating to the contract are closed, whichever is later.
- 5.13 PERMITS, TAXES, LICENSES:** The successful Contractor shall, at their own expense, obtain all necessary permits, pay all licenses, fees and taxes, required to comply with all local ordinances, state and federal laws, rules and regulations applicable to business to be carried out under this contract.
- 5.14 LAWS/ORDINANCES:** The Contractor shall observe and comply with all Federal, state, local and municipal laws, ordinances rules and regulations that would apply to this contract.
- 5.15 NON-DISCRIMINATION:** There shall be no discrimination as to race, sex, color, creed, age or national origin in the operations conducted under this contract.
- 5.16 UNUSUAL CIRCUMSTANCES:** If during a contract term where costs to the City are to remain firm or adjustments are restricted by a percentage or CPI cap, unusual circumstances that could not have been foreseen by either party of the contract occur, and those circumstances significantly affect the Contractor's cost in providing the required prior items or services, then the Contractor may request adjustments to the costs to the City to reflect the changed circumstances. The circumstances must be beyond the control of the Contractor, and the requested adjustments must be fully documented. The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the City will reserve the following options:
1. The contract can be canceled by the City upon giving thirty (30) days written notice to the Contractor with no penalty to the City or Contractor. The Contractor shall fill all City requirements submitted to the Contractor until the termination date contained in the notice.
  2. The City requires the Contractor to continue to provide the items and services at the firm fixed (non-adjusted) cost until the termination of the contract term then in effect.
  3. If the City, in its interest and in its sole opinion, determines that the Contractor in a capricious manner attempted to use this section of the contract to relieve themselves of a legitimate obligation under the contract, and no unusual circumstances had occurred, the City reserves the right to take any and all action under law or equity. Such action shall include, but not be limited to, declaring the Contractor in default and disqualifying him for receiving any business from the City for a stated period of time.
- If the City does agree to adjusted costs, these adjusted costs shall not be invoiced to the City until the Contractor receives notice in writing signed by a person authorized to bind the City in such matters.
- 5.17 ELIGIBILITY:** If applicable, the Contractor must first register with the Department of State of the State of Florida, in accordance with Florida State Statutes, prior to entering into a contract with the City.

- 5.18 PATENTS AND ROYALTIES:** The Contractor, without exception, shall indemnify and save harmless the City and its employees from liability of any nature and kind, including cost and expenses for or on account of any copyrighted, patented or un-patented invention, process, or article manufactured or used in the performance of the contract, including its use by the City. If the Contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.
- 5.19 ASSIGNMENT:** Contractor shall not transfer or assign the performance required by this ITB without the prior written consent of the City. Any award issued pursuant to this ITB, and the monies, which may become due hereunder, are not assignable except with the prior written approval of the City Commission or the City Manager or City Manager's designee, depending on original award approval.
- 5.20 LITIGATION VENUE:** The parties waive the privilege of venue and agree that all litigation between them in the state courts shall take place in Broward County, Florida and that all litigation between them in the federal courts shall take place in the Southern District in and for the State of Florida.

Medical Management Services	Fees per Service
<b>Nurse Case Management (free pre-screening to determine TCM or FCM)</b>	
• TCM rate	
• FCM rate	
• Catastrophic Case Management	
<b>Vocational Case Management may be used for the following needs:</b>	
• Vocational needs of complex claims	
• Job Analysis	
• Job Placement	
• Labor market surveys	
• Vocational Assessments	
• Testimony	
<b>Life Care Planning</b>	

**PART XI – SUPPLEMENTAL QUESTIONS (Exhibit 2)**

Specific requirements regarding services have been outlined in prior sections of this RFP, in addition to information that may be provided in your proposal and required elsewhere in this RFP, please answer the following questions (restate question with your response)

1. How many years has your company been licensed to operate in this industry?
2. How many years of experience does your company have in handling municipal claims?
3. At the time of bid submission, how many clients does your company currently service in Florida?
4. At the time of bid submission, how many municipal clients does your company currently service in Florida?
5. How many years has your longest municipal client been with your company?
6. Do you have an emergency operations plan? If so, have you ever exercised that emergency plan and what were the results?
7. In the event of a catastrophe / emergency that disables your office handling the City's claims, where are your back-up locations?
8. Do you own your own risk management information system (RMIS)? If not, who owns the data and what policy do you have in place in the event of an issue with the owner?
9. Where is the office located?
10. Number of professional claim staff at your South Florida location?
11. Number of clerical and/or support staff at South Florida location?
12. Name, experience and professional designations of claims manager?

13. Name(s) experience, license type, resume and professional designations of any supervisory level employees that will have responsibility for this account?
14. Name, experience, license type, resume and professional designations of the designated adjusters that will have responsibility for this account?
15. Advise the current pending caseload for each designated adjuster?
16. What is the current number of monthly new assignments to each adjuster?
17. Will the award of this contract necessitate an increase in your staff size to meet the City's staffing and caseload requirements and will that be in place by October 1, 2011?
18. Estimate the percentage of time your adjusters are out of the office doing fieldwork. If all are telephone adjusters, please indicate?
19. What is your annual employee turnover among adjusters?
20. What tools do you use to manage adjuster caseloads?
21. Do you utilize independent contracted adjusters and under what circumstances?
22. Name, address, phone and contact person for independents you utilize?
23. Can you provide all the required services with your own personnel?
24. Do your adjusters receive any continuing education and training? Explain?
25. How is communication handled with the client and local operations?
26. Do you currently file state and excess insurance forms on behalf of your clients? Explain?
27. Do you have the capability to provide all the loss data reports required? Explain?

28. Do you have the ability to transfer the City's prior claims data to your information system by December 31, 2011?
29. Please describe in detail, including features, your claims management information software?
30. Is the claims administrative software, used by your organization the same software that generates customer reporting? Describe the system/software used to generate ad hoc reports?
31. Can the City record our own notes? Are these considered part of the file?
32. Explain any fees proposed for managed care (medical case management, bill review, and UR and rehabilitation services). These are not to be included in the annual fee proposed. If you use a subcontractor, which firms do you use?
33. Explain, in detail, any deviation from the services or fee structure type required, specifically indicating any services you cannot perform. Specifically indicate what you consider as allocated expenses and therefore not included in your annual fee proposed amount?
34. What is the average turnaround time of the payment of medical bills?
35. Describe your banking procedures and requirements for loss fund payments?
36. How will you measure whether there is effective delivery of services to the client during the term of the contract?
37. Do you have any written performance standards in place? If so, please provide us with a copy of these standards, if not; are you willing to implement mutually agreed performance standards?
38. What do you, as a Contractor expect of the City during the transaction and implementation phase? How do you propose to get to know us?
39. Please list the excess workers' compensation carriers you are authorized to conduct business? (See Exhibit 4 – Workers Compensation Excess Insurance Carrier Report).

**NON-COLLUSION STATEMENT:**

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

**Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.**

<u>NAME</u>	<u>RELATIONSHIPS</u>
_____	_____
_____	_____
	_____
	_____

**In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.**

**BID/PROPOSAL SIGNATURE PAGE**

**How to submit bids/proposals:** It is preferred that bids/proposals be submitted electronically at [www.bidsync.com](http://www.bidsync.com), unless otherwise stated in the bid packet. If mailing a hard copy, it will be the sole responsibility of the Bidder to ensure that the bid reaches the City of Fort Lauderdale, City Hall, Procurement Department, Suite 619, 100 N. Andrews Avenue, Fort Lauderdale, FL 33301, prior to the bid opening date and time listed. Bids/proposals submitted by fax or email will NOT be accepted.

The below signed hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the CITY and such acceptance covers all terms, conditions, and specifications of this bid/proposal.

**Please Note:** If responding to this solicitation through BidSync, the electronic version of the bid response will prevail, unless a paper version is clearly marked **by the bidder** in some manner to indicate that it will supplant the electronic version. All fields below **must** be completed. If the field does not apply to you, please note N/A in that field.

Submitted by: \_\_\_\_\_  
(signature) (date)

Name (printed) \_\_\_\_\_ Title: \_\_\_\_\_

Company: (Legal Registration) \_\_\_\_\_

**CONTRACTOR, IF FOREIGN CORPORATION, MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).**

Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Telephone No. \_\_\_\_\_ FAX No. \_\_\_\_\_ Email: \_\_\_\_\_

Delivery: Calendar days after receipt of Purchase Order (section 1.02 of General Conditions): \_\_\_\_\_

Payment Terms (section 1.04): \_\_\_\_\_ Total Bid Discount (section 1.05): \_\_\_\_\_

Does your firm qualify for MBE or WBE status (section 1.09): MBE \_\_\_\_\_ WBE \_\_\_\_\_

**ADDENDUM ACKNOWLEDGEMENT** - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>
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**VARIANCES:** State any variations to specifications, terms and conditions in the space provided below or reference in the space provided below all variances contained on other pages of bid, attachments or bid pages. No variations or exceptions by the Proposer will be deemed to be part of the bid submitted unless such variation or exception is listed and contained within the bid documents and referenced in the space provided below. If no statement is contained in the below space, it is hereby implied that your bid/proposal complies with the full scope of this solicitation. **HAVE YOU STATED ANY VARIANCES OR EXCEPTIONS BELOW? BIDDER MUST CLICK THE EXCEPTION LINK IF ANY VARIATION OR EXCEPTION IS TAKEN TO THE SPECIFICATIONS, TERMS AND CONDITIONS.** If this section does not apply to your bid, simply mark N/A in the section below.

Variances:  
\_\_\_\_\_  
\_\_\_\_\_

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DATE ACCIDENT	DATE REPRTD CLIENT	O/C	MD/ID	INDENMITY PAID	MEDICAL PAID	REHAB PAID	EXPENSE PAID	INDEM RECOVERY	MED RECOVERY	REHAB RECOVERY	EXPENSE RECOVERY	REMAIN INDEM	REMAIN MED	REMAIN REHAB	REMAIN EXP	TOTAL EXPERIENCE
11/24/2008	12/1/2008	CL	I	0.00	4260.18	0.00	271.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4531.39
1/13/2009	1/20/2009	CL	I	440.02	3737.38	0.00	119.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4297.12
7/14/2010	7/16/2010	CL	I	0.00	183.60	0.00	19.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	202.92
2/2/2008	2/4/2008	CL	M	0.00	1880.72	0.00	81.19	0.00	0.00	0.00	12.99	0.00	0.00	0.00	0.00	1948.92
3/18/2008	3/18/2008	CL	M	0.00	852.81	0.00	51.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	904.01
4/15/2008	4/15/2008	CL	M	0.00	691.12	0.00	47.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	738.22
7/7/2008	7/18/2008	CL	M	0.00	1761.47	0.00	111.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1873.43
9/17/2008	9/17/2008	CL	M	0.00	680.08	0.00	35.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	715.10
12/11/2008	12/11/2008	CL	M	0.00	1027.90	0.00	43.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1071.07
2/4/2009	2/4/2009	CL	M	0.00	862.51	0.00	45.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	907.54
3/13/2009	3/13/2009	CL	M	0.00	1479.47	0.00	100.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1580.05
5/20/2009	5/20/2009	CL	M	0.00	762.15	0.00	42.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	804.95
5/21/2009	5/21/2009	CL	M	0.00	444.34	0.00	34.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	478.64
7/27/2009	8/7/2009	CL	M	0.00	68.85	0.00	14.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83.05
10/7/2009	10/7/2009	CL	M	0.00	1120.63	0.00	154.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1275.58
12/1/2009	12/1/2009	CL	M	0.00	674.68	0.00	46.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	721.40
1/12/2010	1/21/2010	CL	M	0.00	549.24	0.00	34.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	583.98
1/28/2010	2/4/2010	CL	M	0.00	646.33	0.00	55.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	701.97
7/9/2010	7/9/2010	CL	M	0.00	566.62	0.00	65.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	632.20
7/29/2010	8/3/2010	CL	M	0.00	2069.68	0.00	295.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2365.40
9/24/2010	9/29/2010	CL	M	0.00	529.15	0.00	37.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	566.46
9/24/2010	9/29/2010	CL	M	0.00	474.32	0.00	37.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	511.84
7/15/2009	7/15/2009	CL	I	0.00	5464.94	0.00	228.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5693.78
9/26/2008	9/26/2008	CL	M	0.00	120.11	0.00	15.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	136.01
4/13/2010	4/21/2010	OP	I	0.00	431.80	0.00	2207.62	0.00	0.00	0.00	0.00	0.00	1500.20	0.00	5392.38	9532.00
1/17/2008	1/25/2008	CL	I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2/22/2008	2/27/2008	CL	I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2/24/2008	2/26/2008	CL	I	0.00	4261.22	0.00	172.34	0.00	0.00	0.00	12.54	0.00	0.00	0.00	0.00	4421.02
2/26/2008	2/26/2008	CL	I	0.00	798.11	0.00	48.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	846.88
3/10/2008	3/10/2008	CL	I	5861.43	11248.88	0.00	566.19	0.00	0.00	0.00	8.79	0.00	0.00	0.00	0.00	17667.71
3/16/2008	3/16/2008	CL	I	121.02	4665.70	0.00	614.35	0.00	0.00	0.00	402.79	0.00	0.00	0.00	0.00	4998.28
4/8/2008	4/8/2008	CL	I	2797.50	5615.78	0.00	734.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9148.07
4/23/2008	4/23/2008	CL	I	39932.44	31325.03	0.00	6794.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78051.96
4/23/2008	4/23/2008	CL	I	2783.52	11324.14	0.00	777.52	0.00	0.00	0.00	24.93	0.00	0.00	0.00	0.00	14860.25
4/30/2008	5/1/2008	CL	I	1314.66	14711.81	0.00	343.61	0.00	0.00	0.00	7.50	0.00	0.00	0.00	0.00	16362.58
5/2/2008	5/8/2008	CL	I	0.00	1723.18	0.00	119.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1842.38
5/8/2008	5/8/2008	CL	I	0.00	581.56	0.00	35.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	617.36
5/11/2008	5/13/2008	CL	I	447.60	5477.58	0.00	249.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6174.98
5/28/2008	6/4/2008	CL	I	0.00	1125.68	0.00	63.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1189.51
6/7/2008	6/9/2008	OP	I	127.05	13300.86	0.00	724.46	0.00	101.58	0.00	0.00	0.95	62512.72	0.00	1727.54	78292.00
6/11/2008	6/11/2008	CL	I	0.00	1124.20	0.00	26.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1150.91
6/15/2008	6/15/2008	CL	I	0.00	1906.02	0.00	59.87	0.00	1906.02	0.00	0.00	0.00	0.00	0.00	0.00	59.87

DATE ACCIDENT	DATE REPRTD CLIENT	O/C	MD/ID	INDENITY PAID	MEDICAL PAID	REHAB PAID	EXPENSE PAID	INDEM RECOVERY	MED RECOVERY	REHAB RECOVERY	EXPENSE RECOVERY	REMAIN INDEM	REMAIN MED	REMAIN REHAB	REMAIN EXP	TOTAL EXPERIENCE
7/31/2008	8/1/2008	CL	I	0.00	1251.74	0.00	62.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1313.80
8/16/2008	8/18/2008	CL	I	0.00	542.19	0.00	29.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	571.90
8/17/2008	8/17/2008	CL	I	502.48	2236.95	0.00	58.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2798.21
8/24/2008	8/24/2008	CL	I	0.00	2958.32	0.00	40.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2999.08
8/28/2008	8/28/2008	CL	I	0.00	1187.81	0.00	53.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1241.23
9/1/2008	9/1/2008	CL	I	0.00	2620.35	0.00	47.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2668.25
9/24/2008	9/24/2008	CL	I	298.40	2514.77	0.00	99.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2913.03
10/10/2008	10/10/2008	CL	I	1790.40	1711.79	0.00	94.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3596.31
11/24/2008	11/24/2008	CL	I	4476.00	16962.89	0.00	433.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21872.26
12/5/2008	12/10/2008	CL	I	0.00	3254.61	0.00	95.13	0.00	0.00	0.00	1.14	0.00	0.00	0.00	0.00	3348.60
12/11/2008	12/17/2008	OP	I	0.00	8106.67	0.00	1395.82	0.00	0.00	0.00	0.00	0.00	3807.33	0.00	204.18	13514.00
1/1/2009	1/6/2009	CL	I	0.00	710.10	0.00	38.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	748.18
1/6/2009	1/6/2009	CL	I	0.00	3235.00	0.00	67.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3302.19
1/6/2009	1/6/2009	CL	I	0.00	1112.30	0.00	82.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1194.87
1/7/2009	1/7/2009	CL	I	0.00	984.45	0.00	46.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1031.14
1/9/2009	1/14/2009	CL	I	0.00	2521.80	0.00	209.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2730.93
1/10/2009	1/13/2009	CL	I	0.00	11696.73	0.00	754.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12451.68
1/19/2009	1/19/2009	CL	I	765.00	2774.45	0.00	119.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3658.50
1/29/2009	1/29/2009	CL	I	0.00	14451.25	0.00	1612.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16063.65
1/29/2009	1/29/2009	CL	I	0.00	4947.71	0.00	170.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5118.36
2/2/2009	2/2/2009	CL	I	459.00	2642.95	0.00	95.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3197.17
2/3/2009	3/19/2009	CL	I	0.00	168.75	0.00	11.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180.65
2/25/2009	2/26/2009	CL	I	0.00	2645.07	0.00	90.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2735.19
2/25/2009	2/25/2009	CL	I	0.00	744.42	0.00	44.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	789.24
2/27/2009	2/27/2009	CL	I	0.00	613.19	0.00	41.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	654.94
2/28/2009	3/19/2009	CL	I	1224.00	8520.98	0.00	467.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10212.73
3/3/2009	3/3/2009	CL	I	0.00	723.23	0.00	24.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	747.86
3/4/2009	3/11/2009	CL	I	4221.28	8283.94	0.00	5443.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17948.62
3/8/2009	3/8/2009	CL	I	306.00	1580.47	0.00	62.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1948.66
3/17/2009	3/26/2009	CL	I	765.00	1147.69	0.00	57.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1970.09
3/18/2009	3/18/2009	CL	I	0.00	6125.94	0.00	91.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6217.50
3/19/2009	3/19/2009	CL	I	0.00	2839.36	0.00	180.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3019.56
4/1/2009	4/10/2009	CL	I	0.00	125.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133.00
4/23/2009	4/23/2009	CL	I	0.00	2793.75	0.00	67.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2860.94
4/27/2009	4/27/2009	CL	I	0.00	836.61	0.00	43.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	880.12
5/24/2009	5/24/2009	CL	I	0.00	6347.32	0.00	83.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6431.09
5/26/2009	5/26/2009	OP	I	0.00	1828.67	0.00	163.79	0.00	0.00	0.00	0.00	0.00	0.33	0.00	200.21	2193.00
6/28/2009	6/28/2009	CL	I	76.80	3720.54	0.00	479.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4277.14
7/8/2009	7/8/2009	CL	I	0.00	22657.35	0.00	2881.63	0.00	0.00	0.00	2481.48	0.00	0.00	0.00	0.00	23057.50
7/14/2009	7/14/2009	CL	I	1530.00	3185.21	0.00	52.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4767.50
7/16/2009	7/16/2009	CL	I	0.00	267.20	0.00	16.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	283.84
7/17/2009	7/18/2009	CL	I	0.00	4900.58	0.00	187.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5088.14

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DATE ACCIDENT	DATE REPRTD CLIENT	O/C	MD/ID	INDENMITY PAID	MEDICAL PAID	REHAB PAID	EXPENSE PAID	INDEM RECOVERY	MED RECOVERY	REHAB RECOVERY	EXPENSE RECOVERY	REMAIN INDEM	REMAIN MED	REMAIN REHAB	REMAIN EXP	TOTAL EXPERIENCE
7/22/2009	7/22/2009	OP	I	29070.08	15790.73	0.00	740.32	0.00	312.00	0.00	0.00	0.92	1405.27	0.00	76.68	46772.00
7/22/2009	7/22/2009	OP	I	0.00	1531.83	0.00	59.00	0.00	0.00	0.00	0.00	0.00	0.17	0.00	0.00	1591.00
7/31/2009	7/31/2009	CL	I	0.00	1703.78	0.00	39.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1743.22
8/26/2009	8/26/2009	CL	I	7038.00	44913.93	0.00	728.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52680.30
8/31/2009	8/31/2009	CL	I	0.00	2673.04	0.00	531.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3204.27
9/5/2009	9/5/2009	CL	I	0.00	3725.85	0.00	220.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3946.26
9/7/2009	9/8/2009	CL	I	0.00	1583.01	0.00	67.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1650.73
9/9/2009	9/14/2009	CL	I	420.93	1154.15	0.00	89.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1664.09
9/18/2009	9/29/2009	CL	I	0.00	1118.55	0.00	35.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1153.74
9/25/2009	9/29/2009	CL	I	0.00	425.02	0.00	31.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	456.03
10/8/2009	10/8/2009	CL	I	573.76	7752.70	0.00	463.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8789.86
10/10/2009	10/10/2009	OP	I	418.30	9130.78	0.00	739.03	0.00	530.00	0.00	0.00	4000.70	420.22	0.00	409.97	14589.00
10/13/2009	10/13/2009	CL	I	0.00	672.73	0.00	67.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	739.87
10/17/2009	10/17/2009	CL	I	0.00	994.82	0.00	53.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1047.95
10/19/2009	10/19/2009	OP	I	6120.04	8977.17	0.00	587.49	0.00	0.00	0.00	0.00	11642.96	57230.83	0.00	5955.51	90514.00
10/30/2009	10/30/2009	CL	I	2868.76	136191.86	0.00	438.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	139498.98
11/13/2009	11/13/2009	CL	I	459.00	1156.33	0.00	158.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1773.42
11/21/2009	11/24/2009	CL	I	1071.00	5217.87	0.00	314.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6603.26
12/11/2009	12/11/2009	CL	I	0.00	4075.20	0.00	45.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4121.15
12/13/2009	12/28/2009	CL	I	0.00	125.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133.00
1/8/2010	1/11/2010	CL	I	154.40	869.90	0.00	98.96	0.00	0.00	0.00	26.25	0.00	0.00	0.00	0.00	1097.01
1/9/2010	1/11/2010	CL	I	216.32	807.87	0.00	145.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1169.62
1/16/2010	1/16/2010	CL	I	0.00	2524.28	0.00	71.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2595.57
1/27/2010	2/10/2010	CL	I	0.00	439.05	0.00	39.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	478.67
1/30/2010	2/12/2010	CL	I	0.00	312.04	0.00	36.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	348.33
2/18/2010	2/18/2010	OP	I	0.00	1007.13	0.00	113.23	0.00	0.00	0.00	0.00	3136.00	10092.87	0.00	286.77	14636.00
2/18/2010	2/18/2010	OP	I	0.00	1836.50	0.00	22.30	0.00	0.00	0.00	0.00	0.00	9263.50	0.00	375.70	11498.00
2/21/2010	2/23/2010	CL	I	0.00	4262.75	0.00	51.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4314.60
2/26/2010	3/16/2010	OP	I	1698.40	13815.11	0.00	1622.66	0.00	0.00	0.00	0.00	2900.60	18184.89	0.00	2123.34	40345.00
3/10/2010	3/10/2010	OP	I	0.00	5229.25	0.00	14.50	0.00	0.00	0.00	0.00	0.00	770.75	0.00	285.50	6300.00
4/5/2010	4/5/2010	OP	I	0.00	1442.00	0.00	141.80	0.00	0.00	0.00	0.00	0.00	6958.00	0.00	258.20	8800.00
4/18/2010	4/18/2010	OP	I	0.00	1094.25	0.00	18.40	0.00	0.00	0.00	0.00	1302.00	1500.75	0.00	500.60	4416.00
4/18/2010	4/18/2010	OP	I	0.00	2131.00	0.00	13.20	0.00	0.00	0.00	0.00	0.00	631.00	0.00	250.80	3026.00
4/19/2010	4/22/2010	CL	I	2316.00	4953.19	0.00	563.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7832.62
4/27/2010	4/27/2010	CL	I	772.00	1231.64	0.00	38.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2041.89
6/8/2010	6/14/2010	OP	I	1698.40	6844.27	0.00	334.14	0.00	0.00	0.00	0.00	2933.60	1155.73	0.00	73.86	13040.00
6/10/2010	6/10/2010	OP	I	4786.40	14339.04	0.00	1254.21	0.00	0.00	0.00	0.00	500.60	2962.96	0.00	1981.79	25825.00
6/16/2010	6/16/2010	CL	I	618.48	1406.92	0.00	94.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2119.49
7/31/2010	8/3/2010	CL	I	0.00	305.90	0.00	18.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	324.73
8/4/2010	8/4/2010	CL	I	0.00	987.35	0.00	29.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1016.41
8/28/2010	8/28/2010	OP	I	3910.63	3660.74	0.00	472.62	0.00	0.00	0.00	0.00	1641.37	3172.26	0.00	704.38	13562.00
9/6/2010	9/13/2010	CL	I	3088.00	6181.80	0.00	1415.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10685.16

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10/1/2010	10/1/2010	OP	I	0.00	5233.84	0.00	43.06	0.00	0.00	0.00	0.00	0.00	8234.16	0.00	472.94	13984.00
10/1/2010	10/1/2010	OP	I	0.00	3140.97	0.00	135.51	0.00	0.00	0.00	0.00	0.00	3859.03	0.00	364.49	7500.00
11/18/2010	11/18/2010	OP	I	0.00	650.58	0.00	35.02	0.00	0.00	0.00	0.00	0.00	4849.42	0.00	364.98	5900.00
11/26/2010	11/30/2010	OP	I	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	580.00	5500.00	0.00	392.00	6480.00
12/14/2010	12/14/2010	OP	I	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	1200.00	0.00	192.00	1400.00
1/5/2008	1/5/2008	CL	M	0.00	141.30	0.00	8.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	149.91
1/14/2008	1/14/2008	CL	M	0.00	1243.15	0.00	34.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1277.19
2/9/2008	2/9/2008	CL	M	0.00	1155.50	0.00	29.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1185.10
2/14/2008	2/14/2008	CL	M	0.00	361.90	0.00	20.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	382.33
2/18/2008	2/21/2008	CL	M	0.00	435.15	0.00	17.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	452.56
3/8/2008	3/13/2008	CL	M	0.00	615.79	0.00	41.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	657.22
3/9/2008	3/9/2008	CL	M	0.00	1063.69	0.00	64.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1128.21
3/10/2008	3/10/2008	CL	M	0.00	1674.60	0.00	123.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1797.70
3/17/2008	3/18/2008	CL	M	0.00	288.24	0.00	24.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	312.51
3/19/2008	3/19/2008	CL	M	0.00	403.51	0.00	16.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	419.86
3/24/2008	3/25/2008	CL	M	0.00	728.83	0.00	34.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	763.09
4/26/2008	4/28/2008	CL	M	0.00	1466.83	0.00	119.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1586.59
4/30/2008	4/30/2008	CL	M	0.00	801.71	0.00	41.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	843.40
5/3/2008	5/8/2008	CL	M	0.00	967.64	0.00	58.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1025.99
5/3/2008	5/9/2008	CL	M	0.00	743.02	0.00	38.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	781.45
5/5/2008	5/5/2008	CL	M	0.00	928.24	0.00	43.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	971.71
5/8/2008	5/13/2008	CL	M	0.00	805.31	0.00	69.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	874.45
5/17/2008	5/17/2008	CL	M	0.00	292.01	0.00	16.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	308.34
5/22/2008	5/23/2008	CL	M	0.00	882.55	0.00	60.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	943.46
5/24/2008	5/24/2008	CL	M	0.00	969.15	0.00	36.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1005.22
5/30/2008	5/30/2008	CL	M	0.00	1441.62	0.00	42.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1483.88
6/5/2008	6/5/2008	CL	M	0.00	693.89	0.00	35.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	729.38
6/9/2008	6/11/2008	CL	M	0.00	601.13	0.00	37.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	638.17
6/14/2008	6/14/2008	CL	M	0.00	590.16	0.00	20.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	610.70
7/19/2008	7/21/2008	CL	M	0.00	417.16	0.00	33.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.51
8/3/2008	8/3/2008	CL	M	0.00	1731.53	0.00	38.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1769.75
8/4/2008	8/15/2008	CL	M	0.00	706.96	0.00	36.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	743.09
8/6/2008	8/6/2008	CL	M	0.00	834.97	0.00	26.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	861.24
8/8/2008	8/8/2008	CL	M	0.00	1891.94	0.00	37.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1929.54
8/11/2008	8/14/2008	CL	M	0.00	814.50	0.00	26.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	841.19
8/13/2008	8/16/2008	CL	M	0.00	694.50	0.00	17.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	712.19
8/23/2008	8/27/2008	CL	M	0.00	393.75	0.00	3.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	397.65
8/27/2008	8/27/2008	CL	M	0.00	678.59	0.00	24.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	703.38
8/27/2008	8/27/2008	CL	M	0.00	591.99	0.00	28.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	620.19
9/1/2008	9/2/2008	CL	M	0.00	593.52	0.00	28.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	621.77
9/2/2008	9/2/2008	CL	M	0.00	842.82	0.00	35.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	878.27
9/2/2008	9/2/2008	CL	M	0.00	495.22	0.00	22.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	517.60

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9/3/2008	9/3/2008	CL	M	0.00	1227.01	0.00	36.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1263.63
9/9/2008	9/10/2008	CL	M	0.00	1681.57	0.00	62.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1744.23
9/12/2008	9/12/2008	CL	M	0.00	1605.76	0.00	219.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1824.83
9/29/2008	10/7/2008	CL	M	0.00	498.76	0.00	36.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	534.81
10/17/2008	10/23/2008	CL	M	0.00	1715.79	0.00	86.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1802.61
10/18/2008	10/18/2008	CL	M	0.00	1063.16	0.00	41.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1105.07
11/5/2008	11/5/2008	CL	M	0.00	517.93	0.00	32.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	550.00
11/10/2008	11/11/2008	CL	M	0.00	125.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133.00
11/23/2008	11/23/2008	CL	M	0.00	1500.35	0.00	56.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1556.38
12/6/2008	12/9/2008	CL	M	0.00	1169.25	0.00	59.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1228.67
12/10/2008	12/10/2008	CL	M	0.00	829.59	0.00	49.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	878.87
12/25/2008	12/25/2008	CL	M	0.00	1996.27	0.00	41.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2037.37
12/31/2008	12/31/2008	CL	M	0.00	894.18	0.00	48.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	942.28
1/7/2009	1/8/2009	CL	M	0.00	596.67	0.00	38.02	0.00	0.00	0.00	0.55	0.00	0.00	0.00	0.00	634.14
1/12/2009	1/12/2009	CL	M	0.00	1759.29	0.00	133.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1892.70
1/24/2009	2/3/2009	CL	M	0.00	1799.62	0.00	54.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1854.32
1/24/2009	2/3/2009	CL	M	0.00	1118.23	0.00	44.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1162.69
1/28/2009	1/28/2009	CL	M	0.00	1278.00	0.00	50.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1328.44
2/2/2009	2/10/2009	CL	M	0.00	2130.75	0.00	39.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2170.70
2/2/2009	2/2/2009	CL	M	0.00	125.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133.00
2/4/2009	2/10/2009	CL	M	0.00	1420.79	0.00	53.75	0.00	0.00	0.00	7.56	0.00	0.00	0.00	0.00	1466.98
2/6/2009	2/6/2009	CL	M	0.00	2225.96	0.00	55.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2281.20
2/14/2009	2/14/2009	CL	M	0.00	232.50	0.00	13.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	246.41
2/18/2009	2/18/2009	CL	M	0.00	712.55	0.00	45.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	758.33
2/18/2009	2/18/2009	CL	M	0.00	479.67	0.00	35.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	515.10
2/27/2009	2/27/2009	CL	M	0.00	604.59	0.00	37.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	641.75
3/3/2009	3/3/2009	CL	M	0.00	544.20	0.00	38.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	582.38
3/9/2009	3/9/2009	CL	M	0.00	842.20	0.00	45.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	887.67
3/11/2009	3/16/2009	CL	M	0.00	610.10	0.00	43.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	653.14
3/20/2009	3/20/2009	CL	M	0.00	883.10	0.00	20.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	903.87
3/22/2009	3/22/2009	CL	M	0.00	1990.13	0.00	139.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2129.57
3/28/2009	4/3/2009	CL	M	0.00	548.77	0.00	41.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	590.67
4/5/2009	4/5/2009	CL	M	0.00	1396.15	0.00	44.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1440.25
4/11/2009	4/20/2009	CL	M	0.00	571.34	0.00	39.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	611.12
4/28/2009	4/28/2009	CL	M	0.00	353.65	0.00	24.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	378.37
5/5/2009	5/20/2009	CL	M	0.00	1732.29	0.00	101.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1833.92
5/27/2009	5/27/2009	CL	M	0.00	578.00	0.00	37.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	615.79
6/3/2009	6/4/2009	CL	M	0.00	447.61	0.00	34.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	481.97
6/10/2009	6/10/2009	CL	M	0.00	1779.20	0.00	51.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1830.67
6/11/2009	6/11/2009	CL	M	0.00	1031.72	0.00	50.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1081.97
6/16/2009	6/16/2009	CL	M	0.00	945.61	0.00	59.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1004.93
6/25/2009	6/26/2009	CL	M	0.00	484.94	0.00	28.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	513.64

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7/9/2009	7/9/2009	CL	M	0.00	380.14	0.00	34.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	415.11
7/17/2009	7/17/2009	CL	M	0.00	1079.17	0.00	57.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1137.04
7/30/2009	7/30/2009	CL	M	0.00	513.53	0.00	31.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	545.45
8/11/2009	8/11/2009	CL	M	0.00	1783.20	0.00	124.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1907.73
8/12/2009	9/9/2009	CL	M	0.00	567.85	0.00	32.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	599.88
9/9/2009	9/9/2009	CL	M	0.00	222.14	0.00	22.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	244.95
9/10/2009	9/10/2009	CL	M	0.00	598.46	0.00	36.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	635.41
9/20/2009	9/20/2009	CL	M	0.00	2107.52	0.00	179.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2286.62
9/22/2009	9/22/2009	CL	M	0.00	575.94	0.00	32.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	608.68
10/17/2009	10/17/2009	CL	M	0.00	1475.51	0.00	47.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1523.24
10/19/2009	10/19/2009	CL	M	0.00	147.65	0.00	18.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	165.77
10/26/2009	10/26/2009	CL	M	0.00	656.98	0.00	38.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	694.98
10/27/2009	10/27/2009	CL	M	0.00	346.50	0.00	25.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	372.29
11/8/2009	11/8/2009	CL	M	0.00	1459.65	0.00	41.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1500.88
11/11/2009	11/11/2009	CL	M	0.00	1659.24	0.00	136.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1795.98
11/14/2009	11/14/2009	CL	M	0.00	379.70	0.00	25.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	405.29
11/19/2009	11/20/2009	CL	M	0.00	2247.74	0.00	246.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2494.29
11/22/2009	11/22/2009	CL	M	0.00	1181.00	0.00	33.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1214.90
11/23/2009	11/23/2009	CL	M	0.00	685.65	0.00	45.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	731.25
11/27/2009	1/13/2010	CL	M	0.00	903.30	0.00	23.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	927.11
12/2/2009	12/2/2009	CL	M	0.00	655.76	0.00	34.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	690.71
12/6/2009	12/6/2009	CL	M	0.00	452.75	0.00	17.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	469.85
12/15/2009	12/15/2009	CL	M	0.00	1363.18	0.00	201.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1564.25
12/17/2009	12/17/2009	CL	M	0.00	173.75	0.00	39.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	213.35
12/24/2009	12/24/2009	CL	M	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00
1/23/2010	1/23/2010	CL	M	0.00	125.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133.00
2/3/2010	2/3/2010	CL	M	0.00	1182.85	0.00	38.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1221.27
2/15/2010	2/15/2010	CL	M	0.00	424.81	0.00	35.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	459.97
2/18/2010	2/18/2010	CL	M	0.00	830.50	0.00	27.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	858.00
2/26/2010	2/26/2010	CL	M	0.00	552.30	0.00	39.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	591.44
3/3/2010	3/3/2010	CL	M	0.00	921.58	0.00	48.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	969.70
3/30/2010	3/30/2010	CL	M	0.00	1791.12	0.00	236.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2027.26
4/14/2010	4/14/2010	CL	M	0.00	545.98	0.00	33.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	579.71
4/19/2010	4/19/2010	CL	M	0.00	487.61	0.00	42.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	530.04
5/1/2010	5/1/2010	CL	M	0.00	498.35	0.00	36.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	534.39
5/24/2010	5/24/2010	CL	M	0.00	595.22	0.00	61.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	657.21
5/28/2010	5/28/2010	CL	M	0.00	626.99	0.00	66.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	693.47
5/29/2010	5/29/2010	CL	M	0.00	410.87	0.00	34.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	445.26
6/5/2010	6/5/2010	CL	M	0.00	249.91	0.00	17.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	267.46
6/8/2010	6/8/2010	OP	M	0.00	696.30	0.00	24.40	0.00	0.00	0.00	0.00	0.00	503.70	0.00	175.60	1400.00
6/9/2010	6/9/2010	CL	M	0.00	1478.25	0.00	32.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1511.22
6/16/2010	6/16/2010	CL	M	0.00	435.37	0.00	33.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	469.32

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6/18/2010	6/18/2010	CL	M	0.00	2292.04	0.00	56.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2348.23
6/18/2010	6/18/2010	CL	M	0.00	649.32	0.00	166.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	815.87
6/21/2010	6/21/2010	CL	M	0.00	1617.36	0.00	75.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1692.62
7/6/2010	7/6/2010	CL	M	0.00	521.96	0.00	53.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	575.31
7/13/2010	7/13/2010	CL	M	0.00	717.67	0.00	31.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	748.76
7/19/2010	7/20/2010	CL	M	0.00	1960.67	0.00	38.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1998.91
7/22/2010	7/22/2010	CL	M	0.00	418.40	0.00	29.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	447.88
8/17/2010	8/17/2010	CL	M	0.00	717.58	0.00	57.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	774.86
9/13/2010	9/14/2010	CL	M	0.00	509.42	0.00	41.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	550.71
9/21/2010	9/22/2010	CL	M	0.00	332.34	0.00	31.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	364.06
9/28/2010	10/15/2010	OP	M	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	1200.00	0.00	192.00	1400.00
10/20/2010	10/21/2010	OP	M	0.00	545.29	0.00	45.08	0.00	0.00	0.00	0.00	0.00	954.71	0.00	54.92	1600.00
10/21/2010	10/21/2010	CL	M	0.00	627.38	0.00	44.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	671.87
10/21/2010	10/27/2010	CL	M	0.00	528.53	0.00	43.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	571.68
10/21/2010	10/21/2010	CL	M	0.00	298.19	0.00	44.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	342.66
11/6/2010	11/10/2010	CL	M	0.00	918.25	0.00	18.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	936.65
11/8/2010	11/8/2010	OP	M	0.00	1650.13	0.00	205.61	0.00	0.00	0.00	0.00	0.00	549.87	0.00	94.39	2500.00
11/9/2010	11/9/2010	OP	M	0.00	672.22	0.00	75.86	0.00	0.00	0.00	0.00	0.00	527.78	0.00	124.14	1400.00
11/10/2010	11/10/2010	CL	M	0.00	298.83	0.00	42.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	341.37
11/16/2010	11/16/2010	CL	M	0.00	504.10	0.00	65.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	569.83
7/15/2008	7/15/2008	CL	M	0.00	301.60	0.00	17.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	318.72
3/30/2009	3/30/2009	CL	M	0.00	427.65	0.00	28.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	456.14
7/9/2009	7/9/2009	CL	M	0.00	282.04	0.00	27.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	309.84
8/3/2009	8/3/2009	CL	M	0.00	1606.23	0.00	160.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1767.19
9/13/2010	9/14/2010	OP	M	0.00	446.30	0.00	31.71	0.00	0.00	0.00	0.00	0.00	753.70	0.00	168.29	1400.00
1/6/2008	1/14/2008	CL	I	0.00	530.20	0.00	15.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	546.14
1/12/2008	1/17/2008	CL	I	0.00	3553.73	0.00	145.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3699.13
2/28/2008	2/28/2008	CL	I	0.00	371.20	0.00	23.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	394.54
3/6/2008	3/7/2008	CL	I	0.00	1990.53	0.00	76.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2066.77
5/2/2008	5/2/2008	CL	I	9137.80	49985.91	0.00	1947.79	0.00	110.70	0.00	0.00	0.00	0.00	0.00	0.00	60960.80
5/20/2008	5/9/2008	CL	I	0.00	3082.74	0.00	161.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3243.75
5/20/2008	5/20/2008	OP	I	10032.20	20542.02	0.00	999.94	0.00	0.00	0.00	7.50	1568.80	1660.98	0.00	488.56	35285.00
5/29/2008	6/4/2008	CL	I	0.00	3642.16	0.00	206.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3848.88
6/10/2008	6/10/2008	CL	I	0.00	616.48	0.00	24.00	0.00	0.00	0.00	4.50	0.00	0.00	0.00	0.00	635.98
7/10/2008	7/10/2008	CL	I	0.00	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00
8/13/2008	8/20/2008	CL	I	518.24	689.14	0.00	32.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1239.83
9/13/2008	9/16/2008	CL	I	0.00	3890.66	0.00	146.01	0.00	0.00	0.00	3.75	0.00	0.00	0.00	0.00	4032.92
9/15/2008	9/16/2008	CL	I	0.00	1643.68	0.00	751.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2395.29
10/3/2008	10/6/2008	OP	I	9286.12	68869.03	0.00	24240.36	0.00	9.90	0.00	0.00	2400.88	520.87	0.00	196.64	105504.00
10/10/2008	10/13/2008	CL	I	0.00	2459.15	0.00	55.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2514.53
10/14/2008	10/14/2008	CL	I	0.00	2647.00	0.00	40.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2687.50
10/16/2008	10/17/2008	CL	I	0.00	3227.22	0.00	88.48	0.00	225.00	0.00	0.00	0.00	0.00	0.00	0.00	3090.70

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10/23/2008	10/23/2008	CL	I	1714.09	10763.71	0.00	389.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12867.61
11/16/2008	11/17/2008	CL	I	0.00	7770.30	0.00	311.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8082.16
12/5/2008	12/5/2008	CL	I	0.00	326.60	0.00	21.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	347.82
12/15/2008	12/16/2008	CL	I	9824.82	6641.99	0.00	2982.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19449.76
2/10/2009	2/10/2009	CL	I	1119.86	11936.52	0.00	907.24	0.00	0.00	0.00	0.93	0.00	0.00	0.00	0.00	13962.69
2/16/2009	2/16/2009	CL	I	0.00	2543.32	0.00	159.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2702.61
3/3/2009	3/3/2009	CL	I	0.00	3164.77	0.00	218.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3383.59
3/24/2009	3/25/2009	CL	I	0.00	2252.81	0.00	156.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2409.44
4/3/2009	4/3/2009	CL	I	1354.54	972.70	0.00	57.89	0.00	0.00	0.00	7.56	0.00	0.00	0.00	0.00	2385.13
5/8/2009	5/8/2009	CL	I	0.00	3657.70	0.00	189.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3839.33
5/12/2009	5/12/2009	CL	I	39050.51	22038.24	0.00	31565.69	0.00	2988.03	0.00	0.00	0.00	0.00	0.00	0.00	89666.41
6/8/2009	6/25/2009	CL	I	0.00	4498.80	0.00	301.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4799.86
6/9/2009	6/10/2009	CL	I	0.00	25870.58	0.00	1461.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27331.79
6/15/2009	6/22/2009	CL	I	0.00	4205.10	0.00	214.20	0.00	0.00	0.00	7.56	0.00	0.00	0.00	0.00	4411.74
6/18/2009	6/18/2009	CL	I	0.00	2691.57	0.00	583.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3275.49
6/19/2009	6/22/2009	OP	I	3220.55	5409.75	0.00	418.32	0.00	0.00	0.00	0.00	1493.45	1090.25	0.00	181.68	11814.00
7/10/2009	7/10/2009	CL	I	244.50	12046.19	0.00	215.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12506.65
7/13/2009	7/13/2009	CL	I	0.00	3775.45	0.00	310.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4085.63
7/27/2009	7/27/2009	CL	I	2000.10	27135.20	0.00	5726.85	0.00	0.00	0.00	44.46	0.00	0.00	0.00	0.00	34817.69
8/7/2009	8/7/2009	CL	I	0.00	4488.63	0.00	209.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4698.50
9/4/2009	10/6/2009	OP	I	658.84	4593.23	0.00	660.42	0.00	0.00	0.00	0.00	660.16	2620.77	0.00	470.58	9664.00
9/20/2009	9/23/2009	CL	I	0.00	1826.32	0.00	166.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1992.51
10/7/2009	10/7/2009	CL	I	719.74	4537.50	0.00	378.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5635.85
10/12/2009	10/13/2009	CL	I	0.00	618.16	0.00	34.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	652.27
11/3/2009	11/10/2009	CL	I	0.00	2326.82	0.00	260.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2587.35
11/5/2009	11/9/2009	OP	I	10343.23	8536.08	0.00	8546.82	0.00	115.77	0.00	0.00	9100.77	2700.69	0.00	5292.18	44404.00
11/5/2009	11/5/2009	OP	I	1885.32	16937.23	0.00	1495.09	0.00	0.00	0.00	0.00	0.68	2504.77	0.00	826.91	23650.00
11/7/2009	11/7/2009	CL	I	8381.60	17386.76	0.00	1117.91	1833.33	3666.67	0.00	0.00	0.00	0.00	0.00	0.00	21386.27
12/3/2009	12/7/2009	OP	I	4930.68	11242.25	0.00	3448.66	0.00	0.00	0.00	0.00	1005.32	2035.75	0.00	464.34	23127.00
12/9/2009	12/9/2009	OP	I	0.00	3214.28	0.00	724.52	0.00	0.00	0.00	0.00	0.00	1500.72	0.00	2492.48	7932.00
1/7/2010	1/8/2010	CL	I	4831.42	5731.83	0.00	606.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11170.01
1/14/2010	1/15/2010	CL	I	0.00	7598.14	0.00	513.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8111.32
2/9/2010	2/9/2010	CL	I	7372.92	34147.48	0.00	468.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41988.70
2/20/2010	2/20/2010	CL	I	2269.55	19693.53	0.00	188.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22151.32
3/11/2010	3/11/2010	CL	I	749.14	5104.07	0.00	971.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6824.42
3/27/2010	4/7/2010	CL	I	0.00	419.43	0.00	39.78	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	451.21
4/12/2010	4/12/2010	OP	I	2455.53	19472.61	0.00	1471.48	0.00	0.00	0.00	8.00	0.47	6714.39	0.00	1633.52	31740.00
4/16/2010	4/16/2010	CL	I	671.38	3401.41	0.00	530.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4603.35
4/22/2010	4/22/2010	OP	I	1513.12	6542.75	0.00	916.31	0.00	0.00	0.00	0.00	1734.88	4271.25	0.00	324.69	15303.00
5/25/2010	5/25/2010	OP	I	0.00	1998.88	0.00	910.26	0.00	0.00	0.00	0.00	0.00	201.12	0.00	24.84	3135.10
6/17/2010	6/17/2010	CL	I	0.00	3599.25	0.00	411.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4010.70
7/27/2010	7/27/2010	CL	I	431.82	3358.85	0.00	260.61	0.00	264.18	0.00	0.00	0.00	0.00	0.00	0.00	3787.10

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8/4/2010	8/4/2010	CL	I	0.00	4001.75	0.00	27.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4029.25
8/7/2010	8/9/2010	CL	I	97.74	1630.46	0.00	211.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1939.70
8/24/2010	10/19/2010	OP	I	0.00	1113.83	0.00	158.83	0.00	0.00	0.00	0.00	0.00	1386.17	0.00	341.17	3000.00
9/15/2010	9/20/2010	OP	I	0.00	1490.20	0.00	251.16	0.00	0.00	0.00	0.00	0.00	1009.80	0.00	9.00	2760.16
10/13/2010	10/15/2010	OP	I	3839.34	3832.61	0.00	1885.63	0.00	0.00	0.00	0.00	3255.66	8968.39	0.00	663.37	22445.00
10/27/2010	10/27/2010	CL	I	0.00	543.74	0.00	67.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	610.79
11/1/2010	11/1/2010	OP	I	932.36	1693.60	0.00	254.09	0.00	0.00	0.00	0.00	2961.64	7706.40	0.00	153.91	13702.00
11/3/2010	11/3/2010	OP	I	1999.30	1093.65	0.00	348.71	0.00	0.00	0.00	0.00	152.70	5906.35	0.00	151.29	9652.00
11/7/2010	11/8/2010	OP	I	0.00	1120.88	0.00	126.14	0.00	0.00	0.00	0.00	0.00	10779.12	0.00	273.86	13728.00
2/12/2008	2/13/2008	CL	M	0.00	1830.52	0.00	151.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1981.91
2/18/2008	2/19/2008	CL	M	0.00	669.41	0.00	25.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	695.19
2/19/2008	2/20/2008	CL	M	0.00	1313.50	0.00	54.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1368.20
2/20/2008	2/21/2008	CL	M	0.00	856.71	0.00	26.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	883.70
2/27/2008	2/28/2008	CL	M	0.00	1335.50	0.00	42.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1378.37
3/21/2008	3/24/2008	CL	M	0.00	487.70	0.00	34.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	522.16
3/25/2008	3/26/2008	CL	M	0.00	1183.18	0.00	72.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1255.79
3/26/2008	3/26/2008	CL	M	0.00	366.30	0.00	12.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	378.81
3/31/2008	4/2/2008	CL	M	0.00	2169.69	0.00	135.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2305.44
3/31/2008	4/2/2008	CL	M	0.00	578.67	0.00	32.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	611.26
4/1/2008	4/1/2008	CL	M	0.00	819.03	0.00	49.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	868.74
4/23/2008	4/23/2008	CL	M	0.00	520.08	0.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	565.08
5/5/2008	5/6/2008	CL	M	0.00	375.62	0.00	31.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	406.70
5/9/2008	5/9/2008	CL	M	0.00	2321.11	0.00	152.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2473.75
5/14/2008	5/14/2008	CL	M	0.00	480.34	0.00	29.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	509.45
5/19/2008	5/19/2008	CL	M	0.00	2233.75	0.00	164.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2398.71
5/22/2008	5/23/2008	CL	M	0.00	634.02	0.00	31.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	665.65
5/30/2008	6/2/2008	CL	M	0.00	771.22	0.00	41.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	813.20
6/4/2008	6/4/2008	CL	M	0.00	890.04	0.00	56.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	946.58
6/13/2008	6/17/2008	CL	M	0.00	937.64	0.00	42.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	980.13
6/25/2008	6/26/2008	CL	M	0.00	217.06	0.00	80.30	0.00	367.00	0.00	0.00	0.00	0.00	0.00	0.00	2430.36
7/1/2008	7/2/2008	CL	M	0.00	535.42	0.00	32.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	567.67
7/17/2008	7/17/2008	CL	M	0.00	674.94	0.00	40.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	715.00
7/30/2008	8/4/2008	CL	M	0.00	830.99	0.00	38.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	869.75
8/7/2008	8/12/2008	CL	M	0.00	1364.04	0.00	33.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1397.62
8/14/2008	8/28/2008	CL	M	0.00	1087.08	0.00	50.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1137.14
9/8/2008	9/8/2008	CL	M	0.00	548.47	0.00	29.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	577.83
9/15/2008	9/16/2008	CL	M	0.00	538.54	0.00	26.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	564.96
10/2/2008	10/7/2008	CL	M	0.00	725.21	0.00	49.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	775.12
10/6/2008	10/6/2008	CL	M	0.00	770.16	0.00	30.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.60
10/8/2008	10/8/2008	CL	M	0.00	721.19	0.00	45.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	766.69
10/10/2008	10/10/2008	CL	M	0.00	1446.11	0.00	57.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1504.09
10/16/2008	10/16/2008	CL	M	0.00	653.60	0.00	31.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	685.16

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10/30/2008	10/30/2008	CL	M	0.00	1003.39	0.00	44.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1048.00
11/5/2008	11/6/2008	CL	M	0.00	125.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133.00
12/11/2008	12/15/2008	CL	M	0.00	573.29	0.00	37.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	610.71
12/31/2008	12/31/2008	CL	M	0.00	828.52	0.00	61.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	890.45
1/22/2009	1/22/2009	CL	M	0.00	1071.42	0.00	72.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1144.36
2/2/2009	4/8/2009	CL	M	0.00	1011.56	0.00	66.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1078.28
2/5/2009	2/5/2009	CL	M	0.00	766.27	0.00	50.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	817.03
2/11/2009	2/13/2009	CL	M	0.00	475.31	0.00	31.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	506.69
3/3/2009	3/4/2009	CL	M	0.00	2337.55	0.00	102.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2440.40
3/8/2009	3/11/2009	CL	M	0.00	737.03	0.00	53.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	790.13
3/24/2009	3/24/2009	CL	M	0.00	536.82	0.00	38.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	575.45
3/26/2009	3/26/2009	CL	M	0.00	1184.07	0.00	62.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1246.57
3/27/2009	3/31/2009	CL	M	0.00	816.93	0.00	47.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	864.43
4/1/2009	4/1/2009	CL	M	0.00	530.50	0.00	40.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	571.49
4/3/2009	4/3/2009	CL	M	0.00	379.55	0.00	33.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	413.20
4/14/2009	4/17/2009	CL	M	0.00	515.29	0.00	35.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	550.59
4/28/2009	4/28/2009	CL	M	0.00	1397.33	0.00	89.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1486.65
5/12/2009	5/12/2009	CL	M	0.00	539.47	0.00	38.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	578.20
5/18/2009	5/19/2009	CL	M	0.00	872.54	0.00	56.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	928.85
5/31/2009	6/3/2009	CL	M	0.00	538.39	0.00	38.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	577.07
6/4/2009	6/4/2009	CL	M	0.00	357.26	0.00	68.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	425.70
6/29/2009	6/29/2009	CL	M	0.00	483.13	0.00	33.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	516.97
7/1/2009	7/1/2009	CL	M	0.00	691.35	0.00	40.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	731.80
7/26/2009	7/26/2009	CL	M	0.00	1116.83	0.00	46.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1163.65
7/30/2009	7/30/2009	CL	M	0.00	460.03	0.00	32.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	492.20
8/3/2009	8/3/2009	CL	M	0.00	1501.57	0.00	82.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1583.99
8/12/2009	8/12/2009	CL	M	0.00	696.79	0.00	44.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	740.91
8/18/2009	8/18/2009	CL	M	0.00	800.58	0.00	62.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	862.87
8/24/2009	8/24/2009	CL	M	0.00	634.87	0.00	39.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	674.73
8/25/2009	8/25/2009	CL	M	0.00	698.70	0.00	40.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	739.39
9/3/2009	9/4/2009	CL	M	0.00	379.55	0.00	32.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	411.65
9/22/2009	9/22/2009	CL	M	0.00	561.48	0.00	40.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	601.83
9/24/2009	10/14/2009	CL	M	0.00	125.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133.00
10/2/2009	10/2/2009	CL	M	0.00	615.39	0.00	51.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	666.90
10/8/2009	10/8/2009	CL	M	0.00	1116.62	0.00	58.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1174.91
11/9/2009	11/9/2009	CL	M	0.00	672.96	0.00	46.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	719.63
12/8/2009	12/16/2009	CL	M	0.00	283.68	0.00	19.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	303.47
12/16/2009	12/16/2009	CL	M	0.00	836.17	0.00	60.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	896.44
1/6/2010	1/8/2010	CL	M	0.00	594.57	0.00	38.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	633.41
1/23/2010	1/23/2010	CL	M	0.00	725.25	0.00	42.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	767.72
2/3/2010	2/3/2010	CL	M	0.00	551.22	0.00	60.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	611.30
2/9/2010	2/10/2010	CL	M	0.00	461.43	0.00	30.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	492.31

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DATE ACCIDENT	DATE REPRTD CLIENT	O/C	MD/ID	INDENMITY PAID	MEDICAL PAID	REHAB PAID	EXPENSE PAID	INDEM RECOVERY	MED RECOVERY	REHAB RECOVERY	EXPENSE RECOVERY	REMAIN INDEM	REMAIN MED	REMAIN REHAB	REMAIN EXP	TOTAL EXPERIENCE
2/16/2010	2/16/2010	CL	M	0.00	2065.14	0.00	54.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2119.72
2/24/2010	2/25/2010	CL	M	0.00	665.99	0.00	35.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	701.29
3/11/2010	3/11/2010	CL	M	0.00	814.18	0.00	59.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	873.76
3/15/2010	3/15/2010	CL	M	0.00	291.04	0.00	26.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	317.84
3/16/2010	3/17/2010	CL	M	0.00	1088.99	0.00	66.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1155.69
4/9/2010	4/14/2010	CL	M	0.00	542.38	0.00	40.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	582.50
4/20/2010	4/20/2010	CL	M	0.00	1175.20	0.00	173.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1348.47
5/2/2010	5/3/2010	CL	M	0.00	230.37	0.00	23.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	253.90
5/3/2010	5/8/2010	CL	M	0.00	790.81	0.00	92.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	883.29
5/19/2010	5/19/2010	CL	M	0.00	474.47	0.00	42.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	516.60
5/20/2010	5/20/2010	CL	M	0.00	899.85	0.00	71.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	970.97
6/24/2010	6/24/2010	CL	M	0.00	182.22	0.00	19.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	201.50
7/6/2010	7/6/2010	CL	M	0.00	799.99	0.00	50.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	850.72
7/9/2010	7/14/2010	CL	M	0.00	422.73	0.00	34.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	457.11
7/12/2010	7/14/2010	CL	M	0.00	482.21	0.00	51.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	533.84
7/12/2010	7/12/2010	CL	M	0.00	215.00	0.00	11.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	226.90
7/19/2010	7/20/2010	CL	M	0.00	555.26	0.00	44.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.22
7/28/2010	8/3/2010	CL	M	0.00	352.21	0.00	28.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	380.74
7/31/2010	8/2/2010	CL	M	0.00	508.17	0.00	23.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	531.19
8/1/2010	8/2/2010	CL	M	0.00	1472.51	0.00	199.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1672.19
8/2/2010	8/2/2010	CL	M	0.00	618.84	0.00	89.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	707.98
8/15/2010	8/17/2010	CL	M	0.00	506.35	0.00	21.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	527.48
8/17/2010	8/17/2010	CL	M	0.00	725.51	0.00	51.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	777.02
8/19/2010	8/19/2010	CL	M	0.00	791.49	0.00	85.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	877.04
9/9/2010	9/10/2010	CL	M	0.00	1443.25	0.00	218.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1661.86
9/10/2010	9/10/2010	CL	M	0.00	916.89	0.00	182.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1099.66
9/15/2010	9/15/2010	CL	M	0.00	861.63	0.00	74.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	936.27
10/6/2010	10/6/2010	CL	M	0.00	739.62	0.00	53.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	793.04
10/27/2010	11/2/2010	CL	M	0.00	568.05	0.00	86.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	654.60
11/22/2010	11/23/2010	OP	M	0.00	707.41	0.00	86.40	0.00	0.00	0.00	0.00	0.00	492.59	0.00	113.60	1400.00
11/29/2010	11/29/2010	OP	M	0.00	142.20	0.00	16.64	0.00	0.00	0.00	0.00	0.00	1057.80	0.00	183.36	1400.00
12/15/2010	12/15/2010	OP	M	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	1200.00	0.00	192.00	1400.00
12/22/2010	12/23/2010	OP	M	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1200.00	0.00	200.00	1400.00
7/31/2008	7/31/2008	CL	I	2424.50	27170.08	0.00	861.25	0.00	0.00	0.00	7.50	0.00	0.00	0.00	0.00	30448.33
7/6/2009	7/6/2009	OP	I	0.00	3456.81	0.00	459.01	0.00	0.00	0.00	0.00	0.00	0.19	0.00	0.00	3916.01
9/16/2009	9/21/2009	CL	I	0.00	3724.40	0.00	987.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4711.51
8/16/2010	8/16/2010	OP	I	0.00	11388.51	0.00	405.24	0.00	0.00	0.00	0.00	0.00	1835.49	0.00	180.76	13810.00
10/4/2010	10/6/2010	OP	I	0.00	2374.11	0.00	254.33	0.00	0.00	0.00	0.00	0.00	3219.89	0.00	485.67	6334.00
3/17/2009	3/17/2009	CL	M	0.00	1726.38	0.00	139.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1866.26
9/28/2009	9/28/2009	CL	M	0.00	1733.86	0.00	227.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1951.01
5/7/2010	5/12/2010	CL	M	0.00	292.88	0.00	34.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	326.88
1/3/2008	1/4/2008	CL	I	0.00	1281.03	0.00	35.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1316.86

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1/5/2008	1/7/2008	CL	I	0.00	4682.85	0.00	198.54	0.00	0.00	0.00	16.50	0.00	0.00	0.00	0.00	4864.89
1/9/2008	1/15/2008	CL	I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1/13/2008	1/15/2008	CL	I	0.00	15664.37	0.00	2239.76	0.00	5000.00	0.00	8.67	0.00	0.00	0.00	0.00	12895.46
1/19/2008	1/22/2008	CL	I	2945.59	11987.47	0.00	423.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15356.26
1/19/2008	1/22/2008	CL	I	0.00	1625.00	0.00	38.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1663.87
1/20/2008	1/22/2008	CL	I	0.00	1322.15	0.00	1143.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2465.58
1/22/2008	1/24/2008	CL	I	5035.50	22270.90	0.00	730.88	0.00	0.00	0.00	20.20	0.00	0.00	0.00	0.00	28017.08
1/23/2008	1/24/2008	CL	I	0.00	1762.99	0.00	114.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1877.49
2/1/2008	2/21/2008	CL	I	0.00	1083.37	0.00	27.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1111.06
2/6/2008	2/20/2008	CL	I	739.78	3427.64	0.00	193.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4360.62
2/7/2008	2/7/2008	OP	I	0.00	2721.63	0.00	156.58	0.00	0.00	0.00	0.00	0.00	52778.37	0.00	5413.42	61070.00
2/7/2008	2/8/2008	CL	I	0.00	5202.99	0.00	344.22	0.00	0.00	0.00	29.73	0.00	0.00	0.00	0.00	5517.48
2/12/2008	2/14/2008	CL	I	3411.78	12137.71	0.00	830.45	600.00	6054.67	0.00	0.00	0.00	0.00	0.00	0.00	9725.27
2/20/2008	2/20/2008	OP	I	0.00	10354.68	0.00	257.10	0.00	2873.55	0.00	0.00	2530.00	3139.87	0.00	28.90	13437.00
2/21/2008	3/4/2008	CL	I	0.00	2248.06	0.00	106.36	0.00	0.00	0.00	3.60	0.00	0.00	0.00	0.00	2350.82
2/26/2008	2/26/2008	CL	I	0.00	3518.94	0.00	60.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3579.53
2/26/2008	2/26/2008	CL	I	0.00	389.84	0.00	16.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	405.89
3/8/2008	3/10/2008	CL	I	0.00	5059.10	0.00	231.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5291.07
3/13/2008	3/14/2008	CL	I	0.00	4490.23	0.00	278.21	0.00	0.00	0.00	0.45	0.00	0.00	0.00	0.00	4767.99
3/14/2008	3/17/2008	CL	I	1678.50	14809.94	0.00	422.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16911.39
3/16/2008	3/17/2008	CL	I	0.00	1309.72	0.00	31.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1341.53
3/23/2008	3/26/2008	CL	I	0.00	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00
4/1/2008	4/2/2008	CL	I	0.00	612.69	0.00	27.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	640.29
4/7/2008	5/9/2008	CL	I	0.00	3013.58	0.00	207.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3220.94
4/8/2008	4/10/2008	CL	I	3224.16	10094.43	0.00	2994.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16312.84
4/8/2008	4/10/2008	CL	I	0.00	2643.14	0.00	106.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2750.01
4/18/2008	4/21/2008	CL	I	0.00	3820.33	0.00	178.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3998.65
4/20/2008	4/20/2008	CL	I	0.00	1588.96	0.00	44.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1633.64
4/24/2008	5/6/2008	CL	I	0.00	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00
5/2/2008	5/8/2008	CL	I	2473.32	4205.36	0.00	207.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6886.60
5/21/2008	5/28/2008	CL	I	3916.50	9452.90	0.00	717.24	1500.00	3500.00	0.00	0.00	0.00	0.00	0.00	0.00	9086.64
5/22/2008	5/22/2008	CL	I	0.00	2525.38	0.00	48.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2574.01
5/23/2008	5/23/2008	CL	I	0.00	1146.05	0.00	54.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1200.64
5/31/2008	6/2/2008	CL	I	559.50	5285.69	0.00	190.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6035.73
6/2/2008	6/2/2008	CL	I	0.00	3001.15	0.00	175.13	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	3161.28
6/9/2008	6/12/2008	CL	I	0.00	2475.20	0.00	213.19	0.00	2100.00	0.00	0.00	0.00	0.00	0.00	0.00	588.39
6/19/2008	6/19/2008	CL	I	0.00	7142.91	0.00	316.80	0.00	0.00	0.00	7.50	0.00	0.00	0.00	0.00	7452.21
6/24/2008	6/24/2008	CL	I	0.00	662.63	0.00	31.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	694.31
6/30/2008	6/30/2008	CL	I	0.00	1931.24	0.00	145.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2076.26
7/11/2008	7/11/2008	CL	I	0.00	2698.50	0.00	43.18	0.00	1902.75	0.00	0.00	0.00	0.00	0.00	0.00	838.93
7/19/2008	7/21/2008	CL	I	0.00	1739.30	0.00	227.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1966.82
7/21/2008	7/21/2008	CL	I	0.00	6275.49	0.00	224.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6500.32

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8/9/2008	8/9/2008	CL	I	0.00	2937.83	0.00	66.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3004.11
8/12/2008	8/13/2008	OP	I	90040.00	47511.90	0.00	8255.06	0.00	135.26	0.00	0.00	705448.00	175393.36	0.00	3282.94	1029796.00
8/16/2008	9/15/2008	CL	I	0.00	3075.84	0.00	40.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3116.30
8/16/2008	9/16/2008	CL	I	0.00	2779.52	0.00	153.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2932.68
8/20/2008	8/20/2008	CL	I	0.00	969.30	0.00	45.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1014.91
8/21/2008	8/22/2008	CL	I	0.00	2968.07	0.00	182.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3150.61
8/22/2008	8/22/2008	CL	I	1044.40	2943.46	0.00	71.11	0.00	0.00	0.00	16.95	0.00	0.00	0.00	0.00	4042.02
8/22/2008	9/15/2008	CL	I	0.00	2966.20	0.00	36.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3002.61
8/26/2008	8/26/2008	CL	I	1678.50	3403.15	0.00	209.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5291.26
9/4/2008	9/26/2008	CL	I	0.00	18356.52	0.00	113.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18470.03
9/5/2008	9/5/2008	CL	I	593.58	4771.40	0.00	153.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5518.51
9/22/2008	9/23/2008	CL	I	0.00	415.00	0.00	2662.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3077.07
9/22/2008	9/23/2008	CL	I	0.00	1504.40	0.00	19.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1523.51
10/16/2008	10/16/2008	CL	I	0.00	2007.83	0.00	75.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2082.98
10/21/2008	10/22/2008	OP	I	0.00	4602.53	0.00	1406.26	0.00	0.00	0.00	0.00	0.00	59352.47	0.00	984.74	66346.00
10/27/2008	10/28/2008	CL	I	0.00	2717.05	0.00	135.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2852.26
10/28/2008	10/28/2008	OP	I	0.00	7647.73	0.00	634.20	0.00	119.68	0.00	0.00	0.00	58601.95	0.00	17.26	66781.46
10/29/2008	10/29/2008	CL	I	0.00	2365.40	0.00	140.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2505.68
10/29/2008	11/24/2008	CL	I	0.00	1654.02	0.00	73.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1727.66
10/30/2008	10/30/2008	CL	I	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00
11/26/2008	11/26/2008	CL	I	0.00	125.00	0.00	454.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	579.24
12/1/2008	12/1/2008	CL	I	0.00	547.95	0.00	33.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	581.34
12/1/2008	12/3/2008	CL	I	0.00	125.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133.00
12/4/2008	12/10/2008	OP	I	0.00	3212.86	0.00	917.99	0.00	0.00	0.00	0.00	1600.00	9423.14	0.00	919.01	16073.00
12/14/2008	12/14/2008	CL	I	1541.34	6510.22	0.00	346.31	0.00	918.00	0.00	0.00	0.00	0.00	0.00	0.00	7479.87
12/18/2008	12/18/2008	CL	I	0.00	3345.60	0.00	76.18	0.00	0.00	0.00	22.26	0.00	0.00	0.00	0.00	3399.52
12/20/2008	12/20/2008	CL	I	2238.00	4039.27	0.00	240.80	0.00	0.00	0.00	17.58	0.00	0.00	0.00	0.00	6500.49
12/22/2008	4/29/2009	OP	I	0.00	9156.16	0.00	1386.60	0.00	362.83	0.00	0.00	1120.00	11895.67	0.00	2361.40	25557.00
12/24/2008	12/30/2008	CL	I	2797.50	4109.85	0.00	180.46	430.00	1003.50	0.00	0.00	0.00	0.00	0.00	0.00	5654.31
1/5/2009	1/5/2009	CL	I	573.76	4736.56	0.00	279.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5590.12
1/10/2009	1/15/2009	CL	I	573.76	19727.28	0.00	391.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20692.31
1/15/2009	1/15/2009	CL	I	1721.28	3667.27	0.00	261.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5649.64
1/16/2009	1/16/2009	CL	I	0.00	1427.26	0.00	58.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1485.49
1/27/2009	2/3/2009	CL	I	0.00	2797.31	0.00	349.90	0.00	7.14	0.00	166.13	0.00	0.00	0.00	0.00	2973.94
2/4/2009	2/4/2009	CL	I	0.00	5847.54	0.00	376.52	0.00	0.00	0.00	122.32	0.00	0.00	0.00	0.00	6101.74
2/15/2009	2/17/2009	CL	I	0.00	3067.08	0.00	218.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3285.63
2/19/2009	2/26/2009	CL	I	4016.32	5273.02	0.00	473.09	2400.00	3632.39	0.00	0.00	0.00	0.00	0.00	0.00	3730.04
2/24/2009	2/24/2009	CL	I	0.00	11108.72	0.00	4228.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15337.67
2/26/2009	2/26/2009	CL	I	0.00	3520.86	0.00	168.17	0.00	0.00	0.00	17.55	0.00	0.00	0.00	0.00	3671.48
3/13/2009	3/16/2009	CL	I	0.00	597.80	0.00	24.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	622.51
3/15/2009	3/17/2009	CL	I	4016.32	5727.69	0.00	339.71	1500.00	1500.00	0.00	0.00	0.00	0.00	0.00	0.00	7083.72
3/25/2009	3/25/2009	CL	I	0.00	1822.43	0.00	33.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1855.95

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4/1/2009	4/6/2009	CL	I	0.00	1420.31	0.00	156.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1576.55
4/2/2009	4/6/2009	CL	I	0.00	1109.74	0.00	56.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1165.81
4/3/2009	4/3/2009	CL	I	1721.28	1535.72	0.00	84.24	1500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1841.24
4/4/2009	4/4/2009	OP	I	0.00	12435.76	0.00	98.08	0.00	0.00	0.00	0.00	0.00	9.24	0.00	79.92	12623.00
4/7/2009	4/7/2009	CL	I	0.00	1320.66	0.00	97.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1418.36
4/8/2009	4/17/2009	CL	I	0.00	756.26	0.00	65.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	821.77
4/16/2009	4/16/2009	CL	I	1147.52	4160.27	0.00	128.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5435.91
4/23/2009	5/14/2009	CL	I	0.00	321.01	0.00	27.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	348.06
4/25/2009	5/14/2009	CL	I	0.00	3474.36	0.00	209.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3683.53
5/5/2009	5/19/2009	OP	I	0.00	6691.33	0.00	52.85	0.00	0.00	0.00	0.00	0.00	3181.67	0.00	470.15	10396.00
5/14/2009	5/20/2009	CL	I	0.00	125.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133.00
5/20/2009	5/21/2009	CL	I	0.00	358.37	0.00	43.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	402.10
5/22/2009	5/22/2009	CL	I	0.00	3506.54	0.00	149.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3655.67
5/22/2009	5/22/2009	CL	I	0.00	290.60	0.00	18.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	309.32
5/23/2009	5/23/2009	CL	I	3442.56	4299.89	0.00	292.25	0.00	2500.00	0.00	0.00	0.00	0.00	0.00	0.00	5534.70
5/29/2009	6/20/2009	OP	I	6272.92	31451.12	0.00	2811.41	0.00	0.00	0.00	632.53	0.08	12923.88	0.00	2229.12	55056.00
6/1/2009	6/8/2009	CL	I	0.00	3928.24	0.00	239.05	0.00	0.00	0.00	8.52	0.00	0.00	0.00	0.00	4158.77
6/6/2009	6/9/2009	OP	I	4016.32	6427.16	0.00	1499.68	0.00	0.00	0.00	0.00	0.68	2514.84	0.00	2024.32	16483.00
6/13/2009	6/13/2009	CL	I	6164.44	17773.95	0.00	694.52	2500.00	7640.94	0.00	0.00	0.00	0.00	0.00	0.00	14491.97
6/13/2009	6/13/2009	CL	I	0.00	1563.17	0.00	144.17	0.00	1563.17	0.00	0.00	0.00	0.00	0.00	0.00	144.17
6/17/2009	6/17/2009	CL	I	0.00	3167.49	0.00	153.83	0.00	0.00	0.00	7.56	0.00	0.00	0.00	0.00	3313.76
6/19/2009	6/22/2009	CL	I	0.00	6295.35	0.00	46.96	0.00	435.47	0.00	0.00	0.00	0.00	0.00	0.00	5906.84
6/24/2009	6/24/2009	CL	I	0.00	555.77	0.00	43.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	598.93
7/4/2009	7/16/2009	CL	I	0.00	3716.33	0.00	26.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3742.53
7/30/2009	7/31/2009	CL	I	0.00	8965.00	0.00	106.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9071.40
7/30/2009	7/30/2009	CL	I	0.00	2636.45	0.00	44.64	0.00	2636.45	0.00	0.00	0.00	0.00	0.00	0.00	44.64
7/31/2009	8/3/2009	CL	I	0.00	6542.49	0.00	285.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6828.12
8/9/2009	8/20/2009	OP	I	0.00	12632.43	0.00	166.05	0.00	0.00	0.00	0.00	0.00	24917.57	0.00	3333.95	41050.00
8/12/2009	8/13/2009	OP	I	2448.00	10763.00	0.00	1669.35	0.00	0.00	0.00	0.00	1500.00	473.00	0.00	1350.65	18204.00
8/13/2009	8/13/2009	OP	I	0.00	5515.02	0.00	47.30	0.00	0.00	0.00	0.00	0.00	0.98	0.00	0.70	5564.00
8/15/2009	8/17/2009	CL	I	0.00	1466.03	0.00	40.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1506.14
9/1/2009	9/1/2009	OP	I	0.00	384.45	0.00	35.05	0.00	0.00	0.00	0.00	0.00	0.55	0.00	92.95	513.00
9/13/2009	9/14/2009	CL	I	1338.76	15163.01	0.00	450.51	0.00	0.00	0.00	32.55	0.00	0.00	0.00	0.00	16919.73
9/20/2009	9/20/2009	CL	I	0.00	8223.74	0.00	47.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8271.72
9/29/2009	9/30/2009	CL	I	0.00	1669.60	0.00	154.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1823.92
10/18/2009	10/18/2009	OP	I	30600.00	67187.36	0.00	6686.80	0.00	0.00	0.00	0.00	60052.00	6568.64	0.00	1720.20	172815.00
10/18/2009	10/18/2009	CL	I	0.00	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00
10/25/2009	12/28/2009	CL	I	0.00	714.64	0.00	50.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	764.77
11/2/2009	11/2/2009	CL	I	0.00	1928.49	0.00	52.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1981.21
11/3/2009	11/10/2009	CL	I	0.00	560.63	0.00	42.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	602.85
11/6/2009	11/6/2009	CL	I	0.00	7958.42	0.00	362.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8320.64
11/6/2009	11/6/2009	CL	I	0.00	4387.42	0.00	149.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4537.39

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11/7/2009	11/16/2009	CL	I	0.00	369.64	0.00	27.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	397.10
11/12/2009	11/12/2009	CL	I	0.00	6183.14	0.00	72.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6255.26
11/12/2009	11/12/2009	CL	I	0.00	1580.68	0.00	38.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1618.72
11/17/2009	12/2/2009	CL	I	0.00	2575.68	0.00	397.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2973.24
11/18/2009	11/18/2009	CL	I	0.00	3936.57	0.00	218.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4155.13
11/21/2009	11/21/2009	CL	I	0.00	1817.03	0.00	291.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2108.47
11/23/2009	11/25/2009	CL	I	0.00	3467.20	0.00	26.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3493.39
12/29/2009	12/29/2009	OP	I	0.00	6831.13	0.00	66.03	0.00	0.00	0.00	0.00	0.00	0.87	0.00	500.97	7399.00
12/29/2009	1/20/2010	CL	I	0.00	1717.75	0.00	22.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1740.35
12/29/2009	1/5/2010	CL	I	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00
1/12/2010	1/12/2010	CL	I	0.00	3422.71	0.00	1132.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4555.59
1/25/2010	1/25/2010	CL	I	1158.00	4331.18	0.00	486.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5975.54
1/30/2010	2/10/2010	CL	I	0.00	459.77	0.00	30.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	490.23
2/12/2010	2/12/2010	CL	I	0.00	3228.71	0.00	169.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3397.77
2/15/2010	7/14/2010	CL	I	0.00	349.81	0.00	37.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	386.87
2/26/2010	3/1/2010	CL	I	0.00	4913.92	0.00	420.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5334.30
3/4/2010	3/4/2010	OP	I	11580.00	2413.80	0.00	44.56	0.00	0.00	0.00	0.00	10540.00	1040.20	0.00	486.44	26105.00
3/21/2010	3/30/2010	CL	I	0.00	1052.13	0.00	394.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1446.85
3/24/2010	3/24/2010	CL	I	0.00	3939.10	0.00	496.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4435.54
3/24/2010	3/26/2010	CL	I	0.00	3441.09	0.00	488.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3929.15
3/28/2010	3/28/2010	CL	I	0.00	2496.36	0.00	742.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3238.49
3/28/2010	4/26/2010	CL	I	0.00	1805.25	0.00	26.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1831.45
4/4/2010	4/5/2010	CL	I	1158.00	3597.90	0.00	469.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5225.11
4/9/2010	4/13/2010	CL	I	0.00	2152.92	0.00	294.15	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	2439.07
4/12/2010	4/13/2010	CL	I	1544.00	13712.65	0.00	621.45	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	15870.10
4/13/2010	4/13/2010	CL	I	0.00	2765.06	0.00	364.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3129.70
4/22/2010	4/22/2010	CL	I	3474.00	18941.23	0.00	1057.62	0.00	6000.00	0.00	8.00	0.00	0.00	0.00	0.00	17464.85
4/25/2010	4/25/2010	CL	I	1869.12	4690.91	0.00	514.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7074.80
4/28/2010	4/28/2010	CL	I	579.00	7287.29	0.00	801.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8667.42
4/30/2010	4/30/2010	CL	I	0.00	2425.68	0.00	829.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3255.30
5/4/2010	5/4/2010	CL	I	0.00	718.24	0.00	86.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	804.83
5/5/2010	5/6/2010	OP	I	0.00	9344.71	0.00	836.87	0.00	0.00	0.00	0.00	6000.00	14958.29	0.00	7.34	31147.21
5/15/2010	5/20/2010	CL	I	0.00	1685.70	0.00	211.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1897.02
5/28/2010	5/28/2010	CL	I	0.00	9954.89	0.00	393.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10348.01
6/4/2010	6/4/2010	CL	I	0.00	3458.93	0.00	548.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4007.89
6/7/2010	6/8/2010	CL	I	0.00	125.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133.00
6/10/2010	6/16/2010	CL	I	1158.00	5178.60	0.00	473.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6809.62
6/14/2010	6/14/2010	CL	I	0.00	853.95	0.00	100.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	954.84
6/16/2010	6/16/2010	CL	I	0.00	4659.52	0.00	61.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4720.82
6/22/2010	7/7/2010	OP	I	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	1200.00	0.00	192.00	1400.00
6/22/2010	6/22/2010	CL	I	0.00	1186.23	0.00	47.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1206.07
6/28/2010	6/28/2010	CL	I	0.00	8736.43	0.00	175.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8912.09

DATE ACCIDENT	DATE REPRTD CLIENT	O/C	MD/ID	INDENMITY PAID	MEDICAL PAID	REHAB PAID	EXPENSE PAID	INDEM RECOVERY	MED RECOVERY	REHAB RECOVERY	EXPENSE RECOVERY	REMAIN INDEM	REMAIN MED	REMAIN REHAB	REMAIN EXP	TOTAL EXPERIENCE
7/3/2010	7/3/2010	OP	I	3088.00	7146.46	0.00	1502.14	0.00	0.00	0.00	0.00	2312.00	753.54	0.00	12.86	14815.00
7/6/2010	7/6/2010	OP	I	3088.00	9370.24	0.00	867.62	0.00	0.00	0.00	0.00	7532.00	10148.76	0.00	956.38	31963.00
7/6/2010	7/7/2010	OP	I	0.00	3453.69	0.00	145.97	0.00	0.00	0.00	0.00	0.00	5046.31	0.00	354.03	9000.00
7/6/2010	7/23/2010	CL	I	0.00	174.00	0.00	18.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	192.40
7/7/2010	7/8/2010	OP	I	107.26	4297.88	0.00	1034.26	0.00	0.00	0.00	0.00	0.74	2071.12	0.00	250.19	7761.45
7/7/2010	7/7/2010	CL	I	0.00	6320.84	0.00	199.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6519.97
7/7/2010	7/23/2010	CL	I	0.00	685.84	0.00	79.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	765.60
7/9/2010	7/9/2010	CL	I	0.00	6383.08	0.00	363.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6746.54
7/10/2010	7/10/2010	CL	I	0.00	6042.05	0.00	70.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6112.74
7/10/2010	7/14/2010	CL	I	0.00	4954.72	0.00	183.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5138.53
7/29/2010	7/29/2010	OP	I	0.00	3155.57	0.00	203.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5138.53
8/12/2010	8/12/2010	OP	I	0.00	1932.68	0.00	249.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14798.00
8/24/2010	8/24/2010	OP	I	0.00	1943.08	0.00	303.89	0.00	0.00	0.00	0.00	0.00	8244.43	0.00	304.33	14798.00
8/25/2010	8/25/2010	CL	I	0.00	520.80	0.00	8.00	0.00	0.00	0.00	0.00	0.00	13467.32	0.00	250.91	21400.00
9/5/2010	9/5/2010	OP	I	0.00	14822.24	0.00	247.09	0.00	0.00	0.00	0.00	0.00	556.92	0.00	1.89	2805.78
9/5/2010	9/5/2010	OP	I	0.00	9219.26	0.00	186.21	0.00	0.00	0.00	0.00	0.00	2130.76	0.00	0.00	528.80
9/21/2010	9/22/2010	OP	I	0.00	1185.46	0.00	350.13	0.00	0.00	0.00	0.00	0.00	783.74	0.00	571.79	10761.00
9/22/2010	9/23/2010	CL	I	0.00	1605.00	0.00	134.70	0.00	0.00	0.00	0.00	1450.00	3814.54	0.00	99.87	6900.00
9/30/2010	9/30/2010	OP	I	0.00	9222.05	0.00	1035.06	0.00	0.00	0.00	0.00	2910.00	10186.25	0.00	1784.94	37452.00
10/8/2010	10/8/2010	OP	I	772.00	2122.80	0.00	397.40	0.00	0.00	0.00	0.00	5216.00	7047.95	0.00	332.60	22988.00
10/10/2010	10/10/2010	CL	I	0.00	2412.80	0.00	169.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2582.06
10/15/2010	10/15/2010	OP	I	0.00	3737.75	0.00	444.37	0.00	0.00	0.00	0.00	7626.00	7162.25	0.00	55.63	19026.00
10/15/2010	10/15/2010	OP	I	579.00	4371.52	0.00	143.13	0.00	0.00	0.00	0.00	1.00	2628.48	0.00	356.87	8080.00
10/15/2010	10/27/2010	OP	I	0.00	392.12	0.00	47.14	0.00	0.00	0.00	0.00	0.00	5607.88	0.00	452.86	6500.00
10/21/2010	10/29/2010	CL	I	0.00	3565.23	0.00	52.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3617.89
10/26/2010	10/28/2010	OP	I	0.00	685.70	0.00	92.08	0.00	0.00	0.00	0.00	0.00	1539.30	0.00	107.92	2425.00
10/27/2010	11/1/2010	OP	I	0.00	255.72	0.00	227.20	0.00	0.00	0.00	0.00	1740.00	8244.28	0.00	272.80	10740.00
10/28/2010	11/2/2010	CL	I	0.00	6804.11	0.00	288.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7093.08
10/30/2010	10/30/2010	OP	I	0.00	868.57	0.00	8.00	0.00	0.00	0.00	0.00	0.00	5631.43	0.00	492.00	7000.00
11/14/2010	11/15/2010	OP	I	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	5500.00	0.00	492.00	6000.00
11/14/2010	11/14/2010	OP	I	0.00	2034.80	0.00	41.37	0.00	0.00	0.00	0.00	0.00	2865.20	0.00	616.63	5558.00
11/16/2010	11/16/2010	OP	I	0.00	297.40	0.00	43.79	0.00	0.00	0.00	0.00	0.00	1202.60	0.00	256.21	1800.00
11/22/2010	11/24/2010	OP	I	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	5000.00	0.00	492.00	6500.00
11/23/2010	11/23/2010	OP	I	0.00	0.00	0.00	103.00	0.00	0.00	0.00	0.00	0.00	8000.00	0.00	705.00	8808.00
12/4/2010	12/4/2010	OP	I	0.00	1150.00	0.00	103.00	0.00	0.00	0.00	0.00	3088.00	13850.00	0.00	750.00	18941.00
12/4/2010	12/4/2010	OP	I	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	3958.00	11900.00	0.00	692.00	16558.00
12/7/2010	12/7/2010	OP	I	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	1500.00	0.00	492.00	2000.00
1/12/2008	1/15/2008	CL	M	0.00	640.56	0.00	57.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	697.81
1/13/2008	1/13/2008	CL	M	0.00	1464.30	0.00	132.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1596.74
1/30/2008	1/31/2008	CL	M	0.00	2304.00	0.00	90.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2394.58
1/30/2008	2/5/2008	CL	M	0.00	1187.58	0.00	26.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1214.38
2/12/2008	2/19/2008	CL	M	0.00	1057.66	0.00	60.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1118.28

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2/20/2008	2/21/2008	CL	M	0.00	500.75	0.00	16.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	517.01
2/23/2008	2/25/2008	CL	M	0.00	2067.04	0.00	68.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2135.83
3/12/2008	3/18/2008	CL	M	0.00	553.66	0.00	35.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	589.59
3/14/2008	3/17/2008	CL	M	0.00	259.27	0.00	20.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	279.98
3/15/2008	4/2/2008	CL	M	0.00	353.24	0.00	24.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	377.28
3/16/2008	3/16/2008	CL	M	0.00	1596.99	0.00	114.11	0.00	0.00	0.00	21.75	0.00	0.00	0.00	0.00	1689.35
3/21/2008	3/26/2008	CL	M	0.00	439.20	0.00	30.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	469.64
3/24/2008	4/2/2008	CL	M	0.00	1452.06	0.00	108.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1560.34
3/26/2008	3/27/2008	CL	M	0.00	933.19	0.00	38.30	0.00	249.72	0.00	0.00	0.00	0.00	0.00	0.00	721.77
3/29/2008	3/29/2008	CL	M	0.00	624.69	0.00	28.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	653.61
3/30/2008	3/31/2008	CL	M	0.00	1366.70	0.00	31.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1398.11
4/4/2008	4/7/2008	CL	M	0.00	740.09	0.00	40.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	781.03
4/7/2008	4/7/2008	CL	M	0.00	760.89	0.00	32.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	793.42
4/16/2008	4/17/2008	CL	M	0.00	835.15	0.00	27.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	862.55
4/18/2008	4/24/2008	CL	M	0.00	1268.82	0.00	65.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1334.05
4/19/2008	4/20/2008	CL	M	0.00	185.80	0.00	17.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	203.29
4/30/2008	5/1/2008	CL	M	0.00	1085.30	0.00	12.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1097.71
5/2/2008	5/2/2008	CL	M	0.00	431.06	0.00	23.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	454.63
5/12/2008	5/13/2008	CL	M	0.00	1399.03	0.00	41.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1440.25
5/13/2008	5/13/2008	CL	M	0.00	660.35	0.00	13.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	674.30
5/14/2008	5/23/2008	CL	M	0.00	1018.34	0.00	47.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1065.55
5/15/2008	5/21/2008	CL	M	0.00	571.36	0.00	26.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	597.58
5/16/2008	5/16/2008	CL	M	0.00	1042.30	0.00	31.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1074.14
5/22/2008	5/23/2008	CL	M	0.00	821.30	0.00	16.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	838.21
5/28/2008	6/11/2008	CL	M	0.00	2002.93	0.00	65.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2068.23
5/30/2008	6/16/2008	CL	M	0.00	544.36	0.00	30.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	574.52
5/30/2008	6/24/2008	CL	M	0.00	456.50	0.00	18.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	474.62
6/2/2008	6/4/2008	CL	M	0.00	1392.23	0.00	36.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1428.53
6/4/2008	6/5/2008	CL	M	0.00	1128.18	0.00	65.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1194.13
6/28/2008	7/2/2008	CL	M	0.00	1129.10	0.00	15.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1144.97
6/28/2008	7/2/2008	CL	M	0.00	1027.33	0.00	18.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1045.60
7/3/2008	7/3/2008	CL	M	0.00	1269.93	0.00	26.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1296.40
7/4/2008	7/8/2008	CL	M	0.00	1340.65	0.00	34.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1375.40
7/6/2008	7/8/2008	CL	M	0.00	1425.15	0.00	57.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1482.66
7/7/2008	7/9/2008	CL	M	0.00	816.50	0.00	38.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	854.79
7/9/2008	7/10/2008	CL	M	0.00	469.09	0.00	19.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	488.93
7/23/2008	7/23/2008	CL	M	0.00	1618.84	0.00	49.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1668.61
7/31/2008	7/31/2008	CL	M	0.00	529.65	0.00	29.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	559.11
8/6/2008	8/11/2008	CL	M	0.00	1578.18	0.00	57.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1635.75
8/6/2008	8/6/2008	CL	M	0.00	548.70	0.00	33.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	582.60
8/11/2008	8/22/2008	CL	M	0.00	241.30	0.00	12.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	253.81
8/12/2008	8/20/2008	CL	M	0.00	790.87	0.00	38.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	829.79

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8/23/2008	8/28/2008	CL	M	0.00	1077.45	0.00	15.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1092.79
8/23/2008	8/23/2008	CL	M	0.00	721.72	0.00	16.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	737.78
8/27/2008	8/27/2008	CL	M	0.00	325.00	0.00	3.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	328.90
8/27/2008	8/27/2008	CL	M	0.00	225.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	225.00
9/9/2008	9/9/2008	CL	M	0.00	903.42	0.00	23.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	926.73
9/10/2008	9/10/2008	CL	M	0.00	600.67	0.00	29.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	630.47
9/12/2008	9/22/2008	CL	M	0.00	883.72	0.00	29.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	912.91
9/18/2008	9/20/2008	CL	M	0.00	260.21	0.00	27.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	287.65
9/23/2008	10/8/2008	CL	M	0.00	2179.57	0.00	155.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2335.12
10/8/2008	10/8/2008	CL	M	0.00	957.56	0.00	24.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	981.79
10/8/2008	10/8/2008	CL	M	0.00	693.32	0.00	42.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	735.66
10/9/2008	10/9/2008	CL	M	0.00	1110.04	0.00	25.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1135.89
10/9/2008	10/9/2008	CL	M	0.00	955.68	0.00	35.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	991.42
10/15/2008	10/15/2008	CL	M	0.00	2278.99	0.00	128.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2407.04
10/17/2008	10/23/2008	CL	M	0.00	653.60	0.00	35.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	689.06
10/27/2008	10/27/2008	CL	M	0.00	1440.96	0.00	30.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1471.80
11/5/2008	11/17/2008	CL	M	0.00	525.97	0.00	39.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	565.54
11/6/2008	11/10/2008	CL	M	0.00	1093.93	0.00	33.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1127.89
11/9/2008	11/10/2008	CL	M	0.00	442.53	0.00	30.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	472.82
11/10/2008	11/10/2008	CL	M	0.00	2060.68	0.00	85.91	0.00	0.00	0.00	6.50	0.00	0.00	0.00	0.00	2140.09
11/14/2008	11/14/2008	CL	M	0.00	1249.26	0.00	48.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1298.22
11/29/2008	2/10/2009	CL	M	0.00	579.71	0.00	30.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	609.83
11/30/2008	11/30/2008	CL	M	0.00	881.73	0.00	26.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	908.23
12/5/2008	12/5/2008	CL	M	0.00	660.10	0.00	51.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	711.94
12/10/2008	12/11/2008	CL	M	0.00	538.71	0.00	38.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	577.41
12/13/2008	12/13/2008	CL	M	0.00	1046.25	0.00	52.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1098.54
12/13/2008	12/15/2008	CL	M	0.00	416.08	0.00	19.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	435.25
12/14/2008	12/14/2008	CL	M	0.00	553.34	0.00	31.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	584.89
12/17/2008	12/31/2008	CL	M	0.00	638.95	0.00	44.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	683.58
12/18/2008	12/18/2008	CL	M	0.00	707.94	0.00	26.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	734.76
12/27/2008	12/30/2008	CL	M	0.00	569.99	0.00	33.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	603.80
12/31/2008	12/31/2008	CL	M	0.00	583.79	0.00	41.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	625.29
1/2/2009	1/9/2009	CL	M	0.00	1867.16	0.00	129.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1997.14
1/2/2009	1/6/2009	CL	M	0.00	382.62	0.00	25.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	408.31
1/16/2009	1/16/2009	CL	M	0.00	517.11	0.00	36.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	553.78
1/30/2009	1/30/2009	CL	M	0.00	2308.60	0.00	49.09	0.00	433.50	0.00	0.00	0.00	0.00	0.00	0.00	1924.19
2/10/2009	2/10/2009	CL	M	0.00	2275.87	0.00	66.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2342.64
2/12/2009	2/19/2009	CL	M	0.00	1093.26	0.00	59.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1152.65
2/18/2009	2/18/2009	CL	M	0.00	2291.51	0.00	34.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2325.74
2/21/2009	2/23/2009	CL	M	0.00	625.85	0.00	22.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	647.90
2/24/2009	2/24/2009	CL	M	0.00	1134.37	0.00	56.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1191.32
3/1/2009	3/2/2009	CL	M	0.00	1465.86	0.00	57.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1522.94

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DATE ACCIDENT	DATE REPRTD CLIENT	O/C	MD/ID	INDENMITY PAID	MEDICAL PAID	REHAB PAID	EXPENSE PAID	INDEM RECOVERY	MED RECOVERY	REHAB RECOVERY	EXPENSE RECOVERY	REMAIN INDEM	REMAIN MED	REMAIN REHAB	REMAIN EXP	TOTAL EXPERIENCE
3/2/2009	3/31/2009	CL	M	0.00	1746.38	0.00	69.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1815.55
3/2/2009	3/5/2009	CL	M	0.00	1491.95	0.00	42.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1534.37
3/16/2009	3/17/2009	CL	M	0.00	1788.80	0.00	96.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1884.91
3/18/2009	3/18/2009	CL	M	0.00	1775.83	0.00	72.23	0.00	0.00	0.00	8.49	0.00	0.00	0.00	0.00	1839.57
4/5/2009	8/18/2009	CL	M	0.00	990.45	0.00	37.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1027.68
4/15/2009	4/17/2009	CL	M	0.00	1059.21	0.00	24.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1083.44
4/25/2009	5/4/2009	CL	M	0.00	569.55	0.00	33.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	603.34
4/25/2009	4/25/2009	CL	M	0.00	404.67	0.00	23.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	428.09
5/6/2009	5/6/2009	CL	M	0.00	974.65	0.00	67.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1042.47
5/19/2009	5/29/2009	CL	M	0.00	125.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133.00
6/2/2009	6/2/2009	CL	M	0.00	1746.20	0.00	78.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1825.19
6/12/2009	6/16/2009	CL	M	0.00	125.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133.00
6/19/2009	6/22/2009	CL	M	0.00	1172.48	0.00	23.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1196.38
6/19/2009	7/9/2009	CL	M	0.00	821.98	0.00	22.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	844.28
7/1/2009	7/1/2009	CL	M	0.00	296.78	0.00	30.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	327.67
7/18/2009	8/7/2009	CL	M	0.00	405.22	0.00	28.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	434.13
7/20/2009	7/20/2009	CL	M	0.00	1764.04	0.00	65.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1829.61
7/22/2009	7/30/2009	CL	M	0.00	723.05	0.00	36.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	759.26
7/22/2009	7/22/2009	CL	M	0.00	706.26	0.00	36.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	742.90
7/23/2009	7/23/2009	CL	M	0.00	415.14	0.00	23.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	438.91
7/25/2009	7/25/2009	CL	M	0.00	1729.12	0.00	44.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1773.82
7/29/2009	7/29/2009	CL	M	0.00	1492.23	0.00	25.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1517.43
8/26/2009	9/4/2009	CL	M	0.00	1303.34	0.00	137.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1440.55
8/27/2009	8/27/2009	CL	M	0.00	1306.75	0.00	28.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1334.85
9/18/2009	9/18/2009	CL	M	0.00	514.86	0.00	44.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	559.52
9/18/2009	9/29/2009	CL	M	0.00	326.56	0.00	29.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	356.48
9/21/2009	9/23/2009	CL	M	0.00	1256.80	0.00	200.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1456.93
9/21/2009	10/2/2009	CL	M	0.00	400.74	0.00	24.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	425.73
9/24/2009	9/25/2009	CL	M	0.00	593.83	0.00	18.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	612.23
9/30/2009	10/1/2009	CL	M	0.00	1679.71	0.00	223.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1903.03
10/3/2009	11/3/2009	CL	M	0.00	1331.97	0.00	21.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1353.57
10/9/2009	10/13/2009	CL	M	0.00	2173.90	0.00	299.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2473.63
10/14/2009	10/14/2009	CL	M	0.00	1112.68	0.00	28.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1141.49
10/15/2009	10/27/2009	CL	M	0.00	669.50	0.00	43.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	713.15
10/17/2009	10/17/2009	CL	M	0.00	1461.33	0.00	58.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1520.12
10/23/2009	10/23/2009	CL	M	0.00	718.55	0.00	19.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	738.25
10/29/2009	11/2/2009	CL	M	0.00	1347.77	0.00	42.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1390.42
11/3/2009	11/13/2009	CL	M	0.00	801.70	0.00	22.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	824.24
11/4/2009	11/4/2009	CL	M	0.00	458.78	0.00	36.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	494.83
11/8/2009	11/8/2009	CL	M	0.00	1013.83	0.00	23.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1037.70
11/25/2009	11/25/2009	CL	M	0.00	300.50	0.00	19.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	319.55
12/1/2009	12/1/2009	CL	M	0.00	1832.74	0.00	293.59	0.00	0.00	0.00	19.36	0.00	0.00	0.00	0.00	2106.97

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12/8/2009	1/8/2010	CL	M	0.00	756.85	0.00	23.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	780.72
12/16/2009	12/16/2009	CL	M	0.00	2414.45	0.00	41.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2455.49
12/23/2009	12/23/2009	CL	M	0.00	843.55	0.00	51.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	895.53
12/29/2009	12/29/2009	CL	M	0.00	645.33	0.00	51.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	696.54
12/30/2009	12/30/2009	CL	M	0.00	368.60	0.00	18.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	387.00
1/8/2010	1/13/2010	CL	M	0.00	1462.80	0.00	35.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1497.91
1/18/2010	1/18/2010	CL	M	0.00	333.24	0.00	21.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	354.68
1/23/2010	1/23/2010	CL	M	0.00	1288.43	0.00	37.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1326.17
1/28/2010	1/29/2010	CL	M	0.00	290.14	0.00	23.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	313.91
1/29/2010	2/2/2010	CL	M	0.00	204.00	0.00	13.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	217.20
2/15/2010	2/15/2010	CL	M	0.00	543.05	0.00	41.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	584.85
2/21/2010	2/21/2010	CL	M	0.00	587.04	0.00	36.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	623.04
2/26/2010	3/1/2010	CL	M	0.00	1184.45	0.00	29.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1214.39
3/3/2010	3/4/2010	CL	M	0.00	581.88	0.00	39.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	621.01
3/8/2010	3/15/2010	CL	M	0.00	400.74	0.00	23.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	424.43
3/10/2010	3/10/2010	CL	M	0.00	1052.25	0.00	23.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1076.15
3/10/2010	3/10/2010	CL	M	0.00	560.71	0.00	52.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	613.02
3/11/2010	3/12/2010	CL	M	0.00	2491.55	0.00	51.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2542.94
3/11/2010	3/11/2010	CL	M	0.00	400.74	0.00	23.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	424.43
3/24/2010	3/25/2010	CL	M	0.00	1253.95	0.00	22.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1276.25
3/25/2010	3/25/2010	CL	M	0.00	599.78	0.00	37.64	0.00	0.00	0.00	1.32	0.00	0.00	0.00	0.00	636.10
3/28/2010	6/16/2010	CL	M	0.00	581.93	0.00	18.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.33
4/10/2010	4/12/2010	CL	M	0.00	1685.76	0.00	84.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1770.71
4/16/2010	4/16/2010	CL	M	0.00	1725.70	0.00	45.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1771.09
4/21/2010	4/22/2010	CL	M	0.00	648.24	0.00	40.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	688.88
5/7/2010	5/14/2010	CL	M	0.00	1389.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1397.00
5/7/2010	5/8/2010	CL	M	0.00	1036.80	0.00	18.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1055.56
5/7/2010	5/8/2010	CL	M	0.00	1028.00	0.00	22.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1050.30
5/7/2010	5/12/2010	CL	M	0.00	655.58	0.00	46.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	701.97
5/27/2010	5/27/2010	CL	M	0.00	826.96	0.00	50.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	877.89
6/4/2010	6/4/2010	CL	M	0.00	1205.86	0.00	39.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1244.95
6/11/2010	6/11/2010	CL	M	0.00	1478.28	0.00	251.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1729.33
6/20/2010	6/20/2010	CL	M	0.00	589.61	0.00	44.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	633.95
6/22/2010	6/23/2010	CL	M	0.00	1556.98	0.00	29.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1586.38
6/22/2010	6/22/2010	CL	M	0.00	1215.00	0.00	21.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1236.00
6/28/2010	6/28/2010	CL	M	0.00	479.56	0.00	41.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	521.41
6/30/2010	7/1/2010	CL	M	0.00	826.16	0.00	105.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	931.95
7/1/2010	7/8/2010	CL	M	0.00	1878.25	0.00	369.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2247.69
7/5/2010	7/5/2010	CL	M	0.00	1372.71	0.00	41.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1414.21
7/9/2010	9/1/2010	CL	M	0.00	461.22	0.00	81.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	542.40
7/18/2010	7/18/2010	CL	M	0.00	944.73	0.00	19.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	964.43
7/22/2010	7/22/2010	CL	M	0.00	1416.93	0.00	397.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1814.30

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8/4/2010	8/4/2010	CL	M	0.00	1696.13	0.00	82.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1778.92
8/9/2010	8/9/2010	CL	M	0.00	1008.96	0.00	55.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1064.19
8/10/2010	8/11/2010	CL	M	0.00	1311.76	0.00	229.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1541.28
9/1/2010	9/1/2010	OP	M	0.00	1308.42	0.00	664.94	0.00	0.00	0.00	0.00	0.00	891.58	0.00	135.06	3000.00
9/6/2010	9/6/2010	CL	M	0.00	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00
9/10/2010	9/17/2010	CL	M	0.00	455.20	0.00	14.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	469.84
9/18/2010	9/28/2010	CL	M	0.00	1137.18	0.00	204.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1341.19
10/2/2010	10/2/2010	CL	M	0.00	1493.63	0.00	167.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1661.03
10/8/2010	10/8/2010	CL	M	0.00	518.75	0.00	10.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	529.15
10/9/2010	10/15/2010	CL	M	0.00	1747.75	0.00	24.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1772.45
10/15/2010	10/15/2010	OP	M	0.00	1089.50	0.00	127.18	0.00	0.00	0.00	0.00	0.00	110.50	0.00	72.82	1400.00
10/18/2010	10/20/2010	OP	M	0.00	637.15	0.00	167.72	0.00	0.00	0.00	0.00	0.00	562.85	0.00	32.28	1400.00
10/23/2010	10/23/2010	CL	M	0.00	868.95	0.00	21.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	889.95
10/24/2010	10/27/2010	CL	M	0.00	1943.69	0.00	66.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2010.49
11/1/2010	11/2/2010	OP	M	0.00	473.35	0.00	48.09	0.00	0.00	0.00	0.00	0.00	726.65	0.00	151.91	1400.00
11/8/2010	11/8/2010	CL	M	0.00	335.55	0.00	46.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	382.02
11/25/2010	11/25/2010	OP	M	0.00	125.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	1075.00	0.00	192.00	1400.00
12/2/2010	12/2/2010	OP	M	0.00	0.00	0.00	103.00	0.00	0.00	0.00	0.00	0.00	1200.00	0.00	97.00	1400.00
12/4/2010	12/4/2010	OP	M	0.00	125.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	1075.00	0.00	192.00	1400.00
12/10/2010	12/14/2010	OP	M	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1200.00	0.00	200.00	1400.00
12/13/2010	12/16/2010	OP	M	0.00	244.80	0.00	23.96	0.00	0.00	0.00	0.00	0.00	955.20	0.00	176.04	1400.00
12/15/2010	12/15/2010	OP	M	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	3500.00	0.00	342.00	3850.00
12/22/2010	12/23/2010	OP	M	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1200.00	0.00	200.00	1400.00
1/4/2008	1/9/2008	CL	I	12430.88	13158.11	0.00	815.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26404.61
2/4/2008	2/5/2008	CL	I	95.64	716.71	0.00	33.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	846.28
2/12/2008	2/13/2008	CL	I	9072.44	17211.74	0.00	855.84	0.00	0.00	0.00	20.73	0.00	0.00	0.00	0.00	27119.29
2/14/2008	2/15/2008	CL	I	2915.42	27121.90	0.00	440.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30477.44
2/21/2008	3/3/2008	CL	I	1044.40	942.32	0.00	81.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2067.88
3/3/2008	3/5/2008	CL	I	605.90	3681.56	0.00	77.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4365.07
3/5/2008	3/5/2008	CL	I	10966.20	15631.89	0.00	486.13	0.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	27079.22
3/10/2008	3/11/2008	CL	I	0.00	7189.92	0.00	395.89	0.00	1608.61	0.00	0.00	0.00	0.00	0.00	0.00	5977.20
3/24/2008	3/24/2008	CL	I	372.52	718.34	0.00	41.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1132.38
4/16/2008	4/18/2008	CL	I	0.00	4824.36	0.00	250.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5074.79
4/22/2008	4/22/2008	CL	I	8514.09	23567.40	0.00	7780.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39861.57
4/29/2008	4/29/2008	CL	I	0.00	833.16	0.00	18.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	851.61
4/30/2008	5/2/2008	CL	I	3780.25	16431.85	0.00	365.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20577.74
5/5/2008	5/7/2008	CL	I	1965.82	2395.57	0.00	105.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4466.98
5/16/2008	5/19/2008	CL	I	519.05	1659.72	0.00	76.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2255.02
5/20/2008	5/20/2008	CL	I	1014.63	1811.74	0.00	64.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2890.59
6/1/2008	6/1/2008	CL	I	72.96	775.24	0.00	33.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	882.14
7/1/2008	7/2/2008	CL	I	8722.52	20106.79	0.00	1877.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30706.94
7/7/2008	7/7/2008	CL	I	781.14	2408.55	0.00	128.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3317.95

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7/8/2008	7/8/2008	CL	I	372.48	889.44	0.00	44.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1306.53
7/28/2008	7/31/2008	CL	I	0.00	516.01	0.00	35.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	551.71
9/10/2008	9/10/2008	CL	I	540.04	1840.98	0.00	122.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2503.02
9/30/2008	10/2/2008	CL	I	22777.92	19035.04	0.00	4745.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46558.62
10/17/2008	10/22/2008	CL	I	0.00	2492.90	0.00	154.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2647.19
10/21/2008	10/22/2008	CL	I	746.00	836.45	0.00	32.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1614.70
11/4/2008	11/6/2008	CL	I	32846.75	42254.55	0.00	16880.64	0.00	115.77	0.00	5.99	0.00	0.00	0.00	0.00	91660.18
1/16/2009	1/16/2009	CL	I	18942.08	25482.82	0.00	6066.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50491.59
1/24/2009	1/24/2009	CL	I	3361.10	3734.26	0.00	404.36	0.00	0.00	0.00	11.88	0.00	0.00	0.00	0.00	7487.84
2/2/2009	2/2/2009	CL	I	0.00	1642.60	0.00	79.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1722.05
2/12/2009	2/13/2009	CL	I	447.84	856.71	0.00	57.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1362.21
2/23/2009	2/23/2009	CL	I	602.31	2116.95	0.00	131.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2851.00
3/4/2009	3/4/2009	CL	I	7865.06	6712.08	0.00	422.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14999.96
3/5/2009	3/5/2009	CL	I	0.00	910.21	0.00	58.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	969.09
3/10/2009	3/10/2009	CL	I	0.00	3816.68	0.00	227.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4044.60
3/13/2009	3/13/2009	CL	I	0.00	3246.62	0.00	191.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3438.12
3/16/2009	3/26/2009	CL	I	1900.20	2862.16	0.00	183.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4946.21
3/24/2009	3/24/2009	OP	I	0.00	2112.87	0.00	149.56	0.00	0.00	0.00	0.00	0.00	0.13	0.00	142.44	2405.00
3/25/2009	3/30/2009	CL	I	1743.51	1739.45	0.00	122.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3605.11
3/30/2009	3/30/2009	CL	I	0.00	2832.73	0.00	170.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3003.57
4/20/2009	4/21/2009	CL	I	92.02	1351.75	0.00	87.52	0.00	481.21	0.00	0.00	0.00	0.00	0.00	0.00	1050.08
4/23/2009	4/27/2009	CL	I	12595.62	15770.29	0.00	899.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29265.77
4/27/2009	4/27/2009	CL	I	32302.80	43634.07	0.00	1560.40	0.00	0.00	0.00	12.70	0.00	0.00	0.00	0.00	77484.57
5/12/2009	5/12/2009	CL	I	501.96	7463.42	0.00	4974.18	0.00	0.00	0.00	2.34	0.00	0.00	0.00	0.00	12937.22
5/15/2009	5/15/2009	CL	I	8679.08	7822.28	0.00	400.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16902.02
5/19/2009	5/26/2009	CL	I	0.00	2712.13	0.00	161.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2873.97
5/26/2009	5/27/2009	CL	I	1123.15	727.33	0.00	48.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1898.63
6/3/2009	6/3/2009	CL	I	1530.00	12638.89	0.00	191.07	0.00	24.99	0.00	0.00	0.00	0.00	0.00	0.00	14334.97
6/3/2009	6/3/2009	CL	I	1264.91	1550.88	0.00	121.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2936.88
6/10/2009	6/10/2009	CL	I	765.00	953.80	0.00	72.61	153.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1638.41
7/7/2009	7/10/2009	CL	I	10876.86	5525.89	0.00	382.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16784.77
7/7/2009	7/8/2009	CL	I	3318.61	3973.98	0.00	186.50	1250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4979.09
7/10/2009	7/10/2009	OP	I	0.00	818.61	0.00	44.69	0.00	0.00	0.00	0.00	1.00	0.00	0.00	3455.31	4320.00
7/16/2009	7/21/2009	CL	I	2332.16	4434.09	0.00	234.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7001.16
8/10/2009	8/10/2009	CL	I	566.21	3540.89	0.00	208.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4315.44
9/16/2009	9/17/2009	OP	I	38266.32	49842.13	0.00	4684.06	0.00	0.00	0.00	22.95	13.68	16130.87	0.00	721.89	109636.00
9/16/2009	9/21/2009	CL	I	1889.50	2475.73	0.00	363.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4728.58
9/21/2009	9/22/2009	CL	I	794.12	2481.61	0.00	236.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3511.95
9/28/2009	10/7/2009	CL	I	5877.90	4184.56	0.00	17.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10080.30
10/6/2009	10/6/2009	CL	I	524.00	1043.15	0.00	157.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1724.49
10/13/2009	10/13/2009	CL	I	0.00	748.78	0.00	46.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	795.04
10/15/2009	10/15/2009	CL	I	1282.56	2355.89	0.00	268.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3907.14

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11/16/2009	11/16/2009	CL	I	0.00	4158.65	0.00	399.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4558.20
11/23/2009	11/23/2009	CL	I	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00
11/24/2009	11/24/2009	CL	I	497.89	12344.56	0.00	340.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13182.93
12/14/2009	12/14/2009	CL	I	4264.12	4117.04	0.00	521.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8903.08
12/17/2009	12/17/2009	OP	I	12852.00	13941.51	0.00	2586.93	0.00	508.40	0.00	0.00	153.00	4372.89	0.00	11.34	33409.27
12/17/2009	12/17/2009	OP	I	2294.82	14733.34	0.00	1451.42	0.00	0.00	0.00	0.00	4018.18	2113.66	0.00	374.58	24986.00
12/22/2009	12/22/2009	CL	I	32130.04	24394.17	0.00	1802.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58326.38
12/22/2009	12/22/2009	CL	I	4421.90	3909.66	0.00	356.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8688.34
12/31/2009	12/31/2009	CL	I	1128.49	5887.41	0.00	564.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7580.33
1/8/2010	1/8/2010	CL	I	1504.66	2203.30	0.00	287.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3995.01
1/10/2010	1/11/2010	CL	I	8492.00	8443.96	0.00	613.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17549.43
1/13/2010	1/13/2010	CL	I	2151.95	3073.44	0.00	276.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5501.65
1/21/2010	1/22/2010	CL	I	0.00	490.74	0.00	28.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	519.63
1/25/2010	1/25/2010	OP	I	2509.00	19153.87	0.00	1321.00	0.00	0.00	0.00	0.00	1163.00	6397.13	0.00	217.00	30761.00
1/25/2010	1/25/2010	OP	I	518.36	2210.47	0.00	293.04	0.00	0.00	0.00	0.00	0.64	92.53	0.00	186.96	3302.00
2/2/2010	2/8/2010	CL	I	297.30	893.66	0.00	143.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1334.05
2/15/2010	2/15/2010	CL	I	16371.94	27617.58	0.00	1946.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45935.64
3/22/2010	3/22/2010	CL	I	5453.59	14928.12	0.00	1320.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21702.08
4/1/2010	4/1/2010	CL	I	0.00	1426.84	0.00	78.47	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	1497.31
4/19/2010	4/19/2010	OP	I	7995.47	6104.58	0.00	878.39	0.00	0.00	0.00	0.00	2657.53	2795.42	0.00	500.61	20932.00
4/27/2010	4/27/2010	OP	I	8275.76	8567.46	0.00	1039.47	0.00	0.00	0.00	0.00	3226.24	4915.54	0.00	424.53	26449.00
4/27/2010	4/27/2010	OP	I	11959.40	7930.90	0.00	2606.59	0.00	0.00	0.00	0.00	0.60	502.10	0.00	918.41	23918.00
4/29/2010	4/29/2010	CL	I	517.63	1825.20	0.00	211.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2554.52
5/3/2010	5/3/2010	CL	I	0.00	1170.34	0.00	168.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1339.20
5/4/2010	5/5/2010	CL	I	265.79	1231.97	0.00	179.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1676.83
5/11/2010	5/11/2010	OP	I	0.00	7991.05	0.00	742.21	0.00	0.00	0.00	0.00	2500.00	1330.95	0.00	108.79	12673.00
5/17/2010	5/18/2010	CL	I	0.00	868.74	0.00	53.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	922.33
5/26/2010	5/26/2010	OP	I	11093.89	9722.66	0.00	1301.44	0.00	0.00	0.00	0.00	3286.11	11609.34	0.00	1103.56	38117.00
5/28/2010	5/28/2010	CL	I	403.32	1074.24	0.00	150.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1627.94
6/2/2010	6/2/2010	CL	I	1898.04	2216.40	0.00	358.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4472.67
6/7/2010	6/7/2010	OP	I	11511.55	10938.89	0.00	2077.05	0.00	0.00	0.00	0.00	1114.45	36.11	0.00	482.95	26161.00
6/21/2010	6/21/2010	CL	I	0.00	606.94	0.00	42.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	649.21
6/30/2010	6/30/2010	CL	I	959.68	1334.27	0.00	110.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2404.88
7/28/2010	9/8/2010	CL	I	0.00	125.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133.00
8/2/2010	8/3/2010	OP	I	4221.18	3784.90	0.00	660.23	0.00	0.00	0.00	0.00	944.82	1529.10	0.00	171.77	11312.00
8/2/2010	8/2/2010	CL	I	1461.24	1758.46	0.00	263.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3482.71
8/13/2010	8/16/2010	CL	I	1003.02	1603.93	0.00	244.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2851.08
8/31/2010	9/1/2010	OP	I	0.00	3162.42	0.00	384.09	0.00	0.00	0.00	0.00	0.00	1760.58	0.00	496.91	5804.00
8/31/2010	9/1/2010	CL	I	0.00	585.87	0.00	50.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	636.13
9/2/2010	9/2/2010	CL	I	0.00	2215.97	0.00	306.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2522.59
9/7/2010	9/7/2010	CL	I	1054.86	2058.98	0.00	280.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3394.36
9/8/2010	9/9/2010	OP	I	9351.86	4172.40	0.00	667.15	0.00	0.00	0.00	0.00	16480.14	9407.60	0.00	486.85	40566.00

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9/10/2010	9/10/2010	CL	I	0.00	896.20	0.00	36.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	932.64
9/13/2010	9/13/2010	CL	I	0.00	647.14	0.00	62.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	709.95
9/14/2010	9/15/2010	CL	I	0.00	2215.96	0.00	397.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2612.97
9/19/2010	9/20/2010	CL	I	1224.82	1857.54	0.00	260.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3343.33
9/24/2010	9/30/2010	CL	I	0.00	1061.06	0.00	186.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1247.83
10/6/2010	10/6/2010	CL	I	423.86	3203.24	0.00	170.51	0.00	0.00	0.00	0.00	856.00	674.88	0.00	0.00	3797.61
10/11/2010	10/12/2010	OP	I	1544.00	1825.12	0.00	179.11	0.00	0.00	0.00	0.00	4828.00	7790.41	0.00	70.89	5150.00
11/2/2010	11/2/2010	OP	I	0.00	1609.59	0.00	149.15	0.00	0.00	0.00	0.00	9583.08	33406.20	0.00	250.85	14628.00
11/4/2010	11/4/2010	OP	I	2915.92	2000.80	0.00	329.28	0.00	0.00	0.00	0.00	817.30	8467.48	0.00	1490.72	49726.00
11/9/2010	11/9/2010	OP	I	3068.70	1432.52	0.00	165.91	0.00	0.00	0.00	0.00	3392.70	4244.52	0.00	234.09	14186.00
11/9/2010	11/9/2010	OP	I	645.30	1755.48	0.00	376.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10788.00
11/16/2010	12/3/2010	OP	I	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4008.00
12/9/2010	12/9/2010	OP	I	2316.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	9552.00	20400.00	0.00	1492.00	33768.00
12/15/2010	12/15/2010	OP	I	581.38	0.00	0.00	8.00	0.00	0.00	0.00	0.00	6336.62	10400.00	0.00	492.00	17818.00
1/7/2008	1/8/2008	CL	M	0.00	974.30	0.00	39.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1013.44
1/7/2008	1/7/2008	CL	M	0.00	717.30	0.00	41.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	758.62
1/8/2008	1/8/2008	CL	M	0.00	1017.26	0.00	24.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1041.54
1/23/2008	1/24/2008	CL	M	0.00	326.11	0.00	23.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	349.59
1/31/2008	1/31/2008	CL	M	0.00	1598.13	0.00	77.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1675.24
2/8/2008	2/8/2008	CL	M	0.00	936.28	0.00	23.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	959.64
2/12/2008	2/12/2008	CL	M	0.00	1130.10	0.00	55.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1185.63
2/21/2008	2/21/2008	CL	M	0.00	465.11	0.00	25.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	490.28
2/28/2008	2/28/2008	CL	M	0.00	804.02	0.00	31.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	835.65
3/5/2008	3/6/2008	CL	M	0.00	1054.97	0.00	51.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1106.19
3/5/2008	3/6/2008	CL	M	0.00	537.62	0.00	31.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	568.92
3/11/2008	3/11/2008	CL	M	0.00	434.26	0.00	26.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	460.53
3/12/2008	3/13/2008	CL	M	0.00	560.25	0.00	20.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	581.09
3/24/2008	3/26/2008	CL	M	0.00	594.14	0.00	36.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	630.94
4/8/2008	4/8/2008	CL	M	0.00	840.35	0.00	97.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	937.79
4/17/2008	4/18/2008	CL	M	0.00	467.37	0.00	28.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	496.05
4/21/2008	4/21/2008	CL	M	0.00	564.81	0.00	67.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	632.20
4/22/2008	4/23/2008	CL	M	0.00	773.81	0.00	39.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	813.27
4/30/2008	4/30/2008	CL	M	0.00	721.72	0.00	37.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	759.44
5/7/2008	5/8/2008	CL	M	0.00	650.27	0.00	18.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	668.88
5/20/2008	5/20/2008	CL	M	0.00	361.42	0.00	15.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	377.11
5/28/2008	5/28/2008	CL	M	0.00	473.47	0.00	24.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	498.45
6/18/2008	6/18/2008	CL	M	0.00	652.74	0.00	42.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	695.40
7/14/2008	7/14/2008	CL	M	0.00	1529.04	0.00	88.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1617.44
7/16/2008	7/16/2008	CL	M	0.00	1058.22	0.00	35.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1093.22
8/5/2008	8/5/2008	CL	M	0.00	1795.60	0.00	104.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1900.52
8/5/2008	8/6/2008	CL	M	0.00	795.53	0.00	49.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	844.81
8/28/2008	8/28/2008	CL	M	0.00	982.59	0.00	47.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1030.48

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9/24/2008	9/25/2008	CL	M	0.00	1499.04	0.00	106.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1605.11
10/3/2008	10/6/2008	CL	M	0.00	1306.68	0.00	78.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1384.70
10/8/2008	10/8/2008	CL	M	0.00	543.03	0.00	22.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	565.70
10/23/2008	10/23/2008	CL	M	0.00	356.59	0.00	29.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	385.75
10/29/2008	10/29/2008	CL	M	0.00	631.16	0.00	51.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	682.40
11/13/2008	11/13/2008	CL	M	0.00	405.73	0.00	35.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	441.30
11/14/2008	11/19/2008	CL	M	0.00	981.43	0.00	43.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1025.21
11/18/2008	11/20/2008	CL	M	0.00	448.98	0.00	25.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	474.78
11/19/2008	11/19/2008	CL	M	0.00	511.49	0.00	30.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	542.05
11/25/2008	11/25/2008	CL	M	0.00	252.29	0.00	26.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	279.11
12/5/2008	12/10/2008	CL	M	0.00	477.21	0.00	35.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	512.56
12/8/2008	12/8/2008	CL	M	0.00	1906.75	0.00	154.02	0.00	0.00	0.00	3.90	0.00	0.00	0.00	0.00	2056.87
12/9/2008	12/9/2008	CL	M	0.00	1601.76	0.00	119.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1720.83
12/29/2008	1/8/2009	CL	M	0.00	421.98	0.00	38.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	460.95
1/30/2009	1/30/2009	CL	M	0.00	415.34	0.00	30.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	446.02
2/19/2009	2/19/2009	CL	M	0.00	569.41	0.00	32.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	601.89
2/23/2009	2/23/2009	CL	M	0.00	667.96	0.00	39.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	707.63
3/3/2009	3/5/2009	CL	M	0.00	644.19	0.00	37.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	681.36
3/3/2009	3/4/2009	CL	M	0.00	633.80	0.00	34.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	668.43
3/10/2009	3/10/2009	CL	M	0.00	599.70	0.00	29.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	628.89
3/10/2009	3/12/2009	CL	M	0.00	426.81	0.00	28.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	454.87
3/26/2009	3/27/2009	CL	M	0.00	975.38	0.00	54.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1029.46
4/3/2009	4/3/2009	CL	M	0.00	941.73	0.00	41.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	983.16
4/6/2009	4/6/2009	CL	M	0.00	1125.89	0.00	56.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1182.54
4/27/2009	4/27/2009	CL	M	0.00	642.58	0.00	40.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	682.70
5/15/2009	5/19/2009	CL	M	0.00	437.34	0.00	25.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	463.15
5/27/2009	5/27/2009	CL	M	0.00	488.11	0.00	49.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	537.15
5/29/2009	5/29/2009	CL	M	0.00	1862.12	0.00	165.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2027.21
6/2/2009	6/9/2009	CL	M	0.00	543.66	0.00	37.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	581.22
6/15/2009	6/17/2009	CL	M	0.00	499.70	0.00	39.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	539.69
6/24/2009	6/24/2009	CL	M	0.00	798.97	0.00	50.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	849.49
6/30/2009	7/2/2009	CL	M	0.00	688.46	0.00	30.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	718.84
6/30/2009	6/30/2009	CL	M	0.00	446.31	0.00	22.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	469.09
7/7/2009	7/8/2009	CL	M	0.00	582.16	0.00	33.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	615.97
7/16/2009	7/16/2009	CL	M	0.00	789.02	0.00	47.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	836.22
8/13/2009	8/13/2009	CL	M	0.00	910.14	0.00	49.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	959.18
8/24/2009	8/24/2009	CL	M	0.00	773.79	0.00	45.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	819.18
9/2/2009	9/3/2009	CL	M	0.00	316.26	0.00	19.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	335.28
9/12/2009	9/12/2009	CL	M	0.00	1342.66	0.00	71.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1413.76
9/14/2009	9/15/2009	CL	M	0.00	374.51	0.00	26.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	401.23
10/7/2009	10/12/2009	CL	M	0.00	666.77	0.00	68.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	735.31
10/8/2009	10/8/2009	CL	M	0.00	551.94	0.00	33.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	585.47

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10/19/2009	10/19/2009	CL	M	0.00	659.82	0.00	38.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	697.92
10/29/2009	10/29/2009	CL	M	0.00	396.10	0.00	27.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	423.14
11/3/2009	11/3/2009	CL	M	0.00	643.10	0.00	39.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	682.27
11/5/2009	11/12/2009	CL	M	0.00	634.54	0.00	59.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	694.15
11/12/2009	11/23/2009	CL	M	0.00	773.51	0.00	50.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	823.52
11/20/2009	11/23/2009	CL	M	0.00	363.04	0.00	27.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	390.54
12/1/2009	1/7/2010	CL	M	0.00	377.63	0.00	29.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	406.92
12/28/2009	12/29/2009	CL	M	0.00	732.34	0.00	44.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	776.65
1/15/2010	1/15/2010	CL	M	0.00	1363.06	0.00	74.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1437.71
1/26/2010	1/27/2010	CL	M	0.00	555.37	0.00	37.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	593.28
2/1/2010	2/2/2010	CL	M	0.00	944.19	0.00	147.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1091.56
3/4/2010	3/5/2010	CL	M	0.00	361.55	0.00	23.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	385.23
3/5/2010	3/5/2010	CL	M	0.00	557.13	0.00	38.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	595.66
3/18/2010	3/30/2010	CL	M	0.00	764.39	0.00	46.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	810.60
3/29/2010	4/6/2010	CL	M	0.00	896.73	0.00	228.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1125.64
4/3/2010	4/5/2010	CL	M	0.00	462.47	0.00	31.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	494.32
4/7/2010	4/20/2010	CL	M	0.00	694.14	0.00	45.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	739.31
4/7/2010	4/7/2010	CL	M	0.00	264.95	0.00	30.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	295.69
4/14/2010	4/19/2010	CL	M	0.00	830.91	0.00	87.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	918.11
4/14/2010	4/14/2010	CL	M	0.00	586.53	0.00	39.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	625.60
4/21/2010	4/22/2010	CL	M	0.00	701.70	0.00	48.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	749.72
4/22/2010	4/22/2010	CL	M	0.00	1431.28	0.00	156.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1588.03
4/28/2010	4/28/2010	CL	M	0.00	594.60	0.00	36.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	631.25
5/3/2010	5/3/2010	CL	M	0.00	1008.27	0.00	119.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1128.21
5/20/2010	5/21/2010	CL	M	0.00	747.48	0.00	124.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	871.90
6/1/2010	6/1/2010	CL	M	0.00	458.57	0.00	39.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	498.45
6/3/2010	6/3/2010	CL	M	0.00	1655.63	0.00	272.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1928.01
6/7/2010	6/7/2010	CL	M	0.00	848.44	0.00	93.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	941.44
6/7/2010	6/8/2010	CL	M	0.00	532.11	0.00	53.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	585.40
6/22/2010	6/22/2010	CL	M	0.00	501.97	0.00	50.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	552.94
6/24/2010	6/24/2010	CL	M	0.00	511.21	0.00	49.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	560.54
7/7/2010	7/7/2010	CL	M	0.00	616.41	0.00	61.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	677.50
7/20/2010	7/20/2010	CL	M	0.00	789.67	0.00	68.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	858.61
8/11/2010	8/16/2010	CL	M	0.00	1777.65	0.00	278.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2056.39
8/16/2010	8/16/2010	CL	M	0.00	491.26	0.00	36.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	528.10
8/22/2010	8/23/2010	CL	M	0.00	677.18	0.00	53.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	730.99
8/24/2010	8/24/2010	CL	M	0.00	553.28	0.00	25.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	578.67
9/8/2010	9/8/2010	CL	M	0.00	322.05	0.00	34.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	356.73
9/17/2010	9/20/2010	CL	M	0.00	593.71	0.00	49.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	643.01
10/3/2010	10/6/2010	OP	M	0.00	1836.02	0.00	263.67	0.00	0.00	0.00	0.00	0.00	363.98	0.00	36.33	2500.00
10/21/2010	10/21/2010	CL	M	0.00	556.17	0.00	45.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	601.62
11/5/2010	11/16/2010	CL	M	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00

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DATE ACCIDENT	DATE REPRTD CLIENT	O/C	MD/ID	INDENITY PAID	MEDICAL PAID	REHAB PAID	EXPENSE PAID	INDEM RECOVERY	MED RECOVERY	REHAB RECOVERY	EXPENSE RECOVERY	REMAIN INDEM	REMAIN MED	REMAIN REHAB	REMAIN EXP	TOTAL EXPERIENCE
11/8/2010	11/10/2010	OP	M	0.00	707.06	0.00	93.27	0.00	0.00	0.00	0.00	0.00	492.94	0.00	106.73	1400.00
11/15/2010	11/18/2010	OP	M	0.00	639.70	0.00	175.55	0.00	0.00	0.00	0.00	0.00	560.30	0.00	24.45	1400.00
11/16/2010	11/17/2010	OP	M	0.00	403.32	0.00	51.22	0.00	0.00	0.00	0.00	0.00	796.68	0.00	148.78	1400.00
11/23/2010	11/23/2010	CL	M	0.00	575.30	0.00	69.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	645.15
12/15/2010	12/17/2010	OP	M	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	1200.00	0.00	192.00	1400.00
12/15/2010	12/15/2010	OP	M	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1200.00	0.00	200.00	1400.00

DEPARTMENT NAME	DESCRIPTION CLAIM
ADMINISTRATIVE SERVICES	EMPLOYEE COMPLAINS OF MOVING A BOX WITH HER FOOT,SHE THEN PICKED UP THE BOX AND INJURED HER BACK
ADMINISTRATIVE SERVICES	STRUCK SHIN ON VAN DOOR, SHIN BECAME SWOLLEN AND INFECTED
ADMINISTRATIVE SERVICES	PER MEDICAL NOTES FROM MEDWORK EMPLOYEE DID NOT HAVE AN INJURY BUT IS COMPLAINING OF LEFT ABDOMINAL PAIN STATES HE LIFTS H
ADMINISTRATIVE SERVICES	FELL ON LEFT KNEE
ADMINISTRATIVE SERVICES	TAKING OUT THE GARBAGE WAS CUT BY GLASS THAT WAS IN THE GARBAGE BAG
ADMINISTRATIVE SERVICES	UNKNOWN DESCRIPTION OF ACCIDENT EMPLOYEE REPORTS HE INJURED LEFT HAND
ADMINISTRATIVE SERVICES	FELL AT WORK INJURED BACK
ADMINISTRATIVE SERVICES	HURT BACK WHILE LIFTING/CARRYING COMPUTER EQUIPMENT
ADMINISTRATIVE SERVICES	PIECE OF CONCRETE CEILING FELL HITTING EMPLOYEE IN THE HEAD
ADMINISTRATIVE SERVICES	PUTTING DOLLY AWAY IT HIT TOE ON RIGHT FOOT
ADMINISTRATIVE SERVICES	TWISTED RIGHT WRIST WHEN DUMPING TRASH AND STRAINED LOWER BACK
ADMINISTRATIVE SERVICES	WHILE SURVEYING A VEHICLE FOR RADIO INSTALLATION EMPLOYEE STRUCK HIS HEAD ON THE VEHICLE
ADMINISTRATIVE SERVICES	DEBRIS FLEW INTO EYES
ADMINISTRATIVE SERVICES	SPILLED BATTERY ACID ON LEFT WRIST ALSO INHALED BATTERY FUMES
ADMINISTRATIVE SERVICES	INJURED LOW BACK WHILE LIFTING BOX OF RADIOS
ADMINISTRATIVE SERVICES	GARBAGE BAG BRUSHED UP AGAINST RIGHT LEG"
ADMINISTRATIVE SERVICES	FELL DOWN STAIRS INJURED RIGHT KNEE
ADMINISTRATIVE SERVICES	WHILE PRESSURE CLEANING SOMETHING FLEW INTO RIGHT EYE
ADMINISTRATIVE SERVICES	WHILE LIFTING CEMENT OUT OF VEHICLE INJURED LOW BACK
ADMINISTRATIVE SERVICES	LEFT FOOT WAS CAUGHT BETWEEN GOLF CART AND CURB
ADMINISTRATIVE SERVICES	WHILE QUICKLY TURNING STEERING WHEEL IN CITY VEHICLE FELT PAIN IN LEFT MIDDLE FINGER
ADMINISTRATIVE SERVICES	SLIPPED GETTING OUT OF CITY TRUCK INJURED RIGHT KNEE
CITY CLERK/ADMINISTRATION	FELL DOWN STAIRS AT WORK INJURED BACK AND BUTTOCKS
CITY CLERK/ADMINISTRATION	EMPLOYEE C/O WRIST PAIN FROM TYPING ALL DAY
CITY MANAGER	EMPLOYEE REPORTS STRESS AT WORK HAS CAUSED HIM TO POSSIBLY SUFFER A HEART ATTACK
FIRE DEPARTMENT	EMPLOYEE STATES HE HAS HYPERTENSION PER THE PRESUMPTION UNDER THE HEART/LUNG BILL
FIRE DEPARTMENT	REPELLING FROM A TRAINING TOWER INJURED LEFT CALF
FIRE DEPARTMENT	STATES HE HAS MRSA ON ELBOW, TREATED AT DELRAY MEDICAL CENTER
FIRE DEPARTMENT	DOING A DIVE DRILL @SNYDER PARK BLOOD & FLUID COMING OUT OF EARS
FIRE DEPARTMENT	INJURED LOWER BACK DURING FIRE AT APARTMENT COMPLEX
FIRE DEPARTMENT	INJURED BOTH KNEES WHILE USING STRETCHER ON A CALL
FIRE DEPARTMENT	TWISTED LEFT KNEE WHILE DEALING WITH A COMBATIVE PATIENT
FIRE DEPARTMENT	EE INJURED BACK AFTER MORNING WORKING AT JOB LOCATION
FIRE DEPARTMENT	INJURED BACK DURING A CALL
FIRE DEPARTMENT	EMPLOYEE STATES HE WAS RUNNING & LIFTING WEIGHTS AND INJURED HIS LEFT KNEE
FIRE DEPARTMENT	EMPLOYEE REPORTS HIS PERSONAL PHYSICIAN HAS DIAGNOSED HIM WITH HIGH BLOOD PRESSURE
FIRE DEPARTMENT	EMPLOYEE REPORTS HIS BLOOD PRESSURE HAS BEEN ELEVATED LATELY
FIRE DEPARTMENT	HEART PALPITATIONS WHILE OFF DUTY WAS ADMITTED TOWEST BOCA MEDICAL CENTER FOR A DAY AND A HALF DIAG WITH AFIB
FIRE DEPARTMENT	MRSA EXPOSURE, GIVEN MEDS BECAME SICK FROM MEDS UNABLE TO WORK
FIRE DEPARTMENT	C/O HEART PALPITATIONS ADMITTED TO BGH
FIRE DEPARTMENT	2ND DEGREE BURNS TO LEFT & RIGHT SIDE OF FACE DURING FIRE
FIRE DEPARTMENT	WALKING ACROSS PARKING LOT, PATRON BACKED HIS CARINTO EMPLOYEE, INJURED SHOULDER

DEPARTMENT NAME	DESCRIPTION CLAIM
FIRE DEPARTMENT	EMPLOYEE REPORTS HE INJURED HIS RIGHT ELBOW WHEN OPENING LIFEGUARD TOWER SUSTAIN OPEN WOUND TO RIGHT ELBOW
FIRE DEPARTMENT	EMPLOYEE REPORTS CONTRACTING SCABIES FROM A MATTRESS AT STATION 46
FIRE DEPARTMENT	SLIPPED ON LADDER, BROKE ANKLE
FIRE DEPARTMENT	EXPERIENCED HEART PALPITATIONS AFTER WORKING AT AFIRE
FIRE DEPARTMENT	CO WORKER DRIVING AN ATV RAN OVER EMPLOYEES LEG
FIRE DEPARTMENT	HEAT EXHAUSTION FROM FIGHTING A STRUCTURE FIRE
FIRE DEPARTMENT	WHILE FIGHTING FIRE INJURED BACK
FIRE DEPARTMENT	SPIDER OR INSECT BITE LEFT ELBOW NOW SWOLLEN
FIRE DEPARTMENT	TWISTED KNEE IN A HOLE @CONSTRUCTION SITE
FIRE DEPARTMENT	DURING A FIRE EMPLOYEE FELL CUTTING 3 FINGERS ON LEFT HAND
FIRE DEPARTMENT	SLIPPED AND FELL AT WORK INJURED RT SHOULDER & RIGHT HIP
FIRE DEPARTMENT	EXPOSURE TO MRSA UNABLE TO WORK PER MEDWORK
FIRE DEPARTMENT	FELT DIZZY AND COLLAPSED AFTER CLIMBING LADDER
FIRE DEPARTMENT	GETTING OUT OF TRUCK REAR LEFT FOOT BEGAN TO HURT
FIRE DEPARTMENT	UNKNOWN DESCRIPTION OF INJURY EMPLOYEE REPORTS THAT HE PULLED HIS SHOULDER
FIRE DEPARTMENT	INJURED RIGHT SHOULDER AT A SMOKE TEST
FIRE DEPARTMENT	WHILE LOADING DIVE EQUIPMENT FROM RE49 DOWN RAMP TO RESCUE BOAT PIER LIGAMENTS & TENDONS IN LEFT FOOT/HEEL WERE STRAINED
FIRE DEPARTMENT	STEPPED OFF VEHICLE TWISTED LEFT KNEE
FIRE DEPARTMENT	DURING HAZMAT PHYSICAL EKG WAS PERFORMED WHICH CAME BACK AS ABNORMAL
FIRE DEPARTMENT	TWISTED LEFT ANKLE WHILE FIGHTING A FIRE
FIRE DEPARTMENT	TWISTED LEFT ANKLE AFTER JUMPING FENCE TO FIGHT AFIRE
FIRE DEPARTMENT	EMPLOYEE REPORTED ELEVATED BLOOD PRESSURE AFTER DOING A TRAINING DRILL
FIRE DEPARTMENT	EMPLOYEE REPORTS HAVING A HEADACHE AND HYPERTENSION
FIRE DEPARTMENT	STEPPING OUT OF RESCUE TRUCK INJURED LEFT FOOT
FIRE DEPARTMENT	EXPOSED TO PATIENT WHO HAD PINK EYE AND URI EMPLOYEE HAS NOW CONTRACTED URI & PINK EYE
FIRE DEPARTMENT	POSSIBLE HERNIA FROM PICKING UP A PATIENT
FIRE DEPARTMENT	EMPLOYEE REPORTS HE HAS BEEN TREATING FOR 1.5 YEARS WITH DR. MAJOR 954-434-1705 FOR HYPERTENSION
FIRE DEPARTMENT	EMPLOYEE STATES HE HAS HEARING LOSS FROM YEARS OF BEING AROUND LOUD SIRENS
FIRE DEPARTMENT	WHILE PREPARING A MEAL EMPLOYEE CUT TIP OF LEFT INDEX FINGER
FIRE DEPARTMENT	EMPLOYEE STATES HE HAS A SMALL PIMPLE ON BACK OF LEFT LEG WHICH IS NOW A STAPH INFECTION
FIRE DEPARTMENT	SLIPPED AND FELL ON RAMP STRUCK HEAD
FIRE DEPARTMENT	WHILE HOLDING DOWN A COMBATIVE PATIENT INJURED RIGHT SHOULDER
FIRE DEPARTMENT	EMPLOYEES STATES HE WAS EXPERIENCING HEART PALPITATIONS WENT TO HIS PERSONAL PHYSICIAN DR. CHIZNER WHO THEN SENT HIM FOR A CARD
FIRE DEPARTMENT	WHILE PARTICIPATING IN RIT TRAINING EXPERIENCED HEAT EXHAUSTION AND HYPERTENSION
FIRE DEPARTMENT	EMPLOYEE STATES SHE WAS EXPOSED TO MRSA HAS NOTICED BUMPS ON RIGHT HAND/FOREARM
FIRE DEPARTMENT	EMPLOYEE REPORTED HAVING CHEST PAIN WHILE ON SHIFT
FIRE DEPARTMENT	MVA REAR ENDED NECK STRAIN
FIRE DEPARTMENT	STRAINED BACK DURNING PHYSICAL TRAINING.
FIRE DEPARTMENT	DURING AN INTENSE FIREFIGHTER DRILL EMPLOYEE BEGAN TO EXPERIENCE CHEST PAIN AND WEAKNESS
FIRE DEPARTMENT	WHILE EXERCISING I STEPPED ON A BALL. I CAUGHT MYSELF AND CONTINUED EXERCISING. AFTER RETURNING TO THE STATION THE PAIN BEG
FIRE DEPARTMENT	WHILE DRILLING WITH A ROOKIE FELT PULL AND PAIN IN THE GROIN AREA
FIRE DEPARTMENT	DURING VITAL CHECK NOTICED IRREGULAR HEART BEAT

DEPARTMENT NAME	DESCRIPTION CLAIM
FIRE DEPARTMENT	MVA RESCUE STRUCK BY VEHICLE
FIRE DEPARTMENT	MVA RESCUE TRUCK WAS HIT BY A CAR
FIRE DEPARTMENT	ELEVATED B/P DURING A DRILL
FIRE DEPARTMENT	AFTER COMPLETING A DRILL EMPLOYEE FELT HEART PALPITATIONS AND WAS TRANSPORTED TO BGMIC
FIRE DEPARTMENT	DURING A TRAINING DRILL WAS CRAWLING IN A SEARCH AREA INJURED LEFT KNEE
FIRE DEPARTMENT	WAS STRUCK BY DOOR DURING CLEAN UP OF FIRE
FIRE DEPARTMENT	WHILE IN BED SLEEPING, WOKE UP TO UNCOMFORTABLE PAIN, SWELLING IN LEFT ELBOW
FIRE DEPARTMENT	EMPLOYEE STATES LAST WEEK SCRATCHED LEG ON LIFE GUARD TOWER, INFECTION RIGHT LEG
FIRE DEPARTMENT	EMPLOYEE STATES HE WAS EXPOSED TO A CO-WORKER WHO HAD FLU LIKE SYMPTOMS, EMPLOYEE NOW COMPLAINING HE HAS FLU LIKE SYMPTOMS
FIRE DEPARTMENT	C/O BUMPS ON HANDS, RASH EMPLOYEE IS UNABLE TO ESTABLISH ANY SPECIFIC CONTACT WITH FOREIGN SUBSTANCES
FIRE DEPARTMENT	WHILE WALKING TOWARD A PATIENT EMPLOYEE TWISTED HIS LEFT ANKLE
FIRE DEPARTMENT	WHILE WORKING A STRUCTURE FIRE BOTH FEET WERE CAUGHT AND PARTIALLY CRUSHED BY LADDER RUNGS
FIRE DEPARTMENT	EXPOSED TO MRSA AFTER RECEIVING AN ABRASION ON RIGHT ELBOW FROM LIFE GUARD STAND
FIRE DEPARTMENT	EMPLOYEE NOTICED AN ABRASION ON LEFT ARM WITH PAIN AND WENT TO BGH FOR TREATMENT OF POSSIBLE MRSA EXPOSURE
FIRE DEPARTMENT	STATES HE WAS LIFTING CONES AND BACK BEGAN TO HURT
FIRE DEPARTMENT	WHILE EXITING TRUCK WHILE ON A CALL RING FINGER RIGHT HAND WAS SMASHED IN DOOR
FIRE DEPARTMENT	WHILE REMOVING STRETCHER FROM R13 LATCH DID NOT CATCH AND STRETCHER FELL. INJURED BACK AND RIGHT LEG
FIRE DEPARTMENT	EMPLOYEE STATES HE WAS PULLING EQUIPMENT OUT WHILE ON A CALL TWISTED WRONG AND FELT BACK PAIN
FIRE DEPARTMENT	DURING TRANSPORT RE 46 STOPPED SHORT TO AVOID A CRASH, ANOTHER FF WAS THROWN INTO EMPLOYEE INJURING LEFT RIBS
FIRE DEPARTMENT	WHILE FLAKING OUT A HOSE EMPLOYEE MAY HAVE BEEN EXPOSED TO SMOKE AND PRODUCTS OF COMBUSTION WHICH ARE TYPICAL OF A FIRE FIGHT
FIRE DEPARTMENT	AFTER SHIFT LEFT HAND BECAME SWOLLEN & PAINFUL, WENT TO LOCAL URGENT CARE CLINIC DIAG W/INFECTION MRSA
FIRE DEPARTMENT	INJURED CALF WHILE PERFORMING HIS 6 MONTH REQUALIFICATION SWIM TEST
FIRE DEPARTMENT	WHILE ATTENDING TO A PATIENT IN THE BACK OF UNIT DRIVER SLAMMED ON BRAKES TO AVOID AN ACCIDENT, EMPLOYEE WAS THROWN HITTIN
FIRE DEPARTMENT	EMPLOYEE REPORTED TO BGH W/ELEVATED BLOOD PRESSURE
FIRE DEPARTMENT	EMPLOYEE WAS INVOLVED IN FIGHTING A FIRE ON 1/30 AND HAS NOT FELT WELL SINCE C/O HIGH BLOOD PRESSURE, SLURRED SPEECH AND HEADAC
FIRE DEPARTMENT	SITTING IN DRIVER SEAT OF RESCUE 46 WHICH WAS PARKED AT STATION 46, AN SUV STRUCK RESCUE 46 RIGHT HIP/SIDE IMPACTED DRIVER
FIRE DEPARTMENT	STANDING OUTSIDE OF RESCUE 46 WHEN AN SUV WENT THROUGH A WALL NEXT TO STATION, PULLED A DOUGHNUT, WHICH DIRECTED SUV TOWARD
FIRE DEPARTMENT	PRIMARY CARE PHYSICIAN PRESCRIBED HYPERTENSION RX ON 2/19/10
FIRE DEPARTMENT	DURING SIMULATION TRAINING EMPLOYEE STATES HE INJURED HIS BACK
FIRE DEPARTMENT	BACKING UP VEHICLE INTO STATION 3, STRUCK BY ANOTHER VEHICLE DRIVER SIDE INJURED RIGHT HIP AND BUTTOCKS
FIRE DEPARTMENT	EMPLOYEE REPORTS WHILE AT MEDWORK FOR DEPT PHYSICAL THE AUDIO TEST SHOWED A SHIFT IN HEARING FROM LAST AUDIO TEST
FIRE DEPARTMENT	MVA INVOLVING RESCUE 247 EMPLOYEE KNEE COLLIDED WITH STEERING WHEEL
FIRE DEPARTMENT	MVA INVOLVING RE247 WHILE TENDING TO THE PATIENT THE IMPACT THRU EMPLOYEE AGAINST THE WALL OF THE TRUCK
FIRE DEPARTMENT	DURING A FIRE ALARM GOING DOWN THE STAIRS LOST FOOTING AND TWISTED BACK
FIRE DEPARTMENT	WHILE RESTRAINING A PATIENT STRAINED BACK NECK & SHOULDERS
FIRE DEPARTMENT	WHILE OVERHAULING A FIRE INJURED LEFT GROIN
FIRE DEPARTMENT	EMPLOYEE CAUGHT SHIRT SLEEVE ON DOOR WHILE CLIMBING OFF OF FIRE APPARATUS. RIGHT SHOULDER HYPEREXTENDED AND EMPLOYEE FELT "P
FIRE DEPARTMENT	RIGHT ARM SWOLLEN AFTER BEING BITTEN BY AN INSECT
FIRE DEPARTMENT	EMPLOYEE STATES HE HAS A BUMP UNDER RIGHT ARM AND THINKS IT'S MRSA
FIRE DEPARTMENT	EMPLOYEE STATES SHE HAS BEEN DIAGNOSED WITH CARPAL TUNNEL DUE TO EXCESSIVE TYPING AT WORK
FIRE DEPARTMENT	INJURED BACK DURING MORNING WORK OUT
FIRE DEPARTMENT	EMPLOYEE WAS EXPOSED TO A PATIENT WHO HAD MRSA

DEPARTMENT NAME	DESCRIPTION CLAIM
FIRE DEPARTMENT	MVA REAR ENDED INJURED NECK
FIRE DEPARTMENT	EMPLOYEE REPORTED HAVING CHEST PAINS WHILE AT WORK
FIRE DEPARTMENT	EATING AT FIRE STATION WHILE ON SHIFT TONGUE BEGAN TO SWELL WAS TRANSPORTED TO BROWARD GENERAL
FIRE DEPARTMENT	DURING ANNUAL PPD TEST RESULTS CAME BACK POSITIVE , CHEST XRAY RESULTS WERE NEGATIVE
FIRE DEPARTMENT	WHILE ON A CALL, GETTING OUT OF RE247 EMPLOYEE TWISTED HIS LEFT ANKLE
FIRE DEPARTMENT	LOADING A STRETCHER WHICH COLLAPSED BACK STARTED HURTING
FIRE DEPARTMENT	EMPLOYEE DROPPED AIR BOTTLE ON LEFT FOOT. PER MEDWORKS EMPLOYEE HAS FX L PINKIE TOE
FIRE DEPARTMENT	DOING DIVE DRILL HAD NOSE BLEEDS & COUGHING UP BLOOD AFTERWARD
FIRE DEPARTMENT	STEPPED INTO A HOLE WHILE REMOVING GEAR FROM VEHICLE
FIRE DEPARTMENT	STOMACH SCRATCHED ON GATE DURING A CALL
FIRE DEPARTMENT	INJURED BACK WHEN LIFTING A STRETCHER
FIRE DEPARTMENT	TWISTED LEFT ANKLE GETTING OUT OF VEHICLE
FIRE DEPARTMENT	KNEE INJURED WHILE FIGHTING FIRE
FIRE DEPARTMENT	JAMMED RIGHT THUMB WHEN OPENING MEDICAL BOX
FIRE DEPARTMENT	DUE TO SEVERE WINDS SAND BLEW INTO LEFT EYE
FIRE DEPARTMENT	INJURED RIGHT TOE DROPPED RADIO ON IT
FIRE DEPARTMENT	INJURED RT WRIST WHILE FIGHTING FIRE
FIRE DEPARTMENT	LIFTING A PATIENT INJURED BACK
FIRE DEPARTMENT	STRUCK RIGHT ELBOW ON CAB OF E 49
FIRE DEPARTMENT	WORKING OUT IN THE BAY AT THE STATION A FEW DAYS LATER EMPLOYEE C/O NECK PAIN
FIRE DEPARTMENT	POPPED LEFT THIGH DURING SWAT TRAINING & RUNNING
FIRE DEPARTMENT	EMPLOYEE STATES POSSIBLE OBJECT IN LEFT EYE, C/O PAIN & DISCOMFORT WHILE TRIMMING TREES
FIRE DEPARTMENT	EMPLOYEE REPORTS 3 RED BUMPS ON ARM
FIRE DEPARTMENT	INJURED RIGHT PINKIE WHILE ASSISTING WITH STANDPIPE TEST
FIRE DEPARTMENT	INJURED BACK WHILE WORKING ON ENGINE 3
FIRE DEPARTMENT	TWISTED ANKLE DURING PHYSICAL TRAINING
FIRE DEPARTMENT	CLIMBING LADDER INJURED LEFT ELBOW
FIRE DEPARTMENT	FELL COMING DOWN STEPS OF FIRE TRUCK INJURED RIGHT SIDE, RIGHT ARM
FIRE DEPARTMENT	LIFTING HURST TOOL STRAINED BACK
FIRE DEPARTMENT	STEPPING OFF RESCUE TRUCK TWISTED LEFT KNEE
FIRE DEPARTMENT	BACK AND NECK PAIN FROM LIFTING EQUIPMENT
FIRE DEPARTMENT	EMPLOYEE WAS EXPOSED AND ENHALED DRY CHEM POWDER NOW COMPLAINING OF SORE THROAT
FIRE DEPARTMENT	WHILE CHECKING OUT APPARATUS STEPPED BACK HIT RT ELBOW ON DOOR HANDLE BAR
FIRE DEPARTMENT	GETTING OFF OF TRUCK FELL BACK AND STRAINED HER BACK
FIRE DEPARTMENT	WHILE UNLOADING AN OFFICE SUPPLY DELIVERY EMPLOYEE PULLED HIS LOW BACK
FIRE DEPARTMENT	EMPLOYEE STATES THAT THE BED HE SLEPT IN AT THE STATION HAD BUGS IN IT AND NOW EMPLOYEE HAS SCABIES
FIRE DEPARTMENT	SMALL BUG BITE ON LEFT HEEL WHILE AT THE STATION
FIRE DEPARTMENT	PULLING STRETCHER OUT OF TRUCK STRETCHER COLLAPSED EMPLOYEE CONTINUED TO HOLD STRETCHER AND INJURED BACK
FIRE DEPARTMENT	RT BIG TOE INJURED DURING SWIM TEST FROM PUSHING OFF OF WALL
FIRE DEPARTMENT	SHOULDER INJURED DURING STRUCTURE FIRE
FIRE DEPARTMENT	CARRYING A BOX, SET BOX DOWN AND FELT LOW BACK PAIN
FIRE DEPARTMENT	INJURED RIGHT KNEE WHILE RUNNING DURING MORNING WORK OUT

DEPARTMENT NAME	DESCRIPTION CLAIM
FIRE DEPARTMENT	CUT LEFT INDEX FINGER WHILE PREPARING DINNER AT THE STATION
FIRE DEPARTMENT	LOADING GARBAGE INTO STATION TRASH CHUTE CUT RIGHT HAND
FIRE DEPARTMENT	STEPPED OFF OF RESCUE 2 ON A MEDICAL CALL AND FELT PAIN IN RIGHT ANKLE/FOOT UPON CONTACT WITH PAVEMENT
FIRE DEPARTMENT	CUT ON FOREHEAD WHEN PULLING OUT BACK BOARD AN ITEM FELL AND STRUCK EMPLOYEE ON THE FOREHEAD
FIRE DEPARTMENT	STRUCK HEAD ON OVER HANG C/O HEAD AN NECK PAIN
FIRE DEPARTMENT	KNEE INJURED DURING MORNING WORKOUT
FIRE DEPARTMENT	HIT HAND ON TRUCK
FIRE DEPARTMENT	EE WAS HIT IN THE MOUTH WHILE KAYAK TRAINING
FIRE DEPARTMENT	INJURED RIGHT KNEE WHILE LIFTING A PATIENT
FIRE DEPARTMENT	DURING A FIRE WAS STRUCK IN THE CHEST BY AN OBJECT
FIRE DEPARTMENT	LEFT SIDE OF BACK INJURED FROM LIFTING A STRETCHER
FIRE DEPARTMENT	REACTION TO MANOWAR STING
FIRE DEPARTMENT	LIFTING PATIENT ON STRETCHER STRAINED BACK
FIRE DEPARTMENT	RUPTURED BLOOD VESSEL IN FINGER WHILE LIFTING HEAVY BAGS
FIRE DEPARTMENT	WHILE CLIMBING STAIRS TO THE 16TH FLOOR DURING A FIRE FELT A BURNING & PULL AT RIGHT HIP AREA, ARE BEGAN TO SWELL SHORTLY AFTER
FIRE DEPARTMENT	CUT RIGHT HAND WHILE ON SHIFT
FIRE DEPARTMENT	INJURED LEFT KNEE WHILE ON A CALL
FIRE DEPARTMENT	STEPPING DOWN FROM RESCUE TRUCK ROLLED RIGHT ANKLE
FIRE DEPARTMENT	SCHOCKED BY ELEC WIRE THAT WAS TOUCHING A FENCE
FIRE DEPARTMENT	SHOCKED BY ELECTRIC WIRE DURING A CALL
FIRE DEPARTMENT	PULLING EQUIPMENT OUT SMASHED RIGHT HAND BETWEEN EQUIPMENT
FIRE DEPARTMENT	BENT OVER TO PUT BUNKER PANTS ON FOR A DRILL AND EMPLOYEE'S BACK FROZE UP AND SHE WAS UNABLE TO STAND STRAIGHT
FIRE DEPARTMENT	THERE WAS A PAINFUL SPOT ON MY RIGHT CALF AREA. UPON LOOKING AT IT I DISCOVERED A LARGE RED CIRCULAR AREA OF REDNESS WITH A PAI
FIRE DEPARTMENT	DURING TRAINING DRILLS INJURED NECK
FIRE DEPARTMENT	DURING A DRILL INJURED LEFT ELBOW
FIRE DEPARTMENT	EXPOSED TO A PATIENT W/PINK EYE AND URI EMPLOYEE HAS CONTRACTED CONJUNCTIVITIS AND URI
FIRE DEPARTMENT	WHILE DRESSING FOR A CAR FIRE EMPLOYEE TWISTED HIS BACK
FIRE DEPARTMENT	WHILE LIFTING A PATIENT ONTO A BACK BOARD HE WAS LIFTING HER IN AN AWKWARD POSITION STRAINED BACK
FIRE DEPARTMENT	JAMMED RIGHT BIG TOE ON A WEIGHT
FIRE DEPARTMENT	THE HEEL OF EMPLOYEE'S BOOT SEPERATED FROM THE BOOT AND CAUGHT ON THE STEP OF TRUCK, MISSED STEP AND FELL TO THE GROUND TW
FIRE DEPARTMENT	PIPE POLE STRUCK EMPLOYEE IN THE FACE, RIGHT SIDE OF FACE APPEARS TO BE DROOPING
FIRE DEPARTMENT	SKIN LESION DEVELOPED AFTER SHIFT OF 3/28/09
FIRE DEPARTMENT	GETTING STRETCHER OUT FOR A CALL THE REAR FOLD DOWN STEP STRUCK EMPLOYEE ON LEFT KNEE
FIRE DEPARTMENT	WHILE CHECKING AIR PACK IT CAME OUT AND HIT EMPLOYEE IN THE FACE
FIRE DEPARTMENT	WHILE OPENING REAR ROLL UP DOOR ON ENGINE 3 AN AXE & HALLIGAN FELL ONTO RIGHT FOOT/TOE CAUSING INJURY
FIRE DEPARTMENT	DURING RECRUIT TRAINING EMPLOYEE EXPERIENCED PAIN TO THE RIGHT SHOULDER AREA
FIRE DEPARTMENT	EMPLOYEE BIT BY A CAT WHILE TRYING TO REMOVE IT FROM AN APARTMENT FIRE
FIRE DEPARTMENT	INJURED HAMSTRING WHILE RUNNING ON BEACH
FIRE DEPARTMENT	WHILE ADVANCING HOSE INTO ROOM WITH FIRE THERE WAS INTENSE HEAT IN THE AREA, FELT HEAT ON THE RIGHT SIDE OF BODY
FIRE DEPARTMENT	USING HURST TOOL INJURED NECK
FIRE DEPARTMENT	PICKING UP A PATIENT STRAINED BACK
FIRE DEPARTMENT	SPRAINED RIGHT KNEE WHILE EXITING DOORWAY OF STATION 54

DEPARTMENT NAME	DESCRIPTION CLAIM
FIRE DEPARTMENT	THUMB ON RIGHT HAND CAUGHT IN DOOR OF REAR COMPARTMENT ON RE 35
FIRE DEPARTMENT	AFTER COMPLETING A RIT DRILL, WHILE IN REHAB THE BACK OF MY NECK BEGAN TO TIGHTEN AND PROGRESSIVELY GOT WORSE
FIRE DEPARTMENT	WHILE DOING MORNING TRUCK CHECK PULLED A MUSCLE IN BACK AFTER LIFTING MEDICAL EQUIPMENT OFF STRETCHER
FIRE DEPARTMENT	TWISTED ANKLE WHILE DESCENDING LIFE GUARD LADDER
FIRE DEPARTMENT	WHILE ATTENDING TRAINING EMPLOYEE STRUCK HIS LEFT KNEE AGAINST THE MAZE
FIRE DEPARTMENT	DEBRIS FLEW INTO RIGHT EYE WHILE EXITING BGH ER DEPT
FIRE DEPARTMENT	WHEN STEPPING OFF TRUCK RADIO STRAP GOT HUNG UP ON THE SEAT BELT CAUSING EMPLOYEE TO LAND AWKWARDLY AND TWIST RIGHT KNEE
FIRE DEPARTMENT	WHILE STRETCHING ATTACK LINE TO THE STRUCTURE FIRE EMPLOYEE TWISTED RIGHT ANKLE
FIRE DEPARTMENT	EMPLOYEE SLIPPED AND FELL ON BACK WHILE WALKING ACROSS BAY FLOOR
FIRE DEPARTMENT	WHILE CLOSING THE GATE IN FRONT OF STATION THE POLE THAT JOINS BOTH GATES SLID UP PINCHING AND INJURING RT FINGER
FIRE DEPARTMENT	DOOR FROM TRUCK WAS SLAMMED SHUT ON EMPLOYEE MIDDLE AND RING FINGER LEFT HAND
FIRE DEPARTMENT	PUTTING SUPPLIES ON TOP OF SUPPLY CABINET CUT RIGHT FOREARM ON TOP OF CABINET
FIRE DEPARTMENT	TWISTED LEFT ANKLE WHILE STEPPING INTO FIRE TRUCK
FIRE DEPARTMENT	WHILE SWIMMING IN THE OCEAN REC'D A CUT ON FOREHEAD
FIRE DEPARTMENT	INJURED RIGHT SHOULDER GETTING OUT OF RESCUE TRUCK
FIRE DEPARTMENT	STEPPED ON A ROCK INJURED RIGHT FOOT
FIRE DEPARTMENT	INJURED RIGHT LEG WHILE RUNNING ON THE BEACH
FIRE DEPARTMENT	EXITING FRONT DRIVER SIDE CAB AND TURNED TO STEP DOWN AND SLIPPED OFF TOP STEP AND FELL TO THE GROUND ONTO RIGHT KNEE AND BU
FIRE DEPARTMENT	FELL INJURED BOTH ELBOWS
FIRE DEPARTMENT	EMPLOYEE STATES HE JAMMED HIS LEFT MIDDLE FINGER DURING A CALL
FIRE DEPARTMENT	STEPPING OUT OF APPARATUS AND ROLLED LEFT ANKLE
FIRE DEPARTMENT	SCRATCHED LEFT THUMB WHILE STARTING AN IV EMPLOYEE WAS WEARING GLOVES
FIRE DEPARTMENT	JAMMED LEFT PINKY FINGER ON A PIECE OF EQUIPMENT WHEN ATTEMPTING TO PUSH A BUTTON ON THE EQUIPMENT
FIRE DEPARTMENT	WHILE ADVANCING STRETCHER DOWNSTAIRS, PATIENT BEGAN TO THRASH CAUSING THE STRETCHER TO BECOME UNSTEADY, WHILE TRYING TO S
FIRE DEPARTMENT	HIT FACE ON THE STERN OF THE OXYGEN TANK THAT RESTS BEHIND THE STRETCHER
FIRE DEPARTMENT	WHILE WORKING AT A FIRE BECAME ILL WITH HEADACHE AND WEAKNESS
FIRE DEPARTMENT	CAR BATTERY EXPLODED WHILE DISCONNECTING CAUSING CHEMICAL BURN TO LEFT EYE
FIRE DEPARTMENT	PULLED MUSCLE INJURED RIGHT SIDE
FIRE DEPARTMENT	WHILE TRANSFERRING A PATIENT TO THE ER, THE PATIENT STUCK HER HAND IN EMPLOYEE'S MOUTH CAUSING A SCRATCH AND EXPOSURE TO THE
FIRE DEPARTMENT	WHILE GOING DOWNSTAIRS AT FIRE STATION RIGHT ANKLE ROLLED
FIRE DEPARTMENT	WHILE STRETCHING TO PUT AWAY EQUIPMENT ON APPARATUS, FELT POSSIBLE NECK/SHOULDER SPRAIN
FIRE DEPARTMENT	WHILE PERFORMING PHYSICAL TRAINING EMPLOYEE LANDED ON LEFT FOOT WRONG AND HEARD A POP. NEXT MORNING NOTICED ANKLE WAS SWOLLE
FIRE DEPARTMENT	HIT LEFT THUMB ON COMPARTMENT DOOR IN RESCUE TRUCK
FIRE DEPARTMENT	WHILE MOVING PATIENT FINGER GOT CRUSHED BETWEEN RAILING WHEN PATIENT PUSHED DOWN ON IT
FIRE DEPARTMENT	LIFTING A STRETCHER WITH PATIENT INTO RESCUE. THE RESCUE HAD A LITTLE ANGLE AND STRETCHER ROLLED TO THE RIGHT, WHILE TRYING
FIRE DEPARTMENT	STEPPING OFF E-16 FELT A POP IN RIGHT LEG, CALF MUSCLE
FIRE DEPARTMENT	WHILE SQUATTED PULLING UP 5" HOSE ROLL WITH BOTH HANDS FELT POP IN LEFT SHOULDER
FIRE DEPARTMENT	WHILE STOCKING RE13 OXYGEN BOTTLE FELL ONTO TOP OF RIGHT FOOT
FIRE DEPARTMENT	REMOVING A DOG THAT WAS LOCKED INSIDE A CAR, AFTER RETURNING THE DOG TO THE OWNER NOTICED A RASH ON RIGHT ARM
FIRE DEPARTMENT	HEAT EXHAUSTION FROM A STRUCTURE FIRE
FIRE DEPARTMENT	WALKING UP TO A HOUSE WHILE ON AN EMERGENCY CALL STEPPED ON A RUSTY NAIL, THE NAIL WENT THRU MY WORK BOOT AND INTO MY LEFT FOO
FIRE DEPARTMENT	LIFTING WEIGHTS PIECE OF METAL FELL INTO EYE

DEPARTMENT NAME	DESCRIPTION CLAIM
FIRE DEPARTMENT	WHILE CONDUCTING AN EXTRICATION DRILL BECAME DEHYDRATED AND OVER HEATED DUE TO HOT TEMPERATURES
FIRE DEPARTMENT	WHILE STEPPING OFF OF THE TRUCK MY LEFT FOOT LANDED ON A GREAY WATER HOSE ROLLING MY ANKLE, FELT A POP
FIRE DEPARTMENT	RIGHT UPPER LIP LACERATION DUE TO WALKING INTO A STATIONARY OBJECT
FIRE DEPARTMENT	WALKING DOWN STAIRS, MISSED LAST 2 STEPS FELL AND TWISTED RIGHT ANKLE
FIRE DEPARTMENT	SLIPPED & FELL ON NEWLY WAXED FLOOR DURING AN INSPECTION
FIRE DEPARTMENT	DURING EXTRICATION TRAINING LEFT PINKY FINGER WAS CRUSHED BY TNT SPREADER TOOL
FIRE DEPARTMENT	TRIPPED OVER THE TONGUE PART OF A BOAT TRAILER WHILE WALKING & REVIEWING A SET OF BLDG PLANS
FIRE DEPARTMENT	PRESSURE CLEANING FIRE BOAT, FOOT HIT BARNACLES CUT LEFT FOOT
FIRE DEPARTMENT	HYPEREXTENDED TOE, LEFT BIG TOE, DURING TRAINING
FIRE DEPARTMENT	HIT HEAD ON CORNER OF FRIDGE DOOR REC'D LACERATION
FIRE DEPARTMENT	NEEDLE STICK RIGHT PINKY FINGER
FIRE DEPARTMENT	MVA INJURED LEFT ELBOW
FIRE DEPARTMENT	PATIENT FELL FORWARD HITTING EMPLOYEE'S LEFT HAND AGAINST CORNER OF EQUIPMENT
FIRE DEPARTMENT	REACHING INTO CABINET, PIECE OF METAL BECAME STRUCK UNDER NAIL BED OF RIGHT THUMB
FIRE DEPARTMENT	STUNG BY A BEE ON RIGHT EYE WHILE DRIVING TO AN ALARM
FIRE DEPARTMENT	INJURED LEFT HAND DURING A FORCEABLE ENTRY
FIRE DEPARTMENT	RIGHT SHOULDER AND ARM HAVE EXTREME PAIN AND ELBOW FROM REACHING AND MOVING HER COMPUTER MOUSE
FIRE DEPARTMENT	LADDER SLIPPED, FELL OFF THE LEFT SIDE AND LEFT FOOT GOT CAUGHT BETWEEN RUNGS OF THE LADDER LEAVING EMPLOYEE HANGING IN THE
FIRE DEPARTMENT	SITTING IN BACK OF RESCUE ENROUTE TO THE HOSPITAL, DRIVER MADE A SHARP TURN CAUSING EMPLOYEE TO FALL TO THE FLOOR INJURING
FIRE DEPARTMENT	TRIPPED OVER BOXES IN SMOKE CONDITIONS TWISTED BACK
OFFICE OF MGMT & BUDGET	WALKING DOWN STAIRS FOOT SLIPPED ON WET STAIRS AND EMPLOYEE FELL INJURING RIGHT ANKLE/FOOT
OFFICE OF MGMT & BUDGET	RIGHT HAND GOT CAUGHT IN DRIVE THRU SLIDE OUT DRAWER
OFFICE OF MGMT & BUDGET	EMPLOYEE FELL DOWN STAIRS AT CITY HALL
OFFICE OF MGMT & BUDGET	DRIVE DRAWER WAS OUT OF ADJUSTMENT AND VERY NARROW ENTRY FOR HAND TO RETRIEVE MONEY & BILLS AFTER REACHING IN KEPT BUMPING BACK
OFFICE OF MGMT & BUDGET	SLAMMED FINGERS IN REGISTER DOOR
PARKS & RECREATION	EMPLOYEE REPORTS THAT HER KNEE IS PAINFUL SHE THINKS FROM DOING THE POOL COVERS 1 WEEK AGO. REPORTED ON 1/14/08
PARKS & RECREATION	EMPLOYEE WAS EATING HIS LUNCH WHEN APPROACHED BY A RACCOON WHO HE TRIED TO SHOO AWAY RACCOON BIT EMPLOYEE ON LEFT ARM
PARKS & RECREATION	EMPLOYEE STATES 2 FINGERS ARE SWOLLEN STATES NO INJURY OCCURRED
PARKS & RECREATION	SLIPPED CLIMBING DOWN FROM GUARD STAND CUT OPEN RIGHT SHIN
PARKS & RECREATION	EMPTYING BUCKET FELT POP IN RIGHT ARM
PARKS & RECREATION	PICKING UP IRRIGATION KNOCKER FOR BALLFIELDS AND SPRAINED LEFT MIDDLE FINGER
PARKS & RECREATION	STUMBLED AND TRIPPED ON SIDEWALK INJURED RIGHT PINKIE FINGER
PARKS & RECREATION	BACK HURTS FROM DIGGING HOLES AND MOVING TREES
PARKS & RECREATION	PULLED RIGHT SIDE OF BACK LIFTING LARGE TREE BRANCHES OVER A 4 DAY PERIOD.
PARKS & RECREATION	EMPLOYEE PASSED OUT DUE TO DEHYDRATION
PARKS & RECREATION	EMPLOYEE COMPLAINS OF PAIN IN RT SIDE GROIN AREA AFTER PUSHING MATERIAL/DEBRIS WITH HANDS AND LEGS
PARKS & RECREATION	PICKING UP TRASH AND STEPPED INTO A HOLE SPRAINED RIGHT ANKLE
PARKS & RECREATION	INJURED BACK WHEN HE SLIPPED OFF A CURB
PARKS & RECREATION	PICKING UP TRASH SLIPPED ON GRASS AND FELL INJURED SHOULDER AND BACK
PARKS & RECREATION	MVA HIT HEAD ON STEERING WHEEL
PARKS & RECREATION	CHIPPED TOOTH WHILE CLEANING TILE HAND SLIPPED HEAD FELL FORWARD AND STRUCK TOOTH ON POOL WALL
PARKS & RECREATION	TWISTED KNEE GOING DOWN STEPS IN THE GYM RIGHT KNEE SWOLLEN

DEPARTMENT NAME	DESCRIPTION CLAIM
PARKS & RECREATION	MOVING A TRAILER BY THE MARINA INJURED LEFT RING FINGER POSSIBLY FRACTURED
PARKS & RECREATION	WHILE STACKING TABLES, TABLE FELL ON RIGHT FOOT
PARKS & RECREATION	SHOVELING CLAY EXPERIENCED CHEST PAIN
PARKS & RECREATION	WHILE CUTTING PALM FRONDS WITH CO-WORKER HAROLD 10F THE FRONDS FELL AND HIT JIMMY ON THE BACK OF HIS HEAD C/O BUMP AND HEA
PARKS & RECREATION	DIGGING PULLING ON PIPE STRUCK RIGHT HAND
PARKS & RECREATION	HIT IN HEAD W/BUCKET ON BOOM TRUCK
PARKS & RECREATION	TWISTED LEFT HEEL AND STRAINED BACK WHILE STEPPING OFF OF EQUIPMENT
PARKS & RECREATION	LOADING TRASH FELT PAIN IN BACK
PARKS & RECREATION	CUT LEFT HAND WHILE USING CHAIN SAW
PARKS & RECREATION	WHILE LIFTING STORAGE BOXES SPRAINED LEFT WRIST
PARKS & RECREATION	STEPPED WRONG ON LEFT LEG NOW COMPLAINING OF PAIN FROM ANKLE TO HIP
PARKS & RECREATION	RIGHT HEEL DISCOMFORT FROM JUMPING OFF OF TRUCK
PARKS & RECREATION	USING TRENCH MACHINE THE MACHINE KICKED BACK WHEN IT HIT ROCK CAUSING INJURY TO LEFT SHOULDER AND ELBOW
PARKS & RECREATION	ASSISTING WITH PUTTING IN A GOAL POST INJURED BACK AND LEFT SHOULDER
PARKS & RECREATION	SLIPPED AND FELL ON WET FLOOR INJURED RIGHT KNEE
PARKS & RECREATION	PULLING OUT OBJECT FROM POOL STRAINED BACK
PARKS & RECREATION	BRANCH HIT EMPLOYEE IN THE FACE BELOW THE RIGHT EYE
PARKS & RECREATION	WHILE TEACHING THE CAMP KIDS HOW TO HIT A BALL, EMPLOYEE FELT A PAIN IN HER LEFT ARM/ELBOW
PARKS & RECREATION	TWISTED KNEE WHEN GOT OFF OF THE MOWER
PARKS & RECREATION	TRIMMING DATE PALMS STEPPED ON A DATE ROLLED LEFT ANKLE FELT POP IN LEFT CALF MUSCLE
PARKS & RECREATION	HOLDING TAIL GATE OF TRAILER, CO-WORKER LET GO OF TAIL GATE, EMPLOYEE WAS STILL HOLDING ONTO TAIL GATE AND STRAINED RIGHT SHOUL
PARKS & RECREATION	EMPLOYEE STATES HE WAS TEACHING A CHILD, A LIFEGUARD LOWERED CHILD INTO POOL BUT THE CHILD THEN JUMPED AND JUMPED ONTO EMPLOYEE
PARKS & RECREATION	USING MACHINE IT PINCHED LEFT ANKLE WHICH BECAME SWOLLEN
PARKS & RECREATION	STEPPED ONTO TRAILER HEARD A POP IN LEFT KNEE
PARKS & RECREATION	WHILE BUILDING A DECK INJURED LEFT SHOULDER
PARKS & RECREATION	EMPLOYEE STATES HE INJURED HIS BACK WHEN PICKING UP A COCONUT
PARKS & RECREATION	LIFTING DEBRIS INJURED NECK AND LEFT SHOULDER
PARKS & RECREATION	MVA INJURED RIGHT LEG INJURED HIT KNEE AGAINST DASH BOARD
PARKS & RECREATION	USING WEED EATER FOR ENTIRE SHIFT, EMPLOYEE COMPLAINING OF PAIN AND TINGLING IN RIGHT WRIST
PARKS & RECREATION	FELL AT SNYDER PARK INJURED BACK UNABLE TO GET UP 911 WAS CALLED
PARKS & RECREATION	THROWING CUT UP DEBRIS ONTO TRUCK STRAINED NECK
PARKS & RECREATION	EMPLOYEE TRIPPED OVER CHILD WHILE PLAYING BALL INJURED RIGHT ANKLE
PARKS & RECREATION	WHILE WORKING WITH HEDGE TRIMMERS EMPLOYEE CUT RIGHT MIDDLE AND RING FINGERS
PARKS & RECREATION	CUT RIGHT LOWER LEG WHILE MOVING POOL COVERS
PARKS & RECREATION	REDOING THE PITCHER MOUND POUNDING CLAY STRAINED BACK
PARKS & RECREATION	EMPLOYEE STATES SHE WAS LIFTING BASKETBALL POSTS AND NOW POSSIBLY HAS A HERNIA. SHE'S ALREADY TREATED WITH HER PERSONAL PH
PARKS & RECREATION	SLIPPED AND FELL HIT HEAD, INJURED BACK LEFT SIDE AND TWISTED LEFT ANKLE
PARKS & RECREATION	LIFTING TRASH CAN INJURED BACK STRAIN
PARKS & RECREATION	UNLOADING MATERIALS FOR THE AFTER SCHOOL PROGRAM STRAINED BACK
PARKS & RECREATION	STEPPED ON A SHARP PIPE CUT LEFT FOOT
PARKS & RECREATION	PINNED UP AGAINST VEHICLE & ELECTRIC POWER CART INJURED RIGHT KNEE
PARKS & RECREATION	RASH ON LEG FROM INSECT BITE WHILE PRUNING

DEPARTMENT NAME	DESCRIPTION CLAIM
PARKS & RECREATION	WHILE WORKING AT CARTER PARK STARTING NOT FEELING WELL DUE TO HEAT
PARKS & RECREATION	GETTING OUT OF TRUCK STEPPED ON CURB SLIPPED AND ANKLE TWISTED
PARKS & RECREATION	EMPLOYEE COMPLAINS OF RASH ON RIGHT RIB AREA
PARKS & RECREATION	STRAINED LEFT KNEE GOING UP AND DOWN TRAILER
PARKS & RECREATION	INJURED BACK FROM LIFTING A GENERATOR
PARKS & RECREATION	INJURED BACK DURING A CITY EVENT AT THE PARK, DURING A BICYCLE RACE
PARKS & RECREATION	TWISTED ANKLE AS EMPLOYEE STEPPED DOWN FROM CURB WHILE BLOWING GRASS @CITY HALL
PARKS & RECREATION	RUN OVER BY 1 OF THE MOUNTED UNIT HORSES INJURED ARM, LEFT ANKLE RIGHT SHOULDER
PARKS & RECREATION	SHOVELING SAND INJURED BACK
PARKS & RECREATION	LIFTING A 50LB CAN STRAINED RIGHT ARM
PARKS & RECREATION	SMASHED LEFT THUMB W/HAMMER
PARKS & RECREATION	LOUD BLAST WHILE SETTING UP FOR AN EVENT EAR INJURY
PARKS & RECREATION	PLAYING BASKETBALL WITH KIDS LANDED WRONG ON RT ANKLE
PARKS & RECREATION	SAND GOT IN RIGHT EYE
PARKS & RECREATION	PULLING OPEN GARAGE TYPE DOOR INJURED RIGHT WRIST
PARKS & RECREATION	MOVING LANE LINES AND INJURED BACK
PARKS & RECREATION	FERTILIZER GOT INTO MOUTH NOSE POSSIBLY EYES
PARKS & RECREATION	PULLED MUSCLE IN BACK PLANTING TREES.
PARKS & RECREATION	DEBRIS IN LEFT EYE
PARKS & RECREATION	EMPLOYEE STATES HIS EYES SWELLED SHUT DUE TO CHEMICALS HE USES
PARKS & RECREATION	CUT FINGER OPENING A CHILDS PUDDING CONTAINER
PARKS & RECREATION	EXP TO POISON IVY NOW HAS RASH ON CHEST & NECK
PARKS & RECREATION	SLIPPED AND FELL INJURED LEFT LEG
PARKS & RECREATION	SMASHED FINGER ON DUMP TRUCK
PARKS & RECREATION	TWISTED ANKLE WHILE WORKING IN A TRENCH
PARKS & RECREATION	WHILE DIGGING SLIPPED AND INJURED LOW BACK
PARKS & RECREATION	LOW BACK INJURED WHILE LIFTING
PARKS & RECREATION	CUT LEFT LEG ON HEDGE TRIMMER
PARKS & RECREATION	PAIN TO RIGHT HAND/ALLERGIC REACTION FROM TRIMMING HEDGES ALL LAST WEEK NOTICE BUMPS ON RIGHT ARM/FOREARM; BACK, LEFT ARM AN
PARKS & RECREATION	CUT ARM W/PRUNER REC'D STITCHES
PARKS & RECREATION	HIT BY POST ON LEFT SIDE OF FACE
PARKS & RECREATION	AFTER TRIMMING TREES DEVELOPED A RASH THAT HAS SPREAD
PARKS & RECREATION	RT SHOULDER INJURED FROM LIFTING TABLES
PARKS & RECREATION	GETTING OUT OF POOL, SLIPPED AND HIT KNEE ON EDGE OF THE POOL.
PARKS & RECREATION	EMPLOYEE STATES HE BUMPED HIS RT ELBOW ON A COUNTER
PARKS & RECREATION	CHEMICALS SPLASHED IN EYES
PARKS & RECREATION	TRIMMING TREES AND VINES AND HAS DEVELOPED A RASH
PARKS & RECREATION	DEBRIS IN EYES
PARKS & RECREATION	FELT PAIN IN MIDDLE BACK WHEN TURNING OFF A WATERVALVE
PARKS & RECREATION	DEVELOPED RASH ON BOTH LEGS
PARKS & RECREATION	TRIPPED OVER PARKING LOT RAMP FELL ON HIS SIDE INJURED RIBS AND RIGHT KNEE
PARKS & RECREATION	STRAINED BACK DURING WORKING EQUIPMENT

DEPARTMENT NAME	DESCRIPTION CLAIM
PARKS & RECREATION	TWISTED ANKLE IN A HOLE IN THE FIELD
PARKS & RECREATION	STRIANED RIGHT SHOULDER WHILE LIFTING A GAS CAN
PARKS & RECREATION	SAND BLEW INTO RIGHT EYE, EYE IS NOW IRRITATED
PARKS & RECREATION	CUT LEFT KNEE WITH CHAIN SAW.
PARKS & RECREATION	CLAIMS FUMES FROM TRUCK HAVE GIVEN HIM A HEADACHE
PARKS & RECREATION	EMPLOYEE COMPLAINS OF AN ALLERGIC REACTION FROM HER WORK BOOTS THAT BEGAN 2 MONTHS AGO
PARKS & RECREATION	MIXING CEMENT DEBRIS FLEW INTO EYES
PARKS & RECREATION	SITTING IN CHAIR, CHAIR GAVE WAY EMPLOYEE FELL INJURED LEFT SHOULDER
PARKS & RECREATION	INJURED FINGER RT HAND PULLING CONTAINER INTO STORAGE ROOM
PARKS & RECREATION	RIDING ATV, HIT A HOLE FELL OFF ATV LANDED ON RIGHT KNEE
PARKS & RECREATION	PALM THORN BROKE OFF IN ARM
PARKS & RECREATION	CUT LEFT POINTER FINGER ON METAL BRACKET
PARKS & RECREATION	INJURED LEFT THUMB SPRAIN STRUCK BY KICK BALL
PARKS & RECREATION	PLAQUE FELL ON RIGHT BIG TOE
PARKS & RECREATION	MOVING PICNIC TABLES INJURED LEFT SIDE
PARKS & RECREATION	LID FROM TOOL BOX FELL ON LEFT HAND PAIN AND SWELLING
PARKS & RECREATION	INJURED LEFT LEG POSSIBLE METAL STUCK IN LEG FROM REBAR OR REINFORCEMENT WIRE
PARKS & RECREATION	CHANGING WEIGHT BELT, WEIGHT FELL ON RIGHT BIG TOE
PARKS & RECREATION	TURNED AND FELL AFTER GETTING EQUIPMENT OFF TRUCK INJURING LEFT ANKLE, KNEE AND WRIST AND NECK AND SHOULDERS
PARKS & RECREATION	CLIMBING TRUCK RECEIVED SPLINTER
PARKS & RECREATION	CLEANING UP A WELL USING A GRINDER CUT LEFT WRIST
PARKS & RECREATION	STUNG BY A BEE
PARKS & RECREATION	HURT BACK WHILE TRYING TO PICK UP TRASH BAG FULL OF WATER
PARKS & RECREATION	STRAINED RIGHT SIDE WHEN LIFTING A PICNIC TABLE
PARKS & RECREATION	PUNCTURE WOULD LEFT HAND FROM PALM
PARKS & RECREATION	WHILE TRAINING A NEW EMPLOYEE, THE EMPLOYEE RAN OVER HIS RIGHT FOOT WITH THE MOWER WHEEL
PARKS & RECREATION	CUT LEFT LEG WHILE MOVING A TABLE
PARKS & RECREATION	CUT LEG WHILE USING A HEDGE TRIMMER
PARKS & RECREATION	CUT LEFT INDEX FINGER WITH A SAW
PARKS & RECREATION	HAND CAUGHT IN CHIPPER
PARKS & RECREATION	DEBRIS FLEW INTO LEFT EYE
PARKS & RECREATION	PICKING UP LIMBS NOW EMPLOYEE IS COMPLAINING OF ITCHING AND RASH ON NECK AREA
PARKS & RECREATION	WHILE IN VEHICLE 5036 WAS REARENDED
PARKS & RECREATION	CUT RIGHT LEG WHILE WORKING
PARKS & RECREATION	PULLED MUSCLE IN LEFT LEG WHEN STEPPING UP INTO TRUCK
PARKS & RECREATION	WHILE WORKING WITH GRASS REC'D AN ALLERGIC REACTION
PARKS & RECREATION	EMPLOYEE STATES HE WAS BITTEN ON THE BACK BY AN INSECT
PARKS & RECREATION	BENT OVER TO FIX BUFFER, IT SWUNG AROUND STRIKING LEFT LEG EMPLOYEE NOW HAS BRUISING AND SWELLING
PARKS & RECREATION	SHOULDER STARTED HURTING AFTER USING BACK PACK BLOWER
PARKS & RECREATION	HURT UPPER BACK WHILE LIFTING
PARKS & RECREATION	SLIPPED ON WAXY FLOOR INJURED BACK
PARKS & RECREATION	CUT BY A RUSTY POLE

DEPARTMENT NAME	DESCRIPTION CLAIM
PARKS & RECREATION	WOOD CHIP TYPE OF DEBRIS STRUCK EMPLOYEE IN THE HEAD CAUSING SWELLING
PARKS & RECREATION	TRIPPED OVER A VINE INJURED LEFT KNEE
PARKS & RECREATION	HOLDING ONTO A STRING RAIL LEFT ARM WAS JERKED NOW PAINFUL
PARKS & RECREATION	CUT RIGHT KNEE ON BLEACHERS
PARKS & RECREATION	HANDLING PLANTS THAT WERE JUST SPRAYED BY PEST CONTROL EMPLOYEE NOW COMPLAINS OF A RASH ALL OVER BODY
PARKS & RECREATION	EMPLOYEE STATES HE WORKED NEAR A CO WORKER WHO WAS SPRAYING HE NOW COMPLAINS OF A RASH
PARKS & RECREATION	WHILE OPERATING A TRACTOR THE BOOM MALFUNCTIONED & CAUSED THE TRACTOR TO ROLL OVER EMPLOYEE INJURED HIS RIGHT HAND/WRIST
PARKS & RECREATION	POOL CHEMICALS BLEW INTO RIGHT EYE
PARKS & RECREATION	PICKING UP PALM FRONDS, THORN BECAME STUCK IN RIGHT HAND
PARKS & RECREATION	TRIPPED BETWEEN 2 BENCHES INJURED LEFT ANKLE
PARKS & RECREATION	CUT FINGER ON TOOL BOX
PARKS & RECREATION	SCRAPED LEFT ANKLE ON REBAR AT THE PARK
PARKS & RECREATION	TWISTED RIGHT ANKLE GETTING OFF OF TRUCK
PARKS & RECREATION	TRIMMING HEDGES, WIPE SWEAT OFF OF HEAD & EYES, RUBBED EYES AND NOW BOTH EYES ARE SWOLLEN
PARKS & RECREATION	CHIPPING ON MONDAY HAS NOW DEVELOPED A RASH ON BOTH ARMS AND FACE WITH SWELLING AROUND THE EYES
PARKS & RECREATION	BITTEN BY STRAY CAT WANDERING AROUND THE POOL
PARKS & RECREATION	THROWING TRASH INTO TRUCK PULLED MUSCLE IN CHEST
PARKS & RECREATION	EMPLOYEE CAME IN CONTACT WITH POISON IVY AND NOW HAS RASH ON ARMS & CHEST
PARKS & RECREATION	MOVING BARRICADES INJURED RIGHT HAND
PARKS & RECREATION	LOADING EQUIPMENT, WAS HIT BY ANOTHER EMPLOYEE IN KNEE WITH A TENT POLE
PARKS & RECREATION	PICKING UP FERTILIZER SLIPPED & TWISTED BACK
PARKS & RECREATION	CUT RIGHT INDEX FINGER WHEN FINGER WAS SLAMMED IN CAR DOOR
PARKS & RECREATION	CO WORKER HIT EMPLOYEE IN THE RIGHT RIB AREA CAUSING PAIN
PARKS & RECREATION	PULLING A ROOT FROM THE GROUND DURING STUMP GRINDING PULLED MUSCLE IN NECK AREA
PARKS & RECREATION	PULLING OUT LEG FROM SIGN INJURED BACK
PARKS & RECREATION	INJURED LEFT SHOULDER WHILE MOVING LOGS
PARKS & RECREATION	SLIPPED ON BOTTOM OF STEP FELL BACK AND STRUCK HEAD
PARKS & RECREATION	FELL FROM A LADDER FELL AFTER WIND BLEW IT FROM UNDER HIM (VERY WINDY THAT DAY) INJURED RIGHT KNEE AND RIGHT ELBOW, STRUCK H
PARKS & RECREATION	EMPLOYEE C/O BEING EXPOSED TO AND CONTRACTING POISON IVY
PARKS & RECREATION	TRIMMING HEDGES PULLED MUSCLE IN HIP
PARKS & RECREATION	PICKING UP PALM FRONDS INJURED BACK
PARKS & RECREATION	EMPLOYEE STATES HE WALKED INTO A GLASS DOOR INJURED HIS LEFT EYE
PARKS & RECREATION	INJURED RIGHT SHOULDER WHILE MOVING BIG BELLY TRASH CAN CONTAINERS
PLANNING & ECONOMIC DEV	STEPPED OVER A PUDDLE SLIPPED AND FELL INJURED ARM/SHOULDER
PLANNING & ECONOMIC DEV	MVA REAR ENDED INJURIES TO NECK AND SHOULDER, CERVICAL THORACIC
PLANNING & ECONOMIC DEV	MOVING CHAIRS AROUND A CHAIR STRUCK EMPLOYEE LEFT LEG CAUSING PAIN
PLANNING & ECONOMIC DEV	TRYING TO UN-JAM THE COPIER-I PULLED A PORTION OUT, LOST MY BALANCE AND FELL BACKWARD ABOUT 3 TO 4 FEET AWAY. MY RIGHT BUTTOCK
PLANNING & ECONOMIC DEV	EMPLOYEE STATES SHE INJURED HER BACK WHILE MOVING BOXES
PLANNING & ECONOMIC DEV	KNOCKED DOWN BY A CO WORKER FELL TO THE GROUND INJURED TAIL BONE
PLANNING & ECONOMIC DEV	FELL AT WORK SITE INJURED HIP
PLANNING & ECONOMIC DEV	ATTEMPTING TO FREE A LARGE ROCK FROM DUMP TRUCK TAILGATE, WHILE TRYING TO OPEN GATE THE GATE SLAMMED SHUT ON FINGER
POLICE	WHIEL CHASING SUSPECT, JUUMPED OVER FENCE AND SPRAINED ANKLE

DEPARTMENT NAME	DESCRIPTION CLAIM
POLICE	OFFICER INVOLVED IN HIGH SPEED HYDROPLANE HITTING A TREE INJURY TO SHOULDER, ARM, NECK AND RIGHT THIGH INJURIES.
POLICE	EMPLOYEE GAVE BLOOD WHILE ON SHIFT-VOLUNTARY, EMPLOYEE RETURNED BACK TO SHIFT RESPONDED TO A CALL AND PASSED OUT, 911 WAS
POLICE	MVA INJURIES TO BACK, HEAD, ARMS, LEGS
POLICE	MVA RESULTING IN NON-DISPLACED RIGHT ANKLE FRACTURE.
POLICE	MVA INJURED LOWER BACK
POLICE	MVA INJURED BACK
POLICE	MVA LEFT LEG INJURY
POLICE	DURING AN ARREST EMPLOYEE INJURED HIS BACK
POLICE	CONSTANT SINUS INFECTIONS, RESPIRATORY PROBLEMS
POLICE	REC'D HEP B VACCINE, ADVERSE REACTION REPORTED, EE UNABLE TO WORK
POLICE	EMPLOYEE PRESENTED TO THE EMERGENCY ROOM WITH HYPERTENSION UNSURE IF EMERGENCY ROOM
POLICE	INJURED RIGHT HAND DURING CHASE
POLICE	MVA INJURED NECK
POLICE	MVA HIT HEAD ON REARVIEW MIRROR, HIT HEAD ON LIGHT SWITCH, RUPTURED RIGHT EAR DRUM
POLICE	INJURED BACK WHILE LIFTING BOXES
POLICE	CHEST PAIN, TIGHTNESS IN CHEST
POLICE	HIGH BLOOD PRESSURE/HYPERTENSION
POLICE	TWISTED KNEE AFTER STEPPING IN A HOLE
POLICE	INJURED LEFT SIDE DURING AN ARREST
POLICE	MVA INJURIES TO HEAD, FACE, NECK, LEFT ARM, LEFT LEG
POLICE	MVA EMPLOYEE REARENDED INJURED NECK BACK LEG
POLICE	C/O HEART PALPITATIONS ADMITTED OVERNIGHT AT HOSPITAL
POLICE	MOTOR VEHICLE ACCIDENT. LEFT KNEE INJURY
POLICE	EMPLOYEE STATES THAT SHE WAS CONDUCTING TRAFFIC AND FELT BACK PAIN
POLICE	TRIPPED AND FELL WHILE CARRYING A BOX INJURED RIGHT KNEE RIGHT HIP AND RIGHT ELBOW
POLICE	POSITIVE FOR MRSA
POLICE	INJURED BACK DURING POLICE TRAINING
POLICE	MVA INJURED BACK
POLICE	EMPLOYEE DEVELOPED STAPH INFECTION IN THE GROIN AREA
POLICE	UNKNOWN DESCRIPTION OF ACCIDENT. EMPLOYEE REPORTS LOW BACK PAIN WHILE DOING PHYSICAL EXERCISE
POLICE	MVA INJURED NECK AND BOTH SHOULDERS
POLICE	MVA IN THE TOWN OF DAVIE
POLICE	STRUCK BY CAR INJURED LEFT LEG
POLICE	FELL DURING AN ARREST INJURED RIGHT WRIST
POLICE	TRIPPED OVER COMPUTER AND PHONE WIRES FELL INJURED BACK, LEFT ARM AND BOTH KNEES
POLICE	HIT BY CAR WHILE DIRECTING TRAFFIC INJURED RIGHT HAND
POLICE	PER SGT., STEPPED OFF A CURB. HURT RIGHT FOOT, ANKLE AND KNEE.
POLICE	MVA INJURED UPPER/LOWER BACK AND SHOULDER
POLICE	EMPLOYEE NOT FEELING WELL C/O SHORTNESS OF BREATH, JAW PAIN, CHEST PAIN, HAD EKG AT PERSONAL DOCTOR WHICH WAS FINE NEEDS TO SEE
POLICE	EMPLOYEE WAS STRUCK BY A VEHICLE INJURED BACK
POLICE	WENT TO ER DIAGNOSED W/HYPERTENSION
POLICE	RT ANKLE SPRAINED DURING AN ARREST

DEPARTMENT NAME	DESCRIPTION CLAIM
POLICE	WHILE DRIVING EMPLOYEE TURNED AND PULLED MUSCLE IN ABDOMEN
POLICE	EE REPORTED TO WORK DID NOT FEEL WELL AND WENT HOME SICK. EE THEN REPORTED TO ER WHERE HE WAS ADMITTED FOR STROKE
POLICE	EMPLOYEE STATES HE WAS DIAGNOSED WITH HEAT EXHAUSTION
POLICE	C/O LEFT WRIST PAIN FROM DRIVING A POLICE CAR
POLICE	EXPOSED TO HEP C
POLICE	INJURED LEFT FOOT WHILE RUNNING
POLICE	DURING AN ALTERCATION FRACTURED LEFT HAND
POLICE	FIGHTING WHILE TAKING DEFENDANT INTO CUSTODY INJURED LEFT FOREARM
POLICE	DURING AN ARREST FELT PULL IN NECK AREA
POLICE	WHILE PARTICIPATING IN TRAINING FELT A PULL IN GROIN AREA
POLICE	RT THUMB WAS SMASHED IN THE JOINT OF THE MESSAGE BOARD SIGN
POLICE	EMPLOYEE STATES HE WAS DIAGNOSED WITH HYPERTENSION BY DR. KONDA ON 9/22/08
POLICE	ADMITTED FOR POSSIBLE STROKE, BUT DIAGNOSED MIGRAINE
POLICE	WHILE ON SHIFT AND DURING AN INVESTIGATION EMPLOYEE FELT LIGHT HEADED
POLICE	EMPLOYEE STATES HE HAS BEEN DIAGNOSED WITH HYPERTENSION BY HIS PERSONAL PHYSICIAN
POLICE	WHILE CHASING A SUSPECT TWISTED RIGHT KNEE
POLICE	HYPERTENSION
POLICE	EMPLOYEE STATES HE WENT TO HIS DOCTOR WHO TOLD HIM TO STAY OFF WORK A FEW DAYS DUE TO HIS BLOOD PRESSURE
POLICE	EMPLOYEE STATES HE WAS DIAGNOSED WITH HYPERTENSION ON 10/29/08 BY FAMILY PHYSICIAN
POLICE	EMPLOYEE REPORTS GOING TO HER PRIMARY DOCTOR WHO DID AN EKG AND WAS TOLD SHE POSSIBLY HAS HIGH BLOOD PRESSURE
POLICE	EMPLOYEE C/O CHEST PAINS AND WAS ADMITTED AT NORTHWEST MEDICAL CENTER
POLICE	MVA REAR ENDED HIT AND RUN ACCIDENT IN UNMARKED POLICE CAR INJURED NECK WHEN LEAVING A DETAIL
POLICE	EMPLOYEE STATES HE HAS BEEN DIAGNOSED WITH HYPERTENSION BY DR. GRUMBERG 954-433-4200
POLICE	WHILE ISSUING A CITATION EMPLOYEE WAS GRABBED AND PUSHED AGAINST A CAR BY THE PERSON GETTING THE CITATION, EMPLOYEE C/O PAI
POLICE	REAR ENDED WHILE ON SHIFT INJURED NECK AND BACK
POLICE	DURING PHYSICAL ALTERCATION FRACTURED LEFT HAND
POLICE	DURING AN ARREST INJURED RIGHT SHOULDER
POLICE	EMPLOYEE WAS INVOLVED IN A FATAL POLICE SHOOTING
POLICE	MVA INJURED NECK & BACK
POLICE	HURT LEFT SHOULDER/COLLAR BONE
POLICE	WHILE IN A FOOT PURSUIT TO CAPTURE ESCAPE MENTAL PATIENT HAD TO JUMP A 7 FOOT WALL TO RESCUE THE PATIENT INJURED RIGHT HIP AND
POLICE	BACK INJURED DURING AN ARREST AND EMPLOYEE WAS EXPOSED TO SUSPECT WITH MRSA
POLICE	INJURED KNEE WHILE ON SHIFT GETTING OUT OF POLICE VEHICLE TWISTED KNEE
POLICE	WHILE SPRINTING INJURED LEFT KNEE EMPLOYEE IS IN THE POLICE ACADEMY AND WAS INJURED DURING TRAINING
POLICE	EMPLOYEE STATES THAT ON 02/04/2004 WHILE WALKING THROUGH THE CITY'S PARKING LOT TO INSPECT A VEHICLE STEP IN POT HOLE RIGHT ANKLE W
POLICE	BACK INJURY UNKNOWN DESCRIPTION OF INJURY
POLICE	MVA INJURED NECK
POLICE	EMPLOYEE STATES HE HAS HIGH BLOOD PRESSURE
POLICE	DURING AN ARREST FRACTURED RIGHT PINKIE
POLICE	DOING SIT UPS FELT PAIN IN GROIN
POLICE	CAR HIT POLICE MOTORCYCLE WHICH FELL ON EMPLOYEE INJURED LEFT KNEE BACK RT WRIST
POLICE	DURING AN ARREST REC'D CUT ON HAND AND WAS EXPOSED TO HIV

DEPARTMENT NAME	DESCRIPTION CLAIM
POLICE	EMPLOYEE STATES HE WAS DIAGNOSED BY FAMILY PHYSICIAN WITH HIGH BLOOD PRESSURE
POLICE	EMPLOYEE STATES HE HAD RAPID HEART BEAT ON 4/2 WENT TO HIS PERSONAL DOCTOR WHO SAID B/P WAS ELEVATED GIVEN HALTER MONITOR. H
POLICE	MVA INJURED NECK COMPLAINING OF NECK PAIN AND HEADACHES
POLICE	MVA EMPLOYEE STRUCK BY VEHICLE, EMPLOYEE'S VEHICLE ROLLED OVER UNKNOWN INJURIES
POLICE	STATES HE'S NOTICED OVER TIME THAT HIS BLOOD PRESSURE IS HIGH
POLICE	STATES HIS PERSONAL DOCTOR TOLD HIM HIS HEART IS ENLARGED DUE TO HIGH BLOOD PRESSURE
POLICE	BITTEN ON THUMB BY SUSPECT, SUSPECT HAS HEP C
POLICE	EMPLOYEE STATES HE WAS TREATED BY HIS PERSONAL PHYSICIAN FOR HYPERTENSION SYMPTOMS AND GIVEN MEDICATION
POLICE	EMPLOYEE STATES HE WAS HOSPITALIZED WITH A HEART CONDITION
POLICE	OFFICER INVOLVED IN A SHOOTING NOW CLAIMS HE HAS NOT RECOVERED FROM THIS MENTALLY.
POLICE	EMPLOYEE STATES STOOD UP FROM HIS CHAIR AND PULLED HIS BACK
POLICE	FELL OFF OF A TRAIN WHILE INVESTIGATING A DEATH, FELT SHARP PAIN IN LOW BACK THAT HIT WHEN EMPLOYEE LANDED ON THE GROUND
POLICE	FELL OFF MOTORCYCLE POSSIBLY DUE TO WET ROADS INJURED BACK
POLICE	EMPLOYEE REPORTS BEING DIAGNOSED WITH HIGH BLOOD PRESSURE IN MARCH 2008, WAS NOT AWARE OF THE HEART BILL. ALSO STATES HAS LOST
POLICE	EMPLOYEE WAS INVOLVED IN A MVA IN POMPANO BEACH
POLICE	LIFTING WEIGHTS AT THE POLICE DEPT INJURED NECK AND UPPER BACK EMPLOYEE NOTICED INCREASED PAIN.
POLICE	WHILE EFFECTING AN ARREST INJURED RIGHT ANKLE
POLICE	MVA INJURIES TO LOW BACK
POLICE	MVA ROLL OVER MULTIPLE INJURIES RIGHT FOOT, LEFT KNEE, LEFT SHOULDER, RIGHT LEG
POLICE	MVA, ROLL OVER MULTIPLE INJURIES LEFT ELBOW, RIGHT KNEE, NECK, SHOULDER
POLICE	INJURED LEFT THUMB DURING TRAINING
POLICE	MVA RESULTING IN LUMBAR SPRAIN
POLICE	DIRECTING TRAFFIC AND WAS HIT BY A CAR INJURED RIGHT WRIST
POLICE	WHILE WORKING JULY 4TH BEACH ACTIVITIES. I BECAME DEHYDRATED AND NEARLY PASSED OUT. I WAS TRANSPORTED TO BGH
POLICE	EMPLOYEE STRUCK BY LIGHTENING
POLICE	MVA EMPLOYEE WAS REARENDED RESULTING IN BACK INJURY
POLICE	WHILE DOING A DIVE WAS DOWN ABOUT 20' EE WAS UNABLE TO "CLEAR HIS MASK" HE THEN FELT TINGLING IN FINGERS AND ARMS
POLICE	EMPLOYEE STATES ON 8/9 HE WAS HAVING CHEST PAINS AND BLOOD PRESSURE WAS HIGH HE WENT TO THE HOSPITAL AND WAS ADMITTED
POLICE	DURING A CHASE INJURED GROIN/HIP AREA
POLICE	MVA C/O WHIPLASH AND DIZZINESS
POLICE	DURING A CHASE LANDED ON ARM AFTER CLIMBING OVER A FENCE INJURED ARM
POLICE	MVA SUSTAINING INJURIES TO LOWER BACK.
POLICE	INJURED RIGHT HAND DURING AN ARREST
POLICE	MVA EMPLOYEE STRUCK ANOTHER VEHICLE WHILE RESPONDING TO A CALL.
POLICE	LANDED ON RIGHT HAND WHEN TAKING A SUSPECT INTO CUSTODY
POLICE	POLICE SHOOTING, EMPLOYEE RIGHT HAND REC'D GUN SHOT WOUND
POLICE	OFFICER INVOLVED IN A SHOOTING
POLICE	EMPLOYEE STATES HE PERFORMED AN INVESTIGATION ON A DEAD BODY AND HAS HAD A COUGH EVER SINCE
POLICE	INJURED RIGHT ELBOW -WHILE INVOLVED IN MAKING ARREST
POLICE	EMPLOYEE STATES HE REC'D A RASH ON RIGHT FOREARM WHILE MAKING AN ARREST
POLICE	EMPLOYEE REPORTED TO THE EMERGENCY ROOM WITH CHEST PAINS
POLICE	DURING AN ARREST, THE SUSPECT WAS BLEEDING AND THE SUSPECT BLOOD WAS ON THE EMPLOYEE'S OPEN WOUND ON HIS RIGHT HAND

DEPARTMENT NAME	DESCRIPTION CLAIM
POLICE	EMPLOYEE STATES SHE WAS WORKING AT 2 ELEMENTARY SCHOOLS AND 2 CHILDREN WERE SICK ON 11/7 EMPLOYEE WOKE UP WITH CONJUNCTIVITIS
POLICE	MVA WITH ANOTHER PATROL UNIT INJURIES TO RIGHT SHOULDER
POLICE	MVA CRASHED INTO ANOTHER PATROL CAR
POLICE	A PRISONER KICKED AND HIT EMPLOYEE ON HIS BACK, WRIST AND ARM
POLICE	WHILE EXITING POLICE CAR FELT PAIN IN LOW BACK
POLICE	WHILE ARRESTING A COMBATIVE SUBJECT INJURED LEFT SHOULDER
POLICE	HIT DOOR JAM WITH FOREHEAD WHILE ENTERING VEHICLE
POLICE	MVA INJURED LOW BACK AND NECK
POLICE	MVA INJURED LEFT LEG
POLICE	MVA PASSENGER IN CITY EMPLOYEE'S PERSONAL VEHICLE WHILE ON A CITY ERRAND INVOLVED IN MVA UNKNOWN INJURIES
POLICE	DURING TRAINING EMPLOYEE HEARD A POP IN THE RIGHT KNEE
POLICE	SUSPECT CAR DOOR STRUCK EMPLOYEE LEFT SHOULDER
POLICE	RIGHT EYE -DRIVING IN THE PARKING LOT OF THE POLICE STATION, NO CONSTRUCTION IN THE PARKING LOT, A BUG OR SOMETHING FLEW IN EYE
POLICE	MVA UNKNOWN INJURIES AT THIS TIME
POLICE	DIAGNOSED WITH HYPERTENSION, HIGH BLOOD PRESSURE & ENLARGED HEART
POLICE	FELL OFF OF PARKING CURB INJURED RIGHT ARM AND LEFT HAND
POLICE	EMPLOYEE STATES "FOR THE LAST 2 YEARS I HAVE HAD RINGING IN BOTH EARS. MY HEARING HAS PROGRESSIVELY GOTTEN WORSE, I HAVE HAD T
POLICE	DIZZY HEADACHE CHEST PAIN
POLICE	INJURED RIGHT KNEE DURING TRAINING
POLICE	DURING AN ARREST SUSPECT RESISTED INJURED RIGHT SHOULDER
POLICE	DURING A FOOT PURSUIT INJURED RIGHT KNEE
POLICE	EMPLOYEE STATES HE CHASED A SUSPECT FOR SEVERAL BLOCKS, WHEN EMPLOYEE STOPPED HE IMMEDIATELY FELT FAINT AND HEART BEAT WAS NO N
POLICE	DURING AN ALTERCATION SUSPECT FELL ON EMPLOYEE SHOULDER
POLICE	DURING TRAINING, EMPLOYEE WAS HIT IN THE NOSE WHILE BOXING HE WAS WEARING HEAD GUARD
POLICE	MVA INJURED HEAD, PELVIC/GROIN AREA DURING AN ARREST
POLICE	DURING DEFENSIVE TACTICS TRAINING INJURED RIGHT SHOULDER
POLICE	MVA LACERATION TO HEAD FRACTURE ANKLE
POLICE	ARM/HAND SLAMMED IN TRUCK DOOR WHILE ISSUING A PARKING TICKET
POLICE	DURING AN ARREST OF A COMBATIVE SUSPECT INJURED BOTH KNEES, RIGHT WRIST & LEFT ANKLE
POLICE	TRIPPED OVER A CURB TWISTING RIGHT KNEE
POLICE	EMPLOYEE REPORTS HAVING CHEST PAIN, RAPID HEART BEAT AND ELEVATED BLOOD PRESSURE
POLICE	INJURED LEFT SHOULDER DURING PHYSICAL TRAINING
POLICE	WHILE WALKING CHECKING METERS LEFT ANKLE STARTED HURTING
POLICE	MVA POSSIBLE HEAD INJURY
POLICE	DURING A CHASE TWISTED LEFT ANKLE
POLICE	OVERHEATED UNKNOWN DESCRIPTION OF INJURY
POLICE	RUNNING ON TREADMILL AT THE POLICE STATION TWISTED LEFT KNEE
POLICE	BUG BITE TO RIGHT THIGH THIGH IS NOW SWOLLEN
POLICE	EMPLOYEE REPORTED TO THE POLICE STATION COMPLAINING OF CHEST PAINS
POLICE	EMPLOYEE STATES HE SUFFERED ABRASIONS DURING A FIGHT WITH AN ARRESTEE AND STATES HE WAS EXPOSED TO ARRESTEE'S BODILY FLUIDS AND
POLICE	MVA INJURED SHOULDERS, NECK & UPPER BACK
POLICE	INJURED RIGHT KNEE, MULTIPLE SCRATCHES TO HEAD, FACE, FOREARMS AND BOTH KNEES DURING ARREST

DEPARTMENT NAME	DESCRIPTION CLAIM
POLICE	INJURED RIGHT FOOT WHILE ASSISTING WITH A ROBBERY SUSPECT
POLICE	INJURED KNEE WHILE PERFORMING PHYSICAL TRAINING
POLICE	HEART RELATED UNKNOWN CONDITION
POLICE	WHILE STANDING ON A PERIMETER POINT FOR A SWAT CALL OUT BECAME VERY LIGHTHEADED AND FELT AS IF I WERE GOING TO PASS OUT, S
POLICE	WHILE ISSUING A TICKET WAS STRUCK BY A VEHICLE INJURING RIGHT KNEE
POLICE	CHEST PAINS, LIGHT HEADED, ARM PAIN, IRREGULAR HEART BEAT
POLICE	DURING A PHYSICAL AT PERSONAL DOCTOR OFFICE WAS TOLD THAT HE HAS HIGH BLOOD PRESSURE
POLICE	DURING AN ARREST EMPLOYEE FRACTURED HIS NOSE
POLICE	MVA UNKNOWN INJURIES
POLICE	MVA UNKNOWN INJURIES AT THIS TIME
POLICE	INJURED LEFT SHOULDER DURING TRAINING
POLICE	MVA INJURED BACK
POLICE	MVA INJURED BACK, SHOULDER, FOREARM, CHEST
POLICE	EMPLOYEE REPORTED TO THE ER WITH CHEST PAINS
POLICE	EMPLOYEE WAS TRANSPORTED TO BGH WITH CHEST PAINS
POLICE	EMPLOYEE WAS TRANSPORTED TO BGH WITH CHEST PAINS
POLICE	MVA INJURED NECK & SHOULDER
POLICE	DURING TRAINING FRACTURED RIGHT HAND
POLICE	WHILE ATTEMPTING TO REMOVE A DRIVER FROM A VEHICLE THE DRIVER STEPPED ON THE GAS DRAGGING EMPLOYEE DOWN ON THE STREET INU
POLICE	EXITING POLICE VEHICLE USED ARM TO PUSH OFF OF CAR HEARD & FELT A POP AND HAD SWELLING
POLICE	ALTERCATION WITH A SUSPECT TWISTED LEFT KNEE
POLICE	DURING AN ARREST INJURED RIGHT ANKLE POSSIBLE FRACTURE
POLICE	INJURED FOOT DURING AN ARREST
POLICE	AT ER FOR KIDNEY STONES WHEN DOCTOR DISCOVERED FLUID AROUND EMPLOYEE'S HEART
POLICE	INJURED JAW DURING AN ARREST
POLICE	MVA STRUCK BY ANOTHER VEHICLE WHILE SITTING IN PASSENGER SIDE. INJURED RT SHOULDER, RT HIP & LOW BACK
POLICE	NECK PAIN FELT AFTER MVA
POLICE	BIT ON LEFT HAND BY STRAY DOG
POLICE	WHILE WALKING I TURNED TO MY RIGHT AND MY RIGHT KNEE POPPED OUT OF PLACE WENT TO ER
POLICE	REC'D CUTS DURING AN ARREST AND WAS EXPOSED TO AIDS
POLICE	CUTS ON ARMS DURING AN ARREST AND EXPOSED TO AIDS
POLICE	MVA INJURED KNEE RIGHT
POLICE	EMPLOYEE REPORTS HE WAS DIAGNOSED WITH HIGH BLOOD PRESSURE BY PERSONAL PHYSICIAN DR. FIORILLO 954-463-5271
POLICE	MVA REAR ENDED ON I-95 INJURED NECK C/O HEADACHES
POLICE	DURING AN ARREST INJURED LEFT SHOULDER WHICH BECAME SEPERATED. SHOULDER IS IMMOBILIZED AND EMPLOYEE NEEDS TO SEE AN OR
POLICE	DURING A SCUFFLE WITH A SUSPECT INJURED RIGHT HAND
POLICE	MVA INJURED BACK NECK
POLICE	DURING AN ARREST INJURED RT THUMB AND RIGHT KNEE
POLICE	RIGHT ANKLE SPRAIN DURING AN ARREST
POLICE	CUT FINGER ON DESK EQUIPMENT
POLICE	INJURED LOW BACK WHILE MOVING EQUIPMENT
POLICE	DURING AN ARREST INJURED BOTH KNEES AND LEFT ANKLE

DEPARTMENT NAME	DESCRIPTION CLAIM
POLICE	INJURED RIGHT ANKLE DURING TRAINING
POLICE	DURING AN ARREST FRACTURED LEFT PINKIE FINGER
POLICE	CAT SCRATCHED EMPLOYEE ON RIGHT ARM & RIGHT INDEXFINGER
POLICE	INJURED KNEE WHILE WALKING UP THE STAIRS AT THE POLICE DEPT
POLICE	WHILE ATTEMPTING TO ARREST A SUSPECT EMPLOYEE WAS KICKED IN THE FACE
POLICE	EMPLOYEE FRACTURED RIGHT PINKIE FINGER DURING AN ARREST
POLICE	INJURED RIGHT ANKLE DURING AN ARREST
POLICE	JUMPED OVER FENCE TWISTED LEFT ANKLE
POLICE	DURING TRAINING WAS SPRAYED WITH PEPPER SPRAY
POLICE	CUTS ON HANDS DURING AN ARREST NOW HAS RED BUMPS
POLICE	REC'D NEEDLE STICK DURING AN ARREST
POLICE	FOOT CAUGHT ON CURB CAUSING EMPLOYEE TO FALL LANDING ON RIGHT KNEE AND HANDS
POLICE	ASSISTED A MOTORIST WHO WAS CHANGING A TIRE AND THE VEHICLE FELL ON TOP OF THE MOTORIST, ASSISTED IN LIFTING VEHICLE OFF OF MO
POLICE	INJURED ANKLE WHILE RUNNING
POLICE	DURING TRAINING INJURED LEFT KNEE
POLICE	LEFT BIG TOE INJURED DURING AN ARREST
POLICE	DURING AN ARREST INJURED RIGHT HAND
POLICE	CARRYING COMPUTER RIGHT HAND STRUCK DOOR
POLICE	WHILE OBSERVING A SITUATION ON THE BEACH, STEPPED OFF BEACH WALL AND TWISTED FOOT/ANKLE RIGHT
POLICE	RESPONDING TO A CALL FELL INJURED FOOT
POLICE	FOREIGN BODY IN EYE
POLICE	DURING TRAINING, JUMPED A FENCE AND INJURED LEFT FOOT ANKLE
POLICE	DURING AN ARREST EMPLOYEE INJURED BOTH HANDS AND BOTH KNEES
POLICE	SLIPPED ON WET PAVEMENT TWISTED ANKLE
POLICE	LACERATION TO RIGHT THUMB WHILE TRYING TO CLOSE PICK-UP TRUCK TAILGATE.
POLICE	DURING TRAINING HIT RIGHT WRIST WITH DUMMY BULLIT
POLICE	WHILE MAKING AN ARREST FEEL TO THE GROUND INJURED BOTH HANDS
POLICE	DURING TRAINING INJURED BACK
POLICE	INJURED LEFT HAND DURING AN ALTERCATION
POLICE	INVOLVED IN A PHYSICAL ALTERCATION INJURED RIGHT HAND
POLICE	DURING AN ALTERCATION INJURED RT SHOULDER
POLICE	STRUCK HEAD ON CAR DOOR REC'D STITCHES
POLICE	DURING AN ARREST INJURED LEFT HAND
POLICE	TWISTED RIGHT KNEE GETTING OUT OF UNIT ON UNPAVED ROAD
POLICE	FELL DOWN STEPS WHILE ON FOOT PATROL
POLICE	STRUGGLING WITH A SUBJECT DURING AN ARREST INJURED RT HAND/WRIST
POLICE	LACERATION TO FINGER DURING AN ARREST ALSO INJURED THUMB & BACK
POLICE	BIT ON FACE BY AN INSECT
POLICE	INJURED RIGHT KNEE DURING K9 TRAINING
POLICE	INJURED KNUCKLE UNKNOWN DESCRIPTION OF INJURY ALTERCATION WITH SUSPECT
POLICE	EMPLOYEE STATES HE CONTRACTED PINK EYE FROM TAKING A REPORT AT A DAY CARE CENTER
POLICE	DURING TRAINING TWISTED LEFT ANKLE

DEPARTMENT NAME	DESCRIPTION CLAIM
POLICE	DURING AN ARREST THE DEFENDANT TOOK A SMALL KNIFE AND CUT EMPLOYEE ON THE RIGHT HAND
POLICE	INJURED RIGHT RING FINGER DURING AN ARREST
POLICE	DURING AN ALTERCATION INJURED FOOT
POLICE	DURING AN ALTERCATION INJURED KNEE
POLICE	DEBRIS IN EYES
POLICE	GRABBED BY A SUSPECT ON THE LEFT ARM SPRAIN TO ARM
POLICE	LACERATION TO RIGHT HAND DURING AN ARREST
POLICE	INVOLVED IN DIVE TRAINING A FEW DAYS LATER DEVELOPED EAR PAIN
POLICE	EMPLOYEE REPORTS HE CRUSHED HIS LEFT HAND DURING DEFENSIVE TRAINING CLASS HAS SWELLING AND BRUISING
POLICE	LACERATION ABOVE RIGHT EYE DURING TRAINING.
POLICE	INJURED RIGHT THUMB DURING AN ARREST
POLICE	INJURED LEFT HAND JUMPING A FENCE WHILE IN PURSUIT
POLICE	JUMPED FENCE WHILE IN PURSUIT INJURED LEFT KNEE
POLICE	DURING AN ARREST EMPLOYEE WAS BIT ON THE ELBOW BY A SUSPECT
POLICE	DURING TRAINING, WAS KICKING AND TWISTING WHEN LEFT KNEE BECAME PAINFUL
POLICE	BIT ON RIGHT HAND BY A SUBJECT
POLICE	DURING DEFENSIVE TRAINING INJURED LEFT PINKY FINGER
POLICE	LACERATED RIGHT HAND DURING AN ARREST
POLICE	TWISTED WRIST DURING AN ARREST
POLICE	BIT BY SUSPECT ON RIGHT HAND MIDDLE FINGER
POLICE	FINGER GOT TWISTED WHILE MAKING AN APPREHENSION
POLICE	BITTEN BY PSYCH PATIENT ON UPPER LEFT CHEST AREA
POLICE	DURING AN ARREST EMPLOYEE REC'D CONTUSIONS TO THERIBS
POLICE	FELL DURING AN ARREST INJURED RIGHT HAND & RIGHT FOOT
POLICE	SPRAINED RIGHT ANKLE DURING TRAINING
POLICE	TWISTED ANKLE DURING AN ARREST
POLICE	WHILE ON PATROL SAND BLEW INTO EMPLOYEES EYES
POLICE	CHASING A SUSPECT STEPPED ON A LARGE ROCK TWISTED LEFT ANKLE
POLICE	HURT ELBOW CONTUSION DUE TO REPETITIVE USE
POLICE	INVOLVED IN A PHYSICAL ALTERCATION BRUISED RIGHT HAND
POLICE	WHILE ARRESTING SOMEONE THE SUSPECT STRUCK MY JAW/CHIN WITH HIS ELBOW
POLICE	INJURED RIGHT THUMB WHILE DRIVING A POLICE ISSUED AT V
POLICE	HUMAN BITE TO RIGHT ARM
POLICE	SCRATCHED ON FACE DURING AN ALTERCATION
POLICE	WHILE MOVING BOXES EMPLOYEE JAMMED HER LEFT MIDDLE FINGER
POLICE	STEPPED ONTO BOAT TWISTED RIGHT ANKLE
POLICE	LEFT HAND CUT FROM BROKEN GLASS
POLICE	ESCORTING PRISONER OUT OF VEHICLE FELT PAIN IN LEFT SIDE OF CHEST AREA
POLICE	DURING AN ARREST HAD TO BREAK A WINDOW, CUT LEFT HAND
POLICE	RUNNING AFTER SUSPECT INJURED RIGHT FOOT
POLICE	FELL INJURED LEFT ANKLE
POLICE	DURING AN ARREST INJURED RT WRIST

DEPARTMENT NAME	DESCRIPTION CLAIM
POLICE	EXPOSED TO MRSA, REPORTED TO MEDWORK WAS GIVEN RX WHICH EMPLOYEE HAD A REACTION TO AND WAS UNABLE TO WORK
POLICE	MVA DURING TRAINING HIT CONCRETE PILLAR
POLICE	TRAPPED BETWEEN VEHICLE DOOR & CONCRETE POLE INJURED LEFT KNEE, BUTTOCKS, LEFT SHOULDER
POLICE	PUNCTURE WOUND TO RIGHT INDEX FINGER
POLICE	REC'D CUT ON HAND AND WAS EXPOSED TO SUSPECTS BLOOD
POLICE	TWISTED RIGHT ANKLE GETTING OUT OF CITY VEHICLE
POLICE	STUDENT FELT PAIN IN HER LOWER ABDOMEN AFTER DOING PULL UPS
POLICE	DURING AN ARREST CUT RIGHT INDEX FINGER FROM AN ICE PICK IN SUSPECTS POCKET
POLICE	BROKE TOE WHILE MAKING AN ARREST
POLICE	DURING AN ARREST INJURED RIGHT SHOULDER
POLICE	EMPLOYEE REC'D A TAZER PROBE TO LEFT HAND, WENT TO ER TO HAVE PROBE REMOVED
POLICE	WHILE BOOKING A PRISONER AT THE JAIL EMPLOYEE STATES SHE WAS BIT BY AN INSECT ON THE UPPER LEFT ARM
POLICE	INVOLVED IN A PHYSICAL ALTERCATION INJURED RIGHT HAND
POLICE	WHILE TAKING A SUBJECT INTO CUSTODY I PUNCHED HIM WITH A CLOSED FIST CAUSING SWELLING OF THE RIGHT HAND
POLICE	WHILE OPENING A STORAGE BOX FELT SOMETHING PUNCTURE RIGHT HAND
POLICE	EMPLOYEE STATES HE WAS DIAGNOSED WITH A STAPH INFECTION AFTER NOTICING PIMPLE LIKE SCABS ON HIS RIGHT LEG
POLICE	SLAMMED RIGHT HAND IN PATROL VEHICLE
POLICE	EMPLOYEE WAS EXPOSED TO A SUSPECT WHO HAD STAPH EMPLOYEE NOW HAS ABSCESS ON RIGHT ARM
POLICE	DURING FOOT PURSUIT INJURED UPPER RIGHT LEG
POLICE	EMPLOYEE FELL BACKWARDS BRACED HIMSELF WITH HIS LEFT ARM AND LANDED ON A SHARP USED BULLET CASING CAUSING A LACERATION
POLICE	STRUCK BY PATROL VEHICLE INJURED BOTH LEGS
POLICE	INJURED ANKLE DURING A CHASE
POLICE	EMPLOYEE COMPLAINS OF LEFT HAMSTRING PAIN AFTER A FOOT CHASE
POLICE	DURING AN ARREST OF A VIOLENT SUSPECT INJURED BOTH HANDS
POLICE	HIT HEAD ON PATROL CAR DOOR RECEIVED 4 STITCHES
POLICE	WHILE RUNNING DURING A FOOT PURSUIT INJURED LEFT FOOT
POLICE	TWISTED RIGHT ANKLE IN A POT HOLE
POLICE	CHASING AFTER SUSPECT, WHILE RUNNING EMPLOYEE ROLLED HIS LEFT ANKLE
POLICE	EMPLOYEE WAS CUT ON RIGHT HAND FROM SUSPECTS TOOTH
POLICE	PULLING GEAR OUT OF TRUNK STRAINED BACK
POLICE	DURING AN ALTERCATION WITH A SUSPECT INJURED RIGHT HAND
POLICE	WHILE MAKING AN ARREST THE SUSPECT FELL ON HIS RIGHT HAND
POLICE	DURING AN ARREST REC'D SCRAPES AND BRUISES TO BOTH ARMS
POLICE	INJURED RIGHT HAND WHILE STRUGGLING WITH A SUSPECT
POLICE	BITTEN ON RIGHT THUMB BY COMBATIVE PATIENT
POLICE	CUT RIGHT HAND JUMPING OVER A FENCE WHILE IN PURSUIT OF A SUSPECT
POLICE	INJURED BACK MOVING EQUIPMENT
POLICE	BUMPED ELBOW DURING TRAINING AND ELBOW SWELLED UP TO 2 TIMES IT'S NORMAL SIZE
POLICE	DEBRIS FLEW INTO RIGHT EYE
POLICE	INJURED WRIST DURING AN ARREST AND WAS EXPOSED TO SUSPECT SALIVA
POLICE	CONTINUOUS BIKE RIDING SUBSEQUENT INJURY TO RT WRIST
POLICE	INJURED LEFT FOOT WHEN JUMPING OVER FENCE

DEPARTMENT NAME	DESCRIPTION CLAIM
POLICE	INJURED TOP OF RIGHT FOOT DUE TO STRIKE AGAINST CEMENT WALL
POLICE	LACERATIONS ON ARMS & LEGS FROM GLASS
POLICE	HIT IN LEFT HAND WITH PAINT BALL GUN AMMUNITION
POLICE	DURING MOUNTED UNIT TRAINING, HORSE ROLLED ONTO EMPLOYEE'S RIGHT LEG
POLICE	PREEXISTING WOUND REOPENED BY BEING SCRATCHED UP BY SHRUBBERY UPPER LEGS
POLICE	FIGHTING WITH A SUSPECT WHO WAS BEING PLACED UNDER ARREST SPRAINED THUMB
POLICE	DURING A CONFRONTATION INJURED RIGHT HAND
POLICE	DURING AN ARREST INJURED RIGHT HAND
POLICE	HIT HEAD ON FENCE POST WHILE CONDUCTING A PROPERTY CHECK
POLICE	INJURED RIGHT HAND DURING AN ARREST
POLICE	REMOVING BOOT FROM TIRE CUT RIGHT INDEX FINGER
POLICE	TRIPPED AND FELL WHILE WORKING AT THE MARATHON INJURED FACE AND KNEE, LEFT
POLICE	DURING A FOOT PURSUIT INJURED HAND AND FOOT
POLICE	WALKING DOWN STAIRS TRIPPED INJURED LEFT ANKLE
POLICE	STEPPED ON A ROCK SPRAINED RIGHT ANKLE
POLICE	DURING AN ALTERCATION INJURED RIGHT HAND
POLICE	INJURED LEFT RIB DURING TRAINING
POLICE	BITTEN BY SUSPECT
POLICE	DURING A FOOT PURSUIT STEPPED IN A HOLE AND INJURED RIGHT ANKLE
POLICE	TRAINING AND RUNNING KNOCKED HELMET OFF HEAD CUT FOREHEAD
POLICE	CUTTING ROPE TO PUT INTO POLICE VEHICLE AND ACCIDENTALLY CUT PALM OF LEFT HAND
POLICE	CHASING A FLEEING SUSPECT OVER A FENCE, THE FENCE COLLAPSED AND EMPLOYEE CUT BOTH HANDS AND RIGHT KNEE
POLICE	DRIVING CITY VEHICLE, COMPUTER MONITOR BECAME LOOSE AND STRUCK RIGHT ELBOW ELBOW BEGAN TO SWELL AND EMPLOYEE WAS UNABLE TO
POLICE	DURING AN ARREST INJURED RIGHT THUMB
POLICE	INJURED LEFT QUADRICEP DURING GROUND FIGHTING TECHNIQUES
POLICE	RESPONDED TO A STRUCTURE FIRE IN THE PROCESS OF REMOVING A MALE FROM INSIDE
POLICE	RESPONDED TO A STRUCTURE FIRE REMOVING OCCUPANT FROM BURNING HOUSE, INHALED SMOKE
POLICE	RESPONDED TO A STRUCTURE FIRE REMOVING OCCUPANT FROM BURNING HOUSE, INHALED SMOKE
POLICE	ASSISTING WITH BAKER ACT PATIENT, PATIENT FELL ON EMPLOYEE'S LEFT ANKLE
POLICE	DURING A DRILL INJURED LEFT ANKLE
POLICE	DURING AN ARREST INJURED BACK
POLICE	STEPPED ON BROKEN CURB TWISTED RIGHT ANKLE
POLICE	KICKED IN THE KNEE WHILE MAKING AN ARREST
POLICE	WHILE PLACING SUBJECT UNDER ARREST, SUSTAINED INJURIES TO LEFT HAND AND ELBOW. CONTUSIONS TO BOTH.
POLICE	SPRAINED MIDDLE FINGER ON LEFT HAND WHILE MAKING ARREST
POLICE	INVOLVED IN AN ALTERCATION WITH A SUSPECT, FELL BACKWARDS LANDING ON RIGHT WRIST
POLICE	FELL, HIT HEAD AND SHOULDER
POLICE	DURING AN ARREST INJURED RIGHT HAND WHILE PUNCHING SUSPECT WHO WAS ASSAULTING THE DETECTIVES
POLICE	STOPPED TO ASSIST A MOTORIST ON I95 INJURED LEG
POLICE	EMPLOYEE COMPLAINS OF INJURY TO CHEST
POLICE	INJURED RIGHT ARM DURING AN ARREST
POLICE	WALKED INTO A POLE WHILE AT THE ACADEMY

DEPARTMENT NAME	DESCRIPTION CLAIM
POLICE	INJURED DURING DEFENSIVE TACTICS TRAINING INJURED RIBS AND BACK
POLICE	SPRAIN FOOT DURING A FOOT CHASE
POLICE	MOVING BOXES AND FELT A POP IN BACK AND PAIN IN BACK & GROIN AREA
POLICE	TWISTED RIGHT KNEE DURING TRAINING
POLICE	DURING AN ARREST INJURED RIGHT HAND
POLICE	PULLING CHAIN ON GARAGE DOOR FINGER BECAME CAUGHT IN THE CHAIN
POLICE	HIT RIGHT ELBOW ON COMPUTER IN POLICE VEHICLE
POLICE	FELL ON LEFT HAND WHILE CLIMBING THRU A WINDOW INJURED HAND/THUMB
POLICE	DEBRIS IN LEFT EYE WHILE INVESTIGATING AN ACCIDENT
POLICE	CUT ON ARM UNKNOWN DESCRIPTION
POLICE	INJURED RIGHT HAND DURING AN ARREST
POLICE	ASSISTING A SUBJECT OUT OF CAR FELT PAIN IN RIGHT SHOULDER
POLICE	PUNCHED IN FACE DURING A FIGHT REC'D LACERATION ABOVE RIGHT EYEBROW
POLICE	DURING AN INVESTIGATION IN THE FRONT YARD OF A RESIDENCE BIT BY LARGE DOG ON RIGHT HAND
POLICE	JUMPING OVER FENCE FELT PAIN IN LEFT RIB CAGE
POLICE	CUT LEFT HAND ON FENCE POST
POLICE	INJURED RIGHT MIDDLE FINGER DURING AN ARREST
POLICE	STRUCK IN THE LEFT UPPER ARM/SHOULDER AREA CAUSING PAIN WHEN LEFT ARM IS MOVED
POLICE	INJURED RIGHT HAND DURING A SCUFFLE
POLICE	GOING OUT OF WEST DOOR OF PROPERTY AND HIT HEAD ON THE DOOR THAT WAS BLOCKED BY A HAND TRUCK
POLICE	FELL DOWN STAIRS AT WORK INJURED RT ANKLE LEFT KNEE
POLICE	MVA INJURED RIGHT THIGH & RIGHT SHOULDER
POLICE	BIT BY K-9 DOG DURING TRAINING
PUBLIC SERVICES	WHILE WORKING ON MACHINE, TWISTED RIGHT KNEE
PUBLIC SERVICES	TWISTED ANKLE GETTING OUT OF TRUCK
PUBLIC SERVICES	LIFTING A SAW INJURED LEFT ARM, STRAIN
PUBLIC SERVICES	HIT IN EYE/HEAD BY A JET HOSE
PUBLIC SERVICES	INJURED BACK WHILE OPENING A VALVE
PUBLIC SERVICES	CUT ON NECK BY SAW BLADE, WHILE CUTTING PIPE SAW KICKED BACK AND CUT EMPLOYEE, EMPLOYEE REC'D 15 STITCHES TO NECK AREA
PUBLIC SERVICES	WORKING ON RAILING AT HALL OF FAME POOL UP AND DOWN A LOT FINISHING THIS PROJECT KNEE BECAME SORE
PUBLIC SERVICES	MVA WHILE ON CITY BUSINESS INJURED NECK BACK BOTH WRISTS RIGHT KNEE RIGHT FOOT LEFT ELBOW
PUBLIC SERVICES	INJURED RIGHT ARM WHILE PULLING
PUBLIC SERVICES	JUMPED OFF FLAT BED TRUCK INJURED KNEE
PUBLIC SERVICES	FELL AT CONSTRUCTION PROJECT INJURED HIP
PUBLIC SERVICES	TWISTED RIGHT ANKLE WHILE IN A PIT
PUBLIC SERVICES	MVA RIGHT KNEE
PUBLIC SERVICES	GETTING OUT OF TRENCH FELT PAIN IN RIGHT LEG, RIGHT FOOT, RIGHT CALF AREA
PUBLIC SERVICES	WORKING ON A VALVE CUT LEFT FOOT
PUBLIC SERVICES	SLIPPED GETTING OUT OF DUMP TRUCK INJURED RIGHT KNEE
PUBLIC SERVICES	PUTTING DEBRIS INTO BINS INJURED BACK
PUBLIC SERVICES	STEPPING UP INTO PICK UP TRUCK FELT PAIN IN LEFT KNEE
PUBLIC SERVICES	REPAIRING COPPER WIRING, LOST FOOTING AND WAS STRUCK BY THE WIRE

DEPARTMENT NAME	DESCRIPTION CLAIM
PUBLIC SERVICES	MOVING BARREL STRAINED BACK
PUBLIC SERVICES	BIT BY A BUG ON FOREHEAD
PUBLIC SERVICES	PICKING UP ASPHALT INJURED LOW BACK
PUBLIC SERVICES	BACKING UP CITY TRUCK WHILE TWISTING AROUND TO SEE, PULLED MUSCLE IN BUTTOCKS
PUBLIC SERVICES	BENT OVER UNDER DESK TO PICK UP BATTERY PACK FELT PULL IN BACK
PUBLIC SERVICES	MANHOLE COVER LID FELL ON LEFT FOOT
PUBLIC SERVICES	TWISTED RIGHT KNEE WHEN LIFTING A 50 POUND CANISTER
PUBLIC SERVICES	INJURED LEFT HAND WHILE PUSHING HEAVY GARBAGE CART
PUBLIC SERVICES	SLIPPED AND INJURED LEFT KNEE
PUBLIC SERVICES	LOADING A PALLET HIT IN THE HEAD
PUBLIC SERVICES	GETTING OUT OF CRANE STEPPED ON ROCK TURNED RIGHT ANKLE/FOOT
PUBLIC SERVICES	IN A HOLE SHOVELING INJURED RIGHT SHOULDER
PUBLIC SERVICES	TRIPPED AND FELL DOWN BROKE LEFT ARM
PUBLIC SERVICES	WHILE DOING NORMAL JOB DUTIES NOTICED RT RING FINGER WAS SWOLLEN
PUBLIC SERVICES	SLIPPED ON WATER DID NOT FALL BUT STRAINED HER BACK AND RIGHT ARM
PUBLIC SERVICES	INJURED RIGHT WRIST WHILE DRIVING MAD VAC TRUCK
PUBLIC SERVICES	PICKING UP DEBRIS FELT PAIN IN UPPER BACK NECK AREA
PUBLIC SERVICES	HIT BY GARBAGE TRUCK WHILE IN THE ROAD DURING A SURVEY
PUBLIC SERVICES	LIFTED JACKHAMMER STRAINED RIGHT SHOULDER AREA
PUBLIC SERVICES	PICKING UP CONCRETE FELT PAIN IN LEFT SHOULDER
PUBLIC SERVICES	MVA COMPLAINING OF LOW BACK PAIN
PUBLIC SERVICES	STEPPED ON A LARGE ROCK TWISTED RIGHT KNEE
PUBLIC SERVICES	TURNING A VALVE STRAINED RIGHT SHOULDER
PUBLIC SERVICES	ATTENDING TRAINING SESSION AT OUR FACILITY WHEN WALKING THRU PARKING LOT SLIPPED ON A ROCK AND FELL INJURED ANKLE
PUBLIC SERVICES	SLIPPED AND FELL ON METAL TRIM THAT WAS WET FROM THE RAIN INJURED LEFT SIDE FROM HIP TO KNEE
PUBLIC SERVICES	DURING AN INSPECTION, EMPLOYEE STEPPED BACKWARDS AND TRIPPED OVER A STACK OF FLOOR TILE, CUT RIGHT ARM LANDED ON BUTTOCKS AND R
PUBLIC SERVICES	HIT RIGHT KNEE ON IRON BAR IN TRUCK
PUBLIC SERVICES	TURNING A VALVE FELT GROIN PAIN AND PAIN IN LOWER RIGHT SIDE
PUBLIC SERVICES	THROWING ASPHALT INJURED BACK
PUBLIC SERVICES	CUT LEFT ARM ON METAL CASE
PUBLIC SERVICES	EMPLOYEE STATES HE WAS LIFTING MATERIALS AND FELT PAIN IN LEFT SHOULDER
PUBLIC SERVICES	WHILE PARKED ON SIDE OF ROAD WAS STRUCK BY ANOTHER VEHICLE C/O HEAD NECK PAIN TRANSPORTED TO BGH
PUBLIC SERVICES	WHILE RIDING A TRACTOR INJURED BACK
PUBLIC SERVICES	PRIORING UP ON A 12" IRON FITTING WITH A BAR STRAINED HIS BACK
PUBLIC SERVICES	PULLED MUSCLE IN SHOULDER/BACK AREA WHEN LIFTING A MANHOLE COVER
PUBLIC SERVICES	EMPLOYEE PICKED UP A BLOCK WHILE WORKING IN A HOLE AND STRAINED LEFT SHOULDER
PUBLIC SERVICES	WHILE GETTING PARTS OUT OF DUMP TRUCK INJURED LEFT ARM, SHOULDER
PUBLIC SERVICES	MOVING VALVES AND PALLETTS INJURED LOW BACK
PUBLIC SERVICES	EMPLOYEE STATES HE WAS MOVING NEWSPAPER RACKS ON 9/28 NOW EMPLOYEE REPORTS HE HAS A FUNGUS IN HIS EYE AND FEELS IT IS DUE TO
PUBLIC SERVICES	DIGGING WITH SHOVEL TWISTED RIGHT FOOT
PUBLIC SERVICES	RAKING DEBRIS FROM BULK TRASH STEPPED ON A SMALL COCONUT TWISTED LEFT ANKLE
PUBLIC SERVICES	INSTALLING A FIRE HYDRANT DIGGING, FELT PAIN IN BACK

DEPARTMENT NAME	DESCRIPTION CLAIM
PUBLIC SERVICES	WORKING IN A HOLE BUMPED LEFT KNEE WHICH HAS BEEN CAUSING PAIN
PUBLIC SERVICES	EMPLOYEE STATES HE HAS BEEN DIAGNOSED BY PERSONAL PHYSICIAN WITH AN UMBILICAL HERNIA EMPLOYEE DOES NOT KNOW WHEN OR WHERE THIS
PUBLIC SERVICES	HOLDING CUP OF COFFEE, CO WORKER BUMPED INTO EMPLOYEE CAUSING BURNS TO CHEST AND STOMACH
PUBLIC SERVICES	INJURED LEFT WRIST WHEN TRYING TO BREAK HIS FALL HIS LEFT WRIST BENT BACKWARDS
PUBLIC SERVICES	LIFTING PUMP FELT PAIN IN LEFT GROIN
PUBLIC SERVICES	EMPLOYEE STATES GETTING IN AND OUT OF CAVALIER INJURED BACK
PUBLIC SERVICES	TAKING OUT A METER USING A WRENCH FELT A POP IN RIGHT SHOULDER
PUBLIC SERVICES	A BANK CAVED IN ON EMPLOYEE, HE IS NOW COMPLAINING OF NECK AND LOW BACK PAIN
PUBLIC SERVICES	EMPLOYEE TWISTED LEFT KNEE SHE STOOPED DOWN TO TAPE A DESK DRAWER AND KNEE STARTED TO HURT WHEN SHE STOOD UP SHE HEARD A POP
PUBLIC SERVICES	LEFT FOOT/ANKLE BECAME CAUGHT IN HYDRAULIC ROLLER
PUBLIC SERVICES	WHILE WORKING IN ICY WATER HIT RIGHT HAND, C/O SWOLLEN AND PAINFUL HAND
PUBLIC SERVICES	STRUCK ON RIGHT HAND BY TARP ON DUMP TRUCK THAT BROKE LOOSE
PUBLIC SERVICES	EMPLOYEE STATES HE HAS RIGHT HEEL PAIN, DOES NOT GIVE A SPECIFIC INJURY
PUBLIC SERVICES	RIGHT FOOT CAUGHT IN TREE ROOT, CAUSED EMPLOYEE TO STUMBLE TWISTING HIS RIGHT FOOT AND RIGHT KNEE
PUBLIC SERVICES	MVA INJURED WRIST
PUBLIC SERVICES	REACHING AND PULLING WRENCHES ON A GENERATOR FELT PAIN IN RIGHT SHOULDER
PUBLIC SERVICES	TIGHTENING UP EQUIPMENT SLIPPED AND FELL INTO A HOLE INJURED RIGHT SHOULDER
PUBLIC SERVICES	LOADING EQUIPMENT ON TRAILER FRONT WHEEL HIT TRAILER EMPLOYEE SLID OFF SEAT BECAUSE IT WAS WET AND BUMPED BOTH KNEES
PUBLIC SERVICES	PULLING ROCKS OUT OF A DITCH PULLED STOMACH MUSCLE
PUBLIC SERVICES	INJURED BACK WHEN LIFTING A MANHOLE COVER
PUBLIC SERVICES	LOWERING A SIGN BOARD WAS STRUCK IN THE RIB CAGE AREA AND FELL ONTO HIS BACK
PUBLIC SERVICES	LOWERING A SIGN BOARD WHICH FELL ON EMPLOYEE HEAD NECK & SHOULDERS
PUBLIC SERVICES	BRANCH HIT EMPLOYEE ON THE LEFT FOREARM
PUBLIC SERVICES	LIFTING & TURNING A DRESSER EMPLOYEE INJURED BACK
PUBLIC SERVICES	CLEANING WORK AREA DUMPING WHEELBARROW INJURED LEFT SHOULDER
PUBLIC SERVICES	PULLING DOWN RAMP ON LAWN TRAILER STRAINED BACK
PUBLIC SERVICES	LIFTING MANHOLE COVERS FELT PAIN IN LOW BACK AND C/O LEFT TESTICULAR PAIN
PUBLIC SERVICES	USING A JACKHAMMER INJURED LEFT SHOULDER
PUBLIC SERVICES	STEPPED ON METER COVER WHICH MOVED CAUSING EMPLOYEE'S LEFT LEG TO FALL INTO A HOLE INJURING HIS RIGHT LEG & GROIN
PUBLIC SERVICES	DITCH CAVED IN, DIRT STRUCK EMPLOYEE'S BACK EMPLOYEE C/O BACK PAIN
PUBLIC SERVICES	SLIPPED & FELL AT THE GAS PUMP INJURED RIGHT KNEE & RIGHT SIDE
PUBLIC SERVICES	HEAT EXHAUSTION FROM WORKING IN THE FIELD
PUBLIC SERVICES	SMASHED FINGERS IN TAILGATE OF TRUCK BED
PUBLIC SERVICES	WHEN RISING FROM COMPUTER DESK INJURED WRIST
PUBLIC SERVICES	LIFTING MANHOLE FRAME FROM THE GROUND FOR REPLACEMENT FELT PAIN IN LEFT SHOULDER
PUBLIC SERVICES	INJURED BACK LIFTING A TABLE
PUBLIC SERVICES	STRAINED BACK LIFTING EQUIPMENT
PUBLIC SERVICES	METAL PIPE SMASHED RIGHT RING FINGER
PUBLIC SERVICES	INJURED RIGHT HAND FROM USING JACKHAMMER
PUBLIC SERVICES	EMPLOYEE COMPLAINING OF PAIN IN RIGHT WRIST & RIGHT SHOULDER FROM TYPING
PUBLIC SERVICES	CLIMBING ON BOBCAT INJURED BACK
PUBLIC SERVICES	INJURED BACK WHILE USING A BACK HOE

DEPARTMENT NAME	DESCRIPTION CLAIM
PUBLIC SERVICES	CONCRETE FELL ON EMPLOYEE'S RIGHT LEG
PUBLIC SERVICES	INJURED BACK WHEN LIFTING TRASH
PUBLIC SERVICES	SLIPPED ON WET SURFACE AND FELL INJURED HER BACK AND UPPER SHOULDER
PUBLIC SERVICES	PAIN & SWOLLEN RIGHT ARM FROM TYPING
PUBLIC SERVICES	DRIVING FRONT END LOADER WHICH CAUSES YOUR BODY TO BE JERKED AROUND, EMPLOYEE REPORTS BACK PAIN
PUBLIC SERVICES	WORKING AT A JOB SITE, BACK HOE HIT FIRE HYDRANT WHICH THEN STRUCK EMPLOYEE IN THE HEAD
PUBLIC SERVICES	EMPLOYEE C/O UPPER RESPIRATORY PROBLEMS, STATES FOR 6 WEEKS HAS BEEN SICK, YESTERDAY DISCOVERED SHEET ROCK IN OFFICE IS WET SE
PUBLIC SERVICES	MVA.WAS THE DRIVER INVOLVED IN A MVA-REAR END COLLISION
PUBLIC SERVICES	LOADING MATERIAL INTO TRUCK, LOAD SHIFTED EMPLOYEE WENT TO GET OUT OF THE WAY TRIPPED AND HIT LEFT ARM AGAINST STRUCK
PUBLIC SERVICES	MVA INJURED ARM/HAND
PUBLIC SERVICES	EMPLOYEE INVOLVED IN A MULTIPLE VEHICLE ACCIDENT
PUBLIC SERVICES	CHANGED SHOES FROM SAFETY SHOES TO WADERS BELIEVES HE STEPPED ON SOMETHING WHILE CHANGING SHOES AND NOW HAS A FOREIGN BO
PUBLIC SERVICES	BURNED LEFT ARM WITH A TORCH
PUBLIC SERVICES	EMPLOYEE STATES HIS KNEE GAVE OUT AND HE FELL ON HIS BACK
PUBLIC SERVICES	INJURED BACK LIFTING MANHOLE COVER
PUBLIC SERVICES	HIT RIGHT KNEE WITH PIPE WRENCH
PUBLIC SERVICES	SMASHED HAND IN TRUCK DOOR
PUBLIC SERVICES	DEBRIS IN RIGHT EYE WHILE USING MADVAC
PUBLIC SERVICES	CARRYING & RIPPING UP TILE STRAINED BACK
PUBLIC SERVICES	FELT BURNING IN LEFT WRIST/HAND WHEN PULLING OUT A STORM DRAIN
PUBLIC SERVICES	SMASHED RIGHT MIDDLE FINGER BETWEEN VALVE & PIPE
PUBLIC SERVICES	BACK & SHOULDER PAIN FROM LIFTING 5 GALLON BUCKET
PUBLIC SERVICES	PUSHING PALLETT JACK STRAINED BACK
PUBLIC SERVICES	SLIPPED AND FELL IN A TRENCH INJURED BACK
PUBLIC SERVICES	CUT LEFT THUMB USING A RATCHET
PUBLIC SERVICES	DUST IN LEFT EYE
PUBLIC SERVICES	SPILLED ACID ON RIGHT HAND
PUBLIC SERVICES	LIFTING INJURED RIGHT KNEE
PUBLIC SERVICES	DOG BIT EMPLOYEE ON RIGHT LEG
PUBLIC SERVICES	DEBRIS IN LEFT EYE WHILE OUT IN THE FIELD
PUBLIC SERVICES	DEBRIS IN RIGHT EYE
PUBLIC SERVICES	GETTING OUT OF TRUCK INJURED KNEE
PUBLIC SERVICES	TRIPPED & FELL IN WASHOUT PIT INJURED RIGHT KNEE
PUBLIC SERVICES	EMPLOYEE REPORTS GETTING DEBRIS IN LEFT EYE WHILE AT JOB SITE
PUBLIC SERVICES	WORKING WITH ROD MACHINE, EMPLOYEE'S NECK WAS BURNED
PUBLIC SERVICES	STEPPED ON METAL PUNCTURED FOOT
PUBLIC SERVICES	FINGER CUT ON METAL ON ELEVATOR DOOR
PUBLIC SERVICES	PUNCTURED RING FINGER ON LEFT HAND.
PUBLIC SERVICES	HURT BACK. SLIPPED ON ASPHALT.
PUBLIC SERVICES	UNKNOWN INJURY EMPLOYEE NOT FEELING WELL POSSIBLEHEAT EXHAUSTION
PUBLIC SERVICES	TURNING BOLTS ON PIPE INJURED RIGHT HAND
PUBLIC SERVICES	SLIPPED GETTING OUT OF A HOLE. HURT WRIST.

DEPARTMENT NAME	DESCRIPTION CLAIM
PUBLIC SERVICES	TRIPPED AND FELL INJURED RIBS
PUBLIC SERVICES	RIGHT MIDDLE FINGER SLAMMED IN DOOR
PUBLIC SERVICES	INJURED SHOULDER AT WORK HE WAS REMOVING A COMPOUND LID.
PUBLIC SERVICES	POSSIBLE ALLERGIC REACTION TO LATEX GLOVES
PUBLIC SERVICES	CHEMICAL SPLASHED IN EYES
PUBLIC SERVICES	WAS HIT IN RIGHT EYE BY WATER HOSE
PUBLIC SERVICES	EMPLOYEE STATES HIS BACK WENT OUT AFTER GETTING OUT OF CITY VEHICLE
PUBLIC SERVICES	FUEL SPLASHED IN BOTH EYES
PUBLIC SERVICES	GOING UP STAIRS OF STORM DRAIN TWISTED RIGHT ANKLE
PUBLIC SERVICES	COMING OUT OF WET WELL TWISTED RIGHT HIP
PUBLIC SERVICES	WORKING ON DRAINAGE DITCH BIT BY INSECT
PUBLIC SERVICES	TRIPPED ON DEBRIS PILE DURING JOB INSPECTION AND LANDED ON RIGHT HAND/WRIST
PUBLIC SERVICES	SPRAINED RIGHT ANKLE
PUBLIC SERVICES	SPRAINED LEFT WRIST WHILE USING EQUIPMENT
PUBLIC SERVICES	PINCHED LEFT RING FINGER ON SIDE OF TRUCK
PUBLIC SERVICES	STRAINED RIGHT WRIST WHILE WORKING IN THE FIELD
PUBLIC SERVICES	C/O CHEST PAIN WHILE BREAKING UP A SIDEWALK
PUBLIC SERVICES	TWISTED RIGHT ANKLE OVER RACK
PUBLIC SERVICES	MOVING EQUIPMENT FELT PAIN IN LEFT SIDE OF RIBS
PUBLIC SERVICES	CONNECTING TUBES ON TRUCK FINGER GOT CAUGHT IN BETWEEN CLIPS
PUBLIC SERVICES	FELL AT TREATMENT PLANT INJURED KNEES, RIGHT WRIST, EYES SWOLLEN FROM SEWER WATER THAT SPLASHED INTO EYES
PUBLIC SERVICES	PULLED BACK WHILE CHOPPING ASPHALT
PUBLIC SERVICES	CUT LEFT HAND ON A PIPE
PUBLIC SERVICES	WORKING ON A HYDRANT CUT LEFT HAND
PUBLIC SERVICES	GETTING OUT OF TRUCK MISSED STEP TWISTED LEFT ANKLE
PUBLIC SERVICES	STEPPED ON SCREW WHILE WEARING WORK SHOES REC'D PUNCTURE WOUND ON RIGHT FOOT
PUBLIC SERVICES	SLIPPED INTO DITCH INJURED RIGHT KNEE
PUBLIC SERVICES	BIT BY A DOG WHILE OUT IN THE FIELD
PUBLIC SERVICES	GETTING INTO TRUCK STRAINED LEFT KNEE
PUBLIC SERVICES	STRUCK FOREHEAD ON STEEL ROD
PUBLIC SERVICES	HIT HEAD WHILE WORKING IN A TRENCH THE BANK FELL PUSHING EMPLOYEE DOWN CAUSING HIM TO HIT HIS HEAD ON THE ASPHALT
PUBLIC SERVICES	ASSISTING THE LOADER OPERATOR UNLOAD A PIPE FROM TRAILER. WHILE PUSHING PIPE BACK EMPLOYEE SLIPPED ON WET RAMP FELL FACE FIR
PUBLIC SERVICES	CHLORINE IN EYE
PUBLIC SERVICES	TRIPPED OVER PARTS IN A SHED, INJURED RIGHT ANKLE
PUBLIC SERVICES	CRUSHED LEFT INDEX FINGER AT WORK
PUBLIC SERVICES	STRAINED BACK WHILE LIFTING ASPHALT
PUBLIC SERVICES	STEPPED ON NAIL WHICH PIERCED THROUGH SHOE
PUBLIC SERVICES	WHILE COLLECTING SAMPLES AT VARIOUS HOMES DEVELOPED RASH POSSIBLE POISON IVY ON LEFT ARM
PUBLIC SERVICES	SEWAGE SPLASHED IN FACE INTO MOUTH, EYES AND EARS
PUBLIC SERVICES	EMPLOYEE HIT HIS RIGHT LEG ON A BACK HOE
PUBLIC SERVICES	INJURED RIGHT HAND WHEN USING A HAMMER
PUBLIC SERVICES	UNHOOKING GARBAGE CANS FULL OF DEBRIS INJURED RIGHT SHOULDER

DEPARTMENT NAME	DESCRIPTION CLAIM
PUBLIC SERVICES	HOLDING A TUB HANDLE STRAINED RIGHT SHOULDER
PUBLIC SERVICES	DEBRIS IN RIGHT EYE
PUBLIC SERVICES	TURNING VALVES INJURED BACK
PUBLIC SERVICES	PICKED UP A DOOR OFF THE GROUND DURING BULK TRASH PICK UP FELT PAIN IN LEFT SHOULDER
PUBLIC SERVICES	SCRAPED RIGHT LEG ON METAL LADDER
PUBLIC SERVICES	INJURED LEFT FOREARM WHEN BIN DOOR CLOSED ON ARM
PUBLIC SERVICES	AFTER GETTING IN AND OUT OF THE TRUCK AND WALKING FOR EXTENDED PERIODS OF TIME THE AREA BEHIND THE RIGHT KNEE BEGAN TO H
PUBLIC SERVICES	SLIPPED OFF BACK OF TRUCK INJURED RIGHT GROIN AREA
PUBLIC SERVICES	HIT IN RIGHT EYE BY A PIECE OF PIPE
PUBLIC SERVICES	EMPLOYEE STATES HE MAY HAVE GLASS OR DEBRIS IN FOOT/HEEL
PUBLIC SERVICES	PULLING CAMERA OUT OF MANHOLE AND STRUCK RIGHT ELBOW
PUBLIC SERVICES	UNLOADING A TRUCK STRAINED BACK
PUBLIC SERVICES	LOADING PALLET JACK INJURED FINGER
PUBLIC SERVICES	MOVING HOSES INJURED BACK
PUBLIC SERVICES	EMPLOYEE REPORTS SHE STRAINED HER BACK FROM LIFTING BOXES
PUBLIC SERVICES	EMPLOYEE REPORTS GETTING DEBRIS IN RIGHT EYE
PUBLIC SERVICES	WRENCH FELL AND HIT RIGHT RING FINGER FINGER NOW SWOLLEN
PUBLIC SERVICES	STUNG BY BEES
PUBLIC SERVICES	FOREIGN BODY IN LEFT EYE
PUBLIC SERVICES	WHILE GETTING A SPOOL OF WIRE OUT OF TRUCK CUT RIGHT HAND KNUCKLES ON A SCREW
PUBLIC SERVICES	SLIPPED ON A STEP HIT LEFT KNEE & TWISTED IT
PUBLIC SERVICES	EMPLOYEE STATES SHE HAS RIGHT WRIST PAIN FROM TYPING
PUBLIC SERVICES	CLIMBING OFF OF TRUCK TWISTED RIGHT KNEE
PUBLIC SERVICES	LIFTING & TURNING A DRESSER EMPLOYEE INJURED BACK
PUBLIC SERVICES	INJURED LEFT SHOULDER UNKNOWN DESCRIPTION AT THIS TIME
PUBLIC SERVICES	BITTEN BY BUG ON RIGHT LEG
PUBLIC SERVICES	WORKING IN A HOLE ASPHALT BROKE OFF AND STRUCK EMPLOYEE ON RIGHT FOOT
PUBLIC SERVICES	GRAZED THIGH WITH SAW
PUBLIC SERVICES	INJURED BOTH ANKLES WHILE DIGGING A HOLE
PUBLIC SERVICES	WHILE CLEARING SHRUBBERY TO WORK ON A WATER VALVE DEVELOPED A RASH ON BOTH ARMS AND LEGS
PUBLIC SERVICES	STUCK FINGER INTO RUNNING WEED EATER
PUBLIC SERVICES	WHILE DRILLING DEEP HOLES, THE DRILL BIT CONTACTED AND WAS CAUGHT BY SOME STEEL, I ASSUME REBAR. TORQUE TOOK THE DRILL AND SP
PUBLIC SERVICES	INJURED LEFT WRIST WHILE LOADING A FIRE HYDRANT
PUBLIC SERVICES	CRUSHED RIGHT INDEX FINGER BETWEEN WRENCH & BOLT ALSO COMPLAINING OF LEFT ELBOW PAIN FROM REPETITIVE LIFTING
PUBLIC SERVICES	TWISTED RIGHT ANKLE WHEN STEPPING OVER BLOCKS
PUBLIC SERVICES	THUMB INJURED WHEN MOVING A LIGHT POLE POSSIBLE SPRAIN
PUBLIC SERVICES	STUNG BY A BEE ON HIS FACE
PUBLIC SERVICES	BIT BY INSECT ON FACE
PUBLIC SERVICES	ROLLING OVER ON TILE FLOOR FELT SHARP PAIN IN LEFT ELBOW
PUBLIC SERVICES	EMPLOYEE STATES HE INJURED HIS BACK FROM WALKING UP A LADDER, WALKING ON UNEVEN SURFACES, AND ROTATING AT THE WAIST WHIL
PUBLIC SERVICES	METAL BAR FELL-STRIKING EMPLOYEE IN THE NOSE
PUBLIC SERVICES	EMPLOYEE STATES COVERED WITH BACK SPLASH FROM SLUDGE FROM CLEAN UP THEN A GLUE JOINT BROKE AND COMPLETELY DRENCHED EMPLOYEE.

DEPARTMENT NAME	DESCRIPTION CLAIM
PUBLIC SERVICES	STRUCK KNEE ON HYDRANT
PUBLIC SERVICES	LAYING ON BACK WHILE WORKING ON A FOUNTAIN STRAINED BACK
PUBLIC SERVICES	INJURED RIGHT ELBOW
PUBLIC SERVICES	CUT LEFT KNEE WHILE USING PIPE SAW
PUBLIC SERVICES	SITTING IN CHAIR W/WHEELS, PUSHED BACK TO STAND AND CHAIR SLIPPED OUT FROM BENEATH EMPLOYEE. EMPLOYEE FELL ONTO BUTTOCKS AN
PUBLIC SERVICES	REACHING UNDER DESK TWISTED ARM FELT PAIN IN LEFT THUMB

## Workers' Compensation Excess Insurance

Policy Period Start	Policy Period End	Retention	WC Limit	EL Limit	Carrier	Policy No.
10/1/2010	10/1/2011	\$1,500,000	Statutory	\$1,500,000	Star Insurance Co.	CP 05137 16
10/1/2009	10/1/2010	\$2,000,000	Statutory	\$2,000,000	Arch Insurance Co.	WCX 0029356 01
10/1/2008	10/1/2009	\$2,000,000	Statutory	\$2,000,000	Arch Insurance Co.	11 WCX 29356 00
10/1/2007	10/1/2008	\$2,000,000	Statutory	\$1,000,000	Arch Insurance Co.	11 WCX 59444 00
12/1/2006	10/1/2007	\$2,000,000	Statutory	\$1,000,000	Continental Casualty	W-128587273D
12/1/2005	12/1/2006	\$2,000,000	Statutory	\$2,000,000	Continental Casualty	W-128587273C
11/1/2004	12/1/2005	\$1,000,000	Statutory	\$2,000,000	Continental Casualty	W-128587273B
11/1/2003	11/1/2004	\$1,000,000	Statutory	\$2,000,000	Continental Casualty	W-128587273A
11/1/2002	11/1/2003	\$1,000,000	Statutory	\$2,000,000	Continental Casualty	W-128587273
11/1/2001	11/1/2002	\$300,000	Statutory	\$2,000,000	National Union Fire Policy	416-1132
11/1/2000	11/1/2001	\$300,000	Statutory	\$2,000,000	National Union Fire Policy	416-1132
11/1/1999	11/1/2000	\$400,000	Statutory	\$2,000,000	Continental Casualty	W-128581263
11/1/1998	11/1/1999	\$600,000	Statutory	\$2,000,000	Continental Casualty	W-128581263
11/1/1997	11/1/1998	\$600,000	Statutory	\$2,000,000	Continental Casualty	W-128581263
11/1/1996	11/1/1997	\$600,000	Statutory	\$2,000,000	Employers Reinsurance	9100
11/1/1995	11/1/1996	\$600,000	Statutory	\$1,000,000	Employers Reinsurance	9100
11/1/1994	11/1/1995	\$600,000	Statutory	\$1,000,000	Employers Reinsurance	9100
11/1/1993	11/1/1994	\$600,000	\$10,000,000	\$1,000,000	Employers Reinsurance	C32867
11/1/1992	11/1/1993	\$600,000	\$10,000,000	\$1,000,000	Employers Reinsurance	C32867
11/1/1991	11/1/1992	\$600,000	\$10,000,000	\$1,000,000	Employers Reinsurance	C32867
10/1/1991	11/1/1991	\$450,000	\$5,000,000	\$1,000,000	General Reinsurance	X-6152
10/1/1990	10/1/1991	\$450,000	\$5,000,000	\$1,000,000	General Reinsurance	X-6152
10/1/1989	10/1/1990	\$400,000	\$5,000,000	\$1,000,000	General Reinsurance	X-6152
10/1/1988	10/1/1989	\$350,000	\$5,000,000	\$1,000,000	General Reinsurance	X-6152
12/1/1987	10/1/1988	\$350,000	\$5,000,000	\$1,000,000	General Reinsurance	X-6152
10/1/1987	12/1/1987	\$250,000	\$1,000,000	\$1,000,000	General Reinsurance	X-6152
10/1/1986	10/1/1987	\$250,000	\$1,000,000	\$1,000,000	General Reinsurance	X-6152
10/1/1985	10/1/1986	\$250,000	\$1,000,000	\$1,000,000	General Reinsurance	X-6152
10/1/1984	10/1/1985	\$250,000	\$1,000,000	\$1,000,000	General Reinsurance	X-6152
10/1/1983	10/1/1984	\$250,000	\$1,000,000	\$1,000,000	General Reinsurance	X-6072
10/1/1982	10/1/1983	\$250,000	\$1,000,000	\$1,000,000	General Reinsurance	X-6072
10/1/1981	10/1/1982	\$250,000	\$1,000,000	\$1,000,000	General Reinsurance	X-6072
10/1/1980	10/1/1981	\$250,000	\$1,000,000	\$1,000,000	General Reinsurance	X-6072
4/1/1980	10/1/1980	\$250,000	\$1,000,000	\$1,000,000	General Reinsurance	X-6039
4/1/1979	4/1/1980	\$300,000	\$1,000,000	\$1,000,000	General Reinsurance	X-6039
4/1/1978	4/1/1979	\$300,000	\$1,000,000	\$1,000,000	General Reinsurance	X-6039
4/1/1974	4/1/1978				Zurich American	
* For policy period 11/1/1999 - 11/1/2000 a \$500,000 SIR applies to Jones Act and LHWCA claims						
** For policy periods 11/1/1991 through 11/1/1997 the City carried a \$750,000 retention on Police and Fire						

BRNCH_NAME	ACC_DATE	SETUP_DATE	WC_MED_IND
GB FT.LAUDERDALE	12/17/2007	1/2/2008	I
GB MIAMI	12/31/2007	1/4/2008	I
GB FT.LAUDERDALE	12/31/2007	1/4/2008	I
GB FT.LAUDERDALE	12/20/2007	1/4/2008	I
GB FT.LAUDERDALE	1/5/2008	1/7/2008	I
GB FT.LAUDERDALE	1/3/2008	1/7/2008	I
GB FT.LAUDERDALE	12/31/2007	1/7/2008	I
GB FT.LAUDERDALE	10/17/2007	1/10/2008	I
GB FT.LAUDERDALE	1/4/2008	1/14/2008	I
GB FT.LAUDERDALE	1/13/2008	1/18/2008	I
GB FT.LAUDERDALE	8/1/2007	1/18/2008	I
GB FT.LAUDERDALE	1/6/2008	1/18/2008	I
GB FT.LAUDERDALE	1/9/2008	1/18/2008	I
GB FT.LAUDERDALE	1/12/2008	1/24/2008	I
GB FT.LAUDERDALE	1/19/2008	1/25/2008	I
GB FT.LAUDERDALE	1/20/2008	1/25/2008	I
GB FT.LAUDERDALE	1/22/2008	1/29/2008	I
GB FT.LAUDERDALE	1/17/2008	1/29/2008	I
GB FT.LAUDERDALE	1/23/2008	1/30/2008	I
GB FT.LAUDERDALE	1/19/2008	2/5/2008	I
GB FT.LAUDERDALE	2/4/2008	2/8/2008	I
GB MIAMI	2/7/2008	2/11/2008	I
GB FT.LAUDERDALE	2/7/2008	2/13/2008	I
GB FT.LAUDERDALE	2/12/2008	2/15/2008	I
GB FT.LAUDERDALE	2/12/2008	2/15/2008	I
GB FT.LAUDERDALE	2/14/2008	2/18/2008	I
GB FT.LAUDERDALE	2/20/2008	2/21/2008	I
GB FT.LAUDERDALE	2/6/2008	2/22/2008	I
GB FT.LAUDERDALE	11/5/2007	2/22/2008	I
GB FT.LAUDERDALE	2/1/2008	2/25/2008	I
GB FT.LAUDERDALE	2/26/2008	2/27/2008	I
GB FT.LAUDERDALE	2/26/2008	2/27/2008	I
GB FT.LAUDERDALE	2/24/2008	2/28/2008	I
GB FT.LAUDERDALE	2/28/2008	2/29/2008	I
GB FT.LAUDERDALE	2/22/2008	2/29/2008	I
GB FT.LAUDERDALE	2/26/2008	3/2/2008	I
GB FT.LAUDERDALE	2/21/2008	3/7/2008	I
GB FT.LAUDERDALE	2/21/2008	3/7/2008	I
GB FT.LAUDERDALE	3/3/2008	3/10/2008	I
GB FT.LAUDERDALE	3/10/2008	3/12/2008	I
GB FT.LAUDERDALE	3/6/2008	3/12/2008	I
GB FT.LAUDERDALE	3/10/2008	3/14/2008	I
GB FT.LAUDERDALE	3/16/2008	3/19/2008	I
GB FT.LAUDERDALE	3/16/2008	3/20/2008	I
GB FT.LAUDERDALE	3/14/2008	3/21/2008	I
GB FT.LAUDERDALE	3/13/2008	3/24/2008	I

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GB FT.LAUDERDALE	3/8/2008	4/1/2008	I
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GB FT.LAUDERDALE	4/8/2008	4/11/2008	I
GB FT.LAUDERDALE	4/8/2008	4/14/2008	I
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GB FT.LAUDERDALE	4/18/2008	4/25/2008	I
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GB FT.LAUDERDALE	5/2/2008	5/6/2008	I
GB MIAMI	4/30/2008	5/6/2008	I
GB FT.LAUDERDALE	4/30/2008	5/6/2008	I
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GB FT.LAUDERDALE	7/7/2008	7/12/2008	I

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GB FT.LAUDERDALE	3/17/2008	3/21/2008 M
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GB MIAMI	4/17/2008	4/25/2008 M
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GB MIAMI	4/18/2008	4/29/2008 M
GB MIAMI	4/26/2008	5/5/2008 M
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GB MIAMI	4/30/2008	5/6/2008 M
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GB MIAMI	4/30/2008	5/6/2008 M

GB MIAMI	5/2/2008	5/6/2008 M
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GB MIAMI	5/5/2008	5/13/2008 M
GB MIAMI	5/7/2008	5/13/2008 M
GB MIAMI	5/5/2008	5/13/2008 M
GB MIAMI	5/9/2008	5/14/2008 M
GB MIAMI	5/8/2008	5/16/2008 M
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GB MIAMI	5/14/2008	5/20/2008 M
GB MIAMI	5/13/2008	5/21/2008 M
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GB MIAMI	5/16/2008	5/23/2008 M
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GB MIAMI	5/30/2008	6/9/2008 M
GB MIAMI	6/2/2008	6/9/2008 M
GB MIAMI	5/30/2008	6/9/2008 M
GB MIAMI	6/4/2008	6/10/2008 M
GB MIAMI	6/4/2008	6/10/2008 M
GB MIAMI	6/5/2008	6/11/2008 M
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GB MIAMI	6/18/2008	6/20/2008 M
GB MIAMI	6/14/2008	6/20/2008 M
GB MIAMI	5/30/2008	6/20/2008 M
GB MIAMI	6/25/2008	7/1/2008 M
GB MIAMI	5/30/2008	7/1/2008 M
GB MIAMI	6/28/2008	7/8/2008 M
GB MIAMI	6/28/2008	7/8/2008 M
GB MIAMI	7/1/2008	7/8/2008 M
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GB MIAMI	7/7/2008	7/23/2008 M

GB MIAMI	7/15/2008	7/23/2008 M
GB MIAMI	7/23/2008	7/29/2008 M
GB MIAMI	7/17/2008	7/29/2008 M
GB MIAMI	7/31/2008	8/5/2008 M
GB MIAMI	8/5/2008	8/9/2008 M
GB MIAMI	8/3/2008	8/9/2008 M
GB MIAMI	7/30/2008	8/9/2008 M
GB MIAMI	8/5/2008	8/11/2008 M
GB MIAMI	8/6/2008	8/11/2008 M
GB MIAMI	8/6/2008	8/12/2008 M
GB MIAMI	8/6/2008	8/12/2008 M
GB MIAMI	8/7/2008	8/13/2008 M
GB MIAMI	8/8/2008	8/19/2008 M
GB MIAMI	8/11/2008	8/19/2008 M
GB MIAMI	8/12/2008	8/24/2008 M
GB MIAMI	8/4/2008	8/24/2008 M
GB MIAMI	8/13/2008	8/24/2008 M
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GB MIAMI	8/27/2008	8/29/2008 M
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GB MIAMI	9/1/2008	9/4/2008 M
GB MIAMI	9/2/2008	9/4/2008 M
GB MIAMI	8/23/2008	9/4/2008 M
GB MIAMI	9/3/2008	9/5/2008 M
GB MIAMI	9/9/2008	9/12/2008 M
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GB MIAMI	9/17/2008	9/19/2008 M
GB MIAMI	9/15/2008	9/19/2008 M
GB MIAMI	9/12/2008	9/30/2008 M
GB MIAMI	9/18/2008	9/30/2008 M
GB MIAMI	9/24/2008	10/2/2008 M
GB MIAMI	9/26/2008	10/2/2008 M
GB MIAMI	9/29/2008	10/10/2008 M
GB MIAMI	10/6/2008	10/17/2008 M
GB MIAMI	10/2/2008	10/17/2008 M
GB MIAMI	10/15/2008	10/20/2008 M
GB MIAMI	9/23/2008	10/20/2008 M

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GB MIAMI	10/9/2008	10/20/2008 M
GB MIAMI	10/9/2008	10/20/2008 M
GB MIAMI	10/8/2008	10/20/2008 M
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GB MIAMI	12/13/2008	12/19/2008 M
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GB MIAMI	12/10/2008	12/31/2008 M

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GB FT.LAUDERDALE	1/10/2009	1/16/2009	I
GB FT.LAUDERDALE	1/9/2009	1/16/2009	I
GB MIAMI	10/28/2008	1/21/2009	I
GB FT.LAUDERDALE	1/15/2009	1/21/2009	I
GB FT.LAUDERDALE	1/19/2009	1/21/2009	I
GB FT.LAUDERDALE	1/16/2009	1/22/2009	I
GB FT.LAUDERDALE	1/13/2009	1/22/2009	I
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GB FT.LAUDERDALE	7/7/2009	7/10/2009 I
GB FT.LAUDERDALE	5/19/2009	7/10/2009 I
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GB FT.LAUDERDALE	7/4/2009	7/21/2009 I
GB FT.LAUDERDALE	7/16/2009	7/24/2009 I
GB FT.LAUDERDALE	7/16/2009	7/24/2009 I
GB MIAMI	7/22/2009	7/29/2009 I
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GB MIAMI	7/22/2009	7/29/2009 I
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GB MIAMI	9/1/2009	9/4/2009 I
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GB MIAMI	9/4/2009	10/13/2009	I
GB FT.LAUDERDALE	10/13/2009	10/16/2009	I
GB FT.LAUDERDALE	10/12/2009	10/16/2009	I
GB MIAMI	10/10/2009	10/19/2009	I
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GB FT.LAUDERDALE	10/6/2009	10/19/2009	I
GB FT.LAUDERDALE	10/13/2009	10/19/2009	I
GB MIAMI	10/18/2009	10/20/2009	I
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GB MIAMI	11/5/2009	11/10/2009	I
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GB FT.LAUDERDALE	11/12/2009	11/17/2009	I
GB FT.LAUDERDALE	11/6/2009	11/17/2009	I
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GB MIAMI	12/9/2009	12/15/2009	I
GB MIAMI	12/17/2009	12/19/2009	I
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GB FT.LAUDERDALE	12/17/2009	12/22/2009	I
GB FT.LAUDERDALE	12/22/2009	12/23/2009	I
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GB MIAMI	12/31/2008	1/8/2009 M
GB MIAMI	12/17/2008	1/8/2009 M
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GB MIAMI	6/29/2009	7/7/2009 M
GB MIAMI	6/30/2009	7/7/2009 M
GB MIAMI	6/25/2009	7/10/2009 M
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GB MIAMI	6/30/2009	7/13/2009 M
GB MIAMI	7/7/2009	7/13/2009 M
GB MIAMI	6/19/2009	7/14/2009 M
GB MIAMI	7/9/2009	7/14/2009 M
GB MIAMI	7/9/2009	7/14/2009 M
GB MIAMI	7/17/2009	7/21/2009 M
GB MIAMI	7/16/2009	7/21/2009 M
GB MIAMI	7/20/2009	7/27/2009 M
GB MIAMI	7/22/2009	7/29/2009 M
GB MIAMI	7/23/2009	7/29/2009 M
GB MIAMI	7/25/2009	7/30/2009 M
GB MIAMI	7/26/2009	7/30/2009 M
GB MIAMI	7/29/2009	8/5/2009 M
GB MIAMI	7/22/2009	8/5/2009 M
GB MIAMI	7/30/2009	8/5/2009 M
GB MIAMI	8/3/2009	8/7/2009 M
GB MIAMI	7/30/2009	8/7/2009 M
GB MIAMI	7/27/2009	8/11/2009 M
GB MIAMI	8/11/2009	8/14/2009 M
GB MIAMI	8/12/2009	8/14/2009 M
GB MIAMI	8/13/2009	8/19/2009 M
GB MIAMI	4/5/2009	8/21/2009 M
GB MIAMI	8/18/2009	8/21/2009 M
GB MIAMI	7/18/2009	8/21/2009 M
GB MIAMI	8/3/2009	8/28/2009 M
GB MIAMI	8/27/2009	8/28/2009 M
GB MIAMI	8/24/2009	8/28/2009 M
GB MIAMI	8/25/2009	8/28/2009 M
GB MIAMI	8/24/2009	8/28/2009 M
GB MIAMI	8/26/2009	9/4/2009 M
GB MIAMI	9/2/2009	9/4/2009 M
GB MIAMI	9/3/2009	9/9/2009 M
GB MIAMI	8/12/2009	9/10/2009 M
GB MIAMI	9/10/2009	9/15/2009 M
GB MIAMI	9/9/2009	9/15/2009 M
GB MIAMI	9/12/2009	9/17/2009 M
GB MIAMI	9/14/2009	9/17/2009 M
GB MIAMI	9/20/2009	9/25/2009 M

GB MIAMI	9/21/2009	9/25/2009 M
GB MIAMI	9/22/2009	9/25/2009 M
GB MIAMI	9/22/2009	9/25/2009 M
GB MIAMI	9/18/2009	9/25/2009 M
GB MIAMI	9/28/2009	10/2/2009 M
GB MIAMI	9/24/2009	10/2/2009 M
GB MIAMI	9/18/2009	10/2/2009 M
GB MIAMI	9/30/2009	10/8/2009 M
GB MIAMI	10/9/2009	10/19/2009 M
GB MIAMI	10/7/2009	10/19/2009 M
GB MIAMI	10/8/2009	10/19/2009 M
GB MIAMI	10/14/2009	10/19/2009 M
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GB MIAMI	10/2/2009	10/19/2009 M
GB MIAMI	10/8/2009	10/19/2009 M
GB MIAMI	9/21/2009	10/19/2009 M
GB MIAMI	9/24/2009	10/19/2009 M
GB MIAMI	10/17/2009	10/23/2009 M
GB MIAMI	10/17/2009	10/23/2009 M
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GB MIAMI	11/8/2009	11/13/2009 M
GB MIAMI	11/8/2009	11/13/2009 M
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GB MIAMI	11/5/2009	11/20/2009 M
GB MIAMI	11/22/2009	11/23/2009 M
GB MIAMI	11/19/2009	11/24/2009 M
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GB MIAMI	11/23/2009	11/24/2009 M
GB MIAMI	11/20/2009	11/24/2009 M
GB MIAMI	11/25/2009	11/25/2009 M
GB MIAMI	12/1/2009	12/3/2009 M
GB MIAMI	12/1/2009	12/8/2009 M
GB MIAMI	12/2/2009	12/8/2009 M
GB MIAMI	12/16/2009	12/19/2009 M
GB MIAMI	12/15/2009	12/19/2009 M

GB MIAMI	12/16/2009	12/19/2009	M
GB MIAMI	12/8/2009	12/19/2009	M
GB MIAMI	12/17/2009	12/26/2009	M
GB MIAMI	12/23/2009	12/31/2009	M
GB MIAMI	12/28/2009	12/31/2009	M

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GB MIAMI	12/29/2009	1/6/2010	I
GB FT.LAUDERDALE	12/29/2009	1/8/2010	I
GB FT.LAUDERDALE	1/12/2010	1/14/2010	I
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GB FT.LAUDERDALE	1/8/2010	1/14/2010	I
GB FT.LAUDERDALE	1/10/2010	1/15/2010	I
GB FT.LAUDERDALE	1/7/2010	1/15/2010	I
GB FT.LAUDERDALE	1/9/2010	1/15/2010	I
GB FT.LAUDERDALE	1/13/2010	1/21/2010	I
GB FT.LAUDERDALE	1/14/2010	1/22/2010	I
GB FT.LAUDERDALE	1/16/2010	1/22/2010	I
GB FT.LAUDERDALE	1/21/2010	1/27/2010	I
GB FT.LAUDERDALE	1/25/2010	1/30/2010	I
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GB FT.LAUDERDALE	12/29/2009	2/2/2010	I
GB FT.LAUDERDALE	2/9/2010	2/9/2010	I
GB FT.LAUDERDALE	2/2/2010	2/11/2010	I
GB FT.LAUDERDALE	1/30/2010	2/11/2010	I
GB FT.LAUDERDALE	1/27/2010	2/11/2010	I
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GB FT.LAUDERDALE	1/30/2010	2/16/2010	I
GB FT.LAUDERDALE	2/15/2010	2/19/2010	I
GB FT.LAUDERDALE	2/12/2010	2/19/2010	I
GB FT.LAUDERDALE	2/18/2010	2/22/2010	I
GB MIAMI	2/18/2010	2/22/2010	I
GB FT.LAUDERDALE	2/21/2010	2/24/2010	I
GB FT.LAUDERDALE	2/20/2010	2/25/2010	I
GB FT.LAUDERDALE	2/26/2010	3/5/2010	I
GB MIAMI	3/4/2010	3/8/2010	I
GB MIAMI	2/26/2010	3/17/2010	I
GB FT.LAUDERDALE	3/11/2010	3/17/2010	I
GB FT.LAUDERDALE	3/10/2010	3/18/2010	I
GB MIAMI	3/22/2010	3/29/2010	I
GB FT.LAUDERDALE	3/24/2010	3/30/2010	I
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GB FT.LAUDERDALE	3/28/2010	4/3/2010	I
GB FT.LAUDERDALE	4/1/2010	4/6/2010	I
GB MIAMI	4/5/2010	4/7/2010	I

GB FT.LAUDERDALE	3/27/2010	4/7/2010	I
GB FT.LAUDERDALE	4/4/2010	4/8/2010	I
GB FT.LAUDERDALE	3/24/2010	4/8/2010	I
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GB FT.LAUDERDALE	4/9/2010	4/15/2010	I
GB FT.LAUDERDALE	4/13/2010	4/19/2010	I
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GB FT.LAUDERDALE	4/16/2010	4/21/2010	I
GB MIAMI	4/18/2010	4/21/2010	I
GB FT.LAUDERDALE	4/13/2010	4/22/2010	I
GB MIAMI	4/19/2010	4/26/2010	I
GB FT.LAUDERDALE	4/19/2010	4/27/2010	I
GB FT.LAUDERDALE	4/22/2010	4/28/2010	I
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GB MIAMI	4/27/2010	4/30/2010	I
GB MIAMI	4/22/2010	4/30/2010	I
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GB FT.LAUDERDALE	4/27/2010	5/3/2010	I
GB FT.LAUDERDALE	3/28/2010	5/3/2010	I
GB MIAMI	5/3/2010	5/5/2010	I
GB MIAMI	5/5/2009	5/7/2010	I
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GB FT.LAUDERDALE	5/4/2010	5/7/2010	I
GB FT.LAUDERDALE	5/4/2010	5/7/2010	I
GB FT.LAUDERDALE	5/5/2010	5/14/2010	I
GB MIAMI	5/11/2010	5/17/2010	I
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GB FT.LAUDERDALE	6/4/2010	6/8/2010	I
GB FT.LAUDERDALE	6/7/2010	6/9/2010	I
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GB MIAMI	6/10/2010	6/15/2010	I
GB FT.LAUDERDALE	6/8/2010	6/15/2010	I
GB FT.LAUDERDALE	6/16/2010	6/18/2010	I
GB FT.LAUDERDALE	6/10/2010	6/21/2010	I
GB FT.LAUDERDALE	5/25/2010	6/21/2010	I
GB FT.LAUDERDALE	6/16/2010	6/21/2010	I
GB FT.LAUDERDALE	6/21/2010	6/21/2010	I
GB FT.LAUDERDALE	6/17/2010	6/23/2010	I
GB FT.LAUDERDALE	6/22/2010	6/23/2010	I

GB FT.LAUDERDALE	6/14/2010	6/23/2010	I
GB FT.LAUDERDALE	6/28/2010	7/1/2010	I
GB MIAMI	7/6/2010	7/7/2010	I
GB FT.LAUDERDALE	6/30/2010	7/8/2010	I
GB FT.LAUDERDALE	7/3/2010	7/9/2010	I
GB FT.LAUDERDALE	7/9/2010	7/9/2010	I
GB MIAMI	7/6/2010	7/12/2010	I
GB FT.LAUDERDALE	7/7/2010	7/12/2010	I
GB MIAMI	7/7/2010	7/13/2010	I
GB FT.LAUDERDALE	2/15/2010	7/16/2010	I
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GB FT.LAUDERDALE	7/10/2010	7/19/2010	I
GB FT.LAUDERDALE	6/22/2010	7/20/2010	I
GB FT.LAUDERDALE	7/14/2010	7/20/2010	I
GB FT.LAUDERDALE	7/7/2010	7/23/2010	I
GB FT.LAUDERDALE	7/6/2010	7/27/2010	I
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GB FT.LAUDERDALE	7/27/2010	7/31/2010	I
GB FT.LAUDERDALE	7/31/2010	8/4/2010	I
GB FT.LAUDERDALE	8/2/2010	8/6/2010	I
GB MIAMI	8/2/2010	8/6/2010	I
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GB FT.LAUDERDALE	8/4/2010	8/10/2010	I
GB FT.LAUDERDALE	8/7/2010	8/11/2010	I
GB MIAMI	8/12/2010	8/19/2010	I
GB FT.LAUDERDALE	8/16/2010	8/19/2010	I
GB FT.LAUDERDALE	8/13/2010	8/23/2010	I
GB FT.LAUDERDALE	8/25/2010	8/26/2010	I
GB FT.LAUDERDALE	8/28/2010	9/1/2010	I
GB MIAMI	8/24/2010	9/1/2010	I
GB FT.LAUDERDALE	8/31/2010	9/3/2010	I
GB FT.LAUDERDALE	8/31/2010	9/7/2010	I
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GB FT.LAUDERDALE	9/5/2010	9/10/2010	I
GB MIAMI	9/8/2010	9/13/2010	I
GB FT.LAUDERDALE	9/7/2010	9/13/2010	I
GB FT.LAUDERDALE	9/6/2010	9/14/2010	I
GB FT.LAUDERDALE	9/10/2010	9/14/2010	I
GB FT.LAUDERDALE	9/13/2010	9/15/2010	I
GB FT.LAUDERDALE	9/15/2010	9/22/2010	I
GB FT.LAUDERDALE	9/19/2010	9/23/2010	I
GB MIAMI	9/21/2010	9/24/2010	I
GB FT.LAUDERDALE	9/14/2010	9/24/2010	I
GB FT.LAUDERDALE	9/22/2010	9/24/2010	I
GB FT.LAUDERDALE	10/18/2009	9/30/2010	I

GB MIAMI	10/1/2010	10/6/2010 I
GB FT.LAUDERDALE	9/24/2010	10/6/2010 I
GB MIAMI	9/30/2010	10/7/2010 I
GB MIAMI	10/1/2010	10/7/2010 I
GB FT.LAUDERDALE	10/4/2010	10/8/2010 I
GB MIAMI	10/11/2010	10/12/2010 I
GB FT.LAUDERDALE	10/6/2010	10/15/2010 I
GB MIAMI	10/8/2010	10/16/2010 I
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GB FT.LAUDERDALE	10/13/2010	10/19/2010 I
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GB MIAMI	8/24/2010	10/20/2010 I
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GB FT.LAUDERDALE	10/27/2010	11/3/2010 I
GB MIAMI	11/2/2010	11/4/2010 I
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GB FT.LAUDERDALE	11/14/2010	11/19/2010 I
GB MIAMI	11/16/2010	11/19/2010 I
GB FT.LAUDERDALE	11/26/2010	12/2/2010 I
GB MIAMI	11/23/2010	12/3/2010 I
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GB FT.LAUDERDALE	12/4/2010	12/8/2010 I
GB MIAMI	12/7/2010	12/8/2010 I
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GB FT.LAUDERDALE	12/9/2010	12/13/2010 I
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GB MIAMI	12/1/2009	1/12/2010 M
GB MIAMI	1/8/2010	1/13/2010 M
GB MIAMI	1/6/2010	1/13/2010 M
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GB MIAMI	1/15/2010	1/22/2010 M
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GB MIAMI	12/8/2009	1/22/2010 M
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GB MIAMI	4/10/2010	4/15/2010 M
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GB MIAMI	5/3/2010	6/8/2010 M
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GB MIAMI	6/1/2010	6/8/2010 M
GB MIAMI	5/29/2010	6/8/2010 M
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GB MIAMI	6/5/2010	6/12/2010 M
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GB MIAMI	6/22/2010	6/30/2010 M
GB MIAMI	6/22/2010	6/30/2010 M
GB MIAMI	6/20/2010	6/30/2010 M
GB MIAMI	6/24/2010	6/30/2010 M

GB MIAMI	6/30/2010	7/8/2010 M
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GB MIAMI	7/1/2010	7/13/2010 M
GB MIAMI	7/6/2010	7/13/2010 M
GB MIAMI	7/7/2010	7/17/2010 M
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GB MIAMI	7/9/2010	7/19/2010 M
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GB MIAMI	8/2/2010	8/9/2010 M
GB MIAMI	7/31/2010	8/9/2010 M
GB MIAMI	7/28/2010	8/9/2010 M
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GB MIAMI	8/1/2010	8/10/2010 M
GB MIAMI	8/9/2010	8/13/2010 M
GB MIAMI	8/10/2010	8/14/2010 M
GB MIAMI	8/11/2010	8/17/2010 M
GB MIAMI	8/17/2010	8/23/2010 M
GB MIAMI	8/16/2010	8/23/2010 M
GB MIAMI	8/15/2010	8/23/2010 M
GB MIAMI	8/17/2010	8/24/2010 M
GB MIAMI	8/22/2010	8/26/2010 M
GB MIAMI	8/24/2010	8/26/2010 M
GB MIAMI	7/9/2010	9/2/2010 M
GB FT.LAUDERDALE	9/1/2010	9/3/2010 M
GB MIAMI	8/19/2010	9/5/2010 M
GB MIAMI	9/6/2010	9/8/2010 M
GB MIAMI	9/8/2010	9/13/2010 M
GB MIAMI	9/9/2010	9/15/2010 M
GB MIAMI	9/10/2010	9/15/2010 M
GB MIAMI	9/15/2010	9/18/2010 M
GB MIAMI	9/17/2010	9/24/2010 M
GB MIAMI	9/13/2010	9/24/2010 M
GB MIAMI	9/10/2010	9/24/2010 M
GB MIAMI	9/21/2010	9/24/2010 M
GB MIAMI	9/18/2010	10/4/2010 M
GB MIAMI	9/24/2010	10/4/2010 M

GB MIAMI	9/24/2010	10/4/2010 M
GB FT.LAUDERDALE	10/2/2010	10/10/2010 M
GB MIAMI	10/3/2010	10/12/2010 M
GB MIAMI	10/6/2010	10/16/2010 M
GB MIAMI	10/8/2010	10/16/2010 M
GB MIAMI	10/9/2010	10/19/2010 M
GB MIAMI	9/28/2010	10/19/2010 M
GB MIAMI	9/13/2010	10/19/2010 M
GB MIAMI	10/15/2010	10/25/2010 M
GB MIAMI	10/18/2010	10/25/2010 M
GB FT.LAUDERDALE	10/20/2010	10/26/2010 M
GB MIAMI	10/21/2010	10/26/2010 M
GB MIAMI	10/21/2010	10/26/2010 M
GB MIAMI	10/24/2010	11/1/2010 M
GB MIAMI	10/21/2010	11/1/2010 M
GB MIAMI	10/21/2010	11/1/2010 M
GB MIAMI	10/23/2010	11/2/2010 M
GB MIAMI	11/1/2010	11/3/2010 M
GB MIAMI	10/27/2010	11/9/2010 M
GB MIAMI	11/8/2010	11/16/2010 M
GB MIAMI	11/8/2010	11/16/2010 M
GB MIAMI	11/9/2010	11/16/2010 M
GB MIAMI	11/6/2010	11/16/2010 M
GB MIAMI	11/8/2010	11/16/2010 M
GB MIAMI	11/16/2010	11/22/2010 M
GB FT.LAUDERDALE	11/15/2010	11/22/2010 M
GB MIAMI	11/10/2010	11/22/2010 M
GB MIAMI	11/5/2010	11/22/2010 M
GB MIAMI	11/22/2010	11/24/2010 M
GB MIAMI	11/23/2010	11/24/2010 M
GB MIAMI	11/16/2010	11/24/2010 M
GB MIAMI	11/25/2010	12/7/2010 M
GB MIAMI	11/29/2010	12/7/2010 M
GB MIAMI	12/4/2010	12/9/2010 M
GB MIAMI	12/2/2010	12/17/2010 M
GB MIAMI	12/15/2010	12/21/2010 M
GB MIAMI	12/15/2010	12/21/2010 M
GB MIAMI	12/13/2010	12/21/2010 M
GB MIAMI	12/15/2010	12/22/2010 M
GB FT.LAUDERDALE	12/10/2010	12/27/2010 M
GB MIAMI	12/15/2010	12/27/2010 M
GB MIAMI	12/22/2010	12/29/2010 M
GB MIAMI	12/22/2010	12/30/2010 M

ORIGINAL



Contract No.: 352-9192

**Agreement to Supply: THIRD PARTY WORKERS' COMPENSATION ADMINISTRATION**

This agreement, made and entered into this the \_\_\_\_\_ day of \_\_\_\_\_, 2005, is by and between the CITY OF FORT LAUDERDALE, a Florida municipality, City Hall, 100 North Andrews Avenue, Fort Lauderdale, FL 33301, hereinafter called the "City" and

Name of CONTRACTOR: Gallagher Bassett Services, Inc.

Address: Two Pierce Place City: Itasca State: IL Zip: 60134

A Corporation  A Partnership  An Individual  Other: \_\_\_\_\_

authorized to do business in the State of Florida, hereinafter called the "Company" or "Contractor." Witnesseth that: Whereas, the City did advertise and issue a Request for Proposal (RFP) for supplying the requirements of the City for the items and/or service listed above for a period of five (5) years with two (2), one (1) year extensions, and the Contractor submitted a proposal that was accepted and approved by the City.

Formal authorization of this contract was adopted by the City Commission on: July 19, 2005 Pur-1

Now, therefore, for and in consideration of the premises and the mutual covenants herein contained, the parties covenant and agree as follows:

1. The Company agrees to sell to the City and the City agrees to buy from the Company for a guaranteed annual fee as set forth in the Contractor's response to the RFP, during the period beginning

08/02/06 and ending 08/01/10 for the requirements listed above and according to the following specifications, terms, covenants and conditions:

a. The Request for Proposal containing General Conditions, Special Conditions, Specifications, addenda, if any, and other attachments forming a part of RFP Number 352-9192 and the Contractor's proposal in response, form a part of this contract and by reference are made a part hereof.

b. In construing the rights and obligations between the parties, the order of priority in cases of conflict between the documents shall be as follows:

- 1) This contract Form G-110, Rev. 12/00
- 2) The City's RFP and all addenda thereto
- 3) Contractor's proposal in response to the City's RFP

c. **Warranty:** The Company by executing this contract embodying the terms herein warrants that the product and/or service that is supplied to the City shall remain fully in accord with the specifications and be of the highest quality. In the event any product and/or service as supplied to the City is found to be defective or does not conform to specifications the City reserves the right to cancel that order upon written notice to the Contractor and to adjust billing accordingly.

d. **Cancellation:** The City may cancel this contract upon notice in writing should the Contractor fail to reasonably perform the service of furnishing the products and/or services as specified herein upon 30 days written notice. This applies to all items of goods or services.

e. **Taxes Exempt:** State Sales (#16-03-196479-54C) and Federal Excise (#59-600319) Taxes are normally exempt, however, certain transactions are taxable. Consult your tax practitioner for guidance where necessary.

f. **Invoicing:** Contractor will forward all invoices in duplicate for payment to the following: Finance Department, 100 N. Andrews Avenue, 6th Floor, Fort Lauderdale, FL 33301. If discount, other than prompt payment terms applies, such discount MUST appear on the invoice.

ORIGINAL

**2. Contract Special Conditions:** The following special conditions are made a part of and modify the standard provisions contained in this contract Form G-110.

Paragraph 7 of the Special Conditions, Administration of the Contract, is hereby modified: "Chief of Police" and "Police Department" are replaced with "Risk Manager and Risk Management Division."

**3. Contract Summary:**

a. Attachments:

**Gallagher Bassett Services Inc. proposal, Addendum No. 1 dated April 15, 2005 and a copy of the solicitation document / Schedules I through V**

b. Payment Terms:

**Equal quarterly installments for services performed during the previous quarter.**

c. Delivery: Per RFP

d. Insurance: Yes  No

e. Performance Bond/Letter of Credit: Yes  No

f. Procurement Specialist's Initials: RE

**4. Contractor's Phone Numbers:** Office: 630-385-4354 Mobile: \_\_\_\_\_

**5. Contractor's Fax Number:** 877-679-6843

**6. Contractor's E-Mail Address:** neil\_starrenburg@gbtpa.com Website: \_\_\_\_\_

**City of Fort Lauderdale**

By: [Signature]  
Director of Procurement Services (City Manager's Designee)

Date: 12/6/05  
Auth: Sec. 2-180(8) of Code and Procurement Memo No. 04-03

[Signature]  
Assistant City Attorney (approved as to form)

Date: 11/7/15

**Contractor/Vendor**

Robert Mason  
Name of Company Officer (please type or print)

By: [Signature]  
Authorized Officer's Signature

Title: Chief Financial Officer

Date: 12/2/05

Christine Greb  
ASST. Secretary (please type or print)

Attest: Christine D. Greb  
Signature of Secretary

**Solicitation 352-9192**  
**Workers Compensation Claims Administration**

**City of Fort Lauderdale**

## Bid 352-9192 Workers Compensation Claims Administration

Bid Number **352-9192**  
Bid Title **Workers Compensation Claims Administration**

Bid Start Date **Mar 25, 2005 3:19:03 PM EST**  
Bid End Date **Apr 15, 2005 2:00:00 PM EDT**

Bid Contact **Klrk Buffington**  
**Director**  
**Procurement**  
**954-828-5933**  
**kbuffington@fortlauderdale.gov**

Contract Duration **5 years**  
Contract Renewal **2 annual renewals**  
Prices Good for **90 days**

Bid Comments **Purpose/Objective**

**The City is seeking proposals for third party claims administration services for its self-insurance worker's compensation program. The City carries excess workers' compensation coverage (with a current SIR of \$1,000,000.00 per claim). The claims administrator will provide all specified adjusting services for claims as well as all other required services, such as administrative, managed care, computerized claims/loss statistical information (RMIS) and banking/loss fund reconciliation. The specific required services are outlined in greater detail within this request for proposals.**

**The City is seeking a Five year contract proposal with two 2 year option periods. Proposals to handle only selected parts will not be considered. It is understood by the successful proposer that all services are to be provided by the proposer's employees and cannot be contracted out to another party without the prior approval of the City. The commencement date of the contract will be August 1, 2005. The City's current claims administrator is Gallagher Bassett. They have been under contract to provide these services since June 1, 2003.**

**The City has approximately 2,800 employees.**

**ELECTRONIC SUBMITTAL of DOCUMENTS: ALL PROPOSERS ARE REQUESTED TO SUBMIT RESPONSES ELECTRONICALLY, VIA THIS SITE, [www.rfpdepot.com](http://www.rfpdepot.com) . RESPONSE FORMAT SHOULD BE IN ACCORDANCE WITH RFP PROPOSAL INSTRUCTIONS. Vendors may upload all necessary reponse documents, via the web site. For additional information assistance, please contact RFP Depot, at [vendor.rfpdepot.com](http://vendor.rfpdepot.com) , or 801-765-9245.**

### **PROPOSER/PROPOSAL RESPONSE FORMAT**

**Tab 1, Title Page**

**Tab 2, Table of Contents**

**Tab 3, Management Summary/Letter of Transmittal**

**Provide a cover letter indicating the underlying philosophy of your firm in providing the service. Give the names of the persons who will be authorized to make representations for the proposer, their titles, addresses, phone/fax numbers, and e-mail addresses.**

**Tab 4, Request of Proposal**

**Proposal signature page**

**Tab 5, Corporate Experience and Capacity**

**Provide information that documents your firm's qualifications to produce the required outcomes, including its ability, capacity, skill, and financial strength. Include three references from three different government agencies for which you have provided Claims Administration Services, and have been performed within the past five years.**

**Tab 7, Qualification of Staff**

**Give the names of individuals who will be assigned to this contract, including their resumes and expand on their experiences in the area they will be serving.**

**Tab 8, Acceptance of Conditions**

**Indicate any exceptions to the general terms and conditions of the RFP and to insurance requirements and any other requirements listed in the RFP.**

**Tab 9, Cost of Services**

**Proposed rates are to be guaranteed annual fees for the first five years (as opposed to per claim time and expense or any other fee proposal). Proposals not containing an all inclusive guaranteed annual fee for five years for all specified services (except managed care), will not be considered. Clearly indicate any charge not included in the proposed annual fee.**

**Tab 10, (or separate cover) Provide Samples of loss runs**

**Tab 11, Supplemental Questions**

**Item Response Form**

Item	<b>PROPOSER RESPONSE FORMAT</b>
Quantity	<b>1 each</b>
Prices are not requested for this Item.	
Delivery Location	<b>City of Fort Lauderdale</b> <u>Police Department/Fort Lauderdale</u> 1300 W. Broward Blvd. Fort Lauderdale FL 33312 Qty 1

**Description**

PROPOSER/PROPOSAL RESPONSE FORMAT

Tab 1, Title Page

Tab 2, Table of Contents

Tab 3, Management Summary/Letter of Transmittal

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**Tab 10, (or separate cover) Provide Samples of loss runs**

**Tab 11, Supplemental Questions**

Specific requirements regarding services have been outlined in prior sections of this RFP. In addition to information that may be provided in your proposal and required elsewhere in this RFP, please answer the following (restate question in each answer): SEE SEPERATE DOCUMENT WITH SPECIFIC QUESTIONS

# REQUEST FOR PROPOSAL

## Workers Compensation Claims Administration/WC TPA

**Proposal Due Date:  
2005, at 2:00PM, EDT**

**The City of Fort Lauderdale, FL**

**Department of Procurement Services  
For Finance/Risk Management**

**City of Fort Lauderdale, FL  
Kirk W. Buffington, C.P.M. , Director of Procurement Services  
954-828-5933  
[kbuffington@fortlauderdale.gov](mailto:kbuffington@fortlauderdale.gov)  
[www.fortlauderdale.gov/purchasing](http://www.fortlauderdale.gov/purchasing)**

352- 9192 Workers Compensation Claims Administration

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<b>Overview</b>	<b>7</b>
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352- 9192 Workers Compensation Claims Administration  
**PROPOSAL SIGNATURE PAGE**

TO: The CITY of Fort Lauderdale, FL

The below signed hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the RFP. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the CITY and such acceptance covers all terms, conditions, and specifications of this proposal.

Proposal submitted  
by: \_\_\_\_\_  
(signature) (date)

Name (printed) \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_ (Legal Registration)

**(CONTRACTOR, IF FOREIGN CORPORATION, SHALL BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUE §607.1601 (visit <http://www.dos.state.fl.us/doc/>)**

Address: \_\_\_\_\_

CITY \_\_\_\_\_ State: \_\_\_\_\_  
Zip \_\_\_\_\_

Telephone No. \_\_\_\_\_ FAX No. \_\_\_\_\_

E-MAIL: \_\_\_\_\_

Does your firm qualify for MBE or WBE status In accordance with Section 1.08 of General Conditions? \_\_\_\_\_  
MBE \_\_\_\_\_ WBE \_\_\_\_\_

**ADDENDUM ACKNOWLEDGEMENT** - Proposer acknowledges that the following addenda have been received and are included in his proposal:

Addendum No. Date Issued

**VARIANCES:** State any variations to specifications, terms and conditions in the space provided below or reference in the space provided below all variances contained on other pages of RFP, attachments or proposal pages. No variations or exceptions by the Proposer will be deemed to be part of the proposal submitted unless such variation or exception is listed and contained within the proposal documents and referenced in the space provided below. If no statement is contained in the below space, it is hereby implied that your proposal complies with the full scope of this RFP.

Variences: \_\_\_\_\_

352- 9192 Workers Compensation Claims Administration

**PART I: INTRODUCTION/SPECIAL CONDITIONS:**

**1.0 INTRODUCTION:**

1.1 This is a Request for Proposal (RFP) for **WORKER'S COMPENSATION CLAIMS ADMINISTRATION SERVICES** for the City of Fort Lauderdale, Florida (the City).

1.2 All terms and conditions of this RFP, any addenda, proposer's submissions and negotiated terms, are incorporated into the contract by reference as set forth herein.

1.3 Document files may be examined, during normal working hours; ten days after proposals have been opened, in accordance with Chapter 119, of the Florida Statutes.

**2.0 INSTRUCTIONS TO PROPOSERS:**

2.1 All proposals must be received no later than 2:00 PM, on the date indicated in the RFP Schedule. If a proposal is transmitted by U.S. Mail or other delivery medium, the proposer(s) will be responsible for its timely delivery to the City of Fort Lauderdale, Department of Procurement Services, 100 Andrews Avenue, #619, Fort Lauderdale, FL, 33301.

2.2 One manually signed, or electronically transmitted proposal, via the City's e-bidding site, [www.rfpdepot.com](http://www.rfpdepot.com). If submitting via U.S. Mail, or other medium, proposer must submit one original, and eight photocopies of the proposal must be sealed in one package and clearly labeled "**REQUEST FOR PROPOSAL FOR WORKER'S COMPENSATION CLAIMS ADMINISTRATION SERVICES**" on the outside of the package. The legal name, address, proposers contact person, and telephone number must also be clearly annotated on the outside of the package.

2.3 **TRANSACTION FEES:** BEGINNING APRIL 1, 2005, THE CITY OF FORT LAUDERDALE, FL WILL USE RFP DEPOT ([www.rfpdepot.com](http://www.rfpdepot.com)) TO DISTRIBUTE AND RECEIVE BIDS AND PROPOSALS. RESPONDING VENDORS AGREE TO PAY TO RFP DEPOT A TRANSACTION FEE OF ONE PERCENT (1%) OF THE TOTAL AWARDED AMOUNT (2% ON AGGREGATED BIDS) OF ALL CONTRACTS FOR GOODS AND/OR SERVICES AWARDED TO THE VENDOR UNLESS STATED OTHERWISE IN THE BID DOCUMENT. TO ASSURE THAT ALL VENDORS ARE TREATED EQUALLY, THE FEE WILL BE PAYABLE WHETHER THE BID/PROPOSAL IS SUBMITTED ELECTRONICALLY, OR BY PAPER MEANS. REFER TO [WWW.RFPDEPOT.COM](http://WWW.RFPDEPOT.COM) FOR FURTHER INFORMATION

2.4 All proposals must be signed, manually or electronically, by an officer or employee having authority to legally bind the submitting firm/proposer(s).

2.5 Proposers should become familiar with any local conditions which may, in any manner, affect the services required. The proposer(s) is/are required to carefully examine the RFP terms and to become thoroughly familiar with any and all conditions and requirements that may in any manner affect the work to be performed under the contract. No additional allowance will be made due to lack of knowledge of these conditions.

352- 9192 Workers Compensation Claims Administration

- 2.6 Proposals not conforming to the instructions provided herein may be subject to disqualification at the sole option of the City.
- 2.7 Any proposal may be withdrawn prior to the date and time the proposals are due. Any proposal not withdrawn will constitute an irrevocable offer, for a period of 90 days, to provide the City of Fort Lauderdale with the services specified in the proposal.
- 2.8 Additional Information: For additional information concerning the technical specifications contained in this RFP or for information concerning the RFP response procedures contact Director of Procurement Services, Kirk W. Buffington, at (954) 828-5933, or via e-mail at [kbuffington@fortlauderdale.gov](mailto:kbuffington@fortlauderdale.gov) Such contact is to be for clarification purposes only. Material changes, if any, to the written specifications or RFP procedures will only be transmitted by written addendum.

- 2.9 **LAST DATE FOR QUESTIONS:** Any questions proposers wish to be addressed and which might require an addendum must be submitted in writing to the City's Procurement Services Department. The City shall accept written **questions of a material nature until the date and time shown in the RFP schedule**. All questions will be reviewed and an Addendum issued, if applicable, to all proposers who have been issued a copy of the RFP. To expedite receipt and response to these questions, Proposers are requested to send them via electronic mail to Director of Procurement Services, Kirk W. Buffington, [kbuffington@fortlauderdale.gov](mailto:kbuffington@fortlauderdale.gov) **Respondents may also use the Question/Answer function of the RFP Depot site, available to registered vendors of RFP Depot. (REGISTRATION IS FREE). Visit [www.rfpdepot.com](http://www.rfpdepot.com)**

All inquiries shall include the RFP number, and specify RFP Section number, page and paragraph reference for each question. It is anticipated that an addendum, if needed, will be issued within 2 days of the Last Date for Receipt of Questions.

- 3.0 **CONTRACTOR QUALIFICATIONS/ELIGIBILITY:** In order to meet eligibility requirements for responding to this RFP, Proposers shall provide the City with credentials supporting their prior experience and expertise for the services requested, in accordance with the RFP specifications.

The City reserves the right to inspect Proposers facility, and contact client references in making a determination of Proposers ability and capacity to perform the requirements of the RFP.

- 3.1 **SUB-CONTRACTING:** In the event Proposer considers sub-contracting in the course of performing these services, that information shall be specifically detailed within the proposal response, and all requirements of the Proposer shall be applicable and required of the proposed sub-contractor, and be subject to the City's approval and acceptance. The City reserves the right to approve or disapprove of any sub-contractor candidate in its best interest.

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**PART II: RFP SCHEDULE**

Release of RFP	<b>March 25<sup>th</sup>, 2005</b>
Last Date for Questions	April 6 <sup>th</sup> , 2005
Anticipated Addendum Release, if required	April 7 <sup>th</sup> , 2005
<b>PROPOSALS DUE:</b>	<b>April 15<sup>th</sup>, 2005</b>
Evaluation Committee Review of Proposals and Short listing of proposers, if possible	Week of April 25 <sup>th</sup> , 2005
Review of Clarifications and/or Oral Interviews and Final Ranking of proposers, if required	Week of May 9 <sup>th</sup> , 2005
Anticipated City Commission Approval of Award to Top Ranked Proposer	June 7 <sup>th</sup> , 2005

**Anticipated Contract Commencement: August, 2005**

Proposers should be aware that the City wishes to complete the RFP process and finalize a Contract Award in accordance with the schedule referenced in the RFP specifications.

352- 9192 Workers Compensation Claims Administration

**Request for Proposals  
Workers Compensation Claims Administration  
Request for Proposal #352 - 9192**

**A) Introduction/Overview**

**1) Purpose/Objective**

The City is seeking proposals for third party claims administration services for its self-insurance worker's compensation program. The City carries excess workers' compensation coverage (with a current SIR of \$1,000,000.00 per claim). The claims administrator will provide all specified adjusting services for claims as well as all other required services, such as administrative, managed care, computerized claims/loss statistical information (RMIS) and banking/loss fund reconciliation. The specific required services are outlined in greater detail within this request for proposals.

The City is seeking a Five year contract proposal with two 2-year option periods. Proposals to handle only selected parts will not be considered. It is understood by the successful proposer that all services are to be provided by the proposer's employees and cannot be contracted out to another party without the prior approval of the City. The commencement date of the contract will be August 1, 2005. The City's current claims administrator is Gallagher Bassett. They have been under contract to provide these services since June 1, 2003.

The City has approximately 2,800 employees.

352- 9192 Workers Compensation Claims Administration

### **Scope of Services – Requirements of Proposers -**

#### **3.1 PRIOR CLAIM FILES:**

All proposers are to assume the complete handling of all pending claims now being handled by our present claims administrator (for dates of loss prior to July 30, 2005). These files totaled 276 claims as of 2/25/2005. The information provided regarding the volume and type of pending claims to be assumed is based on the latest information provided to the City and cannot be guaranteed as to its accuracy. If the amount of prior claim files to be taken over is 25% greater than represented in this RFP, the City will consider a proportionate adjustment to the proposer's flat annual fee. It is the responsibility of the proposer to review prior claim files to determine the additional proposed cost, if any, to take over these files. It is also required that the claim data associated with all claims occurring prior to August 1, 2005 be transferred into the proposers computer information system, so that future loss runs will contain a complete history of all claim years. The transfer of all claims data must be completed by December 1, 2005. The proposer is responsible for specifically indicating in their proposal the fees, if any, for assumption of prior claims and the data conversion. Information on pending claim counts is included in this RFP. At the termination of the contract, the successful proposer shall provide the City with computer tapes or other computer media containing all of the data required by the Insurance Industry Consultants, LLC... Such data shall be made available in a format generally importable into a commonly recognized database for loss statistics.

**Obligations Not Terminated by Contract Period** – Other than the filing of applications for self-insurance, the successful proposer, at the option of the City, shall be required to provide services on all claims occurring during the contract period and until six months after the termination of the contract (including renewals, extensions or replacements thereof), all legally required reports for the contract period rendered, and all required reports to the Rating Bureaus or other appropriate agencies made. The successful proposer's fee shall include the full consideration for such continuing obligations and, except as noted herein, no additional consideration shall be due for such obligations which extend beyond the contract period.

Claims Administrator will have the ability to provide full service to English, Spanish and Haitian-Creole speaking individuals.

**Subrogation Reports** – On a semi-annual basis, or as specifically requested by the City, a report shall be provided of all claims for which the claims administrator has pursued (whether successfully or not) subrogation, contribution or indemnity or recovery from special or second injury funds on behalf of the insured. In addition to the data specified in the Basic Report, as applicable, the report should include the following:

- (1) Name of party from whom recovery is sought
- (2) Basis of recovery
- (3) Amount recovered to date
- (4) Estimated amount yet to be recovered

**Report on Inactive Open Claims** – On a quarterly basis, or as specifically requested by the City's Risk Manager, a report shall be provided listing all open claims for which there has been

352- 9192 Workers Compensation Claims Administration

no payment activity in the previous six months' period.

**3.2 WORKERS' COMPENSATION CLAIMS ADJUSTING AND INVESTIGATION SERVICES:**

Upon receipt of all workers' compensation claims, the claims administrator shall perform the following:

- A. The claims manager or supervisor will review all notices of injury received from the City prior to the assignment to an adjuster approved by the City.
- B. Accept or deny all reported claims for employees' injuries on behalf of the City in accordance with the applicable Workers' Compensation Law. The decision to controvert a claim must first be discussed with and approved by the City.
- C. To conduct the required investigations as deemed necessary as it relates to workers' compensation including scene investigations and personal claimant contact on all lost time or light duty cases. Also, all lost time claimants are to have their indemnity check hand delivered by the adjuster once a month. Contact with claimants is to be made within 24 hours of the claims administrator's receipt of the claim.
- D. Subject to the prior approval of, and at the expense of the City, employ outside professionals such as surveillance, rehabilitation, experts and attorneys to assist in the investigation and adjustment of claims. Payment will be made by the claims administrator from the loss fund as an allocated expense.
- E. Review all medical bills and other services for which a claim is being made for reasonableness and conformity to appropriate medical and surgical fee schedules and network discounts.
- F. Coordinate the medical treatment of all claims by setting appointments and authorizing necessary physician referrals and treatments.
- G. Every 30 days provide a report indicating all employees that are not working in a full duty unrestricted capacity.
- H. Every 90 days, submit a full summary report to the City on all claims of the following types:
  - any claim in which an employee is not working full duty
  - total incurred value exceeding \$50,000
  - potentially controverted cases
  - claims in which settlement (washout) is recommended
- I. Prepare and maintain files necessary for legal defense of claims and/or other litigation (such as actions for subrogation) or other proceedings.
- J. Pay in a timely fashion all claims and expenses from the loss fund account established by the City, which will be maintained by the claims administrator. Fees, interest and civil

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penalties required due to late payments or adjuster mishandling are to be paid by the claims administrator unless caused by late reporting from the City.

- K. Pursue all possibilities of subrogation, liens and recovery from the Special Disability Fund.
- L. The City will approve and assign the attorneys that provide the defense of claims. The claims administrator is to provide the defense attorney a complete copy of the file in question at the time an assignment is made. The claims administrator will provide a monthly report to the City regarding new legal assignments.
- M. The claims administrator will attend workers' compensation hearings and mediations as requested by the City.
- N. The claims administrator will timely report all claims to the City's excess carrier, as required by the carrier's reporting criteria. For any late reporting penalties imposed by the carrier due to late reporting by the claims administrator, the claims administrator will reimburse the City for those amounts, unless late reporting was caused by the City.
- O. The claims administrator will provide all necessary status reports as required by the excess carrier.
- P. The claims administrator will submit quarterly requests to the excess carrier for all payments above each claim's SIR to obtain the proper reimbursement for the City. The reimbursement checks will be forwarded to the City and the amount recovered will be entered into the claims administrator's claims information system.
- Q. Provide all required managed care services as required by Florida Statute 440, with nurses/medical case managers employed by the claims administrator and located in the local claims office. Provide your fees for these services separately, as these fees will be paid as allocated expenses.
- R. The claims administrator will reimburse the City for any penalties or fees generated due to the errors of the claims administrator.

3.3 **STAFFING AND PERSONNEL REQUIREMENTS:**

It is the City's claims management philosophy that the proper and most cost-effective method to handle claims and thereby reduce and control the City's self-insured loss payments is to ensure the claims administrator hires and retains the appropriately qualified professionals to handle our claims. Additionally, the adequate number of adjusters and a manageable caseload enables qualified adjusters to perform the required services. The City therefore requires that the proposer agree to staffing, qualifications and caseload criteria established by the City.

The claims administrator must have a full service claims operation located in Greater Fort Lauderdale area where all claims staff and file handling activities are performed. The City requires that the claims administrator provide either a dedicated office or a dedicated unit within a Greater Fort Lauderdale area located office that contains claims professionals assigned solely to the City's claims.

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The City reserves the right to the final prior approval of the hiring and/or assignment of the claims manager, supervisors and adjusters that are to handle the City's claims.

The required maximum open case loads for adjusters are to be as follows (claims manager should not handle files):

workers' compensation (lost time)	- 125
workers' compensation (medical only)	- 500

The claims administrator agrees to add staff as necessary to maintain these maximum pending caseload levels. Explain how the office or unit will be staffed and explain the level of supervision that will be provided.

Claims personnel must be employees of the claims administrator. The use of independent adjusters, subcontractors or temporary adjusters is not acceptable without prior approval of the City. Adjuster trainees are not acceptable for handling of the City's claims. Additionally, resumes of all claims professionals specifically assigned to this account are to be submitted with this proposal. All claims professionals must possess a current Florida adjuster's license.

3.4 **ADMINISTRATIVE SERVICES:**

The claims administrator will additionally perform the following related services:

- A. State required filings
- B. Loss fund management
- C. Computer generated loss runs and other management reports
- D. Provide an annual SAS 70 audit report

3.5 **STATE REQUIRED FILINGS:**

- A. The claims administrator will prepare and file, on behalf of the City, with the appropriate state agency, all applications required for the City's continued qualification as a self-insurer.
- B. Prepare, maintain, and file all records and reports as may be required by legal authorities (State or Federal).
- C. Prepare, maintain, and file statistical data, records, or reports as required by excess insurers, City's actuaries, and the State.
- D. Prepare, maintain and file statistical information required by workers' compensation rating bureaus, including all data required for the promulgation of the City's experience modification and State assessments. (BSI-17 due March 1 of each year)

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- E. Prepare and file any other reports as required by the City and the State relating to claims experience, payments, etc. (Such as DWC-51, Aggregate Defense Attorney Fee Report due to the State by March 31 of each year)
- F. Successful Contractor/Claims Administrator shall be responsible for complying with all state and other federal rules/regulations and laws in association with and staying compliant as a Third Party Administrator for Self-Insured Plans/Employers such as the City of Fort Lauderdale, FL.

This includes, but is in no means limited to:

This includes, but is in no means limited to:

- FL Statue 440, Section 440.134
- FL Administrative Code 69L-7.602
- Federal Privacy Acts (HIPPA)
- Annual Certification/Recertification by the State of Florida/Department of Financial Services (Rules for Self-Insurance regarding Services Companies, LES S1-19)

3.6 **LOSS FUND MANAGEMENT:**

- A. The claims administrator is required to follow Florida law concerning public deposits. Specifically, the claims administrator needs to follow F.S. 237.211(6) and F.S. 280 Security of Public Deposits. Failure to comply with these laws is sufficient cause for the City to terminate the contractual agreement with the claims administrator.
- B. All claims, expense and legal payments will be made by the claims administrator on checks drawn on a separate account set up by the claims administrator and funded monthly by the City in a manner agreed to by both parties. It is understood that all funds in this account are City funds and are to be returned to the City upon request or at termination of this contract.
- C. The claims administrator is responsible for the monthly reconciliation of this account and will provide bank statements to the City monthly.
- D. The monthly reconciliation statement submitted by the claims administrator to the City will include the following:
  - balance at inception of statement period
  - total disbursements which cleared, by date and claimant/payee
  - balance at close of statement period
- E. A list of all checks issued and outstanding

3.7 **COMPUTER LOSS INFORMATION:**

All charges related to these services are to be included in the annual claims administration fee. Any costs associated with programming changes that are necessary to create a report required

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by the City are the responsibility of the claims administrator. Advise what reports can be provided beyond those requested by the City and whether there is an additional charge for these optional reports. Indicate any fees to be charged for the creation of any special reports requested by the City, as necessary. All reports currently provided to the City are required from the successfully selected claims administrator.

All claims data is the property of the City and any data and media will be provided to the City upon request or upon termination of this agreement. All computer notes will be printed out and placed in the files prior to file transfer to a successive claims administrator.

The selected claims administrator, at their expense, will ensure all claims and payment data is included in their loss runs by December 1, 2005. Historical data from our current claims administrator's database cannot be purged. Claims data for all open and closed claims must be transferred.

Loss runs are to be provided on a monthly basis (two copies), policy year, and department/location. Loss runs should list each claim separately. Specific summary reports also must be provided. The following reports are required:

- A. Claims list - lists all claims alphabetically
- B. Check register
- C. Cumulative report by line of coverage by year
- D. Annual summary reports
- E. Location report
- F. Large loss or severity report
- G. Safety report
- H. Excess insurance report
- I. Litigation report
- J. Legal payments report
- K. SAF 200 (OSHA log)

Workers' compensation claims involving no payment or no medical treatment are reported by the City for inclusion in the data base as reporting purpose only (RPO) or first aid or no pay cases and should be identified in the system that way.

The claims administrator must provide the City the ability to dial-in via modem or internet based to the system for file review, e-mail or other purposes at no additional cost to the City. An 800 or other toll-free number is necessary for on-line connections and faxes if the call is outside Broward County. The claims administrator will also provide an 800 or toll-free telephone line for calls from within Broward County.

3.8 **CLAIMS HISTORY:**

The information provided as to current pending claims data is provided by our current claims administrator and is accurate to the best of the City's knowledge. The proposer has the right to contact the present claims administrator to review current files if desired and it is the responsibility of the proposer to confirm the pending claim counts in order to determine any takeover fees. The claims volume breakdown is as follows:

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Pending Claims (as of February 28, 2001)  
280

Average Claims per year  
480

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**EVALUATION & AWARD**

**EVALUATION AND AWARD CRITERIA**

The City's staff shall conduct an evaluation of all proposers on the basis of the information provided with the proposal and other evaluation criteria as set forth in the RFP.

Evaluation of proposals will be conducted by an Evaluation Committee of qualified City Staff, and other persons selected by the City. The committee will evaluate all responsive and responsible proposals based upon the information and references contained in the proposals as submitted. The committee will score and rank all responsive proposals, and determine a minimum of three (3), if more than three (3) proposals are responsive, to be finalists for further consideration. In the event there are less than three (3) responsive proposals, the committee will give further consideration to all responsive proposals received. The committee may determine the need to conduct oral interviews, for clarification purposes only, with the finalists and re-score and re-rank the finalists' proposals. The City may require additional information and Proposers agree to furnish such information. The City reserves the right to award the contract to that Proposer who will best serve the interest of the City. The City reserves the right, based upon its deliberations and in its opinion, to accept or reject any or all proposals. The City also reserves the right to waive minor irregularities or variations to the specifications and in the bidding process.

The first ranked proposer resulting from this process will be recommended to the Fort Lauderdale City Commission for award.

Award of the contract will be based on certain objective and subjective considerations listed below:

<b>Evaluation Factors</b>	<b>Weight</b>
<b>Experience/Qualifications of Proposing Firm</b>	<b>25 pts</b>
Minimum 5 years successful Claims Administration experience with comparable sized municipalities	
Include published studies, work plans, dollar savings identified/ adopted by the agency.	
Please include detailed Loss Runs, reports, and/ or resume of staff having required experience	
<b>Qualifications of Staff</b>	<b>25 pts</b>
Tab 7 of Proposal Response Format	
<b>Approach / Methodology</b>	<b>25 pts</b>
<b>Cost of Services</b>	<b>25 pts</b>
Tab 9, Proposed rates are to be guaranteed annual fees for the first five years (as opposed to per claim time and expense or any other fee proposal). Proposals not containing an all inclusive guaranteed annual fee for five years for all specified services (except managed care), will not be considered. Clearly indicate any charge not included in the proposed annual fee.	
<b>Total</b>	<b>100</b>

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### **PART III: SPECIAL CONDITIONS**

**1. RULES AND PROPOSALS:** The signer(s) of the proposal must declare that the only person(s), company or parties interested in the proposal as principals are named therein; that the proposal is made without collusion with any other person(s), company or parties submitting a proposal; that it is in all respects fair and in good faith, without collusion or fraud; and that the signer of the proposal has full authority to bind the principal proposer.

**2. VARIANCES:** While the City allows Contractors to take variances to the RFP terms, conditions, and specifications, the number and extent of the variances taken will be considered in determining proposal responsiveness, and in allocating proposal evaluation points. (See Evaluation & Award, Part V)

**3. CONFIDENTIAL INFORMATION AND PUBLIC RECORDS:** See General Conditions, 3.15

#### **4. INSURANCE REQUIREMENTS:**

**INSURANCE REQUIREMENTS:** Contractor shall assume full responsibility and expense to obtain all required insurance. Without limiting any of the other obligations or liability of the Contractor, Contractor shall provide, pay for, and maintain in force throughout the contract term and any extension term(s), the insurance coverage's set forth in this section. The Contractor shall furnish original certificates to the City's Purchasing office, and receive approval by the City's Risk Manager, PRIOR to the commencement of any work. Such certificates shall name the City as an **ADDITIONAL INSURED.**

**Notice of cancellation and/or restriction:** The policy(s) must be endorsed to provide the City with thirty (30) days notice of cancellation and/or restriction.

##### **1. Worker's Compensation and Employer's Liability Insurance**

Limits: Worker's Compensation – Statutory 440.055  
Employer's Liability - \$500,000

Any firm performing work on behalf of the City of Fort Lauderdale must provide Worker's Compensation insurance. Exceptions and exemptions can only be made if they are in accordance with Florida Statute. For additional information contact the Department of Financial Services, Worker's Compensation Division at phone number (850) 413-1601 or on the web at <http://www.fldfs.com/WC/>

##### **2. Commercial General Liability Insurance**

Covering premises-operations, products-completed operations, independent contractors, and contractual liability.

Limits: Combined Single Limit Bodily Injury/Property Damage \$1,000,000.

This coverage must include:

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- a. Coverage for the liability assumed by the contractor under the indemnity provision of the contract.
- b. Coverage for hazards commonly referred to as "Explosion, Collapse and Underground" exclusions – on construction contracts only.

3. Automobile Liability Insurance

Covering all owned hired and non-owned automobile equipment.

Limits: Bodily Injury	\$250,000 each person \$500,000 each occurrence
Property Damage	\$100,000 each occurrence
Combined Single Limit	\$1,000,000 (Bodily Injury and Property Damage Combined)

Note: Since services may be performed by a wide variety of independent contractors ranging from the one-man business to the large nationally known companies, and since the work or services to be performed will vary from non-hazardous to very hazardous, it may be possible or necessary, with the prior approval of the Risk Management Division, to reduce or increase the aforementioned limits of insurance on specific contracts.

**5. SELLING, TRANSFERRING OR ASSIGNING CONTRACT:** No contract awarded under these terms, conditions and specifications shall be sold, transferred, or assigned without the written approval of the City Manager, or designee.

**6. ADDITION/DELETION OF SERVICES:** The City may require additional services that may not be specifically listed in the RFP. The Contractor agrees to provide such services, and shall provide the City with prices on such additional items based on a formula or method that is the same as, or similar to that used in establishing the prices in this RFP. If the prices or Contractual terms offered are not acceptable to the City, and the situation cannot be resolved to the satisfaction of the City, the City reserves the right to procure those items from other vendors.

**7. ADMINISTRATION OF CONTRACT:** Overall performance under the resultant contract shall be supervised by the Police Department. If at any time during the contract period, performance is deemed to be unsatisfactory, the Contractor upon notification by the City shall take such steps necessary to perform, as per specifications. If at any time, in the opinion of the City, there has been a breach of contract, the Contractor shall be notified and a hearing shall be set for a date within fifteen (30) days of such notice.

At that time, the Chief of Police and Procurement Director, or their designees, shall hear the Contractor and City representatives. The City shall make a determination as to whether or not there have been a breach of contract, and shall direct what further action shall be taken.

If, in the determination of the City, a breach of contract exists the City may terminate the right of the Contractor to proceed under this contract or with such part or parts of the contract as are determined to

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be in default. The City may hold the Contractor liable for any damages caused to the City by reason of such default or termination.

In the event of a termination, any completed services performed by the Contractor under this Contract shall, at the option of the City, become its property and the Contractor shall be entitled to receive equitable compensation for any work completed to the satisfaction of the City. The Contractor shall not be relieved of any liability to the City for damages sustained by the City by reason of any breach of contract by the Contractor. The City may withhold any payments to the Contractor for the purpose of setoff until such time as the amount of damage due the City from the Contractor is determined.

The Contractor shall not be held liable for damages under this Contract solely for reasons of delay, if the delay is due to causes beyond its control and without its fault or negligence, but this shall not prevent the City from terminating the Contract because of this delay.

**8. MINORITY-WOMEN BUSINESS ENTERPRISE PARTICIPATION:** It is the desire of the City of Fort Lauderdale to increase the participation of minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the City does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms.

If a proposer is considered for award, he/she may be asked to meet with City personnel so that the intended MBE/WBE participation can be formalized and included in the subsequent contract.

**8.1. Certification by Broward County, Florida:** If awarded a contract or purchase order as a result of this solicitation, and if the awarded contractor/vendor is claiming minority status in accordance with Section 1.08 of the general Conditions, then said awarded contractor/vendor will apply for certification by Broward County, Florida, Division of Equal Employment and Small Business Opportunity. Contractor/vendor will provide documentation of application status, and once approved or disapproved by Broward County, will also provide that documentation to the Procurement Division of the City of Fort Lauderdale.

Proposers are requested to include in their proposals a narrative describing their past accomplishments and intended actions in this area. If proposers are considering minority or women owned enterprise participation in their proposal, those firms, and their specific duties have to be identified in the proposal.

See General Conditions, Section 1.08 for MBE and WBE definitions.

**9. SUBSTITUTION OF PERSONNEL:** In the event the Consultant wishes to substitute any key personnel for those listed in his proposal, the City shall receive prior notice and shall have the right to review and approve such substitutions.

If the City has reasonable evidence to believe that an employee of the Consultant, working on City property, is incompetent, or has performed his or her employment in an objectionable manner, the City shall have the right to require the Consultant to resolve the situation to the City's satisfaction. However, the Consultant shall not be required to institute or pursue to completion any action if to do so would violate any law, statute, City ordinance, contract of employment, or union agreement.

**10. CONFLICT OF INTEREST:** Proposers are required to include a disclosure statement of any potential conflict of interest the firm may have due to other clients, current or former employees,

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contracts or interests associated with this project.

**11. UNCONTROLLABLE CIRCUMSTANCES ("Force Majeure"):** The City and Contractor will be excused from the performance of their respective obligations under this agreement when and to the extent that their performance is delayed or prevented by any circumstances beyond their control including, fire, flood, explosion, strikes or other labor disputes, act of God or public emergency, war, riot, civil commotion, malicious damage, act or omission of any governmental authority, delay or failure or shortage of any type of transportation, equipment, or service from a public utility needed for their performance, provided that:

- A. the non performing party gives the other party prompt written notice describing the particulars of the Force Majeure including, but not limited to, the nature of the occurrence and its expected duration, and continues to furnish timely reports with respect thereto during the period of the Force Majeure;
- B. the excuse of performance is of no greater scope and of no longer duration than is required by the Force Majeure;
- C. no obligations of either party that arose before the Force Majeure causing the excuse of performance are excused as a result of the Force Majeure; and
- D. the non performing party uses its best efforts to remedy its inability to perform.

Notwithstanding the above, performance shall not be excused under this Section for a period in excess of two (2) months, provided that in extenuating circumstances, the City may excuse performance for a longer term. Economic hardship of the Contractor will not constitute Force Majeure. The term of the agreement shall be extended by a period equal to that during which either party's performance is suspended under this Section.

**12. LOBBYING ACTIVITIES:** Any Proposer submitting a response to this solicitation must comply, if applicable, with the City of Fort Lauderdale Ordinance No. C-00-27, Lobbying Activities. Copies of Ordinance C-00-27 may be obtained from the City Clerk's office on the 7<sup>th</sup> Floor of City Hall, 100 North Andrews Avenue, Fort Lauderdale, FL 33301. The ordinance may also be viewed on the City's website at <http://fortlauderdale.gov/documents.htm>

**13. VARIANCES:** While the City allows Contractors to take variance to the RFP terms, conditions and specifications, the material nature, number and extent of variances taken will be considered in determining proposal responsiveness, and in the award of proposal points.

See SECTION 1.06 of General Conditions.

**14. RFP DOCUMENTS:** The Contractor shall examine this RFP carefully. Ignorance of the requirements will not relieve the Contractor from liability and obligations under this contract.

**15. PROPOSERS' COSTS:** The City shall not be liable for any costs incurred by proposers in responding to this RFP.

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**16. RULES and PROPOSALS:** The signer of the proposal must declare that the only person(s), company or parties interested in the proposal, as principals, are named therein; that the proposal is made without collusion with any other person(s), company or parties submitting a proposal; that it is in all respects fair and in good faith, without collusion or fraud; and that the signer of the proposal has full authority to bind the principal proposer.

**17. RECORDS, AUDITS:** The accounts and financial records, with respect to the services performed under the Contract, shall be kept separate or identifiable from those relating to the Contractor's other activities. The Contractor shall, with reasonable prior notice, make available, during reasonable business hours, to the City's Representative or Internal Auditor for inspection and audit all records and files relative to this Contract. The Contractor shall maintain and make available such records and files for the duration of the Contract, including any extension terms plus two (2) years.

Such records shall be maintained, as an independent certified public accountant would need to examine in order to certify a statement of Contractor's operations according to generally accepted auditing standards.

**18. GENERAL CONDITIONS:** RFP General Conditions Form G-107 Rev. 11/04 (GC) are included and made part of this RFP as **Exhibit A**.

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## **Instructions for Proposal**

### **1) Compliance with the RFP**

Proposals must be in strict compliance with this Request for Proposals. Failure to comply with all provisions of the RFP may result in disqualification.

### **2) Acknowledgment of Insurance Requirements**

By signing its proposal, Proposer acknowledges that it has read and understands the insurance requirements for the proposal. Proposer also understands that the evidence of required insurance must be submitted within fifteen (15) working days following notification of its offer being accepted; otherwise, the City may rescind its acceptance of the Proposer's proposal. The insurance requirements are included.

### **3) Delivery of Proposals**

All proposals shall be delivered prior to **2:00 p.m. EDT**, on date and time specified in the RFP Schedule to, or via electronic submittal via [www.rfpdepot.com](http://www.rfpdepot.com)

City of Fort Lauderdale, FL  
100 N. Andrews Avenue, Suite #619  
Department of Procurement Services  
Fort Lauderdale, FL 33301

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**PROPOSER/PROPOSAL RESPONSE FORMAT**

**Tab 1, Title Page**

**Tab 2, Table of Contents**

**Tab 3, Management Summary/Letter of Transmittal**

Provide a cover letter indicating the underlying philosophy of your firm in providing the service. Give the names of the persons who will be authorized to make representations for the proposer, their titles, addresses, phone/fax numbers, and e-mail addresses.

**Tab 4, Request of Proposal**

Proposal signature page

**Tab 5, Corporate Experience and Capacity**

Provide information that documents your firm's qualifications to produce the required outcomes, including its ability, capacity, skill, and financial strength. Include three references from three different government agencies for which you have provided Claims Administration Services, and have been performed within the past five years.

**Tab 7, Qualification of Staff**

Give the names of individuals who will be assigned to this contract, including their resumes and expand on their experiences in the area they will be serving.

**Tab 8, Acceptance of Conditions**

Indicate any exceptions to the general terms and conditions of the RFP and to insurance requirements and any other requirements listed in the RFP.

**Tab 9, Cost of Services**

Proposed rates are to be guaranteed annual fees for the first five years (as opposed to per claim time and expense or any other fee proposal). Proposals not containing an all inclusive guaranteed annual fee for five years for all specified services (except managed care), will not be considered. Clearly indicate any charge not included in the proposed annual fee.

**Tab 10, (or separate cover) Provide Samples of loss runs**

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**Tab 11, Supplemental Questions**

Specific requirements regarding services have been outlined in prior sections of this RFP. In addition to information that may be provided in your proposal and required elsewhere in this RFP, please answer the following (restate question in each answer):

- A. Where is your office located?
- B. Number of professional claim staff at that location.
- C. Number of clerical and/or support staff at location.
- D. Name, experience, resume and professional designations of claims manager.
- E. Name, experience, license type, resume and professional designations of any supervisory level employees that will have responsibility for this account.
- F. Name, experience, license type, resume and professional designations of the designated adjusters that will have responsibility for this account.
- G. Advise the current pending case load for each designated adjuster.
- H. What is the current number of monthly new assignments to each adjuster?
- I. Will the award of this contract necessitate an increase in your staff size to meet the City's staffing and caseload requirements and will that be in place by July 30, 2005.
- J. Estimate the percentage of time your adjusters are out of the office doing field work. If all are telephone adjusters, please indicate.
- K. What is your annual employee turnover ratio among adjusters?
- L. What tools do you use to manage adjuster caseloads?
- M. Do you utilize independent contracted adjusters and under what circumstances?
- N. Name, address, phone and contact person for independents you utilize.
- O. Can you provide all the required services with your own personnel?
- P. Do your adjusters receive any continuing education and training? Explain.
- Q. How is communication handled with the client and local operations?
- R. Do you currently file state and excess insurance forms on behalf of your clients? Explain.
- S. Do you have the capability to provide all the loss data reports required? Explain.

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- T. Do you have the ability to transfer the City's prior claims data to your information system by December 1, 2005?
- U. Please describe in detail, including features, your claims management information system.
- V. Is the claims administration software used by your organization the same software that generates customer reporting? Describe the system/software used to generate ad hoc reports?
- W. Can we record our own notes? Are these considered a part of the file?
- X. Explain any fees proposed for managed care (medical case management, bill review, and UR and rehabilitation services). These are not to be included in the annual fee proposed. If you use a subcontractor which firms do you use?
- Y. Explain, in detail, any deviation from the services or fee structure type required, specifically indicating any services you cannot perform. Specifically indicate what you consider as allocated expenses and therefore not included in your annual fee proposed amount.
- Z. What is the average turnaround time of the payment of medical bills?
- AA. Describe your banking procedures and requirements for loss fund payments?
- BB. How will you measure whether there is effective delivery of services to the client during the term of the contract?
- CC. Do you have any written performance standards in place? If so, please provide us with a copy of these standards, if not; are you willing to implement mutually agreed performance standards?
- DD. What do you, as the vendor expect of the City during the transition and implementation phase? How do you propose to get to know us?

## City of Fort Lauderdale

**GENERAL CONDITIONS**

These instructions are standard for all contracts for commodities or services issued through the CITY of Fort Lauderdale Procurement Services Department. The CITY may delete, supersede, or modify any of these standard instructions for a particular contract by indicating such change in the Invitation to Bid (ITB) Special Conditions, Technical Specifications, Instructions, Proposal Pages, Addenda, and Legal Advertisement.

**PART I BIDDER PROPOSAL PAGE(S) CONDITIONS:**

- 1.01 **BIDDER ADDRESS:** The CITY maintains automated vendor mailing lists for each specific Commodity Class Item. Invitation to Bid (ITB'S) will be mailed first to a selection of Bidders who have fully registered on our system. Requests will be mailed to unregistered Bidders within a reasonable time frame for that bid only. Neither the mailing of one ITB to the vendor, nor a bid in return, will register a vendor on our system. If you wish purchase orders sent to a different address, please so indicate. If you wish payments sent to a different address, please so indicate on your invoice.
- 1.02 **DELIVERY:** Time will be of the essence for any orders placed as a result of this ITB. The CITY reserves the right to cancel any orders, or part thereof, without obligation if delivery is not made in accordance with the schedule specified by the Bidder and accepted by the CITY.
- 1.03 **PAYMENT TERMS AND CASH DISCOUNTS:** Payment terms, unless otherwise stated in this ITB, will be considered to be net 30 days after the date of satisfactory delivery at the place of acceptance and receipt of correct invoice at the office specified, whichever occurs last. Bidder may offer cash discounts for prompt payment but they will not be considered in determination of award. If a Bidder offers a discount, it is understood that the discount time will be computed from the date of satisfactory delivery, at the place of acceptance, and receipt of correct invoice, at the office specified, whichever occurs last.
- 1.04 **TOTAL BID DISCOUNT:** If Bidder offers a discount for award of all items listed in the bid, such discount shall be deducted from the total of the firm net unit prices bid and shall be considered in tabulation and award of bid.
- 1.05 **BIDS FIRM FOR ACCEPTANCE:** Bidder warrants, by virtue of bidding, that his bid and the prices quoted in his bid will be firm for acceptance by the CITY for a period of ninety (90) days from the date of bid opening unless otherwise stated in the ITB.
- 1.06 **VARIANCES:** For purposes of bid evaluation, Bidder's must indicate any variances, no matter how slight, from ITB General Conditions, Special Conditions, Specifications or Addenda in the space provided in the ITB. No variations or exceptions by a Bidder will be considered or deemed a part of the bid submitted unless such variances or exceptions are listed in the bid and referenced in the space provided on the bidder proposal pages. If variances are not stated, or referenced as required, it will be assumed that the product or service fully complies with the CITY's terms, conditions, and specifications. By receiving a bid, CITY does not necessarily accept any variances contained in the bid. All variances submitted are subject to review and approval by the CITY. If any bid contains material variances that, in the CITY's sole opinion, make that bid conditional in nature, the CITY reserves the right to reject the bid or part of the bid that is declared, by the CITY as conditional.
- 1.07 **NO BIDS:** If you do not intend to bid please indicate the reason, such as insufficient time to respond, do not offer product or service, unable to meet specifications, schedule would not permit, or any other reason, in the space provided in this ITB. Failure to bid or return no bid comments prior to the bid due and opening date and time, indicated in this ITB, may result in your firm being deleted from our Bidder's registration list for the Commodity Class Item requested in this ITB.
- 1.08 **MINORITY AND WOMEN BUSINESS ENTERPRISE PARTICIPATION AND BUSINESS DEFINITIONS:** The CITY of Fort Lauderdale wants to increase the participation of Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and Small Business Enterprises (SBE) in its purchasing activities. If your firm qualifies in accordance with the below definitions please indicate in the space provided in this ITB.

Minority Business Enterprise (MBE) "A Minority Business" is a business enterprise that is owned or controlled by one or more socially or economically disadvantaged persons. Such disadvantage may arise from cultural, racial, chronic economic circumstances or background or other similar cause. Such persons include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

The term 'Minority Business Enterprise' means a business at least 51 percent of which is owned by minority group members or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by minority group members. For the purpose of the preceding sentence, minority group members are citizens of the United States who include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

Women Business Enterprise (WBE) a "Women Owned or Controlled Business is a business enterprise at least 51 percent of which is owned by females or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by females.

Small Business Enterprise (SBE) "Small Business" means a corporation, partnership, sole proprietorship, or other legal entity formed for the purpose of making a profit, which is independently owned and operated, has either fewer than 100 employees or less than \$1,000,000 in annual gross receipts.

BLACK, which includes persons having origins in any of the Black racial groups of Africa.

WHITE, which includes persons whose origins are Anglo-Saxon and Europeans and persons of Indo-European descent including Pakistani and East Indian.

HISPANIC, which includes persons of Mexican, Puerto Rican, Cuban, Central and South American, or other Spanish culture or origin, regardless of race.

NATIVE AMERICAN, which includes persons whose origins are American Indians, Eskimos, Aleuts, or Native Hawaiians.

ASIAN AMERICAN, which includes persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands.

**1.09 MINORITY-WOMEN BUSINESS ENTERPRISE PARTICIPATION**

It is the desire of the CITY of Fort Lauderdale to increase the participation of minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the CITY does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms. Proposers are requested to include in their proposals a narrative describing their past accomplishments and intended actions in this area. If proposers are considering minority or women owned enterprise participation in their proposal, those firms, and their specific duties have to be identified in the proposal. If a proposer is considered for award, he will be asked to meet with CITY staff so that the intended MBE/WBE participation can be formalized and included in the subsequent contract.

- 1.09(a) CERTIFICATION BY BROWARD COUNTY, FL;** If awarded a contract or purchase order as a result of this solicitation, and if the awarded CONTRACTOR/vendor is claiming minority status in accordance with Section 1.08 of the General Conditions, then said awarded CONTRACTOR/vendor shall apply for certification by Broward County, Florida, Division of Equal Employment and Small Business Opportunity. CONTRACTOR/vendor shall provide documentation of application status, and once approved or disapproved by Broward County, must also provide that documentation to the Procurement Services Department of the CITY of Fort Lauderdale.

**Part II DEFINITIONS/ORDER OF PRECEDENCE:**

- 2.01 BIDDING DEFINITIONS** The CITY will use the following definitions in its general conditions, special conditions, technical specifications, instructions to bidders, addenda and any other document used in the bidding process:  
**INVITATION TO BID (ITB)** when the CITY is requesting bids from qualified Bidders.  
**REQUEST FOR PROPOSALS (RFP)** when the CITY is requesting proposals from qualified Proposers.  
**BID** – a price and terms quote received in response to an ITB.  
**PROPOSAL** – a proposal received in response to an RFP.  
**BIDDER** – Person or firm submitting a Bid.  
**PROPOSER** – Person or firm submitting a Proposal.  
**RESPONSIVE BIDDER** – A person whose bid conforms in all material respects to the terms and conditions included in the ITB.  
**RESPONSIBLE BIDDER** – A person who has the capability in all respects to perform in full the contract requirements, as stated in the ITB, and the integrity and reliability that will assure good faith performance.  
**FIRST RANKED PROPOSER** – That Proposer, responding to a CITY RFP, whose Proposal is deemed by the CITY, the most advantageous to the CITY after applying the evaluation criteria contained in the RFP.  
**SELLER** – Successful Bidder or Proposer who is awarded a Purchase Order or Contract to provide goods or services to the CITY.  
**CONTRACTOR** – Successful Bidder or Proposer who is awarded a Purchase Order, award Contract, Blanket Purchase Order agreement, or Term Contract to provide goods or services to the CITY.  
**CONTRACT** – A deliberate verbal or written agreement between two or more competent parties to perform or not to perform a certain act or acts, including all types of agreements, regardless of what they may be called, for the procurement or disposal of equipment, materials, supplies, services or construction.  
**CONSULTANT** – Successful Bidder or Proposer who is awarded a contract to provide professional services to the CITY.  
 The following terms may be used interchangeably by the CITY: ITB, or RFP; Bid or Proposal; Bidder, Proposer, or Seller; CONTRACTOR or Consultant; Contract, Award, Agreement or Purchase Order.
- 2.02 SPECIAL CONDITIONS:** Any and all Special Conditions contained in this ITB that may be in variance or conflict with these General Conditions shall have precedence over these General Conditions. If no changes or deletions to General Conditions are made in the Special Conditions, then the General Conditions shall prevail in their entirety.

**PART III BIDDING AND AWARD PROCEDURES:**

- 3.01 SUBMISSION AND RECEIPT OF BIDS:** To receive consideration, bids must be received prior to the bid opening date and time. Unless otherwise specified, Bidder's should use the proposal forms provided by the CITY. These forms may be duplicated, but failure to use the forms may cause the bid to be rejected. Any erasures or corrections on the bid must be made in ink and initiated by Bidder in ink. All information submitted by the Bidder shall be printed, typewritten or filled in with pen and ink. Bids shall be signed in ink. Separate bids must be submitted for each ITB issued by the CITY in separate sealed envelopes properly marked. When a particular ITB or RFP requires multiple copies of bids or proposals they may be included in a single envelope or package properly sealed and identified. Only send bids via facsimile transmission (FAX) if the ITB specifically states that bids sent via FAX will be considered. If such a statement is not included in the ITB, bids sent via FAX will be rejected. Bids will be publicly opened in the Procurement Office, or other designated area, in the presence of Bidder's, the public, and CITY staff. Bidders and the public are invited and encouraged to attend bid openings. Bids will be tabulated and made available for review by Bidder's and the public in accordance with applicable regulations.
- 3.02 MODEL NUMBER CORRECTIONS:** If the model number for the make specified in this ITB is incorrect, or no longer available and replaced with an updated model with new specifications, the Bidder shall enter the correct model number on the bidder proposal page. In the case of an updated model with new specifications, Bidder shall provide adequate information to allow the CITY to determine if the model bid meets the CITY's requirements.
- 3.03 PRICES QUOTED:** Deduct trade discounts, and quote firm net prices. Give both unit price and extended total. In the case of a discrepancy in computing the amount of the bid, the unit price quoted will govern. All prices quoted shall be F.O.B. destination, freight prepaid (Bidder pays and bears freight charges, Bidder owns goods in transit and files any claims), unless otherwise stated in Special Conditions. Each item must be bid separately. No attempt shall be made to tie any item or items contained in the ITB with any other business with the CITY.
- 3.04 TAXES:** The CITY of Fort Lauderdale is exempt from Federal Excise and Florida Sales taxes on direct purchase of tangible property. Exemption number for Federal Excise taxes is 59-74-0111K, and State Sales tax exemption number is 16-03-196479-54C.

- 3.05 **WARRANTIES OF USAGE:** Any quantities listed in this ITB as estimated or projected are provided for tabulation and information purposes only. No warranty or guarantee of quantities is given or implied. It is understood that the CONTRACTOR will furnish the CITY's needs as they arise.
- 3.06 **APPROVED EQUAL:** When the technical specifications call for a brand name, manufacturer, make, model, or vendor catalog number with acceptance of APPROVED EQUAL, it shall be for the purpose of establishing a level of quality and features desired and acceptable to the CITY. In such cases, the CITY will be receptive to any unit that would be considered by qualified CITY personnel as an approved equal. In that the specified make and model represent a level of quality and features desired by the CITY, the Bidder must state clearly in his bid any variance from those specifications. It is the Bidder's responsibility to provide adequate information, in his bid, to enable the CITY to ensure that the bid meets the required criteria. If adequate information is not submitted with the bid, it may be rejected. The CITY will be the sole judge in determining if the item bid qualifies as an approved equal.
- 3.07 **MINIMUM AND MANDATORY TECHNICAL SPECIFICATIONS:** The technical specifications may include items that are considered minimum, mandatory, or required. If any Bidder is unable to meet, or exceed these items, and feels that the technical specifications are overly restrictive, he must notify the Procurement Department immediately. Such notification must be received by the Procurement Department prior to the deadline contained in the ITB, for questions of a material nature, or prior to five (5) days before bid due and open date, whichever occurs first. If no such notification is received prior to that deadline, the CITY will consider the technical specifications to be acceptable to all bidders.
- 3.08 **MISTAKES:** Bidders are cautioned to examine all terms, conditions, specifications, drawings, exhibits, addenda, delivery instructions and special conditions pertaining to the ITB. Failure of the Bidder to examine all pertinent documents shall not entitle him to any relief from the conditions imposed in the contract.
- 3.09 **SAMPLES AND DEMONSTRATIONS:** Samples or inspection of product may be requested to determine suitability. Unless otherwise specified in Special Conditions, samples shall be requested after the date of bid opening, and if requested should be received by the CITY within seven (7) working days of request. Samples, when requested, must be furnished free of expense to the CITY and if not used in testing or destroyed, will upon request of the Bidder, be returned within thirty (30) days of bid award at Bidder's expense. When required, the CITY may request full demonstrations of units prior to award. When such demonstrations are requested, the Bidder shall respond promptly and arrange a demonstration at a convenient location. Failure to provide samples or demonstrations as specified by the CITY may result in rejection of a bid.
- 3.10 **LIFE CYCLE COSTING:** If so specified in the ITB, the CITY may elect to evaluate equipment proposed on the basis of total cost of ownership. In using Life Cycle Costing, factors such as the following may be considered: estimated useful life, maintenance costs, cost of supplies, labor intensity, energy usage, environmental impact, and residual value. The CITY reserves the right to use those or other applicable criteria, in its sole opinion that will most accurately estimate total cost of use and ownership.
- 3.11 **BIDDING ITEMS WITH RECYCLED CONTENT:** In addressing environmental concerns, the CITY of Fort Lauderdale encourages Bidders to submit bids or alternate bids containing items with recycled content. When submitting bids containing items with recycled content, Bidder shall provide documentation adequate for the CITY to verify the recycled content. The CITY prefers packaging consisting of materials that are degradable or able to be recycled. When specifically stated in the ITB, the CITY may give preference to bids containing items manufactured with recycled material or packaging that is able to be recycled.
- 3.12 **USE OF OTHER GOVERNMENTAL CONTRACTS:** The CITY reserves the right to reject any part or all of any bids received and utilize other available governmental contracts, if such action is in its best interest.
- 3.13 **QUALIFICATIONS/INSPECTION:** Bids will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The CITY reserves the right to inspect the Bidder's facilities, equipment, personnel, and organization at any time, or to take any other action necessary to determine Bidder's ability to perform. The Procurement Director reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.
- 3.14 **BID SURETY:** If Special Conditions require a bid security, it shall be submitted in the amount stated. A bid security can be in the form of a bid bond, postal money order, cashier's check, or irrevocable letter of credit. Bid security will be returned to the unsuccessful bidders as soon as practicable after opening of bids. Bid security will be returned to the successful bidder after acceptance of the performance bond or irrevocable letter of credit, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; and full execution of contract documents, if required; or conditions as stated in Special Conditions.
- 3.15 **PUBLIC RECORDS:** Florida law provides that municipal records shall at all times be open for personal inspection by any person. Section 119.01, F.S., The Public Records Law. Information and materials received by CITY in connection with an ITB response shall be deemed to be public records subject to public inspection upon award, or 10 days after bid opening, whichever occurs first. However, certain exemptions to the public records law are statutorily provided for in Section 119.07, F.S. If the Proposer believes any of the information contained in his or her response is exempt from the Public Records Law, then the Proposer, must in his or her response, specifically identify the material which is deemed to be exempt and cite the legal authority for the exemption, otherwise, the CITY will treat all materials received as public records. The CITY's determination of whether an exemption applies shall be final, and the Proposer agrees to defend, indemnify, and hold harmless the CITY and the CITY's officers, employees, and agents, against any loss or damages incurred by any person or entity as a result of the CITY's treatment of records as public records.
- 3.16 **PROHIBITION OF INTEREST:** No contract will be awarded to a bidding firm who has CITY elected officials, officers or employees affiliated with it, unless the bidding firm has fully complied with current Florida State Statutes and CITY Ordinances relating to this issue. Bidders must disclose any such affiliation. Failure to disclose any such affiliation will result in disqualification of the Bidder and removal of the Bidder from the CITY's bidder lists and prohibition from engaging in any business with the CITY.

- 3.17 **RESERVATIONS FOR AWARD AND REJECTION OF BIDS:** The CITY reserves the right to accept or reject any or all bids, part of bids, and to waive minor irregularities or variations to specifications contained in bids, and minor irregularities in the bidding process. The CITY also reserves the right to award the contract on a split order basis, lump sum basis, individual item basis, or such combination as shall best serve the interest of the CITY. The CITY reserves the right to make an award to the responsive and responsible bidder whose product or service meets the terms, conditions, and specifications of the ITB and whose bid is considered to best serve the CITY's interest. In determining the responsiveness of the offer and the responsibility of the Bidder, the following shall be considered when applicable: the ability, capacity and skill of the Bidder to perform as required; whether the Bidder can perform promptly, or within the time specified, without delay or interference; the character, integrity, reputation, judgment, experience and efficiency of the Bidder; the quality of past performance by the Bidder; the previous and existing compliance by the Bidder with related laws and ordinances; the sufficiency of the Bidder's financial resources; the availability, quality and adaptability of the Bidder's supplies or services to the required use; the ability of the Bidder to provide future maintenance, service or parts; the number and scope of conditions attached to the bid.

If the ITB provides for a contract trial period, the CITY reserves the right, in the event the selected bidder does not perform satisfactorily, to award a trial period to the next ranked bidder or to award a contract to the next ranked bidder, if that bidder has successfully provided services to the CITY in the past. This procedure to continue until a bidder is selected or the contract is re-bid, at the sole option of the CITY.

- 3.18 **LEGAL REQUIREMENTS:** Applicable provisions of all federal, state, county laws, and local ordinances, rules and regulations, shall govern development, submittal and evaluation of all bids received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a bid response hereto and the CITY by and through its officers, employees and authorized representatives, or any other person, natural or otherwise; and lack of knowledge by any bidder shall not constitute a cognizable defense against the legal effect thereof.

#### **PART IV BONDS AND INSURANCE**

- 4.01 **PERFORMANCE BOND/IRREVOCABLE LETTER OF CREDIT:** If a performance bond or irrevocable letter of credit is required in Special Conditions, the CONTRACTOR shall within fifteen (15) working days after notification of award, furnish to the CITY a Performance Bond or an Unconditional Irrevocable Letter of Credit payable to the CITY of Fort Lauderdale, Florida, in the face amount specified in Special Conditions as surety for faithful performance under the terms and conditions of the contract. If the bond is on an annual coverage basis, renewal for each succeeding year shall be submitted to the CITY thirty (30) days prior to the termination date of the existing Performance Bond. The Performance Bond must be executed by a surety company of recognized standing, authorized to do business in the State of Florida and having a resident agent. If a Letter of Credit is chosen, it must be in a form acceptable to the CITY, drawn on a local (Broward, Dade or Palm Beach Counties) bank acceptable to the CITY and issued in favor of the CITY of Fort Lauderdale, Florida. If a Bidder wishes to use a non-local bank, he must have prior CITY approval of the requirements to draw against the Letter of Credit.

Acknowledgement and agreement is given by both parties that the amount herein set for the Performance Bond or Irrevocable Letter of Credit is not intended to be nor shall be deemed to be in the nature of liquidated damages nor is it intended to limit the liability of the CONTRACTOR to the CITY in the event of a material breach of this Agreement by the CONTRACTOR.

- 4.02 **INSURANCE:** If the CONTRACTOR is required to go on to CITY property to perform work or services as a result of ITB award, the CONTRACTOR shall assume full responsibility and expense to obtain all necessary insurance as required by CITY or specified in Special Conditions.

The CONTRACTOR shall provide to the Procurement Department original certificates of coverage and receive notification of approval of those certificates by the CITY's Risk Manager prior to engaging in any activities under this contract. The CONTRACTOR's insurance is subject to the approval of the CITY's Risk Manager. The certificates must list the CITY as an ADDITIONAL INSURED and shall have no less than thirty (30) days written notice of cancellation or material change. Further modification of the Insurance requirements may be made at the sole discretion of the CITY's Risk Manager if circumstances change or adequate protection of the CITY is not presented. Bidder, by submitting his bid, agrees to abide by such modifications.

#### **PART V PURCHASE ORDER AND CONTRACT TERMS:**

- 5.01 **COMPLIANCE TO SPECIFICATIONS, LATE DELIVERIES/PENALTIES:** Items offered may be tested for compliance to bid specifications. Items delivered which do not conform to bid specifications may be rejected and returned at CONTRACTOR's expense. Any violation resulting in contract termination for cause or delivery of items not conforming to specifications, or late delivery may also result in:
- Bidder's name being removed from the CITY's bidder's mailing list for a specified period and Bidder will not be recommended for any award during that period.
  - All CITY Departments being advised to refrain from doing business with the Bidder.
  - All other remedies in law or equity.
- 5.02 **ACCEPTANCE, CONDITION, AND PACKAGING:** The material delivered in response to ITB award shall remain the property of the Seller until a physical inspection is made and the material accepted to the satisfaction of the CITY. The material must comply fully with the terms of the ITB, be of the required quality, new, and the latest model. All containers shall be suitable for storage and shipment by common carrier, and all prices shall include standard commercial packaging. The CITY will not accept substitutes of any kind. Any substitutes or material not meeting specifications will be returned at the Bidder's expense. Payment will be made only after CITY receipt and acceptance of materials or services.
- 5.03 **SAFETY STANDARDS:** All manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupational Safety and Health Act of 1970 as amended, and be in compliance with Chapter 442, Florida Statutes. Any toxic substance listed in Section 38F-41.03 of the Florida Administrative Code delivered as a result of this order must be accompanied by a completed Material Safety Data Sheet (MSDS).
- 5.04 **ASBESTOS STATEMENT:** All material supplied must be 100% asbestos free. Bidder, by virtue of bidding, certifies that if awarded any portion of the ITB he will supply only material or equipment that is 100% asbestos free.

- 5.05 **OTHER GOVERNMENTAL ENTITIES:** If the Bidder is awarded a contract as a result of this ITB, he will, if he has sufficient capacity or quantities available, provide to other governmental agencies, so requesting, the products or services awarded in accordance with the terms and conditions of the ITB and resulting contract. Prices shall be F.O.B. delivered to the requesting agency.
- 5.06 **VERBAL INSTRUCTIONS PROCEDURE:** No negotiations, decisions, or actions shall be initiated or executed by the CONTRACTOR as a result of any discussions with any CITY employee. Only those communications which are in writing from an authorized CITY representative may be considered. Only written communications from CONTRACTOR's, which are assigned by a person designated as authorized to bind the CONTRACTOR, will be recognized by the CITY as duly authorized expressions on behalf of CONTRACTOR's.
- 5.07 **INDEPENDENT CONTRACTOR:** The CONTRACTOR is an independent CONTRACTOR under this Agreement. Personal services provided by the Proposer shall be by employees of the CONTRACTOR and subject to supervision by the CONTRACTOR, and not as officers, employees, or agents of the CITY. Personnel policies, tax responsibilities, social security, health insurance, employee benefits, purchasing policies unless otherwise stated in this ITB, and other similar administrative procedures applicable to services rendered under this contract shall be those of the CONTRACTOR.
- 5.08 **INDEMNITY/HOLD HARMLESS AGREEMENT:** The CONTRACTOR agrees to protect, defend, indemnify, and hold harmless the CITY of Fort Lauderdale and its officers, employees and agents from and against any and all losses, penalties, damages, settlements, claims, costs, charges for other expenses, or liabilities of every and any kind including attorney fees, in connection with or arising directly or indirectly out of the work agreed to or performed by CONTRACTOR under the terms of any agreement that may arise due to the bidding process. Without limiting the foregoing, any and all such claims, suits, or other actions relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged violations of any applicable Statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.
- 5.09 **TERMINATION FOR CAUSE:** If, through any cause, the CONTRACTOR shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the CONTRACTOR shall violate any of the provisions of this Agreement, the CITY may upon written notice to the CONTRACTOR terminate the right of the CONTRACTOR to proceed under this Agreement, or with such part or parts of the Agreement as to which there has been default, and may hold the CONTRACTOR liable for any damages caused to the CITY by reason of such default and termination. In the event of such termination, any completed services performed by the CONTRACTOR under this Agreement shall, at the option of the CITY, become the CITY's property and the CONTRACTOR shall be entitled to receive equitable compensation for any work completed to the satisfaction of the CITY. The CONTRACTOR, however, shall not be relieved of liability to the CITY for damages sustained by the CITY by reason of any breach of the Agreement by the CONTRACTOR, and the CITY may withhold any payments to the CONTRACTOR for the purpose of setoff until such time as the amount of damages due to the CITY from the CONTRACTOR can be determined.
- 5.10 **TERMINATION FOR CONVENIENCE:** The CITY reserves the right, in its best interest as determined by the CITY, to cancel contract by giving written notice to the CONTRACTOR thirty (30) days prior to the effective date of such cancellation.
- 5.11 **CANCELLATION FOR UNAPPROPRIATED FUNDS:** The obligation of the CITY for payment to a CONTRACTOR is limited to the availability of funds appropriated in a current fiscal period, and continuation of the contract into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.
- 5.12 **RECORDS/AUDIT:** The CONTRACTOR shall maintain during the term of the contract all books of account, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract. The form of all records and reports shall be subject to the approval of the CITY's Internal Auditor. The CONTRACTOR agrees to make available to the CITY's Internal Auditor, during normal business hours and in Broward, Dade or Palm Beach Counties, all books of account, reports and records relating to this contract for the duration of the contract and retain them for a minimum period of one (1) year beyond the last day of the contract term.
- 5.13 **PERMITS, TAXES, LICENSES:** The successful CONTRACTOR shall, at his own expense, obtain all necessary permits, pay all licenses, fees and taxes, required to comply with all local ordinances, state and federal laws, rules and regulations applicable to business to be carried on under this contract.
- 5.14 **LAWS/ORDINANCES:** The CONTRACTOR shall observe and comply with all Federal, state, local and municipal laws, ordinances rules and regulations that would apply to this contract.
- 5.15 **NON-DISCRIMINATION:** There shall be no discrimination as to race, sex, color, creed, age or national origin in the operations conducted under this contract.
- 5.16 **UNUSUAL CIRCUMSTANCES:** If during a contract term where costs to the CITY are to remain firm or adjustments are restricted by a percentage or CPI cap, unusual circumstances that could not have been foreseen by either party to the contract occur, and those circumstances significantly affect the CONTRACTOR's cost in providing the required items or services, then the CONTRACTOR may request adjustments to the costs to the CITY to reflect the changed circumstances. The circumstances must be beyond the control of the CONTRACTOR, and the requested adjustments must be fully documented. The CITY may, after examination, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or decreases are considered to be insufficient. In the event the CITY does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the CITY, the CITY will reserve the following options:
1. The contract can be canceled by the CITY upon giving thirty (30) days written notice to the CONTRACTOR with no penalty to the CITY or CONTRACTOR. The CONTRACTOR shall fill all CITY requirements submitted to the CONTRACTOR until the termination date contained in the notice.

2. The CITY requires the CONTRACTOR to continue to provide the items and services at the firm fixed (non-adjusted) cost until the termination of the contract term then in effect.
3. If the CITY, in its interest and in its sole opinion, determines that the CONTRACTOR in a capricious manner attempted to use this section of the contract to relieve themselves of a legitimate obligation under the contract, and no unusual circumstances had occurred, the CITY reserves the right to take any and all action under law or equity. Such action shall include, but not be limited to, declaring the CONTRACTOR in default and disqualifying him for receiving any business from the CITY for a state period of time.

If the CITY does agree to adjusted costs, these adjusted costs shall not be invoiced to the CITY until the CONTRACTOR receives notice in writing signed by a person authorized to bind the CITY in such matters.

- 5.17 **ELIGIBILITY:** If applicable, the CONTRACTOR must first register with the Department of State of the State of Florida, in accordance with Florida State Statutes, prior to entering into a contract with the CITY.
- 5.18 **PATENTS AND ROYALTIES:** The CONTRACTOR, without exception, shall indemnify and save harmless the CITY and its employees from liability of any nature and kind, including cost and expenses for or on account of any copyrighted, patented or un-patented invention, process, or article manufactured or used in the performance of the contract, including its use by the CITY. If the CONTRACTOR uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.
- 5.19 **ASSIGNMENT:** CONTRACTOR shall not transfer or assign the performance required by this ITB without the prior written consent of the CITY. Any award issued pursuant to this ITB, and the monies, which may become due hereunder, are not assignable except with the prior written approval of the CITY Manager or selected designee.
- 5.20 **LITIGATION VENUE:** The parties waive the privilege of venue and agree that all litigation between them in the state courts shall take place in Broward County, Florida and that all litigation between them in the federal courts shall take place in the Southern District in and for the State of Florida.

**PROPOSAL SIGNATURE PAGE**

TO: The CITY of Fort Lauderdale, FL

The below signed hereby agrees to furnish the following article(s) or services at the price(s) and terms stated in all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the RFP. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal, I accept a contract if approved by the CITY and such acceptance covers all terms, conditions, and specifications.

Proposal submitted by: \_\_\_\_\_  
(signature) (date)

Name (printed) \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_  
(Legal Registration) \_\_\_\_\_

CONTRACTOR, IF FOREIGN CORPORATION, SHALL BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.161  
<http://www.dos.state.fl.us/doc/>

Address: \_\_\_\_\_

CITY: \_\_\_\_\_ State: \_\_\_\_\_

Telephone No. \_\_\_\_\_ FAX No. \_\_\_\_\_

E-MAIL: \_\_\_\_\_

Does your firm qualify for MBE or WBE status in accordance with Section 1.08 of General Conditions?  MBE  WBE

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and included in his proposal:

Addendum No. Date Issued

**VARIANCES:** State any variations to specifications, terms and conditions in the space provided below or refer to the space provided below all variances contained on other pages of RFP, attachments or proposal pages. No variances or exceptions by the Proposer will be deemed to be part of the proposal submitted unless such variation or exception is listed and contained within the proposal documents and referenced in the space provided below. If no variances are listed in the below space, it is hereby implied that your proposal complies with the full scope of this RFP.

Variations: \_\_\_\_\_



**Tab 11, Supplemental Questions**

Specific requirements regarding services have been outlined in prior sections of this RFP. In addition to information that may be provided in your proposal and required elsewhere in this RFP, please answer the following (restate question in each answer):

A. Where is your office located?

B. Number of professional claim staff at that location.

C. Number of clerical and/or support staff at location.

D. Name, experience, resume and professional designations of claims manager.

E. Name, experience, license type, resume and professional designations of any supervisory level employees that will have responsibility for this account.

F. Name, experience, license type, resume and professional designations of the designated adjusters that will have responsibility for this account.

G. Advise the current pending case load for each designated adjuster.

H. What is the current number of monthly new assignments to each adjuster?

I. Will the award of this contract necessitate an increase in your staff size to meet the City's staffing and caseload requirements and will that be in place by July 30, 2005.

J. Estimate the percentage of time your adjusters are out of the office doing field work. If all are telephone adjusters, please indicate.

K. What is your annual employee turnover ratio among adjusters?

L. What tools do you use to manage adjuster caseloads?

M. Do you utilize independent contracted adjusters and under what circumstances?

N. Name, address, phone and contact person for independents you utilize.

O. Can you provide all the required services with your own personnel?

P. Do your adjusters receive any continuing education and training? Explain.

Q. How is communication handled with the client and local operations?

R. Do you currently file state and excess insurance forms on behalf of your clients? Explain.

S. Do you have the capability to provide all the loss data reports required? Explain.

T. Do you have the ability to transfer the City's prior claims data to your information system by December 1, 2005?

U. Please describe in detail, including features, your claims management information system.

V. Is the claims administration software used by your organization the same software that generates customer reporting? Describe the system/software used to generate ad hoc reports?

W. Can we record our own notes? Are these considered a part of the file?

X. Explain any fees proposed for managed care (medical case management, bill review, and UR and rehabilitation services). These are not to be included in the annual fee proposed. If you use a subcontractor which firms do you use?

Y. Explain, in detail, any deviation from the services or fee structure type required, specifically indicating any services you cannot perform. Specifically indicate what you consider as allocated expenses and therefore not included in your annual fee proposed amount.

Z. What is the average turnaround time of the payment of medical bills?

AA. Describe your banking procedures and requirements for loss fund payments?

BB. How will you measure whether there is effective delivery of services to the client during the term of the contract?

CC. Do you have any written performance standards in place? If so, please provide us with a copy of these standards, if not; are you willing to implement mutually agreed performance standards?

DD. What do you, as the vendor expect of the City during the transition and implementation phase? How do you propose to get to know us?

**SCHEDULE I**  
**OBLIGATIONS OF THE PARTIES**

**A. Obligations of GB**

GB agrees to perform the following services:

1. With regard to Claims Administration, GB shall:
  - a. Review each claim and loss report submitted by the CLIENT during the term of this contract.
  - b. Conduct an investigation of each qualified claim or loss to the extent deemed necessary by GB and CLIENT within published GB standards.
  - c. Maintain a file for each qualified claim or loss that shall be available for review by the CLIENT.
  - d. Adjust, settle or resist all qualified claims or losses:
    - 1) within the stated discretionary settlement authority limit;
    - 2) with specific approval of the CLIENT, if outside the stated authority limit.
  - e. Perform necessary and customary administrative and clerical work in connection with each qualified claim or loss, including the preparation of checks or vouchers, releases, agreements and other documents needed to finalize a claim.
  - f. Establish and update claim reserves as needed.
  - g. Assist the CLIENT in establishing a banking arrangement for loss and expense payments as set forth in Schedule II.
  - h. Notify CLIENT, CLIENT's agent or carriers, as designated by the CLIENT, of all qualified claims or losses which may exceed the CLIENT's retention and, if requested, provide information on the status of those claims or losses.
  - i. Coordinate investigations on litigated claims with attorneys representing the CLIENT and with representatives of the excess carrier, as required. It is expressly understood that all legal costs and loss payments will be charged to the CLIENT.
  - j. Investigate and pursue subrogation possibilities on behalf of the CLIENT in all states permitting subrogation. Funds received from all subrogation collections shall be considered revenue of the CLIENT.
  - k. Maintain an automated loss and information system, and provide the CLIENT with reports from RtsX-FACS® as set forth in Schedule V.
  - l. Provide forms, as determined by GB, needed to administer the CLIENT's program.
  - m. Provide additional ad hoc information, analysis, reports and services on a time and expense basis.
  - n. Assist the CLIENT in selecting appropriate experts or specialists as the claims may require.
  - o. Provide personnel needed to perform the services agreed to herein.
  - p. Coordinate Managed Care services as required by CLIENT's filed Managed Care arrangement.

2. With respect to Self-Insurance Qualification, GB shall assist the CLIENT in the filing of periodic reports and renewal applications required by state administrative agencies. All fees and assessments in connection with such are the obligation of the CLIENT.
3. With regard to Risk Control Consulting and Appraisals, GB shall provide the services set forth in Schedule V.
4. Provide other services as set forth in Schedule V.

**B. Obligations of CLIENT**

1. CLIENT shall pay GB for services the annual sum set forth in Schedule V, as agreed to under the "Billing and Payment Terms" section. At the end of each contract period, the annual compensation shall be subject to negotiation.

Where applicable, GB shall audit the claim counts at the 18th, 24th, 36th and 48th month from the inception date of the contract. CLIENT shall pay GB any additional fees due as a result of these audits as specified under the Billing and Payment Terms section in Schedule V.

2. CLIENT shall provide funds for the payment of qualified claims or losses, allocated loss expenses, and any Managed Care fees, if applicable. GB shall not be required to advance funds to pay losses, allocated loss expenses, bank charges, or Managed Care fees.
3. Fees are payable in accordance with the Florida Prompt Payment Act.

**SCHEDULE II  
BANKING - SIMMS**

GB will provide an on-line check issuance and banking communication system known as "APACS," which provides for automated payments and control. The account will be funded with Citibank to administer a SIMMS cash management program. Such cash management program will deal directly with the funding program of the CLIENT's banking facility. GB will assist the CLIENT in establishing the initial imprest/opening balance of the fund. The details of the CLIENT's program are set forth in a letter agreement between the CLIENT, Citibank N.A. and Arthur J. Gallagher & Co. (GB) (hereafter the "Account Parameter Agreement"). In addition, GB will analyze the account from time to time and will submit advisory reports, including any excess or deficiencies to the imprest/opening balance. As a result of the advisories, the CLIENT agrees to fund any imprest increase within 30 days of notification. Changes to the frequency of funding and/or imprest/opening balance will require the execution of a new Account Parameter Agreement. GB will charge a minimum annual fee, included in Schedule V, but subject to audit, for these services.

It is expressly understood that GB shall not be required to advance its own funds to pay any of the CLIENT's obligations.

In the event of cancellation or nonrenewal of this contract, CLIENT agrees to fund Citibank in an amount sufficient to fund all of the CLIENT's outstanding obligations.

If, at any time, CLIENT fails to provide adequate funding, GB shall issue "stop payment" orders on outstanding payments that are not funded. Any bank charges resulting from inadequate funding including, but not limited to, interest, stop payment charges and overdraft fees shall be the obligations of the CLIENT and shall be billed to the CLIENT when known.

GB shall have the right to convert the CLIENT's program to either daily clearance or voucher upon 48 hours notice to the CLIENT.

**SCHEDULE III**  
**TERMS AND CONDITIONS**

- A. **Discretionary Settlement Authority** - The limit on any settlement payment by GB shall be as set forth in Schedule V. It is agreed that GB shall have full authority in all matters pertaining to the payment, processing, investigation and administration of qualified claims or losses within this limit. Failure of GB to settle a qualified claim or loss within such limit shall not subject GB to liability to any party in the event of an adverse judgment entered by any court or the settlement of such claim or loss for an amount in excess of such limit.
- B. **Terms of Cancellation or Nonrenewal** - Either party shall have the right to cancel or renegotiate the contract after each contract period by giving the other party written notice of intent to cancel or renegotiate at least sixty (60) days in advance. If timely notice of cancellation is given, this contract shall terminate upon the expiration of the current term.

Unless stated otherwise in Schedule V, GB agrees that all claim files for claims incurred during the contracted periods will be handled for no additional fees for as long as the CLIENT continues to renew this Agreement.

In the event of cancellation or nonrenewal of this program, GB may, at its sole discretion, continue to manage all pending run-off claims, and run-off claims incurred in this service term but not reported prior to the date of termination if CLIENT pays GB a mutually agreed upon per claim per year open fee to continue handling open claims. If run-off services are provided by GB, the services will be provided at a claims servicing branch selected by GB, and a reduced electronic RISX-FACS® reporting package will be provided at the CLIENT's expense. Banking and administration fees will be charged to the CLIENT as long as GB handles the claims.

Should CLIENT renew only a portion of the existing program under this Agreement (fewer states, locations, coverages, etc.), all open claims not part of the renewed portions of the program shall be considered in run-off and subject to per claim per year open fees to be agreed upon by the parties. A reduced electronic RISX-FACS® reporting package will be provided at the CLIENT's expense, as appropriate. Banking and administration fees will be charged to the CLIENT as long as GB handles the claims. Should no agreement be reached regarding these open claims, they will be returned to the CLIENT or forwarded to another party as designated by the CLIENT.

Should the CLIENT elect to have the files returned to CLIENT, CLIENT agrees to reimburse GB for all payments made and subsequently paid by the bank, on behalf of the CLIENT, until all claims are closed within the RISX-FACS® system and all claim files have been returned to the CLIENT. GB will provide an electronic, tape or paper copy of the claim information in RISX-FACS® at GB's prevailing rate on the date of termination. Upon delivery of this information to CLIENT, claim information may be deleted from the system.

If the CLIENT fails to pay any amounts billed, including but not limited to GB's service fee during the contract period; audit billings per Schedule I, Section B,1, Paragraph 2; the service fee to continue handling claims past termination date; or bank charges, within 30 days, GB shall have the right to terminate the contract by giving the CLIENT ten (10) days' notice in writing. Upon CLIENT's request, GB will then return all files to the CLIENT in an orderly manner. Costs for file transfer shall be the obligation of the CLIENT.

- C. **Sole Claims Administrator** - During the terms of this Agreement and except as otherwise agreed to by the parties hereto, CLIENT agrees that GB shall be the sole claims administrator with respect to CLIENT's program described in Schedule V and that all new claims under CLIENT's program described in Schedule V shall be forwarded to GB. CLIENT further agrees not to self-administer or adjust any such claims or to forward any such claims to any other service organization or individual without GB's prior written consent.
- D. **Practice of Law** - GB will not perform any services which may constitute the unauthorized practice of law.
- E. **Indemnification** - GB agrees to defend, indemnify, protect, save and keep harmless CLIENT from any and all loss, cost, damage or exposure arising from the negligent acts or omissions of GB.

The foregoing indemnification provision shall survive termination of this Agreement.

- F. Notices - Any notice required to be given under this contract shall be sent by certified mail to the following in the case of GB:

Mr. Robert Mason  
Chief Financial Officer  
Gallagher Bassett Services, Inc.  
The Gallagher Centre  
Two Pierce Place  
Itasca, IL 60143-3141

and in the case of the CLIENT:

Mr. Dan Jilek  
Risk Manager  
City of Ft. Lauderdale  
101 NE 3rd Avenue, Suite 300  
Ft. Lauderdale, FL 33301

- G. Successors/Affiliates - This contract shall be binding upon and shall inure to the benefit of all assigns, transferees and successors in interest of the parties. The services to be provided by GB hereunder may be provided in whole or in part by any affiliated entity of GB, by mutual agreement between CLIENT and GB. In such event, the terms of this Agreement shall be binding upon and shall inure to the benefits of such affiliated entity.
- H. Modification - This contract represents the entire Agreement between the parties and may be modified only in writing.
- I. Confidentiality of Data - All data furnished by the CLIENT, or generated as a result of services performed under this agreement, and other information designated by the CLIENT in writing, shall be treated as confidential. GB reserves the right to use statistical information or other data, so long as the CLIENT's name and/or confidential data are adequately protected.
- J. Status - It is understood that GB is engaged to perform services under this contract as an independent contractor and not as an agent of the CLIENT. This contract shall be governed by the laws of the State of Florida. Venue for any lawsuit brought by either party against the other party or otherwise arising out of this Agreement shall be in Broward County, Florida, or in the event of federal jurisdiction, in the U.S. District Court for the Southern District of Florida.
- K. Managed Care - If GB provides Managed Care services as part of the CLIENT's program, either directly or indirectly through an independent contractor, CLIENT agrees that GB may be entitled to an additional fee in connection with the Managed Care services (all or part of which may be paid to GB by the independent contractor) and to comply with the procedures for utilizing any such Managed Care services. Any such additional fee will be in exchange for bona fide administrative services provided by GB in connection with the Managed Care services. If GB provides CLIENT access to the First Health Preferred Provider Organization, CLIENT agrees to comply with the procedures for utilizing the First Health PPO Program.

- L. **Reporting** - GB will not assume that other coverage (unknown to GB) exists for a qualified claim or loss. GB shall not be responsible for reporting to carriers on a type of claim or loss not managed by GB.
- M. **Fines and Penalties** - GB shall not be responsible for any fines or penalties assessed by any governmental agency because of the acts or omissions of the CLIENT, or by previous or successor claim administrators. GB shall not be responsible for any fines or penalties assessed as a result of delayed submissions of first reports of injury due to inaccurate or improperly reported information provided by the CLIENT.
- N. **Risk Control Consulting** - With respect to any risk control consulting services, including any form of inspection service provided by GB to CLIENT:
1. Such services shall be in the nature of advisory to the CLIENT only and shall not be construed as imposing upon GB any duty to implement any recommendation made by GB or to otherwise ensure that any premises, equipment or other subject matter of a GB consulting service is safe or free from hazards or defects;
  2. Such services shall be solely for the benefit of CLIENT and shall not be construed as creating any duty to, or conferring any right to, any third party, including without limitation, any duty to warn any third party or the public at large;
  3. If GB fails to complete the contracted Risk Control Consulting Services during the term of this Agreement due to the CLIENT's failure to cooperate with GB's reasonable service delivery objectives, then GB will have an additional six (6) months in which to complete the contracted services. If for any reason other than CLIENT's lack of cooperation, GB fails to complete the contracted services during the term of the Agreement, then CLIENT, at its discretion, may either receive a refund for that portion of the contracted services which were not completed or may extend the time for completion of the contracted services by a period of six (6) months.
- O. **Records Retention** - GB will retain claim files for 24 months following date of closure. Thereafter, files will be returned to the CLIENT or forwarded to such location as may be designated by the CLIENT for continued storage. GB will retain hard-copy checks for ninety (90) days following the date of bank clearance. Thereafter, copies of checks will be maintained on CD ROM.
- P. **Subrogation** - To the extent GB is involved in pursuing recoveries against third parties or otherwise undertaking subrogation activities on behalf of CLIENT, GB is authorized to collect, in the name of the CLIENT or in the name of GB, all funds due as a result of such recovery or subrogation activities. GB shall not be required to establish any trust accounts for the benefit of CLIENT, but shall promptly and fully account for all funds so received and remit such funds to CLIENT.
- Q. **Taxes** - CLIENT shall be responsible for payment of all applicable sales, use, ad valorem and excise taxes; duties; and assessments relating to the services provided hereunder.
- R. **Non-U.S. Dollar Transaction** - In the event that GB handles any non-U.S. Dollar claims, CLIENT shall be responsible for any rate fluctuations.
- S. **Escheat** - The parties acknowledge that any and all escheat and unclaimed property obligations of any type or variety lie with CLIENT and not GB. Pursuant to the other terms and conditions of this contract, GB shall provide CLIENT with such information and reports as reasonably required by CLIENT to perform this function.

**SCHEDULE IV**  
**DEFINITIONS**

**Claim** - Any report of an accident (first or third party) alleging or resulting in injury, damage, or loss which could give rise to a demand for the payment of money. The claim charge is applicable on a per occurrence, per claimant, per line of coverage basis as defined in the RISX-FACS® system.

**Discretionary Settlement Authority** - GB is authorized to make payment, for loss or expense, up to this amount, as GB deems necessary.

**Qualified Claim or Loss** - GB will investigate and adjust any loss or claim occurring within the service term, provided the loss or claim type is identified in Schedule V.

**Allocated Expenses** - Shall be the responsibility of the CLIENT and shall include, but not be limited to:

- legal fees
- professional photographs
- medical records
- experts' rehabilitation costs
- accident reconstruction
- architects, contractors
- engineers
- police, fire, coroner, weather, or other such reports
- property damage appraisals
- extraordinary costs for witness statements
- official documents and transcripts
- sub rosa investigations
- medical examinations
- subrogation at 15% of gross recoveries
- extraordinary travel made at CLIENT's request
- court reporters
- fees for service of process
- pre- and post-judgment interest paid
- chemists
- collection costs payable to third parties on subrogation
- any other similar cost, fee or expense reasonably chargeable to the investigation, negotiation, settlement or defense of a claim or loss which must have the explicit prior approval of the CLIENT
- Managed Care
- outside investigation

**Managed Care** - Managed Care services shall include, but not be limited to:

- preferred provider organization networks
- state fee scheduling
- usual, customary and reasonable bill review
- medical case management and vocational rehabilitation network
- utilization review services
- light-duty and return-to-work programs
- prospective injury management services
- hospital bill audit services
- wholesale pharmaceutical network
- retail pharmaceutical network

**SCHEDULE V  
SERVICES AND FEES**

Client: City of Ft. Lauderdale

Service Period: From 8/1/05 to 8/1/06

GB Client #: 000816

SERVICES PROVIDED:	Incl	SERVICES PROVIDED:	Incl
<b>A. Claims Administration</b>		<b>C. Loss Funding</b>	
Auto Liability - Bodily Injury (AB)	_____	SIMMS	X _____
Auto Liability - Property Damage (AD)	_____	Voucher	_____
Auto Physical Damage (APD)	_____	Client Owned Banking	_____
General Liability - Bodily Injury (GB)	_____	<b>D. Supplemental</b>	
General Liability - Property Damage (GD)	_____	Loss Notice Program Rpt. Level \$	_____
Products Liability	_____	Detailed Status Rpts Rpt. Level \$50,000	X _____
Professional Liability	_____	Meetings	X _____
Property	_____	Discretionary Settlement Authority \$10,000	X _____
Workers' Compensation (WC)		Index Bureau	X _____
Medical Only	X _____	Coordination	X _____
Indemnity	X _____	Audits	X _____
Other	_____	Electronic Incidents	X _____
Claim Reporting	X _____	Record Only Processing	_____
<b>B. Information Services</b>		Update Appraisals	_____
RISX-FACS@		Risk Inspections	_____
Standard Package	X _____	GB/GCR Mgd. Care (Paid Off File)	X _____
Non-Standard Reports	_____	<b>E. Risk Control Consulting</b>	
risxfacs.com	X _____	Loss Control - _____ Hours	_____
Terminals & Printers	_____	Risx-Control Consulting - _____ Hours	_____
Data Transfer	X _____		
		<b>TOTAL</b>	<b>\$ 276,742</b>

**ADDITIONAL SERVICE TERMS AND CONDITIONS:**

8/1/05-8/1/06 service period - flat fee.

This is the first year of a five-year agreement. The per claim rates will increase 4% from year one to year two, 4% from year two to year three, 4% from year three to year four and 4% from year four to year five.

**BILLING AND PAYMENT TERMS:**

Fee is payable in 12 monthly installments beginning 8/1/05. Fees are payable in accordance with the Florida Prompt Payment Act.

### Gallagher Bassett Services

Bid Contact **Neil Starrenburg**  
[neil\\_starrenburg@gbtpa.com](mailto:neil_starrenburg@gbtpa.com)  
Ph 630-285-4354  
Fax 877-679-6843

Address **Two Pierce Place**  
**Itasca, IL 60143**

Item #	Line Item Notes	Unit Price	Qty/Unit	Total Price	Attch.	Docs
352-9192-1-01	PROPOSER Gallagher Bassett is RESPONSE proposing a flat annual rate FORMAT of \$276,742 for the first year and then a 4% increase in the fee each year during the five year contract. Please see our attache cost & terms document.  Gallagher Bassett is offering an option of per claim fees that total \$212,879 for the first year and then a 4% increase in fees each year during the five year contract. Please see our attache Cost & Terms document		1 / each		Y	Y
				Vendor Total		\$0.00

CONTRACT COPY

**Gallagher Bassett Services**

Item: **PROPOSER RESPONSE FORMAT**

**Attachments**

Ft Lauderdale 2005 renewal CT.pdf  
City of Ft Lauderdale Andrea Resume.doc  
City of Ft Lauderdale Debra Resume.doc  
City of Ft Lauderdale Janice resume.doc  
City of Ft Lauderdale Steven resume.doc



**City of Fort Lauderdale**

**LIFE OF PARTNERSHIP**

**COSTS AND TERMS**

Effective Date: 8/1/05 to 8/1/06

Service	# of Claimants	Per Claimant Fee	Deposit Life of Partnership
<b>Workers Compensation</b>			
Medical Only	330	\$150	\$49,500
Indemnity	150	\$1,025	\$153,750
<b>Total Workers Compensation</b>	<b>480</b>		<b>\$203,250</b>
<b>Ancillary Services</b>			
Administration			Included
rfpdepot fee			\$2,129
Data Management			Included
Account Management			\$7,500
Index Bureau Reporting			Included
Claim Reporting (telephonic, web or e-Fax)			Included
Acknowledgement Letter			Included
risxfacs.com - 2 Users			Included
Electronic Incident	0	\$47	\$0
<b>Total:</b>	<b>0</b>		<b>\$9,629</b>
<b>Additional Services</b>			
risxfacs.com - Additional Users -Full	0	\$2,395	\$0
risxfacs.com - Additional Users -Inquiry	0	\$1,195	\$0
OSHA 300 - All locations	0	\$4,000	\$0
<b>Total:</b>	<b>0</b>		<b>\$0</b>
<b>Grand Total:</b>	<b>480</b>		<b>\$212,879</b>

Proposed fees based upon a 5 year agreement with a 4% increase in fees each year.

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*Gallagher Bassett Services, Inc. will not pay a fee, commission, or rebate to any party for the privilege of presenting our proposal. Gallagher Bassett Services, Inc. will not pay a fee, commission, or rebate to any party in order to secure the awarding of any program to Gallagher Bassett Services.*



**LIFE OF PARTNERSHIP  
COSTS AND TERMS**

- (1) Claim Deposits will be reviewed semi-annually and audited at the 18th, 24th, 36th and 48th month.
- (2) Claims will be handled for the life of the partnership with no additional per claim fees. If you should decide to non-renew, the existing open files can be handled in one of three ways.
  - Gallagher Bassett would continue to handle the open files at our prevailing rates fee per year per open file.
  - Gallagher Bassett would continue to handle the open files on a Time and Expense Basis.
  - Gallagher Bassett would return the files to the client. (Contingent upon Carrier approval.)

*Note: There will be additional charges for ongoing Data Management (RISX-FACS®), risxfacs.com users, Administration and Banking fees for as long as GB handles claims.*

- (3) Data Management includes the following:
  - New Claim Setup
  - Historical Claims
  - Monthly Report by Email or the Website
  - Carrier Report Package by Email or Website
- (4) Account Administration includes the following:
  - Designated Account Manager
  - Detailed Status Reports @\$50,000
  - Index Bureau Reporting
  - Settlement Authority @\$10,000
  - Banking Administration (SIMMS) - Provided Loss Fund is Properly Funded
  - One Audit Per Year
  - Four Meetings per Year
  - Reserve Alerts @ \$10,000 and subsequent \$5,000 changes
- (5) Claim Reporting
  - ClaimLine - Telephonic 800# reporting
  - Web Reporting - First reports via the web
  - e-Fax - Fax reporting (wc only)
- (6) *risxfacs.com*: Standard internet browser access to Gallagher Bassett claim database
- (7) Billing and Payment Terms: Fees will be billed quarterly during the calendar year. Fees are payable upon receipt of the invoice.  
Gallagher Bassett reserves the right to charge 1% per month, or the maximum legal rate, on balances unpaid after 30 days.

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## STANDARD CLAIMS MANAGEMENT SERVICES

### Claim Charges:

The claim charge is applicable per claimant per line of coverage.

**Example:** A client during working hours is involved in an automobile accident with another vehicle with two occupants. Both occupants were injured, both cars were damaged and our client was injured.

The claims handling charges (example only) will be:

Claimant #1 - Auto Liability Bodily Injury	\$738
Claimant #2 - Auto Liability Bodily Injury	738
Claimant Owner - Auto Liability Property Damage	376
Client - Workers' Compensation	761
Client - Auto Physical Damage	300
	<hr/>
	\$2,913

The total GB fee for this one occurrence is \$2,913 to adjust the accident. Specific claim charges by claimant by line of coverage is normal practice in our industry.

**Allocated Expenses:** Shall be your responsibility and shall include, but not be limited to:

- Legal Fees
- Professional Photographs
- Extraordinary costs for witness statements
- Medical records
- Experts' rehabilitation costs
- Fees for service of process
- Architects, contractors
- Engineer
- Police, fire, coroner, weather, or other such
- Property damage appraisals
- Sub rosa investigation
- Official documents and transcripts
- Pre- and post-judgment interest paid
- Subrogation at 15% of gross recovery
- Managed Care
- Medical Examinations
- Extraordinary Travel made at client's request
- Court reports
- Accident reconstruction
- Chemist
- Collection cost payable to third parties on subrogation
- Any other similar cost, fee or expense reasonably negotiation, settlement or defense of a claim or loss which must have the explicit prior approval of the client
- Outside Investigation

**Managed Care:** Managed Care services may include, but are not limited to:

- Preferred provider organization networks
- Automated state fee scheduling
- Medical case management and vocational rehabilitation network
- Utilization review services
- Light duty/return-to-work programs
- Prospective injury management services
- Hospital bill audit services

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## STANDARD CLAIMS MANAGEMENT SERVICES

### Workers Compensation - Medical Only Claims

Evaluate and adjudicate work-related claims involving medical treatment only. Claims will be adjudicated according to statutory state requirements and corporate guidelines. The guidelines anticipate:

- Investigation sufficient to determine claim type and compensability
- No subrogation is required.
- Lost days do not exceed statutory waiting period.
- No payments for indemnity and vocational rehab.
- No loss notices, captioned reports, client meetings or settlement authority is required.
- Payments on claims do not exceed \$2,500

Services provided beyond the guidelines stated above will be considered indemnity cases and will be on a contract basis only.

### Workers Compensation - Indemnity Claims

Investigate, evaluate and adjudicate work-related claims involving disability and/or payment of medical and other expenses. Claims will be adjudicated according to statutory state requirements and corporate guidelines.

### Incident - Electronic and Manual

Review first report and mark as "Incident". If an adjuster is required to perform any additional work other than reviewing the first report, the incident will be converted to a claim.

### Liability Claims

Investigate, evaluate and adjudicate all third-party claims for which you may be legally obligated. Third-party claims will be managed and administered in accordance with our product guidelines.

### Property Claims

Investigate, evaluate and adjudicate all first-party claims which you report involving damage or loss of real or personal property. First-party claims will be managed and administered in accordance with our product guidelines.

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*Gallagher Bassett Services, Inc. will not pay a fee, commission, or rebate to any party for the privilege of presenting our proposal. Gallagher Bassett Services, Inc. will not pay a fee, commission, or rebate to any party in order to secure the awarding of any program to Gallagher Bassett Services.*



**MANAGED CARE SERVICES**

COSTS AND TERMS	Charges
State Fee Scheduling	\$1.30 per line (2-line header)
Usual, Customary and Reasonable Bill Review	\$1.30 per line (2-line header)
PPO Hospital and Outpatient Care Networks (OCN)	30% of savings
Out of Network Bill Review	35% of savings
Telephonic Case Management	\$70 Medical Triage \$225 per Indemnity claim (1st 30 days) \$190 per claim (2nd 30 days) After 60 days or Catastrophic - at prevailing FCM Rate \$125 per medical only claim
Hospital Certification Program	\$225 combined inpatient hospital pre-certification/continued stay review -- OR -- \$110 for hospital inpatient precertification \$95 for hospital inpatient continued stay review
Utilization Review Program	\$95 for outpatient precertification \$95 for outpatient continued review
Physician Advisor	\$250 per hour plus expenses
Medical Case Management and Vocational Rehabilitation - Hourly	\$89 per hour plus expense \$89 per hour - AK, CA, HI, NY
Hospital Bill Audit Program	\$89 per hour
Florida Managed Care	Bill Review and PPO at prevailing rate TCM @ \$295 per Indemnity for first 30 days; \$225 for second 30 days and \$89 per hour thereafter. UR at prevailing rates FCM at prevailing rates
MCO - All other states	Price varies by state
PPO Retail Pharmaceutical Network	Discounted prescription costs
Wholesale Prescriptions and Medical Equipment Program	Cost of prescriptions and medical equipment
OSHA Reporting	\$4,000 per year (includes set-up, OSHA access & unlimited OSHA logs and summaries)

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## **ANDREA DEMICCO HUMPHRIES**

*1551 Sawgrass Corporate Parkway, Suite 220, Sunrise, Florida 33323-2809 ☎ (954) 846-1331*

### **EXPERIENCE**

GALLAGHER BASSETT SERVICES, INC.  
*Branch Manager, 1995 - Present*  
*Claims Supervisor, 1988 - 1995*  
*Claims Representative, 1984 - 1988*

BRUNS CASUALTY GENERAL AGENCY  
*Claims Adjuster, 1980 - 1984*

### **EDUCATION & AFFILIATIONS**

BROWARD COMMUNITY COLLEGE  
*General Business Courses, 1981 - 1982*

Member W.C.C.P.  
Board Certified Workers' Compensation  
Florida WC Adjuster License

### **SKILLS**

- X Risk Facs / Risk Facs.com
- X WordPerfect for Windows v6.1
- X Microsoft Word
- X Claimline Remote 4.11G
- X Internet Explorer
- X Lotus Notes 2000
- X Microsoft Excel v5.0

### **CURRENT JOB RESPONSIBILITIES**

Responsible for overall branch operations.  
Integrate client needs with Gallagher Bassett Services.

## **DEBRA A. RIBOLINI, CWC**

1551 Sawgrass Corporate Parkway, Suite 220 \* Sunrise, Florida 33323-2809 \* (954) 846-1331

### **EXPERIENCE**

GALLAGHER BASSETT SERVICES, INC.  
*Claims Representative, 1996 - Present*  
*Claims Assistant, 1992 - 1996*

WAREHAM CONSTRUCTION  
*Assistant, 1990 - 1992*

U.S.F. & G  
*Workers Compensation Clerk, 1987 - 1990*

### **EDUCATION & AFFILIATIONS**

PIPER HIGH SCHOOL  
*Graduate, 1984*

WC Board Certified  
Member W.C.C.P.  
Florida WC Adjuster License

### **SKILLS**

- Risx Facs / Risx Facs.com
- WordPerfect for Windows v6.1
- Lotus Notes 2000
- Microsoft Word
- Dictaphone
- Internet Explorer

### **CURRENT JOB RESPONSIBILITIES**

Investigate Workers Compensation claims to determine compensability as defined by Florida Work Comp Statute. Develop strategy and negotiate claims to conclusion and cost effectiveness while keeping clients and appropriate persons informed of status of claims.

## **JANICE SIMPSON**

1551 Sawgrass Corporate Parkway, Suite 220 \* Sunrise, Florida 33323-2809 ☎ (954) 846-1331

### **EXPERIENCE**

GALLAGHER BASSETT SERVICES, INC.  
*Claims Supervisor, 2001 - Present*  
*Claims Representative, 2000 - 2001*

CLAIMS CONTROL INC.  
*Claims Adjuster, 1999 - 2000*

CONTINENTAL/CNA/RSKCO.  
*Claims Supervisor, 1994 - 1999*

### **EDUCATION & AFFILIATIONS**

*Graduate,*

Member W.C.C.P.  
Florida WC Adjuster License

### **SKILLS**

- X Risk Facs / Risk Facs.com
- X Microsoft Word
- X WordPerfect for Windows v6.1
- X WordPerfect for Dos v5.1
- X Dictaphone
- X Internet Explorer

### **CURRENT JOB RESPONSIBILITIES**

Responsible for overall supervision of workers= compensation miscellaneous clients.

## **STEVEN SHOAFF**

*1551 Sawgrass Corporate Parkway, Suite 220 \* Sunrise, Florida 33323-2809 \* (954) 846-1331*

### **EXPERIENCE**

GALLAGHER BASSETT SERVICES, INC.  
*Claims Representative, 2004 - Present*

TRAVELERS INSURANCE COMPANY  
*Special Investigative Unit Investigator, 1999 - 2004*

TRAVELERS INSURANCE COMPANY  
*Investigative Case Manager, 1996 - 1999*

KNIGHTS OF COLUMBUS  
*Sales Representative, Field Agent, 1996 to 1996*

### **EDUCATION & AFFILIATIONS**

NOVA SOUTHEASTERN UNIVERSITY  
Business Administration  
DAVIE, FL  
*Graduate, 2001*

COOPER CITY HIGH SCHOOL  
COOPER CITY, FL  
*Graduate, 1988*

Member W.C.C.P.  
Florida Workers Compensation Adjuster License

### **SKILLS**

- Risx Facs / Risx Facs.com
- Microsoft Word
- Lotus Notes 2000
- WordPerfect for Windows v6.1
- Dictaphone
- Internet Explorer

### **CURRENT JOB RESPONSIBILITIES**

Investigate Worker Compensation claims to determine compensability as defined by Florida Work Comp Statute. Develop strategy and negotiate claims to conclusion and cost effectiveness while keeping clients and appropriate persons informed of status of claims.

**Gallagher Bassett Services**

Item: **PROPOSER RESPONSE FORMAT**

**Attachments**

Ft Lauderdale 2005 renewal CT.pdf



**City of Fort Lauderdale**  
**LIFE OF PARTNERSHIP**  
**COSTS AND TERMS**  
Effective Date: 8/1/05 to 8/1/06

Service	# of Claimants	Per Claimant Fee	Deposit Life of Partnership
<b>Workers Compensation</b>			
Medical Only	330	\$150	\$49,500
Indemnity	150	\$1,025	\$153,750
<b>Total Workers Compensation</b>	<b>480</b>		<b>\$203,250</b>
<b>Ancillary Services</b>			
Administration			Included
rfpdepot fee			\$2,129
Data Management			Included
Account Management			\$7,500
Index Bureau Reporting			Included
Claim Reporting (telephonic, web or e-Fax)			Included
Acknowledgement Letter			Included
risxfacs.com - 2 Users			Included
Electronic Incident	0	\$47	\$0
<b>Total:</b>	<b>0</b>		<b>\$9,629</b>
<b>Additional Services</b>			
risxfacs.com - Additional Users -Full	0	\$2,395	\$0
risxfacs.com - Additional Users -Inquiry	0	\$1,195	\$0
OSHA 300 - All locations	0	\$4,000	\$0
<b>Total:</b>	<b>0</b>		<b>\$0</b>
<b>Grand Total:</b>	<b>480</b>		<b>\$212,879</b>

Proposed fees based upon a 5 year agreement with a 4% increase in fees each year.

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**LIFE OF PARTNERSHIP  
COSTS AND TERMS**

- (1) Claim Deposits will be reviewed semi-annually and audited at the 18th, 24th, 36th and 48th month.
- (2) Claims will be handled for the life of the partnership with no additional per claim fees. If you should decide to non-renew, the existing open files can be handled in one of three ways.
  - Gallagher Bassett would continue to handle the open files at our prevailing rates fee per year per open file.
  - Gallagher Bassett would continue to handle the open files on a Time and Expense Basis.
  - Gallagher Bassett would return the files to the client. (Contingent upon Carrier approval.)

*Note: There will be additional charges for ongoing Data Management (RISX-FACS®), risxfacs.com users, Administration and Banking fees for as long as GB handles claims.*

- (3) Data Management includes the following:
  - New Claim Setup
  - Historical Claims
  - Monthly Report by Email or the Website
  - Carrier Report Package by Email or Website
- (4) Account Administration includes the following:
  - Designated Account Manager
  - Detailed Status Reports @\$50,000
  - Index Bureau Reporting
  - Settlement Authority @\$10,000
  - Banking Administration (SIMMS) - Provided Loss Fund is Properly Funded
  - One Audit Per Year
  - Four Meetings per Year
  - Reserve Alerts @ \$10,000 and subsequent \$5,000 changes
- (5) Claim Reporting
  - ClaimLine - Telephonic 800# reporting
  - Web Reporting - First reports via the web
  - e-Fax - Fax reporting (wc only)
- (6) *risxfacs.com*: Standard internet browser access to Gallagher Bassett claim database
- (7) Billing and Payment Terms: Fees will be billed quarterly during the calendar year. Fees are payable upon receipt of the invoice.  
Gallagher Bassett reserves the right to charge 1% per month, or the maximum legal rate, on balances unpaid after 30 days.

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## STANDARD CLAIMS MANAGEMENT SERVICES

### Claim Charges:

The claim charge is applicable per claimant per line of coverage.

**Example:** A client during working hours is involved in an automobile accident with another vehicle with two occupants. Both occupants were injured, both cars were damaged and our client was injured.

The claims handling charges (example only) will be:

Claimant #1 - Auto Liability Bodily Injury	\$738
Claimant #2 - Auto Liability Bodily Injury	738
Claimant Owner - Auto Liability Property Damage	376
Client - Workers' Compensation	761
Client - Auto Physical Damage	300
	<hr/>
	\$2,913

The total GB fee for this one occurrence is \$2,913 to adjust the accident. Specific claim charges by claimant by line of coverage is normal practice in our industry.

**Allocated Expenses:** Shall be your responsibility and shall include, but not be limited to:

- Legal Fees
- Professional Photographs
- Extraordinary costs for witness statements
- Medical records
- Experts' rehabilitation costs
- Fees for service of process
- Architects, contractors
- Engineer
- Police, fire, coroner, weather, or other such
- Property damage appraisals
- Sub rosa investigation
- Official documents and transcripts
- Pre- and post-judgment interest paid
- Subrogation at 15% of gross recovery
- Managed Care
- Medical Examinations
- Extraordinary Travel made at client's request
- Court reports
- Accident reconstruction
- Chemist
- Collection cost payable to third parties on subrogation
- Any other similar cost, fee or expense reasonably negotiation, settlement or defense of a claim or loss which must have the explicit prior approval of the client
- Outside Investigation

**Managed Care:** Managed Care services may include, but are not limited to:

- Preferred provider organization networks
- Automated state fee scheduling
- Medical case management and vocational rehabilitation network
- Utilization review services
- Light duty/return-to-work programs
- Prospective injury management services
- Hospital bill audit services

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## STANDARD CLAIMS MANAGEMENT SERVICES

### Workers Compensation - Medical Only Claims

Evaluate and adjudicate work-related claims involving medical treatment only. Claims will be adjudicated according to statutory state requirements and corporate guidelines. The guidelines anticipate:

- Investigation sufficient to determine claim type and compensability
- No subrogation is required.
- Lost days do not exceed statutory waiting period.
- No payments for indemnity and vocational rehab.
- No loss notices, captioned reports, client meetings or settlement authority is required.
- Payments on claims do not exceed \$2,500

Services provided beyond the guidelines stated above will be considered indemnity cases and will be on a contract basis only.

### Workers Compensation - Indemnity Claims

Investigate, evaluate and adjudicate work-related claims involving disability and/or payment of medical and other expenses. Claims will be adjudicated according to statutory state requirements and corporate guidelines.

### Incident - Electronic and Manual

Review first report and mark as "Incident". If an adjuster is required to perform any additional work other than reviewing the first report, the incident will be converted to a claim.

### Liability Claims

Investigate, evaluate and adjudicate all third-party claims for which you may be legally obligated. Third-party claims will be managed and administered in accordance with our product guidelines.

### Property Claims

Investigate, evaluate and adjudicate all first-party claims which you report involving damage or loss of real or personal property. First-party claims will be managed and administered in accordance with our product guidelines.

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**MANAGED CARE SERVICES**

<b>COSTS AND TERMS</b>	<b>Charges</b>
<b>State Fee Scheduling</b>	\$1.30 per line (2-line header)
<b>Usual, Customary and Reasonable Bill Review</b>	\$1.30 per line (2-line header)
<b>PPO Hospital and Outpatient Care Networks (OCN)</b>	30% of savings
<b>Out of Network Bill Review</b>	35% of savings
<b>Telephonic Case Management</b>	\$70 Medical Triage \$225 per Indemnity claim (1st 30 days) \$190 per claim (2nd 30 days) After 60 days or Catastrophic - at prevailing FCM Rate \$125 per medical only claim
<b>Hospital Certification Program</b>	\$225 combined inpatient hospital pre-certification/continued stay review -- OR -- \$110 for hospital inpatient precertification \$95 for hospital inpatient continued stay review
<b>Utilization Review Program</b>	\$95 for outpatient precertification \$95 for outpatient continued review
<b>Physician Advisor</b>	\$250 per hour plus expenses
<b>Medical Case Management and Vocational Rehabilitation - Hourly</b>	\$89 per hour plus expense \$99 per hour - AK, CA, HI, NY
<b>Hospital Bill Audit Program</b>	\$89 per hour
<b>Florida Managed Care</b>	Bill Review and PPO at prevailing rate TCM @ \$295 per Indemnity for first 30 days; \$225 for second 30 days and \$89 per hour thereafter. UR at prevailing rates FCM at prevailing rates
<b>MCO - All other states</b>	Price varies by state
<b>PPO Retail Pharmaceutical Network</b>	Discounted prescription costs
<b>Wholesale Prescriptions and Medical Equipment Program</b>	Cost of prescriptions and medical equipment
<b>OSHA Reporting</b>	\$4,000 per year (includes set-up, OSHA access & unlimited OSHA logs and summaries)

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## Vendor: Gallagher Bassett Services

### PROPOSAL SIGNATURE PAGE

TO: The CITY of Fort Lauderdale, FL

The below signed hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the RFP. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the CITY and such acceptance covers all terms, conditions, and specifications of this proposal.

Proposal

submitted by: Neil Starrenburg, 4/15/05  
(signature)

(date)

Name (printed) Neil Starrenburg Title: Senior Account Executive

Company:

(Legal Registration) Gallagher Bassett Services, Inc.

(CONTRACTOR, IF FOREIGN CORPORATION, SHALL BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUE §607.1501 (visit <http://www.dos.state.fl.us/doc/>)

Address: Two Pierce Place

CITY Itasca State: IL Zip 60143

Telephone No. 630-385-4354 FAX No. 877-679-6843

E-MAIL:

neil\_starrenburg@gbtpa.com

Does your firm qualify for MBE or WBE status in accordance with Section 1.08 of General Conditions?

MBE  WBE

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in his proposal:

Addendum No.

Date Issued

**VARIANCES:** State any variations to specifications, terms and conditions in the space provided below or reference in the space provided below all variances contained on other pages of RFP, attachments or proposal pages. No variations or exceptions by the Proposer will be deemed to be part of the proposal submitted unless such variation or exception is listed and contained within the proposal documents and referenced in the space provided below. If no statement is contained in the below space, it is hereby implied that your proposal complies with the full scope of this RFP.

Variances: \_\_\_\_\_

Gallagher Bassett would prefer not to have a fix a flat annual fee to our pricing. We have provided an option, but strongly recommend against it.

The physical handing of Indemnity checks is not our standard practice. Due to the fact that not all of our adjuster have company paid cars, we would propose that this be handled, at our adjuster direction, by an outside firm. All costs for this added service would be paid off of the claim file.

Gallagher Bassett has a very serious commitment to the quality of our service. With that we have developed many processes that allow our adjuster to accomplish their duties. Some of these are claim

**assistants who handle numerous claims functions for the adjusters, dedicated superisors who carry no caseload at all, and we have a specific management tool that monitors the activities on their desk such as litigated cases, complex medical cases, new arising and closing files. With these processes in place we do not agree to the case load cap of our lost time adjuster at 125. Our average in the Sunrise office is 147, however some case loads are higher and some are lower.**

**Gallagher Bassett can not file experience modification and State assesments. We will work with the City, and its insurance Broker, to complete the fillings by providing all of the necessary claims information, but the actual fillings can not be done by your TPA.**

## Vendor: **Gallagher Bassett Services**

### Tab 11, Supplemental Questions

Specific requirements regarding services have been outlined in prior sections of this RFP. In addition to information that may be provided in your proposal and required elsewhere in this RFP, please answer the following (restate question in each answer):

- A. Where is your office located?  
**Gallagher Bassett is currently servicing the City of Fort Lauderdale from our Sunrise (Ft. Lauderdale), FL office.**
- The office is located at:  
1551 SAWGRASS CORP PARKWY, SUITE 220  
SUNRISE, FL 33323  
Phone: 800-889-6764  
Fax: 954-846-0768**
- B. Number of professional claim staff at that location.  
**We currently have 40 professional claim staff employees at our Sunrise, FL office. Please refer to the Branch Profile provided in the proposal binder**
- C. Number of clerical and/or support staff at location.  
**Gallagher Bassett currently has 13 Technical and Claim Assistants at our Sunrise, FL office. Please refer to the Branch Profile provided in the proposal binder.**
- D. Name, experience, resume and professional designations of claims manager.  
**Andrea DeMicco Humphries is the Branch Manager for our Sunrise (Ft. Lauderdale), FL office. Please refer to her resume provided in the proposal binder.**
- E. Name, experience, license type, resume and professional designations of any supervisory level employees that will have responsibility for this account.  
**Janice Simpson is currently the supervisor handling the City's program. Please refer to Janice's resume provided in the proposal binder.**
- F. Name, experience, license type, resume and professional designations of the designated adjusters that will have responsibility for this account.  
**Please refer to Debra A. Ribolini and Steven Shoaff's resumes provided in the proposal binder. Both of these adjusters are currently handling the City's claims.**
- G. Advise the current pending case load for each designated adjuster.  
**The current pending caseload for Debra Ribolini is 167 and 156 for Steven Shoaff.**
- H. What is the current number of monthly new assignments to each adjuster?  
**Currently Debra Ribolini monthly new assignments are eight and Steven Shoaff is ten.**
- I. Will the award of this contract necessitate an increase in your staff size to meet the City's staffing and caseload requirements and will that be in place by July 30, 2005.  
**No.**
- J. Estimate the percentage of time your adjusters are out of the office doing field work. If all are telephone adjusters, please indicate.  
**The percentage of time that our adjusters are out of the office doing field**

work is two percent.

K. What is your annual employee turnover ratio among adjusters?

**In 2003 – 2004 our Sunrise (Ft. Lauderdale) office experienced a six percent employee turnover. Our national turnover in 2004 was 11.8%.**

L. What tools do you use to manage adjuster caseloads?

**Claim volumes are monitored by the branch manager with the use of the Field Operation's Claim Unit Summary or FOCUS report. The FOCUS report details open, closed, and claims inventories by examiner. When the report indicates that a particular examiner is nearing capacity, claim assignments can be redirected. The FOCUS report is also used as a tool to determine staffing requirements based on examiner workload.**

M. Do you utilize independent contracted adjusters and under what circumstances?

**No, GB uses only inhouse adjusters on the citys program.**

N. Name, address, phone and contact person for Independents you utilize.

**NA**

O. Can you provide all the required services with your own personnel?

**Yes.**

P. Do your adjusters receive any continuing education and training? Explain.

**Yes. One vital way that we ensure the continuing excellence of our product is through employee training. A well-trained employee is more likely to experience job satisfaction, less likely to leave and is an integral part of obtaining and maintaining customer satisfaction.**

**To keep our knowledge and expertise high and our skills honed, Gallagher Bassett offers a wide array of training programs. Training begins from day one with our new employee orientation process that includes in-person training by local management and a corporate orientation video presentation. Training proceeds using a video-based self-facilitated training program covering Gallagher Bassett's product standards.**

**Additional on-the-job training is provided by local branches as needed and culminates in a nine-hour instructor-facilitated video-based training program on Gallagher Bassett's internal quality program. This training stresses our quality motto, "Do it Right the First Time," as well as our commitment to excellence in client service.**

**Part of our program to achieve excellence in client services includes training in proper telephone etiquette. We stress this to our employees during orientation training and in our quality focused training program.**

**Through the use of a pictorial training program called BISYS Education Services, Gallagher Bassett is able to provide extensive claim training to internal personnel. The pictorials used in this highly effective training cover all aspects of the claim process. These are augmented by printed manuals, including the RISX FACS® training manual, the adjuster's manual, and our Best Practices Guide.**

**Gallagher Bassett's adjusters are fully licensed where required and use internal and external training programs to meet on-going licensing requirements. Adjusters are familiarized with special client service instructions during local branch reviews or meetings that include the account manager and client representatives.**

**Gallagher Bassett supports an active tuition-reimbursement program and encourages the pursuit of professional designations by sponsoring training programs at various company locations. We also offer bonus payments for attainment of a professional designation.**

Q. How is communication handled with the client and local operations?

At Gallagher Bassett, we believe communication is a primary key in unlocking the positive risk management results we mutually seek. Our communication is, therefore, active and constant, whether we're in touch by phone, in person, regular mail or electronically via e-mail. We use every medium at our disposal to keep clients, brokers, carriers, and claimants up to date on any given claim. On a daily basis, designated Gallagher Bassett branch locations will also be in touch with your company's local operations to make sure everything is proceeding smoothly and efficiently. Each one of your local operations will have a designated adjuster assigned to your account who will be able to assist you in any way necessary to create a lasting relationship.

- R. Do you currently file state and excess insurance forms on behalf of your clients? Explain.  
**Yes, Gallagher Bassett files all state and excess insurance forms on behalf of the City of Ft. Lauderdale.**
- S. Do you have the capability to provide all the loss data reports required? Explain.  
**Yes. Currently Gallagher Bassett works with the City of Ft. Lauderdale to provide the required reports.**

Our standard reports are produced monthly, semiannually, and annually, depending on your information needs. Monthly reports, containing information current as of the last day of the month, are prepared and mailed three to five business days after the end of the month. Reports are available in a variety of formats:

**Monthly Reports, Including:**

- Summary Loss Report
- Loss and Claim Experience Report
- Specific Excess Report
- Activity Summary Report
- Claim Activity Report
- Managed Care Reports

**Annual Reports, Including:**

- Claim Register
- Accident Loss Analysis Report
- Claim Loss Analysis Report

All RISX FACS® reports can be tailored to meet your specific requirements. You have options regarding report format, frequency, and content. Many of these options are standard, while others are available at an additional charge. Reports are available via CD-ROM, e-mail, and the Internet.

- T. Do you have the ability to transfer the City's prior claims data to your information system by December 1, 2005?

**Gallagher Bassett is currently handling the City's program. There will be no need to transfer the claims data at this time.**

- U. Please describe in detail, including features, your claims management information system.

**risxfacs.com is Gallagher Bassett's premier claims and loss control information system on the worldwide web. Through a local Internet service provider, the City will have access to the RISX-FACS® risk management information system located in Itasca, Illinois.**

**RISX-FACS® is a distributed, mainframe-based computer system used by claims administrators, account executives, and clients to administer risk management programs. With RISX-FACS® you can tap into that information from anywhere in the country and get up-to-the-minute claim information right on your screen.**

**risxfacs.com** allows users to analyze their organization's losses in new ways. It is not an independent product but rather an extension of the **RISX-FACS®** system.

**Applications Available Through risxfacs.com.**

There are currently seven applications available through **risxfacs.com**.

**Claim View**

**Claim View** allows you to see complete up-to-the-minute information on all of your claims. Since **RISX-FACS®** is a "real time" system, any changes are instantly reflected throughout the system. Gain access to the latest payment and reserve status as well as information on the accident, adjuster, claimant, loss program and loss code for any claim. **ClaimView** also allows you to sort and view claims according to specific injury, assigned adjuster and more.

**Client Profile**

This application gives you complete information related to a specific client such as client address, client contact, and client services. Also available through client profile is your claim reporting structure, the business units/sites to which claims are reported, and the way claims information flows from one level to the next within your organization.

With fewer screens and convenient pop-up menus, you'll find it much faster to maneuver through information and to selectively view any details you choose.

**Loss View**

This online application provides access to incidents entered into the **RISX-FACS®** system. This includes losses that have been transmitted through EDI or entered manually.

**SELEX-FACS® Ad Hoc Reports**

**SELEX-FACS®** is a group of powerful risk management tools for creating custom reports based on up-to-the-minute claim information stored in the **RISX-FACS®** system. These tools include:

- § Claim Select and Build-A-Record;
- § Claim Distribution;
- § Code Select;
- § Unit Select;
- § Occurrence Select;
- § Occurrence Distribution;
- § Work Comp Payment Select;
- § Claim Note Select; and
- § Managed Care Saving Select
- § Recovery Select

To create custom reports, you simply choose the type of report and fill in a screen with the options desired. Reports can be tailored to selected levels of your organizational structure, specific groups of coverages, desired time periods or specific types of claims.

With **Claim Select**, for example, you could request a listing by date of all claims for more than \$10,000 involving back injuries in the state of California.

**Build-A-Record** is another exciting tool for users. It is an extension of **Claim Select**. Rather than printing a report of the claims selected, **Build-A-Record** allows you to specify the individual claim elements desired from a list of over 100 (claimant name, accident date, remaining reserves, etc.) and electronically transfer this information to you electronically in the form of a .dbf file. You are then free to analyze the data as you choose.

**With Claim Distribution you can view how many claims fall into specified dollar ranges (\$1 to \$1,000, \$1,001 to \$5,000, etc.).**

**Unit Select shows which segments of the client's organizational structure are causing the most or the largest amounts of loss.**

**Code Select focuses on the four elements of loss. RISX-FACS® stores the source, type, nature and part of body for losses. Code Select can indicate which codes represent the largest percentage of loss.**

**Occurrence Select and Occurrence Distribution focus on occurrences rather than individual claims.**

**Payment Select focuses on payment information.**

**Claim Notes Select will allow you to print claim notes by claim. Managed Care Savings Select summarizes results of your managed care program.**

**Recovery Select is designed to extract claim recovery information from RISX-FACS®. Recoveries can be collected using a variety of selection criteria such as recovery type, coverage code, claim status, and state restrictions. Users will also be able to sort and subtotal their report by elements such as recovery type, state, reporting unit, loss program, or branch.**

#### **I-Link Reports**

**Candid online reports are available through our i-Link application. These reports provide you with instantaneous access to your claims information. Available reports include:**

- Claim Summary Report**

**A review of the entered client's claims showing claim counts, incurred, and paid to date by loss program, claim period, benefit or accident state, coverage group and coverage code.**

- Reserve Change list**

**A display of the input client's claims for which the total experience has been adjusted upwards or downwards by more than an amount you specify over a specified timeframe.**

- New Claim List**

**A list of the claims which were entered for the selected client over a specified time period.**

- Claim Lag Report**

**An analysis of the amount of time, in days, that elapses between the date of an accident and the subsequent notifications to the claim handling organization and the claimant's employer.**

- Large Loss List**

**Itemized claims within an input accident timeframe with an incurred or paid to date value that exceeds a specified amount.**

- Workers Compensation Recap Report**

**An analysis of Workers Compensation (WC) claims showing Medical Only and Indemnity claim counts and financials within reserve categories: Medical, Indemnity, Rehabilitation and Expense.**

#### **Monthly Reports**

**Through this application, clients can access their standard report package, non-standard**

reports and ad hoc reports. With this application, clients have access to 13 months of previous loss information.

#### **First Reports**

This application allows you to report workers compensation, liability, and property losses online to GB.

#### **Claim Notebook**

Following the adjustment process throughout the life of a claim can be a complicated and time-consuming task. Even with the aid of the most sophisticated management information reports, it can be difficult to determine how a particular aspect of a claim is being handled at a specific point in time. The claim adjuster's file notes can often provide the insight needed to understand each step involved in the claims management process.

Claim Notebook was designed to assist our clients in reviewing the claims adjustment process by providing easier access to the claim file notes. With Claim Notebook, the claim adjuster's file notes are recorded electronically by the RISX-FACS® risk management information system, which eliminates the need for documenting this information in hard copy claim files. Claim Notebook can record an unlimited number of notes per claim file for either open or closed claims. All entries are stored chronologically, and can be sorted by a variety of subjects.

Claim notes are free form and they can range from shorthand messages to full paragraphs or captioned reports. Claim Notebook provides a list of 20 subjects where notes may be written:

- #001 File Notes
- #002 Medical
- #003 Investigation
- #004 Legal
- #005 Reserving
- #006 Rehabilitation
- #007 Supervision
- #008 Subro/Salvage/Second Injury
- #009 Damages
- #010 Coverage/Compensability
- #011 ACS/GA
- #012 Managed Care Invoices
- #013 Contact Form/30 Day Report
- #014 Specific Excess Recoveries
- #015 Nurse Notes
- #016 Electronic State Reporting
- #017 Loss
- #018 Client Notes
- #019 Plan of Action
- #020 Run-In Notes

V. Is the claims administration software used by your organization the same software that generates customer reporting? Describe the system/software used to generate ad hoc reports?

Yes. Our ad hoc report application, SELEX-FACS®, is a dynamic, easy-to-use set of tools for creating customized ad hoc reports based on up-to-the-minute claim information stored in the RISX-FACS® system. Simply choose the type of report you want and select from a wide range of options for the specific type of information that you require. For example, you can tailor reports to reflect data at any level of your organization, on specific groups of coverages, for selected time periods or on particular types of claims.

Our report application allows you to choose from a set of preformatted reports or allows you to create a free-form report using more than 100 different individual claim elements.

The benefits of our Custom Report & Extracts application include:

- Save your report criteria parameters so you do not have to re-enter them every time you request a frequently used report.
- Create reports off-line at your convenience without incurring on-line charges. Send multiple reports to the RISX-FACS® system then come back later to download your completed reports.
- Retrieve and enter codes from pop-up menus instead of looking them up and entering them manually.
- View reports before printing; this is especially useful if you only want a quick reference or to print only a selected portion of a report.

W. Can we record our own notes? Are these considered a part of the file?

Yes. The City has the capability of recording their own notes and these notes would be considered part of the claim file. GB strongly recommends not adding client notes into our claim files.

X. Explain any fees proposed for managed care (medical case management, bill review, and UR and rehabilitation services). These are not to be included in the annual fee proposed. If you use a subcontractor which firms do you use?

GB is proposing that we take all of the Medical Bill Review and PPO operations inhouse and do them through our GBMCS program. The fees for these services are the same as the current process with Corvel. The fees are \$1.30 per line (2 line header) and 30% of savings for the PPO.

All Nurse case management and rehab services would be subcontracted to one of our vendor partners at the rate of \$89/hour.

Y. Explain, in detail, any deviation from the services or fee structure type required, specifically indicating any services you cannot perform. Specifically indicate what you consider as allocated expenses and therefore not included in your annual fee proposed amount.

Gallagher Bassett is currently providing all the services requested in the RFP with the exception of the flat annual rate. The following is a list of our allocated expenses.

**Allocated Expenses: Shall be your responsibility and shall include, but not be limited to:**

- Legal Fees
- Professional Photographs
- Extraordinary costs for witness statements
- Medical records
- Experts' rehabilitation costs
- Fees for service of process
- Architects, contractors
- Engineer
- Police, fire, coroner, weather, or other such reports
- Property damage appraisals
- Sub rosa investigation
- Official documents and transcripts
- Pre- and post-judgment interest paid
- Subrogation at 15% of gross recovery
- Index Bureau Reporting
- Managed Care
- Medical Examinations
- Extraordinary Travel made at client's request

- Court reports
- Accident reconstruction
- Chemist
- Collection cost payable to third parties on subrogation
- Any other similar cost, fee or expense negotiation, settlement or defense of a claim or loss which must have the explicit prior approval of the client
- Outside Investigation

**Managed Care:** Managed Care services may include, but are not limited to:

- Preferred provider organization networks
- Automated state fee scheduling
- Medical case management and vocational rehabilitation network
- Utilization review services
- Light duty/return-to-work programs
- Prospective injury management services
- Hospital bill audit services

Z. What is the average turnaround time of the payment of medical bills?

Gallagher Bassett's Managed Care Services (GBMCS) standard turnaround time due to the efficiencies of our eBill process is 13 days.

**Most compensable claims are paid within ten (10) days.**

AA. Describe your banking procedures and requirements for loss fund payments?

The initial deposit, escrow/imprest, is based on the City's monthly/weekly/daily average paid loss history multiplied by 2.5. The account can be funded on a monthly/weekly or daily basis. This fund is based only on items, which have cleared the bank, rather than funding based on payments, which have been issued but not yet cleared. This permits greater use of the City's funds, and decreases the amount the City firm needs in escrow. A reconciliation package will be sent to you, which will outline all items that have been issued, those that have cleared, and any outstanding items. It will also list items that have been "stopped," or voided. This package will balance exactly to Gallagher Bassett's monthly loss runs.

In the RISX-FACSâ claims processing system there is a banking option called SIMMS (a.k.a. Citibank Self-Insured Money Management System) This option can be used for assistance in the processing of claim payments.

There is another product that works in conjunction with the SIMMS product called APACS (Automated Payment and Control System). Our clients have had great success using both systems.

SIMMS consists of an omnibus (0-balance master) account that Gallagher Bassett maintains at Citibank. All client checks are cleared through this account and sub-accounts are also established on behalf of each of our clients. As client checks clear through the omnibus account, Citibank utilizes funds in each client's sub-account to return the omnibus account to 0. Client funds are kept separate and used for their claim payments only.

Sub-accounts help our clients keep track of their money. These accounts offer all the features normally associated with a bank account. Sub-accounts are reconciled on a monthly basis and a summary of all activity is provided and a statement is issued showing balances, issued checks, paid checks, and outstanding checks.

Our APACS program is a critical part of SIMMS since it permits all payments and checks, which are generated to be electronically transmitted to Citibank. This facilitates reconciliation with all related payment information.

**Both systems work synergistically and month-end cycles are conveniently completed at the same time. This means you can use both the Citibank Reconciliation and RISX-FACSâ loss runs to balance your account.**

**BB. How will you measure whether there is effective delivery of services to the client during the term of the contract?**

**Gallagher Bassett prepares stewardship reports to provide useful, comparative data on the City's claims management program, not only to help the City assess their overall claims management experience, but also to assist them in making sound business decisions about the effectiveness of their loss control programs.**

**We also conduct quarterly claim review meetings with the City to discuss any issues or claims that are a concern. The City's Account Manager is responsible for coordinating these meetings.**

**CC. Do you have any written performance standards in place? If so, please provide us with a copy of these standards, if not; are you willing to implement mutually agreed performance standards?**

**GB has written product standards that we measure ourselves to. We are willing to discuss and agree on specific standards with the city.**

**DD. What do you, as the vendor expect of the City during the transition and implementation phase? How do you propose to get to know us?**

**We believe greatly in partnership and make every effort to nurture a long-term and synergistic relationship with each of our clients. One-on-one discussions, shared ideas, and truly collaborative efforts can raise the effectiveness of your risk management program to a whole new power. We work with you right from the beginning to thoroughly understand your business and your culture so a claims management program, or any other service you select is customized precisely to your needs and fits your business perfectly.**

**We ask only a few things of you, but they are important contributions to our mutual effort. During the transition and implementation phase, we ask for a commitment of your time and attention so we can become as familiar as possible with your corporate philosophy, culture, data systems, and overall operations. To get to know you, we rely on site visits to meet key individuals, tour your facilities, and discuss many operational elements of your business. We also use these opportunities to get to know how you work and think and what you expect. We promise to deliver the highest quality claims management services available in the industry today and becoming knowledgeable, respectfully familiar, and comfortable with you and your employees are vital ways we turn that promise into reality. Your feedback is another. As we go along, we expect and need open and honest feedback about our service and performance in every area. In turn, we will communicate straightforwardly with you. By utilizing these practices, we will form a lasting and successful business relationship.**

Vendor: **Gallagher Bassett Services**

**ADDENDUM NO. 1**

RFP No.: 392-9192

**Workers Compensation Claims Administration/WC TPA**

ISSUED April 7, 2005

1. This addendum is being issued to CHANGE the following:

Change 3.3, 2<sup>nd</sup> Paragraph, Page 10, of the document Request for Proposal, 392-9192, to read as follows:

The claims administrator must have a full service claims operation located in the TRI-COUNTY AREA, defined as Miami-Dade, Broward or Palm Beach Counties, where all claims staff and file handling activities are performed. The City requires that the claims administrator provide either a dedicated office or a dedicated unit within the TRI-COUNTY area, whereby the office contains claims professionals assigned solely to the City's claims.

All other terms, conditions, and specifications remain unchanged.

Kirk W. Buffington, C.P.M.  
Director of Procurement Services

Company  
Name:  
**Gallagher Bassett**

(please print)

Bidder's  
Signature:  
**Neil Starrenburg**

Date: **4/15/05**

2008

**Indemnity Payment Type**

TTD	134,302
TPD	117,342
PTD	78,275
PPD	124,059
Clmt Legal Exp	80,678
Supp Income Benefits	
State Supp PT Fund	4,168
Compromise Lump Sum Settlement	910,604
Benefit Underpayment	2,473
Multiple Pay Codes Being Paid	426,643
	1,878,544

**Medical Payment Type**

Treating Physician	800,571
Hospital - Inpatient	68,899
Physiotherapy	116,941
Prescriptions	447,383
Nursing Home	45
Nursing Care	13,704
Medical Case Mgt - FCM	78,899
IME	750
Voluntary Medical Care Coord	457
Mileage Reimbursement	11,697
Chiro	5,056
Diagnostic Tests	104,988
Neurology	3,311
Nuero Surgery	13,380
Dentist	363
Orthro Surgery	76,079
Psychiatry	7,315
Podiatry	91
Ambulatory Surgical Center	12,824
DME	34,650
Pain Clinic	60,896
Anesthesia	11,517
Future Meds	669,090
Ambulance	21,676
Hospitals - Outpatient	379,109
TCM	190,998
	3,130,689

**Rehab Payment Type**

Voc Rehab	3,645
Voc Rehab Eval Exp	1,504
	5,149

## Voc Rehab Eval Exp

**Expense Payment Type**

Investigation	225
Appraisal	
Attorney Fee	307,959
Court Reported	5,764
Medical Records	1,623
Doctor (IME)	900
Photos/Photocopy	839
Police Report	
Surveillance	49,394
Claimant Attorney	56,534
Expert Report	6,271
Medical Testimony	3,047
Arb/Medication	
Rehab Testing	1,500
Medical Services	482
Claim Service Fee	3,740
Deps	1,400
MSA and CP	14,800
Penalty paid client	100
Interest paid on WC award	
Interest paid to employee	
	454578

2010

**Indemnity Payment Type**

TTD	193,629
TPD	224,157
PTD	33,063
PPD	129,964
Clmt Legal Exp	73,390
Supp Income Benefits	
State Supp PT	
Court Ordered Lien	6,277
Compromise Lump Sum Settlement	27,300
Benefit Underpayment	1,750
Multiple Pay Codes Being Paid	397,680
	1,087,210

**Medical Payment Type**

Treating Physician	738,351
Hospital - Inpatient	167,976
Physiotherapy	174,473
Prescriptions	524,176
Nursing Home	
Nursing Care	3,751
Medical Case Mgt - FCM	125,118
IME	
Voluntary Medical Care Coord	1,270
Mileage Reimbursement	10,843
Chiro	4,773
Diagnostic Tests	194,361
Neurology	3,743
Nuero Surgery	1,918
Dentist	
Orthro Surgery	98,657
Psychiatry	2,991
Podiatry	713
Ambulatory Surgical Center	33,227
DME	47,964
Pain Clinic	51,156
Anesthesia	17,569
Future Meds	66,000
Ambulance	19,679
Hospitals - Outpatient	228,552
TCM	102,602
	2,619,863

**Rehab Payment Type**

Voc Rehab  
Voc Rehab Eval Exp

**Expense Payment Type**

Investigation	132
Appraisal	
Attorney Fee	334,443
Court Reported	4,243
Medical Records	2,287
Doctor (IME)	1,075
Photos/Photocopy	422
Police Report	
Surveillance	40,064
Claimant Attorney	500
Expert Report	8,160
Medical Testimony	654
Rehab Testing	6,255
Arb/Medication	344
Medical Services	955
Claim Service Fee	3,022
Deps	450
MSA and CP	22,945
Penalty paid client	
Interest paid on WC award	
Interest paid to employee	10
DUR	1,075
Peer to Peer	2,020
	429056

Question and Answers for Bid #105-10542 - Third-Party Workers Compensation Administration

**Overall Bid Questions**

**Question 1**

Will the contractor be penalized for sending the RFP response prior to the due date? (Submitted: Jun 11, 2010 7:53:11 AM EDT)

**Answer**

- No, All proposals are due prior to due date. You may send as early as you want, and all proposals are locked-up until opening date. (Answered: Jun 11, 2010 7:53:28 AM EDT)

**Question 2**

Can we use the City of Fort Lauderdale logo in the RFP response? (Submitted: Jun 11, 2010 7:54:18 AM EDT)

**Answer**

- The City logo should be limited to your proposal, and you do not have authorization to use in any other way at this time. (Answered: Jun 11, 2010 7:55:16 AM EDT)

**Question 3**

How would you like the Medical Only adjuster to be priced? On a per claim basis? Or dedicated? Or other? (Submitted: Jun 11, 2010 7:56:35 AM EDT)

**Answer**

- The cost for the Medical adjuster must be included in your firm, fixed flat rate. No additional costs are allowed. (Answered: Jun 11, 2010 7:57:41 AM EDT)

**Question 4**

Is it mandatory to have a number with a 954 and 754 area code, or can we propose one of those area codes along with a 1-800 number? (Submitted: Jun 11, 2010 7:59:07 AM EDT)

**Answer**

- You must have a local and a toll free number (Answered: Jun 11, 2010 8:00:05 AM EDT)

**Question 5**

In what section (TAB) in the RFP Proposal would you like the annual SAS 70 report included? (Submitted: Jun 11, 2010 10:40:23 AM EDT)

**Answer**

- The SAS70 Report may be included as TAB 12 in your RFP response. (Answered: Jun 14, 2010 7:03:43 AM EDT)

**Question 6**

Is the general conditions statement in this RFP, the City of Fort Lauderdale's contract? (Submitted: Jun 15, 2010 4:01:17 PM EDT)

**Answer**

- The Contract that the City will put into place, will include a cover page, our RFP (which includes our General Terms & Conditions), all addendum, and Contractors RFP response. (Answered: Jun 15, 2010 5:40:37 PM EDT)

**Question 7**

Question regarding PART VII - PROPOSAL PAGES – COST PROPOSAL

The City has requested an annual flat fee paid in 12 equal monthly installments for the first three years (initial contract period). This includes all costs. Subsequently, the City requests pricing for the first three months (transition period October 1st-December 31st).

If pricing is based upon a flat fee paid in 12 equal monthly installments, why would the monthly fee (for the first three months) differ? (Submitted: Jun 16, 2010 2:21:06 PM EDT)

**Answer**

- Because, if there is a new TPA, the new TPA would not be handling the run-in claims for the first three months. They need to get the data transferred to their system before they can handle the run-in claims. The City will not pay a new TPA the full amount for those three months while only handling the new claims. (Answered: Jun 18, 2010 8:42:43 AM EDT)

**Question 8**

If we can show that having your dedicated lost time adjusters on-site within one of the City's offices is cost-effective, would the City be able to provide space for the two adjusters on their premises? (Submitted: Jun 16, 2010 2:32:31 PM EDT)

**Answer**

- The City does not have the space to accommodate the adjusters. (Answered: Jun 18, 2010 8:42:43 AM EDT)

**Question 9**

Please provide a claims history for the last 3 fiscal years of activity,

To include:

1. Date of accident
2. Date accident reported to servicing agent
3. Paid, outstanding and total reserves by category (indemnity, medical, legal, expense)
4. Accident description
5. Status (open or closed)

and sorted by:

1. Department within the City (e.g., firefighters, police, etc.)
2. Date of accident
3. Claim Type (Lost Time, Medical Only, Record Purpose only) (Submitted: Jun 18, 2010 10:05:57 AM EDT)

**Answer**

- See Addendum No. 1 dated June 30, 2010. - See Exhibit 1 attached in Bidsync for the 3yr. Loss Run - OP-CL. (Answered: Jun 30, 2010 8:02:31 AM EDT)

**Question 10**

Please provide a listing of all open claims in the same format as above Question #9. (Submitted: Jun 18, 2010 10:06:41 AM EDT)

**Answer**

- See Addendum No. 1 dated June 30, 2010. - See Exhibit 2 attached in Bidsync for the 3yr. Loss Run-OP. (Answered: Jun 30, 2010 8:02:31 AM EDT)

**Question 11**

Please provide historical payment information (last 3 fiscal years) for administrative fees paid from the City to the incumbent, by year, for the City's total payments for workers' compensation administrative services. In addition to any flat fees, this would include any and all fees paid by the City, out of the City's individual case files or other accounts, to any party for administrative services including but not limited to:

1. Network access fees
2. Fees for network development and related costs
3. Medical bill review fees including % of savings paid by the City
4. Telephonic case management
5. Field case management
6. Independent adjusting fees
7. Development and preparation of system reports (Submitted: Jun 18, 2010 10:10:54 AM EDT)

**Answer**

- 1. Network access fees for all three fiscal years equals \$234,239 (we will try to get the breakdown, by year, if we can and post if available).
- 2. Fees for network development and related costs - NO CHARGE.
- 3. The Medical bill review fees including % of savings paid by the City for all three fiscal years are as follows:  
 Fee Scheduling - Corvel 33,126.87  
 Fee Scheduling - GBMCS/FH 89,368.70  
 Fee Scheduling - MEDRISK 5,345.49
- 4. Reports do not exist for tracking Telephonic case management, and would need programming time to create, and related costs would need to be calculated and passed on to Contractors to generate these reports.
- 5. Reports do not exist for tracking Field Case Management, and would need programming time to create, and related costs would need to be calculated and passed on to Contractors to generate these reports.
- 6. Independent adjusting fees - NO CHARGE.
- 7. Development and preparation of system reports - NO CHARGE. (Answered: Jul 1, 2010 4:07:01 PM EDT)
- UPDATE/Correction to Question 11, Item 1. above: The Network Access fees for the period from 01/01/06 thru 12/31/09, by year are as follows:  
 2006/2007 - \$81,362.28  
 2007/2008 - \$47,115.90  
 2008/2009 - \$62,444.51

2009/2010 - \$43,326.52

TOTAL (4 yrs.) \$234,249.21 (Answered: Jul 2, 2010 7:20:14 AM EDT)

#### Question 12

Please provide a listing of union contracts that may include conditions that will impact adjudication and payment of WC claims. (Submitted: Jun 18, 2010 10:11:50 AM EDT)

#### Answer

- FOP, IAFF, Teamsters and AFSCME. No conditions other than what is listed in Question 13. (Answered: Jun 28, 2010 3:54:37 PM EDT)

#### Question 13

Please describe the City's illness in line of duty program. (Submitted: Jun 18, 2010 10:12:15 AM EDT)

#### Answer

- The City pays the first seven days for general employees, then workers' comp pays and we allow the employee to use sick or vacation time to make up the difference between that amount and their full pay. For Police, the City pays the first 30 days, then workers' comp pays the 66 and 2/3 percent. For Fire, the City pays the first seven days, then workers' comp pays and the employee can use injury time for 90 days to make the difference between the workers' comp amount and their full pay. (Answered: Jun 28, 2010 3:54:37 PM EDT)

#### Question 14

Will the City consider a non-statutory managed care solution for the provision of medical services as long as it provides for the management of the same/similar medical services? (Submitted: Jun 18, 2010 10:14:02 AM EDT)

#### Answer

- Yes, for a properly constructed program. (Answered: Jun 28, 2010 3:54:37 PM EDT)

#### Question 15

The Request for Proposal calls for a single (flat) price; however, the Excel spreadsheet is prepared in a manner that would suggest pricing for individual tasks. Is it a requirement to provide the level of detail contained in the Excel spreadsheets? (Submitted: Jun 18, 2010 10:19:41 AM EDT)

#### Answer

- See RFP - PART IV - Technical Specifications/Scope of Services, Section Titled "Workers' Compensation Claims Adjusting and Investigation Services", Letter Y on page 24 and also Section Titled "Cost Proposal Requirements" pages 30 and 31, which documents the services covered under the flat annual fee and the services that are allocated to individual files (tasks). (Answered: Jun 28, 2010 3:54:37 PM EDT)

#### Question 16

The company is currently undergoing a SAS 70 audit for which a final report will be issued in October 2010. In response to the City's RFP requirements, is the City willing to accept a "No Material Weaknesses in Internal Controls" letter from the company's independent auditors, together with a copy of the SAS 70 audit engagement letter, until the final report is made available? (Submitted: Jun 18, 2010 10:41:20 AM EDT)

**Answer**

- See Addendum No. 1 dated June 30, 2010. - All Contractors/Vendors must provide to the City at the time of their submittal, their SAS 70 Report or will be deemed non-responsive. (Answered: Jun 30, 2010 8:02:31 AM EDT)

**Question 17**

Please provide the name of the incumbent workers' compensation claims management organization, medical management organization and network owner/management organization. (Submitted: Jun 18, 2010 10:42:11 AM EDT)

**Answer**

- Gallagher Bassett Services, Inc., SBMCS, Coventry (Answered: Jun 28, 2010 3:54:37 PM EDT)

**Question 18**

Will a separate contract form be provided? The City of Ft. Lauderdale General Conditions form as presented (Form G-107), contains language and provisions throughout the document which are apparently specific to suppliers of goods/commodities and other such relationships - making it difficult to discern what is applicable to the workers' compensation program contract. (Submitted: Jun 18, 2010 10:44:41 AM EDT)

**Answer**

- See the answer to Question 6. The Contract that the City will put into place, will include a cover page, our RFP (which includes our General Terms & Conditions), all addendum, including all questions/answers, and Contractors RFP response. (Answered: Jun 28, 2010 3:54:37 PM EDT)

**Question 19**

Will the City consider an alternative workers' compensation contract already in force with similar Florida public entity employers? (Submitted: Jun 18, 2010 10:45:25 AM EDT)

**Answer**

- NO. (Answered: Jun 28, 2010 3:54:37 PM EDT)

**Question 20**

1.03; Payment terms are stated as "net 30 days after the date of satisfactory delivery at the place of acceptance and receipt of correct invoice at the office specified, whichever occurs last." How is "delivery" being defined in the workers' compensation services realm? (Submitted: Jun 18, 2010 10:46:58 AM EDT)

**Answer**

- Payment of the twelve monthly installments will be made within 30 days of receipt of each invoice to the City. (Answered: Jun 28, 2010 3:54:37 PM EDT)

**Question 21**

4.02; Please provide those specific insurance coverages that the City/Risk Manager may require. (Submitted: Jun 18, 2010 10:47:40 AM EDT)

**Answer**

- See PART III - SPECIAL CONDITIONS, Item 16 Insurance on page 12 & 13 of the RFP. (Answered: Jun 28, 2010 3:54:37 PM EDT)

**Question 22**

5.09; Termination for Cause. This provision states that if the City deems the proposer in default, it can terminate without an opportunity to explain what may be just a misunderstanding. Is the City willing to make revisions in this regard? (Submitted: Jun 18, 2010 10:48:51 AM EDT)

**Answer**

- The City does not terminate for cause without dialog with the contracted vendor to work out any misunderstanding. If the vendor takes exception to our General Terms and Conditions they may be deemed non-responsive. (Answered: Jun 28, 2010 3:54:37 PM EDT)

**Question 23**

5.18; Within this provision, there exists indemnity language regarding "Patents and Loyalties". This provision is seemingly inapplicable to our relationship, if Awarded. Please comment as to whether this provision must stand as written or if revision/elimination of this language will be considered. (Submitted: Jun 18, 2010 10:50:40 AM EDT)

**Answer**

- If the vendor takes exception to our General Terms and Conditions they may be deemed non-responsive. (Answered: Jun 28, 2010 3:54:37 PM EDT)

**Question 24**

Please verify that the indemnification provisions are as stated in section 5.08. (Submitted: Jun 18, 2010 10:51:16 AM EDT)

**Answer**

- The indemnification provisions are as stated in Section 5.08 of this RFP. (Answered: Jun 28, 2010 3:54:37 PM EDT)

**Question 25**

Please provide a copy of the current contract between the City and the incumbent claims handling entity. (Submitted: Jun 18, 2010 10:51:54 AM EDT)

**Answer**

- See Addendum No. 1 dated June 30, 2010. See Exhibit 3 for City's current contract. (Answered: Jun 30, 2010 8:02:31 AM EDT)

**Question 26**

Please advise the total number of open claims and of that number, how many are Heart / Lung Presumption cases. (Submitted: Jun 18, 2010 10:52:23 AM EDT)

**Answer**

- See Addendum No. 1 dated June 30, 2010. See Exhibit 2 for open claims. There are 79 open

presumption claims. (Answered: Jun 30, 2010 8:02:31 AM EDT)

**Question 27**

Please provide the current experience modification factor as well as the two most immediate prior years' factors as well. (Submitted: Jun 18, 2010 11:03:20 AM EDT)

**Answer**

- 2007-2008 1.43
- 2008-2009 1.38
- 2009-2010 1.22 (Answered: Jun 28, 2010 3:54:37 PM EDT)

**Question 28**

On the actual "TABS" - do you want us to also type on the Tab the Tab numbers: Tab 1, Tab 2, Tab 3 along with the title or ONLY include the titles (i.e., Bid/Proposal Signature Page, Non-Collusion Statement, etc.)? (Submitted: Jun 18, 2010 2:53:23 PM EDT)

**Answer**

- The Tab Number alone is fine on the tab. In our experience, most proposers have an Index in the front of their proposal that identifies their tabs. (Answered: Jun 18, 2010 3:04:28 PM EDT)

**Question 29**

1. Can you provide the number of medical bills per month that are currently being processed by the current vendor? (Submitted: Jun 19, 2010 2:56:37 PM EDT)

**Answer**

- On average, 500 bills per month. (Answered: Jun 28, 2010 4:22:03 PM EDT)

**Question 30**

2. Does the monthly rate for medical bill review include PPO savings? (Submitted: Jun 19, 2010 2:58:29 PM EDT)

**Answer**

- Further clarification needed on this question - Please send to [mwalker@fortlauderdale.gov](mailto:mwalker@fortlauderdale.gov) (Answered: Jun 28, 2010 4:22:03 PM EDT)

**Question 31**

Please clarify what is to be included in the flat free pricing. Specifically, are the managed care services that are to be priced out in the Medical Management Services Exhibit 1 to be included in the overall flat fee pricing? (Submitted: Jun 19, 2010 3:03:17 PM EDT)

**Answer**

- See the answer to Question 15. (Answered: Jun 28, 2010 3:54:37 PM EDT)

**Question 32**

If the City does require managed care services to be included in the overall Flat Fee pricing, would the City consider allowing audit services (as outlined under Medical Bill Review and Audit Services) to be priced separately? (Submitted: Jun 19, 2010 3:09:59 PM EDT)

**Answer**

- See the answer to Question 15. (Answered: Jun 28, 2010 3:54:37 PM EDT)

**Question 33**

Is the City willing to have the TPA office located outside the tri-county territory as long as the ability to meet on requested frequency is maintained or is the TPA required to be located in the tri-county? (Submitted: Jun 21, 2010 12:08:08 PM EDT)

**Answer**

- No, the TPA office must be located in the tri-county area (Miami-Dade, Broward, Palm-Beach County). (Answered: Jun 28, 2010 3:54:37 PM EDT)

**Question 34**

Does the City carry excess coverage? If yes, who is your current excess carrier? (Submitted: Jun 21, 2010 12:08:42 PM EDT)

**Answer**

- Yes, Arch Insurance \$2 million SIR (Answered: Jun 28, 2010 3:54:37 PM EDT)

**Question 35**

Is there a broker or consultant assisting with the RFP process? If yes, who? (Submitted: Jun 21, 2010 12:09:04 PM EDT)

**Answer**

- No. (Answered: Jun 28, 2010 3:54:37 PM EDT)

**Question 36**

Please provide the number of bills, by calendar year, for each of the past 5 years. (Submitted: Jun 21, 2010 12:10:20 PM EDT)

**Answer**

- 2005 5,652 bills  
2006 6,401 bills  
2007 5,818 bills  
2008 6,247 bills  
2009 6,019 bills (Answered: Jun 28, 2010 4:22:03 PM EDT)

**Question 37**

Please provide by calendar year, for each of the past 5 years, the amount of medical invoiced and amount of medical paid for the City's WC claims. (Submitted: Jun 21, 2010 12:11:22 PM EDT)

**Answer**

- 2005: \$8,092,197 charged, \$3,556,164 paid  
2006: \$4,877,990 charged, \$1,861,128 paid  
2007: \$3,778,941 charged, \$1,811,103 paid  
2008: \$4,974,324 charged, \$1,735,722 paid  
2009: \$4,183,482 charged, \$1,648,071 paid (Answered: Jun 28, 2010 4:22:03 PM EDT)

Can you please provide a loss run in excel format for the past 5 years, that shows the information noted in question number 9? (Submitted: Jun 21, 2010 12:17:08 PM EDT)

**Answer**

- See Addendum No. 1 dated June 30, 2010. See Exhibit 4, for 5-year Run Loss Report. (Answered: Jun 30, 2010 8:02:31 AM EDT)

**Question 39**

Can you provide the number of LT/indemnity vs Medical Only vs Record Only claims the City experiences per year, for the past 5 years? (Submitted: Jun 21, 2010 12:17:51 PM EDT)

**Answer**

- See Addendum No. 1 dated June 30, 2010. See Exhibit 4 from Question 38, for LT/Indemnity vs. Medical only claims the City experiences per year, for the past 5 years. (Answered: Jun 30, 2010 8:02:31 AM EDT)

**Question 40**

Can you provide a listing of the number of open LT/indemnity and open medical only claims by year and of the open claims, how many are litigated claims? (Submitted: Jun 21, 2010 12:18:40 PM EDT)

**Answer**

- See Addendum No. 1 dated June 30, 2010. See Exhibit 4, from question 38, for open claim. Open Litigated: 04/05: 3 claims; 05/06: 1 claim; 07/08: 1 claim; 08/09 4 claims. (Answered: Jun 30, 2010 8:02:31 AM EDT)

**Question 41**

Is the Additional Insured name on the certificates of insurance mandatory for consideration? (Submitted: Jun 23, 2010 11:32:28 AM EDT)

**Answer**

- Proof of insurance converge is required with your RFP response. You are not required to provide the actual insurance certificate with stated coverage including naming the City as "Additionally Insured for General Liability" unless your being recommended for award. Once you are contacted that you are being recommended for award, you must provide Actual Insurance Certificates, and you must name the City of Fort Lauderdale as "Additionally Insured for General Liability". If you cannot provide this, you will no longer be considered or recommended for award, as you will be deemed non-responsive. This is a requirement to be awarded this contract. (Answered: Jun 23, 2010 1:42:48 PM EDT)

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## Question and Answers for Bid #115-10783 - Third-Party Workers Compensation Administration

### OVERALL BID QUESTIONS

#### Question 1

How many medical bills were processed for 2009? - 2010? **(Submitted: May 23, 2011 8:36:08 AM EDT)**

#### Answer

- 2009 - 6,019  
2010 - 6,384 **(Answered: May 24, 2011 4:08:39 PM EDT)**

#### Question 2

Can you provide bill review outcome details for 2009-2010

- Total Billed
- Fee Schedule Savings
- Contracted/PPO Savings
- Professional or Other Savings
- Total Allowed

Do you want network savings below fee schedule fees included in the flat rate or will these be paid off the file. **(Submitted: May 23, 2011 8:41:30 AM EDT)**

#### Answer

- a. Total Billed - 2009 - \$4,183,482.01; 2010 - \$5,177,960.37  
b. Fee Schedule Savings - 2009 - \$2,367,305.31; 2010 - \$2,943,709.95  
c. Contracted/PPO Savings - 2009 - \$144,861.10; 2010 - \$170,470.70  
d. Professional or other Savings - 2009 - \$18,858.47; 2010 - \$279,205.94  
e. Total Allowed - 2009 - \$1,652,457.13; 2010 - \$1,739,497.13

Network Savings below schedule fees MUST be included in the flat fee. **(Answered: May 24, 2011 4:08:39 PM EDT)**

#### Question 3

The minimum requirements section of the RFP states that the applicant must have an office or be willing to open an office in the Tri-County area. Is the City open to allowing the Lost Time adjusters to sit on site at the City or allowing adjusters to work from home in the Tri-County area if the opening of an office is not an option? Thanks! **(Submitted: May 25, 2011 10:38:00 AM EDT)**

#### Answer

- No variation from the specifications will be considered at this time. **(Answered: May 25, 2011 11:46:44 AM EDT)**

#### Question 4

Past three years. Provide Number of medical only and number of lost time claims reported each week. **(Submitted: May 27, 2011 10:13:40 AM EDT)**

#### Answer

- A document containing 3 years claim data has been added to the Documents Page of BIDSINC. By year 2008, 2009 & 2010, by set up date, by LOB, Indemnity and MO. One can determine from this the number of Indemnity and MO claims received on a weekly basis by week. **(Answered: May 27, 2011 4:20:09 PM EDT)**

#### Question 5

Who provides nurse case management services for City claims? What are the rates for same? What have been the annual fees, for the past three years, for either telephonic case management, field case management? **(Submitted: May 27, 2011 10:14:49 AM EDT)**

#### Answer

- Currently FCM is provided by Corvel. Effective 12/17/2010 TCM was discontinued.

TCM Rates when the program was in effect:

- \$75 - Medical Triage
- \$260 - per Indemnity claim (1st 30 days)
- \$210 - per claim (2nd 30 days)
- After 60 days or Catastrophic - at prevailing FCM rate
- \$130 per medical only claim

Current FCM Rates

- Task 1: One Visit Task - \$530 per assignment
- Task 2: Two visit Task - \$705 per assignment
- Task 3: Labor Market Survey - \$635 per assignment
- Task 4: Vocational Assessment - \$590 per assignment
- Task 5: Home visit - \$660 per assignment

Fees 2008

TCM: \$182,892.30  
FCM: \$49,426.73

Fees 2009

TCM: \$137,476.90  
FCM: \$44,707.76

Fees 2010

TCM: \$100,566.40  
FCM: \$112,139.45 (Answered: Jun 1, 2011 1:48:05 PM EDT)

**Question 6**

For the past three years, by year, how much has the City paid and to whom, for network access including bill review, percentage of savings fees paid for bill reduction? (Submitted: May 27, 2011 10:16:02 AM EDT)

**Answer**

- Vendor for Managed Care Services - GBMCS

Expenses

2008 - \$123,271.96  
2009 - \$82,614.12  
2010 - \$101,429.27 (Answered: Jun 1, 2011 1:48:05 PM EDT)

**Question 7**

What is the pending claim count broken down lost time and medical only? (Submitted: May 27, 2011 10:16:26 AM EDT)

**Answer**

- Pleaes review the RFP Doc. - This is on the report included with the RFP. (Answered: May 27, 2011 2:00:38 PM EDT)

**Question 8**

Does the City have a Return-to-Work policy? (Submitted: May 27, 2011 10:16:44 AM EDT)

**Answer**

- Yes, but not for all departments. (Answered: May 27, 2011 2:00:38 PM EDT)

**Question 9**

What are the contract fees for claims handling paid to current administrator? (Submitted: May 27, 2011 10:17:05 AM EDT)

**Answer**

- Current Administrator: Gallagher Bassett Services, Inc.

Claim fees for current service period - \$281,198. **(Answered: Jun 2, 2011 4:12:27 PM EDT)**

**Question 10**

Under current contract, what are the milestones that results in a file being deemed lost time? Example: reserve level, length of time open, etc. **(Submitted: May 27, 2011 10:22:23 AM EDT)**

**Answer**

- A claim will be deemed an indemnity loss, in addition to the waiting period being exceeded, if the medical costs exceed \$2,500, the claim is controverted, becomes litigated, claimant is CMS eligible, involves subro recovery or requires an investigation to determine compensability. Other circumstances would be evaluated throughout the life of the claim to determine if a conversion is warranted. **(Answered: May 27, 2011 2:06:54 PM EDT)**

**Question 11**

Is it possible to obtain the response forms to the RFP in Word format, i.e. Cost Proposal Pages; Non Colusion Statement; Bid/Proposal Signature Page; Exhibit 1 Medical Management; Exhibit 2 Part XI - Supplemental Questions. **(Submitted: May 31, 2011 10:41:36 AM EDT)**

**Answer**

- If you log into Bidsync, you should see all the documents in their original form, word, excel ect.. If you have questions when logging into bidsync, please call their customer help line at 801-765-9245. **(Answered: May 31, 2011 12:40:26 PM EDT)**

**Question 12**

Please reference in the RFP Part IV - Technical Specifications/Scope of Services under the section "Workers' Compensation Claims Adjusting and Investigation Services" letter G. This point has as a requirement "scene investigations and personal claimant contact on all lost time and light duty cases." Does personal claimant contact mean in-person contact or can this contact be telephonic? **(Submitted: Jun 1, 2011 9:30:41 AM EDT)**

**Answer**

- In most cases, telephonic contact is adequate. In some unusual circumstances, scene investigations and in-person contact may be necessary, at the City's discretion. **(Answered: Jun 2, 2011 4:12:27 PM EDT)**

**Question 13**

Since flat fee pricing must include run-in fees for the transfer of data for the conversion, what are Gallaher Bassett's run-in fees to transefer data? **(Submitted: Jun 1, 2011 9:33:21 AM EDT)**

**Answer**

- Cost to transfer data out will be \$10,000. There will also be a cost to ship the open and closed files. There are currently a total of 8,004 files that would need to be shipped. **(Answered: Jun 8, 2011 3:54:47 PM EDT)**

**Question 14**

Please provide a copy of your current contract with Gallaher Bassett. **(Submitted: Jun 1, 2011 9:33:56 AM EDT)**

**Answer**

- See attached document in Bidsync - titled Gallaher Bassett Contract. **(Answered: Jun 3, 2011 7:46:42 AM EDT)**

**Question 15**

What is your influx of medical bills per year for the past three (3) years? Please indicate the fee schedule reductions and the PPO and UR savings per year. **(Submitted: Jun 1, 2011 9:34:55 AM EDT)**

**Answer**

- 2008 - Number of Bills 6079  
Charges \$4,774,905  
Savings \$3,096,901

2010 - Number of Bills 6384  
Charges \$5,177,960

Savings \$3,438,463 (Answered: Jun 6, 2011 2:41:26 PM EDT)

**Question 16**

What are your expenditures by pay type for all medical, indemnity and expense payments for the past three (3) years? (Submitted: Jun 1, 2011 9:35:45 AM EDT)

**Answer**

- Expenditures by pay type for the last three (3) years can be found in the attached spreadsheet called RFP 115-10783 Expenditures by Type. (Answered: Jun 3, 2011 4:24:19 PM EDT)

**Question 17**

Can you repost the Q&A's from last year? (Submitted: Jun 3, 2011 3:45:14 PM EDT)

**Answer**

- The Q & A's from last years RFP are not relevent to this RFP award, as the specifications for this RFP have changed and the RFP from last year was never awarded. I have attached the questions from last years RFP , RFP 105-10542. (Answered: Jun 3, 2011 4:24:19 PM EDT)

**Question 18**

When will the final Addendum be issued, June 8th? (Submitted: Jun 3, 2011 3:47:18 PM EDT)

**Answer**

- If an addendum is required, it will be issued "sometime after" the end date to ask questions, which is June 6, 2011. (Answered: Jun 3, 2011 4:24:19 PM EDT)