

**AGENDA FOR THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
of the
HOUSING AUTHORITY OF THE CITY OF FORT LAUDERDALE
5:00 PM Thursday, November 19, 2009
437 SW 4 Avenue • Fort Lauderdale, Florida • 33315 • (954) 525-6444**

Item One: Roll Call

Item Two: Review and Approval of the November 19, 2009 Agenda

Item Three: Review and Approval of the October 8, 2009 Regular Meeting Minutes

Item Four: SECRETARY'S REPORT

1. PHA Annual Plan for FY 2009 - Revision II & Revised Section 8 Admin Plan

The revision to add preference for admissions to the Section 8 Housing Choice Voucher (HCV) Program for families displaced by hurricanes Katrina and Rita is complete and copies placed in site offices for review. A public meeting, as required, has been scheduled for 6:00 PM, Thursday, November 19, 2009, at the Sailboat Bend Community room at 425 SW 4th Avenue.

Attachment 1 is a copy of the revision/additions to the Agency Plan and *attachment 2* is the revision/additions to the Section 8 Admin Plan. Copies of both Plans will be made available at the Board meeting also. The E.D. will discuss this item and request that the Board adopt **Resolution 09-16**, approving Revision II to the Housing Authority of the City of Fort Lauderdale's (HACFL) Annual Agency Plan for FY 2009 and **Resolution 09-17** approving the Revised Section 8 Administrative Plan.

The revision to the Agency Plan will also be discussed at the public meeting and the Commissioners will be required to attend immediately following the Board meeting.

2. Amendment to Procurement Policy Manual

This item was discussed and approved at the July 9, 2009 Board meeting. Since then a bid protest was filed by a contractor making it necessary for the H/A to revise the procurement policy to include a Procurement Protest Policy. In addition, HUD is requiring specific amendments (PIH Notice 2009-12) to the procurement policy to be used only for procurements related to the Capital Fund Stimulus Grants. The following amendments are included as *attachment 3*.

- a) Procurement Protest Appeals & Remedies Addendum (Exhibit A)
- b) Capital Fund Stimulus Grant Addendum (Exhibit B)

The E.D. will discuss the amendments and recommend that the Board approve the amended procurement policy by adopting **Resolution 09-18**.

3. American Recovery and Reinvestment Act (ARRA) Grant Funding

At the March 19, 2009 Board meeting, the board approved the E.D. accepting the ARRA Capital Funds and the proposed uses. The E.D. will revisit this item and request that the Board adopt **Resolution 09-19** authorizing him to obligate the Agency and sign contracts exceeding the \$25,000 limit for all capital expenditures relating to the 2009 ARRA Capital Fund Grants.

4. Audit Report for FYE 2008

The draft audited financial statements for fiscal year ended December 31, 2008 were presented at the July 9, 2009 Board meeting for review. Copies of the completed HUD approved audit reports will be presented to the Board for review and approval.

5. Financial Auditing Services for Fiscal Year 2009

The H/A recently posted RFP for Financial Auditing Services and ten (10) proposals were received. After careful review and evaluation by staff and Board representative, Berman Hopkins was selected to continue providing auditing services for the H/A. Copies of the evaluation scores will be available for Board review.

The E.D. will discuss this item with the Board and recommend that the Board approve the selection of Berman Hopkins to provide auditing services to the H/A by adopting **Resolution 09-20**.

6. Presentation of Financial Reports for Period Ending September 30, 2009

Included in the agenda packet as attachment 4, is a copy of the financial reports for period ending September 30, 2009, for the following programs:

- Public Housing
- Section 8
- Affordable Housing
- Central Office

The E.D. and Mike Tadros, CFO, will review each program with the Board.

7. Insurance Consultant/Brokerage Services RFP

The H/A recently posted RFP for health insurance broker, the selection has been completed and the Rhodes Group in Fort Lauderdale was selected as the new broker.

The H/A's health insurance will continue with Aetna for another year.

Item Five: NEW BUSINESS

Adjournment