

**UTILITY ADVISORY COMMITTEE
TREE SUBCOMMITTEE
CITY OF FORT LAUDERDALE
CITY HALL 4TH FLOOR CONFERENCE ROOM
100 NORTH ANDREWS AVENUE
FT. LAUDERDALE, FLORIDA 33301
August 14, 2008 – 4:00 P.M.**

2008 Cumulative Attendance

<u>Committee Member</u>	<u>Attendance</u>	<u>Present</u>	<u>Absent</u>
Fred Stresau, Chair	P	1	0
Bunney Brenneman, Vice Chair	P	1	0
Robert Caine	A	0	1
L. Thomas Chancey	P	1	0
Dr. Magdalene Lewis	A	0	1
Bernard Petreccia	A	0	1
Debora Van Valkenburgh	P	1	0

City Representatives

Peter Partington, City Engineer & Staff Liaison
Gene Dempsey, Urban Forester
Brigitte Chiappetta, Recording Clerk, Prototype, Inc.

Guests

Lynn Shatas, Area Manager, FPL
Bill Slaymaker, Vegetation Management Supervisor, FPL

I. Call to Order

Chair Fred Stresau called the meeting to order at 4:12 p.m.

II. Roll Call & Announcements

Roll was called and attendance noted. A quorum was present.

III. Self Introductions

Chair Stresau introduced all guests and City Representatives present. Therefore, it was not necessary for self introductions.

IV. Review Minutes of March 14, 2007 Meeting

Motion by Vice Chair Brenneman, seconded by Ms. Van Valkenburgh, to approve the

Minutes of the March 14, 2007 Meeting of the Tree Subcommittee, granted unanimously by voice vote.

V. Old Business

Status of Tree Planting & Trimming Display Gene Dempsey, Urban Forester

Mr. Dempsey advised that he needed assistance as to what types of photographs are desired for the display. Vice Chair Brenneman stated that local professional photographer, Art Seitz, has agreed to take the photographs for this project. Mr. Seitz is only asking for direction as to what photographs to take.

Vice Chair Brenneman advised that Mr. Dempsey has ordered two displays. The first display will be "Homeowners and Trees," and will give visual significance to the brochure which has already been created. Specific trees and plantings will be shown as being suggested for Fort Lauderdale. This display will differ from FPL's "Right Tree/Right Place," because it will be Fort Lauderdale specific.

Vice Chair Brenneman stated that Mr. Dempsey's displays are mobile, are approximately 10' by 8' in size, and have a grey felt backing which will allow photographs to be quickly changed by use of Velcro. Both displays are in-house and, Vice Chair Brenneman said, look amazing. The displays will give credit to the City of Fort Lauderdale Parks and Recreation.

Vice Chair Brenneman advised that the second display will be specific for trees, and will show where to plant them and where not to plant them. Examples of both good and bad tree pruning will be displayed, as well as how to maintain trees. Vice Chair Brenneman added that Mr. Dempsey has worked very hard on this project.

Vice Chair Brenneman stated that she went around the City and picked out some really bad examples and some really good examples of trees which can be used for the display. Chair Stresau asked Vice Chair Brenneman to record where those pictures could be taken, so that the photographer can simply go to the address and take the photograph.

Mr. Dempsey said that the first display will depict what a good planting looks like. Vice Chair Brenneman added that it would show which species are recommended. Chair Stresau asked if there would be photographs showing both the young and mature plants. Mr. Dempsey stated that they would show mature plantings.

Vice Chair Brenneman recalled that part of this Subcommittee's mission was the educational component and expressed these two individual displays will complete that mission.

Vice Chair Brenneman stated, upon inquiry by Chair Stresau, that there is budgeted the amount of \$5,000.00, which has been set aside for the developing and mounting of the photographs. Mr. Partington remarked that any monies remaining in the budgeted amount at the end of the financial year would not roll over to the next year. Vice Chair Brenneman responded that she was very aware of that, and that each year \$5,000.00 has been set aside for this project within the budget. Mr. Partington confirmed that Vice Chair Brenneman had indicated that it is anticipated that when the new budget year starts, this money will be there.

Mr. Dempsey proposed that a meeting be scheduled with Vice Chair Brenneman and Mr. Chancey and himself. Vice Chair Brenneman suggested that Mr. Seitz also attend this meeting. It was Chair Stresau's suggestion that Mr. Seitz not sit through such a meeting, as he would merely need to know the mechanics of what is wanted. Mr. Dempsey agreed that once this meeting occurs, he can go out and take photographs and then sit down with Mr. Seitz to show him the desired photographs and provide him with the addresses.

Mr. Chancey asked if any brochures had been gathered from other cities on this subject. He stated that he knows of a number that do exist and that it might be helpful to look at other examples. Mr. Chancey suggested that everyone present pick up any brochures from other cities as they found available, as well as compiling a list of addresses for potential photographs for the display.

Mr. Dempsey stated that he was aware that Coral Springs recently won an award for a booklet and he offered to bring a copy to the next meeting. Mr. Chancey advised that he would also gather some brochures and bring them as well.

Chair Stresau advised that a special meeting of the Tree Subcommittee should be scheduled where only these two exhibits would be discussed. He suggested that this be scheduled fairly quickly.

Vice Chair Brenneman asked Mr. Slaymaker to also advise of any locations for potential photographs. Chair Stresau stated that he believed Mr. Slaymaker to be in a position to take better photographs that are more appropriate for this project.

Status of Continuing Palm Tree Removal in City Rights-of-way Recommendation – Landscaping Replacement after Palm Removal

Chair Stresau advised that a City approved program had been implemented where Sabal Palms that were growing under a feeder line in Coral Ridge were removed. Chair Stresau asked if this project had extended to the Sabal Palms on the north side of Oakland Park Boulevard that were growing under the power lines.

Mr. Dempsey stated that some such projects have been completed. Specifically, near Stranahan High School some Sabal Palms were removed, as they were too large. He

advised that the trees that were small enough to relocate would be moved across the street.

Chair Stresau asked how this project is being affected by the City's budget restrictions. Mr. Dempsey stated that this project is conducted under the City of Fort Lauderdale's Department of Parks and Recreation, utilizing City crews and City equipment already in place. There was no additional cost to the City. He conveyed that trees were being removed from one side of the street and being relocated to the other side.

Chair Stresau contended that this seems to be an ideal subject for one of the two Displays, since there is a program already in place that "cleans up" mistakes that have occurred in the past. This would help make everyone aware that there is such a program.

Mr. Chancey supplemented that about 15 or 20 years ago he had started non-profit tree bank wherein he moved trees from the old Sun-Sentinel building to Riverwalk, who incurred the cost. In all, Mr. Chancey moved approximately 450 trees. The people who received the removed trees only paid for the cost of moving them.

Mr. Chancey recalled that the Utility Advisory Committee had discussed moving the oaks in Victoria Park that were growing under the power lines, noting that some of the homes across the street had no trees in front of them. Mr. Chancey suggested that perhaps the cost incurred by FPL to trim trees under power lines be used instead to relocate those trees. He explained that he has been successful in convincing people to remove trees under power lines and donate them to their neighbor across the street. Mr. Chancey expressed that it was simply a matter of getting out there and just doing this, without burdening the City.

Mr. Dempsey informed Mr. Chancey that he has been working with Riverwalk Trust and that they came up with the name of "Tree Harmony" for their program, which will go before the Commission in September. If approved, this program will be advertised to developers and those that have to relocate trees. Mr. Dempsey advised that he has already located spots and can tell them what tree needs to go where. Once that program gets rolling, there are plans to implement this City-wide.

Mr. Chancey suggested that this should not be a burden on any one group and that everyone should just work together on this, including the homeowners.

Mr. Dempsey explained that the beauty of the displays is that the City can have any number of displays that are stored, as they can be changed quickly by switching photographs. Mr. Slaymaker advised that FPL has a similar display where they have entire portfolios of photographs that are used depending upon the specific targeted audience.

Vice Chair Brenneman advised that Mr. Seitz was willing to do his part with very little

notice and that he is very excited that he was asked to do this.

Chair Stresau asked Mr. Dempsey if an exhibit should be put together to show the Commission the tree relocation proposal, such as the Tree Harmony program. Mr. Dempsey responded that he believed everything was already in place for that presentation. Mr. Dempsey stated that he believed this was something that could be developed for the future to help with Tree Harmony. He advised that there will be a big article in the Go Riverwalk Magazine on the Tree Harmony program.

Mr. Dempsey recommended that this Subcommittee come up with a catchy title for its program of relocating trees from under power lines to areas that don't have utilities.

Mr. Dempsey advised that he will be scheduling meetings with Code Enforcement officers to educate them what to look for, and he will supply them with brochures. If they find, for instance, a newly planted oak growing under a power line, they will be instructed to provide the homeowner with a brochure which will include Mr. Dempsey's phone number for additional information or questions. This will be the next step relating to education and will put a lot more eyes on the street in order to look for potential problem situations. Mr. Dempsey augmented that they will not be citing the homeowners, but will be notifying the homeowners that they will have a problem in the future if their tree is not moved from under the power lines.

Mr. Dempsey feels this will be an annual class given to Code Enforcement, where they can receive educational credits for their continuation education requirements.

Chair Stresau stated that he sees that one of these displays could be utilized in the classroom when instructing the Code Enforcement officers what to look for.

Mr. Dempsey advised that he is always getting invitations to speak before various groups, such as homeowners' associations, and these displays will be useful to set up for those situations.

Mr. Chancey suggested that it can be stressed at upcoming International Society of Arboriculture (ISA) meetings and other meetings involving landscapers that they look for potential power line problems involving homeowners. In addition, neighborhood associations can be asked to put this information in their newsletters.

Chair Stresau asked Mr. Partington if it would be advisable to ask the City Commission to enact an ordinance requiring homeowners to get a permit, which would give the City authority to require them to select trees that are from the FPL "Right Tree/Right Place" list. If this was not followed, the City would then have the authority to remove those trees.

Mr. Partington expressed that a right-of-way permit should be obtained when planting anything substantial in the right-of-way, but this typically is not done. However, if

something is planted very close to the edge of the road, a right-of-way inspector is sent out and they are asked to move the planting. Mr. Partington claimed that 90% of the plantings in the rights-of-way are being done without a right-of-way permit. From the point of traffic safety visibility and obstruction of the clear zone, this is addressed by the right-of-way inspectors.

Chair Stresau expressed concern that the inspectors were not looking at the plantings for potential power line problems. Mr. Partington stated that, with the correct instruction, this can be looked at from an additional point of view. This typically is only enforced if the situation is particularly egregious or it has been the subject of complaints. He explained that there is something in place now, but very few people are pulling permits.

Mr. Partington explained that he has one right-of-way inspector. He stated that if the right-of-way inspector gets a complaint about a tree planted in the right-of-way as being too close to the edge of the road, he would probably take action on it. However, if he has an issue where there is obstruction of the sight line by landscaping, he may turn the matter over to Dave Gennaro, who would probably take action on it.

Mr. Partington expressed if he can get his right-of-way inspector and right-of-way utility inspector to feel comfortable with the concepts, then the authority for enforcement would reside with these inspectors. Mr. Chancey contended that he agreed, as long as this process related only to new plantings. Mr. Partington stated that this could be enforced on a complaint basis only as the time and resources were not available to conduct patrol of areas for such potential problems.

Chair Stresau remarked that he is looking for a way that "sightings" of potential problems can be turned in and some action can be taken with enough force that the homeowner cannot simply ignore it. This would be an issue of safety with the overhead power lines.

Mr. Partington maintained that if a homeowner questions why they must move a tree planting, the authority would be that the wrong tree was placed in the right-of-way without obtaining a permit. Therefore, the authority to enforce the removal of such plantings comes from the ordinance, while the reasons are different and not contained within the ordinance.

Vice Chair Brenneman suggested that Mr. Partington's inspectors receive instruction in this area by attending Mr. Dempsey's trainings that will be available annually. Mr. Partington requested Mr. Dempsey to notify him of the training so that he could have his inspectors sit in.

Mr. Partington stated that his inspectors will want to defer to Dave Gennaro on issues where things grow. Chair Stresau said that as long as Mr. Gennaro knows he is being brought in for experience purposes only, there should be no issue. Mr. Partington advised that the authority for things in the right-of-way comes out of the right-of-way ordinance, where the authority for administering the ordinance lies with the City

Engineer.

Chair Stresau asked whether Mr. Partington was going to send out a memo advising to whom such improper right-of-way plantings should be reported. Mr. Partington stated that an email should be sent to him, or ultimately to his Land Development and Permitting Manager, Dennis Girisgen.

Chair Stresau asked if Mr. Slaymaker could send such emails as well, and Mr. Partington confirmed this.

Mr. Partington did emphasize that his inspectors needed to be trained on “Right Tree/Right Place” as well as on sight line infringements, etc. He advised that at the point this is ready to be enforced, that he and/or Mr. Girisgen would write a memo to the inspectors as well as everyone working with Mr. Girisgen to advise that the City would begin to enforce this on a complaint basis.

Status of Fort Lauderdale Tree – Specific Display

This was discussed above in conjunction with the “Status of Tree Planting & Trimming Display.”

Other Old Business

Ms. Shatas expressed that she wanted to compliment Mr. Dempsey for the work that was done north of the Post Office. She stated that the trees planted do block a lot of the Sub Station and thanked Mr. Dempsey for doing this.

VI. New Business

Plan for Arbor Day Celebration 2009

Gene Dempsey, Urban Forester

Vice Chair Brenneman advised that the Green Expo is firmly scheduled for Saturday, April 25, 2009. She asked Mr. Dempsey when he would like to plan the 2009 Arbor Day Celebration. Mr. Dempsey advised that National Arbor Day was the Friday before, on April 24, 2009.

Mr. Chancey commented that, from past experience, it is very difficult to get adult participation when scheduled on a Friday evening in Fort Lauderdale. He said that this was not true in Plantation or in some other cities.

Mr. Chancey advised that in 2007 the event was planned at George English Park and was supported by the Garden Club.

Mr. Dempsey suggested that if the Green Expo is held on Saturday, a Friday late afternoon kick-off for kids to bring their parents could be scheduled. This Arbor Day Celebration could be a "kick-off" for the Green Expo.

Vice Chair Brenneman offered that "Tree City" could also be done at that time. She stated that the Public Information Office (PIO) was 100% supportive.

Mr. Chancey proposed that if the two events were going to be separated, and the one event would be a kick-off for the other, that the Arbor Day Celebration could be held in a difference location. He stated that he had a better turnout when he had the event at school.

Chair Stresau acknowledged that it may not be possible to determine the date of the Arbor Day Celebration at this time and that it would need to be discussed further at a later date.

Vice Chair Brenneman advised that on Monday she must turn in a proposed Budget and that she wanted to separate the Arbor Day Celebration and the Green Expo. Mr. Chancey stated that he did not believe the Arbor Day event would be very expensive. Mr. Dempsey expressed that he could not pay for refreshments out of his budget and asked that the Committee budget for this. Mr. Chancey suggested that people should be encouraged to become involved and bring refreshments, such as homeowner's associations.

Mr. Partington said that the Green Expo budget would be fairly easy as it can be modeled after last years' budget. He expressed that anything the Committee envisions doing that is going to cost money, needs to be a line item in the budget. Mr. Partington suggested that the Arbor Day Celebration's expenses should be estimated and would be shown as a line item on the budget.

Mr. Chancey stated that if Mr. Dempsey is providing City personnel for the Arbor Day event, it should be scheduled during the day, to avoid having to pay overtime. Chair Stresau asked Mr. Chancey what time he scheduled the event when at school. Mr. Chancey responded that any event he has ever held at a school was scheduled before lunch in the morning, perhaps 10:00 a.m. or 11:00 a.m.

Vice Chair Brenneman indicated that she wanted to announce this event on local News programs.

VII. Good of the Committee

Mr. Chancey stated that he received an email from Riverside Park about a 44-inch diameter live oak tree that had been approved to be removed. He questioned how it was possible that this tree was authorized to be removed.

Chair Stresau expressed that he had wanted to keep everything on the Tree Subcommittee as relating to utilities.

VIII. Next Meeting – To be determined

Ms. Van Valkenburgh advised that she would be unavailable from August 27 through September 21, 2008. Mr. Dempsey stated that he would be teaching a class in Orlando on September 22, 2008. Chair Stresau indicated that he did not have his schedule with him and, as such, could not select the next meeting date at this time, but that it would be scheduled sometime in October, 2008.

Mr. Dempsey asked if there would be an earlier meeting to discuss the display photographs. Chair Stresau commented that there would be no need for voting, so this meeting could be scheduled within the next few weeks.

It was agreed that the meeting would be scheduled at 4:00 p.m., on Thursday, September 4, 2008, for the UAC Tree Subcommittee Workshop for planning the photographs for the displays.

Chair Stresau welcomed everyone to take photographs and bring them to this meeting. Mr. Dempsey added that addresses should be brought as well.

IX. Adjourn

With no further business to discuss, the meeting adjourned at 5:30 p.m.

**UTILITY ADVISORY COMMITTEE
INFRASTRUCTURE SUBCOMMITTEE
CITY OF FORT LAUDERDALE
CITY HALL 4TH FLOOR CONFERENCE ROOM
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August 14, 2008 – 5:00 P.M.**

2008 Cumulative Attendance

<u>Committee Member</u>	<u>Attendance</u>	<u>Present</u>	<u>Absent</u>
Bunney Brenneman, Chair	P	1	0
Bernard Petreccia, Vice Chair	A	0	1
Robert Cole	P	1	0
Debora Van Valkenburgh	P	1	0
Terri Murru	A	0	1
Raymond Parker	A	0	1
Fred Stresau	P	1	0
Clare Vickery	P	1	0
Nathaniel Wilkerson	A	0	1

City Representatives

Peter Partington, City Engineer & Staff Liaison
Brigitte Chiappetta, Recording Clerk, Prototype, Inc.

Guests

Lynn Shatas, FPL

I. Call to Order

Chair Bunney Brenneman called the meeting to order at 5:35 p.m.

II. Roll Call & Announcements

Roll was called and attendance noted. A quorum was not present.

III. Self Introductions

Chair Brenneman determined it was not necessary for self introductions.

IV. Old Business

None.

Other Old Business

None.

V. New Business

- **Overview of Sub Station Siting** **Lynn Shatas, Area Manager, FPL**

Chair Brenneman advised that Lynn Shatas graciously offered to provide this Subcommittee with an overview of the FPL Sub Stations and their siting. She stated that when this Subcommittee was formed, FPL's initial assessment was that four sub stations would be sited over a period of time.

Ms. Shatas explained that when the Utility Advisory Committee was initially formed, one of the things brought to the table was that the distribution lines in Victoria Park needed to be raised and replaced because the lines were 50 years old. It was determined at that time that the City of Fort Lauderdale would need an additional four to five sub stations, as the existing sub stations were tapped out to capacity. The Utility Advisory Committee questioned how FPL knew they needed that many, and how they determined where the sub stations would be placed. Thereupon, a tremendous education process was undertaken for the benefit of the Utility Advisory Committee.

Ms. Shatas explained that FPL has a planning department that determines from the growth of a development, from the growth of the citizens and from working with the City as to where new growth and redevelopment is occurring and how many substations would be needed.

Ms. Shatas stated that the Utility Advisory Committee at that time wanted to make sure that what FPL was proposing was correct. An outside engineering firm was then brought in to do an assessment to determine if what FPL was proposing was actually needed. It was determined from that assessment, that FPL was correct.

Ms. Shatas advised that the location of the sub stations was determined by the load areas. Two critical locations were needed (1) at the north end near Powerline and (2) another which would be close to the downtown area, which is called Orchid. Thereby, the Utility Advisory Committee's Infrastructure Subcommittee was formed. The Subcommittee was instrumental in setting forth guidelines for the sub stations, as it was decided they should not look like the old "typical" sub stations of the past.

With the Subcommittee, FPL came up with three criteria which were based upon how much property FPL had to build on. Ms. Shatas explained that the footprint of a sub station is approximately 1 acre. Everything else is landscaping and retention. Depending upon how much property was available determined the setbacks and how much landscaping would be done and how elaborate the building would need to be. Ms. Shatas advised that this was accomplished at the Powerline location.

Ms. Shatas stated that the Orchid Sub Station sits on a very small piece of property and is located within a neighborhood. It was determined that the Orchid Sub Station needed to fit in the neighborhood to look like a structure that belonged within the neighborhood. FPL came up with a façade that looks like a building. Ms. Shatas then distributed photographs of the Orchid Sub Station to the Subcommittee. Directly across the street from the Orchid Sub Station is the existing South Side Sub Station.

Ms. Shatas advised that it was determined that another sub station was needed downtown. The construction of a new downtown sub station has been held off for some time now because additional lines were added to the Orchid Sub Station, which feeds all of the downtown area. It has been subsequently determined that a new downtown sub station is not needed at this time.

Ms. Shatas explained that Spangler Sub Station, which is closer to the airport, was built on a larger property. FPL worked with Broward County on Spangler, whereby retention is shared, as a fire station is also located on the land.

Ms. Shatas stated that there are currently no plans to build any additional sub stations.

Ms. Shatas then explained that a sub station consists of electrical equipment, which steps down electric. Electric comes into a sub station through the transmission line, which is higher voltage, and the sub station steps it down to a lower voltage that serves the homes and businesses. She advised that if the electric would come down to the homes and businesses as the higher voltage, everything would get burned up. All of the previously mentioned Sub Stations are used for distribution, whereby the Sistrunk Sub Station, which is much larger, is a distribution and transmission sub station. In addition, Ms. Shatas stated, these Sub Stations are unmanned, being checked on approximately a monthly basis.

• **Original UAC-ISC Recommendations as Guidelines** **Chair B. Brenneman**

Chair Brenneman advised that the Utility Advisory Committee, through the Infrastructure Subcommittee, established a set of guidelines for setbacks. She indicated that she would provide all new members of the Subcommittee with a set of these guidelines, under which Mr. Partington operates. These guidelines are the original Utility Advisory Committee recommendations to the City Commission which were adopted in their entirety. Chair Brenneman asked that all Subcommittee members review these guidelines and advise if they have any additional recommendations.

• **Overview of Strategic Plan/RFP #3** **Chair B. Brenneman**

Chair Brenneman informed the Subcommittee that the City Commission will look over the recommendations from the Selection Committee. Mr. Stresau advised that the Selection Committee met yesterday at which time a consulting firm was selected. He

stated that the firms were ranked and they will be presented to the City Commission, together with a recommendation, he believed, at the first September Commission meeting.

Chair Brenneman explained that the City Commission will then act and, in its wisdom, will make a decision. Mr. Partington stated that the City Commission will be recommended to enter into a contract with the top-ranked firm to basically review and advise on the Franchise Agreement elements that should or should not be contained therein. In addition, they will review broad approaches to undergrounding at a conceptual level, which would represent the first phase of the study.

Chair Brenneman advised that it is anticipated that there may be a need for meetings with the consultants, if deemed desirable, and that there would not be much notice of these meetings which would be scheduled towards the end of the work day. As such, Chair Brenneman inquired as to the Subcommittee members' availability.

Ms. Vickery asked whether the consultants are required to meet with this Subcommittee, and Chair Brenneman responded that it is anticipated that they will make a presentation and meet with the entire Utility Advisory Committee. However, it may be desirable to assemble a smaller group, but this is unknown at the present time. In that event, Chair Brenneman stated, there will not be much notice provided. She asked to be advised as to everyone's availability in the late afternoon hours.

Mr. Stresau recalled that the consultants must bring their study to a conclusion and report to the City Commission within six months. Chair Brenneman commented that, depending on the outcome of the first study, the consultants may not go on to the second phase of the study. Mr. Stresau added that the third phase would be municipalization, which would be completely up to the Commission to decide.

Mr. Stresau expressed that, based on what their scope will be, it is likely that everyone on the Utility Advisory Committee as a whole will want to attend any City Commission meeting in which the consultants present to the Commission. He contended that it seemed unlikely that the Commission will want to spend additional thousands of dollars to have the consultants meet separately with the Utility Advisory Committee.

Mr. Partington recalled that the last time the proposed scope was taken to the Commission it was specifically stated that any meetings in addition to the Commission Meeting would be billed at the rate of "X" dollars – "X" being a high number. Therefore, there may or may not be a reference to the cost of additional meetings.

Mr. Stresau expressed that if the consultants make a report, that it would behoove everyone on the Committee to be there. He proffered that if a Committee member does not hear the consultants' presentation, then such member would be unprepared to make recommendations or conversation as to the consultants' proposals.

Ms. Van Valkenburgh explained that because she works in a hospital, she cannot leave earlier than 4:00 p.m. She asked if the presentation would be placed on the City's website, in the event she could not attend the presentation. Mr. Stresau stated that he felt the Commission would be meeting throughout the day, so it may very well not be at 4:00 in the afternoon. Mr. Partington stated that, in all likelihood, it would be on the Conference Agenda, which is at 1:30 p.m. on Tuesday. However, if it is presented as a PowerPoint, then it would be put up on the City's website. Mr. Stresau believed that it would be a PowerPoint Presentation. Chair Brenneman announced that the Commission Conference Agendas are televised and will be available for viewing on Friday and Saturday. All such information will, of course, be provided to the Utility Advisory Committee members.

Mr. Partington stated that the Selection Committee has done a ranking, and now the City Manager has to put an item on the agenda. Mr. Partington advised that he was drafting that item, but that it would be for the Manager to decide which Agenda it will be on and exactly what it will finally say. It is proposed for the City Commission to approve the ranking of the consultants and approve entering into a contract, and is projected to be heard at the first Commission meeting in September.

- **Other New Business**

None.

VI. Good of the Committee

None.

VII. Next Meeting – To be determined

It is currently unknown when the next meeting of the Utility Advisory Committee – Infrastructure Subcommittee will be scheduled.

VIII. Adjourn

With no further business to discuss, the meeting adjourned at 5:55 p.m.