



DEPARTMENT OF SUSTAINABLE DEVELOPMENT – BUILDING DIVISION

FENCE/WALL/GATE PERMIT CHECKLIST

Rev: 2 | Revision Date: 3/17/2017 | Print Date: 3/17/2017
I.D. Number: FWG

Required Permit Applications:

- [Building Permit](#)
- [Electrical Permit](#) (if installed)

Permit Review Stops:

- Building
- Zoning
- Landscaping (not required if located in the Riverland Road annexed area or the Broward County annexed areas)
- Electrical (if installed)

Minimum Plan Submittal

- Two (2) sets Site Plan showing the proposed structure and the setback dimensions to all property lines. This may be omitted if represented on the surveys submitted.
- Two (2) surveys signed and sealed originals or two (2) copies with a completed [Zoning Affidavit](#).
- Two (2) sets signed and sealed Plans by a Florida Licensed Architect/Engineer, if installing a PVC or metal fence. Wood and Chain link fences must be installed per the prescribed method of the Florida Building Code, 5th Edition, if not designed by an Architect/Engineer.
- A [Chain link Fence Table](#) must be filled out and submitted for chain link fences.
- All required product approvals, if required.
- Completed [Special Inspector Form](#), completed by a Florida Licensed Engineer, if Pile are required.
- [Temporary Structure Affidavit](#) (required if fence located with an Easement. Affidavit must be notarized, filed and recorded at the Broward County Governmental Center, Room 114, 115 S. Andrews Ave, Fort Lauderdale, Florida.
- [Florida Building Code Guidance for Wood Fences](#)

Other Requirements

- For residential districts, fences/walls facing the street are required to be set back a minimum of 3 feet from the property line and planted with continuous hedges, shrubs, and groundcover in this area between property line and fence. This planting shall consist of varied species, and shall be planted between the street and the property line as per [ULDR 47-19.5C](#).



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- a. Hedges and shrubs may be 2 feet tall planted 2 feet apart.
 - b. Ground cover may be 6 inches tall planted 6 inches apart.
 - c. Clearly note and illustrate this planting on Site Plan.
- For non-residential districts, fences/walls facing the street are required to be setback a minimum of 3 feet from the property line and must be planted with continuous hedges, shrubs, groundcover, AND trees in that area between property line and fence. These plantings shall be planted between the street and the property line as per [ULDR 47-19.5C](#).
- a. Hedges and shrubs may be 2 feet tall planted 2 feet apart.
 - b. Groundcover may be 6 inches tall planted 6 inches apart.
 - c. Trees may be standard or flowering at 10 feet tall, or palms at 8 feet clear trunk, planted an average of 1 tree per 20 feet or portion thereof.
 - d. Please specifically note and illustrate this planting on Site Plan.

***Please note that this checklist is not intended to be all-inclusive. Due to changes in codes, regulations, and ordinances, other requirements may apply.**