

HOW TO COMPLETE THE AUTHORIZATION FORM FOR DEBRIS REMOVAL

EXAMPLE:

1. Top Box:

Do Not Complete This Section (Will be completed by the City of Fort Lauderdale or a representative of the City).

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ROE No.: 	PRIVATE CONTRACTOR/FORCE ACCOUNT DEBRIS REMOVAL Florida 2017 Address: _____ Tax ID Block/Lot: _____ Federal/Florida/Tribal Landmark [Y/N]: _____

2. Ownership Interest and Grant of Right of Entry for Debris Removal Activities Section:

- a. One box must be checked and the address block (circled in red) must be completed whether completed by the owner or an authorized agent.

The undersigned hereby certifies they/he/she are/is (check):

- The owner(s) with authority to grant access to the property at (address) 1234 Harbor Drive, Fort Lauderdale, FL, 33305, or
 The authorized agent of the Property Owner.

- b. For an individual property complete the section circled in red below in the following manner: 1234 Harbor Drive, Fort Lauderdale, FL, 33305. For a group of properties represented by a single authorized agent (e.g., a homeowners' association or HOA) complete the section below in the following manner: Harbordale Yacht Club HOA, Fort Lauderdale, FL, 33305.

Remove debris from the Property located at 1234 Harbor Drive, Fort Lauderdale, FL, 33305.

3. Release of Insurance Information Section:

- a. Complete all sections if the property is insured and a claim has been made.

4. Signature(s) and Witnesses Property Owner(s) or Authorized Agent and Mortgage/Lien Holder(s) Section:

PLEASE NOTE: Electronic signatures and printed names are required in all applicable areas of the form. If you do not have an electronic signature, please sign a hard copy of the form. Hard copies may be submitted via U.S. mail, hand delivered, or scanned and emailed to the addresses listed at the bottom of this form.

- a. Date the form with the date of completion and signing.

For the considerations and purposes set forth herein, I/we hereby set my/our hand(s) and seal(s) this 21st day of September, 2017.

- b. Witnesses: Two (2) witness signatures and printed names are required for all forms.

Witness 1 (sign) *Jane Smith*

Witness 1 (print) Jane Smith

Witness 2 (sign) *Juan Hernandez*

Witness 2 (print) Juan Hernandez

- c. Property Owner/Authorized Agent: Sign and print name as indicated.

Sign *Emma Langston*

Print Name: Emma Langston

- d. Address block: Complete with the address where the owner or agent is currently located (not the address of the property where the debris is located).

Current Address: Langston Management Company,
567 Main St, Oakland Park, FL, 33309

- e. Telephone No.: Complete this section with at least one telephone number, including area code.

Telephone No.: 954.828.8000

5. The form can be submitted by the following ways:

- a. **Email:** sustainability@fortlauderdale.gov
- b. **Mail:** City of Fort Lauderdale, Attn: Right of Entry, 101 NE 3rd Avenue, Suite 1400, Fort Lauderdale, FL 33301
- c. **Drop off:** Fort Lauderdale City Hall, Security Desk, 100 N. Andrews Avenue, Fort Lauderdale, FL 33301