



**City of Fort Lauderdale
Planning & Zoning Department**

700 NW 19th Avenue, Fort Lauderdale, FL 33311
Telephone: (954) 828-8980
Fax (954) 828-5858
Website: www.fortlauderdale.gov

Development Permit Extension Application
Planning and Zoning Board/City Commission Approval

NOTE: If your development site is separated by any public right-of-way (alley, alley reservation, or ROW easement) you must complete a separate application for each parcel.

NOTE: Only City of Fort Lauderdale audio and video equipment shall be used during any public meeting.

FEE: All applications for a development permit shall have an application fee as established by the City Commission as set forth by resolution, as amended from time to time. In addition to the application fee, any additional costs incurred by the City including review by a consultant on behalf of the City or special advertising costs shall be paid by the applicant. Any additional costs, which are unknown at the time of application but are later incurred by the City, shall be paid by the applicant prior to the issuance of a development permit.

Development Permit Extension Requests

\$265.00

Required Documentation

NOTE: The following information must be submitted prior to the existing development permit expiration deadline. All documents (other than site plans) must be on letterhead, dated, and with author indicated.

1. Development Permit Extension Request Letter detailing the following information in this order:

- Narrative Response to Section 47-24.1.M.5
- Original Development Permit Approval Date
- Current Development Permit Expiration Deadline Dates (for both the permit application deadline and permit issuance deadline)
- Requested Extension Timeframes (in months)
- Extension Justification
- Revised Development Permit Expiration Deadline Dates (for both the permit application deadline and permit issuance deadline)

2. Completed Development Permit Extension Application

3. Proof of Ownership

- Warranty deed or tax record, including corporation documents if applicable

4. Copies of Approved Site Plans

- 14 half size (12" x 18") for Planning and Zoning Board
- 17 reduced (11" x 17") for City Commission

5. Minimum Site Plan Submittal shall include the following:

- Cover sheet on plan set to state project name and table of contents
- Aerial photo, must be clear and current with site highlighted
- Approved Site Plan
- Approved Elevations of each façade
- Approved Renderings (if applicable)
- Approved Landscape Plan

Applicant Information Sheet

INSTRUCTIONS: Please print or type all information. The application must be filled out accurately and completely. Answer all questions. Do not leave an item blank. If an item does not apply, write N/A (Not Applicable). The following information requested is per Unified Land Development Regulations (ULDR). Incomplete applications will not be accepted.

Case Number	
Development / Project Name	
Development / Project Address	
Project Description	

NOTE: For purpose of identification, the **PROPERTY OWNER** is the **APPLICANT**

Property Owner's Name	
Property Owner's Signature	
Address, City, State, Zip	
E-mail Address	
Phone Number	
Proof of Ownership	<input type="checkbox"/> <u>Warranty Deed</u> or <input type="checkbox"/> <u>Tax Record</u>

NOTE: If **AGENT** is to represent **OWNER**, notarized letter of consent is required

Applicant / Agent's Name	
Applicant / Agent's Signature	
Address, City, State, Zip	
E-mail Address	
Phone Number	
Letter of Consent Submitted	

NOTE: To be filled out by Department

Development Permit Approval Date	
Original 18-Month Expiration Date	
Original 24-Month Expiration Date	
Requested Extension (months)	
New 18 Month Expiration Date	
New 24 Month Expiration Date	

Code Enforcement Review Information

INSTRUCTIONS: Submit this application to the Code Enforcement Division of the Building Services Department for review and sign-off. Contact the Code Enforcement Customer Service center at 954-828-5207 for more information.

Code Enforcement	Violation	Action
Code Enforcement Signature	Staff Member Name	Date