

PROCUREMENT & MATERIALS
 MANAGEMENT DIVISION
 100 N. ANDREWS AVENUE
 FORT LAUDERDALE, FL 33301
 Ph: (954) 828-5140; Fax: (954) 828-5576

CITY OF FORT LAUDERDALE
 INVITATION TO BID
 e-mail: purchase@ci.fort-lauderdale.fl.us
 ITB NO. 732-8862

ISSUE DATE: 4/17/03
 PAGE 1 OF 31
**BIDS MUST BE RECEIVED
 PRIOR TO 2:00 P.M.**
 ON: 5/15/03

TITLE: **SIGNAGE FOR SNYDER PARK**

PROCUREMENT SPECIALIST: **Richard Ewell, CPPB**

DEPT: **Recreation**

CONTACT FOR TECHNICAL QUESTIONS: **Ronnie Lakatos**
Bidder Must Complete the Following:

PHONE: **954-828-4585**

Vendor Name	Total Bid Discount (section 1.04)
Number & Street:	Bids are firm for Acceptance for 90 days (Section 1.05)
City, State, Zip (+4) (See General Conditions Section 1.01)	Yes _____ No _____ Other _____
If this Invitation was mailed to an incorrect address, Mark "X" here <input type="checkbox"/> and we will adjust our records	State or reference any variances (section 1.06)
Area Code and Telephone No. () _____ (800) _____	Web site address: http://www/ _____
FAX () _____ e-mail: _____	NO BID: If not submitting a bid, state reason below and return one copy of this form (section 1.07)
Delivery: Calendar days after receipt of Purchase Order: (section 1.02) _____ days	
Payment Terms: (section 1.03) _____% , net _____	Does your firm qualify for MBE, WBE, SBE status in accordance with Section 1.08 of General Conditions? MBE _____ WBE _____ SBE _____
<p>How to Submit Bids/Proposals: It will be the sole responsibility of the Bidder to ensure that his bid reaches the City of Fort Lauderdale, City Hall, Procurement Division, 6th floor, Room 619, 100 N. Andrews Avenue, Fort Lauderdale, FL 33301, prior to the bid opening date and time listed. Do not submit by facsimile. Facsimile bids will not be accepted.</p> <p>Each bid envelope must be sealed with the following information stated on the OUTSIDE of the envelope:</p> <p>BID/RFP No. 732-8862 Title: Signage for Snyder Park Opens: 05/15/03 2:00 PM</p>	
<p>Vendor Certification: I, the below signed hereby agree to furnish the required article(s) or services(s), at the price(s) and terms stated subject to all instructions, conditions, specifications, and all attachments hereto. I have read all attachments and fully understand what is required. By submitting this bid, I certify that I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications contained in this bid. I certify that I have not divulged to, discussed with, or compared this bid with any other bidder(s) and have not colluded with any other bidder(s) or parties to this bid. I certify I am authorized to contractually bind the bidding firm.</p>	
_____ Signature of Authorized Representative	_____ Title (Typed or Printed)
_____ Name of Authorized Representative (typed or printed)	_____ Date

City of Fort Lauderdale

GENERAL CONDITIONS

These instructions are standard for all contracts for commodities or services issued through the City of Fort Lauderdale Division of Procurement & Materials Management. The City may delete, supersede, or modify any of these standard instructions for a particular contract by indicating such change in the Invitation to Bid (ITB) Special Conditions, Technical Specifications, Instructions, Proposal Pages, Addenda, and Legal Advertisement.

PART I BIDDER PROPOSAL PAGE(S) CONDITIONS:

- 1.01 BIDDER ADDRESS:** The City maintains automated vendor mailing lists for each specific Commodity Class Item. Invitation to Bid (ITB'S) will be mailed first to a selection of Bidders who have fully registered on our system. Requests will be mailed to unregistered Bidders within a reasonable time frame for that bid only. Neither the mailing of one ITB to the vendor, nor a bid in return, will register a vendor on our system. If you wish purchase orders sent to a different address, please so indicate. If you wish payments sent to a different address, please so indicate on your invoice.
- 1.02 DELIVERY:** Time will be of the essence for any orders placed as a result of this ITB. The City reserves the right to cancel any orders, or part thereof, without obligation if delivery is not made in accordance with the schedule specified by the Bidder and accepted by the City.
- 1.03 PAYMENT TERMS AND CASH DISCOUNTS:** Payment terms, unless otherwise stated in this ITB, will be considered to be net 30 days after the date of satisfactory delivery at the place of acceptance and receipt of correct invoice at the office specified, whichever occurs last. Bidder may offer cash discounts for prompt payment but they will not be considered in determination of award. If a Bidder offers a discount, it is understood that the discount time will be computed from the date of satisfactory delivery, at the place of acceptance, and receipt of correct invoice, at the office specified, whichever occurs last.
- 1.04 TOTAL BID DISCOUNT:** If Bidder offers a discount for award of all items listed in the bid, such discount shall be deducted from the total of the firm net unit prices bid and shall be considered in tabulation and award of bid.
- 1.05 BIDS FIRM FOR ACCEPTANCE:** Bidder warrants, by virtue of bidding, that his bid and the prices quoted in his bid will be firm for acceptance by the City for a period of ninety (90) days from the date of bid opening unless otherwise stated in the ITB.
- 1.06 VARIANCES:** For purposes of bid evaluation, Bidder's must indicate any variances, no matter how slight, from ITB General Conditions, Special Conditions, Specifications or Addenda in the space provided in the ITB. No variations or exceptions by a Bidder will be considered or deemed a part of the bid submitted unless such variances or exceptions are listed in the bid and referenced in the space provided on the bidder proposal pages. If variances are not stated, or referenced as required, it will be assumed that the product or service fully complies with the City's terms, conditions, and specifications.
- 1.07 NO BIDS:** If you do not intend to bid please indicate the reason, such as insufficient time to respond, do not offer product or service, unable to meet specifications, schedule would not permit, or any other reason, in the space provided in this ITB. Failure to bid or return no bid comments prior to the bid due and opening date and time, indicated in this ITB, may result in your firm being deleted from our Bidder's registration list for the Commodity Class Item requested in this ITB.
- 1.08 MINORITY AND WOMEN BUSINESS ENTERPRISE PARTICIPATION AND BUSINESS DEFINITIONS:** The City of Fort Lauderdale wants to increase the participation of Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and Small Business Enterprises (SBE) in its purchasing activities. If your firm qualifies in accordance with the below definitions please indicate in the space provided in this ITB.

Minority Business Enterprise (MBE) "A Minority Business" is a business enterprise that is owned or controlled by one or more socially or economically disadvantaged persons. Such disadvantage may arise from cultural, racial, chronic economic circumstances or background or other similar cause. Such persons include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

The term 'Minority Business Enterprise' means a business at least 51 percent of which is owned by minority group members or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by minority group members. For the purpose of the preceding sentence, minority group members are citizens of the United States who include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

Women Business Enterprise (WBE) a "Women Owned or Controlled Business is a business enterprise at least 51 percent of which is owned by females or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by females.

Small Business Enterprise (SBE) "Small Business" means a corporation, partnership, sole proprietorship, or other legal entity formed for the purpose of making a profit, which is independently owned and operated, has either fewer than 100 employees or less than \$1,000,000 in annual gross receipts.

BLACK, which includes persons having origins in any of the Black racial groups of Africa.

WHITE, which includes persons whose origins are Anglo-Saxon and Europeans and persons of Indo-European decent including Pakistani and East Indian.

HISPANIC, which includes persons of Mexican, Puerto Rican, Cuban, Central and South American, or other Spanish culture or origin, regardless of race.

NATIVE AMERICAN, which includes persons whose origins are American Indians, Eskimos, Aleuts, or Native Hawaiians.

ASIAN AMERICAN, which includes persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands.

1.09 MINORITY-WOMEN BUSINESS ENTERPRISE PARTICIPATION

It is the desire of the City of Fort Lauderdale to increase the participation of minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the City does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms. Proposers are requested to include in their proposals a narrative describing their past accomplishments and intended actions in this area. If proposers are considering minority or women owned enterprise participation in their proposal, those firms, and their specific duties have to be identified in the proposal. If a proposer is considered for award, he will be asked to meet with City staff so that the intended MBE/WBE participation can be formalized and included in the subsequent contract.

1.09(a) CERTIFICATION BY BROWARD COUNTY, FL: If awarded a contract or purchase order as a result of this solicitation, and if the awarded contractor/vendor is claiming minority status in accordance with Section 1.08 of the General Conditions, then said awarded contractor/vendor shall apply for certification by Broward County, Florida, Division of Equal Employment and Small Business Opportunity. Contractor/vendor shall provide documentation of application status, and once approved or disapproved by Broward County, must also provide that documentation to the Purchasing Division of the City of Fort Lauderdale.

Part II DEFINITIONS/ORDER OF PRECEDENCE:

2.01 BIDDING DEFINITIONS The City will use the following definitions in its general conditions, special conditions, technical specifications, instructions to bidders, addenda and any other document used in the bidding process:

INVITATION TO BID (ITB) when the City is requesting bids from qualified Bidders.

REQUEST FOR PROPOSALS (RFP) when the City is requesting proposals from qualified Proposers.

BID – a price and terms quote received in response to an ITB.

PROPOSAL – a proposal received in response to an RFP.

BIDDER – Person or firm submitting a Bid.

PROPOSER – Person or firm submitting a Proposal.

RESPONSIVE BIDDER – A person whose bid conforms in all material respects to the terms and conditions included in the ITB.

RESPONSIBLE BIDDER – A person who has the capability in all respects to perform in full the contract requirements, as stated in the ITB, and the integrity and reliability that will assure good faith performance.

FIRST RANKED PROPOSER – That Proposer, responding to a City RFP, whose Proposal is deemed by the City, the most advantageous to the City after applying the evaluation criteria contained in the RFP.

SELLER – Successful Bidder or Proposer who is awarded a Purchase Order or Contract to provide goods or services to the City.

CONTRACTOR – Successful Bidder or Proposer who is awarded a Purchase Order, award Contract, Blanket Purchase Order agreement, or Term Contract to provide goods or services to the City.

CONTRACT – A deliberate verbal or written agreement between two or more competent parties to perform or not to perform a certain act or acts, including all types of agreements, regardless of what they may be called, for the procurement or disposal of equipment, materials, supplies, services or construction.

CONSULTANT – Successful Bidder or Proposer who is awarded a contract to provide professional services to the City.

The following terms may be used interchangeably by the City: ITB, or RFP; Bid or Proposal; Bidder, Proposer, or Seller; Contractor or Consultant; Contract, Award, Agreement or Purchase Order.

2.02 SPECIAL CONDITIONS: Any and all Special Conditions contained in this ITB that may be in variance or conflict with these General Conditions shall have precedence over these General Conditions. If no changes or deletions to General Conditions are made in the Special Conditions, then the General Conditions shall prevail in their entirety,

PART III BIDDING AND AWARD PROCEDURES:

3.01 SUBMISSION AND RECEIPT OF BIDS: To receive consideration, bids must be received prior to the bid opening date and time. Unless otherwise specified, Bidder's should use the proposal forms provided by the City. These forms may be duplicated, but failure to use the forms may cause the bid to be rejected. Any erasures or corrections on the bid must be made in ink and initialed by Bidder in ink. All information submitted by the Bidder shall be printed, typewritten or filled in with pen and ink. Bids shall be signed in ink. Separate bids must be submitted for each ITB issued by the City in separate sealed envelopes properly marked. When a particular ITB or RFP requires multiple copies of bids or proposals they may be included in a single envelope or package properly sealed and identified. Only send bids via facsimile transmission (FAX) if the ITB specifically states that bids sent via FAX will be considered. If such a statement is not included in the ITB, bids sent via FAX will be rejected. Bids will be publicly opened in the Procurement Office, or other designated area, in the presence of Bidder's, the public, and City staff. Bidders and the public are invited and encouraged to attend bid openings. Bids will be tabulated and made available for review by Bidder's and the public in accordance with applicable regulations.

3.02 MODEL NUMBER CORRECTIONS: If the model number for the make specified in this ITB is incorrect, or no longer available and replaced with an updated model with new specifications, the Bidder shall enter the correct model number on the bidder proposal page. In the case of an updated model with new specifications, Bidder shall provide adequate information to allow the City to determine if the model bid meets the City's requirements.

3.03 PRICES QUOTED: Deduct trade discounts, and quote firm net prices. Give both unit price and extended total. In the case of a discrepancy in computing the amount of the bid, the unit price quoted will govern. All prices quoted shall be F.O.B. destination, freight prepaid (Bidder pays and bears freight charges, Bidder owns goods in transit and files any claims), unless otherwise stated in Special Conditions. Each item must be bid separately. No attempt shall be made to tie any item or items contained in the ITB with any other business with the City.

3.04 TAXES: The City of Fort Lauderdale is exempt from Federal Excise and Florida Sales taxes on direct purchase of tangible property. Exemption number for Federal Excise taxes is 59-74-0111K, and State Sales tax exemption number is 16-03-196479-54C.

3.05 WARRANTIES OF USAGE: Any quantities listed in this ITB as estimated or projected are provided for tabulation and information purposes only. No warranty or guarantee of quantities is given or implied. It is understood that the Contractor will furnish the City's needs as they arise.

3.06 APPROVED EQUAL: When the technical specifications call for a brand name, manufacturer, make, model, or vendor catalog number with acceptance of APPROVED EQUAL, it shall be for the purpose of establishing a level of quality and features desired and acceptable to the City. In such cases, the City will be receptive to any unit that would be considered by qualified City personnel as an approved equal. In that the specified make and model represent a level of quality and features desired by the City, the Bidder must state clearly in his bid any

variance from those specifications. It is the Bidder's responsibility to provide adequate information, in his bid, to enable the City to ensure that the bid meets the required criteria. If adequate information is not submitted with the bid, it may be rejected. The City will be the sole judge in determining if the item bid qualifies as an approved equal.

- 3.07 MINIMUM AND MANDATORY TECHNICAL SPECIFICATIONS:** The technical specifications may include items that are considered minimum, mandatory, or required. If any Bidder is unable to meet, or exceed these items, and feels that the technical specifications are overly restrictive, he must notify the Procurement Division immediately. Such notification must be received by the Procurement Division prior to the deadline contained in the ITB, for questions of a material nature, or prior to five (5) days before bid due and open date, whichever occurs first. If no such notification is received prior to that deadline, the City will consider the technical specifications to be acceptable to all bidders.
- 3.08 MISTAKES:** Bidders are cautioned to examine all terms, conditions, specifications, drawings, exhibits, addenda, delivery instructions and special conditions pertaining to the ITB. Failure of the Bidder to examine all pertinent documents shall not entitle him to any relief from the conditions imposed in the contract.
- 3.09 SAMPLES AND DEMONSTRATIONS:** Samples or inspection of product may be requested to determine suitability. Unless otherwise specified in Special Conditions, samples shall be requested after the date of bid opening, and if requested should be received by the City within seven (7) working days of request. Samples, when requested, must be furnished free of expense to the City and if not used in testing or destroyed, will upon request of the Bidder, be returned within thirty (30) days of bid award at Bidder's expense. When required, the City may request full demonstrations of units prior to award. When such demonstrations are requested, the Bidder shall respond promptly and arrange a demonstration at a convenient location. Failure to provide samples or demonstrations as specified by the City may result in rejection of a bid.
- 3.10 LIFE CYCLE COSTING:** If so specified in the ITB, the City may elect to evaluate equipment proposed on the basis of total cost of ownership. In using Life Cycle Costing, factors such as the following may be considered: estimated useful life, maintenance costs, cost of supplies, labor intensity, energy usage, environmental impact, and residual value. The City reserves the right to use those or other applicable criteria, in its sole opinion that will most accurately estimate total cost of use and ownership.
- 3.11 BIDDING ITEMS WITH RECYCLED CONTENT:** In addressing environmental concerns, the City of Fort Lauderdale encourages Bidders to submit bids or alternate bids containing items with recycled content. When submitting bids containing items with recycled content, Bidder shall provide documentation adequate for the City to verify the recycled content. The City prefers packaging consisting of materials that are degradable or able to be recycled. When specifically stated in the ITB, the City may give preference to bids containing items manufactured with recycled material or packaging that is able to be recycled.
- 3.12 USE OF OTHER GOVERNMENTAL CONTRACTS:** The City reserves the right to reject any part or all of any bids received and utilize other available governmental contracts, if such action is in its best interest.
- 3.13 QUALIFICATIONS/INSPECTION:** Bids will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The City reserves the right to inspect the Bidder's facilities, equipment, personnel, and organization at any time, or to take any other action necessary to determine Bidder's ability to perform. The Procurement Manager reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.
- 3.14 BID SURETY:** If Special Conditions require a bid security, it shall be submitted in the amount stated. A bid security can be in the form of a bid bond, postal money order, cashiers check, or irrevocable letter of credit. Bid security will be returned to the unsuccessful bidders as soon as practicable after opening of bids. Bid security will be returned to the successful bidder after acceptance of the performance bond or irrevocable letter of credit, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; and full execution of contract documents, if required; or conditions as stated in Special Conditions.
- 3.15 PUBLIC RECORDS:** Florida law provides that municipal records shall at all times be open for personal inspection by any person. Section 119.01, F.S., The Public Records Law. Information and materials received by City in connection with an ITB response shall be deemed to be public records subject to public inspection upon award, recommendation for award, or 10 days after bid opening, whichever occurs first. However, certain exemptions to the public records law are statutorily provided for in Section 119.07, F.S. If the Proposer believes any of the information contained in his or her response is exempt from the Public Records Law, then the Proposer, must in his or her response, specifically identify the material which is deemed to be exempt and cite the legal authority for the exemption, otherwise, the City will treat all materials received as public records.
- 3.16 PROHIBITION OF INTEREST:** No contract will be awarded to a bidding firm who has City elected officials, officers or employees affiliated with it, unless the bidding firm has fully complied with current Florida State Statutes and City Ordinances relating to this issue. Bidders must disclose any such affiliation. Failure to disclose any such affiliation will result in disqualification of the Bidder and removal of the Bidder from the City's bidder lists and prohibition from engaging in any business with the City.
- 3.17 RESERVATIONS FOR AWARD AND REJECTION OF BIDS:** The City reserves the right to accept or reject any or all bids, part of bids, and to waive minor irregularities or variations to specifications contained in bids, and minor irregularities in the bidding process. The City also reserves the right to award the contract on a split order basis, lump sum basis, individual item basis, or such combination as shall best serve the interest of the City. The City reserves the right to make an award to the responsive and responsible bidder whose product or service meets the terms, conditions, and specifications of the ITB and whose bid is considered to best serve the City's interest. In determining the responsiveness of the offer and the responsibility of the Bidder, the following shall be considered when applicable: the ability, capacity and skill of the Bidder to perform as required; whether the Bidder can perform promptly, or within the time specified, without delay or interference; the character, integrity, reputation, judgment, experience and efficiency of the Bidder; the quality of past performance by the Bidder; the previous and existing compliance by the Bidder with related laws and ordinances; the sufficiency of the Bidder's financial resources; the availability, quality and adaptability of the Bidder's supplies or services to the required use; the ability of the Bidder to provide future maintenance, service or parts; the number and scope of conditions attached to the bid. If the ITB provides for a contract trial period, the City reserves the right, in the event the selected bidder does not perform satisfactorily, to award a trial period to the next ranked bidder or to award a contract to the next ranked bidder, if that bidder has successfully provided services to the City in the past. This procedure to continue until a bidder is selected or the contract is re-bid, at the sole option of the City.
- 3.18 LEGAL REQUIREMENTS:** Applicable provisions of all federal, state, county laws, and local ordinances, rules and regulations, shall govern development, submittal and evaluation of all bids received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a bid response hereto and the City by and through its officers, employees and authorized representatives,

or any other person, natural or otherwise; and lack of knowledge by any bidder shall not constitute a cognizable defense against the legal effect thereof.

PART IV BONDS AND INSURANCE

4.01 PERFORMANCE BOND/IRREVOCABLE LETTER OF CREDIT: If a performance bond or irrevocable letter of credit is required in Special Conditions, the Contractor shall within fifteen (15) working days after notification of award, furnish to the City a Performance Bond or an Unconditional Irrevocable Letter of Credit payable to the City of Fort Lauderdale, Florida, in the face amount specified in Special Conditions as surety for faithful performance under the terms and conditions of the contract. If the bond is on an annual coverage basis, renewal for each succeeding year shall be submitted to the City thirty (30) days prior to the termination date of the existing Performance Bond. The Performance Bond must be executed by a surety company of recognized standing, authorized to do business in the State of Florida and having a resident agent. If a Letter of Credit is chosen, it must be in a form acceptable to the City, drawn on a local (Broward, Dade or Palm Beach Counties) bank acceptable to the City and issued in favor of the City of Fort Lauderdale, Florida. If a Bidder wishes to use a non-local bank, he must have prior City approval of the requirements to draw against the Letter of Credit.

Acknowledgement and agreement is given by both parties that the amount herein set for the Performance Bond or Irrevocable Letter of Credit is not intended to be nor shall be deemed to be in the nature of liquidated damages nor is it intended to limit the liability of the Contractor to the City in the event of a material breach of this Agreement by the Contractor.

4.02 INSURANCE: If the Contractor is required to go on to City property to perform work or services as a result of ITB award, the Contractor shall assume full responsibility and expense to obtain all necessary insurance as required by City or specified in Special Conditions.

The Contractor shall provide to the Purchasing Division original certificates of coverage and receive notification of approval of those certificates by the City's Risk Manager prior to engaging in any activities under this contract. The Contractor's insurance is subject to the approval of the City's Risk Manager. The certificates must list the City as an ADDITIONAL INSURED and shall have no less than thirty (30) days written notice of cancellation or material change. Further modification of the insurance requirements may be made at the sole discretion of the City's Risk Manager if circumstances change or adequate protection of the City is not presented. Bidder, by submitting his bid, agrees to abide by such modifications.

PART V PURCHASE ORDER AND CONTRACT TERMS:

5.01 COMPLIANCE TO SPECIFICATIONS, LATE DELIVERIES/PENALTIES: Items offered may be tested for compliance to bid specifications. Items delivered which do not conform to bid specifications may be rejected and returned at Contractor's expense. Any violation resulting in contract termination for cause or delivery of items not conforming to specifications, or late delivery may also result in:

- Bidder's name being removed from the City's bidder's mailing list for a specified period and Bidder will not be recommended for any award during that period.
- All City Departments being advised to refrain from doing business with the Bidder.
- All other remedies in law or equity.

5.02 ACCEPTANCE, CONDITION, AND PACKAGING: The material delivered in response to ITB award shall remain the property of the Seller until a physical inspection is made and the material accepted to the satisfaction of the City. The material must comply fully with the terms of the ITB, be of the required quality, new, and the latest model. All containers shall be suitable for storage and shipment by common carrier, and all prices shall include standard commercial packaging. The City will not accept substitutes of any kind. Any substitutes or material not meeting specifications will be returned at the Bidder's expense. Payment will be made only after City receipt and acceptance of materials or services.

5.03 SAFETY STANDARDS: All manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupational Safety and Health Act of 1970 as amended, and be in compliance with Chapter 442, Florida Statutes. Any toxic substance listed in Section 38F-41.03 of the Florida Administrative Code delivered as a result of this order must be accompanied by a completed Material Safety Data Sheet (MSDS).

5.04 ASBESTOS STATEMENT: All material supplied must be 100% asbestos free. Bidder, by virtue of bidding, certifies that if awarded any portion of the ITB he will supply only material or equipment that is 100% asbestos free.

5.05 OTHER GOVERNMENTAL ENTITIES: If the Bidder is awarded a contract as a result of this ITB, he will, if he has sufficient capacity or quantities available, provide to other governmental agencies, so requesting, the products or services awarded in accordance with the terms and conditions of the ITB and resulting contract. Prices shall be F.O.B. delivered to the requesting agency.

5.06 VERBAL INSTRUCTIONS PROCEDURE: No negotiations, decisions, or actions shall be initiated or executed by the Contractor as a result of any discussions with any City employee. Only those communications which are in writing from an authorized City representative may be considered. Only written communications from Contractors, which are assigned by a person designated as authorized to bind the Contractor, will be recognized by the City as duly authorized expressions on behalf of Contractors.

5.07 INDEPENDENT CONTRACTOR: The Contractor is an independent contractor under this Agreement. Personal services provided by the Proposer shall be by employees of the Contractor and subject to supervision by the Contractor, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security, health insurance, employee benefits, purchasing policies unless otherwise stated in this ITB, and other similar administrative procedures applicable to services rendered under this contract shall be those of the Contractor.

5.08 INDEMNITY/HOLD HARMLESS AGREEMENT: The Contractor agrees to protect, defend, indemnify, and hold harmless the City of Fort Lauderdale and its officers, employees and agents from and against any and all losses, penalties, damages, settlements, claims, costs, charges for other expenses, or liabilities of every and any kind including attorney fees, in connection with or arising directly or indirectly out of the work agreed to or performed by Contractor under the terms of any agreement that may arise due to the bidding process. Without limiting the foregoing, any and all such claims, suits, or other actions relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged violations of any applicable Statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.

- 5.09 TERMINATION FOR CAUSE:** If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Contractor shall violate any of the provisions of this Agreement, the City may upon written notice to the Contractor terminate the right of the Contractor to proceed under this Agreement, or with such part or parts of the Agreement as to which there has been default, and may hold the Contractor liable for any damages caused to the City by reason of such default and termination. In the event of such termination, any completed services performed by the Contractor under this Agreement shall, at the option of the City, become the City's property and the Contractor shall be entitled to receive equitable compensation for any work completed to the satisfaction of the City. The Contractor, however, shall not be relieved of liability to the City for damages sustained by the City by reason of any breach of the Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the amount of damages due to the City from the Contractor can be determined.
- 5.10 TERMINATION FOR CONVENIENCE:** The City reserves the right, in its best interest as determined by the City, to cancel contract by giving written notice to the Contractor thirty (30) days prior to the effective date of such cancellation.
- 5.11 CANCELLATION FOR UNAPPROPRIATED FUNDS:** The obligation of the City for payment to a Contractor is limited to the availability of funds appropriated in a current fiscal period, and continuation of the contract into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.
- 5.12 RECORDS/AUDIT:** The Contractor shall maintain during the term of the contract all books of account, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract. The form of all records and reports shall be subject to the approval of the City's Internal Auditor. The Contractor agrees to make available to the City's Internal Auditor, during normal business hours and in Broward, Dade or Palm Beach Counties, all books of account, reports and records relating to this contract for the duration of the contract and retain them for a minimum period of one (1) year beyond the last day of the contract term.
- 5.13 PERMITS, TAXES, LICENSES:** The successful Contractor shall, at his own expense, obtain all necessary permits, pay all licenses, fees and taxes, required to comply with all local ordinances, state and federal laws, rules and regulations applicable to business to be carried on under this contract.
- 5.14 LAWS/ORDINANCES:** The Contractor shall observe and comply with all Federal, state, local and municipal laws, ordinances rules and regulations that would apply to this contract.
- 5.15 NON-DISCRIMINATION:** There shall be no discrimination as to race, sex, color, creed, age or national origin in the operations conducted under this contract.
- 5.16 UNUSUAL CIRCUMSTANCES:** If during a contract term where costs to the City are to remain firm or adjustments are restricted by a percentage or CPI cap, unusual circumstances that could not have been foreseen by either party to the contract occur, and those circumstances significantly affect the Contractor's cost in providing the required items or services, then the Contractor may request adjustments to the costs to the City to reflect the changed circumstances. The circumstances must be beyond the control of the Contractor, and the requested adjustments must be fully documented. The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the City will reserve the following options:
1. The contract can be canceled by the City upon giving thirty (30) days written notice to the Contractor with no penalty to the City or Contractor. The Contractor shall fill all City requirements submitted to the Contractor until the termination date contained in the notice.
 2. The City requires the Contractor to continue to provide the items and services at the firm fixed (non-adjusted) cost until the termination of the contract term then in effect.
 3. If the City, in its interest and in its sole opinion, determines that the Contractor in a capricious manner attempted to use this section of the contract to relieve themselves of a legitimate obligation under the contract, and no unusual circumstances had occurred, the City reserves the right to take any and all action under law or equity. Such action shall include, but not be limited to, declaring the Contractor in default and disqualifying him for receiving any business from the City for a state period of time.
- If the City does agree to adjusted costs, these adjusted costs shall not be invoiced to the City until the Contractor receives notice in writing signed by a person authorized to bind the City in such matters.
- 5.17 ELIGIBILITY:** If applicable, the Contractor must first register with the Department of State of the State of Florida, in accordance with Florida State Statutes, prior to entering into a contract with the City.
- 5.18 PATENTS AND ROYALTIES:** The Contractor, without exception, shall indemnify and save harmless the City and its employees from liability of any nature and kind, including cost and expenses for or on account of any copyrighted, patented or un-patented invention, process, or article manufactured or used in the performance of the contract, including its use by the City. If the Contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.
- 5.19 ASSIGNMENT:** Contractor shall not transfer or assign the performance required by this ITB without the prior written consent of the City. Any award issued pursuant to this ITB, and the monies, which may become due hereunder, are not assignable except with the prior written approval of the City Manager or selected designee.
- 5.20 LITIGATION VENUE:** The parties waive the privilege of venue and agree that all litigation between them in the state courts shall take place in Broward County, Florida and that all litigation between them in the federal courts shall take place in the Southern District in and for the State of Florida.

INVITATION TO BID #732-8862

PART I - INFORMATION/SPECIAL CONDITIONS

01. PURPOSE

The City of Fort Lauderdale, Florida (City) is seeking Bids from qualified firms, hereinafter referred to as the Contractor, to provide signage for the City's Parks & Recreation Department, in accordance with the terms, conditions, and specifications contained in this Invitation To Bid (ITB). This is a re-bid and will replace ITB #732-8749.

02. INFORMATION OR CLARIFICATION

For information concerning the technical specifications or scope of services, contact Ronnie Lakatos at (954) 828-4585 or email RonnieL@ci.fort-lauderdale.fl.us. Such contact shall be for clarification purposes only. Material changes, if any, to the scope of services or bidding procedures will only be transmitted by written addendum.

It is preferred that all questions be submitted in writing to the Purchasing Division, 100 North Andrews Avenue, Fort Lauderdale, FL, 33301. To facilitate prompt receipt of questions, they can be sent via FAX to (954) 828-5576. Questions of a material nature must be received no later than seven (7) days prior to the ITB due and open date. The entire Bid must be submitted in accordance with the Instructions To bidders contained in this ITB.

03. SITE VISIT

It will be the sole responsibility of the bidder to inspect the City's location(s) prior to submitting a bid. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a bid will be considered evidence that the bidder has familiarized himself with the nature and extent of the work, and the equipment, materials, and labor required.

04. AWARD

Award may be by Group or Item, whichever is determined to be in the best interest of the City. Award will be made to the responsive and responsible bidder, quoting the lowest price, for that service that will best serve the needs of the City of Fort Lauderdale.

The City reserves the right to waive minor variations in the specifications and in the bidding process. The City further reserves the right to accept or reject any and/or all bids and to award or not award a contract based on this bid proposal.

05. APPROVED EQUAL OR ALTERNATE PRODUCT PROPOSALS

The Technical Specifications contained in this ITB are to be used as a reference only and are not to be considered of a proprietary nature. These specifications represent a level of quality and features which are desired by the City of Fort Lauderdale. The City is receptive to any product which would be considered by qualified City personnel as an approved equal.

The bidder must state clearly in his Bid pages any variance to the specifications. If proposing an approved equal or alternate product, it will be the bidder's responsibility to provide adequate information in his Bid to enable the City to ensure that the Bid meets the required criteria. If

adequate information is not submitted with the Bid, it may be rejected.

The City of Fort Lauderdale will be the sole judge in determining if the product proposed qualifies as approved equal. The City reserves the right to award to that Bid which will best serve the interest of the City as determined by the City. The City further reserves the right to waive minor variations to specifications and in the bidding process.

06. PUBLIC ENTITY CRIMES

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list.

07. INSURANCE

The Contractor shall carry at all times the following insurance coverage:

Worker's Compensation & Employer's Liability Insurance

Limits: Worker's Compensation - Statutory
Employer's Liability \$100,000

Comprehensive General Liability Insurance

Limits: Combined single Limit Bodily Injury/Property Damage - \$1,000,000

Automobile Liability Insurance

Limits: Bodily Injury - \$250,000 each person
\$500,000 each occurrence
Property Damage - \$100,000 each occurrence

The City shall be named as an additional insured. Original Certificates of Insurance must be submitted to the Purchasing Division and be approved by the City's Risk Manager prior to commencement of any work.

08. DAMAGE TO PUBLIC OR PRIVATE PROPERTY

Extreme care shall be taken to safeguard all existing facilities, site amenities, irrigation systems, vehicles, etc. on or around the job site. Damage to public and/or private property shall be the responsibility of the Contractor and shall be repaired and/or replaced at no additional cost to the City.

09. LOBBYING ACTIVITIES

ALL BIDDERS/PROPOSERS PLEASE NOTE: Any bidder or proposer submitting a response to this solicitation must comply, if applicable, with City of Fort Lauderdale Ordinance No. C-00-27, Lobbying Activities. Copies of Ordinance No. C-00-27 may be obtained from the City Clerk's Office on the 7th Floor of City Hall, 100 N. Andrews Avenue, Fort Lauderdale, Florida. The ordinance may also be viewed on the City's website at <http://ci.ftlaud.fl.us/documents/index.htm>.

PART II - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES

01. GENERAL INFORMATION/INTENT

The City is seeking bids from qualified firms to provide and install signs for Snyder Park. Contract shall provide sufficient manpower so as to perform work safely and expeditiously.

Snyder Park is a 93-acre regional park, located at 3299 SW 4th Avenue, Ft. Lauderdale, FL 33315. These signs will be installed throughout the park and the park staff will assist on locating these signs as needed.

02. SPECIFICATIONS

Except for the Yield, Do Not Enter and Stop signs, which are to be red/white, all other signs will be 2 colors (tan background with forest green letters). Signs are to have a green border. The universal sign symbols will be screen painted brown. Color #1 is PMS 466C (tan), will be the background color for most the signs as indicated in the sign list. Color #2 - is PMS 323C (forest green) will be for the lettering and graphic artwork. The lettering size will be: Headline 4" and body copy 2". All text will be capitalized. Letters are to be screen painted on aluminum. All arrows will be forest green as well.

All signs are to be made with radius corners for safety reasons and will be delivered and installed with a 4" x 4" tan painted Pine wood posts. These posts will be in a concrete base, 1 1/2' deep. Each sign will be .063 in thickness and the material will be aluminum. Proofs of all signs need to be approved by the Park Manager, Ronnie Lakatos, before they are made. The graphic artwork will be camera ready and based on the text for each sign; the artwork will be in proportion to the letters.

Artwork/graphics are indicated on each sign. This artwork/graphic will be in proportion to the letter for each sign and the color will be forest green as indicated above. For a sample of sign design and text, contact Ronnie Lakatos at 954-828-4585.

BIDDER NAME _____

Bidder agrees to supply the products or services at the prices bid below in accordance with the terms, conditions, and specifications contained in this ITB. All price information to be used in the bid evaluation must be on this page. Pricing MUST include delivery and be quoted FOB: Destination.

Item	Quantity	Unit Price	Total Price
1.	2 EA	\$ _____	\$ _____

Sign Description

12" X 36" Bicycle Rental – Tan/Green sign (T/G) at office and beach areas, 3' from ground.

Text

BICYCLE RENTAL
 SEE FRONT OFFICE STAFF
 OPEN DAILY
 11 a.m. to 4 p.m.
 RATES: YOUTH: \$3.00 HOUR
 ½ DAY: \$10.00
 ADULT: \$5.00 HOUR
 ½ DAY: \$15.00

USED BIKES FOR SALE: \$20.00 - \$40.00

(Sign to include universal sign for bicycle)

2.	1 EA		\$ _____
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Sign Description

51 ¼" x 72" Welcome to Snyder Park (T/G), west of main office, 3' from ground. Add squirrel graphic.

Text

Welcome to Snyder Park
 All children must be supervised and
 accompanied by an adult.
 Please do not remove or damage trees,
 plants or equipment.
 Swimming permitted in designated area only.
 No open fires.
 Bicycles must stay on paths.
 Park rules will be enforced by Park Rangers & Staff.

Please help us keep our park clean and safe.
Dogs permitted in Bark Park only.
Service and Guide Dogs Allowed.
Please watch your children and valuables.
Be sure to lock your vehicle.
Obey the Rangers.
Feeding of Wildlife Prohibited BC Code Chapter 25-1/2

(Sign to include squirrel graphic and universal signs for swimming, bicycle and no dogs)

3. 2 EA \$ _____ \$ _____

Sign Description

30" X 30" Hexagon Stop – Red/White (R/W), west of main office, 4' from ground.

Text

STOP

4. 1 EA \$ _____

Sign Description

24" X 36" Pavilion & General Directions (T/G), south of east lake, near Caldwell Pav, 4' from ground.

Text

Pavilions 1, 17 & Caldwell Pavilion, Ropes Course,
Ethnobotanic Garden, Nature and Horse Trails, Playgrounds,
First Aid, East Marina (arrow right)
Pavilions 2 – 18, Swimming,
Butterfly Garden,
Playgrounds, Volleyball, Tetherball (arrow left)
Speed Limit 10 mph
Help us keep our park clean.
Feeding of Wildlife Prohibited BC Code Chapter 25-1/2

(Sign to include butterfly graphic and universal signs for picnic, playground, horse riding, hiking and swimming)

5. 2 EA \$ _____ \$ _____

Sign Description

18" X 24" Exit (doublesided)-(T/G), west of main office, 4' from ground.

Text

EXIT

6. 2 EA \$ _____ \$ _____

Sign Description

24" X 24" Do Not Enter-White/Red-(W/R), as you enter the maintenance bldg, 4" from ground.

Text

DO NOT ENTER

7. 10 EA \$ _____ \$ _____

Sign Description

12" X 24" No Swimming-(T/G), throughout park, 2' from ground.

Text

No Swimming or Littering

(Sign to include universal sign for no swimming & no littering)

8. 1 EA \$ _____

Sign Description

30" X 38" Pavilion & General Direction-(T/G), near Pavilion 2, 4' from ground.

Text

Pavilions 2 – 18
Swimming, Playgrounds, Volleyball
Tetherball, West Marina/First Aid, Nature and Horse Trails,
Butterfly Garden, Horseshoes (arrow left)
Pavilions 1, Caldwell Pavilion, Ropes Course,
Ethnobotanic Garden & Exit (arrow right)
Speed Limit 10 mph
Help us keep our park clean.
Feeding of Wildlife Prohibited BC Code Chapter 25-1/2

(Sign to include graphics for first aid, butterfly and universal signs for picnic, swimming, playground, hiking, horse riding)

9. 1 EA \$ _____

Sign Description

11" X 14" Boat Rental by Beach and Marinas, 4' from ground.

Text

Boat Concession
Paddleboats, Canoes, Kayaks
And Sailboats
Open 12:00 pm – 5:00 pm
March – May: Weekends Only
June – August: Daily
September – February: Open Upon Request
\$5.00 per ½ hour – Boat Packages Available

(Sign to include universal sign for kayaking and canoeing)

10. 18 EA \$ _____ \$ _____

Sign Description

24" X 18" No Swimming/Fishing is allowed-(T/G) (need universal no swim logo/sticker), add fishing graphic, 2' from ground.

Text

No Swimming
Fishing is allowed

(Sign to include universal sign for no swimming and fishing)

11. 1 EA \$ _____

Sign Description

36" X 38" Pavilion & General Direction-(T/G), Y area before you get to Pav 5/6, 4' from ground.

Text

Pavilion 1, 15 – 18, Caldwell Pavilion,
Ropes Course, North Nature Trail,
Primitive Camping, Ethnobotanic Garden,
East Marina and First Aid (arrow right)

Pavilions 5 – 14, Swimming, Playgrounds,
Volleyball, Tetherball, Multi-Purpose Field,
West Marina, Basketball, Butterfly Garden,
Nature and Horse Trails, Horseshoes

And Exit (arrow left)

Speed limit 10 mph
Help keep our parks clean.

Feeding of Wildlife Prohibited BC Code Chapter 25-1/2

(Sign to include first aid, butterfly graphic and universal sign for picnic, swimming, playground, hiking, horse riding)

12. 1 EA \$ _____

Sign Description

12" X 24" Exit-(T/G), across from Pavilion 2, add dog graphic, 4' from ground.

Text

Dog Park – Bark Park & EXIT (arrow right)

(Sign to include universal sign for dog walking)

13. 18 EA \$ _____ \$ _____

Sign Description

30" X 33" Yield-(R/W), throughout entire park, 4' from ground.

Text

Yield

14. 18 EA \$ _____ \$ _____

Sign Description

8" X 14" Pavilion signs at each Pavilion 1 – 18, for all Pavilions install on roof trim, like the existing ones.

Text

Pavilion 1 through Pavilion 18

15. 21 EA \$ _____ \$ _____

Sign Description

6" X 12" Reserve sign – (T/G) for all Pavilions (19-SP/2 DP), place signs on front side of Pavilion-roof trim

Text

By Reservation Only

16. 1 EA \$ _____

Sign Description

24" x 36 Pavilion & General Direction – (T/G) by Pav 6 V-ball court.
Height: 4' from ground.

Text

Pavilions 1 – 4 & 15 – 18
Horseshoes & Exit (arrow left)
Swimming, Playgrounds, Volleyball, First Aid
Multi-Purpose Field, West Marina, Telephone,
Boardwalk / West Nature Trail & Restrooms
(arrow right)
Speed Limit 10
Help keep our park clean.
Feeding of Wildlife Prohibited BC Code Chapter 25-1/2

(Sign to include universal sign for first aid, swimming, playground, telephone, hiking, picnic, man and woman restroom)

17. 6 EA \$ _____ \$ _____

Sign Description

12" x 14" No Parking Anytime(T/G) at basketball court. Height: 4' from ground

Text

No Parking Anytime
Please do not park in Pavilion parking areas rented by other patrons.

18. 5 EA \$ _____ \$ _____

Sign Description

24" x 36" Beach Rules –(T/G) at beach area/lifeguard stands, and 1 by guard office near 3 sable palms. Add beachball graphic. Height: 4' from ground.

Text

Beach Rules: Children must be accompanied by an adult. Swimmers are not permitted beyond barrels. Do not throw sand, rocks or hang on the ropes. Alcohol, diving, glass containers, water wings and diapers are prohibited. Other flotation devices are allowed with adult supervision only. Please watch your children

(Sign to include universal sign for swimming & a beach ball graphic or universal sign)

19. 2 EA \$ _____ \$ _____

Sign Description

24" x 24" off weeds-(T/G) at beach waters edge. Height: 3' from ground

Text

For your safety, keep away from water plants and other vegetation

20. 1 EA \$ _____

Sign Description

36" x 38" Pavilion & General Direction-(T/G) by phone booth at beach. Height: 4' from ground.

Text

Swimming, Playgrounds, Volleyball, Basketball, Multi-Purpose Field, Telephone, First Aid, Restrooms (arrow left) Pavilions 1 – 18, Caldwell Pavilion, Ropes Course Ethnobotanic Garden, Accessible Restrooms, Horseshoes, Nature and Horse Trails Exit (arrow right) Speed Limit 10mph Help keep our park clean. Feeding of Wildlife Prohibited BC Code Chapter 25-1/2

(Sign to include universal sign for picnic, swimming, playground, telephone, man and woman restroom, horse riding, wheelchair)

21. 4 EA \$ _____ \$ _____

Sign Description

41" x 40" Snyder Park Beach Rules-(T/G) at beach area. Height: 4' from ground

Text

Snyder Park Beach Rules:
Children must be
accompanied by an adult.
Swimmers are not permitted beyond barrels.
Beach Hours: Open seasonally or
upon request: Monday-Friday 10am-4pm,
Saturday, Sunday, and Holidays 10am-5pm
Do not throw sand, rocks or
hang on the ropes. Alcohol, glass
containers, diving, water wings are prohibited.
Other flotation devices are allowed with
adult supervision only.
Please watch your children

(Sign to include beachball graphic and universal sign for swimming)

22. 1 EA \$ _____

Sign Description

36" x 38" Pavilion and General Direction-(T/G) by "Y" mid area (west)
Height: 4' from ground

Text

Pavilions 1, 13 – 18, Restrooms, Ropes Course,
Volleyball, Tetherball,
Boardwalk / West Nature Trail
(arrow left) Pavilions 2 - 4, Caldwell Pavilion,
Dog Park – Bark Park & Exit (arrow right)
Speed limit 10mph
Help keep our park clean.
Feeding of Wildlife Prohibited BC Code Chapter 25-1/2

(Sign to include universal sign for picnic, man and woman restroom, dog walking)

23. 1 EA \$ _____

Sign Description

18" x 24" Do Not Enter.....Only-(W/R) by Pav. 17 service road. Height: 3' from ground.

Text

Do Not Enter / Authorized Vehicle Only

24. 1 EA \$ _____

Sign Description

30" x 24" located on telephone pole between P 5/6.
Height: 8' placed on existing telephone pole.

Text

Pavilion 5 (arrow right)
(arrow left) Pavilion 6

25. 1 EA \$ _____

Sign Description

36" x 38" Pavilion and General Direction-(T/G) north of Caldwell Pavilion playground.
Height: 4' from ground

Text

Pavilions 1 – 16, East Marina, Swimming,
Basketball, Horseshoes, First Aid & Exit (left arrow)
Pavilions 17 & 18, Playgrounds, Ethnobotanic Garden,
Ropes Course and North Nature Trail (arrow right)
Speed Limit 10mph
Help keep our park clean.
Feeding of Wildlife Prohibited BC Code Chapter 25-1/2

(Sign to include first aid graphic and universal sign for picnic, swimming, playground and hiking)

26. 1 EA \$ _____

Sign Description

36" x 38" Pavilion and General Direction-(T/G) near fire hydrant west of Pavilion 1, near Pav 15. Height: 4' from ground.

Text

Pavilion 15 & 16 (arrow right/left)
Pavilions 17 & 18, Ropes Course,
West Nature Trail (arrow right)
Pavilion 1 – 14, Caldwell Pavilion, Swimming,
Volleyball, Tetherball, West Marina, Basketball,
Horseshoe, South Sensory Nature Trail,
Playgrounds, First Aid, Exit (arrow left)
Speed Limit 10mph
Help keep our park clean
Feeding of Wildlife Prohibited BC Code Chapter 25-1/2

(Sign to include universal sign for first aid, swimming, playground, hiking and picnic)

27. 6 EA \$ _____ \$ _____

Sign Description

5" x 8" Restrooms: Men (T/G) places on all restrooms outside doorway.
Height: 4' from ground.

Text

Men

(Sign to include universal sign for man)

28. 19 EA \$ _____

Sign Description

11" x 9" Park Rentals-(T/G) put on all pavilions, secure it on one post.
Height: 6' from ground

Text

Park Rentals: Pavilions, Paddleboats
Canoes, Kayaks, Sailboats and Bicycles

(Sign to include universal sign for bicycle, canoe and kayak)

29. 6 EA \$ _____

Sign Description

6" x 10" (4' letters) Restrooms: Women-(T/G) places on all restrooms outside doorway.
Height: 6' from ground.

Text

Women

(Sign to include universal sign for woman)

30. 8 EA \$ _____

Sign Description

8" x 12" Restroom-(T/G) placed on side of buildings. Height: 6' from ground.

Text

RESTROOMS

(Sign to include universal sign for man and woman restroom)

31. 8 EA \$ _____

Sign Description

6" x 14" General Nature Trails signs-=(T/G) put on small trails that are not No / So or West. Add squirrel graphic & universal hiker. Height: 3' from ground.

32. 1 EA Nature Trail \$ _____

Sign Description

30" x 38" Nature Boardwalk-(T/G) at mid entrance to trail by Pav 16.
Height: 6' from ground

Text

West Trail Boardwalk
Stay on Walkway—No Bicycles,
Rollerblades, Skateboards or Scooters
Do not Remove or Damage Plants
Help Keep Our Park Clean
Feeding of Wildlife Prohibited BC Code Chapter 25-1/2

(Sign to include squirrel graphic and universal sign for hiking, wheelchair and no bicycles)

33. 1 EA \$ _____

Sign Description

36" x 38" Pavilion and General Direction-(T/G) by west phone booth, before Pav 17/18.
Height: 6' from ground.

Text

Pavilions 17 & 18, Tetherball, Volleyball,
Nature Trail (arrow right)
Pavilions 1 – 16, Swimming, Playgrounds,
Volleyball, Tetherball, Marinas, Horseshoes,
Restrooms, Dog Park, North, South and
West Nature Trails, Basketball, First Aid
and Exit (arrow left)
Speed Limit 10mph.
Help Keep Our Park Clean.
Feeding of Wildlife Prohibited BC Code Chapter 25-1/2

(Sign to include universal sign for first aid, picnic, hiking, wheelchair, swimming, playground, dog walking, man and woman restroom)

34. 1 EA \$ _____

Sign Description

36" x 38" Pavilion and General Direction-(T/G) north of office. Height: 6' from ground.

Text

Pavilions 1 – 16, Marinas (straight up)
Swimming, Playgrounds, Volleyball,
Tetherball & Exit (arrow left)
Pavilions 15 – 18, Ropes Course (arrow right)
Speed Limit 10mph
Help keep our park clean.
Feeding of Wildlife Prohibited BC Code Chapter 25-1/2

(Sign to include universal sign for swimming, playground and picnic)

35. 1 EA \$ _____

Sign Description

36" x 38" Pavilion and General Direction-(T/G) by "Y" area heading south as you exit the part. Height: 6' from ground.

Text

Pavilion 5 – 12, Swimming,
Playgrounds, West Marina, Tetherball,
Restrooms and Boardwalks (arrow right)
Pavilions 1 – 4, Caldwell Pavilion,
Ropes Course, East Marina, Ethnobotanic Garden,
Dog Park-Bark Park and Exit
(arrow left)
Speed Limit 10mph
Help keep our park clean
Feeding of Wildlife Prohibited BC Code Chapter 25-1/2

(Sign to include universal sign for swimming, playground, man and woman restroom, dog walking and picnic)

36. 2 EA \$ _____ \$ _____

Sign Description

24" x 24" Do Not Enter / Auth Vehicle Only-(T/G) by Pav 17/18, going toward dump site.
Height: 3' from ground

Text

Do Not Enter / Authorized Vehicles Only

37. 1 EA \$ _____

Sign Description

15" x 30" Pavilion and General Direction-(T/G) across from Pav 6 volleyball court.
Height: 6' from ground.

Text

Pavilions 7 – 12, Playgrounds, West Marina
Boardwalk (arrow right)
Speed limit 10mph
Help Keep Our Park Clean.

(Sign to include universal sign for playground & picnicing)

38. 4 EA \$ _____ \$ _____

Sign Description

10" x 35" Nature Boardwalk-(T/G) at all openings to both of our boardwalks
Height: 6' from ground

Text

Boardwalk

(Sign to include universal sign for hiking)

39. 2 EA \$ _____ \$ _____

Sign Description

10" x 20" West Marina (T/G) at both ends of the marina. Height: 3' from ground

Text

West Marina

(Sign to include universal sign for canoeing and kayaking)

40. 12 EA \$ _____ \$ _____

Sign Description

10" x 20" General Nature Trails (T/G) throughout park. Add squirrel graphic. Height: 3' from ground

Text

Nature Trail

(Sign to include squirrel graphic and universal sign for hiking)

41. 3 EA \$ _____ \$ _____

Sign Description

70" x 60" General Canoe / Paddle Boat Rules (T/G) at marinas and near by areas. Height: 6' from ground.

Text

Boat Rental Rules:
Occupants must wear a life
preserver at all times.
No swimming in lake
No jumping or splashing from boat to boat
All boats must remain 20' from shoreline

No drinking alcoholic beverages on boats
No fishing on boats
Occupants under 14 year of age
must be accompanied by an adult

(Sign to include universal sign for canoeing, kayaking, no swimming, no alcohol, no fishing)

42. 6 EA \$ _____ \$ _____

Sign Description

10" x 25" Exotic Plant Removal Project (T/G) throughout park where needed
(The Park staff will install these)

Text

Invasive Plant Removal Project – (In Progress)

43. 2 EA \$ _____ \$ _____

Sign Description

10" x 20" Ropes Course (T/G) at Ropes wall (east & west) (G/T). Install on wall, 1' from
bottom of wall.

Text

Ropes Course – by appointment only

(Sign to include rope wall graphic)

44. 4 EA \$ _____ \$ _____

Sign Description

10" x 20" North Trail (T/G) at all openings into walk. Height: 3' from ground.

Text

North Trail
Obtain map and guide booklet
From front office or gatehouse

(Sign to include universal sign for hiking)

45. 4 EA \$ _____ \$ _____

Sign Description

10" x 20" South Sensory Trail (T/G) at all openings into walk. Height: 3' from ground.

Text

South & Sensory Trail

(Sign to include universal sign for hiking)

46. 2 EA \$ _____ \$ _____

Sign Description

10" x 20" Bark Park – Pavilion 1(T/G) at first Pavilion at dog park as you enter.
Height: install on roof trim, north side of pavilion

Text

Bark Park – Pavilion 1

(Sign to include universal sign for dog walking)

47. 2 EA \$ _____ \$ _____

Sign Description

10" x 20" Bark Park – Pavilion 2(T/G) at west Pavilion at dog park.
Height: Install on roof trim, north side of pavilion

Text

Bark Park – Pavilion 2

(Sign to include universal sign for dog walking)

48. 2 EA \$ _____ \$ _____

Sign Description

10" x 20" East Marina (T/G) at marina. Height: 3' from ground

Text

East Marina

(Sign to include universal sign for canoeing, kayaking and fishing)

49. 1 EA \$ _____ \$ _____

Sign Description

36" x 38" Pavilion and General Direction (T/G) by "Y" area heading east as you exit or go left to Pavilion # 15. Height: 6' from ground.

Text

Pavilions 1, 13 - 18, Playgrounds, Volleyball
East Marina, Restrooms, Ropes & Nature Trails (arrow left)
Pavilions 2 - 4, First Aid, Dog Park-Bark Park, Exit (arrow right)
Speed Limit 10mph.
Help Keep Our Park Clean.
Feeding of Wildlife Prohibited BC Code Chapter 25-1/2

(Sign to include universal sign for first aid, playground, man and woman restroom, dog walking, picnicking, handicap access)

50. 3 EA \$ _____ \$ _____

Sign Description

12" x 24" No Parking Anytime (T/G). Placed on parking telephone poles on ground as parking stops.
Height: 6' from ground

Text

NO PARKING ANYTIME
Authorized vehicles only

(Sign to include universal sign for no parking)

51. 2 EA \$ _____ \$ _____

Sign Description

12" x 24" Boat concession (T/G). Height: 6' from ground

Text

Boat Concession
Paddleboats, Canoes, Kayaks
And Sailboats
Open 12:00 pm – 5:00 pm
March – May: Weekends Only
June – August: Daily
September – February: Open Upon Request
\$5.00 per ½ hour – Boat Packages Available

(Sign to include universal sign for picnic, canoeing and kayaking)

52. 2 Ea \$ _____ \$ _____

Sign Description

12" x 24" Boat Closed Sign (T/G). Height: install on existing chain

Text

Boat Rental Concession Closed

(Sign to include universal sign for canoeing and kayaking)

53. 2 EA \$ _____ \$ _____

Sign Description

12" x 24" Eagle Scout Project – John troop # 175 (T/G). Height: 3' from ground.

Text

North Nature Trail Eagle Project – Troop 175
Project Completed by Jonathan Landmesser
April 14, 2002

(Sign to include universal sign for hiking)

54. 1 EA \$ _____

Sign Description

30" x 40" Park Closed sign at front gate (T/G) (need 2 holes drilled in the top to hang by an "s" hook). Height: 3' from ground.

Text

SNYDER PARK CLOSED

Operational hours:
Weekdays 9am – 5pm / Weekends and
Holidays 9am-6pm

Dog Park – Bark Park
October – March: 7 am – 6:30 pm
April – September: 7 am – 8 pm

(Sign to include squirrel graphic and universal sign for dog walking)

55. 2 EA \$ _____ \$ _____

Sign Description

10" x 12" Beach open sign at main gate (T/G) (Flip sign type). This sign will be installed underneath 60.

Text

Beach opens 10 am today (side 1)
Beach closed today (side 2)

(Sign to include universal sign for swimming and no swimming)

56. 2 EA \$ _____

Sign Description

18" x 18" beach picnic area reserved. Please install 2 "s" hooks on top for us to hang on fence.

Text

Beach Picnic Area Reserved

(Sign to include universal sign for picnic)

57. 1 EA \$ _____

Sign Description

18" x 18" multi-purpose field area reserved. Please install 2 "s" hooks on top for us to hang on fence.

Text

Multi-Purpose Field Area Reserved

(Sign to include universal sign for picnic)

58. 2 EA \$ _____ \$ _____

Sign Description

18" X 18" additional EXIT. (Staff will install this one)

Text Additional Park Exit
(arrow left)

59. 1 EA \$ _____

Sign Description

18" X 18" additional EXIT. (Staff will install this one)

Text

Additional Park Exit
(arrow right)

60. 1 EA \$ _____

Sign Description

60" X 40" Main activity sign by entrance / flag. Height: 6' from ground

Text

Snyder Park

Activities:

Swimming, Nature Trails, Butterfly and Ethnobotanic Garden, Horseshoes, Softball,
Volleyball, Basketball, Fishing, Playgrounds
Ropes Course, Multi-Purpose Field
Tetherball, Rollerblading, Boardwalks and Dog Park-Bark Park

Rentals:

Pavilions, Bicycles, Canoes, Kayaks
And Paddle Boats

Programs:

Nature Exploration, Cycling, Bike Registration
Wildlife Classes, Special Events
Pedal Power, Baseball Sports Camp
Easter Egg Hunt and Dog Park Events

(Sign to include universal sign for picnic, canoeing swimming, hiking, fishing, playground, dog walking, horse riding, bicycle, kayaking, butterfly, wheelchair & beachball & ropes graphics)

61. 1 EA \$ _____

Sign Description

12" X 18", location: beginning of south trail

Text

South & Sensory Trail
Begins Here

(Sign to include universal sign for hiking, man, woman restroom & wheelchair)

62. 1 EA \$ _____

Sign Description

12" X 15", location: near Pavilion 15/16 road meets

Text

Pavilion 15 & 16 (arrow left)
Nature Trail & Restrooms

And Pavilion 17-18 (straight up)

(Sign to include arrow up graphic and universal sign for handicap, hiking, man-woman restroom)

63. 1 EA \$ _____

Sign Description

4" X 7", location: on east office door

Text

Park Office

64. 1 EA \$ _____

Sign Description

30" X 38", location: by Caldwell (east side)

Text

Pavilion 2-18, Caldwell Pavilion, Swimming, Playgrounds,
Volleyball, Tetherball, West Marina/First Aid, Nature &

Horse Trails, Horseshoes, Butterfly Garden and Exit (arrow left)

Pavilion 1, 15-18, East Marina, North Nature Trail & Restrooms
(arrow right)

Speed Limit 10mph.

Help Us Keep Our Park Clean.

Feeding of Wildlife Prohibited BC Code Chapter 25-1/2

(Sign to include universal sign for first aid, butterfly, picnic, playground, horse riding,
hiking and swimming)

65. GRAND TOTAL FOR ALL SIGNS \$ _____

Have you included an original and 1 copy of your bid response? ____ Yes

Authorized Signature _____

8862 Signage