

## Solicitation 562-9330

Plants, Supply and/or Supply and Install

City of Fort Lauderdale

## Bid 562-9330 Plants, Supply and/or Supply and Install

Bid Number 562-9330  
Bid Title Plants, Supply and/or Supply and Install

Bid Start Date Dec 9, 2005 3:06:35 PM EST  
Bid End Date Jan 3, 2006 2:00:00 PM EST

Bid Contact AnnDebra Diaz  
Procurement Specialist II  
Procurement  
954-828-5949  
adiaz@fortlauderdale.gov

Contract Duration 2 years  
Contract Renewal 3 annual renewals  
Prices Good for 90 days

Bid Comments The City of Fort Lauderdale, acting as lead agency for the Southeast Florida Governmental Purchasing Co-operative Group, is actively seeking bids from qualified bidders, hereinafter referred to as the Contractor(s) to supply and/or supply and install various types of plants to the City and the Co-op in full accordance with the specifications, terms, and conditions contained in this Invitation To Bid (ITB).

### Item Response Form

Item 562-9330-1-01 - GROUP 1A: ANNUAL BEDS: W/INSTALLATION: Impatiens, 4 inch pots  
Lot Description ANNUAL BEDS: W/INSTALLATION  
PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
Quantity 15000 each  
Unit Price   
Delivery Location City of Fort Lauderdale  
[See ITB Specifications](#)  
[See ITB Specifications](#)  
Fort Lauderdale FL 33301  
Qty 15000  
Description  
Impatiens, 4 inch pots

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Item 562-9330-1-02 - GROUP 1A: ANNUAL BEDS: W/INSTALLATION: New Guinea Impatiens, 4 inch pots  
Lot Description ANNUAL BEDS: W/INSTALLATION  
PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
Quantity 4000 each  
Unit Price   
Delivery Location City of Fort Lauderdale

See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 4000

Description  
 New Guinea Impatiens, 4 inch pots

Item 562-9330-1-03 - GROUP 1A: ANNUAL BEDS: W/INSTALLATION: Marigolds, 4 inch pots  
 Lot Description ANNUAL BEDS: W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 2800 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 2800

Description  
 Marigolds, 4 inch pots

Item 562-9330-1-04 - GROUP 1A: ANNUAL BEDS: W/INSTALLATION: Begonias, 4 inch pots  
 Lot Description ANNUAL BEDS: W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 3500 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 3500

Description  
 Begonias, 4 inch pots

Item 562-9330-1-05 - GROUP 1A: ANNUAL BEDS: W/INSTALLATION: Portulaca, 6 inch pots  
 Lot Description ANNUAL BEDS: W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 2500 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 2500

Description  
 Portulaca, 6 inch pots

Item 562-9330-1-06 - GROUP 1A: ANNUAL BEDS: W/INSTALLATION: Coleus, 4 inch pots

Lot Description ANNUAL BEDS: W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 2100 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 2100  
 Description  
 Coleus, 4 inch pots

Item 562-9330-1-07 - GROUP 1A: ANNUAL BEDS: W/INSTALLATION: Pentas (Shorts only),  
 6 inch pots  
 Lot Description ANNUAL BEDS: W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 15000 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 15000  
 Description  
 Pentas (Shorts only), 6 inch pots

Item 562-9330-1-08 - GROUP 1A: ANNUAL BEDS: W/INSTALLATION: Pentas (New Look  
 only), 4 inch pots  
 Lot Description ANNUAL BEDS: W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 5500 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 5500  
 Description  
 Pentas (New Look only), 4 inch pots

Item 562-9330-1-09 - GROUP 1A: ANNUAL BEDS: W/INSTALLATION: Pentas (New Look  
 only), 6 inch pots  
 Lot Description ANNUAL BEDS: W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 5500 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301

Qty 5500

Description  
Pentas (New Look only), 6 inch pots

Item 562-9330-1-10 - GROUP 1A: ANNUAL BEDS: W/INSTALLATION: Lantana (New Gold), 6 inch pots  
 Lot Description ANNUAL BEDS: W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 2800 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 2800

Description  
Lantana (New Gold), 6 inch pots

Item 562-9330-1-11 - GROUP 1A: ANNUAL BEDS: W/INSTALLATION: Lantana (Other colors), 6 inch pots  
 Lot Description ANNUAL BEDS: W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 2200 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 2200

Description  
Lantana (Other colors), 6 inch pots

Item 562-9330-2-01 - GROUP 1B: GROUND COVER (1 GALLON): W/INSTALLATION: Euphorbia milii-Crown of Thorns (dwarf varieties)  
 Lot Description GROUND COVER (1 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 5400 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 5400

Description  
Euphorbia milii-Crown of Thorns (dwarf varieties)

Item 562-9330-2-02 - GROUP 1B: GROUND COVER (1 GALLON): W/INSTALLATION: Amazonian Zebra Plants

Lot Description           GROUND COVER (1 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION

Quantity                   250 each

Unit Price                 \_\_\_\_\_

Delivery Location       City of Fort Lauderdale  
                                   See ITB Specifications  
                                   See ITB Specifications  
                                   Fort Lauderdale FL 33301  
                                   Qty 250

Description  
 Amazonian Zebra Plants

Item                       562-9330-2-03 - GROUP 1B: GROUND COVER (1 GALLON): W/INSTALLATION: Ruellia  
 brittoniana-Mexican Bluebell

Lot Description           GROUND COVER (1 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION

Quantity                   350 each

Unit Price                 \_\_\_\_\_

Delivery Location       City of Fort Lauderdale  
                                   See ITB Specifications  
                                   See ITB Specifications  
                                   Fort Lauderdale FL 33301  
                                   Qty 350

Description  
 Ruellia brittoniana-Mexican Bluebell

Item                       562-9330-2-04 - GROUP 1B: GROUND COVER (1 GALLON): W/INSTALLATION: Ruellia  
 brittoniana 'Compacta Katie'/Purple

Lot Description           GROUND COVER (1 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION

Quantity                   250 each

Unit Price                 \_\_\_\_\_

Delivery Location       City of Fort Lauderdale  
                                   See ITB Specifications  
                                   See ITB Specifications  
                                   Fort Lauderdale FL 33301  
                                   Qty 250

Description  
 Ruellia brittoniana 'Compacta Katie'/Purple

Item                       562-9330-2-05 - GROUP 1B: GROUND COVER (1 GALLON): W/INSTALLATION:  
 Ophiopogon japonicus – Mondo grass

Lot Description           GROUND COVER (1 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION

Quantity                   300 each

Unit Price                 \_\_\_\_\_

Delivery Location       City of Fort Lauderdale  
                                   See ITB Specifications  
                                   See ITB Specifications  
                                   Fort Lauderdale FL 33301

Qty 300

Description  
 Ophiopogon japonicus – Mondo grass

Item 562-9330-3-01 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Duranta erecta 'Gold Mound'

Lot Description SHRUBS (3 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION

Quantity 2000 each

Unit Price

Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 2000

Description  
 Duranta erecta 'Gold Mound'

Item 562-9330-3-02 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Conocarpus erectus sericeus - Silver Buttonwood

Lot Description SHRUBS (3 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION

Quantity 3000 each

Unit Price

Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 3000

Description  
 Conocarpus erectus sericeus - Silver Buttonwood

Item 562-9330-3-03 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Rhapsiolepis indica – Indian Hawthorn

Lot Description SHRUBS (3 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION

Quantity 2000 each

Unit Price

Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 2000

Description  
 Rhapsiolepis indica – Indian Hawthorn

Item 562-9330-3-04 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Chrysobalanus icaco – Red tip Cocoplum

Lot Description SHRUBS (3 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 2200 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 2200  
 Description  
 Chrysobalanus icaco – Red tip Cocoplum

Item 562-9330-3-05 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Hamelia patens – Firebush  
 Lot Description SHRUBS (3 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 2000 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 2000  
 Description  
 Hamelia patens – Firebush

Item 562-9330-3-06 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Hamelia patens – 'Compacta'  
 Lot Description SHRUBS (3 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 1350 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 1350  
 Description  
 Hamelia patens – 'Compacta'

Item 562-9330-3-07 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Schefflera arboricola 'Trinette'  
 Lot Description SHRUBS (3 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 2000 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301

Qty 2000

Description  
Schefflera arboricola 'Trinette'

Item 562-9330-3-08 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Zamia  
floridana – Coontie

Lot Description SHRUBS (3 GALLON): W/INSTALLATION  
PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION

Quantity 750 each

Unit Price

Delivery Location City of Fort Lauderdale  
See ITB Specifications  
See ITB Specifications  
Fort Lauderdale FL 33301  
Qty 750

Description  
Zamia floridana – Coontie

Item 562-9330-3-09 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Capparis  
cynophallophora - Jamaica Caper

Lot Description SHRUBS (3 GALLON): W/INSTALLATION  
PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION

Quantity 750 each

Unit Price

Delivery Location City of Fort Lauderdale  
See ITB Specifications  
See ITB Specifications  
Fort Lauderdale FL 33301  
Qty 750

Description  
Capparis cynophallophora - Jamaica Caper

Item 562-9330-3-10 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Ficus 'Green  
Island'

Lot Description SHRUBS (3 GALLON): W/INSTALLATION  
PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION

Quantity 1500 each

Unit Price

Delivery Location City of Fort Lauderdale  
See ITB Specifications  
See ITB Specifications  
Fort Lauderdale FL 33301  
Qty 1500

Description  
Ficus 'Green Island'

Item 562-9330-3-11 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Psychotria  
nervosa - Wild Coffee

Lot Description SHRUBS (3 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 750 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 750  
 Description  
 Psychotria nervosa - Wild Coffee

Item 562-9330-3-12 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Psychotria  
 ligustrifolia - Dwf Wild Coffee  
 Lot Description SHRUBS (3 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 750 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 750  
 Description  
 Psychotria ligustrifolia - Dwf Wild Coffee

Item 562-9330-3-13 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Codiaeum  
 variegatum – Croton  
 Lot Description SHRUBS (3 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 450 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 450  
 Description  
 Codiaeum variegatum – Croton

Item 562-9330-3-14 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Codiaeum  
 variegatum 'Mamey'  
 Lot Description SHRUBS (3 GALLON): W/INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION  
 Quantity 1250 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301

Qty 1250

Description  
Codiaeum variegatum 'Mamey'

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Item	562-9330-3-15 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Myrcianthes fragrans – Simpson's Stopper
Lot Description	SHRUBS (3 GALLON): W/INSTALLATION PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION
Quantity	750 each
Unit Price	<input type="text"/>
Delivery Location	City of Fort Lauderdale <a href="#">See ITB Specifications</a> See ITB Specifications Fort Lauderdale FL 33301 Qty 750

Description  
Myrcianthes fragrans – Simpson's Stopper

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Item	562-9330-3-16 - GROUP 1C: SHRUBS (3 GALLON): W/INSTALLATION: Plumbago
Lot Description	SHRUBS (3 GALLON): W/INSTALLATION PRICE QUOTED IS TO INCLUDE PLANT WITH INSTALLATION
Quantity	1000 each
Unit Price	<input type="text"/>
Delivery Location	City of Fort Lauderdale <a href="#">See ITB Specifications</a> See ITB Specifications Fort Lauderdale FL 33301 Qty 1000

Description  
Plumbago

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Item	562-9330-4-01 - GROUP 2A: ANNUALS: W/O INSTALLATION: Impatiens, 4 inch pots
Lot Description	ANNUALS: W/O INSTALLATION PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY
Quantity	10300 each
Unit Price	<input type="text"/>
Delivery Location	City of Fort Lauderdale <a href="#">See ITB Specifications</a> See ITB Specifications Fort Lauderdale FL 33301 Qty 10300

Description  
Impatiens, 4 inch pots

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Item	562-9330-4-02 - GROUP 2A: ANNUALS: W/O INSTALLATION: New Guinea Impatiens, 4 inch pots
Lot Description	ANNUALS: W/O INSTALLATION PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY

Quantity 11750 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 11750

Description  
 New Guinea Impatiens, 4 inch pots

Item 562-9330-4-03 - GROUP 2A: ANNUALS: W/O INSTALLATION: Marigolds, 4 inch pots  
 Lot Description ANNUALS: W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 4750 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 4750

Description  
 Marigolds, 4 inch pots

Item 562-9330-4-04 - GROUP 2A: ANNUALS: W/O INSTALLATION: Begonias, 4 inch pots  
 Lot Description ANNUALS: W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 4250 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 4250

Description  
 Begonias, 4 inch pots

Item 562-9330-4-05 - GROUP 2A: ANNUALS: W/O INSTALLATION: Portulaca, 6 inch pots  
 Lot Description ANNUALS: W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 5750 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 5750

Description  
 Portulaca, 6 inch pots

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Item 562-9330-4-06 - GROUP 2A: ANNUALS: W/O INSTALLATION: Coleus, 4 inch pots  
 Lot Description ANNUALS: W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 4000 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 4000

Description  
 Coleus, 4 inch pots

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Item 562-9330-4-07 - GROUP 2A: ANNUALS: W/O INSTALLATION: Pentas (Shorts only), 6 inch pots  
 Lot Description ANNUALS: W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 5750 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 5750

Description  
 Pentas (Shorts only), 6 inch pots

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Item 562-9330-4-08 - GROUP 2A: ANNUALS: W/O INSTALLATION: Pentas (New Look only), 4 inch pots  
 Lot Description ANNUALS: W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 5000 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 5000

Description  
 Pentas (New Look only), 4 inch pots

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Item 562-9330-4-09 - GROUP 2A: ANNUALS: W/O INSTALLATION: Pentas (New Look only), 6 inch pots  
 Lot Description ANNUALS: W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 5000 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale

See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 5000

Description  
 Pentas (New Look only), 6 inch pots

Item 562-9330-4-10 - GROUP 2A: ANNUALS: W/O INSTALLATION: Lantana (New Gold), 6 inch pots  
 Lot Description ANNUALS: W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 2750 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 2750

Description  
 Lantana (New Gold), 6 inch pots

Item 562-9330-4-11 - GROUP 2A: ANNUALS: W/O INSTALLATION: Lantana (Other colors), 6 inch pots  
 Lot Description ANNUALS: W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 2500 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 2500

Description  
 Lantana (Other colors), 6 inch pots

Item 562-9330-4-12 - GROUP 2A: ANNUALS: W/O INSTALLATION: Caladium (Pink/Green), 4-1/2 inch pots  
 Lot Description ANNUALS: W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 5650 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 5650

Description  
 Caladium (Pink/Green), 4-1/2 inch pots

Item 562-9330-4-13 - GROUP 2A: ANNUALS: W/O INSTALLATION: Impatiens, Mixed colors per flat, 4 inch pots

Lot Description ANNUALS: W/O INSTALLATION  
PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY

Quantity 4750 each

Unit Price

Delivery Location City of Fort Lauderdale  
[See ITB Specifications](#)  
See ITB Specifications  
Fort Lauderdale FL 33301  
Qty 4750

Description  
Impatiens, Mixed colors per flat, 4 inch pots

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Item 562-9330-5-01 - GROUP 2B: GROUND COVER (1 GALLON): W/O INSTALLATION: Euphorbia milii – Crown of Thorns (dwarf varieties)

Lot Description GROUND COVER (1 GALLON): W/O INSTALLATION  
PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY

Quantity 5250 each

Unit Price

Delivery Location City of Fort Lauderdale  
[See ITB Specifications](#)  
See ITB Specifications  
Fort Lauderdale FL 33301  
Qty 5250

Description  
Euphorbia milii – Crown of Thorns (dwarf varieties)

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Item 562-9330-5-02 - GROUP 2B: GROUND COVER (1 GALLON): W/O INSTALLATION: Amazonian Zebra Plants

Lot Description GROUND COVER (1 GALLON): W/O INSTALLATION  
PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY

Quantity 250 each

Unit Price

Delivery Location City of Fort Lauderdale  
[See ITB Specifications](#)  
See ITB Specifications  
Fort Lauderdale FL 33301  
Qty 250

Description  
Amazonian Zebra Plants

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Item 562-9330-5-03 - GROUP 2B: GROUND COVER (1 GALLON): W/O INSTALLATION: Ruellia brittoniana – Mexican Bluebell

Lot Description GROUND COVER (1 GALLON): W/O INSTALLATION  
PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY

Quantity 250 each

Unit Price

Delivery Location City of Fort Lauderdale  
[See ITB Specifications](#)

See ITB Specifications  
Fort Lauderdale FL 33301  
Qty 250

Description  
Ruellia brittoniana – Mexican Bluebell

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Item	562-9330-5-04 - GROUP 2B: GROUND COVER (1 GALLON): W/O INSTALLATION: Ruellia brittoniana 'Compacta Katie' /Purple
Lot Description	GROUND COVER (1 GALLON): W/O INSTALLATION PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY
Quantity	750 each
Unit Price	_____
Delivery Location	City of Fort Lauderdale <u>See ITB Specifications</u> See ITB Specifications Fort Lauderdale FL 33301 Qty 750

Description  
Ruellia brittoniana 'Compacta Katie' /Purple

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Item	562-9330-5-05 - GROUP 2B: GROUND COVER (1 GALLON): W/O INSTALLATION: Ophiopogon japonicus – Mondo Grass
Lot Description	GROUND COVER (1 GALLON): W/O INSTALLATION PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY
Quantity	250 each
Unit Price	_____
Delivery Location	City of Fort Lauderdale <u>See ITB Specifications</u> See ITB Specifications Fort Lauderdale FL 33301 Qty 250

Description  
Ophiopogon japonicus – Mondo Grass

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Item	562-9330-6-01 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION: Duranta erecta 'Gold Mound'
Lot Description	SHRUBS (3 GALLON): W/O INSTALLATION PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY
Quantity	2000 each
Unit Price	_____
Delivery Location	City of Fort Lauderdale <u>See ITB Specifications</u> See ITB Specifications Fort Lauderdale FL 33301 Qty 2000

Description  
Duranta erecta 'Gold Mound'

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562-9330-6-02 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION: Conocarpus

Item erectus sericeus - Silver Buttonwood  
 Lot Description SHRUBS (3 GALLON): W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 2150 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 2150

Description  
 Conocarpus erectus sericeus - Silver Buttonwood

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Item 562-9330-6-03 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION: Rraphiolepis  
 indica – Indian Hawthorn  
 Lot Description SHRUBS (3 GALLON): W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 2000 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 2000

Description  
 Rraphiolepis indica – Indian Hawthorn

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Item 562-9330-6-04 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION:  
 Chrysobalanus icaco - Red tip Cocoplum  
 Lot Description SHRUBS (3 GALLON): W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 2150 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 2150

Description  
 Chrysobalanus icaco - Red tip Cocoplum

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Item 562-9330-6-05 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION: Hamelia  
 patens – Firebush  
 Lot Description SHRUBS (3 GALLON): W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 1300 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
See ITB Specifications

Fort Lauderdale FL 33301  
Qty 1300

Description  
Hamelia patens – Firebush

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Item	562-9330-6-06 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION: Hamelia patens 'Compacta'
Lot Description	SHRUBS (3 GALLON): W/O INSTALLATION PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY
Quantity	1250 each
Unit Price	<input type="text"/>
Delivery Location	City of Fort Lauderdale <a href="#">See ITB Specifications</a> See ITB Specifications Fort Lauderdale FL 33301 Qty 1250

Description  
Hamelia patens 'Compacta'

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Item	562-9330-6-07 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION: Schefflera arboricola 'Trinette'
Lot Description	SHRUBS (3 GALLON): W/O INSTALLATION PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY
Quantity	1650 each
Unit Price	<input type="text"/>
Delivery Location	City of Fort Lauderdale <a href="#">See ITB Specifications</a> See ITB Specifications Fort Lauderdale FL 33301 Qty 1650

Description  
Schefflera arboricola 'Trinette'

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Item	562-9330-6-08 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION: Zamia floridana – Coontie
Lot Description	SHRUBS (3 GALLON): W/O INSTALLATION PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY
Quantity	750 each
Unit Price	<input type="text"/>
Delivery Location	City of Fort Lauderdale <a href="#">See ITB Specifications</a> See ITB Specifications Fort Lauderdale FL 33301 Qty 750

Description  
Zamia floridana – Coontie

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Item	562-9330-6-09 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION: Capparis cynophallophora - Jamaica Caper
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Lot Description           SHRUBS (3 GALLON): W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY

Quantity                   750 each

Unit Price                 \_\_\_\_\_

Delivery Location        City of Fort Lauderdale  
                                   See ITB Specifications  
                                   See ITB Specifications  
                                   Fort Lauderdale FL 33301  
                                   Qty 750

Description  
 Capparis cynophallophora - Jamaica Caper

Item                        562-9330-6-10 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION: Ficus 'Green Island'

Lot Description           SHRUBS (3 GALLON): W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY

Quantity                   1500 each

Unit Price                 \_\_\_\_\_

Delivery Location        City of Fort Lauderdale  
                                   See ITB Specifications  
                                   See ITB Specifications  
                                   Fort Lauderdale FL 33301  
                                   Qty 1500

Description  
 Ficus 'Green Island'

Item                        562-9330-6-11 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION: Psychotria nervosa – Wild Coffee

Lot Description           SHRUBS (3 GALLON): W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY

Quantity                   750 each

Unit Price                 \_\_\_\_\_

Delivery Location        City of Fort Lauderdale  
                                   See ITB Specifications  
                                   See ITB Specifications  
                                   Fort Lauderdale FL 33301  
                                   Qty 750

Description  
 Psychotria nervosa – Wild Coffee

Item                        562-9330-6-12 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION: Psychotria ligustrifolia - Dwf Wild Coffee

Lot Description           SHRUBS (3 GALLON): W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY

Quantity                   750 each

Unit Price                 \_\_\_\_\_

Delivery Location        City of Fort Lauderdale  
                                   See ITB Specifications  
                                   See ITB Specifications  
                                   Fort Lauderdale FL 33301

Qty 750

Description  
Psychotria ligustrifolia - Dwf Wild Coffee

Item 562-9330-6-13 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION: Codiaeum variegatum – Croton  
 Lot Description SHRUBS (3 GALLON): W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 1350 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 1350

Description  
Codiaeum variegatum – Croton

Item 562-9330-6-14 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION: Codiaeum variegatum 'Mamey'  
 Lot Description SHRUBS (3 GALLON): W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 1250 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 1250

Description  
Codiaeum variegatum 'Mamey'

Item 562-9330-6-15 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION: Myrcianthes fragrans - Simpson's Stopper  
 Lot Description SHRUBS (3 GALLON): W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 750 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 750

Description  
Myrcianthes fragrans - Simpson's Stopper

Item 562-9330-6-16 - GROUP 2C: SHRUBS (3 GALLON): W/O INSTALLATION: Plumbago  
 Lot Description SHRUBS (3 GALLON): W/O INSTALLATION

PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY

Quantity 1250 each

Unit Price

Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 1250

Description  
 Plumbago

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Item 562-9330-7-01 - GROUP 3: MISCELLANEOUS PLANTS W/O INSTALLATION: Ixora, "Nora Grant", 3 gal. pots

Lot Description MISCELLANEOUS PLANTS W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY

Quantity 550 each

Unit Price

Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 550

Description  
 Ixora, "Nora Grant", 3 gal. pots

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Item 562-9330-7-02 - GROUP 3: MISCELLANEOUS PLANTS W/O INSTALLATION: Ficus benjamina, 3 gal. pots

Lot Description MISCELLANEOUS PLANTS W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY

Quantity 50 each

Unit Price

Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 50

Description  
 Ficus benjamina, 3 gal. pots

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Item 562-9330-7-03 - GROUP 3: MISCELLANEOUS PLANTS W/O INSTALLATION: Alamanda cathartica, 3 gal. pots

Lot Description MISCELLANEOUS PLANTS W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY

Quantity 50 each

Unit Price

Delivery Location City of Fort Lauderdale  
See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 50

Description  
Alamanda cathartica, 3 gal. pots

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Item	562-9330-7-04 - GROUP 3: MISCELLANEOUS PLANTS W/O INSTALLATION: Alamanda "Hendersonii Dwarf", 3 gal. pots
Lot Description	MISCELLANEOUS PLANTS W/O INSTALLATION PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY
Quantity	50 each
Unit Price	<input type="text"/>
Delivery Location	City of Fort Lauderdale <u>See ITB Specifications</u> See ITB Specifications Fort Lauderdale FL 33301 Qty 50

Description  
Alamanda "Hendersonii Dwarf", 3 gal. pots

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Item	562-9330-7-05 - GROUP 3: MISCELLANEOUS PLANTS W/O INSTALLATION: Raphiolepis indica, Indian Hawthorn, 3 gal. pots
Lot Description	MISCELLANEOUS PLANTS W/O INSTALLATION PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY
Quantity	500 each
Unit Price	<input type="text"/>
Delivery Location	City of Fort Lauderdale <u>See ITB Specifications</u> See ITB Specifications Fort Lauderdale FL 33301 Qty 500

Description  
Raphiolepis indica, Indian Hawthorn, 3 gal. pots

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Item	562-9330-7-06 - GROUP 3: MISCELLANEOUS PLANTS W/O INSTALLATION: Chrysobalanus icaco, Cocoplum, 3 gal. pots
Lot Description	MISCELLANEOUS PLANTS W/O INSTALLATION PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY
Quantity	500 each
Unit Price	<input type="text"/>
Delivery Location	City of Fort Lauderdale <u>See ITB Specifications</u> See ITB Specifications Fort Lauderdale FL 33301 Qty 500

Description  
Chrysobalanus icaco, Cocoplum, 3 gal. pots

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Item	562-9330-7-07 - GROUP 3: MISCELLANEOUS PLANTS W/O INSTALLATION: Tulbaghia violacea, Society Garlic, 1 gal. pots
Lot Description	MISCELLANEOUS PLANTS W/O INSTALLATION PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY

Quantity 500 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 500

Description  
 Tulbaghia violacea, Society Garlic, 1 gal. pots

Item 562-9330-7-08 - GROUP 3: MISCELLANEOUS PLANTS W/O INSTALLATION: Ilex vomitica, "Shelling Dwarf", 3 gal. pots  
 Lot Description MISCELLANEOUS PLANTS W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 500 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 500

Description  
 Ilex vomitica, "Shelling Dwarf", 3 gal. pots

Item 562-9330-7-09 - GROUP 3: MISCELLANEOUS PLANTS W/O INSTALLATION: Liriope muscari, "Evergreen Giant", 3 gal. pots  
 Lot Description MISCELLANEOUS PLANTS W/O INSTALLATION  
 PRICE QUOTED IS TO INCLUDE PLANT WITH DELIVERY ONLY  
 Quantity 550 each  
 Unit Price   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 550

Description  
 Liriope muscari, "Evergreen Giant", 3 gal. pots

Item 562-9330-8-01 - DISCOUNT PRICING: Discount pricing for pickup of items  
 Lot Description Provide percentage discount (if any) for pickup of items (no delivery or installation)  
 Quantity 1 each  
 Percentage   
 Delivery Location City of Fort Lauderdale  
 See ITB Specifications  
 See ITB Specifications  
 Fort Lauderdale FL 33301  
 Qty 1

Description  
 Provide discount pricing (if any) for pickup of items (no delivery or installation)



**PROPOSAL SIGNATURE PAGE**

TO: The CITY of Fort Lauderdale, FL

The below signed hereby agrees to furnish the following article(s) or services at the price(s) and terms stated sub all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the RFP. read all attachments including the specifications and fully understand what is required. By submitting this : proposal I will accept a contract if approved by the CITY and such acceptance covers all terms, conditions: specifications of this proposal.

Proposal submitted by: \_\_\_\_\_  
(signature) (date)

Name (printed): \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_  
Registration): \_\_\_\_\_

**(CONTRACTOR, IF FOREIGN CORPORATION, SHALL BE REQUIRED TO OBTAIN A CERTIFICAT  
AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUE §607.1501  
<http://www.dos.state.fl.us/doc/>**

Address: \_\_\_\_\_

CITY: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

Does your firm qualify for MBE or WBE status In accordance with Section 1.08 of General Conditions? MB  
WBE

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received a included in his proposal:

Addendum No. Date Issued

VARIANCES: State any variations to specifications, terms and conditions in the space provided below or refere the space provided below all variances contained on other pages of RFP, attachments or proposal page: variations or exceptions by the Proposer will be deemed to be part of the proposal submitted unless such varia exception is listed and contained within the proposal documents and referenced in the space provided below. statement is contained in the below space, it is hereby implied that your proposal complies with the full scope RFP.

Variances:

\_\_\_\_\_

## City of Fort Lauderdale GENERAL CONDITIONS

These instructions are standard for all contracts for commodities or services issued through the City of Fort Lauderdale Procurement Services Department. The City may delete, supersede, or modify any of these standard instructions for a particular contract by indicating such change in the Invitation to Bid (ITB) Special Conditions, Technical Specifications, Instructions, Proposal Pages, Addenda, and Legal Advertisement.

### **PART I BIDDER PROPOSAL PAGE(S) CONDITIONS:**

- 1.01 BIDDER ADDRESS:** The City maintains automated vendor mailing lists for each specific Commodity Class Item. Invitation to Bid (ITB'S) will be mailed first to a selection of Bidders who have fully registered on our system. Requests will be mailed to unregistered Bidders within a reasonable time frame for that bid only. Neither the mailing of one ITB to the vendor, nor a bid in return, will register a vendor on our system. If you wish purchase orders sent to a different address, please so indicate. If you wish payments sent to a different address, please so indicate on your invoice.
- 1.02 DELIVERY:** Time will be of the essence for any orders placed as a result of this ITB. The City reserves the right to cancel any orders, or part thereof, without obligation if delivery is not made in accordance with the schedule specified by the Bidder and accepted by the City.
- 1.03 PAYMENT TERMS AND CASH DISCOUNTS:** Payment terms, unless otherwise stated in this ITB, will be considered to be net 30 days after the date of satisfactory delivery at the place of acceptance and receipt of correct invoice at the office specified, whichever occurs last. Bidder may offer cash discounts for prompt payment but they will not be considered in determination of award. If a Bidder offers a discount, it is understood that the discount time will be computed from the date of satisfactory delivery, at the place of acceptance, and receipt of correct invoice, at the office specified, whichever occurs last.
- 1.04 TOTAL BID DISCOUNT:** If Bidder offers a discount for award of all items listed in the bid, such discount shall be deducted from the total of the firm net unit prices bid and shall be considered in tabulation and award of bid.
- 1.05 BIDS FIRM FOR ACCEPTANCE:** Bidder warrants, by virtue of bidding, that his bid and the prices quoted in his bid will be firm for acceptance by the City for a period of ninety (90) days from the date of bid opening unless otherwise stated in the ITB.
- 1.06 VARIANCES:** For purposes of bid evaluation, Bidder's must indicate any variances, no matter how slight, from ITB General Conditions, Special Conditions, Specifications or Addenda in the space provided in the ITB. No variations or exceptions by a Bidder will be considered or deemed a part of the bid submitted unless such variances or exceptions are listed in the bid and referenced in the space provided on the bidder proposal pages. If variances are not stated, or referenced as required, it will be assumed that the product or service fully complies with the City's terms, conditions, and specifications.
- By receiving a bid, City does not necessarily accept any variances contained in the bid. All variances submitted are subject to review and approval by the City. If any bid contains material variances that, in the City's sole opinion, make that bid conditional in nature, the City reserves the right to reject the bid or part of the bid that is declared, by the City as conditional.
- 1.07 NO BIDS:** If you do not intend to bid please indicate the reason, such as insufficient time to respond, do not offer product or service, unable to meet specifications, schedule would not permit, or any other reason, in the space provided in this ITB. Failure to bid or return no bid comments prior to the bid due and opening date and time, indicated in this ITB, may result in your firm being deleted from our Bidder's registration list for the Commodity Class Item requested in this ITB.
- 1.08 MINORITY AND WOMEN BUSINESS ENTERPRISE PARTICIPATION AND BUSINESS DEFINITIONS:** The City of Fort Lauderdale wants to increase the participation of Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and Small Business Enterprises (SBE) in its procurement activities. If your firm qualifies in accordance with the below definitions please indicate in the space provided in this ITB.

Minority Business Enterprise (MBE) "A Minority Business" is a business enterprise that is owned or controlled by one or more socially or economically disadvantaged persons. Such disadvantage may arise from cultural, racial, chronic economic circumstances or background or other similar cause. Such persons include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

The term 'Minority Business Enterprise' means a business at least 51 percent of which is owned by minority group members or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by minority group members. For the purpose of the preceding sentence, minority group members are citizens of the United States who include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

Women Business Enterprise (WBE) "Women Owned or Controlled Business" is a business enterprise at least 51 percent of which is owned by females or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by females.

Small Business Enterprise (SBE) "Small Business" means a corporation, partnership, sole proprietorship, or other legal entity formed for the purpose of making a profit, which is independently owned and operated, has either fewer than 100 employees or less than \$1,000,000 in annual gross receipts.

BLACK, which includes persons having origins in any of the Black racial groups of Africa.

WHITE, which includes persons whose origins are Anglo-Saxon and Europeans and persons of Indo-European decent including Pakistani and East Indian.

HISPANIC, which includes persons of Mexican, Puerto Rican, Cuban, Central and South American, or other Spanish culture or

origin, regardless of race.

NATIVE AMERICAN, which includes persons whose origins are American Indians, Eskimos, Aleuts, or Native Hawaiians.

ASIAN AMERICAN, which includes persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands.

#### 1.09 MINORITY-WOMEN BUSINESS ENTERPRISE PARTICIPATION

It is the desire of the City of Fort Lauderdale to increase the participation of minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the City does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms. Proposers are requested to include in their proposals a narrative describing their past accomplishments and intended actions in this area. If proposers are considering minority or women owned enterprise participation in their proposal, those firms, and their specific duties have to be identified in the proposal. If a proposer is considered for award, he will be asked to meet with City staff so that the intended MBE/WBE participation can be formalized and included in the subsequent contract.

- 1.09(a) **CERTIFICATION BY BROWARD COUNTY, FL:** If awarded a contract or purchase order as a result of this solicitation, and if the awarded contractor/vendor is claiming minority status in accordance with Section 1.08 of the General Conditions, then said awarded contractor/vendor shall apply for certification by Broward County, Florida, *Division of Equal Employment and Small Business Opportunity*. Contractor/vendor shall provide documentation of application status, and once approved or disapproved by Broward County, must also provide that documentation to the Procurement Services Department of the City of Fort Lauderdale.

#### Part II DEFINITIONS/ORDER OF PRECEDENCE:

- 2.01 **BIDDING DEFINITIONS** The City will use the following definitions in its general conditions, special conditions, technical specifications, instructions to bidders, addenda and any other document used in the bidding process:  
 INVITATION TO BID (ITB) when the City is requesting bids from qualified Bidders.  
 REQUEST FOR PROPOSALS (RFP) when the City is requesting proposals from qualified Proposers.  
 BID – a price and terms quote received in response to an ITB.  
 PROPOSAL – a proposal received in response to an RFP.  
 BIDDER – Person or firm submitting a Bid.  
 PROPOSER – Person or firm submitting a Proposal.  
 RESPONSIVE BIDDER – A person whose bid conforms in all material respects to the terms and conditions included in the ITB.  
 RESPONSIBLE BIDDER – A person who has the capability in all respects to perform in full the contract requirements, as stated in the ITB, and the integrity and reliability that will assure good faith performance.  
 FIRST RANKED PROPOSER – That Proposer, responding to a City RFP, whose Proposal is deemed by the City, the most advantageous to the City after applying the evaluation criteria contained in the RFP.  
 SELLER – Successful Bidder or Proposer who is awarded a Purchase Order or Contract to provide goods or services to the City.  
 CONTRACTOR – Successful Bidder or Proposer who is awarded a Purchase Order, award Contract, Blanket Purchase Order agreement, or Term Contract to provide goods or services to the City.  
 CONTRACT – A deliberate verbal or written agreement between two or more competent parties to perform or not to perform a certain act or acts, including all types of agreements, regardless of what they may be called, for the procurement or disposal of equipment, materials, supplies, services or construction.  
 CONSULTANT – Successful Bidder or Proposer who is awarded a contract to provide professional services to the City.  
 The following terms may be used interchangeably by the City: ITB, or RFP; Bid or Proposal; Bidder, Proposer, or Seller; Contractor or Consultant; Contract, Award, Agreement or Purchase Order.
- 2.02 **SPECIAL CONDITIONS:** Any and all Special Conditions contained in this ITB that may be in variance or conflict with these General Conditions shall have precedence over these General Conditions. If no changes or deletions to General Conditions are made in the Special Conditions, then the General Conditions shall prevail in their entirety,

#### PART III BIDDING AND AWARD PROCEDURES:

- 3.01 **SUBMISSION AND RECEIPT OF BIDS:** To receive consideration, bids must be received prior to the bid opening date and time. Unless otherwise specified, Bidder's should use the proposal forms provided by the City. These forms may be duplicated, but failure to use the forms may cause the bid to be rejected. Any erasures or corrections on the bid must be made in ink and initialed by Bidder in ink. All information submitted by the Bidder shall be printed, typewritten or filled in with pen and ink. Bids shall be signed in ink. Separate bids must be submitted for each ITB issued by the City in separate sealed envelopes properly marked. When a particular ITB or RFP requires multiple copies of bids or proposals they may be included in a single envelope or package properly sealed and identified. Only send bids via facsimile transmission (FAX) if the ITB specifically states that bids sent via FAX will be considered. If such a statement is not included in the ITB, bids sent via FAX will be rejected. Bids will be publicly opened in the Procurement Office, or other designated area, in the presence of Bidder's, the public, and City staff. Bidders and the public are invited and encouraged to attend bid openings. Bids will be tabulated and made available for review by Bidder's and the public in accordance with applicable regulations.
- 3.02 **MODEL NUMBER CORRECTIONS:** If the model number for the make specified in this ITB is incorrect, or no longer available and replaced with an updated model with new specifications, the Bidder shall enter the correct model number on the bidder proposal page. In the case of an updated model with new specifications, Bidder shall provide adequate information to allow the City to determine if the model bid meets the City's requirements.
- 3.03 **PRICES QUOTED:** Deduct trade discounts, and quote firm net prices. Give both unit price and extended total. In the case of a discrepancy in computing the amount of the bid, the unit price quoted will govern. All prices quoted shall be F.O.B. destination, freight prepaid (Bidder pays and bears freight charges, Bidder owns goods in transit and files any claims), unless otherwise stated

- in Special Conditions. Each item must be bid separately. No attempt shall be made to tie any item or items contained in the ITB with any other business with the City.
- 3.04 TAXES:** The City of Fort Lauderdale is exempt from Federal Excise and Florida Sales taxes on direct purchase of tangible property. Exemption number for Federal Excise taxes is 59-74-0111K, and State Sales tax exemption number is 16-03-196479-54C.
- 3.05 WARRANTIES OF USAGE:** Any quantities listed in this ITB as estimated or projected are provided for tabulation and information purposes only. No warranty or guarantee of quantities is given or implied. It is understood that the Contractor will furnish the City's needs as they arise.
- 3.06 APPROVED EQUAL:** When the technical specifications call for a brand name, manufacturer, make, model, or vendor catalog number with acceptance of APPROVED EQUAL, it shall be for the purpose of establishing a level of quality and features desired and acceptable to the City. In such cases, the City will be receptive to any unit that would be considered by qualified City personnel as an approved equal. In that the specified make and model represent a level of quality and features desired by the City, the Bidder must state clearly in his bid any variance from those specifications. It is the Bidder's responsibility to provide adequate information, in his bid, to enable the City to ensure that the bid meets the required criteria. If adequate information is not submitted with the bid, it may be rejected. The City will be the sole judge in determining if the item bid qualifies as an approved equal.
- 3.07 MINIMUM AND MANDATORY TECHNICAL SPECIFICATIONS:** The technical specifications may include items that are considered minimum, mandatory, or required. If any Bidder is unable to meet, or exceed these items, and feels that the technical specifications are overly restrictive, he must notify the Procurement Division immediately. Such notification must be received by the Procurement Services Department prior to the deadline contained in the ITB, for questions of a material nature, or prior to five (5) days before bid due and open date, whichever occurs first. If no such notification is received prior to that deadline, the City will consider the technical specifications to be acceptable to all bidders.
- 3.08 MISTAKES:** Bidders are cautioned to examine all terms, conditions, specifications, drawings, exhibits, addenda, delivery instructions and special conditions pertaining to the ITB. Failure of the Bidder to examine all pertinent documents shall not entitle him to any relief from the conditions imposed in the contract.
- 3.09 SAMPLES AND DEMONSTRATIONS:** Samples or inspection of product may be requested to determine suitability. Unless otherwise specified in Special Conditions, samples shall be requested after the date of bid opening, and if requested should be received by the City within seven (7) working days of request. Samples, when requested, must be furnished free of expense to the City and if not used in testing or destroyed, will upon request of the Bidder, be returned within thirty (30) days of bid award at Bidder's expense. When required, the City may request full demonstrations of units prior to award. When such demonstrations are requested, the Bidder shall respond promptly and arrange a demonstration at a convenient location. Failure to provide samples or demonstrations as specified by the City may result in rejection of a bid.
- 3.10 LIFE CYCLE COSTING:** If so specified in the ITB, the City may elect to evaluate equipment proposed on the basis of total cost of ownership. In using Life Cycle Costing, factors such as the following may be considered: estimated useful life, maintenance costs, cost of supplies, labor intensity, energy usage, environmental impact, and residual value. The City reserves the right to use those or other applicable criteria, in its sole opinion that will most accurately estimate total cost of use and ownership.
- 3.11 BIDDING ITEMS WITH RECYCLED CONTENT:** In addressing environmental concerns, the City of Fort Lauderdale encourages Bidders to submit bids or alternate bids containing items with recycled content. When submitting bids containing items with recycled content, Bidder shall provide documentation adequate for the City to verify the recycled content. The City prefers packaging consisting of materials that are degradable or able to be recycled. When specifically stated in the ITB, the City may give preference to bids containing items manufactured with recycled material or packaging that is able to be recycled.
- 3.12 USE OF OTHER GOVERNMENTAL CONTRACTS:** The City reserves the right to reject any part or all of any bids received and utilize other available governmental contracts, if such action is in its best interest.
- 3.13 QUALIFICATIONS/INSPECTION:** Bids will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The City reserves the right to inspect the Bidder's facilities, equipment, personnel, and organization at any time, or to take any other action necessary to determine Bidder's ability to perform. The Procurement Director reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.
- 3.14 BID SURETY:** If Special Conditions require a bid security, it shall be submitted in the amount stated. A bid security can be in the form of a bid bond, postal money order, cashiers check, or irrevocable letter of credit. Bid security will be returned to the unsuccessful bidders as soon as practicable after opening of bids. Bid security will be returned to the successful bidder after acceptance of the performance bond or irrevocable letter of credit, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; or conditions as stated in Special Conditions.
- 3.15 PUBLIC RECORDS:** Florida law provides that municipal records shall at all times be open for personal inspection by any person. Section 119.01, F.S., The Public Records Law. Information and materials received by City in connection with an ITB response shall be deemed to be public records subject to public inspection upon award, recommendation for award, or 10 days after bid opening, whichever occurs first. However, certain exemptions to the public records law are statutorily provided for in Section 119.07, F.S. If the Proposer believes any of the information contained in his or her response is exempt from the Public Records Law, then the Proposer, must in his or her response, specifically identify the material which is deemed to be exempt and cite the legal authority for the exemption. The City's determination of whether an exemption applies shall be final, and the Proposer agrees to defend, indemnify, and hold harmless the City and the City's officers, employees, and agents, against any loss or damages incurred by any person or entity as a result of the City's treatment of records as public records.
- 3.15 PROHIBITION OF INTEREST:** No contract will be awarded to a bidding firm who has City elected officials, officers or employees

affiliated with it, unless the bidding firm has fully complied with current Florida State Statutes and City Ordinances relating to this issue. Bidders must disclose any such affiliation. Failure to disclose any such affiliation will result in disqualification of the Bidder and removal of the Bidder from the City's bidder lists and prohibition from engaging in any business with the City.

- 3.16 RESERVATIONS FOR AWARD AND REJECTION OF BIDS:** The City reserves the right to accept or reject any or all bids, part of bids, and to waive minor irregularities or variations to specifications contained in bids, and minor irregularities in the bidding process. The City also reserves the right to award the contract on a split order basis, lump sum basis, individual item basis, or such combination as shall best serve the interest of the City. The City reserves the right to make an award to the responsive and responsible bidder whose product or service meets the terms, conditions, and specifications of the ITB and whose bid is considered to best serve the City's interest. In determining the responsiveness of the offer and the responsibility of the Bidder, the following shall be considered when applicable: the ability, capacity and skill of the Bidder to perform as required; whether the Bidder can perform promptly, or within the time specified, without delay or interference; the character, integrity, reputation, judgment, experience and efficiency of the Bidder; the quality of past performance by the Bidder; the previous and existing compliance by the Bidder with related laws and ordinances; the sufficiency of the Bidder's financial resources; the availability, quality and adaptability of the Bidder's supplies or services to the required use; the ability of the Bidder to provide future maintenance, service or parts; the number and scope of conditions attached to the bid.

If the ITB provides for a contract trial period, the City reserves the right, in the event the selected bidder does not perform satisfactorily, to award a trial period to the next ranked bidder or to award a contract to the next ranked bidder, if that bidder has successfully provided services to the City in the past. This procedure to continue until a bidder is selected or the contract is re-bid, at the sole option of the City.

- 3.17 LEGAL REQUIREMENTS:** Applicable provisions of all federal, state, county laws, and local ordinances, rules and regulations, shall govern development, submittal and evaluation of all bids received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a bid response hereto and the City by and through its officers, employees and authorized representatives, or any other person, natural or otherwise; and lack of knowledge by any bidder shall not constitute a cognizable defense against the legal effect thereof.

#### **PART IV BONDS AND INSURANCE**

- 4.01 PERFORMANCE BOND/IRREVOCABLE LETTER OF CREDIT:** If a performance bond or irrevocable letter of credit is required in Special Conditions, the Contractor shall within fifteen (15) working days after notification of award, furnish to the City a Performance Bond or an Unconditional Irrevocable Letter of Credit payable to the City of Fort Lauderdale, Florida, in the face amount specified in Special Conditions as surety for faithful performance under the terms and conditions of the contract. If the bond is on an annual coverage basis, renewal for each succeeding year shall be submitted to the City thirty (30) days prior to the termination date of the existing Performance Bond. The Performance Bond must be executed by a surety company of recognized standing, authorized to do business in the State of Florida and having a resident agent. If a Letter of Credit is chosen, it must be in a form acceptable to the City, drawn on a local (Broward, Dade or Palm Beach Counties) bank acceptable to the City and issued in favor of the City of Fort Lauderdale, Florida. If a Bidder wishes to use a non-local bank, he must have prior City approval of the requirements to draw against the Letter of Credit.

Acknowledgement and agreement is given by both parties that the amount herein set for the Performance Bond or Irrevocable Letter of Credit is not intended to be nor shall be deemed to be in the nature of liquidated damages nor is it intended to limit the liability of the Contractor to the City in the event of a material breach of this Agreement by the Contractor.

- 4.02 INSURANCE:** If the Contractor is required to go on to City property to perform work or services as a result of ITB award, the Contractor shall assume full responsibility and expense to obtain all necessary insurance as required by City or specified in Special Conditions.

The Contractor shall provide to the Procurement Services Department original certificates of coverage and receive notification of approval of those certificates by the City's Risk Manager prior to engaging in any activities under this contract. The Contractor's insurance is subject to the approval of the City's Risk Manager. The certificates must list the City as an **ADDITIONAL INSURED** and shall have no less than thirty (30) days written notice of cancellation or material change. Further modification of the insurance requirements may be made at the sole discretion of the City's Risk Manager if circumstances change or adequate protection of the City is not presented. Bidder, by submitting his bid, agrees to abide by such modifications.

#### **PART V PURCHASE ORDER AND CONTRACT TERMS:**

- 5.01 COMPLIANCE TO SPECIFICATIONS, LATE DELIVERIES/PENALTIES:** Items offered may be tested for compliance to bid specifications. Items delivered which do not conform to bid specifications may be rejected and returned at Contractor's expense. Any violation resulting in contract termination for cause or delivery of items not conforming to specifications, or late delivery may also result in:
- Bidder's name being removed from the City's bidder's mailing list for a specified period and Bidder will not be recommended for any award during that period.
  - All City Departments being advised to refrain from doing business with the Bidder.
  - All other remedies in law or equity.
- 5.02 ACCEPTANCE, CONDITION, AND PACKAGING:** The material delivered in response to ITB award shall remain the property of the Seller until a physical inspection is made and the material accepted to the satisfaction of the City. The material must comply fully with the terms of the ITB, be of the required quality, new, and the latest model. All containers shall be suitable for storage and shipment by common carrier, and all prices shall include standard commercial packaging. The City will not accept substitutes of any kind. Any substitutes or material not meeting specifications will be returned at the Bidder's expense. Payment will be made only after City receipt and acceptance of materials or services.
- 5.03 SAFETY STANDARDS:** All manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupational Safety and Health Act of 1970 as amended, and be in compliance with Chapter 442, Florida Statutes. Any toxic

substance listed in Section 38F-41.03 of the Florida Administrative Code delivered as a result of this order must be accompanied by a completed Material Safety Data Sheet (MSDS).

- 5.04 ASBESTOS STATEMENT:** All material supplied must be 100% asbestos free. Bidder, by virtue of bidding, certifies that if awarded any portion of the ITB he will supply only material or equipment that is 100% asbestos free.
- 5.05 OTHER GOVERNMENTAL ENTITIES:** If the Bidder is awarded a contract as a result of this ITB, he will, if he has sufficient capacity or quantities available, provide to other governmental agencies, so requesting, the products or services awarded in accordance with the terms and conditions of the ITB and resulting contract. Prices shall be F.O.B. delivered to the requesting agency.
- 5.06 VERBAL INSTRUCTIONS PROCEDURE:** No negotiations, decisions, or actions shall be initiated or executed by the Contractor as a result of any discussions with any City employee. Only those communications which are in writing from an authorized City representative may be considered. Only written communications from Contractors, which are assigned by a person designated as authorized to bind the Contractor, will be recognized by the City as duly authorized expressions on behalf of Contractors.
- 5.07 INDEPENDENT CONTRACTOR:** The Contractor is an independent contractor under this Agreement. Personal services provided by the Proposer shall be by employees of the Contractor and subject to supervision by the Contractor, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security, health insurance, employee benefits, procurement policies unless otherwise stated in this ITB, and other similar administrative procedures applicable to services rendered under this contract shall be those of the Contractor.
- 5.08 INDEMNITY/HOLD HARMLESS AGREEMENT:** The Contractor agrees to protect, defend, indemnify, and hold harmless the City of Fort Lauderdale and its officers, employees and agents from and against any and all losses, penalties, damages, settlements, claims, costs, charges for other expenses, or liabilities of every and any kind including attorney fees, in connection with or arising directly or indirectly out of the work agreed to or performed by Contractor under the terms of any agreement that may arise due to the bidding process. Without limiting the foregoing, any and all such claims, suits, or other actions relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged violations of any applicable Statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.
- 5.09 TERMINATION FOR CAUSE:** If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Contractor shall violate any of the provisions of this Agreement, the City may upon written notice to the Contractor terminate the right of the Contractor to proceed under this Agreement, or with such part or parts of the Agreement as to which there has been default, and may hold the Contractor liable for any damages caused to the City by reason of such default and termination. In the event of such termination, any completed services performed by the Contractor under this Agreement shall, at the option of the City, become the City's property and the Contractor shall be entitled to receive equitable compensation for any work completed to the satisfaction of the City. The Contractor, however, shall not be relieved of liability to the City for damages sustained by the City by reason of any breach of the Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the amount of damages due to the City from the Contractor can be determined.
- 5.10 TERMINATION FOR CONVENIENCE:** The City reserves the right, in its best interest as determined by the City, to cancel contract by giving written notice to the Contractor thirty (30) days prior to the effective date of such cancellation.
- 5.11 CANCELLATION FOR UNAPPROPRIATED FUNDS:** The obligation of the City for payment to a Contractor is limited to the availability of funds appropriated in a current fiscal period, and continuation of the contract into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.
- 5.12 RECORDS/AUDIT:** The Contractor shall maintain during the term of the contract all books of account, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract. The form of all records and reports shall be subject to the approval of the City's Internal Auditor. The Contractor agrees to make available to the City's Internal Auditor, during normal business hours and in Broward, Dade or Palm Beach Counties, all books of account, reports and records relating to this contract for the duration of the contract and retain them for a minimum period of one (1) year beyond the last day of the contract term.
- 5.13 PERMITS, TAXES, LICENSES:** The successful Contractor shall, at his own expense, obtain all necessary permits, pay all licenses, fees and taxes, required to comply with all local ordinances, state and federal laws, rules and regulations applicable to business to be carried on under this contract.
- 5.14 LAWS/ORDINANCES:** The Contractor shall observe and comply with all Federal, state, local and municipal laws, ordinances rules and regulations that would apply to this contract.
- 5.15 NON-DISCRIMINATION:** There shall be no discrimination as to race, sex, color, creed, age or national origin in the operations conducted under this contract.
- 5.16 UNUSUAL CIRCUMSTANCES:** If during a contract term where costs to the City are to remain firm or adjustments are restricted by a percentage or CPI cap, unusual circumstances that could not have been foreseen by either party to the contract occur, and those circumstances significantly affect the Contractor's cost in providing the required items or services, then the Contractor may request adjustments to the costs to the City to reflect the changed circumstances. The circumstances must be beyond the control of the Contractor, and the requested adjustments must be fully documented. The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the City will reserve the following options:
1. The contract can be canceled by the City upon giving thirty (30) days written notice to the Contractor with no penalty to the

City or Contractor. The Contractor shall fill all City requirements submitted to the Contractor until the termination date contained in the notice.

2. The City requires the Contractor to continue to provide the items and services at the firm fixed (non-adjusted) cost until the termination of the contract term then in effect.
3. If the City, in its interest and in its sole opinion, determines that the Contractor in a capricious manner attempted to use this section of the contract to relieve themselves of a legitimate obligation under the contract, and no unusual circumstances had occurred, the City reserves the right to take any and all action under law or equity. Such action shall include, but not be limited to, declaring the Contractor in default and disqualifying him for receiving any business from the City for a state period of time.

If the City does agree to adjusted costs, these adjusted costs shall not be invoiced to the City until the Contractor receives notice in writing signed by a person authorized to bind the City in such matters.

- 5.17 ELIGIBILITY:** If applicable, the Contractor must first register with the Department of State of the State of Florida, in accordance with Florida State Statutes, prior to entering into a contract with the City.
- 5.18 PATENTS AND ROYALTIES:** The Contractor, without exception, shall indemnify and save harmless the City and its employees from liability of any nature and kind, including cost and expenses for or on account of any copyrighted, patented or un-patented invention, process, or article manufactured or used in the performance of the contract, including its use by the City. If the Contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.
- 5.19 ASSIGNMENT:** Contractor shall not transfer or assign the performance required by this ITB without the prior written consent of the City. Any award issued pursuant to this ITB, and the monies, which may become due hereunder, are not assignable except with the prior written approval of the City Manager or selected designee.
- 5.20 LITIGATION VENUE:** The parties waive the privilege of venue and agree that all litigation between them in the state courts shall take place in Broward County, Florida and that all litigation between them in the federal courts shall take place in the Southern District in and for the State of Florida.



## SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE

### TO OUR PROSPECTIVE CONTRACTORS:

The attached Invitation for Bid or Request for Proposal represents a cooperative procurement for the Southeast Florida Governmental Purchasing Cooperative.

***For the past several years, approximately twenty-six (26) government entities have participated in Cooperative Purchasing in Southeast Florida. The Southeast Florida Governmental Purchasing Cooperative was formed in an effort to provide cost savings and cost avoidances to all entities by utilizing the buying power of combined requirements for common, basic items.***

The Government Agencies participating in this particular procurement and their respective delivery locations are listed in the attached document.

### Southeast Florida Governmental Purchasing Cooperative Procurement Operational Procedures:

- All questions concerning this procurement should be addressed to the issuing agency, hereinafter referred to as the "lead agency". All responses are to be returned in accordance with the instructions contained in the attached document. Any difficulty with participating agencies referenced in this award must be brought to the attention of the lead agency.
- Each participating governmental entity will be responsible for awarding the contract, issuing its own purchase orders, and for order placement. Each entity will require separate billings, be responsible for payment to the Contractor(s) awarded this contract, and issue its own tax exemption certificates as required by the Contractor.
- The Contract/purchase order terms of each entity will prevail for the individual participating entity. Invoicing instructions, delivery locations and insurance requirements will be in accordance with the respective agency requirements.
- Any reference in the documents to a single entity or location will, in fact, be understood as referring to all participating entities referenced in the documents and cover letter unless specifically noted otherwise.
- The awarded Contractor(s) shall be responsible for advising the lead agency of those participants who fail to place orders as a result of this award during the contract period.
- **The Contractor(s) shall furnish the Lead Agency a detailed Summary of Sales semi-annually during the contract period. Sales Summary shall include contract number(s), contractor's name, the total of each commodity sold during the reporting period and the total dollar amount of purchases by commodity.**
- Municipalities and other governmental entities which are not members of the Southeast Florida Governmental Purchasing Cooperative are strictly prohibited from utilizing any contract or purchase order resulting from this bid award. However, other Southeast Florida Governmental Purchasing Cooperative members may participate in their contract for new usage, during the contract term, or in any contract extension term, if approved by the lead agency. New Southeast Florida Governmental Purchasing Cooperative members may participate in any contract on acceptance and approval by the lead agency.
- None of the participating governmental entities shall be deemed or construed to be a party to any contract executed by and between any other governmental entity and the Contractor(s) as a result of this procurement action.

**"WORKING TOGETHER TO REDUCE COSTS"**

## INVITATION TO BID # 562-9330

### PART I - INFORMATION/SPECIAL CONDITIONS

#### 1.01 PURPOSE

The City of Fort Lauderdale, acting as lead agency for the Southeast Florida Governmental Purchasing Co-operative Group, is actively seeking bids from qualified bidders, hereinafter referred to as the Contractor(s) **to supply and/or supply and install various types of plants** to the City and the Co-op in full accordance with the specifications, terms, and conditions contained in this Invitation To Bid (ITB).

#### 1.02 INFORMATION OR CLARIFICATION

For information concerning procedures for responding to this ITB, technical specifications, etc., utilize the question / answer feature provided by RFP Depot. Such contact shall be for clarification purposes only. Material changes, if any, to the scope of services or bidding procedures will only be transmitted by written addendum (See addendum section of RFP Depot Site). No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a bid will be considered evidence that the bidder has familiarized himself with the nature and extent of the work, and the equipment, materials, and labor required.

#### 1.03 TRANSACTION FEES

The City of Fort Lauderdale uses RFP Depot ([www.rfpdepot.com](http://www.rfpdepot.com)) to distribute and receive bids and proposals. There is no charge to vendors/contractors to register and participate in the solicitation, nor will any fees be charged to the awarded vendor. Refer to [www.rfpdepot.com](http://www.rfpdepot.com) for further information.

#### 1.04 CONTRACT TERM

The initial contract term shall commence on January 28, 2006, or date of award, whichever is later, and shall expire two (2) years from that date. The City reserves the right to extend the contract for three (3) additional one (1) year terms providing all terms conditions and specifications remain the same, both parties agree to the extension, and such extension is approved by the City.

In the event services are scheduled to end because of the expiration of this contract, the Contractor shall continue the service upon the request of the Purchasing Manager. The extension period shall not extend for more than ninety (90) days beyond the expiration date of the existing contract. The Contractor shall be compensated for the service at the rate in effect when this extension clause is invoked by the City.

### 1.05 **AWARD**

Award may be by Group or Item, whichever is determined to be in the best interest of the City. Award will be made to the responsive and responsible bidder, quoting the lowest price, for that service that will best serve the needs of the City of Fort Lauderdale.

It is the City's intention to award by group. Bidders should insure that they quote on each item listed within a group.

The City reserves the right to award to that bidder who will best serve the interests of the City. The City also reserves the right to waive minor variations in the specifications and in the bidding process. The City further reserves the right to accept or reject any and/or all bids and to award or not award a contract based on this bid proposal.

### 1.06 **PARTICIPATING AGENCIES**

The agencies participating in this bid and their respective delivery locations for plants only are as follows. Locations where installations are to take place will be furnished at the time of order. Each agency may have specific special requirements in regard to method of delivery and delivery schedule. It will be the responsibility of the individual agency to coordinate their requirements with the awarded contractor(s).

- A. City of Fort Lauderdale, Gene Dempsey, 954-828-5785  
Snyder Park Plant Nursery, 3300 SW 9 Av., 33315
- B. City of Lauderdale Lakes, Arthur Elinson, 954-733-3276  
4300 NW 36 St., 33319
- E. City of Coconut Creek, Linda Jeethan, 954-956-1438  
4800 W. Copans Road, 33063
- F. City of Miami Gardens, Pam Thompson, 305-622-8031  
3000 NW 179<sup>th</sup> Street, Miami Gardens, 33169

### 1.07 **COMPETENCY OF BIDDERS**

Bids will be considered only from firms who are regularly engaged in the business of providing goods and/or services described in the Invitation to Bid. It may be necessary to produce evidence that they have established a satisfactory record of performance for a reasonable period of time, have sufficient financial support and have sufficient delivery fleet and organization to insure that they can satisfactorily execute the services if awarded a contract under the terms and conditions stated herein.

### 1.08 **PERFORMANCE**

It is the intention of the City to purchase items as specified herein from a source of supply that will give prompt and convenient shipment and service. Any failure of a successful bidder to comply with these conditions

may be cause for terminating any resulting contract immediately upon notice by the City. The City reserves the right to make purchases from other sources, when necessary, should a successful bidder be unable to supply items on a timely basis and such delay may cause harm to the using department or city residents.

#### 1.09 **PRICE/FOB POINT**

Bidder will quote a firm, fixed cost per item, including delivery FOB to the City of Fort Lauderdale, as well as the locations of all participating agencies referenced in paragraph 1.06 above.

#### 1.10 **COST ITEMIZATION**

The Contractor will only receive payment for the number of plants supplied and/or installations completed prior to submitting an invoice. It is the responsibility of the Contractor to submit a detailed invoice which includes plant type, plant size, quantity, delivery location and date of completed installations.

#### 1.11 **INVOICES/PAYMENTS**

No payment will be made for poor quality plant material and/or incomplete work. Contractor must provide notification of delivery and/or installation. This procedure is necessary in order to allow Parks Division personnel the opportunity to verify the completion of the work to prescribed specifications and confirm that the Contractor is in compliance.

Invoices shall be received at the completion of each service or group of installations. The City reserves the right to consider alternate invoicing. The contractor must correct incorrect invoices. Payment will not be processed until a corrected invoice is received. Payment shall be made within 30 days from the receipt of a correct invoice.

#### 1.12 **COST ADJUSTMENTS**

Prices quoted shall be firm for the initial contract term (two years). Thereafter, any extensions which may be approved by the City shall be subject to the following: Costs for any extension terms shall be subject to an adjustment only if increases or decreases occur in the industry. Such adjustment shall be based on the latest yearly percentage increase in the All Urban Consumers Price Index (CPI-U) as published by the Bureau of Labor Statistics, U.S. Dep't. of Labor, and shall not exceed five percent (5%).

The yearly increase or decrease in the CPI shall be that latest Index published and available for the calendar year ending 12/31, prior to the end of the contract year then in effect, as compared to the index for the comparable month one year prior.

Any requested adjustment shall be fully documented and submitted to the City at least ninety (90) days prior to the contract anniversary date. Any approved cost adjustments shall become effective on the beginning date of the approved contract extension.

The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, or considered to be excessive, or if decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the Contract will be considered cancelled on the scheduled expiration date.

#### 1.13 **FUEL ADJUSTMENT**

If, during the contract period, the price of fuel is increased 10% over the price of fuel in effect at the time the Contractor submitted his bid, the Contractor may request a price increase equal to the overall cost increase he has experienced as a direct result of the fuel cost increase. Any request for price increase must be submitted in writing to the Director of Procurement Services, City of Fort Lauderdale, FL, at least fifteen (15) days prior to the effective date.

The written request must be accompanied by documentation supporting the Contractor's claim of a need for a price increase. Documentation must include the price of fuel at his normal source/point of supply at the time the bid was submitted, the current price of fuel at this same normal source/point of supply, and the percentage of his delivered product/service cost that is attributable to fuel costs. In addition, the Contractor must provide a letter from his normal supplier verifying the information provided on the bid sheet.

In the event the City does not accept the price revision request, written notice will be sent to the Contractor by the Director of Procurement Services and the contract will be deemed terminated as of the close of business thirty (30) days from the date of the notice. In the event of a price increase approval, the new price(s) shall apply only to orders placed after the date of written acceptance by the City. Any orders placed prior to the effective date of the increase, but not invoiced, will be invoiced at the prices in effect at the time the order was placed.

If, during the contract period, the cost of a fuel is decreased by 10% below the price of fuel in effect at the time the Contractor submitted the bid, the Contractor is required to extend to the City a price decrease equal to the overall price decrease he has experienced in his product/service as a direct result of the fuel price decrease. The data and procedure applicable for a price increase will be used for a price decrease. The City will give the Contractor fourteen (14) days written notice of the date a price decrease is to go into effect.

#### 1.14 **NO EXCLUSIVE CONTRACT/ADDITIONAL SERVICES**

Contractor agrees and understands that the contract shall not be construed as an exclusive arrangement and further agrees that the City may, at any time, secure similar or identical services at its sole option.

#### 1.15 **INSURANCE**

The Contractor shall furnish proof of Worker's Compensation Insurance, General Liability Insurance and Comprehensive Automobile Liability Insurance. The coverage is to remain in force at all times during the contract period. The following minimum insurance coverage is required. The City is to be added as an "additional insured" with relation to General Liability and Automobile Insurance. Any costs for adding the City as "additional insured" will be at the contractor's expense.

Worker's Compensation and Employer's Liability Insurance

Limits: Worker's Compensation – Statutory 440.055  
Employer's Liability - \$500,000

Any firm performing work on behalf of the City of Fort Lauderdale must provide Worker's Compensation insurance. Exceptions and exemptions can only be made if they are in accordance with Florida Statute. For additional information contact the Department of Financial Services, Worker's Compensation Division at (850) 413-1601 or on the web at [www.fldfs.com](http://www.fldfs.com).

Commercial General Liability Insurance

Covering premises-operations, products-completed operations, independent contractors and contractual liability.

Limits: Combined single limit bodily injury/property damage \$1,000,000.

This coverage must include:

- a. Coverage for the liability assumed by the contractor under the indemnity provision of the contract.
- b. Coverage for hazards commonly referred to as "explosion, collapse and underground", exclusions – on contract contracts only.

### Automobile Liability Insurance

Covering all owned, hired and non-owned automobile equipment.

Limits: Bodily injury	\$250,000 each person
	\$500,000 each occurrence
Property damage	\$100,000 each occurrence
Combined single limit	\$1,000,000 (bodily injury and property damage combined)

A copy of **ANY** current Certificate of Insurance should be included with your proposal.

In the event that you are the successful bidder, you will be required to provide a certificate naming the City as an "additional insured" for both General Liability and Automobile.

Certificate holder should be addressed as follows:

City of Fort Lauderdale  
 Procurement and Materials Management  
 100 N. Andrews Avenue, Room 619  
 Ft. Lauderdale, FL 33301

### 1.16 **WARRANTIES OF USAGE**

The items and quantities listed below on the Bid Proposal Pages represent the combined estimates of all participating agencies and may be used by the bidder as a guide. They will also be used by the City for tabulation and award purposes. However, no warranty or guarantee of quantities needed is given or implied. It is understood that the Contractor will furnish the City's needs as they arise.

### 1.17 **CONTRACT COORDINATOR**

The City will designate a Contract Coordinator whose principal duties shall be :

- Liaison with Contractor.
- Coordinate and approve all work under the contract.
- Resolve any disputes.
- Assure consistency and quality of Contractor's performance.
- Schedule and conduct Contractor performance evaluations and document findings.
- Review and approve for payment all invoices for work performed or items delivered.

### 1.18 **CONTRACTOR PERFORMANCE REVIEWS AND RATINGS**

The City Contract Coordinator shall develop a Contractor performance evaluation report. This report shall be used to periodically review and rate the Contractor's performance under the contract with performance rating as follows:

Excellent	Far exceeds requirements.
Good	Exceeds requirements
Fair	Just meets requirements.
Poor	Does not meet all requirements and contractor is subject to penalty provisions under the contact.
Non compliance	Either continued poor performance after notice or a performance level that does not meet a significant portion of the requirements. This rating makes the Contractor subject to the default or cancellation for cause provisions of the contract.

The report shall also list all discrepancies found during the review period. The Contractor shall be provided with a copy of the report, and may respond in writing if he takes exception to the report or wished to comment on the report. Contractor performance reviews and subsequent reports will be used in determining the suitability of contract extension.

### 1.19 **SERVICE TEST PERIOD**

If the Contractor has not previously performed the services to the city, the City reserves the right to require a test period to determine if the Contractor can perform in accordance with the requirements of the contact, and to the City's satisfaction. Such test period can be from thirty to ninety days, and will be conducted under all specifications, terms and conditions contained in the contract.

A performance evaluation will be conducted prior to the end of the test period and that evaluation will be the basis for the City's decision to continue with the Contractor or to select another Contractor.

### 1.20 **DELETION OR MODIFICATION OF SERVICES**

The City reserves the right to delete any portion of this Contract at any time without cause, and if such right is exercised by the City, the total fee shall be reduced in the same ratio as the estimated cost of the work

deleted bears to the estimated cost of the work originally planned. If work has already been accomplished on the portion of the Contract to be deleted, the Contractor shall be paid for the deleted portion on the basis of the estimated percentage of completion of such portion.

If the Contractor and the City agree on modifications or revisions to the task elements, after the City has approved work to begin on a particular task or project, and a budget has been established for that task or project, the Contractor will submit a revised budget to the City for approval prior to proceeding with the work.

#### **1.21 ADDITIONAL ITEMS/DUTIES**

The City may require additional locations of a similar nature, but not specifically listed in the contract. If the contractor agrees to provide such installations, the pricing of such additional locations shall be based upon the price per plant including installation price submitted on the Bidder Proposal Page. If the price(s) offered are not acceptable to the City, the City reserves the right to procure those services from other vendors, or to cancel the contract upon giving the Contractor thirty (30) days written notice.

#### **1.22 DAMAGE TO PUBLIC AND/OR PRIVATE PROPERTY**

Extreme care shall be taken to safeguard all existing facilities, site amenities, sprinkler systems, trees, shrubs, windows, and all vehicles on or around the job site. Damage to public and/or private property shall be the responsibility of the Contractor and shall be replaced or repaired by the Contractor at no additional cost to the City. If the Contractor has not repaired or replaced damaged property within 24 hours notice by the City, the City reserves the right to correct the situation and deduct all charges from the Contractor's invoice.

#### **1.23 PUBLIC ENTITY CRIMES**

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list.

## **1.24 LOBBYING ACTIVITIES**

ALL BIDDERS/PROPOSERS PLEASE NOTE: Any bidder or proposer submitting a response to this solicitation must comply, if applicable, with City of Fort Lauderdale Ordinance No. C-00-27, Lobbying Activities. Copies of Ordinance No. C-00-27 may be obtained from the City Clerk's Office on the 7th Floor of City Hall, 100 N. Andrews Avenue, Fort Lauderdale, Florida. The ordinance may also be viewed on the City's website at <http://ci.ftlaud.fl.us/documents/index.htm>.

## **PART 2. TECHNICAL SPECIFICATIONS/SCOPE OF SERVICE**

### **2.01 GENERAL**

The successful bidder bidding on plant material and/or plants including labor must furnish all plants, manpower, trucks, materials, and/or any other equipment necessary to provide the services as specified within this document for the City of Fort Lauderdale Parks & Recreation Department and the co-op members as designated.

Bidders bidding only on plant material shall provide the listed plants as required on a delivered and/or picked-up basis at the contracted rates for that specified size, and species during the term of this contract. Prices are to include all delivery charges with a minimum quantity of 500 plants per delivery. In the case of pickups of less than the delivery minimum, nurseries are to be located within the tri-county area (Broward, Dade, or Palm Beach).

### **2.02 PLANT MATERIAL DELIVERY RESPONSIBILITIES**

To insure the availability of plant material in the quantities, species and sizes required, the City of Fort Lauderdale and other co-op agencies will make every effort to notify the contractor, whenever possible eight (8) weeks in advance of required shipments of 1,000 or more plants.

- A. Plant material shall be delivered by truck to designated locations. Contractor shall not unload material at any delivery location prior to inspection and acceptance by the ordering authority.
- B. Delivery requirements, locations and dates will be finalized with the contractor when contact is made.
- C. Time will be of the essence for any orders placed as a result of this bid. Deliveries must be completed not more than ten (10) calendar days following the placement of order. Contractor must advise of any delivery delay. The City reserves the right to cancel any orders, or part thereof, without obligation if delivery is not made in accordance with the schedule specified by the bidder and acceptance by the City.
- D. Continuous late deliveries by the contractor shall constitute cause for contract cancellation.

### 2.03 INSPECTION/REJECTION/REPLACEMENT

- A. The City reserves the right to inspect all materials upon delivery and prior to acceptance. Material not in compliance with the specifications shall be refused. The City shall have no liability for any costs associated with such refusal and removal of plant material from the delivery site.
- B. Contractor shall promptly replace any unacceptable materials with a product that is in compliance with contract specifications. Repeated failure of the Contractor to provide acceptable materials may result in contract cancellation.

### 2.04 INSTALLATION RESPONSIBILITIES

- A. The contractor shall clear and remove from the area to be planted all existing plant material as designated, as well as all weeds, rocks, palm fronds, mulch, branches, litter and all debris prior to installing plants. Disposal of all such debris in a proper manner shall be the responsibility of the Contractor. Debris shall not be deposited into City or privately owned trash receptacles or dumpsters.
- B. The existing soil shall be amended with either Canadian Peat Moss or a commercial blend of potting soil to be approved by the City. Osmocote 14-14-14, amount determined by label, shall be blended into soil amendment and mixture shall be spread to completely cover the space to be planted to a depth of 2 inches and roto-tilled in until the soil is thoroughly mixed.
- C. Pre-emergent herbicide shall be applied according to label as top-dressing before planting.
- D. City shall request a minimum of 1,000 plants to be planted at one time.
- E. Contractor shall provide plants that are healthy, free of insects and disease, and are Florida Grade #1 or better.
- F. City shall meet with Contractor and discuss desired beds, plants, sizes and spacing.
- G. Plants shall be installed as specified in "Grades and Standards for Nursery Plants" and by the Florida Department of Agriculture and Consumer Services Division of the plant industry in accordance with standardized horticultural procedures.
- H. Plants are to be planted slightly above grade.
- I. Contractor will contact City one planting is complete for inspection.
- J. The Contractor shall not utilize any defoliant, herbicide, or growth retardant for the purpose of restricting or removing growth in any manner without prior approval of the Chief Horticulturist or designee.

- K. The Contractor shall notify the Chief Horticulturist in the event of scheduling delays or changes.
- L. The Contractor shall have his crew supervised by a qualified foremen at all times.

## 2.05 FREQUENCY OF PLANT MATERIAL INSTALLATIONS

City shall notify Contractor at least 30 days before desired planting start date. Contractor shall be required to complete planting within 14 days of desired planting start date.

All installations shall be scheduled and completed Monday through Thursday. Servicing on Friday, Saturday, Sunday and holidays is not permitted without the approval of the Chief Horticulturist. All services shall occur between the hours of 7:00 A.M. and dusk each day. No other times are permitted.

Some degree of flexibility on the part of both parties involved in this contract will be required to achieve the quality of maintenance desired by the City of Fort Lauderdale. If, due to inclement weather or other acts of God, the service is not performed according to schedule, make-up servicing shall be rescheduled as soon as possible. The City of Fort Lauderdale reserves the right to revise the installation frequency for weather, fiscal, or budgetary reasons.

Contractor must furnish notification of completed installation work. Notification may be provided by fax to the requesting agency.

## 2.06 PLANT MATERIAL SPECIFICATIONS

All plants must be Florida Grade No. 1 or better and must meet the approval of the participating co-op agency. Plants must be insect, disease, fungus and weed-free. Any plant materials obtained as a result of this contract that are found to have insects (dead or alive) or which do not meet the aforementioned requirements shall be refused and shall require replacement.

All plants provided as one shipment or order with multiple shipments shall be supplied at an equal height. Flowering annuals must be in flower to verify colors and are to be grown with a uniform height of 3" to 8." Plants should be individually potted, not grown in cell packs or cell trays. Plants must be rooted out in pots but not pot bound; plants recently up-potted will not be acceptable. Older plants that have been pruned back will not be accepted. Plants should be grown in a Canadian peat mix soil.

Plant material included in this contract are as stated on the Bid Proposal pages below.

## 2.07 **INSTALLATION AREAS OF RESPONSIBILITY**

Additional locations may be added as required. Some of the locations in the City of Fort Lauderdale include, but will not be limited to the following:

### Northeast Fort Lauderdale

- Holiday Park, 730 N. Federal Hwy flagpole bed at entrance, 176 sq. ft
  - War Memorial, 800 NE 8 Street, 150 sq. ft
  - Social Center, Holiday Park Circle & NE 12 Ave, 110 sq. ft
  - Tennis Center, 1200 S. Holiday Park Circle, 236 sq. ft
- City Hall, 100 North Andrews Avenue, 1350 sq. ft
- Annie Beck Park, 100 NE Victoria Park Rd, 18 sq. ft
- Greenfield Park, 2400 NE 8 Street, 60 sq. ft
- George English Park, 1101 Bayview Dr, 198 sq. ft
- Gateway, N. Federal Hwy and E. Sunrise Blvd., 364 sq. ft
- Landings, 5400 N. Federal Hwy, 132 sq. ft
- Fort Lauderdale entrance, 6300 N. Federal Hwy, 50 sq. ft

### Northwest Fort Lauderdale

- City Hall Annex, 301 N. Andrews Ave, 1066 sq. ft
- Fort Lauderdale Stadium, 5301 NW 12 Ave, 225 sq. ft.
- Bass Park, 2750 NW 19 St, 100 sq. ft.
- Mills Pond Park, 2201 NW 9 Avenue, 143 sq. ft.

### Southeast Fort Lauderdale

- Stranahan Park, 100 E. Broward Blvd. at Andrews Ave, 214 sq. ft
- Colee Hammock Park, 1500 Brickell Dr., 115 sq. ft
- East Las Olas Blvd medians, Gordon Road to Seven Isles Dr., 1,750 sq. ft
- Riviera Isle, entrance south of East Las Olas Blvd. and Riviera Isle, 335 sq. ft
- Idlewyld, entrance at East Las Olas Blvd and Idlewyld Dr., 100 sq. ft
- South Federal Hwy, entrance at SE 30 St., 648 sq. ft

### Southwest Fort Lauderdale

- Police Department, 1300 West Broward Blvd, 350 sq. ft
- Parks & Rec. Department, 1350 West Broward Blvd, 414 sq. ft
- Floyd Hull, 2800 SW 8 Avenue, 75 sq. ft

## 2.08 **SAFETY**

The Contractor(s) shall adhere to the Florida Department of Transportation's Uniform Manual on Traffic Control for construction and maintenance work zones. It will be the sole responsibility of the Contractor to make himself and his employees fully aware of these provisions, especially those applicable to safety.

## 2.09 **FAILURE TO PERFORM**

Failure of the contractor to perform as described, or not complete all activities as required and as provided herein, shall be just cause for the assessment of damages, as described below, and such damages shall be considered, not as a penalty, but as liquidation of damages sustained.

In the event the contractor shall not have completed all of the required installations as actually reflected in the invoice when the frequency requires, the Contractor will be required to make corrections of all discrepancies between the hours of 7:00 AM and dusk the following work day. These corrections must be completely performed in accordance with the specification requirements.

Failure of the Contractor to appear and perform the duties of this contract without the advance approval of the City's Contract Coordinator, or his designee, shall also result in the deduction of the total cost of the service from the invoice.

These charges are intended to act as an incentive for the Contractor to perform in full compliance with the specifications. Deductions will be applied in accordance with the Contractor's bid proposal form "prices." A full deduction "price" will be levied against the Contractor each time services are not performed in full accordance with work specifications. Such deductions will continue until said work is properly performed or the contract is cancelled.

Acknowledgment and agreement is given by both parties that the amount herein above set is not intended to be, nor shall be deemed to be, in the nature of a penalty.

**BIDDER PROPOSAL PAGE**

**Bid # 562-9330**

**BIDDER NAME** \_\_\_\_\_

**Bidder agrees to supply the products or services at the prices bid below in accordance with the terms, conditions, and specifications contained in this ITB. All price information to be used in the bid evaluation must be on this page. Pricing MUST include delivery and be quoted FOB: Destination.**

**GROUP 1: PLANTS INCLUDING INSTALLATIONS; Price quoted is to include the plant with installation.**

**1A. Annual Beds**

<b>Item</b>	<b>Estimated Annual Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Total Price</b>
1.	15,000 EA	Impatiens, 4 inch pots	\$ _____	\$ _____
2.	4,000 EA	New Guinea Impatiens, 4 inch pots	\$ _____	\$ _____
3.	2,800 EA	Marigolds, 4 inch pots	\$ _____	\$ _____
4.	3,500 EA	Begonias, 4 inch pots	\$ _____	\$ _____
5.	2,500 EA	Portulaca, 6 inch pots	\$ _____	\$ _____
6.	2,100 EA	Coleus, 4 inch pots	\$ _____	\$ _____
7.	15,000 EA	Pentas (Shorts only), 6 inch pots	\$ _____	\$ _____
8.	5,500 EA	Pentas (New Look only), 4 inch pots	\$ _____	\$ _____
9.	5,500 EA	Pentas (New Look only), 6 inch pots	\$ _____	\$ _____
10.	2,800 EA	Lantana (New Gold), 6 inch pots	\$ _____	\$ _____
11.	2,200 EA	Lantana (Other colors), 6 inch pots	\$ _____	\$ _____

**GROUP 1A TOTAL \$ \_\_\_\_\_**

**BIDDER PROPOSAL PAGE (continued) Bid # 562-9330**

**BIDDER NAME** \_\_\_\_\_

**Bidder agrees to supply the products or services at the prices bid below in accordance with the terms, conditions, and specifications contained in this ITB. All price information to be used in the bid evaluation must be on this page. Pricing MUST include delivery and be quoted FOB: Destination.**

**1B. Ground Cover (1 gallon)**

<b>Item</b>	<b>Estimated Annual Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Total Price</b>
1.	5,400 EA	Euphorbia milii-Crown of Thorns (dwarf varieties)	\$ _____	\$ _____
2.	250 EA	Amazonian Zebra Plants	\$ _____	\$ _____
3.	350 EA	Ruellia brittoniana-Mexican Bluebell	\$ _____	\$ _____
4.	250 EA	Ruellia brittoniana 'Compacta Katie'/Purple	\$ _____	\$ _____
5.	300 EA	Ophiopogon japonicus – Mondo grass	\$ _____	\$ _____

**GROUP 1B TOTAL** \$ \_\_\_\_\_

**1C. Shrubs (3 gallon)**

<b>Item</b>	<b>Estimated Annual Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Total Price</b>
1.	2,000 EA	Duranta erecta 'Gold Mound'	\$ _____	\$ _____
2.	3,000 EA	Conocarpus erectus sericeus - Silver Buttonwood	\$ _____	\$ _____
3.	2,000 EA	Raphiolepis indica – Indian Hawthorn	\$ _____	\$ _____
4.	2,200 EA	Chrysobalanus icaco – Red tip Cocoplum	\$ _____	\$ _____
5.	2,000 EA	Hamelia patens – Firebush	\$ _____	\$ _____

(Group 1C continued on next page)

**BIDDER PROPOSAL PAGE (continued) Bid # 562-9330**

**BIDDER NAME** \_\_\_\_\_

**Bidder agrees to supply the products or services at the prices bid below in accordance with the terms, conditions, and specifications contained in this ITB. All price information to be used in the bid evaluation must be on this page. Pricing MUST include delivery and be quoted FOB: Destination.**

**1C. Shrubs (3 gallon) (continued)**

<b>Item</b>	<b>Estimated Annual Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Total Price</b>
6.	1,350 EA	Hamelia patens – ‘Compacta’	\$ _____	\$ _____
7.	2,000 EA	Schefflera arboricola ‘Trinette’	\$ _____	\$ _____
8.	750 EA	Zamia floridana – Coontie	\$ _____	\$ _____
9.	750 EA	Capparis cynophallophora - Jamaica Caper	\$ _____	\$ _____
10.	1,500 EA	Ficus ‘Green Island’	\$ _____	\$ _____
11.	750 EA	Psychotria nervosa - Wild Coffee	\$ _____	\$ _____
12.	750 EA	Psychotria ligustrifolia - Dwf Wild Coffee	\$ _____	\$ _____
13.	450 EA	Codiaeum variegatum – Croton	\$ _____	\$ _____
14.	1,250 EA	Codiaeum variegatum ‘Mamey’	\$ _____	\$ _____
15.	750 EA	Myrcianthes fragrans – Simpson’s Stopper	\$ _____	\$ _____
16.	1,000 EA	Plumbago	\$ _____	\$ _____

**GROUP 1C TOTAL** \$ \_\_\_\_\_

**GROUP 1 TOTAL (ITEMS 1A, 1B & 1C)** \$ \_\_\_\_\_

**BIDDER PROPOSAL PAGE (continued) Bid # 562-9330**

**BIDDER NAME** \_\_\_\_\_

**Bidder agrees to supply the products or services at the prices bid below in accordance with the terms, conditions, and specifications contained in this ITB. All price information to be used in the bid evaluation must be on this page. Pricing MUST include delivery and be quoted FOB: Destination.**

**GROUP 2: PLANT MATERIAL; Price quoted is to include the plant with delivery only.**

**2A. Annuals**

<b>Item</b>	<b>Estimated Annual Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Total Price</b>
1.	10,300 EA	Impatiens, 4 inch pots	\$ _____	\$ _____
2.	11,750 EA	New Guinea Impatiens, 4 inch pots	\$ _____	\$ _____
3.	4,750 EA	Marigolds, 4 inch pots	\$ _____	\$ _____
4.	4,250 EA	Begonias, 4 inch pots	\$ _____	\$ _____
5.	5,750 EA	Portulaca, 6 inch pots	\$ _____	\$ _____
6.	4,000 EA	Coleus, 4 inch pots	\$ _____	\$ _____
7.	5,750 EA	Pentas (Shorts only), 6 inch pots	\$ _____	\$ _____
8.	5,000 EA	Pentas (New Look only), 4 inch pots	\$ _____	\$ _____
9.	5,000 EA	Pentas (New Look only), 6 inch pots	\$ _____	\$ _____
10.	2,750 EA	Lantana (New Gold), 6 inch pots	\$ _____	\$ _____
11.	2,500 EA	Lantana (Other colors), 6 inch pots	\$ _____	\$ _____
12.	5,650 EA	Caladium (Pink/Green), 4-1/2 inch pots	\$ _____	\$ _____
13.	4,750 EA	Impatiens, Mixed colors per flat, 4 inch pots	\$ _____	\$ _____

**GROUP 2A TOTAL \$ \_\_\_\_\_**

**BIDDER PROPOSAL PAGE (continued) Bid # 562-9330**

**BIDDER NAME** \_\_\_\_\_

**Bidder agrees to supply the products or services at the prices bid below in accordance with the terms, conditions, and specifications contained in this ITB. All price information to be used in the bid evaluation must be on this page. Pricing MUST include delivery and be quoted FOB: Destination.**

**2B. Ground Cover (1 gallon)**

<b>Item</b>	<b>Estimated Annual Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Total Price</b>
1.	5,250 EA	Euphorbia milii – Crown of Thorns (dwarf varieties)	\$_____	\$_____
2.	250 EA	Amazonian Zebra Plants	\$_____	\$_____
3.	250 EA	Ruellia brittoniana – Mexican Bluebell	\$_____	\$_____
4.	750 EA	Ruellia brittoniana ‘Compacta Katie’/Purple	\$_____	\$_____
5.	250 EA	Ophiopogon japonicus – Mondo Grass	\$_____	\$_____

**GROUP 2B TOTAL** \$\_\_\_\_\_

**2C. Shrubs (3 gallon)**

<b>Item</b>	<b>Estimated Annual Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Total Price</b>
1.	2,000 EA	Duranta erecta ‘Gold Mound’	\$_____	\$_____
2.	2,150 EA	Conocarpus erectus sericeus - Silver Buttonwood	\$_____	\$_____
3.	2,000 EA	Rhaphiolepis indica – Indian Hawthorn	\$_____	\$_____
4.	2,150 EA	Chrysobalanus icaco - Red tip Cocoplum	\$_____	\$_____
5.	1,300 EA	Hamelia patens – Firebush	\$_____	\$_____

(Group 2C continued on next page)

**BIDDER PROPOSAL PAGE (continued) Bid # 562-9330**

**BIDDER NAME** \_\_\_\_\_

**Bidder agrees to supply the products or services at the prices bid below in accordance with the terms, conditions, and specifications contained in this ITB. All price information to be used in the bid evaluation must be on this page. Pricing MUST include delivery and be quoted FOB: Destination.**

**2C. Shrubs (3 gallon) (continued)**

<b>Item</b>	<b>Estimated Annual Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Total Price</b>
6.	1,250 EA	Hamelia patens 'Compacta'	\$ _____	\$ _____
7.	1,650 EA	Schefflera arboricola 'Trinette'	\$ _____	\$ _____
8.	750 EA	Zamia floridana – Coontie	\$ _____	\$ _____
9.	750 EA	Capparis cynophallophora - Jamaica Caper	\$ _____	\$ _____
10.	1,500 EA	Ficus 'Green Island'	\$ _____	\$ _____
11.	750 EA	Psychotria nervosa – Wild Coffee	\$ _____	\$ _____
12.	750 EA	Psychotria ligustrifolia - Dwf Wild Coffee	\$ _____	\$ _____
13.	1,350 EA	Codiaeum variegatum – Croton	\$ _____	\$ _____
14.	1,250 EA	Codiaeum variegatum 'Mamey'	\$ _____	\$ _____
15.	750 EA	Myrcianthes fragrans - Simpson's Stopper	\$ _____	\$ _____
16.	1,250 EA	Plumbago	\$ _____	\$ _____

**GROUP 2C TOTAL \$ \_\_\_\_\_**

**GROUP 2 TOTAL (ITEMS 2A, 2B & 2C) \$ \_\_\_\_\_**

**Provide discount pricing (if any) for pickup of above items \_\_\_\_\_ % off each unit.**

**BIDDER PROPOSAL PAGE (continued) Bid # 562-9330**

**BIDDER NAME** \_\_\_\_\_

**Bidder agrees to supply the products or services at the prices bid below in accordance with the terms, conditions, and specifications contained in this ITB. All price information to be used in the bid evaluation must be on this page. Pricing MUST include delivery and be quoted FOB: Destination.**

**GROUP 3: PLANT MATERIAL; Price quoted is to include the plant with delivery only.**

Item	Estimated Annual Quantity	Description	Unit Price	Total Price
1.	550 EA	Ixora, "Nora Grant", 3 gal. pots	\$ _____	\$ _____
2.	50 EA	Ficus benjamina, 3 gal. pots	\$ _____	\$ _____
3.	50 EA	Alamanda cathartica, 3 gal. pots	\$ _____	\$ _____
4.	50 EA	Alamanda "Hendersonii Dwarf", 3 gal. pots	\$ _____	\$ _____
5.	500 EA	Raphiolepis indica, Indian Hawthorn, 3 gal. pots	\$ _____	\$ _____
6.	500 EA	Chrysobalanus icaco, Cocoplum, 3 gal. pots	\$ _____	\$ _____
7.	500 EA	Tulbaghia violacea, Society Garlic, 1 gal. pots	\$ _____	\$ _____
8.	500 EA	Ilex vomitia, "Shelling Dwarf", 3 gal. pots	\$ _____	\$ _____
9.	550 EA	Liriope muscari, "Evergreen Giant", 3 gal. pots	\$ _____	\$ _____

**GROUP 3 TOTAL** \$ \_\_\_\_\_

**GRAND TOTAL (GROUPS 1 & 2 & 3)** \$ \_\_\_\_\_

**ADDITIONAL INFORMATION / QUESTIONNAIRE**

**FUEL ADJUSTMENT CONTINGENT:** The following information is required as a basis for any fuel adjustment claim which may be made by the Contractor during the contract period. Please complete:

**A. Type of fuel used:**

**B. Price per gallon at the time of bid submission:**

**C. Name & address of fuel supplier:**

**IMPORTANT: THE SUCCESSFUL BIDDER WILL BE REQUIRED TO PROVIDE A LETTER FROM HIS SUPPLIER VERIFYING THE ABOVE INFORMATION.**

**D. Percentage (%) of final product/service cost attributable to fuel cost:**  %

The City reserves the right to reject any bid, if it deems that a vendor has deliberately provided incorrect information.

**Questionnaire**

Please attach a general listing of currently owned and operated equipment that would be utilized in fulfilling the requirements of this contract. Include make, model and year.

Describe the most recent project of this nature you have completed.

Have you ever failed to complete work awarded to you? Yes cx No cx  
If so, state where and why.

Please indicate the length of time that your company has been providing this type of service.

Years

Please indicate the number of employees available to perform the requirements of this contract:

Workers and  Supervisors

Please provide at least three (3) references for which you have performed similar services in the past three years.

Company Name	Contact Person	Phone Number
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

