

**AGREEMENT**

**Between**

**City of Fort Lauderdale**

**and**

**Keith and Schnars, P.A.**

**for**

**Survey and Mapping Consulting Services**

## AGREEMENT

THIS IS AN AGREEMENT made and entered into this 3<sup>rd</sup> day of September 2014,  
by and between:

CITY OF FORT LAUDERDALE, a Florida  
municipality, (hereinafter referred to as "CITY")

and

KEITH AND SCHNARS, P.A.,  
a Florida Corporation (hereinafter referred to as "CONSULTANT").

WHEREAS, the City Commission of the City of Fort Lauderdale, Florida at its meeting of September 3, 2014 authorized by motion the execution of this Agreement between CONSULTANT and CITY authorizing the performance of Survey and Mapping Consulting Services, RFQ No. 246-11375 (the "Agreement"); and

WHEREAS, the CONSULTANT is willing and able to render professional services for such project for the compensation and on the terms hereinafter set forth;

NOW, THEREFORE, in consideration of the mutual covenants, agreements, terms, and conditions contained herein, the parties hereto, do agree as follows:

### ARTICLE 1 DEFINITIONS AND IDENTIFICATIONS

For the purposes of this Agreement and the various covenants, conditions, terms and provisions which follow, the DEFINITIONS and IDENTIFICATIONS set forth below are assumed to be true and correct and are therefore agreed upon by the parties.

- 1.1 AGREEMENT: Means this document between the CITY and CONSULTANT dated September 3, 2014 and any duly authorized and executed Amendments to Agreement.
- 1.2 CERTIFICATE FOR PAYMENT: A statement by CONSULTANT based on observations at the site and on review of documentation submitted by the Contractor that by its issuance recommends that CITY pay identified amounts to the Contractor for services performed by the Contractor at the Project.
- 1.3 CHANGE ORDER: A written order to the CONSULTANT approved by the CITY authorizing a revision of this agreement between the CITY and the CONSULTANT that is directly related to the original scope of work or an adjustment in the original contract price or the contract time directly related to the original scope of work, issued on or after the effective date of this Agreement.

The CONSULTANT may review and make recommendations to the CITY on any

proposed Change Orders, for approval or other appropriate action by the CITY.

- 1.4 CITY: The City of Fort Lauderdale, a Florida municipality.
- 1.5 CITY MANAGER: The City Manager of the City of Fort Lauderdale, Florida.
- 1.6 COMMISSION: The City Commission of the City of Fort Lauderdale, Florida, which is the governing body of the CITY government.
- 1.7 CONSTRUCTION COST: The total construction cost to CITY of all elements of the Project designed or specified by the CONSULTANT.
- 1.8 CONSTRUCTION COST LIMIT: A maximum construction cost limit established by the CITY defining the maximum budget amount to which the final construction documents should be designed so as not to exceed.
- 1.9 CONSTRUCTION DOCUMENTS: Those working drawings and specifications and other writings setting forth in detail and prescribing the work to be done, the materials, workmanship and other requirements for construction of the entire Project, including any bidding information.
- 1.10 CONSULTANT: Keith and Schnars, P.A. the CONSULTANT selected to perform professional services pursuant to this Agreement.
- 1.11 CONTRACT ADMINISTRATOR: The Public Works Director of the City of Fort Lauderdale, or his designee. In the administration of this Agreement, as contrasted with matters of policy, all parties may rely upon instructions or determinations made by the Contract Administrator.
- 1.12 CONTRACTOR: One or more individuals, firms, corporations or other entities identified as such by a written agreement with CITY ("Contract for Construction") to perform the construction services required to complete the Project.
- 1.13 ERROR: A mistake in design, plans and/or specifications that incorporates into those documents an element that is incorrect and is deficient from the standard of care that a professional Survey and Mapping consultant in similar circumstances, working on a similar project and location would have exercised. Also includes mistakes in design, plans, specifications and/or shop drawings review that lead to materials and/or equipment being ordered and/or delivered where additional costs are incurred.
- 1.14 FINAL STATEMENT OF PROBABLE CONSTRUCTION COSTS: A final cost estimate prepared by CONSULTANT during the Final Design Phase of the Project, based upon the final detailed Construction Documents of the Project.
- 1.15 NOTICE TO PROCEED: A written Notice to Proceed with the Project issued by the Contract Administrator.

- 1.16 OMISSION: A scope of work missed by the CONSULTANT that is necessary for the Project, including a quantity miscalculation, which was later discovered and added by Change Order and which is deficient from the standard of care that a professional Survey and Mapping Consultant in similar circumstances, working on a similar project and location would have exercised. Also includes design that was wrong, but was corrected after award to the Contractor, but before the construction process was materially affected.
- 1.17 ORIGINAL CONTRACT PRICE: The original bid and/or contract price as awarded to a Contractor based upon the CONSULTANT'S final detailed Construction Documents of the Project.
- 1.18 PLANS AND SPECIFICATIONS: The documents setting forth the final design plans and specifications of the Project, including architectural, civil, structural, mechanical, electrical, communications and security systems, materials, lighting equipment, site and landscape design, and other essentials as may be appropriate, all as approved by CITY as provided in this Agreement.
- 1.19 PRELIMINARY PLANS: The documents prepared by the CONSULTANT consisting of preliminary design drawings, renderings and other documents to fix and describe the size and character of the entire Project, and the relationship of Project components to one another and existing features.
- 1.20 PROJECT: An agreed scope of work for accomplishing a specific plan or development. This may include, but is not limited to, Survey and Mapping, planning, architectural, engineering, and construction support services. The services to be provided by the CONSULTANT shall be as defined in this Agreement and further detailed in Task Orders for individual projects or combinations of projects. The Project planning, design and construction may occur in separate phases and Task Orders at the CITY's discretion.
- 1.21 RESIDENT PROJECT REPRESENTATIVE: Individuals or entities selected, employed, compensated by and directed to perform services on behalf of CITY, in monitoring the Construction Phase of the Project to completion.
- 1.22 TASK ORDER: A document setting forth a negotiated detailed scope of services to be performed by the CONSULTANT at fixed contract prices in accordance with this Agreement between the CITY and the CONSULTANT.
- 1.23 TIME OF COMPLETION: Time in which the entire work shall be completed for each Task Order.

## ARTICLE 2 PREAMBLE

In order to establish the background, context and frame of reference for this Agreement and to generally express the objectives and intentions of the respective parties hereto, the following statements, representations and explanations shall be accepted as

predicates for the undertakings and commitments included within the provisions of this Agreement which follow and may be relied upon by the parties as essential elements of the mutual considerations upon which this Agreement is based.

- 2.1 Pursuant to Section 287.055, Florida Statutes, CITY has formed a Committee to evaluate the CONSULTANT's statement of qualifications and performance data to ensure that the CONSULTANT has met the requirements of the Consultants' Competitive Negotiation Act, as set forth in Section 287.055, Florida Statutes, and has selected CONSULTANT to perform services hereunder.

### ARTICLE 3 SCOPE OF SERVICES

- 3.1 The CONSULTANT shall perform the following professional services: Survey and Mapping Consulting Services as more specifically described in Exhibit "A," Scope of Services, attached hereto and incorporated herein, and shall include, but not be limited to, services as applicable and authorized by individual Task Orders for the individual projects in accordance with Article 5 herein. CONSULTANT shall provide all services set forth in Exhibit "A" including all necessary, incidental and related activities and services required by the Scope of Services and contemplated in CONSULTANT's level of effort.
- 3.2 CITY and CONSULTANT acknowledge that the Scope of Services does not delineate every detail and minor work tasks required to be performed by CONSULTANT to complete the Project. If, during the course of the performance of the services included in this Agreement, CONSULTANT determines that work should be performed to complete the Project which is in the CONSULTANT's opinion, outside the level of effort originally anticipated, whether or not the Scope of Services identifies the work items, CONSULTANT shall notify Contract Administrator and obtain written approval by the CITY in a timely manner before proceeding with the work. If CONSULTANT proceeds with said work without notifying the Contract Administrator, said work shall be deemed to be within the original level of effort, whether or not specifically addressed in the Scope of Services. Notice to Contract Administrator does not constitute authorization or approval by CITY to perform the work. Performance of work by CONSULTANT outside the originally anticipated level of effort without prior written CITY approval is at CONSULTANT's sole risk.

### ARTICLE 4 GENERAL PROVISIONS

- 4.1 Negotiations pertaining to the professional design, survey and mapping, architectural and project management services to be performed by the CONSULTANT have been undertaken between CONSULTANT and a committee of CITY representatives pursuant to Section 287.055, Florida Statutes, and this Agreement incorporates the results of such negotiation.
- 4.2 CONSULTANT shall include CITY's specific Task Order number as part of the

heading on all correspondence, invoices and drawings. All correspondence shall be directed specifically to the Contract Administrator.

## ARTICLE 5 TASK ORDERS

- 5.1 The Project will be divided into "Tasks."
- 5.2 Task Orders shall be jointly prepared by the CITY and CONSULTANT defining the detailed scope of services to be provided for the particular Project. Each Task Order shall be separately numbered and approved in accordance with this Agreement and all applicable CITY code requirements.
- 5.3 Under all Task Orders and Projects, CITY may require the CONSULTANT, by specific written authorization, and for mutually agreed upon additional compensation, to provide or assist in obtaining one or more of the following special services. These services may include, at the discretion of the CITY, the following items:
  - 5.3.1 Providing additional copies of reports, contract drawings and documents; and
  - 5.3.2 Assisting CITY with litigation support services arising from the planning, development, or construction.
- 5.4 Prior to initiating the performance of any services under this Agreement, CONSULTANT must receive a written Notice to Proceed / Purchase Order from the CITY. The CONSULTANT must receive the approval of the Contract Administrator or his designee in writing prior to beginning the performance of services in any subsequent Task Order under this Agreement.
- 5.5 If, in the opinion of the CITY, the CONSULTANT is improperly performing the services under a specific Task Order, or if at any time the CITY shall be of the opinion that said Task Order is being unnecessarily delayed and will not be completed within the agreed upon time, the CITY shall notify the CONSULTANT in writing. The CONSULTANT has within ten (10) working days thereafter to take such measures as will, in the judgment of the CITY, ensure satisfactory performance and completion of the work. If the CONSULTANT fails to cure within the ten (10) working days, the CITY may notify the CONSULTANT to discontinue all work under the specified Task Order. The CONSULTANT shall immediately respect said notice and stop said work and cease to have any rights in the possession of the work and shall forfeit the Task Order and any remaining monies. The CITY may then decide, after City Commission approval, to issue a new Task Order for the uncompleted work to another consultant using the remaining funds. Any excess costs arising therefrom over and above the original Task Order price shall be charged against CONSULTANT, as the original CONSULTANT.

ARTICLE 6  
TERM OF AGREEMENT; TIME FOR PERFORMANCE

- 6.1 The initial term of this Agreement shall be for TWO (2) years from the date of this Agreement. The CITY shall have the option to renew this Agreement for TWO (2) successive one (1) year terms under the same terms, conditions, and compensation as set forth herein.
- 6.2 CONSULTANT shall perform the services described in Task Orders within the time periods specified in the Task Order. Said time periods shall commence from the date of the Notice to Proceed for such services.
- 6.3 Prior to beginning the performance of any services under this Agreement, CONSULTANT must receive a Notice to Proceed. CONSULTANT must receive written approval from the Contract Administrator prior to beginning the performance of services in any subsequent phases of the Agreement. Prior to granting approval for CONSULTANT to proceed to a subsequent phase, the Contract Administrator may, at his or her sole option, require CONSULTANT to submit itemized deliverables/documents for the Contract Administrator's review.
- 6.4 In the event CONSULTANT is unable to complete any services because of delays resulting from untimely review by CITY or other governmental authorities having jurisdiction over the Project, and such delays are not the fault of CONSULTANT, or because of delays which were caused by factors outside the control of CONSULTANT, CITY shall grant a reasonable extension of time for completion of the services. It shall be the responsibility of the CONSULTANT to notify CITY promptly in writing whenever a delay in approval by a governmental agency is anticipated or experienced, and to inform CITY of all facts and details related to the delay.
- 6.5 The time for the performance of services described in assigned Task Orders shall be negotiated by the CITY and the CONSULTANT as the services are requested and authorized by the CITY.

ARTICLE 7  
COMPENSATION AND METHOD OF PAYMENT

7.1 AMOUNT AND METHOD OF COMPENSATION

The method of compensation for each Task Order shall be not to exceed as agreed upon per Task Order and described in Section 7.1.1 below.

Not To Exceed Amount Compensation

7.1.1. CITY agrees to pay CONSULTANT as compensation for performance of basic services as related to Exhibit "A" required under the terms of this

Agreement up to a Not to Exceed Amount of \$116,666.66. The total hourly rates payable by CITY for each of CONSULTANT's employee categories are shown on Exhibit "B."

The hourly rate-billing schedule to be used in negotiating each Task Order is attached as Exhibit "B" to this Agreement. As described in Section 8.1, no modification, amendment, or alteration to Exhibit "B" shall be effective unless contained in a written document prepared with the same formality as this Agreement and executed by the CITY and CONSULTANT.

A not to exceed proposal shall be accompanied by the CONSULTANT's estimate. The estimate shall detail the direct labor costs by categories of employees, work hours, and hourly rate; overhead; direct non-salary expenses including reimbursables; and profit, or as required by individual Task Order.

## 7.2 REIMBURSABLES

7.2.1 Direct non-salary expenses, entitled Reimbursables, directly attributable to the Project will be charged at actual cost. Reimbursable expenses are in addition to the compensation for basic services and include actual expenditures made by the CONSULTANT and the CONSULTANT'S employees directly attributable to the Project and will be charged at actual cost, without reference to the professional service fees above. CITY shall not withhold retainage from payments for Reimbursable Expenses. CONSULTANT shall be compensated for Reimbursables associated with a particular Task Order only up to the amount allocated for such Task Order. Any reimbursable or portion thereof which, when added to the Reimbursables related to a particular Task Order previously billed, exceeds the amount allocated for such Task Order shall be the responsibility of the CONSULTANT unless otherwise agreed to in writing by the Contract Administrator. Travel and subsistence expenses for the CONSULTANT, his staff and subconsultants and communication expenses, long distance telephone, courier and express mail between CONSULTANT's and subconsultants' various offices are not reimbursable under this Agreement. Reimbursables shall include only the following listed expenses unless authorized in writing by the Contract Administrator:

A. Cost of reproduction, postage and handling of drawings and specifications which are required to deliver services set forth in this Agreement, excluding reproductions for the office use of the CONSULTANT. Reimbursable printing and photocopying expenses shall include only those prints or photocopies of original documents which are (i) exchanged among CONSULTANT, CITY and other third parties retained or employed by any of them or (ii) submitted to CITY for review, approval or further distribution. Documents, which are reproduced for CONSULTANT's internal drafts, reviews, or other purposes, are not

eligible for reimbursement.

B. Identifiable testing costs approved by Contract Administrator.

C. All permit fees paid to regulatory agencies for approvals directly attributable to the Project. These permit fees do not include those permits required for the construction Contractor.

D. Overnight Delivery/Courier Charges (when CITY requires/requests this service).

7.2.2 Reimbursable subconsultant expenses are limited to the items described above when the subconsultant agreement provides for reimbursable expenses. A detailed statement of expenses must accompany any request for reimbursement. Local travel to and from the Project site or within the Tri-County Area will not be reimbursed.

7.2.3 It is acknowledged and agreed to by CONSULTANT that the dollar limitation set forth in each Task Order is a limitation upon, and describes the maximum extent of CITY's obligation to reimburse CONSULTANT for direct, nonsalary expenses, but does not constitute a limitation, of any sort, upon CONSULTANT's obligation to incur such expenses in the performance of services hereunder. If CITY or Contract Administrator requests CONSULTANT to incur expenses not contemplated in the amount for Reimbursables, CONSULTANT shall notify Contract Administrator in writing before incurring such expenses. Any such expenses shall be reviewed and approved by CITY prior to incurring such expenses.

### 7.3 METHOD OF BILLING

#### 7.3.1 Not To Exceed Amount Compensation

CONSULTANT shall submit billings, which are identified by the specific project number on a monthly basis in a timely manner for all salary costs and Reimbursables attributable to the Project. These billings shall identify the nature of the work performed for each phase, subtask, deliverable and item identified in the Exhibit "A" Scope of Services or Task Order, the total hours of work performed and the employee category of the individuals performing same. The statement shall show a summary of salary costs with accrual of the total and credits for portions paid previously. Subconsultant fees must be documented by copies of invoices or receipts, which describe the nature of the expenses and contain a project number or other identifier, which clearly indicates the expense, as identifiable to the Project. Except for meals and travel expenses, it shall be deemed unacceptable for the CONSULTANT to modify the invoice or receipt by adding a project number or other identifier. Internal expenses must be documented by appropriate CONSULTANT's cost accounting forms with a

summary of charges by category. When requested, CONSULTANT shall provide backup for past and current invoices that records hours and salary costs by employee category and subconsultant fees on a task basis, so that total hours and costs by task may be determined.

#### 7.4 METHOD OF PAYMENT

- 7.4.1 CITY shall pay CONSULTANT in accordance with the Florida Prompt Payment Act. To be deemed proper, all invoices must comply with the requirements set forth in this Agreement and must be submitted on the form and pursuant to instructions prescribed by Contract Administrator.
- 7.4.2 CITY will review CONSULTANT's invoices and, if inaccuracies or errors are discovered in said invoice, CITY will inform CONSULTANT within ten (10) working days by fax and/or by email of such inaccuracies or errors and request that revised copies of all such documents be re-submitted by CONSULTANT to CITY.
- 7.4.3 Payment are scheduled to be made by CITY to CONSULTANT using a CITY Procurement Card (P-Card).

#### ARTICLE 8 AMENDMENTS AND CHANGES IN SCOPE OF SERVICES

- 8.1 No modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written Amendment prepared with the same formality as this Agreement and executed by the CITY and CONSULTANT.
- 8.2 CITY or CONSULTANT may request changes that would increase, decrease, or otherwise modify the Scope of Services to be provided under a Task Order. Such changes must be contained in a written amendment, executed by the parties hereto, with the same formality and of equal dignity herewith, prior to any deviation from the terms of the Task Order including the initiation of any additional services. CITY shall compensate CONSULTANT for such additional services as provided in Article 7.
- 8.3 In the event a dispute between the Contract Administrator and CONSULTANT arises over whether requested services constitute additional services and such dispute cannot be resolved by the Contract Administrator and CONSULTANT, such dispute shall be promptly presented to the City Manager for resolution. The City Manager's decision shall be final and binding on the parties for amounts in the aggregate under \$100,000 per project. In the event of a dispute in an amount over \$100,000, the parties agree to use their best efforts to settle such dispute. To this effect, they shall consult and negotiate with each other, in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of sixty (60) days, then upon notice to the other, either party may

commence litigation to resolve the dispute in Broward County, Florida. Any resolution in favor of CONSULTANT shall be set forth in a written document in accordance with Section 8.2 above. During the pendency of any dispute, CONSULTANT shall promptly perform the disputed services.

ARTICLE 9  
CONSULTANT'S RESPONSIBILITIES

- 9.1 The CONSULTANT, following the CITY's approval of the Construction Documents and of the Final Statement of Probable Construction Costs, shall, when so directed and authorized by the CITY, assist the CITY in obtaining bids or negotiated proposals and assist in awarding and preparing contracts for construction. If requested, the CONSULTANT shall review and analyze the proposals received by the CITY, and shall make a recommendation for any award based on CITY's Purchasing Ordinance.
- 9.2 Should the lowest responsible, responsive proposal exceed the Final Statement of Probable Construction Costs by less than 10%, CONSULTANT, at no additional cost to the CITY, shall meet with the CITY's representatives and work to reduce costs to bring the Original Contract Price within the Final Statement of Probable Construction Costs. Should the lowest responsible, responsive proposal exceed the Final Statement of Probable Construction Costs by 10% or more, CONSULTANT shall, at the CITY's direction, redesign each Project and/or work with the CITY to reduce the costs to within the Final Statement of Probable Construction Costs at no additional expense to the CITY. If negotiations between the CITY and the CONSULTANT have not commenced within three months after completion of the final design phase, or if industry-wide prices are changed because of unusual or unanticipated events affecting the general level of prices or times of delivery in the construction industry, the established Construction Cost Limit may be adjusted in accordance with the applicable change in the Construction Cost Index for Twenty Cities from the date of completion of the final design phase and the date on which proposals are sought, as published monthly in "Engineering News Record". If each Project scope and design is expanded by the CITY after the CONSULTANT renders the estimated Construction Cost of the Plans and Specifications, the CONSULTANT shall not be responsible for any redesign without compensation.
- 9.3 The CONSULTANT shall provide the CITY with a list of recommended, prospective proposers.
- 9.4 The CONSULTANT shall attend all pre-proposal conferences.
- 9.5 The CONSULTANT shall recommend any addenda, through the Contract Administrator, as appropriate to clarify, correct, or change proposal documents.
- 9.6 If pre-qualification of proposers is required as set forth in the request for proposal, CONSULTANT shall assist the CITY, if requested, in developing qualification criteria, review qualifications and recommend acceptance or

rejection of the proposers. If requested, CONSULTANT shall evaluate proposals and proposers, and make recommendations regarding any award by the CITY.

9.7 The CITY shall make decisions on all claims regarding interpretation of the Construction Documents, and on all other matters relating to the execution and progress of the work after receiving a recommendation from the CONSULTANT. The CONSULTANT shall check and approve samples, schedules, shop drawings and other submissions for conformance with the concept of each Project, and for compliance with the information given by the Construction Documents. The CONSULTANT may also prepare Change Orders, assemble written guarantees required of the Contractor, and approve progress payments to the Contractor based on each Project Schedule of Values and the percentage of work completed.

9.8 The CITY shall maintain a record of all Change Orders which shall be categorized according to the various types, causes, etc. that it may be determined are useful or necessary for its purpose. Among those shall be Change Orders identified as architectural/survey and Mapping Errors or Omissions.

9.8.1 Unless otherwise agreed by both parties in writing, it is specifically agreed that any change to the work identified as an Error on the part of the CONSULTANT shall be considered for purposes of this Agreement to be an additional cost to the CITY which would not be incurred without the Error.

9.8.2 Unless otherwise agreed by both parties in writing, it is further specifically agreed for purposes of this Agreement that fifteen percent (15%) of the cost of Change Orders for any item categorized as an Omission shall be considered an additional cost to the CITY which would not be incurred without the Omission. So long as the total of those two numbers (Change Order costs of Errors plus fifteen percent (15%) of Omissions) remains less than two percent (2%) of the total Construction Cost of the Project, the CITY shall not look to the CONSULTANT for reimbursement for Errors and Omissions.

9.8.3 Should the sum of the two as defined above (cost of Errors plus fifteen percent (15%) of the cost of Omissions) exceed two percent (2%) of the Construction Cost, the CITY shall recover the full and total additional cost to the CITY as a result of CONSULTANT's Errors and Omissions from the CONSULTANT, that being defined as the cost of Errors plus fifteen percent (15%) of the cost of Omissions above two percent (2%) of the Construction Cost.

9.8.4 To obtain such recovery, the CITY shall deduct from the CONSULTANT's fee a sufficient amount to recover all such additional cost to the CITY.

9.8.5 In executing this Agreement, the CONSULTANT acknowledges acceptance

of these calculations and to the CITY's right to recover same as stated above. The recovery of additional costs to the CITY under this paragraph shall not limit or preclude recovery for other separate and/or additional damages which the CITY may otherwise incur.

- 9.8.6 The Contract Administrator's decision as to whether a Change Order is caused by an Error or caused by an Omission, taking into consideration industry standards, shall be final and binding on both parties for amounts in the aggregate under \$100,000 per project. In the event of a dispute in an amount over \$100,000, the parties agree to use their best efforts to settle such dispute. To this effect, they shall consult and negotiate with each other, in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of sixty (60) days, then upon notice to the other, either party may commence litigation to resolve the dispute in Broward County, Florida.

#### ARTICLE 10 CITY'S RESPONSIBILITIES

- 10.1 CITY shall assist CONSULTANT by placing at CONSULTANT's disposal all information CITY has available pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
- 10.2 CITY shall arrange for access to, and make all provisions for, CONSULTANT to enter upon public and private property as required for CONSULTANT to perform its services.
- 10.3 CITY shall review the itemized deliverables/documents identified per Task Order.
- 10.4 CITY shall give prompt written notice to CONSULTANT whenever CITY observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT's services or any defect in the work of the Contractor.

#### ARTICLE 11 MISCELLANEOUS

##### 11.1 OWNERSHIP OF DOCUMENTS

All documents including, but not limited to, drawings, renderings, models, and specifications prepared or furnished by CONSULTANT, its dependent professional associates and consultants, pursuant to this Agreement shall be owned by the CITY.

Drawings, specifications, designs, models, photographs, reports, surveys and other data prepared in connection with this Agreement are and shall remain the property of the CITY whether the Project for which they are made is executed or

not, and are subject to reuse by the CITY in accordance with Section 287.055(10) of the Florida Statutes. They are not intended or represented to be suitable for reuse by the CITY or others on extensions of this Project or on any other project without appropriate verification or adaptation. This does not, however, relieve the CONSULTANT of liability or legal exposure for errors, omissions, or negligent acts made on the part of the CONSULTANT in connection with the proper use of documents prepared under this Agreement. Any such verification or adaptation may entitle the CONSULTANT to further compensation at rates to be agreed upon by the CITY and the CONSULTANT. This shall not limit the CITY's reuse of preliminary or developmental plans or ideas incorporated therein, should the Project be suspended or terminated prior to completion.

## 11.2 TERMINATION

11.2.1 Termination for Cause. It is expressly understood and agreed that the CITY may terminate this Agreement at any time for cause in the event that the CONSULTANT (1) violates any provisions of this Agreement or performs same in bad faith or (2) unreasonably delays the performance of the services or does not perform the services in a timely and satisfactory manner upon written notice to the CONSULTANT. Notice of termination shall be provided in accordance with Section 11.27. In the case of termination by the CITY for cause, the CONSULTANT shall be first granted a 10 working day cure period after receipt of written notice from the CITY. In the event that the Agreement is terminated, the CONSULTANT shall be entitled to be compensated for the services rendered from the date of execution of the Agreement up to the time of termination. Such compensation shall be based on the fee as set forth above, wherever possible. For those portions of services rendered to which the applicable fee cannot be applied, payment shall be based upon the appropriate rates for the actual time spent on the project. In the event that the CONSULTANT abandons this Agreement or through violation of any of the terms and conditions of this Agreement, causes it to be terminated, CONSULTANT shall indemnify the CITY against any loss pertaining to this termination.

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by CONSULTANT shall become the property of CITY and shall be delivered by CONSULTANT to the CITY within five (5) days of CITY's request. Upon payment of such sum by CITY to CONSULTANT, CITY shall have no further duties or obligations pursuant to or arising from this Agreement.

11.2.2 This Agreement may also be terminated by CITY upon such notice as CITY deems appropriate in the event CITY or Contract Administrator determines that termination is necessary to protect the public health, safety, or welfare.

11.2.3 Notice of termination shall be provided in accordance with Section 11.27, NOTICES, except that Contract Administrator may provide a prior verbal stop work order if the Contract Administrator deems a stop work order of this Agreement in whole or in part is necessary to protect the public's health, safety, or welfare. A verbal stop work order shall be promptly confirmed in writing as set forth in Section 11.27, NOTICES.

11.2.4 Termination for Convenience. In the event this Agreement is terminated for convenience, CONSULTANT shall be paid for any services performed to the date the Agreement is terminated. Compensation shall be withheld until all documents specified in Section 11.3 of this Agreement are provided to the CITY. Upon being notified of CITY's election to terminate, CONSULTANT shall refrain from performing further services or incurring additional expenses under the terms of this Agreement. Under no circumstances shall CITY make payment for services which have not been performed.

11.2.5 Termination by CONSULTANT. CONSULTANT shall have the right to terminate this Agreement upon substantial breach by the CITY of its obligation under this Agreement as to unreasonable delay in payment or non-payment of undisputed amounts. CONSULTANT shall have no right to terminate this Agreement for convenience of the CONSULTANT.

### 11.3 AUDIT RIGHT AND RETENTION OF RECORDS

CITY shall have the right to audit the books, records, and accounts of CONSULTANT that are related to this Project. CONSULTANT shall keep such books, records, and accounts as may be necessary in order to record complete and correct entries related to the Project.

CONSULTANT shall preserve and make available, at reasonable times for examination and audit by CITY all financial records, supporting documents, statistical records, and any other documents pertinent to this Agreement for the required retention period of the Florida Public Records Act (Chapter 119, Florida Statutes), if applicable, or, if the Florida Public Records Act is not applicable, for a minimum of three (3) years after termination of this Agreement. If any audit has been initiated and audit findings have not been resolved at the end of the retention period or three (3) years, whichever is longer, the books, records, and accounts shall be retained until resolution of the audit findings. If the Florida Public Records Act is determined by CITY to be applicable to CONSULTANT's records, CONSULTANT shall comply with all requirements thereof; however, no confidentiality or non-disclosure requirement of either federal or state law shall be violated by CONSULTANT. Any incomplete or incorrect entry in such books, records, and accounts shall be a basis for CITY's disallowance and recovery of any payment upon such entry.

CONSULTANT shall:

(a) Keep and maintain public records that ordinarily and necessarily would be required by the CITY in order to perform the service.

(b) Provide the public with access to public records on the same terms and conditions that the CITY would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes (2014), as may be amended or revised, or as otherwise provided by law.

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

(d) Meet all requirements for retaining public records and transfer, at no cost, to the CITY, all public records in possession of the CONSULTANT upon termination of this contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the CITY in a format that is compatible with the information technology systems of the CITY.

#### 11.4 NON DISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND AMERICANS WITH DISABILITIES ACT

CONSULTANT shall not unlawfully discriminate against any person in its operations and activities in its use or expenditure of the funds or any portion of the funds provided by this Agreement and shall affirmatively comply with all applicable provisions of the Americans with Disabilities Act (ADA) in the course of providing any services funded in whole or in part by CITY, including Titles I and II of the ADA (regarding nondiscrimination or the basis of disability), and all applicable regulations, guidelines, and standards.

CONSULTANT's decisions regarding the delivery of services under this Agreement shall be made without regard to or consideration of race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation, or any other factor which cannot be lawfully or appropriately used as a basis for service delivery.

CONSULTANT shall comply with Title I of the Americans with Disabilities Act regarding nondiscrimination on the basis of disability in employment and further shall not discriminate against any employee or applicant for employment because of race, age, religion, color, gender, sexual orientation, national origin, marital status, political affiliation, or physical or mental disability. In addition, CONSULTANT shall take affirmative steps to ensure nondiscrimination in employment against disabled persons. Such actions shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay, other forms of compensation, terms and conditions of employment, training (including

apprenticeship), and accessibility.

CONSULTANT shall take affirmative action to ensure that applicants are employed and employees are treated without regard to race, age, religion, color, gender, sexual orientation, national origin, marital status, political affiliation, or physical or mental disability during employment. Such actions shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay, other forms of compensation, terms and conditions of employment, training (including apprenticeship), and accessibility.

#### 11.5 MINORITY PARTICIPATION

Historically, the CITY has been able to achieve participation levels of approximately twelve percent (12%) by MBE/WBE firms in CITY projects, and in the purchase of goods and services. The CONSULTANT shall make a good faith effort to help the CITY maintain and encourage MBE/WBE participation levels consistent with such historical levels and market conditions. The CONSULTANT will be required to document all such efforts and supply the CITY with this documentation at the end of the Project, or in cases where projects are longer than one year, each CITY fiscal year.

#### 11.6 PUBLIC ENTITY CRIMES ACT

CONSULTANT represents that the execution of this Agreement will not violate the Public Entity Crimes Act (Section 287.133, Florida Statutes), which essentially provides that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list. Violation of this section shall result in termination of this Agreement and recovery of all monies paid hereto, and may result in debarment from CITY's competitive procurement activities.

In addition to the foregoing, CONSULTANT further represents that there has been no determination, based on an audit, that it committed an act defined by Section 287.133, Florida Statutes, as a "public entity crime" and that it has not been formally charged with committing an act defined as a "public entity crime" regardless of the amount of money involved or whether CONSULTANT has been placed on the convicted vendor list.

## 11.7 SUBCONSULTANTS

11.7.1 CONSULTANT may subcontract certain items of work to subconsultant. The parties expressly agree that the CONSULTANT shall submit pertinent information regarding the proposed subconsultant, including subconsultant's scope of work and fees, for review and approval by the CITY prior to sub-consultants proceeding with any work.

11.7.2 CONSULTANT shall utilize the subconsultants identified in the proposal that were a material part of the selection of CONSULTANT to provide the services for this Project. CONSULTANT shall obtain written approval of Contract Administrator prior to changing or modifying the list of subconsultants submitted by CONSULTANT.

The list of subconsultants submitted is as follows:

A&B Engineering, Inc. – 3461 Fairlane Farms Rd. Wellington, FL.  
33414

F.R. Aleman and Associates, Inc. – 10305 NW 41 St. Suite 200 –  
Miami, Fl. 33178

## 11.8 ASSIGNMENT AND PERFORMANCE

Neither this Agreement nor any interest herein shall be assigned, transferred, or encumbered without the written consent of the other party, and CONSULTANT shall not subcontract any portion of the work required by this Agreement except as authorized pursuant to Section 11.7.

CONSULTANT represents that all persons delivering the services required by this Agreement have the knowledge and skills, either by training, experience, education, or a combination thereof, to adequately and competently perform the duties, obligations, and services set forth in the Scope of Services and to provide and perform such services to CITY's satisfaction for the agreed compensation.

CONSULTANT shall perform its duties, obligations, and services under this Agreement in a skillful and respectable manner. The quality of CONSULTANT's performance and all interim and final product(s) provided to or on behalf of CITY shall meet or exceed all professional standards of the State of Florida.

## 11.9 INDEMNIFICATION OF CITY

11.9.1 CONSULTANT shall defend, counsel being subject to CITY's approval, and indemnify and hold harmless CITY, and CITY's officers and employees from any and all claims, liabilities, damages, losses, penalties, fines, judgments, and costs, including, but not limited to, any award of attorneys' fees and any award of litigation costs, in connection with or arising directly or indirectly out of any act or omission by the CONSULTANT or by any officer, employee, agent, invitee, subcontractor,

or subconsultant of the CONSULTANT. The provisions of this Section shall survive the expiration or early termination of this Agreement. To the extent considered necessary by Contract Administrator and city attorney, any sums due the CONSULTANT under this Agreement may be retained by CITY until all of CITY's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved, and any amount withheld shall not be subject to payment of interest by CITY.

11.9.2 It is specifically understood and agreed that the consideration inuring to the CONSULTANT for the execution of this Agreement are the promises, payments, covenants, rights and responsibilities contained herein and the award of this Agreement to the CONSULTANT.

11.9.3 The execution of this Agreement by the CONSULTANT shall obligate the CONSULTANT to comply with the foregoing indemnification provision.

#### 11.10 LIMITATION OF CITY'S LIABILITY

The CITY desires to enter into this Agreement only if in so doing the CITY can place a limit on the CITY'S liability for any cause of action arising out of this Agreement, so that the CITY'S liability for any breach never exceeds the sum of \$100.00. For other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the CONSULTANT expresses its willingness to enter into this Agreement with the knowledge that the CONSULTANT'S recovery from the CITY to any action or claim arising from the Agreement is limited to a maximum amount of \$100.00 less the amount of all funds actually paid by the CITY to the CONSULTANT pursuant to this Agreement. Accordingly, and notwithstanding any other term or condition of this Agreement that may suggest otherwise, the CONSULTANT agrees that the CITY shall not be liable to the CONSULTANT for damages in an amount in excess of \$100.00, which amount shall be reduced by the amount actually paid by the CITY to the CONSULTANT pursuant to this Agreement, for any action or claim arising out of this Agreement. Nothing contained in this paragraph or elsewhere in this Agreement is in any manner intended either to be a waiver of the limitation placed upon the CITY'S liability as set forth in Section 768.28, Florida Statutes, or to extend the CITY'S liability beyond the limits established in said Section 768.28; and no claim or award against the CITY shall include attorney's fees, investigative costs, extended damages, expert fees, suit costs or pre-judgment interest. Notwithstanding the foregoing, the parties agree and understand that the provisions of this Article 11.10 do not apply to monies owed, if any, for services rendered to CONSULTANT by the CITY under the provisions of this Agreement.

#### 11.11 INSURANCE

11.11.1 CONSULTANT shall provide and shall require all of its sub-consultants and sub-contractors to provide, pay for, and maintain in force at all times during the term of the Agreement, such insurance, including Commercial General Liability Insurance, Business Automobile Liability Insurance,

Workers' Compensation Insurance, Employer's Liability Insurance, and Professional Liability Insurance, as stated below. Such policy or policies shall be issued by companies authorized to transact business and issue insurance policies in the State of Florida and having agents upon whom service of process may be made in the State of Florida.

- A. The Commercial General Liability insurance policy shall name the City of Fort Lauderdale, a Florida municipality, as additional insured. BINDERS ARE UNACCEPTABLE. The insurance coverage required shall include those classifications, as listed in standard liability insurance manuals, which most nearly reflect the operations of the CONSULTANT. Any exclusions or provisions in the insurance maintained by the CONSULTANT that precludes coverage for the work contemplated in this Agreement shall be deemed unacceptable, and shall be considered a breach of contract.
  
- B. The CONSULTANT shall provide the CITY an original Certificate of Insurance for policies required by Article 11. All certificates shall state that the CITY shall be given thirty (30) days notice prior to expiration or cancellation of the policy. The insurance provided shall be endorsed or amended to comply with this notice requirement. In the event that the insurer is unable to accommodate, it shall be the responsibility of the CONSULTANT to provide the proper notice. Such notification will be in writing by registered mail, return receipt requested and addressed to the Finance Department. Such policies shall: (1) name the insurance company or companies affording coverage acceptable to the CITY, (2) state the effective and expiration dates of the policies, (3) include special endorsements where necessary. Such policies provided under Article 11 shall not be affected by any other policy of insurance, which the CITY may carry in its own name.
  
- C. CONSULTANT shall as a condition precedent of this Agreement, furnish to the City of Fort Lauderdale, c/o Project Manager, 100 N. Andrews Avenue, Fort Lauderdale, FL 33301, Certificate(s) of Insurance upon execution of this Agreement, which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

#### 11.11.2 COMMERCIAL GENERAL LIABILITY

A. Limits of Liability:	
Bodily Injury and Property Damage - Combined Single Limit	
Each Occurrence	\$1,000,000
Project Aggregate	\$1,000,000
General Aggregate	\$2,000,000
Personal Injury	\$1,000,000
Products/Completed Operations	\$1,000,000

- B. Endorsements Required:
  - City of Fort Lauderdale included as an Additional Insured
  - Broad Form Contractual Liability
  - Waiver of Subrogation
  - Premises/Operations
  - Products/Completed Operations
  - Independent Contractors
  - Owners and Contractors Protective Liability

**11.11.3 BUSINESS AUTOMOBILE LIABILITY**

- A. Limits of Liability:
  - Bodily Injury and Property Damage - Combined Single Limit
  - All Autos used in completing the contract
  - Including Hired, Borrowed or Non-Owned Autos
  - Any One Accident \$1,000,000
- B. Endorsements Required:
  - Waiver of Subrogation

**11.11.4 WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY**

Limits: Workers' Compensation – Per Florida Statute 440  
 Employers' Liability - \$500,000

Any firm performing work on behalf of the City of Fort Lauderdale must provide Workers' Compensation insurance. Exceptions and exemptions can only be made if they are in accordance with Florida Statute. For additional information contact the Department of Financial Services, Workers' Compensation Division at (850) 413-1601 or on the web at [www.fldfs.com](http://www.fldfs.com).

Consultant must be in compliance with all applicable State and Federal workers' compensation laws, including the U.S. Longshore Harbor Workers' Act or Jones Act.

**11.11.5 PROFESSIONAL LIABILITY/ERRORS AND OMISSIONS COVERAGE**

Each Claim	\$1,000,000
General Aggregate Limit	\$2,000,000
Deductible- not to exceed \$100,000	

11.11.6 All insurance policies required above shall be issued by companies authorized to transact business and issue insurance policies under the laws of the State of Florida, with the following qualifications:

The Consultant's insurance must be provided by an A.M. Best's "A-"

rated or better insurance company authorized to issue insurance policies in the State of Florida, subject to approval by the City's Risk Manager. Any exclusions or provisions in the insurance maintained by the Consultant that precludes coverage for work contemplated in this project shall be deemed unacceptable, and shall be considered breach of contract.

Compliance with the foregoing requirements shall not relieve the CONSULTANT of their liability and obligation under this section or under any other section of this Agreement.

The CONSULTANT shall be responsible for assuring that the insurance certificates required in conjunction with this Section remain in force for the duration of the Project. If insurance certificates are scheduled to expire during the contractual period, the CONSULTANT shall be responsible for submitting new or renewed insurance certificates to the CITY at a minimum of thirty (30) calendar days in advance of such expiration. In the event that expired certificates are not replaced with new or renewed certificates that cover the contractual period, the CITY shall suspend the Agreement until such time as the new or renewed certificates are received by the CITY or terminate in accordance with Section 11.2.

#### 11.12 REPRESENTATIVE OF CITY AND CONSULTANT

11.12.1 The parties recognize that questions in the day-to-day conduct of the Project will arise. The Contract Administrator, upon CONSULTANT's request, shall advise CONSULTANT in writing of one (1) or more CITY employees to whom all communications pertaining to the day-to-day conduct of the Project shall be addressed.

11.12.2 CONSULTANT shall inform the Contract Administrator in writing of CONSULTANT's representative to whom matters involving the conduct of the Project shall be addressed.

#### 11.13 ALL PRIOR AGREEMENTS SUPERSEDED

This document incorporates and includes all prior negotiations, correspondence, conversations, agreements or understandings applicable to the matters contained herein; and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements whether oral or written.

It is further agreed that no modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.

#### 11.14 CONSULTANT'S STAFF

CONSULTANT will provide the key staff identified in their proposal for the Project as long as said key staff are in CONSULTANT's employment.

CONSULTANT will obtain prior written approval of Contract Administrator to change key staff. CONSULTANT shall provide Contract Administrator with such information as necessary to determine the suitability of any proposed new key staff. Contract Administrator will be reasonable in evaluating key staff qualifications.

If Contract Administrator desires to request removal of any of CONSULTANT's staff, Contract Administrator shall first meet with CONSULTANT and provide reasonable justification for said removal.

#### 11.15 INDEPENDENT CONTRACTOR

CONSULTANT is an independent contractor under this Agreement. Services provided by CONSULTANT shall be subject to the supervision of CONSULTANT. In providing the services, CONSULTANT or its agents shall not be acting and shall not be deemed as acting as officers, employees, or agents of the CITY. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this Agreement shall be those of CONSULTANT. The parties expressly acknowledge that it is not their intent to create any rights or obligations in any third person or entity under this Agreement.

#### 11.16 THIRD PARTY BENEFICIARIES

Neither CONSULTANT nor CITY intends to directly or substantially benefit a third party by this Agreement. Therefore, the parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against either of them based upon this Agreement.

#### 11.17 CONFLICTS

Neither CONSULTANT nor its employees shall have or hold any continuing or frequently recurring employment or contractual relationship that is substantially antagonistic or incompatible with CONSULTANT's loyal and conscientious exercise of judgment related to its performance under this Agreement.

CONSULTANT agrees that none of its officers or employees shall, during the term of this Agreement, serve as expert witness against CITY in any legal or administrative proceeding in which he or she is not a party, unless compelled by court process, nor shall such persons give sworn testimony or issue a report or writing, as an expression of his or her expert opinion, which is adverse or

prejudicial to the interests of CITY or in connection with any such pending or threatened legal or administrative proceeding. The limitations of this Section shall not preclude such persons from representing themselves in any action or in any administrative or legal proceeding.

In the event CONSULTANT is permitted to utilize subconsultants to perform any services required by this Agreement, CONSULTANT agrees to prohibit such subconsultants, by written contract, from having any conflicts as within the meaning of this Section.

#### 11.18 CONTINGENCY FEE

CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for CONSULTANT, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for CONSULTANT, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For a breach or violation of this provision the CITY shall have the right to terminate this Agreement without liability at its discretion, or to deduct from the Agreement price or otherwise recover the full amount of such fee, commission, percentage, gift or consideration.

#### 11.19 WAIVER OF BREACH AND MATERIALITY

Failure by CITY to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement.

CITY and CONSULTANT agree that each requirement, duty, and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof.

#### 11.20 COMPLIANCE WITH LAWS

CONSULTANT shall comply with all federal, state, and local laws, codes, ordinances, rules, and regulations in performing its duties, responsibilities, and obligations related to this Agreement.

#### 11.21 SEVERANCE

In the event this Agreement or a portion of this Agreement is found by a court of competent jurisdiction to be invalid, the remaining provisions shall continue to be effective unless CITY or CONSULTANT elects to terminate this Agreement. The election to terminate this Agreement based upon this provision shall be made within seven (7) days after the findings by the court become final.

11.22 JOINT PREPARATION

Preparation of this Agreement has been a joint effort of CITY and CONSULTANT and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than any other.

11.23 PRIORITY OF PROVISIONS

If there is a conflict or inconsistency between any term, statement, requirement, or provision of any exhibit attached hereto, any document or events referred to herein, or any document incorporated into this Agreement by reference and a term, statement, requirement, or provision of this Agreement, the term, statement, requirement, or provision contained in Articles 1-11 of this Agreement shall prevail and be given effect.

11.24 APPLICABLE LAW AND VENUE

This Agreement shall be construed in accordance with and governed by the laws of the State of Florida. Venue for any lawsuit by either party against the other party or otherwise arising out of this Agreement and for any other legal proceeding shall be in Broward County, Florida, or in the event of federal jurisdiction, in the Southern District of Florida. BY ENTERING INTO THIS AGREEMENT, CONSULTANT AND CITY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY ~~OR ANY CIVIL LITIGATION~~ RELATED TO, OR ARISING OUT OF, THIS AGREEMENT. ~~OF~~

11.25 EXHIBITS

Each Exhibit referred to in this Agreement forms an essential part of this Agreement. The Exhibits, if not physically attached, should be treated as part of this Agreement, and are incorporated herein by reference.

11.26 THREE ORIGINAL AGREEMENTS

This Agreement shall be executed in three (3), signed Agreements, with each one treated as an original.

11.27 NOTICES

Whenever either party desires to give notice unto the other, it must be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the party for whom it is intended, at the place last specified, and the place for giving of notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving of notice, to-wit:

CITY: City Engineer  
City of Fort Lauderdale  
100 North Andrews Avenue  
Fort Lauderdale, FL 33301  
Telephone: (954) 828-5772

With a copy to: City Manager  
City of Fort Lauderdale  
100 North Andrews Avenue  
Fort Lauderdale, FL 33301  
Telephone: (954) 828-5364

City Attorney  
City of Fort Lauderdale  
100 North Andrews Avenue  
Fort Lauderdale, FL 33301  
Telephone : (954) 828-5037

CONSULTANT: Keith and Schnars, P.A.  
6500 N. Andrews Ave.  
Fort Lauderdale, Florida 33309  
Telephone: (954) 771-7690

#### 11.28 ATTORNEY FEES

If CITY or CONSULTANT incurs any expense in enforcing the terms of this Agreement through litigation, the prevailing party in that litigation shall be reimbursed for all such costs and expenses, including but not limited to court costs, and reasonable attorney fees incurred during litigation.

#### 11.29 PERMITS, LICENSES AND TAXES

CONSULTANT shall, at its own expense, obtain all necessary permits and licenses, pay all applicable fees, and pay all applicable sales, consumer, use and other taxes required to comply with local ordinances, state and federal law. CONSULTANT is responsible for reviewing the pertinent state statutes regarding state taxes and for complying with all requirements therein. Any change in tax laws after the execution of this Agreement will be subject to further negotiation and CONSULTANT shall be responsible for complying with all state tax requirements.

#### 11.30 TRUTH-IN-NEGOTIATION CERTIFICATE

Signature of this Agreement by CONSULTANT shall act as the execution of a Truth-in-Negotiation Certificate stating that wage rates and other factual unit costs supporting the compensation of this Agreement are accurate, complete, and current at the time of contracting. The original contract price and any

additions thereto shall be adjusted to exclude any significant sums, by which the CITY determines that contract price was increased due to inaccurate, incomplete, or non-current wage rates and other factual unit costs. All such contract adjustments must be made within 1 year following the end of the contract.

#### 11.31 EVALUATION

The CITY maintains the right to periodically review the performance of the CONSULTANT. This review will take into account the timely execution of Task Orders, the quality of the work performed, the cost to the CITY and the good faith efforts made by the CONSULTANT to maintain MBE/WBE participation in CITY projects. Any deficiencies in performance will be described in writing and an opportunity afforded, where practicable, for the CONSULTANT to address and/or remedy such deficiencies.

#### 11.32 SCRUTINIZED COMPANIES

Subject to *Odebrecht Construction, Inc., v. Prasad*, 876 F.Supp.2d 1305 (S.D. Fla. 2012), affirmed, *Odebrecht Construction, Inc., v. Secretary, Florida Department of Transportation*, 715 F.3d 1268 (11th Cir. 2013), this Section applies to any contract for goods or services of \$1 million or more:

The CONSULTANT certifies that it is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List and that it does not have business operations in Cuba or Syria as provided in section 287.135, Florida Statutes (2014), as may be amended or revised. The CITY may terminate this Contract at the CITY's option if the CONSULTANT is found to have submitted a false certification as provided under subsection (5) of section 287.135, Florida Statutes (2014), as may be amended or revised, or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or has been engaged in business operations in Cuba or Syria, as defined in Section 287.135, Florida Statutes (2014), as may be amended or revised.

**[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]  
[SIGNATURE PAGES FOLLOW]**

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written above.

CITY

CITY OF FORT LAUDERDALE, a  
municipal corporation of the State of  
Florida

By



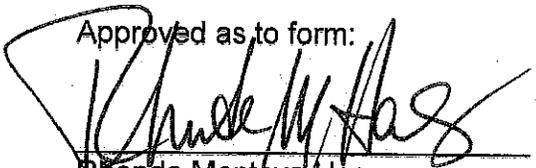
LEE R. FELDMAN, City Manager

(CORPORATE SEAL)

ATTEST:

  
JONDA K. JOSEPH  
City Clerk

Approved as to form:

  
Rhonda Montoya-Hasan  
Assistant City Attorney

CONSULTANT

WITNESSES:

Keith and Schnars, P.A

Kelley A. Stout

By: T.H. Kalayci  
Name: Tanzer H. KALAYCI  
Title: President

Kelly Stout  
(Witness print name)

HUGO ARZOLERA  
(Witness print name)

ATTEST:

By Mark J. Mosher

(CORPORATE SEAL)

STATE OF FLORIDA  
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 2nd day of SEPTEMBER, 2014, by T.H. KALAYCI and MARK MOSHER as PRESIDENT and SECRETARY respectively, of KEITH and SCHNARS, P.A. They are  personally known to me or  have produced \_\_\_\_\_ as identification.

(SEAL)



**JOI-PHYLE HALLEM**  
MY COMMISSION # FF 112669  
EXPIRES: May 10, 2018  
Bonded Thru Budget Notary Services

Joi-Phyle Hallem  
Notary Public, State of  
(Signature of Notary taking Acknowledgment)

JOI-PHYLE HALLEM  
Name of Notary Typed, Printed or Stamped

My Commission Expires:

MAY 10, 2018 # FF 112669  
Commission Number

## **EXHIBIT "A"**

### **SCOPE OF SERVICES**

The CONSULTANT shall perform the following professional services related to a contract for Survey and Mapping Consulting Services and shall include, but not be limited to, the following services as authorized by individual Task Orders for individual projects.

#### **SURVEY AND MAPPING CONSULTING SERVICES**

Provide Surveying and Mapping Consulting engineering services for various City projects. The City of Fort Lauderdale designs, executes, maintains, and operates a variety of Community Investment Projects (CIP) and infrastructures throughout the City. The projects include but are not limited to, park and recreation facilities, storage buildings, parking garages, maintenance buildings, utility pipelines, underground utilities, water and wastewater treatment plants, marine facilities, seawalls, docks, fire stations, auditoriums, community centers, bridges and roadways, drainage structures and culverts, wind turbines, shade structures and office buildings.

The firm must have a minimum of five years' experience in providing full Surveying and Mapping Consulting engineering services including but not limited to construction layout, boundary surveys, preparation of sketches and legal descriptions, mapping, AutoCAD drafting, calculations and other survey and mapping related services. Consulting services will be requested on an "as needed -when needed" basis.

The initial term of the continuing contract will be for two (2) years. The City reserves the right to renew the contract for two (2) subsequent one-year terms based on satisfactory performance and mutual agreement.

Firm shall carry out the responsibilities delineated in each project's scope of services and shall provide such services as needed to successfully complete the project within the time and budget constraints set forth and agreed upon in the various task orders. The firm may propose to utilize sub-consultants for technical assistance necessary to develop work if needed.

The firm must be properly registered and in compliance with the Secretary of State in Florida in addition to being licensed and registered with the Department of Business and Professional Regulation to practice their profession in the State of Florida.

The firm must have a minimum of five years' experience in providing full Surveying and Mapping Consulting engineering services including but not limited to:

- Be able to provide a minimum of three (3) survey crews to work exclusively on City of Fort Lauderdale projects at the same time. Actual projects may vary.

- Be able to assign at least one Professional Surveyor and Mapper to supervise each group of no greater than five (5) field crews.
- Perform all topographic survey work using total stations capable of measuring angles to within 5 seconds of arc and collecting data electronically in a format compatible with EaglePoint surveying software. Note that copies of the data collection files, field notes and other pertinent survey files may be requested by the City of Fort Lauderdale for any and all projects.
- Own or acquire EaglePoint surveying software and be able to use it with the projects assigned under the terms of this proposal and produce all electronic survey files utilizing the City of Fort Lauderdale's field codes and block definitions. The current field code libraries and block definitions will be provided with each assignment. Alternative software solutions may also be considered if the resulting output is identical to that provided by using EaglePoint.
- Be able to provide crews competent in topographic surveys, construction layout and as-built surveys. On occasion, limited hydrographic work may be required. The consultant shall be responsible for providing the necessary personnel, equipment and expertise to perform this task. Hydrographic survey personnel need not be full-time employees of the consultant but their utilization must be approved by the City, prior to any work being initiated on these projects.
- Produce all work in AutoCAD 2006 or a more recent version, compliant with the City of Fort Lauderdale's CAD standards in force at the time of issuance of the task order.
- Have sufficient support staff, technicians, clerks, word processors etc, to effectively process and deliver the work product.
- Be accountable for all quality control associated with work done for the City of Fort Lauderdale under the terms of this agreement.
- Keep all required insurance coverage current and sufficient to cover the projected liability of all projects assigned to the consultant. The potential liability exposure will be determined for each project at the time of its assignment.
- Be able to meet the agreed deadlines for the projects assigned in any one calendar year. Any changes to the scope of work after a project is assigned will provide an opportunity to revisit the delivery schedule and allow for revisions as needed.

- Have access to and the expertise to operate GPS equipment to provide geographical or State Plane coordinate locations of control points or features as required.
- Have sufficient supervisory and project management personnel to be able to attend reasonably scheduled meetings for project management, construction coordination and other project related issues, during normal working hours.
- Be able to provide personnel as needed to work nights, weekends and public holidays if necessary.
- Have an available email address to maintain communication with the City.
- Have field crews with at least two individuals trained in first aid and at least one individual trained in working in confined spaces, trench safety and general jobsite safety. Crewmembers may be required to enter non-active sanitary manholes and work in open trenches.

**EXHIBIT "B"**

**HOURLY BILLING RATES FOR TASK ORDERS**

**KEITH AND SCHNARS, P.A.**  
(Prime Consultant)

LABOR CATEGORY	HOURLY RATE
Administrative Assistant	\$60.00
CADD Technician	\$65.00
Survey Technician	\$80.00
Surveyor	\$121.88
Senior Surveyor/Project Manager	\$140.00
Director	\$175.00
Principal	\$180.00
2-Person Survey Crew	\$105.00
3-Person Survey Crew	\$140.00
4-Person Specialty Survey Crew	\$160.00

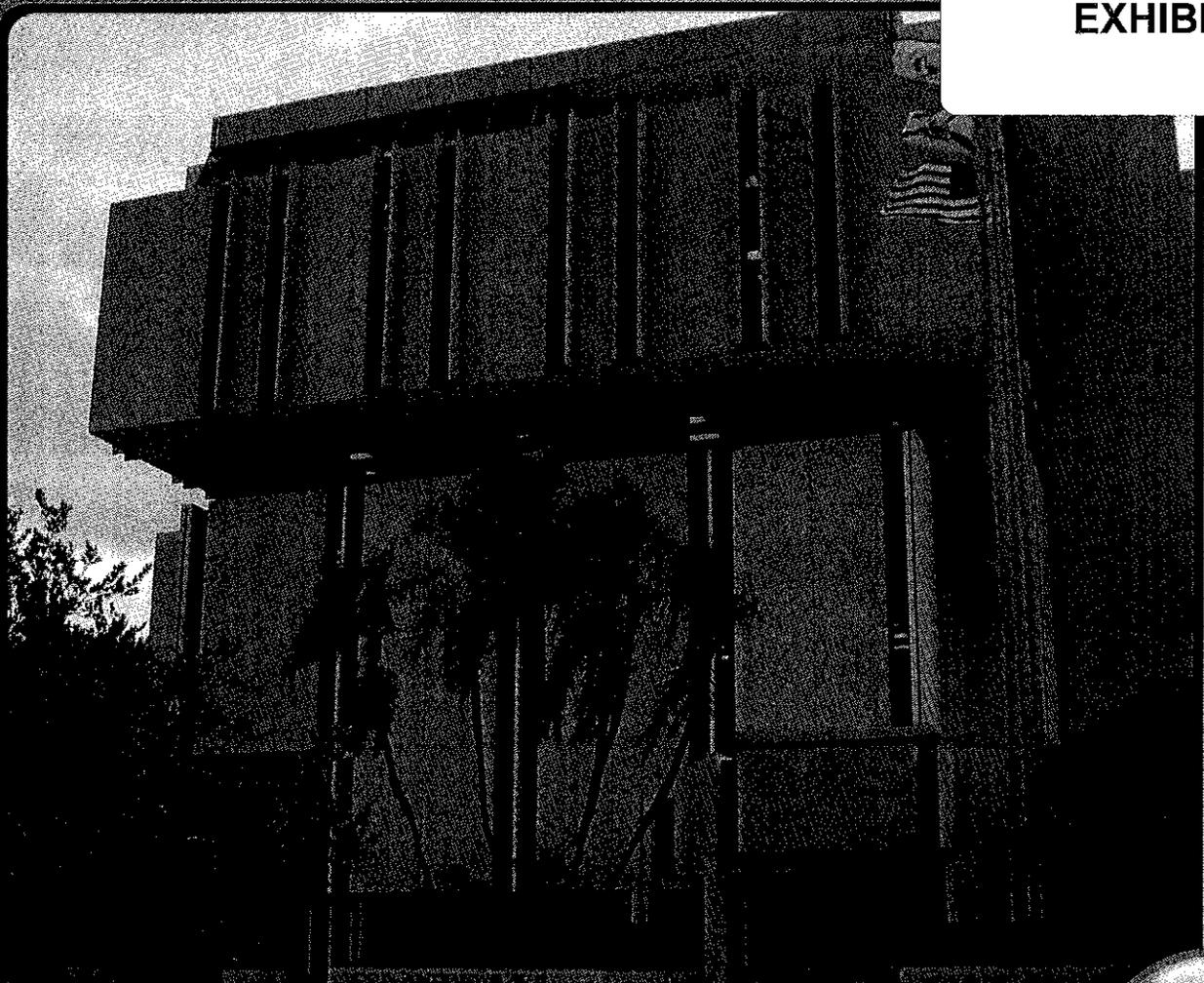
**A & B ENGINEERING, INC.**  
(Survey Subconsultant)

LABOR CATEGORY	HOURLY RATE
Principal	\$180.00
Project Manager	\$105.00
Sr. Engineer/Sr. Surveyor	\$140.00
Engineer/Surveyor	\$121.88
Sr. Designer/Sr. Technician	\$77.00
Designer/Technician	\$67.00
Field Inspector	\$60.00
Sr. Drafter	\$60.00
Sr. CADD Technician	\$75.00
CADD Technician	\$65.00
Administrative Assistant	\$60.00
Clerical	\$45.00
Survey Technician	\$80.00
2-Person Survey Crew	\$105.00
3-Person Survey Crew	\$140.00

**F.R. ALEMAN**  
 (Subsurface Utility Engineering Subconsultant)

LABOR CATEGORY	HOURLY RATE
Sr. Surveyor/Project Manager	\$140.00
Surveyor	\$121.88
Survey Technician	\$80.00
CADD Technician	\$65.00
Administrative Assistant	\$60.00
2-Person Survey Crew	\$105.00
3-Person Survey Crew	\$140.00
4-Person Survey Crew	\$160.00
3-Person Locating & Designating	\$176.68
4-Person Locating & Designating	\$210.89
Test Hole- Asphalt	\$360.00
Test Hole- Unimproved Surfaces	\$280.00
Utility Designating all subsurfaces - - LF	\$.65

EXHIBIT B



CITY OF  
**FORT LAUDERDALE**



February 25, 2014

**Request for Qualifications - A Continuing Contract for  
Survey and Mapping Consulting Services**

**RFQ #246-11375**



**KEITH and SCHNARS, P.A.**  
FLORIDA'S *Big* LOCAL FIRM



# TABLE OF CONTENTS

PAGE #

**SECTION ONE:**

Letter/Letter of Interest/Proposal  
Signature Form.....1

**SECTION TWO:**

Qualifications of the Firm.....3

**SECTION THREE:**

Qualifications of the Project Team.....31

**SECTION FOUR:**

Project Manager's Experience.....35

**SECTION FIVE:**

Approach to Scope of Work.....37

**SECTION SIX:**

References.....41

**SECTION SEVEN:**

Minority/Women (M/WBE) Participation.....43

**SECTION EIGHT:**

Local Business Preference (LBP).....45

**SECTION NINE:**

Sample Insurance Certificate.....47

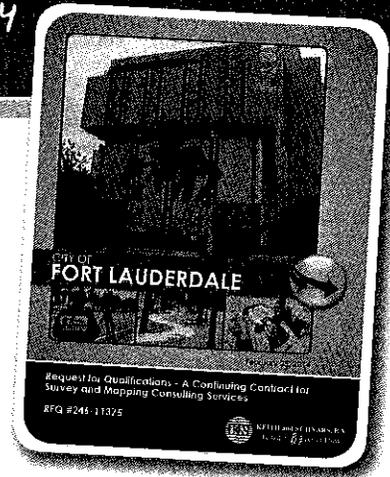
**SECTION TEN:**

Non-Collusion Statement.....49



**KEITH and SCHNARS, P.A.**  
FLORIDA'S *Big* LOCAL FIRM

6500 North Andrews Avenue  
Fort Lauderdale, Florida 33309  
Phone: (954) 776-1616  
Fax: (954) 771-7690  
Toll Free: (800) 488-1255  
[www.KSFLA.com](http://www.KSFLA.com)



February 25, 2014

Procurement Services Division  
James T. Hemphill - Senior Procurement Specialist  
Fort Lauderdale City Hall  
100 North Andrews Avenue, 6th Floor  
Fort Lauderdale, FL 33301

**RE: Request for Qualifications - RFQ #246-11375  
A Continuing Contract for Survey and Mapping Consulting Services  
Keith and Schnars, P.A. Proposal No. P6303.MK**

Dear Mr. Hemphill:

On behalf of **Keith and Schnars, P.A. (K&S)**, we would like to thank you for this opportunity to continue our outstanding professional relationship with the City of Fort Lauderdale, and have assembled the enclosed materials pursuant to your Request for Qualifications. We appreciate your consideration of this submittal and are excited at the prospect of working on this assignment.

As one of the largest Surveying and Mapping firms in Florida, Incorporated in 1972 headquartered in the City of Fort Lauderdale, K&S is uniquely qualified to meet your needs. This proposal has been carefully written to demonstrate our resources and experience and identify the key members of our team. We appreciate the confidence the City of Fort Lauderdale has placed in our firm on past assignments, and we are proud to bring this team forward for this opportunity.

K&S recognizes that our primary responsibility in this assignment will be to develop innovative, cost-effective solutions, provide accurate and responsive service, and carefully consider individual project parameters to maximize the City's benefit. To aid in your evaluation of our submittal, we ask that you consider several unique attributes of our firm:

- Proven City of Fort Lauderdale Performance and Abilities;
- Established City CADD and Safety Standards, a "Ready to Go" Team (currently using Eagle Point Surveying Software);
- Local, Responsive, Accessible team, Focused on our Home-Town Client; and
- Cost-effective and Budget-Sensitive Project Management.

K&S team members and subconsultants were strategically assembled to provide the full umbrella of services to successfully complete the proposed projects. A&B Engineering, Inc. was selected to provide Survey Support. F.R. Aleman was selected to provide Confined Space Entry and Underground Utility Designates. K&S has worked with both of these subconsultants for many years completing dozens of projects successfully.

K&S understands clearly the scope of work involved in the presented projects, and can provide the required professional services needed within a responsible time frame. The office responsible for work under this contract will be our Fort Lauderdale corporate office located at 6500 North Andrews Avenue. The City's main points of contact will be K&S Vice President Mark J. Moshier, P.E. and Robert K. Krisak, our Director of Surveying and Mapping both of whom are based in our Fort Lauderdale office and can be reached by phone at (954) 776-1616, fax (954) 351-7643 or email at [mmoshier@ksfla.com](mailto:mmoshier@ksfla.com) and [rkrisak@ksfla.com](mailto:rkrisak@ksfla.com).

Our Fort Lauderdale team, led by Robert K. Krisak, P.L.S., has the expertise, experience, and resources necessary to complete all assignments to the City's highest expectations. His extensive project management experience will contribute strongly toward overall project coordination and good communications with the City. On behalf of the Corporation and our President's support, I will ensure that he and his team have the entire firm's full support to successfully complete all assignments requested by the City. K&S team members and staff work, live and play in this great City and therefore take great pride in the successful execution of all projects. Our goal is to provide quality surveying and mapping service throughout the duration of this contract. We appreciate our long-standing relationship with the City.

Respectfully submitted,

Mark J. Moshier, P.E.  
Vice President

SECTION ONE:

# Letter/Letter of Interest/Proposal Signature Form

## BID/PROPOSAL SIGNATURE PAGE

**How to submit bids/proposals:** Proposals must be submitted by hard copy only. It will be the sole responsibility of the Bidder to ensure that the bid reaches the City of Fort Lauderdale, City Hall, Procurement Services Division, Suite 619, 100 N. Andrews Avenue, Fort Lauderdale, FL 33301, prior to the bid opening date and time listed. Bids/proposals submitted by fax or email will NOT be accepted.

The below signed hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the CITY and such acceptance covers all terms, conditions, and specifications of this bid/proposal.

**Please Note:** All fields below must be completed. If the field does not apply to you, please note N/A in that field.

Submitted by: Robert K. Krisak 2/24/2014  
(signature) (date)

Name (printed) Robert K. Krisak, P.L.S. Title: Director of Surveying and Mapping

Company: (Legal Registration) Keith and Schnars, P.A.

**CONTRACTOR, IF FOREIGN CORPORATION, MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).**

Address: 6500 North Andrews Avenue

City Fort Lauderdale State: FL Zip 33309

Telephone No. (954) 776-1616 FAX No. (954) 771-7690 Email: rkrisak@ksfla.com

Delivery: Calendar days after receipt of Purchase Order (section 1.02 of General Conditions): N/A

Payment Terms (section 1.04): N/A Total Bid Discount (section 1.05): N/A

Does your firm qualify for MBE or WBE status (section 1.09): MBE N/A WBE N/A

**ADDENDUM ACKNOWLEDGEMENT** - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>
<u>N/A</u>	

**VARIANCES:** State any variations to specifications, terms and conditions in the space provided below or reference in the space provided below all variances contained on other pages of bid, attachments or bid pages. No variations or exceptions by the Proposer will be deemed to be part of the bid submitted unless such variation or exception is listed and contained within the bid documents and referenced in the space provided below. If no statement is contained in the below space, it is hereby implied that your bid/proposal complies with the full scope of this solicitation. **HAVE YOU STATED ANY VARIANCES OR EXCEPTIONS BELOW? BIDDER MUST CLICK THE EXCEPTION LINK IF ANY VARIATION OR EXCEPTION IS TAKEN TO THE SPECIFICATIONS, TERMS AND CONDITIONS.** If this section does not apply to your bid, simply mark N/A in the section below.

Variations: N/A

# Qualifications of the Firm



## KEITH AND SCHNARS OVERVIEW

Representing the continuation of historic firms providing surveying services in to Fort Lauderdale since 1929, Keith and Schnars (K&S), incorporated in 1972, has been recognized, not only for high quality surveying and mapping, engineering, planning and environmental work, but also for outstanding client service. With over 120 professionals within the state of Florida, our team of surveyors, engineers, planners, and scientists show a commitment to client service by providing on-time and within budget project completion for both public and private sector clients, including developers, contractors, utility companies, municipalities, and local, state and federal agencies.

K&S was founded by surveyors in Fort Lauderdale South Florida, and has grown over the last four decades to become Florida's innovative leader in providing surveying and mapping services and products. In the 1980s, K&S was the first firm in Florida to embrace total station/data collection systems. In 1986, K&S became Florida's largest provider of Geodetic Survey systems, through Global Positioning System (GPS) technology.

Today the firm is a Federal Small Business and has offices in North, Central, and South Florida and is supported by eleven Divisions offering a full range of Engineering, Planning, Surveying and Environmental Services. The firm's professional resources include:

- Biologists;
- Landscape Architects;
- CADD Specialists;
- Public Information Specialists;
- Civil Engineers;
- Public Policy Specialists;
- Construction Inspectors;
- Sanitary Engineers;
- Construction Managers;
- Soils Engineer;

- CRA Specialist;
- Structural Engineers;
- Environmental Planners;
- Surveyors;
- Geologists/Hydrogeologists;
- Technical Specification Engineers;
- GIS Specialists;
- Transportation Planners;
- Graphic Designers;
- Traffic Engineers;
- Highway Design Engineers;
- Urban and Regional Planners; and
- Hydrologists.

Today, K&S is one of the largest Florida-based consulting firms. With over 16 professional engineers, 7 professional surveyors, 7 Survey Field Crews and over 80 other licensed, administrative, and technical support staff, our offices across Florida are currently providing a full range of engineering, planning, and surveying services. Additionally, we are licensed with the State of Florida to perform landscape architecture and geology services.

K&S Teams' Surveying and Mapping Services include:

- As-Built/Record Surveys;
- Construction Surveys/Construction Layout;
- Topographic Surveys;
- Sketch and Legal Descriptions;
- Easement creation;
- Permit Support;
- GIS support/GIS mapping;
- Platting;
- QA/QC review of survey products;
- Expert Witness Testimony;
- Boundary Surveys;
- Engineering Design Surveys;
- Differential Leveling;
- Roadway Cross-sections & Profiles;
- Right-of-Way Surveys;



# Qualifications of the Firm

- Drainage Surveys;
- Control Surveys;
- Volume Calculations;
- Tree Surveys;
- Monumentation of Right-of-Way Corridors;
- Bridge Data Surveys;
- Digital Terrain Models (D.T.M.);
- Hydrographic/Bathymetric Surveys;
- Specific Purpose Surveys;
- Wetland/Mitigation Surveys;
- ACSM/ALTA Surveys;
- Site Surveys;
- Design Surveys;
- Utility Route Surveys;
- Title Searches;
- Records Research and Review;
- Field Investigation;
- Cost Estimation and Budget Support;
- Various Technical Support as Required;
- Mapping Services; and
- AutoCADD Drafting.

## K&S SURVEY TEAM EXPERIENCE

The K&S Team has unprecedented surveying and mapping experience dating back to 1929. We have provided consulting services to over 58 cities, 22 towns, 17 counties and 12 state agencies, in addition to private, commercial and community developers. Today the Team is a leader in contemporary surveying and mapping techniques and technology. A small sample of the Team's experience includes:

### Topographic Survey

Fort Lauderdale-Hollywood Expansion of Runway; Homestead Air Reserve Park; Palm Beach County School Board Project 06D; Sullivan Park - Deerfield Beach; Ansaldo-breda USA Miami Assembly Facility; All Aboard Florida FEC Railroad; Miami Lakes Fire Station #64; Palm Harbour Marina.

### GIS

Monroe County Evaluation & Report (EAR), Comprehensive, Plan Update and Land Development Code Re-Write; City of North Miami GIS - Zoning Map

### Miscellaneous Surveying and Mapping Services Contracts (Municipalities/Agencies)

City of Fort Lauderdale Water Works 2011 Project; City of Aventura; City of North Lauderdale; Lauderdale Lakes; City of North Miami, City of Miami Gardens; Broward County School Board; School Board of Palm Beach County; City of

Marathon; City of Boca Raton; City of Delray Beach; FDOT Districts 4 and 6.

### ALTA/ACSM Surveys

Plantation Fashion Mall; Coconut Creek Casino; Palm Harbor Marina, IBM Facility; Cypress Creek Station; Acura of Pembroke Pines; Pasadena Place Apartments; Lancore Nursery; Oakwood Plaza; Galleria Mall; Comfort Inn Miami Gardens; Design Center of the Americas.

### Construction Layout/As-built Surveys

Conveyance Canal System Hendry County; Double Tracking CSX Railroad in Miami-Dade, Broward and Palm Beach Counties; Century Village in Pembroke Pines; Winston Trails; Woodmont; Timberwalk.

### Design Surveys

I-95 Martin County RRR Survey for 15.5 miles; Collins Avenue (D.T.M.) from North 75th Street to Harding Avenue; Northwest 87th Avenue (D.T.M.); Krome Avenue from US-1 to Southwest 200th Street; SR-A1A from Lake Avenue to SR-80; Wiles Road Extension; SR-826/Northwest 122nd Street Interchange and SR-826/Northwest 154th Street Interchange; Andrews Avenue Extension; Westgate/ Belvedere; Powerline Road; Lake Poinsett Martin Midway 240 KV Transmission Line.

### Monumentation of Right-of-Way Corridors

CSX right-of-way in Broward County; North New River Canal; I-75 South of I-595; Okeechobee Boulevard.

### Right-of-Way Mapping

Seabreeze Boulevard - Fort Lauderdale; Palm Beach International Airport Connector; SR-7 from Glades Road to Southern Boulevard; Boynton Beach Boulevard; Oakland Park Boulevard from I-95 to Northeast 2nd Avenue; Military Trail from Okeechobee Road to Blue Heron Boulevard.

## PROVEN SCHEDULE AND BUDGET ADHERENCE

K&S is committed to the timely and cost efficient delivery of our services. In fact, in 2007, when the FDOT released its annual summary of design overruns (time and money), K&S ranked among the best of the over two hundred firms surveyed. In the six-year period studied, K&S designed and surveyed twelve projects with a construction value in excess of \$120 million dollars. Our average cost overrun

# Qualifications of the Firm

for the period was only 4%, while our average construction time overrun was 1%. **No other firm selected by FDOT in that six-year period completed this volume of work, and maintained such low overruns in cost and time.** This commitment to customer service and high professional standards has also earned us other peer and industry recognition. For three years in a row, K&S took home a **Best Places to Work Award** at an event cosponsored by Polk Works Workforce 2020 and the United Way of Central Florida. In 2007, the Florida Chapter of the American Planning Association selected one of our planning projects, the South Miami-Dade Watershed Study and Plan, for the prestigious **FAPA Award of Excellence**; McGraw-Hill Companies, publisher of Business Week Magazine, selected K&S as one of the Southeast's **Top 50 in Design**; and Engineering News Record named K&S one of the nation's Top 500 engineering firms, for the past several decades. The year before that K&S took home two of the twelve **Best in Construction Awards** given out by the Florida Transportation Builders' Association, a 73-year old non-profit organization that many consider the "the voice" of Florida's road and bridge building industry.

## DYNAMIC GROWTH AND EXPANSION

The success we have enjoyed over the years has fueled our growth and expansion, and today we are one of the largest consulting firms in Florida and the State's leading provider of surveying services.

## GREEN PRACTICE AND SUSTAINABLE DESIGN

### Green Practices

Sustainable Design is an integral element in today's modern engineering, landscape architecture, architecture and planning fields. When addressing the programs of each project proposed within **Fort Lauderdale**, we review sustainable design options related to, but not limited to the following:

- Stormwater design for improved water quality and quantity control;
- Appropriate material selection to manage UV light and heat;
- Safe access and design for multi modes forms of transportation; and
- Native plant and tree selection for improved pedestrian comfort and purification of air and stormwater.

Two of our Registered Landscape Architects who are also LEED professionals, in addition, one is a Green Advantage Certified Practitioner, a Native Areas Training Academy and

Florida Earth Natural Systems participant. We implement sustainable practices into all our designs. More importantly, we have incorporated over \$15 million worth of sustainable design in our projects in the past 8 years, minimizing environmental impacts, using native plants, creating "Green Space" and reducing maintenance intervals and using local resources.

### Sustainable Business Practices

In addition to incorporating green practices and procedures into our project design and planning, we incorporate them into the everyday functioning of our firm. For instance, our corporate office is recognized as a Florida-Friendly Model Landscape. This puts another dot on the map, another island-of-green, to make all of Broward County a NatureScape Sanctuary. Our installation of a butterfly garden was but one step in meeting criteria required to be recognized by NatureScape Broward.

This honor exemplifies a larger commitment to the community and an understanding of our natural resources. To promote and preserve native species and ecosystems is more than just common sense for K&S. Integrating Green Principles into our projects restores the natural ecological balance of our region, conserves water and other natural resources, saves money, reduces maintenance and a delivers a very long list of other benefits to our clients.

We also make extensive use of recycle bins for glass, plastics and aluminum and recycled Paper stock. Additionally, when eliciting reviews of our work products, we convert those products to PDF, thereby significantly reducing the firm's overall paper needs especially since we deliver our plan sets to the FDOT electronically. Finally, we participate annually in Broward County's Water Matters Day and the Arbor Day "Plant a Tree" educational program.

## BUSINESS STRUCTURE/CONTACT INFORMATION

### Keith and Schnars, P.A.

**Structure:** S Corporation

**Address:** 6500 North Andrews Avenue,  
Fort Lauderdale, FL 33309

**Phone:** (954) 776-1616, (954) 771-7690 (fax)

**Contact:** Robert K. Krisak, P.L.S.

**Email:** rkrisak@ksfla.com

**Website:** www.ksfla.com



SECTION TWO:

# Qualifications of the Firm

## ARCHITECT – ENGINEER QUALIFICATIONS

### PART I - CONTRACT-SPECIFIC QUALIFICATIONS

#### A. CONTRACT INFORMATION

1. TITLE AND LOCATION (City and State)

**A Continuing Contract for Survey and Mapping Consulting Services, Fort Lauderdale, FL**

2. PUBLIC NOTICE DATE

N/A

3. SOLICITATION OR PROJECT NUMBER

RFQ #246-11375

#### B. ARCHITECT/ENGINEER POINT OF CONTACT

4. NAME AND TITLE

**Robert K. Krisak, P.L.S., Director of Surveying and Mapping**

5. NAME OF FIRM



6. TELEPHONE NUMBER

**(954) 776-1616**

7. FAX NUMBER

**(954) 771-7690**

8. E-MAIL ADDRESS

**rkriskak@ksfla.com**

#### C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	JV PARTNER	SUBCONTRACTOR			
a.	<input checked="" type="checkbox"/>			<b>Keith and Schnars</b> <input type="checkbox"/> CHECK IF BRANCH OFFICE	<b>6500 North Andrews Avenue Fort Lauderdale, FL 33309</b>	<b>Prime</b>
b.			<input checked="" type="checkbox"/>	<b>A&amp;B Engineering Inc.</b> <input type="checkbox"/> CHECK IF BRANCH OFFICE	<b>3461 Fairlane Farms Road Wellington, FL 33414</b>	<b>Surveying Support</b>
c.			<input checked="" type="checkbox"/>	<b>F.R. Aleman and Associates, Inc.</b> <input type="checkbox"/> CHECK IF BRANCH OFFICE	<b>10305 NW 41<sup>st</sup> Street Suite 200 Miami, FL 33178</b>	<b>Confined Space Entry and Underground Utility Designates</b>
d.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
g.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
h.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

# SECTION TWO: Qualifications of the Firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person)			
12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		A. TOTAL	B. WITH CURRENT FIRM
Mark Moshier, P.E.	Principal-in-Charge	37 years	27 years
15. FIRM NAME AND LOCATION (City and State) KEITH AND SCHNARS – Fort Lauderdale, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S., Civil & Environmental Engineering, 1977		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Registered Professional Engineer, FL #32016	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) N/A			
19. RELEVANT PROJECTS			
a	1) TITLE AND LOCATION (City and State) <b>I-295 Resurfacing/Rehabilitation</b>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2005	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Provided engineering oversight and QA/QC for CEI services for \$32.8 million grouping of construction contracts on western section of SR-9A (I-295). The contract included bridge rail, guardrail and approach slab replacements on 12 bridges and the milling and resurfacing of 28 lane miles of I-295.		<input checked="" type="checkbox"/> Check if project performed with current firm	
b	1) TITLE AND LOCATION (City and State) <b>Broward Boulevard Bridge Replacements Broward County, FL</b>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2004	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Engineer in charge of the construction of two bridge replacements along Broward Boulevard at West Tropical Way and El Dorado Parkway. New structures consisted of 11-foot diameter specially fabricated corrugated metal culverts finished with brick end walls and other decorative elements.		<input checked="" type="checkbox"/> Check if project performed with current firm	
d	1) TITLE AND LOCATION (City and State) <b>Jensen Beach Causeway Martin County, FL</b>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2005	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Engineering management and QC/QA for the construction of the new Frank A. Wacha Bridge (2,523 feet in overall length), and approaches from Indian River Drive and AIA in Jensen Beach.		<input checked="" type="checkbox"/> Check if project performed with current firm	
e	1) TITLE AND LOCATION (City and State) <b>SR-10/Beaver Street Viaduct Replacement</b>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2003	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Engineering management and oversight for this 3000 linear foot phased major steel bridge replacement over five railroad tracks in the Jacksonville urban core, drilled shaft foundations steel girders, JPA utility construction of water and force main lines, mast arms, and interconnected signal system.		<input checked="" type="checkbox"/> Check if project performed with current firm	
f	1) TITLE AND LOCATION (City and State) <b>Vice President of Transportation Services, Keith and Schnars (Work Groups 10.1, 10.3, 10.4 and 11.0)</b>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Responsible for the direction of all construction engineering and inspection projects highways and structures design undertaken by Keith and Schnars. Responsibilities include including roadways, bridges, parks, aviation services and other related facilities. Contract Administration and Management for FDOT District 6 General Engineering Consultant contract.		<input checked="" type="checkbox"/> Check if project performed with current firm	



SECTION TWO:

# Qualifications of the Firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)			
12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		TOTAL	WITH CURRENT FIRM
Robert K. Krisak, P.L.S.	Project Manager	35 years	34 years
15. FIRM NAME AND LOCATION (City and State) KEITH AND SCHNARS – Fort Lauderdale, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION) A.A.S., Forestry, Paul Smith's College, 1977		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Registered Professional Surveyor & Mapper, FL #4641	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Florida Society of Professional Surveyors and Mappers; International Who's Who of Professionals			
19. RELEVANT PROJECTS			
a	(1) TITLE AND LOCATION (City and State) <b>Fort Lauderdale-Hollywood International Airport</b> Fort Lauderdale, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Mr. Krisak serves as Project Manager to provided a variety of services under a miscellaneous survey services contract for the Fort Lauderdale/Hollywood International Airport expansion project. Services also included the verification of horizontal and vertical control, as-builts of columns, layout and verification of settlement plates and MSE wall, preparation of sketch and legal descriptions for easements relative to Part 77 surfaces, preparation of digital terrain model surfaces, and volume calculations. Fees: \$937,439.00			
b	(1) TITLE AND LOCATION (City and State) <b>Coconut Creek Casino</b> Coconut Creek, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2012	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Mr. Krisak serves as Project Manager for survey services such as boundary, topographic, as-built, construction surveys as well as platting services and preparation of sketch and description for Utility Easements and Vacation of Easements. Fees: \$78,300			
c	(1) TITLE AND LOCATION (City and State) <b>JEA Various Projects</b> Jacksonville, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2010	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Mr. Krisak was Project Manager for various Citywide Projects such as University Boulevard Water Main Replacement, Day Avenue Force Main, Phelps Street to Florida Avenue Survey, Racetrack Road Right-of-Way Survey, North JAX Force Main, Lakeshore Boulevard Survey and Bush Road Survey. The major survey tasks provided on these projects were Topographic Survey, Coordination of Subsurface Utility Designation, Design Survey, Coordination of Utility Locations, Sketch and Description of Easements.			
d	(1) TITLE AND LOCATION (City and State) <b>South Florida Water Management</b> Palm Beach, Broward, Monroe, Miami-Dade, and Hendry Counties, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2009	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Mr. Krisak served as Project Manager supervising verification of horizontal and vertical control for this project.			
e	(1) TITLE AND LOCATION (City and State) <b>Palm Beach County School Board Project 06D</b> Palm Beach County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2009	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm The original project scope included preparing an ALTA Land Title Survey and Topographic Survey for 12, 2+- acre lots for purchase by the School District of Palm Beach County. The project was then expanded to include a Tree Survey; preparation of individual Surveys for each lot; preparation of easement sketches; preparation of Cross Section drawings for the LWDD permitting; and location of underground utilities. Fees: \$92,150			

SECTION TWO:

# Qualifications of the Firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person)			
12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		14. TOTAL	15. WITH CURRENT FIRM
Eric Wilhelm, P.S.M.	Senior Surveyor & Mapper/Quality Control Surveyor	22 years	14 years
15. FIRM NAME AND LOCATION (City and State) KEITH AND SCHNARS – Fort Lauderdale, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION) B.L.S., Land Surveying, University of Florida, 1997		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Registered Professional Surveyor & Mapper, FL #5872	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Florida Society of Surveyors and Mappers			
19. RELEVANT PROJECTS			
a	(1) TITLE AND LOCATION (City and State) <b>Fort Lauderdale – Hollywood International Airport</b> Broward County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
Mr. Wilhelm serves as Senior Surveyor and Mapper to provided a variety of services under a miscellaneous survey services contract for the Fort Lauderdale/Hollywood International Airport expansion project. Services also included the verification of horizontal and vertical control, as-builts of columns, layout and verification of settlement plates and MSE wall, preparation of sketch and legal descriptions for easements relative to Part 77 surfaces, preparation of digital terrain model surfaces, and volume calculations. Fees: \$937,439.00			
b	(1) TITLE AND LOCATION (City and State) <b>Hollywood/Pines Boulevard</b> Broward County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2008	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
A design survey from Douglas Road to Presidential Circle. Mix of Lamp and traditional survey.			
c	(1) TITLE AND LOCATION (City and State) <b>US-27 (SR-25), FPID 425211-1-52-01</b> Miami-Dade County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2010	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
Project surveyor for design survey from the Homestead Extension to the Miami-Dade/Broward County Line (4.83 miles). The design survey includes setting of control, topographic and DTM survey.			
d	(1) TITLE AND LOCATION (City and State) <b>Districtwide Miscellaneous Survey and Mapping, FPID: 250686-1-32-16, Miami-Dade and Monroe Counties FL</b>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2010	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
Mr. Wilhelm served as the Project Manager for District 6 Districtwide Miscellaneous Survey and Mapping contract from August 2005 to August 2010. He supervised and oversees various surveying tasks needed by the Department from simple stakeout assignments to a 5-mile DTM. Projects were located in both Miami-Dade and Monroe County.			



# SECTION TWO: Qualifications of the Firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)			
12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Donald Spicer, P.S.M.	Project Land Surveyor	TOTAL 37 years	WITH CURRENT FIRM 6 months
15. FIRM NAME AND LOCATION (City and State)			
KEITH AND SCHNARS – Fort Lauderdale, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION)		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)	
General Studies, Palm Beach Community College		Registered Professional Surveyor & Mapper, FL #4677	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			
Member of Florida Society of Surveyors and Mappers			
19. RELEVANT PROJECTS			
a	(1) TITLE AND LOCATION (City and State) <b>North Andrews Gardens Neighborhood Improvement Project</b> Oakland Park, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2012	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm			
A 730-acre community, containing approximately 30 miles of roadway, located in unincorporated Broward County. Mr. Spicer worked as Project Surveyor to provide services including control surveys for aerial photography-tied United States geological survey (USGS) monumentation, right-of-way surveys, topographic surveys, South Florida Water Management District and Broward County Department of Urban Planning and Redevelopment surface water permitting, Florida Department of Transportation permitting and design of traffic calming elements. Fee: \$1,500,000			
b	(1) TITLE AND LOCATION (City and State) <b>School Board of Broward County Surveying Services</b> Broward County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2010	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm			
Mr. Spicer coordinated surveying services on more than 50 school sites in Broward County over the past 17 years. The services for these projects have included: architectural design surveys, construction layout, including buildings, Subsurface Utility Engineering (SUE), parking and driveways, as-built surveys, boundary, horizontal and vertical control, topographic, as-built surveys, right-of-way surveys for signalization design, and preparation of legal descriptions. Fee: \$750,000			
c	(1) TITLE AND LOCATION (City and State) <b>Westside Regional Medical Center Surveying</b> Plantation, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2010	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm			
Performed a boundary and topographic survey for above ground improvements, a 23-acre site survey, infrastructure as-builts, and review of the title exceptions at this regional hospital in Plantation, Florida. Fee: \$85,000			
	(1) TITLE AND LOCATION (City and State) <b>FDOT District 4 I-595 Surveying</b> Broward County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2010	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm			
13-mile \$1.38 billion I-595 Corridor Improvement Project between I-75 and I-95 in Broward County. Mr. Spicer was project surveyor over seeing Broward County Greenway System; replacement or rehabilitation of 27 fixed-span bridges; and construction of 13 sound barriers. We provided horizontal and vertical control for aerial photogrammetric surveys, roadway and swale cross sections, bridge data surveys, two-dimensional topography, and digital terrain models. Fee: \$550,000			

# SECTION TWO: Qualifications of the Firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)			
12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		A. TOTAL 12 years	B. WITH CURRENT FIRM 11 years
Timothy Gray, P.S.M.	Project Surveyor		
15. FIRM NAME AND LOCATION (City and State) KEITH AND SCHNARS – Fort Lauderdale, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S., Geomatics, University of Florida, 1999		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Registered Professional Surveyor & Mapper, FL #6604	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) N/A			
19. RELEVANT PROJECTS			
a	(1) TITLE AND LOCATION (City and State) <b>Coconut Creek Casino</b> Coconut Creek, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2012	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Keith and Schnars provided all of the surveying services associated with this Phase II under the direction of Moss and Associates Construction Company. Fees: \$78,300		<input checked="" type="checkbox"/> Check if project performed with current firm	
b	(1) TITLE AND LOCATION (City and State) <b>MIA Mover</b> Miami-Dade County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2010	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Keith and Schnars services included the verification of the horizontal and vertical control used on this project. Services also included as-building columns, bridge clearances, pier caps, joints and plinths from the intermodal center to the terminal at Miami International Airport. All survey measurements were performed meeting specific project tolerances. Deliverables included detailed reports outlining the as-built conditions compared to the design specifications. Fees: \$50,000		<input checked="" type="checkbox"/> Check if project performed with current firm	
c	(1) TITLE AND LOCATION (City and State) <b>Oakwood Plaza</b> Broward County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2011	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Keith and Schnars has worked with Kimco Realty for the last 20 years on various shopping centers and Malls. Surveying services included Topographic, Survey, Final As-built, Tax Folio Legals, Utility Easement Sketches, Stake Building Pads, Stake Building Corners, ALTA/ACSM, Elevation Certificates, Lake Sketch and Description. Fees: \$31,500		<input checked="" type="checkbox"/> Check if project performed with current firm	
d	(1) TITLE AND LOCATION (City and State) <b>Racetrack Road Right-of-Way</b> Jacksonville, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2008	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Keith and Schnars performed a Topographic Survey of approximately 13,000 linear feet of Racetrack Road Right-of-Way. The Survey extended 20' north of the Northerly Right-of-Way of Racetrack Road and 50' south of the Southerly Right-of-Way. Topographic data were obtained throughout the site on a 100-foot grid with intermediate high and low areas obtained. Fees: \$95,500		<input checked="" type="checkbox"/> Check if project performed with current firm	
e	(1) TITLE AND LOCATION (City and State) <b>Hollywood Boulevard</b> Broward County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2010	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Keith and Schnars performed cross-sections and Drainage As-built Surveys on Hollywood Boulevard for the FDOT, from Young Circle to the Intracoastal Waterway. Fees: \$49,000		<input checked="" type="checkbox"/> Check if project performed with current firm	



SECTION TWO:

# Qualifications of the Firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)			
12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		A. TOTAL 12 years	B. WITH CURRENT FIRM 5 years
Ben Hoyle, P.S.M.	Field & Safety Supervision		
15. FIRM NAME AND LOCATION (City and State) KEITH AND SCHNARS – Fort Lauderdale, FL			
16. EDUCATION B.S., Engineering Technology, University of Central Florida, 2008		17. CURRENT PROFESSIONAL REGISTRATION Registered Professional Surveyor & Mapper, FL #6769	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) N/A			
19. RELEVANT PROJECTS			
a	(1) TITLE AND LOCATION (City and State) <b>Coconut Creek Casino</b> Coconut Creek, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2012	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Supervised various field survey projects including boundaries, platting, topographic, as-builts and construction lay-out. Fees: \$78,300		<input checked="" type="checkbox"/> Check if project performed with current firm	
b	(1) TITLE AND LOCATION (City and State) <b>MIA Mover</b> Miami-Dade County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2010	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Supervised field crews in collecting data for as-built of piers, plinths and control for rail system at Miami International Airport. Fees: \$50,000		<input checked="" type="checkbox"/> Check if project performed with current firm	
c	(1) TITLE AND LOCATION (City and State) <b>Fort Lauderdale – Hollywood International Airport</b> Broward County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Hoyle serves as Field Crew Supervisor to provided a variety of services under a miscellaneous survey services contract for the Fort Lauderdale/Hollywood International Airport expansion project. Services also included the verification of horizontal and vertical control, as-builts of columns, layout and verification of settlement plates and MSE wall, preparation of sketch and legal descriptions for easements relative to Part 77 surfaces, preparation of digital terrain model surfaces, and volume calculations. Fees: \$937,439		<input checked="" type="checkbox"/> Check if project performed with current firm	
d	(1) TITLE AND LOCATION (City and State) <b>Oakwood Plaza</b> Broward County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2011	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Keith and Schnars has worked with Kimco Realty for the last 20 years on various shopping centers and Malls. Surveying services included Topographic, Survey, Final As-built, Tax Folio Legals, Utility Easement Sketches, Stake Building Pads, Stake Building Corners, ALTA/ACSM, Elevation Certificates, Lake Sketch and Description. Fees: \$31,500		<input checked="" type="checkbox"/> Check if project performed with current firm	
e	(1) TITLE AND LOCATION (City and State) <b>Wiles Road</b> Broward County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2008	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Keith and Schnars performed Survey Services for the preparation of final design plans for the extension of Wiles Road from Lyons Road to Powerline Road in Broward County, Florida. Survey Services such as horizontal and vertical control for construction of roadway and bridge and as-built information were provided for the Design-Build construction of a new roadway from Lyons Road to Florida's Turnpike (West Project) and for the portion of Wiles Road from Florida's Turnpike to Powerline Road (East Project). Surveying services also included roadway alignment surveys, baseline establishments, sketch and descriptions, tree removal permits, topographic survey, monument setting, and right-of-way surveying. Raster images (computer images of aerial photography overlain with roadway design) were utilized to develop a final product. Fees: \$120,000		<input checked="" type="checkbox"/> Check if project performed with current firm	



# SECTION TWO: Qualifications of the Firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)			
12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
James Vasquez	Survey Technician	TOTAL 12 years	WITH CURRENT FIRM 6 years
15. FIRM NAME AND LOCATION (City and State) KEITH AND SCHNARS – Fort Lauderdale, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION) ATI Career Training Center		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) N/A	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) N/A			
19. RELEVANT PROJECTS			
a	(1) TITLE AND LOCATION (City and State) <b>Palm Beach County School Board Project 06D</b> Palm Beach County, FL	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE The original project scope included preparing an ALTA Land Title Survey and Topographic Survey for 12, 2+- acre lots for purchase by the School District of Palm Beach County. The project was then expanded to include a Tree Survey; preparation of individual Surveys for each lot; preparation of easement sketches; preparation of Cross Section drawings for the LVDD permitting; and location of underground utilities. Fees: \$92,150	PROFESSIONAL SERVICES 2009	CONSTRUCTION (if applicable) N/A
b	(1) TITLE AND LOCATION (City and State) <b>Coconut Creek Casino</b> Coconut Creek, FL	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Drafting including boundaries, platting, topographic, as-builts and lake cross-sections. Fees: \$78,300	PROFESSIONAL SERVICES 2012	CONSTRUCTION (if applicable) N/A
c	(1) TITLE AND LOCATION (City and State) <b>Wiles Road</b> Broward County, FL	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Keith and Schnars performed Survey Services for the preparation of final design plans for the extension of Wiles Road from Lyons Road to Powerline Road in Broward County, Florida. Survey Services such as horizontal and vertical control for construction of roadway and bridge and as-built information were provided for the Design-Build construction of a new roadway from Lyons Road to Florida's Turnpike (West Project) and for the portion of Wiles Road from Florida's Turnpike to Powerline Road (East Project). Surveying services also included roadway alignment surveys, baseline establishments, sketch and descriptions, tree removal permits, topographic survey, monument setting, and right-of-way surveying. Raster images (computer images of aerial photography overlain with roadway design) were utilized to develop a final product. Fees: \$120,000	PROFESSIONAL SERVICES 2008	CONSTRUCTION (if applicable) N/A
d	(1) TITLE AND LOCATION (City and State) <b>Oakwood Plaza</b> Broward County, FL	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Keith and Schnars has worked with Kimco Realty for the last for the last 20 years on various shopping centers and Malls. Surveying services included Topographic, Quality Survey, Final As-built, Tax Folio Legals, Utility Easement Sketches, Stake Building Pads, Stake Building Corners, ALTA/ACSM, Elevation Certificates, Lake Sketch and Description. Fees: \$31,500	PROFESSIONAL SERVICES 2011	CONSTRUCTION (if applicable) N/A
e	(1) TITLE AND LOCATION (City and State) <b>Monroe County Transfer Stations</b> Monroe County, FL	(2) YEAR COMPLETED	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Provided construction survey services, as-built survey and located monitor wells for Monroe County Trash Transfer Stations (Long Key, Key Largo, and Kudjoe). Fees: \$75,000	PROFESSIONAL SERVICES 2008	CONSTRUCTION (if applicable) N/A



SECTION TWO:

# Qualifications of the Firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)			
12. NAME		13. ROLE IN THIS CONTRACT	
Alexey Gilev, S.I.T.		Survey Technician	
		14. YEARS EXPERIENCE	
		TOTAL 8 years	WITH CURRENT FIRM 6 months
15. FIRM NAME AND LOCATION (City and State) KEITH AND SCHNARS – Fort Lauderdale, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION) University of Florida A.S. Drafting/Design Technology AA General Study Valencia College, 2011		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) N/A	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) A.S. Land Use Technician, Republic of Belarus Land Use Engineering, Byelorussian Academy			
19. RELEVANT PROJECTS			
a	(1) TITLE AND LOCATION (City and State) <b>Traffic Signs Inventory – Lake County</b> Lake County, FL		(2) YEAR COMPLETED
			PROFESSIONAL SERVICES 2010
		CONSTRUCTION (if applicable) N/A	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Mr. Hiliou was the GIS technician for Southeastern Surveying and Mapping Corporation in Central Florida. He assigned the unique I.D., collected, and post-processed in ARC View GIS 9.3 over 1,000 traffic signs for Lake County, Florida.			
b	(1) TITLE AND LOCATION (City and State) <b>Traffic Signs Reflectivity Report</b> Tavares, FL		(2) YEAR COMPLETED
			PROFESSIONAL SERVICES 2012
		CONSTRUCTION (if applicable) N/A	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Mr. Hiliou was the GIS technician for Southeastern Surveying and Mapping Corporation in Central Florida. He assigned the unique I.D., collected, and post-processed in ARC View GIS 9.3 over 500 traffic signs for the City of Tavares, Lake County, Florida.			
c	(1) TITLE AND LOCATION (City and State) <b>Storm Water Asset Inventories</b> Orlando, FL		(2) YEAR COMPLETED
			PROFESSIONAL SERVICES 2012
		CONSTRUCTION (if applicable) N/A	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Mr. Hiliou was the Crew Chief for Southeastern Surveying and Mapping Corporation in Central Florida. He performed the complete asset inventories of the storm water structures for the city of Orlando.			

## SECTION TWO:

## Qualifications of the Firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)			
12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Tim Gendreau, P.L.S.	Party Chief	TOTAL 20 years	WITH CURRENT FIRM 13 Years
15. FIRM NAME AND LOCATION (City and State) KEITH AND SCHNARS – Fort Lauderdale, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION) University of Connecticut Land Surveying, Palm Beach Community College		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Registered Professional Surveyor & Mapper, FL #5767 Registered Professional Surveyor AI #25288	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) N/A			
19. RELEVANT PROJECTS			
a	(1) TITLE AND LOCATION (City and State) <b>Key Largo Marina Breakwater Improvements</b> Miami-Dade County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2013	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Professional Land Surveyor overseeing a geotechnical, topographic and hydrographic survey. The MHW Line was located at approximately 20' intervals and all PI's along the north line of the existing breakwater. Jet probes were acquired just seaward of the breakwater to and provide an indication of the thickness and characteristics of the unconsolidated sediment layers overlying hardbottom. Hydrographic data were also acquired to map the existing bathymetric conditions. Fee \$13,000.00			
b	(1) TITLE AND LOCATION (City and State) <b>Picayune Strand (Corps of Engineers Everglades Restoration)</b> Merritt Pumping Station, Collier County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2013	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Professional Land Surveyor in charge of a Comprehensive Everglades Restoration Plan (CERP) Project. This project involved pre-construction topographic surveys and as-built surveys for 83 miles of canal plugs, 227 miles of road removal as well as establishment of overall high order project survey control. Also responsible for overseeing all volumetric calculations utilizing MicroStation and InRoads compliant with the USACE Jacksonville District. Fee \$260,000.00			
c	(1) TITLE AND LOCATION (City and State) <b>Corps of Engineers, Site I Impoundment Project, a component of the Comprehensive Everglades Restoration Plan (CERP).</b> Palm Beach County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2012	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Serving as PLS/Party Chief to establish the project control, pre-construction surveys on proposed levees, canals for an 1,800-acre project with a 1,660-acre, approximately 8 foot deep, above-ground impoundment (storm water treatment area). Mr. Gendreau utilized GPS and electronic total stations to perform the survey. Fee: \$75,000			
d	(1) TITLE AND LOCATION (City and State) <b>Tyndall Air Force Base Boundary (Mean High Water) Survey</b> Tyndall AFB, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2010	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Served as surveyor in responsible charge of project. Coordinated methodology with Florida Bureau of surveying and mapping in determining Mean High Water Line (Boundary). Coordinated field data collection, data processing and chart preparation for nearly 67 linear miles of shoreline mapping as well as final deliverable in accordance with the Mobile District and State of Florida, Division of State lands. Fee \$185,000			



SECTION TWO:

# Qualifications of the Firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person)			
12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		A. TOTAL	B. WITH CURRENT FIRM
Jose Quintana	Party Chief	17 years	3 years
15. FIRM NAME AND LOCATION (City and State) KEITH AND SCHNARS – Fort Lauderdale, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION)		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) N/A	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) CSX Railway Training – 2013 FEC Fall Protection			
19. RELEVANT PROJECTS			
a	(1) TITLE AND LOCATION (City and State) <b>Fort Lauderdale – Hollywood International Airport</b> Broward County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
Mr. Quintana serves as Party Chief to provide a variety of services under a miscellaneous survey services contract for the Fort Lauderdale/Hollywood International Airport expansion project. Services also included the verification of horizontal and vertical control, as-builts of columns, layout and verification of settlement plates and MSE wall, obtain topographic data for preparation of digital terrain model surfaces, and volume calculations. Fees: \$937,439			
b	(1) TITLE AND LOCATION (City and State) <b>MIA Mover</b> Miami-Dade County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2010	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
Keith and Schnars services included the verification of the horizontal and vertical control used on this project. Services also included as-building columns, bridge clearances, pier caps, joints and pllnths from the intermodal center to the terminal at Miami International Airport. All survey measurements were performed meeting specific project tolerances. Deliverables included detailed reports outlining the as-built conditions compared to the design specifications. Fees: \$50,000			
c	(1) TITLE AND LOCATION (City and State) <b>FPL – Pole Stake Out</b> Hollywood, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2013	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm	
Mr. Quintana performed construction stakeout for approximately 100 transmission and distribution poles along SR-7 as well as right-of-way at pole location sites. Fees: \$19,000			

# SECTION TWO: Qualifications of the Firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)					
12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
Wayne Maragh		Party Chief		A. TOTAL 11 Years	B. WITH CURRENT FIRM 11 Years
15. FIRM NAME AND LOCATION (City and State) KEITH AND SCHNARS – Fort Lauderdale, FL					
16. EDUCATION (DEGREE AND SPECIALIZATION)			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) N/A		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) CSX Railway Training – 2013 Maintenance of Traffic (MOT) for FDOT Red Cross CPR and First Aid Training OSHA Certified FEC Fall Protection					
19. RELEVANT PROJECTS					
a	(1) TITLE AND LOCATION (City and State) <b>SR-A-1A</b> Broward County, FL		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2009	CONSTRUCTION (if applicable) N/A	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Party Chief on a 4 mile Design Survey for SR-A-1A, from Lake Avenue to SR-80 (Southern Boulevard) in Palm Beach County for FDOT District 4.					
b	(1) TITLE AND LOCATION (City and State) <b>FDOT, District 4</b> Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) N/A	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Served as Instrument man and Party Chief for Miscellaneous Survey and Mapping Contract providing right-of-way control and design surveying for projects including: <ul style="list-style-type: none"> <li>SR-5 (Indian River County, FL)</li> <li>CR-714 (Martin County, Florida)</li> <li>SR-870/Commercial Boulevard (Broward County, FL)</li> <li>SR-76 (Martin County, FL)</li> <li>SR-882/Forest Hill Boulevard (Palm Beach County, FL)</li> </ul>					
c	(1) TITLE AND LOCATION (City and State) <b>I-595</b> Broward County, FL		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2003	CONSTRUCTION (if applicable) N/A	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Party Chief for Control Survey from I-75 to I-95, including Primary Network Control utilizing fast static GPS and Digital Leveling.					
d	(1) TITLE AND LOCATION (City and State) <b>SR-25 (US-27)</b> Miami-Dade County, FL		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2010	CONSTRUCTION (if applicable) N/A	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Party Chief for a 5 mile DTM of SR-25 and side streets from Homestead Extension of Florida Turnpike to Broward County Line for FDOT District 6.					



# SECTION TWO: Qualifications of the Firm

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <small>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</small>		EXAMPLE PROJECT KEY NUMBER
21. TITLE AND LOCATION <small>(City and State)</small> Coconut Creek Casino Coconut Creek, FL	22. YEAR COMPLETED PROFESSIONAL SERVICES 2012	CONSTRUCTION <small>(If applicable)</small> N/A

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Seminole Tribe of Florida	c. POINT OF CONTACT NAME Debbie Grant	c. POINT OF CONTACT TELEPHONE NUMBER (954) 966-6300

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <small>(Include scope, size, and cost.)</small>


The Seminole Tribe of Florida added additional space and a 7 story parking garage to the Coconut Creek Casino. The space accommodates a new gaming center, also restaurants, offices, and expanded parking. Keith and Schnars provided all of the surveying services associated with this Phase II under the direction of Moss and Associates Construction Company.

We provided:

Design surveys, Plats, Boundary and topographic surveys, Staking of Roads, Pile Cap as-builts, Stake and Grade Water mains, Stake and grade FPL Manholes, Stake and grade storm drainage system, Stake Control Lines, Elevation Certificates, As-built Lake, Final As-builts, miscellaneous sketch and descriptions of proposed and existing easements.

**Fees: \$78,300**

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Moss/Anderson Construction	(2) FIRM LOCATION <small>(City and State)</small> Fort Lauderdale, FL	(3) ROLE Prime
b.	(1) FIRM NAME Keith and Schnars	(2) FIRM LOCATION <small>(City and State)</small> Fort Lauderdale, FL	(3) ROLE Subconsultant

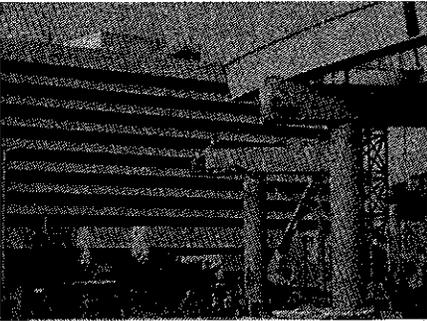
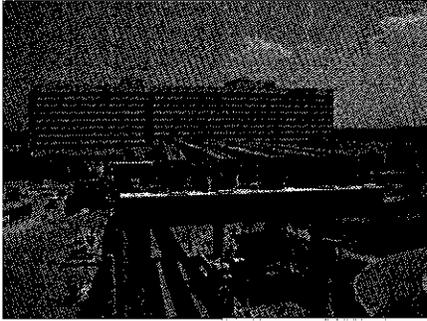
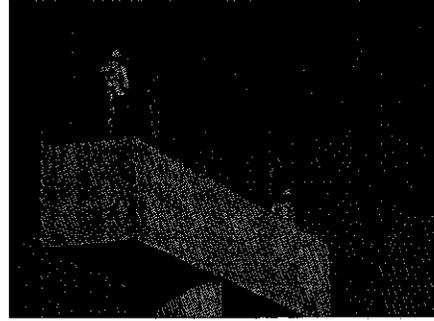


# SECTION TWO: Qualifications of the Firm

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		SUBMITTER PROJECT KEY NUMBER 2				
<b>21. TITLE AND LOCATION (City and State)</b> MIA Mover Miami, FL	<b>22. YEAR COMPLETED</b> <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (If applicable)</td> </tr> <tr> <td>2010</td> <td>N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	2010	N/A
PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
2010	N/A					

23. PROJECT OWNER'S INFORMATION		
<b>a. PROJECT OWNER</b> Miami-Dade County	<b>c. POINT OF CONTACT NAME</b> Franklin Stirrup	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (305) 876-8485

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** (Include scope, size, and cost.)

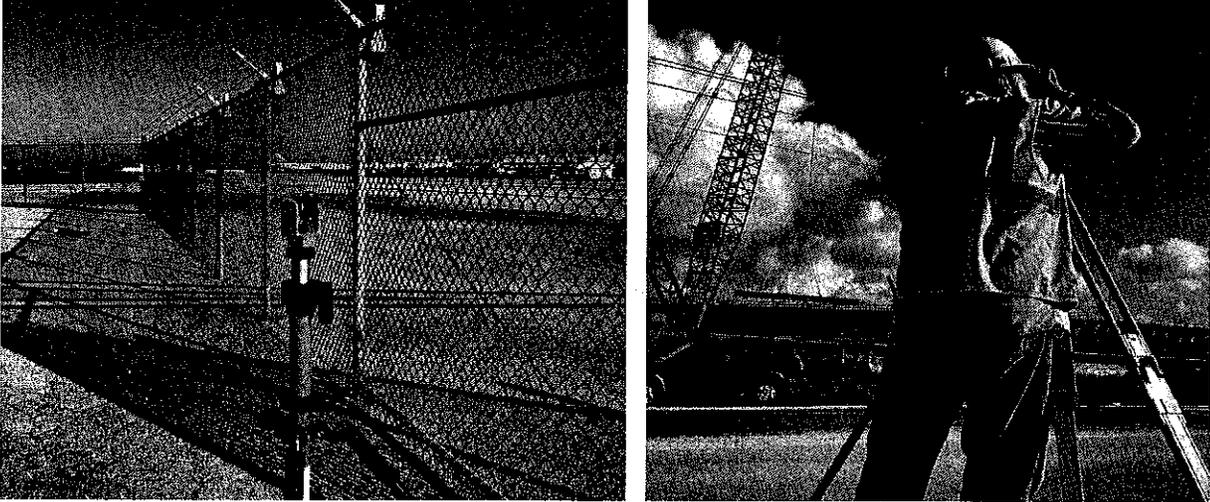




Keith and Schnars teamed with Bermello Ajarmil & Partners on the MIA Mover project. Our services included the verification of the horizontal and vertical control used on this project. Services also included as-building columns, bridge clearances, pier caps, joints and plinths from the intermodal center to the terminal at Miami International Airport. All survey measurements were performed meeting specific project tolerances. Deliverables included detailed reports outlining the as-built conditions compared to the design specifications.

**Survey Fee for Project: \$50,000**

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
<b>a.</b>	<b>(1) FIRM NAME</b> Bermello Ajarmil & Partners, Inc	<b>(2) FIRM LOCATION (City and State)</b> Miami, FL	<b>(3) ROLE</b> Prime
<b>b.</b>	<b>(1) FIRM NAME</b> Keith and Schnars	<b>(2) FIRM LOCATION (City and State)</b> Fort Lauderdale, FL	<b>(3) ROLE</b> Subconsultant

# SECTION TWO: Qualifications of the Firm

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		RFQ #/PROJECT/SECTION NUMBER	
<b>21. TITLE AND LOCATION</b> <i>(City and State)</i> <b>Hollywood/Ft. Lauderdale International Airport Expansion of Runways</b> Ft. Lauderdale, FL		<b>22. YEAR COMPLETED</b> CONSTRUCTION <i>(If Applicable)</i> N/A	
<b>23. PROJECT OWNER'S INFORMATION</b>			
<b>a. PROJECT OWNER</b> Broward County	<b>c. POINT OF CONTACT NAME</b> Chris Olsen	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (954) 635-3430	
<b>24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT</b> <i>(Include scope, size, and cost)</i>			
			
<p>Keith and Schnars has been providing provided a variety of services under a miscellaneous survey services contract for the Fort Lauderdale/Hollywood International Airport expansion project. Services also included the verification of horizontal and vertical control, as-builts of columns, layout and verification of settlement plates and MSE wall, preparation of sketch and legal descriptions for easements relative to Part 77 surfaces, preparation of digital terrain model surfaces, and volume calculations.</p> <p><b>Fees: \$937,439.00</b></p>			
<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>			
<b>a.</b>	<b>(1) FIRM NAME</b> Parsons Transportation Group, Inc.	<b>(2) FIRM LOCATION</b> <i>(City and State)</i> Fort Lauderdale, FL	<b>(3) ROLE</b> Prime
<b>b.</b>	<b>(1) FIRM NAME</b> Keith and Schnars	<b>(2) FIRM LOCATION</b> <i>(City and State)</i> Fort Lauderdale, FL	<b>(3) ROLE</b> Subconsultant

# SECTION TWO: Qualifications of the Firm

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		NUMBER PROJECTS COMPLETED
21. TITLE AND LOCATION (City and State)  Hollywood Boulevard Hollywood, FL	PROFESSIONAL SERVICES	2010
	22. YEAR COMPLETED	CONSTRUCTION (if applicable)  N/A
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER FDOT District 4	c. POINT OF CONTACT NAME Robert Hughan	c. POINT OF CONTACT TELEPHONE NUMBER (954) 777-4556
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost.)		
 <p>Keith and Schnars performed cross-sections and Drainage As-built Surveys on Hollywood Boulevard for the FDOT from Young Circle to the Intracoastal Waterway.</p> <p><b>Fees: \$49,000</b></p>		
25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME Keith and Schnars	(2) FIRM LOCATION (City and State) Fort Lauderdale, FL
		(3) ROLE Prime



# SECTION TWO: Qualifications of the Firm

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		
21. TITLE AND LOCATION (City and State) <b>Miami-Dade County General Land &amp; Engineering Surveying</b> Miami-Dade County, FL	PROFESSIONAL SERVICES Ongoing	22. YEAR COMPLETED CONSTRUCTION (if applicable) N/A
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER FDOT District 4	c. POINT OF CONTACT NAME Luis Lacau, P.S.M.	c. POINT OF CONTACT TELEPHONE NUMBER (305) 375-2714
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost.)		
<p>The Keith and Schnars team is providing a broad range of consulting services to Miami-Dade County. These services include, but are not limited to, general surveying, drafting and mapping. Task orders authorized under this contract have included the following:</p> <ul style="list-style-type: none"> <li>• SW 136<sup>th</sup> Street - from SW 139<sup>th</sup> Court to SW 149<sup>th</sup> Avenue – Topographic Survey</li> <li>• Metro Mover – Sketch and Description</li> <li>• SW 88<sup>th</sup> and SW 57<sup>th</sup> Avenue – Topographic Survey</li> <li>• SW 122<sup>nd</sup> Avenue and SW 56<sup>th</sup> Street - Topographic Survey</li> <li>• SW 144<sup>th</sup> Street from SW 92<sup>nd</sup> Avenue and US 1 - Topographic Survey</li> <li>• SW 107<sup>th</sup> Avenue and SW 184<sup>th</sup> Street - Topographic Survey</li> <li>• Miami-Dade Housing Parking Sites - Topographic Survey</li> <li>• Kendall Library – Boundary, Topographic Survey and Preliminary Platting</li> <li>• Miami-Dade Fire Rescue Station 64 – Boundary and Topographic Survey</li> <li>• Parcel BLK Mover SE 6-7 – Sketch and Description</li> <li>• E 25<sup>th</sup> Street – Hialeah Metrorail – Sketch and Description</li> <li>• Homestead Air Reserve Park – Boundary, Topographic Survey and Platting</li> <li>• Metrorail Bike Path Improvements – Topographic and Intersection Surveys</li> </ul> <p><b>Fees: \$270,000</b></p>		
25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME Keith and Schnars	(2) FIRM LOCATION (City and State) Fort Lauderdale, FL
		(3) ROLE Prime

# SECTION TWO: Qualifications of the Firm

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. PROJECT NUMBER
21. TITLE AND LOCATION (City and State)	22. YEAR COMPLETED	
Oakwood Plaza Hollywood, FL	PROFESSIONAL SERVICES 2011	CONSTRUCTION (if applicable) N/A
<b>23. PROJECT OWNER'S INFORMATION</b>		
a. PROJECT OWNER Kimco Realty	c. POINT OF CONTACT NAME Connie Hurst	c. POINT OF CONTACT TELEPHONE NUMBER (954) 923-8444
<b>24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT</b> (Include scope, size, and cost.)		
<p>Keith and Schnars has worked with Kimco Realty for the last 20 years on various projects on shopping centers and Malls. Surveying services included Topographic, Quality Survey, Final As-built, Tax Folio Legals, Utility Easement Sketches, Stake Building Pads, Stake Building Corners, ALTA/ACSM, Elevation Certificates, Lake Sketch and Description.</p> <p><b>Fees: \$31,500</b></p>		
<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>		
a.	(1) FIRM NAME Keith and Schnars	(2) FIRM LOCATION (City and State) Fort Lauderdale, FL
		(3) ROLE Prime



# SECTION TWO: Qualifications of the Firm

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		
21. TITLE AND LOCATION (City and State)		22. YEAR COMPLETED
Tri-Rail Station for Hollywood and Fort Lauderdale Broward County, FL		PROFESSIONAL SERVICES 2012  CONSTRUCTION (if applicable) N/A
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER FDOT District 4	c. POINT OF CONTACT NAME Robert Hughan Jr., P.S.M.	c. POINT OF CONTACT TELEPHONE NUMBER (954) 777-4197
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost.)		
<p>Hollywood Station: Keith and Schnars performed a Topographic/DTM survey a 50 feet wide corridor survey for a proposed force main. The force main ran for 1500 feet from the Amtrak/Tri-Rail Station to the sanitary man-hole behind Lot 17, Block 16 of Orangebrook Golf Estates (38/1). The survey also included a 50 wide survey of the canal, bridge survey, surface utilities and as-built of gravity structures. The right-of-way for Tyler Street was calculated and a PNC sheet provided. In addition, Keith and Schnars updated the Topographic/DTM survey at Hollywood Tri-rail station. The corridor along the west boundary line of the Hollywood Tri-Rail station and then along the north right-of-way line of Hollywood Boulevard. The DTM was merged with the existing DTM that was provided in CITS 48. The existing PNC sheet was revised with a revised baseline of survey. The revised baseline was staked in the field every 100 feet.</p> <p>Fort Lauderdale Station: Keith and Schnars provided an As-built surveyed for permitting purposes for the Amtrak train station at the Broward Boulevard Park and Ride Station. Keith and Schnars located the main building of the Amtrak train and all major topo features within 10' – 15' of the station (sidewalk, steps, etc.). The building was tied into the CSX Right of Way line.</p> <p><b>Fees: \$32,000</b></p>		
25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME Keith and Schnars	(2) FIRM LOCATION (City and State) Fort Lauderdale, FL
		(3) ROLE Prime



# SECTION TWO: Qualifications of the Firm

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below, before completing table. Place "X" under project key number for project participation same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Mark Moshier, P.E.	Principal-in-Charge	X		X				X			
Robert K. Krisak, P.L.S.	Project Manager	X	X	X	X	X	X	X			
Eric Wilhjelm, P.S.M.	Senior Surveyor & Mapper/Quality Control Surveyor	X		X	X	X		X			
Donald Spicer, P.S.M.	Project Land Surveyor										
Timothy Gray, P.S.M.	Project Surveyor	X		X	X	X		X			
Ben Hoyle, P.S.M.	Field and Safety Supervision	X	X	X	X	X	X	X			
James Vasquez	Survey Technician	X	X	X			X				
Alexey, Gilev, S.I.T.	Survey Technician			X							
Tim Gendreau, P.L.S.	Part Chief			X	X	X	X				
Jose Quintana	Party Chief	X		X							
Wayne Maragh	Party Chief	X		X	X						

### 29. EXAMPLE PROJECT KEY

No.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	No.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1.	<b>Coconut Creek Casino</b>	6.	<b>Oakwood Plaza</b>
2.	<b>MIA Mover</b>	7.	<b>Tri-Rail Station for Hollywood and Fort Lauderdale</b>
3.	<b>Hollywood/Ft. Lauderdale International Airport Expansion of Runway</b>	8.	
4.	<b>Hollywood Boulevard</b>	9.	
5.	<b>Miami-Dade County General Land &amp; Engineering Surveying</b>	10.	



SECTION TWO:

# Qualifications of the Firm

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Keith and Schnars is a firm dedicated to the timely and cost-efficient delivery of our services. In fact, in 2007, when the Florida Department of Transportation released its annual summary of design overruns (time and money), Keith and Schnars ranked among the best of the over two hundred firms surveyed. In the six-year period studied, Keith and Schnars designed and surveyed twelve projects with a construction value in excess of \$120 million. Our average cost overrun for the period was only 4%, while our average construction time overrun was 1%. **No other firm selected by FDOT in that six-year period completed this volume of work, and maintained such low overruns in cost and time.**

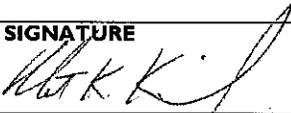
This commitment to customer service and high professional standards has also earned us other peer and industry recognition. For instance, last year (for the third year in a row) we took home a **Best Places to Work Award** at an event co-sponsored by Polk Works Workforce 2020 and the United Way of Central Florida. In 2007, the Florida Chapter of the American Planning Association selected one of our planning projects, the *South Miami-Dade Watershed Study and Plan*, for a prestigious **FAPA Award of Excellence**; McGraw-Hill Companies, publisher of *Business Week Magazine*, selected Keith and Schnars as one of the Southeast's **Top 50 in Design**; and *Engineering News Record* named Keith and Schnars one of the nation's **Top 500** engineering firms, for the fifth year in a row. The year before that Keith and Schnars took home two of the twelve **Best in Construction Awards** given out by the Florida Transportation Builders' Association, a 73-year old non-profit organization that many consider the "the voice" of Florida's road and bridge building industry.

As these awards indicate, we are a firm dedicated to our staff, to our communities, and to providing high quality consulting services across a broad range of disciplines.

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE



32. DATE

February 25, 2014

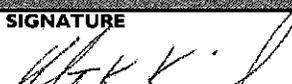
33. NAME AND TITLE

Robert K. Krisak, P.L.S., Director of Surveying and Mapping



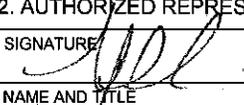
SECTION TWO:

# Qualifications of the Firm

ARCHITECT – ENGINEER QUALIFICATIONS					1. SOLICITATION NUMBER (If any) RFQ #246-11375	
PART II – GENERAL QUALIFICATIONS <i>(If a firm has branch offices, complete for each specific branch office seeking work.)</i>						
2a. FIRM (OR BRANCH OFFICE) NAME  KEITH and SCHNARS, P.A. FLORIDA'S <i>Big</i> LOCAL FIRM				3. YEAR ESTABLISHED 1972		4. DUNS NUMBER 072227762
2b. STREET 6500 North Andrews Avenue				5. OWNERSHIP a. TYPE Corporation		
2c. CITY Fort Lauderdale		2d. STATE FL	2e. ZIP CODE 33309		b. SMALL BUSINESS STATUS N/A	
6a. POINT OF CONTACT NAME AND TITLE Robert K. Krisak, P.L.S., Director of Surveying and Mapping				7. NAME OF FIRM (If block 2a is a branch office) N/A		
6b. TELEPHONE NUMBER (954) 776-1616			6c. E-MAIL ADDRESS rkrisak@ksfla.com			
8a. FORMER FIRM NAME(S) (If any)				8b. YR ESTABLISHED		8c. DUNS NUMBER 072227762
9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	14		B02	Bridges	4
06	Biologist	4		C15	Construction Management	6
07	CADD Technician	3		C16	Construction Surveying	5
12	Civil Engineer	4		E01	Ecological Surveys	3
15	Construction Inspector	13		E09	Environmental Impact Studies Assessments	3
24	Environmental Scientist	2		E11	Environmental Planning	2
30	Geologist	1		G06	Graphic Design	1
38	Land Surveyor	25		H07	Highways, Streets	5
39	Landscape Architect	6		L02	Land Surveying	5
47	Planner: Urban/Regional	3		L03	Landscape Architecture	5
57	Structural Engineer	4		P05	Planning - Community	3
60	Transportation Engineer	6		P06	Planning - Site	2
62	Water Resources Engineer	2		T03	Traffic & Transportation Engineering	4
	Attorney	1		T05	Topographic Surveying & Mapping	5
	Construction Engineer	6		W02	Water Resources	4
	Engineering Technician	8		W03	Water Supply - Treatment & Distribution	3
	Marketing, Graphics Public Involvement	4			Civil Engineering General Services	3
	MIS Managers/Support	2			Public Involvement & Outreach Services	1
	Planners: Transportation	6				
		Total				
		114				
11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)				PROFESSIONAL SERVICES REVENUE INDEX NUMBER		
a. Federal Work		1		1. Less than \$100,000	6. \$2 million to less than \$5 million	
b. Non-Federal Work		8		2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million	
c. Total Work		8		3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million	
				4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million	
				5. \$1 million to less than \$2 million	10. \$50 million or greater	
12. AUTHORIZED REPRESENTATIVE The foregoing is a statement of facts.						
a. SIGNATURE 				b. DATE February 25, 2014		



# SECTION TWO: Qualifications of the Firm

<b>ARCHITECT ENGINEER QUALIFICATIONS</b>				1. SOLICITATION NUMBER (If any)		
<b>PART II - GENERAL QUALIFICATIONS</b> (If a firm has branch offices, complete for each specific branch office seeking work.)						
2a. FIRM (OR BRANCH OFFICE) NAME <b>F.R. Aleman &amp; Associates, Inc.</b>			3. YEAR ESTABLISHED <b>1987</b>		4. DUNS NUMBER <b>187560981</b>	
2b. STREET <b>10305 NW 41 Street, Suite 200</b>			5. OWNERSHIP			
2c. CITY <b>Miami</b>		2d. STATE <b>FL</b>	2e. ZIP CODE <b>33178</b>	a. TYPE <b>Corporation</b>		
6a. POINT OF CONTACT NAME AND TITLE <b>Yvette A. Aleman, P.E., / President</b>			b. SMALL BUSINESS STATUS <b>Minority (Hispanic)</b>			
6b. TELEPHONE NUMBER <b>305-591-8777</b>		6c. E-MAIL ADDRESS <b>marketing@fr-aleman.com</b>				
8a. FORMER FIRM NAME(S) (If any) <b>N/A</b>			8b. YR. ESTABLISHED <b>N/A</b>		8c. DUNS NUMBER <b>N/A</b>	
9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	5	5	C15	Construction Management	1
08	CADD Technician	3	3	C16	Construction Surveying	1
12	Civil Engineer	3	1	G04	GIS; Dvlp, Analysis & Data Collection	3
13	Communications Engineer	2	2	L02	Land Surveying	2
15	Construction Inspector	2	2	G06	Lighting	3
21	Electrical Engineer	1	1	P05	Planning (Comm, State, Areawide)	2
29	GIS Specialist	2	2	S01	Safety Engineering/Accident Studies	1
38	Land Surveyor	3	3	S10	Surveying & Mapping	3
47	Planner: Urban/Regional	1	1	T03	Traffic & Transportation Engineering	4
60	Traffic/Transportation Engineer	4	3	Z01	Zoning, Land Use Studies	1
000	Sr. Project Engineer	1	1	000	Construction Engineering Inspection	2
000	Utility Coordinator	2	2	000	Subsurface Utility Engineering	5
000	Sr./Jr. Survey Party Chief	4	3	000	Intelligent Transportation Systems	5
000	Resident Compliance Officer	2	1	000	Utility Coordination	3
000	Project Administrator	1	1			
000	Technician	26	15			
	Other Employees					
<b>Total</b>		<b>62</b>	<b>45</b>			
11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER				
a. Federal Work	1	1. Less than \$100,000.	6. \$2 million to less than \$5 million			
b. Non-Federal Work	7	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million			
c. Total Work	7	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million			
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million			
		5. \$1 million to less than \$2 million	10. \$50 million or greater			
The foregoing is a statement of facts.						
12. AUTHORIZED REPRESENTATIVE						
a. SIGNATURE 				b. DATE <b>2/24/2014</b>		
c. NAME AND TITLE <b>Yvette A. Aleman, P.E., SIT, President</b>						

# SECTION TWO: Qualifications of the Firm

## ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)  
N/A

### PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

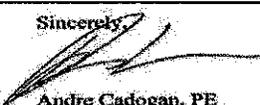
2a. FIRM (OR BRANCH OFFICE) NAME A&B Engineering, Inc.			3. YEAR ESTABLISHED 1965	4. DUNS NUMBER 05-216-1841
2b. STREET 3461 Fairlane Farms Road			5. OWNERSHIP	
2c. CITY Wellington	2d. STATE FL	2e. ZIP CODE 33414	a. TYPE Corporation	
6a. POINT OF CONTACT NAME AND TITLE Andre A. Cadogan, P.E., President & C.E.O.			b. SMALL BUSINESS STATUS Yes	
6b. TELEPHONE NUMBER (561) 383-7480		6c. E-MAIL ADDRESS acadogan@abengineering.net		
8a. FORMER FIRM NAME(S) (If any) John Adair, Jr. & Associates, Inc. Adair & Brady, Inc. Adair, Brady & Fishe, Inc.			8b. YR. ESTABLISHED 1958 1965	8c. DUNS NUMBER 05-216-1841

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees (1) FIRM (2) BRANCH		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
02	Administrative	1	0	A03	Ag. Development; Grain Storage; Farm Mech.	0
12	Civil Engineers	2	0	A05	Airports; Nav aids; Airport Lighting; Aircraft Fueling	1
38	Surveyors	2	0	C06	Churches; Chapels	3
07	CAD Technician	1	0	C10	Commercial Building; (low rise); Shopping Centers	0
08	Engineering Tech	1	0	C12	Communications Systems; TV; Microwave	0
				C13	Computer Facilities; Computer Service	0
				D01	Dams (Concrete; Arch)	0
				E02	Educational Facilities; Classrooms	5
				E09	EIS, Environmental Assessments or Statements	0
				H04	Heating, Ventilating, Air Conditioning	0
				H09	Hospitals & Medical Facilities	0
				H11	Housing (Res., Multifamily, Apart., Condominiums)	3
				I01	Industrial Buildings; Manufacturing Plants	0
				I05	Interior Design; Space Planning	0
				J01	Judicial and Courtroom Facilities	2
				O01	Office Building; Industrial Parks	5
				P06	Planning (Site, Installation and Project)	4
				P08	Prisons & Correctional Facilities	0
				P12	Power Generation, Transmission, Distribution	0
				R06	Rehabilitation (Buildings; Structures; Facilities)	1
				S09	Structural Design; Special Structures	2
				T02	Testing & Inspection Services	2
11. ANNUAL AVERAGE PROFESSIONAL REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		Total	7	0	PROFESSIONAL SERVICES REVENUE INDEX NUMBER	

a. Federal Work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	3	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	3	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

### 12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE  Andre Cadogan, PE	b. DATE 2/24/14
c. NAME AND TITLE Andre A. Cadogan, P.E., President & C.E.O.	



SECTION TWO:  
**Qualifications of the Firm**

**State of Florida**  
 Board of Professional Engineers

Attests that  
**Keith & Schnars, P.A.**

is authorized under the provisions of Section 471.023, Florida Statutes, to offer engineering services to the public through a Professional Engineer, duly licensed under Chapter 471, Florida Statutes.

Expiration: 2/28/2015  
 Audit No: 228201502127

Certificate of Authorization

CA Lic. No:  
 1337

THIS DOCUMENT HAS A COLORED BACKGROUND • MICROPRINTING • LINE MARK • PATENTED PAPER

**AC# 6188383**      **STATE OF FLORIDA**  
 DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
 BOARD OF PROFESSIONAL GEOLOGISTS      SEQ# 112070503942

DATE	BATCH NUMBER	LICENSE NBR
07/05/2012	120010409	6E99

The **GEOLOGY BUSINESS**  
 Named below IS **CERTIFIED**  
 Under the provisions of Chapter 492, FS.  
 Expiration date: JUL 31, 2014

**KEITH & SCHNARS P.A.**  
 6500 N ANDREWS AVE  
 FT LAUDERDALE FL 33309

**RICK SCOTT**  
 GOVERNOR

**DISPLAY AS REQUIRED BY LAW**

**KEN LAWSON**  
 SECRETARY



Florida Department of Agriculture and Consumer Services  
 Division of Consumer Services  
 Board of Professional Surveyors and Mappers  
 2005 Apalachee Pkwy Tallahassee, Florida 32309-6560

License No.: **LB1337**  
 Expiration Date: February 28, 2015

**Professional Surveyor and Mapper Business License**  
 Under the provisions of Chapter 472, Florida Statutes

**KEITH & SCHNARS P.A.**  
 6500 N ANDREWS AVE  
 FT LAUDERDALE, FL 33309-2132

*Adam H. Putnam*  
 ADAM H. PUTNAM  
 COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

**STATE OF FLORIDA**  
 DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
 BOARD OF LANDSCAPE ARCHITECTURE

LICENSE NUMBER
LCC000137

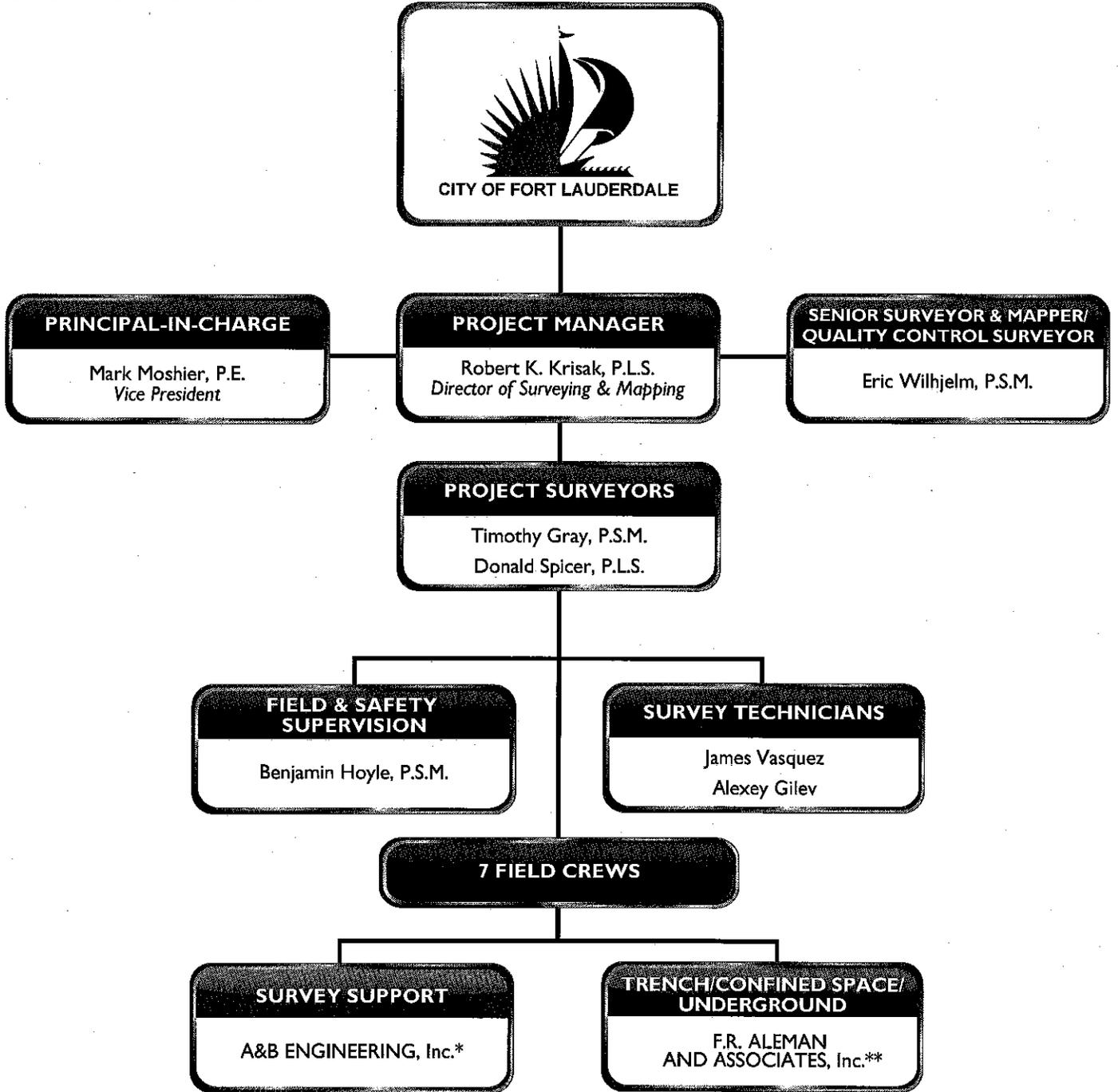
The **LANDSCAPE ARCHITECT BUSINESS**  
 Named below HAS **REGISTERED**  
 Under the provisions of Chapter 481 FS.  
 Expiration date: NOV 30, 2015

**KEITH AND SCHNARS, P.A.**  
 6500 N ANDREWS AVE  
 FT LAUDERDALE FL 33309-2132

**VIVA FLORIDA SOU.**

# Qualifications of the Project Team

## ORGANIZATIONAL CHART



\*MBE, DBE FIRM

\*\* W/MBE

# Qualifications of the Project Team

## KEY TEAM MEMBERS



**Project Manager**  
**Robert K. Krisak, P.L.S.**

Education: A.A.S., Forestry, Paul Smith's College, 1977  
Licenses/Registrations: Professional Surveyor & Mapper, Florida, 1989 #LS4641  
Location: Fort Lauderdale

Experience: Mr. Krisak has more than

35 years of experience in all phases of land and engineering surveying including topographic, boundary, hydrographic, As-Built, construction layout and location surveys for highways, residential developments, commercial projects and expert witness testimony. This experience has been gained through a variety of surveying-related positions, including instrument person, drafter, party chief, field crew coordinator and Director of Surveying and Mapping for K&S. He is familiar with a wide range of state-of-the-art surveying equipment. Mr. Krisak is also experienced in project management, field survey supervision, office survey procedures, and staff power scheduling. He serves the critical role of Quality Assurance Program Manager for the Survey Department to ensure the high quality of our survey staff and deliverables.



**Senior Project Surveyor**  
**QA/QC Surveyor**  
**Eric Wilhjelm, P.S.M.**

Education: B.S., Land Surveying and Mapping, University of Florida, 1997  
Licenses/Registrations: Professional Surveyor & Mapper, Florida, #LS5872  
Location: Fort Lauderdale

Experience: Mr. Wilhjelm has over

23 years of surveying experience specializing in highway surveying and mapping. He was employed with the FDOT for 8 years primarily working on Right-of-Way Mapping projects. In the 15 years he has worked for K&S Mr. Wilhjelm has completed both Design and Right-of-Way Survey and Mapping projects. He has experience in every phase of a survey and mapping project from the planning of GPS sessions, compiling DTM, computing historic baselines and to completion of Right-of-Way Maps. He has extensive experience with a variety of engineering and surveying related computer software including MicroStation, Geopak, Caice and Trimble Geometrics Office. His project management experience includes staff supervision, quality control and scheduling.



**Project Surveyor**  
**Donald Spicer, P.S.M.**

Education: Palm Beach Community College, General Studies  
Licenses/Registrations: Professional Surveyor & Mapper, Florida, #LS4677  
Location: Fort Lauderdale

Experience: Mr. Spicer is a Professional Surveyor and Mapper with 37 years of

surveying experience in the South Florida area. Mr. Spicer is responsible for the supervision and coordination of field crews in their daily operations. He reviews their assigned tasks to ensure their understanding and approach to each and every Project. He communicates with them throughout the day to verify schedule and requirements are being met. The fieldwork is reviewed and checked for procedural correctness and accuracy immediately at the end of each work day. Mr. Spicer also coordinates workflow with the Director of Surveying to allocate the proper staff and resources to ensure successful completion of all Projects. Mr. Spicer is also responsible for proposal preparation for all field related surveys. Mr. Spicer is experienced in using AutoCAD for the preparation of Land Surveys, Parcel Sketches, Easements, and Record Drawings. Mr. Spicer also has many years of actual field work experience in the land surveying industry.



**Project Surveyor**  
**Timothy Gray, P.S.M.**

Education: B.S., Geomatics, University of Florida, 1999  
Licenses/Registrations: Professional Surveyor & Mapper, Florida, #LS6604  
Location: Fort Lauderdale

Experience: Mr. Gray is a Project Surveyor with over fourteen years

of experience with surveying in South Florida. He is a graduate of the University of Florida's Geomatics Program. His experience includes a variety of surveying assignments, including: Right-of-Way mapping, chain of title research and review, computations, topographic surveys, drainage surveys, ACSM/ALTA surveys, digital terrain models (DTMs), condominium surveys, and calculated parcel stake outs. His experience has included projects for both public and private sector clients. Mr. Gray is proficient in the industry's software including MicroStation XM, Leica Level-pac, GeoPak, Caice, and AutoCAD. He is also proficient in the processing of survey data including both Electronic Field Book (EFB) and Tripod Data Systems (TDS) Data collection.

## SECTION THREE:

# Qualifications of the Project Team



### Field Crew Supervisor

#### Benjamin Hoyle, P.S.M.

Education: B.S., Engineering Technology, University of Central Florida, 2008

Licenses/Registrations: Professional Surveyor & Mapper, Florida, 2009, #LS6769

Location: Fort Lauderdale

Experience: Mr. Hoyle is a Survey Crew Supervisor with over 12 years experience throughout the state of Florida and has been with K&S for 6 years. He is a graduate from the University of Central Florida Engineering Technology Program. His experience includes ACSM/ALTA surveys, boundary, construction layout, topographic surveys and As-built surveys. Mr. Hoyle has experience in today's newest software including AutoCAD, TDS collection, Topcon and Trimble GPS. He is also well versed in Eagle Point Survey Software.



### Survey Technician

#### James Vasquez

Education: Computer Aided Drafting and Design, ATI Career Training Center, 1999

Location: Fort Lauderdale

Experience: Mr. Vasquez is a survey professional with over 14 years experience as a Survey and Mapping

CADD Technician and has been with K&S for 9 years. His background includes experience in as-built surveys, design surveys, ALTA-ACSM Land Title surveys and construction surveying. Mr. Vasquez has created plats for recording in Broward and Palm Beach Counties. He is also proficient with specialized CADD standards and regulations mandated for the City of Fort Lauderdale.



### Survey Technician

#### Alexey Gilev

Education: Geomatics, University of Florida 2013; A.S. Civil/Surveying Engineering Technology, A.S. Drafting/Design Technology, Valencia College, Orlando, FL, 2011; A.S. Land Use Technician, Republic of Belarus Land Use Engineering, Byelorussian

Agricultural Academy

Location: Fort Lauderdale

Experience: Mr. Gilev has more than 8 years of land surveying experience as a Certified Survey Technician III Boundary Crew Chief in Florida and has been with K&S for 6 months. His experience includes GIS asset inventories, strong ACAD background, GPS surveys (Static/RTK), conventional topographic survey, ALTA, boundary, hydrographic, As-Built,

construction layout, R/W survey, Cross-section survey, Power Transmission lines survey, and Subdivision Layouts. He is familiar with a wide range of state-of-the-art surveying equipment. He is also experienced in Underground Utility Locations.

## SUBCONSULTANTS



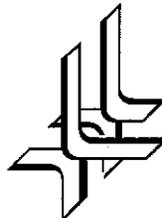
CONSULTING ENGINEERS  
& LAND SURVEYORS

### A & B Engineering, Inc.

#### Dennis Painter, P.S.M.

Education: Palm Beach Community College, A.S. Surveying  
Location: Wellington

Experience: Mr. Painter has over 40 years of comprehensive land surveying experience in design, survey, computations, and legal aspects of highways, land development, platting and private survey work, such as boundary surveys, expert witness, topographic surveys, right-of-way mapping, and individual lot surveys and other survey service needs.



**F.R. ALEMAN**

and Associates, Inc.  
CONSULTING ENGINEERS & SURVEYORS

### F.R. Aleman and Associates, Inc.

#### Dennis Stanton, Surveying Subsurface Utility Engineering (SUE) Utility Coordination

Education: B.A. Liberal Arts, Old Westbury, NY 1985

Location: Fort Lauderdale

Experience: Mr. Stanton has specialized in utility coordinating, mapping and protection of subsurface utility systems for over 20 years. He has relevant and recent work experience in designating, locating and plant protection projects. He has performed utility investigations with a variety of electronic detection devices, survey equipment and air/vacuum excavators on numerous projects throughout Florida, New York, Virginia and Maryland. He has supervised over 10,000 test holes and over 1,000,000 utility feet of designating.

*Please see Section Two for SF 330 Resumes*



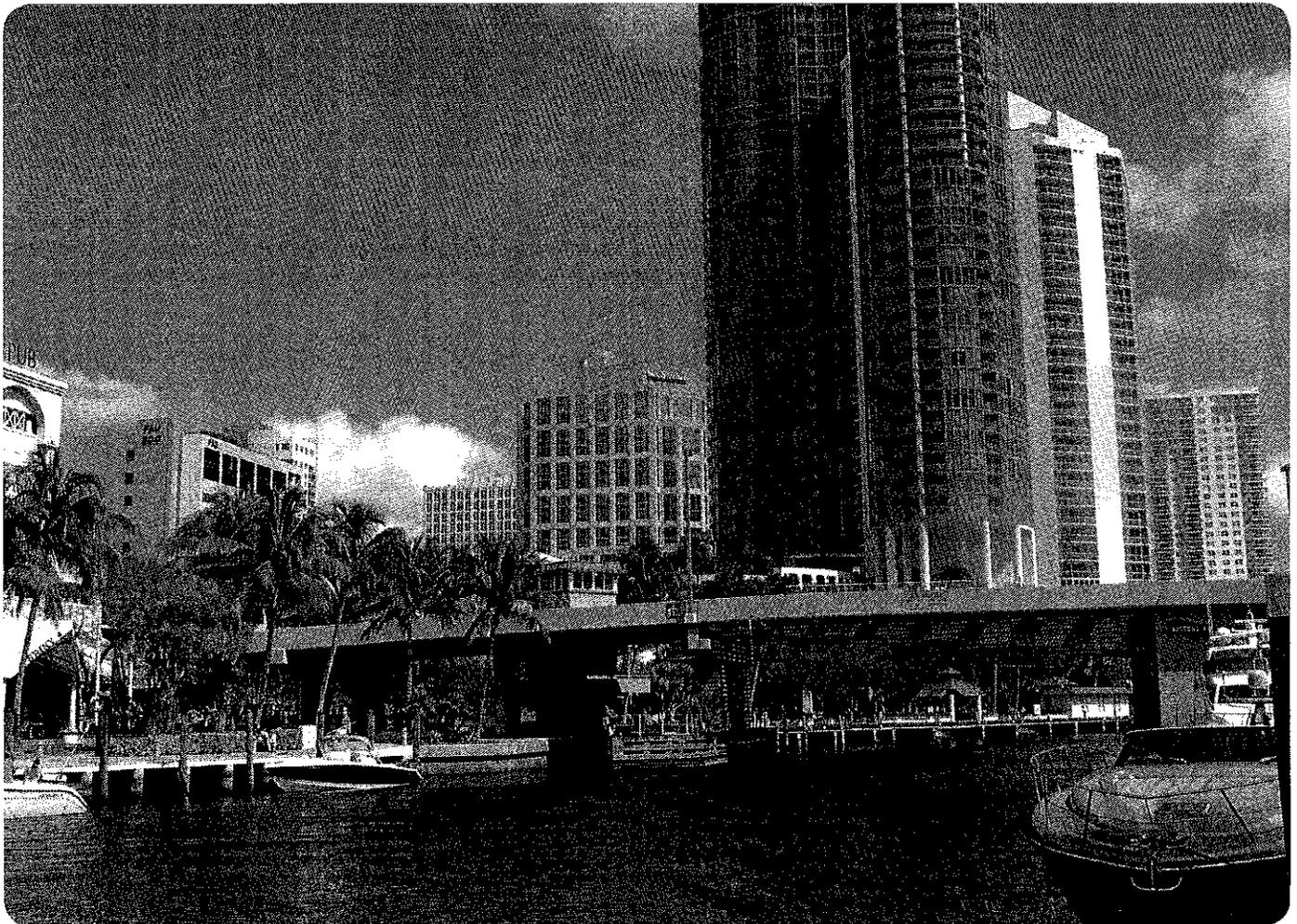
## SECTION FOUR:

# Project Manager's Experience

Mr. Krisak has more than 35 years of experience in all phases of land and engineering surveying including topographic, boundary, hydrographic, As-Built, construction layout and location surveys for highways, residential developments, commercial projects and expert witness testimony. This experience has been gained through a variety of surveying-related positions, including instrument person, drafter, party chief, field crew coordinator and Director of Surveying and Mapping for K&S. He is familiar with a wide range of state-of-the-art surveying equipment. Mr. Krisak is also experienced in project management, field survey supervision, office survey procedures, and staff power scheduling. He serves the critical role of Quality Assurance Program Manager for the Survey Department to ensure the high quality of our survey staff and deliverables.

Robert K. Krisak, P.L.S., as Project Manager is responsible for conducting the following tasks:

- Directing all technical and administrative requirements and assigning experienced personnel to the team;
- Keep channels of communication open with team members with weekly meetings;
- Maintaining close liaison with the City Project Manager to ensure that project goals are clearly understood and met, and include Project Manager with key decisions that would affect the City;
- Coordinating with sub consultant to clarify assignments and to coordinate with other utilities;
- Resolving conflicts quickly with immediate attention by meeting with the necessary personnel (field, office, City);
- Maintaining the project schedule and budget by establishing a time line that meets the City's satisfaction. Then holding weekly team meetings to ensure that the schedule is on track to meet or exceed the City's expectation. If the schedule is upheld, then the budget will also be met; and
- Reviewing and approving invoices.





## Robert K. Krisak, P.L.S. Project Manager

### Academic Background

A.A.S., Forestry, Paul Smith's College, 1977

Professional Registration  
Registered Professional  
Surveyor and Mapper,  
FL #4641

### Professional Affiliations

Florida Society of  
Professional Surveyors and  
Mappers

Broward County Chapter of  
F.S.M.S.

International Who's Who of  
Professionals

American Congress on  
Surveying and Mapping

Certified CSX Trainer

Mr. Krisak has more than 34 years of experience in all phases of land and engineering surveying including topographic, boundary, hydrographic, As-Built, construction layout and location surveys for highways, residential developments commercial projects and expert witness testimony. This experience has been gained through a variety of surveying-related positions, including instrument person, drafter, party chief, and field crew coordination. He is familiar with a wide range of state-of-the-art surveying equipment. He is also experienced in project management, field survey supervision, office survey procedures, and staffpower scheduling. He serves the critical role of Quality Assurance Program Manager for the Survey Department to ensure the high quality of our survey staff and deliverables.

### Relevant Experience

**Miami Mover, Miami-Dade County, FL:** Mr. Krisak served as Project Manager supervising verification of horizontal and vertical control for this project. Also, as-builts of newly constructed columns, pier caps, joints and plinths from intermodal center to terminal of Miami International Airport. Client/Contact: Miami-Dade County/Tony Hernandez, P.E., Phone: (305) 869-1563. (1/10 to 12/10)

**Districtwide Surveying and Mapping Services:** Mr. Krisak served as Quality Assurance Program Manager to ensure the high quality of our survey staff and deliverables for this continuing services miscellaneous contract in which we provide the district design surveys, parcel and right of way stake outs, digital terrain models (DTM), geodetic control, control surveys, right-of-way mapping, right-of-way (monumentation) surveys, maintenance mapping and parcel sketches. Client/Contact: FDOT District 4/Bill Arata, P.S.M., (954) 777-4556. (2008 to Present)

**JEA Various Projects:** Mr. Krisak was Project Manager for various Citywide Projects such as University Boulevard Water Main Replacement, Day Avenue Force Main, Phelps Street to Florida Avenue Survey, Racetrack Road Right-of-Way Survey, North JAX Force Main, Lakeshore Boulevard Survey and Bush Road Survey. The major survey tasks provided on these projects were Topographic Survey, Coordination of Subsurface Utility Designation, Design Survey, Coordination of Utility Locations, Sketch and Description of Easements. Client/Contact: JEA/William McCann, Phone (904) 665-4498. (2008 to 2010)

**Miami-Dade Miscellaneous Master Survey Contract, Miami-Dade County, FL:** Mr. Krisak served as Project Manager on various projects for Miami-Dade County, including Homestead Air Reserve Base Park Platting, Miami International Airport MIA Projects, Hialeah MetroRail, Intersection Design Survey, Kendall Library Improvements and Fire station 64 Client/Contact: Miami-Dade County/Orlando Capote, P.E., Phone: (786) 469-5248. (2006 to Present)

**Coconut Creek Casino, Coconut Creek, FL:** Mr. Krisak serves as Project Manager for survey services such as boundary, topographic, as-built, construction surveys as well as platting services and preparation of sketch and description for Utility Easements and Vacation of Easements. Client/Contact: Seminole Tribe of Florida/Debbie Grant, Phone: (954) 585-5657. (2008 to Present)

**Hard Rock Casino, Hollywood, FL:** Mr. Krisak serves as Project Manager for survey services for topographic, design, construction, as-built surveys, sketch and description for new utility lines at the Hard Rock site. Client/Contact Seminole Tribe of Florida/Debbie Grant, Phone: (954) 585-5657. (2005 to Present)

**Immokalee Casino, Immokalee, FL:** Mr. Krisak has served as the Project Manager for survey services for the Immokalee Reservation. He supervised topographic, as-built, construction surveying services for the expansion of the casino and parking lots. Client/Contact Seminole Tribe of Florida/Debbie Grant, Phone: (954) 585-5657. (2005 to Present)



# Approach to Scope of Work

## APPROACH PROCEDURES

Our firm has extensive experience in the organization, management and performance of surveying and mapping projects our team understands. Based on past work experience for the City, K&S is well versed in the preparation of various Surveying and Mapping Consulting Engineering Services. The K&S team understands the projects may include but are not limited to park and recreation sites, storage buildings, parking garages, maintenance buildings, utility lines, water and wastewater treatment plants, marine facilities, seawalls, docks, fire stations, auditoriums, community centers, bridges, roadways, drainage structures, wind turbines, shade structures and office buildings. With our knowledge of Eagle Point Software and the City's field codes which we have implemented in to our day to day work operations for over the last twelve years, the K&S team can hit the ground running for these services. We would like to provide you with an idea of our basic method for completing assignments. The required tasks we address are:

### Project Set-Up and Research

Upon receipt of work order request from the City, K&S team will prepare work order estimate including confirmation of scope, proposed schedule and man-hour estimate. Work order estimates will be prepared on a timely basis in accord with the City request and submitted for review and/or comment. Upon receipt of a written notice to proceed or letter of authorization from the City, K&S would attend a kick-off meeting between City staff and K&S team if required by the scope. Our professionals confirm the project schedule for all activities. This schedule is based on the project scope, site conditions, deliverables (Title Reports, Planimetrics, etc.) and immediate staffing availability. Our field and office staff meets with the project manager to completely discuss the scope of project to ensure that our survey efforts are on track as well as to assign duties and review project specifications.

The Project Manager conducts the necessary research appropriate to the project assignment. This research effort may include collecting and or reviewing the following information:

- Company records for any previous connections to the project:
- City, District and other governmental agency files:
- Information either recorded or unrecorded: and
- Additional information that may be obtained from other area professional surveyors.

K&S has an exceptional database of information compiled within the City. This includes past and ongoing company projects. Our survey professionals have extensive experience finding the requisite information to start a project off successfully.

### Field Surveying Efforts

Our field crew coordinator is responsible for scheduling, monitoring and reviewing all field activities under the direction of the project surveyor. Specifically, the field crew coordinator:

- Initiates all field efforts:
- Schedules field activities:
- Reviews safety issues/concerns with field crew personnel:
- Conducts daily reviews of project data:
- Ensures accuracy and completeness: and
- Supervises Crews download field data collectors.

Field surveys are carried out using the latest data collection equipment and procedures. This effort includes the utilization of total station and electronic data collectors utilizing data collection program. K&S also has crews fully proficient in utilizing the City's field codes.

A quality control review is first performed by the field crew chief, with the field crew coordinator performing another review and the project surveyor following with a final review. These quality control reviews are performed prior to the field survey information being forwarded to office staff to alleviate errors and monitor field procedures.

### Office Survey Procedures

The field survey data is "moved into the office" for processing in Eagle Point, creating drawings, and calculation. A professional surveyor and mapper, project surveyor, supervises the office effort for conversion of the field information into a completed survey document. The Project Manager coordinates all calculations, CADD assignments, drafting duties, coordinates field to office efforts, and reviews projects for final submittal to the project manager. Depending on the size of the project both the field and office work effort will be performed simultaneously.

The Project Manager reviews and discusses all completed project with our team members to ensure that they meet the City goals and requirements. The office survey effort also undergoes a quality control review process. Our quality control team will ensure quality control reviews are conducted. Once the quality control officer is satisfied with the product, the project manager reviews the survey



# Approach to Scope of Work

documents to ensure that they meet minimum technical standards and conform to Rule 5J-17 of the Florida Administrative Code. The Project Manager is the final step in our quality control process to ensure exceptional results for the City. No survey and mapping project is complete without the delivery of the final product to the City for their review and use and acceptance of the project and final deliverables.

All of these services will be performed in conformance with the City's specifications. Survey work will conform to the Florida State Plane Coordinate System using the North American Datum of 1983 (1990 or 1999 adjustment) for horizontal control and the North American Vertical Datum of 1988 (NAVD) for vertical control or to the City's specified Datum.

## QUALITY ASSURANCE AND QUALITY CONTROL

K&S takes great pride in its over four decades of providing professional surveying and mapping services. Integral to this long-term success is effective project management and QA/QC, which includes four key principles:

1. **Proper Approach;**
2. **Supervision;**
3. **Quality Reviews; and**
4. **Active Senior Management Oversight.**

For each project assigned under this contract, a specific QA/QC plan will be developed. This plan will be reviewed fully with all Team members including subconsultants.

As project deliverables are completed, the Project Manager will review and discuss the work with K&S Team members to ensure that the deliverables meet City's goals and technical requirements. The Quality Control Officer will complete a QA/QC process. The Quality Control Officer will ensure that the deliverable meets Florida Minimum Technical Standards and conform to Rule 5J-17 of the Florida Administrative Code. As the licensed surveyor of record, the Project Manager is the final step in the quality control process to ensure exceptional results for the City's. No survey and mapping project is complete without the delivery of the final product to the City's for their review and acceptance of the final deliverables.

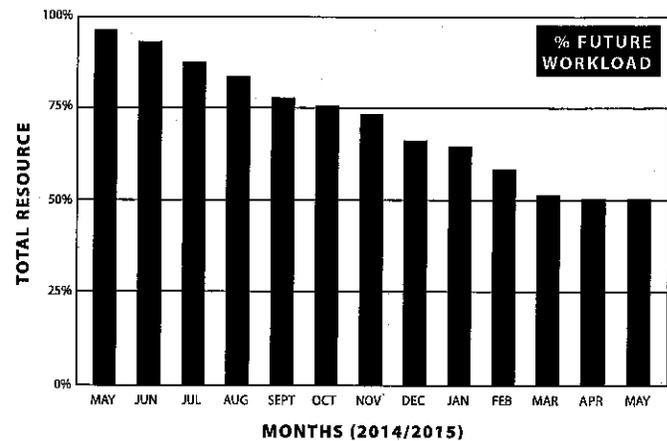
K&S is committed to maintaining the highest quality standard for all assignments under this contract. All subconsultant work will be reviewed by the K&S QA/QC Officer for completeness and compliancy with scope and standards prior to any submittals. The K&S QA/QC Program is performed using our best professional judgment and industry practices. We will uphold these practices by having constant communication

with the City and our subconsultants. We will maintain project logs, correspondences, surveying and mapping file database.

## AVAILABILITY AND CAPACITY

K&S has over 27 field and office survey personnel based in Fort Lauderdale. We are your "Big Local" Firm and can start immediately. We will commit our team members to successfully perform any and all work authorized under this contract.

All K&S personnel outlined in this proposal are located in the Fort Lauderdale offices of K&S. Our subconsultant, F.R. Aleman is located in Doral, Florida and A&B Engineering, Inc. is located in Wellington, Florida.



Key Team Member	Service Category	Project Availability
Mark Moshier, P.E.	Principal-in-Charge	5%
Robert Krisak, P.L.S.	Project Manager	20%
Eric Wilhelm, P.S.M.	Senior Surveyor & Mapper/Quality Control Surveyor	20%
James Vasquez	Survey Crew Technician	50%
Timothy Gray, P.S.M.	Project Surveyor	50%
Ben Hoyle, P.S.M.	Field Crew Supervisor	20%
(7) Seven Field Crews	Collect Field Data	Minimum 3 Crews Available 100%
A & B Engineering	Survey Support (subconsultant)	15%
Dennis Stanton (FRA)	S.U.E. Confined Space (subconsultant)	100%

# Approach to Scope of Work

## SAFETY

Safety issues are a primary concern when personnel and equipment must operate within a public right-of-way. Our safety program recognizes this concern, both for our personnel and the motoring public. The City of Fort Lauderdale is also focused on safety, and we have **secured ALL the necessary training and experience to allow us to work for the City, in advance of this submittal.** We affirm the FDOT statement that Accidents are preventable, and our field supervisors focus their efforts on the identification, isolation, and control of the causes of accidents. Our Safety credentials are as follows:

**MAINTENANCE OF TRAFFIC (Florida Department of Transportation Certification):** Our crew personnel and field supervisors all acquired the required Maintenance of Traffic Training prior to the January 1, 2002 deadline, and we fully support this program. The following personnel are certified:

Ben Hoyle, P.S.M., Darian Grant, Wayne Maragh, Brandon Davis, Tim Gendreau, Roberto Menedez, Sean Baas, Martis Burke

**FIRST AID (American Red Cross Certification):** Our crew personnel are trained in First Aid and CPR. The following personnel are certified:

Ben Hoyle, Darian Grant, Wayne Maragh, Matt Moshier, Brandon Davis, Ron Kelley

**RAIL CORRIDOR ACCESS AND GENERAL JOBSITE SAFETY (CSX Certification):** Rail corridor access is critical when surveying in the City of Ft. Lauderdale. Our personnel are CSX – trained and certified, and two of our Field Supervisors are CSX Safety Instructors. The following personnel are certified:

Ben Hoyle, P.S.M., Darian Grant, Wayne Maragh, Matt Moshier, Brandon Davis, Sean Baas, Jon Castlebolt, Ronald Kelley, Martis Burke

**CONFINED SPACE/TRENCH SAFETY (O.S.H.A. Certification):** Access to confined spaces is extremely dangerous and requires extensive equipment and training. To ensure the safety of our employees, we utilize our Utility Location/Designation subcontractor (FR. Aleman and Associates, Inc.) to provide the trained and certified personnel necessary for access.

## WORKLOAD AND AVAILABILITY

In evaluating consultant responses, the City of Fort Lauderdale must look at the experience, availability, capability, responsiveness and capacity of the selected firm. In other sections, we have presented our team profile to

verify the track record of our firm. This proven ability and client satisfaction should provide the City with a high degree of confidence.

We are aware of schedule and budgetary constraints and are committed to establishing appropriate work plans, delivering quality products, on time, within the budget. Our in-house computerized job cost accounting and management information systems provide for timely and effective monitoring of schedules and costs. Regular reports are generated based on actual costs and compared to established man-hour task budgets from the project work plan. Further, we are committed to provide rapid response to all project concerns, to minimize client difficulties, which maximizes client satisfaction with our services.

Only the successful completion of a mapping project will result in additional projects. It is therefore advantageous to K&S to set aggressive, yet realistic schedules. At times, certain projects may be requested to be expedited, and K&S is prepared for that contingency. Multiple survey crews and multiple licensed professionals ensure that work can begin on the tasks assigned to our team within 1 working day of receiving the survey request/notice to proceed, and can continue the work until the task is complete. Flexible scheduling allows our team to be available to the City of Fort Lauderdale on nights, weekends, and paid holidays, should the schedule require it.

*Our existing and proven City of Fort Lauderdale Team is AVAILABLE and expanding to meet any future needs the City may have. Given our current and projected workloads, K&S can and will provide the personnel and resources required to support the City of Fort Lauderdale.*

## K&S SURVEY TEAM EQUIPMENT

- Seven Data Collectors (TDS and EFB)
- Ten Leica and Pentax Total Stations (Three Reflectorless) 2MM DIN; 2PPM (6-5" Instruments)
- Eleven Automatic Wild Levels
- Three Leica Digital Level
- Eight Dual-frequency Trimble R8's and 5700 GPS Receivers, L1, L2, L5, Glonass Capability
- Two jon-boats with Outboard Engines
- Eight Pick Up Trucks (F-150, GMAC)
- Three 4WD Trucks
- AutoCAD Civil 3D AutoDesk Infra Structure Design Suite Premium 2014
- Eagle Point Survey Software
- Miscellaneous Support Equipment



# SECTION SIX: References

## CLIENT REFERENCES

Owner	Project Manager	Project Information
Seminole Tribe of Florida 6300 Stirling Road Hollywood, FL 33024 (954) 966-6300	Marco Garica, Project Manager Moss & Associates 2101 North Andrews Avenue Suite 300 Fort Lauderdale, FL 33311 (954) 397-4540 mgarica@mossmail.com	Coconut Creek Casino Coconut Creek, FL April 2011 - January 2012 Addition of 7-story parking garage and retail space. K&S provided Plats, Boundary, Topographic, As-builts, Stake and Grade Watermain. Control Lines, Elevation Certificates and As-built Lake. Contract: \$78,300
Kimco Realty Corporation One Oakwood Boulevard, Suite 70 Hollywood, FL 33020 (954) 923-8444	Connie J. Hurst, CPM, CCIM Senior Property Manager Kimco Realty Corporation One Oakwood Boulevard, Suite 70 Hollywood, FL 33020 (954) 923-8444 churst@kimcorealty.com	Oakwood Plaza Hollywood, FL February 2011 - March 2011 Service of Kimco Area Properties for Boundary Sales, Refinancing, FEMA Insurance and Surveys for Design for Future Properties. Contract: \$31,500
FDOT District 4 3400 West Commercial Boulevard Fort Lauderdale, FL 33309 (954) 777-4586	Bill Arata, P.S.M. Surveying and Mapping Project Manager FDOT District 4 3400 West Commercial Boulevard Fort Lauderdale, FL 33309 (954) 777-4586 William.arata@dot.state.fl.us	Hollywood Boulevard Hollywood, FL October 2010 - November 2010 Cross-sections and Drainage As-built. Contract: \$49,000
Miami-Dade County Park and Recreation Department 275 NW 2nd Street, Suite 430 Miami, FL 33134 (305) 755-7860	Randy Koper Registered Landscape Architect Miami-Dade County Park and Recreation Department 275 Northwest 2nd Street, Suite 430 Miami, FL 33134 (305) 755-7860 RKPK@miamidade.gov	Homestead Air Reserve Park Surveying of park properties for purchase, redesign and upkeep. Services including Boundary, Topographic, Easement Descriptions, Platting and other services. May 2010 - Present Contract: \$68,000
Waste Management 2700 NW 48th Street Pompano Beach, FL 33073 (954) 984-2000	Luke DeBock Waste Management 2700 NW 48th Street Pompano Beach, FL 33073 (954) 984-2000 ldebock@wm.com	Monroe County Transfer Stations Long Key, FL, Kay Largo, FL Kudjoe, FL April 2008 - August 2010 Construction Survey, as-built survey and locate monitor wells Contract: \$75,000





SECTION SEVEN:

# Minority Women (M/WBE) Participation

## MINORITY/WOMEN (M/WBE) PARTICIPATION

As a culturally diverse firm, we have long recognized the importance of supporting M/WBE participation in our projects. For this contract we have team-up with two M/WBE firms, F.R. Aleman & Associates, Inc. and A&B Engineering, Inc.

*State of Florida*

**Minority, Women & Florida Veteran  
Business Certification**

F.R. Aleman and Associates, In

Is certified under the provisions of  
287 and 296, 187, Florida Statutes for a period from:

02/04/2014 to 02/04/2016



  
Craig J. Nichols, Secretary  
Florida Department of Management Services



Office of Supplier Diversity • 4050 Faber Drive Way, Suite 350 • Tallahassee, FL 32309 • (850) 487-0913 • www.osd.dms.state.fl.us

**Palm Beach County  
Office of Small Business Assistance**

Certifies That

**A & B ENGINEERING, INC.**

Vendor # ADAJ0003

*is a Small Business Enterprise as prescribed by section 2-80.21 – 2-80.35 of the Palm Beach County Code for a three year period from December 4, 2013 to December 3, 2016*

The following Services and/or Products are covered under this certification:

**CIVIL ENGINEERING;  
MAPPING SERVICES (INCLUDING CARTOGRAPHY AND SURVEYING SERVICES, NOT AERIAL)**

  
**Allen F. Gray, Manager**  
12/4/2013



**Palm Beach County Board of County Commissioners:**

- Pricilla A. Taylor, Mayor
- Pauletta Burdick, Vice Mayor
- Hal R. Valsche
- Paulette Burdick
- Shelley Vera
- Steven L. Abrams
- Mary Lou Berger
- Jess R. Santamaria

**County Administrator**  
 Robert Weisman  
**Deputy County Administrator**  
 Verdania C. Baker





## SECTION EIGHT:

# Local Business Preference (LBP)

**K&S enthusiastically embraces diversity in all areas of our business practices.** One of our most effective efforts has been in supporting the creation of new minority business enterprises. We were instrumental in the development of the female owned firm of Steinman and Associates, the Hispanic owned firm of CAP Engineering, and the African/American owned firm of BND Engineering, Inc. In our recruiting practices, we solicit full and part time minority high school students and college interns and other employees by using African/American media and BETA. In our project production practices, we provide a mentoring program to our minority firm subconsultants. In addition, we participate with University of Miami and BETA in advertising programs that encourage minority students to stay in school.

For this important assignment with the City of Fort Lauderdale, we have continued our enthusiastic commitment to diversity by adding a Minority Women Business Enterprise as one of our primary, key sub-consultants on our team. This firm, F.R. Aleman and Associates, Inc., was selected for their proven abilities and our long standing cooperative working relationships. F.R. Aleman and Associates, Inc. (FRA) is a fast-growing, successful company. The firm has been listed by Hispanic Business Magazine (June 1998-2003) as one of the 500 largest Hispanic-owned companies in the United States and in neighboring Miami-Dade County as the 82nd largest Hispanic Business. **FRA is a State-wide Certified Minority Business Enterprise by the Florida Office of Supplier and Diversity.**

FRA's outstanding staff will provide our field survey parties with trained and certified personnel for trench safety, confined spaces and subsurface utility locations, on-call. Keith and Schnars P.A. and FRA have a long and successful relationship on similar projects. It is our intention to have FRA Aleman provide all the confined space and utility location work for this contract. As an additional subconsultant, we also have added A&B Engineering, Inc., a certified MBE to be used as survey support. They will provide field and office support. The estimated work performed by A&B during this contract would be 15%. Contact information is as follows:

**F.R. Aleman and Associates, Inc**  
10305 NW 41st Street, Suite 200  
Miami, FL 33178  
Phone: (305) 591-8777  
Fax: (305) 599-8749  
E-Mail: FRAlema@FR-Aleman.com

**A&B Engineering, Inc.**  
Consulting Engineers & Surveyors  
3461 Fairlane Farms Road  
Wellington, FL 33414  
Phone: (561) 383-7480  
Fax: (561) 383-7483

K&S has a long standing successful working relationship with our team's subconsultants, completing many successful projects together.



SECTION EIGHT:

# Local Business Preference (LBP)

## LOCAL BUSINESS PREFERENCE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the local BUSINESS preference classification as indicated herein, and further certifies and agrees that it will re-affirm it's local preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this ITB. Violation of the foregoing provision may result in contract termination.

(1) \_\_\_\_\_ is a **Class A** Business as defined in City of Fort Lauderdale Ordinance No. C-12-04, Sec.2-199.2. A copy of the City of Fort Lauderdale current year Business Tax Receipt **and** a complete list of full-time employees and their addresses shall be provided within 10 calendar days of a formal request by the City.

Business Name

(2) **Keith and Schnars** is a **Class B** Business as defined in the City of Fort Lauderdale Ordinance No. C-12-04, Sec.2-199.2. A copy of the Business Tax Receipt **or** a complete list of full-time employees and their addresses shall be provided within 10 calendar days of a formal request by the City.

Business Name

(3) \_\_\_\_\_ is a **Class C** Business as defined in the City of Fort Lauderdale Ordinance No. C-12-04, Sec.2-199.2. A copy of the Broward County Business Tax Receipt shall be provided within 10 calendar days of a formal request by the City.

Business Name

(4) \_\_\_\_\_ requests a **Conditional Class A** classification as defined in the City of Fort Lauderdale Ordinance No. C-12-04, Sec.2-199.2. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.

Business Name

(5) \_\_\_\_\_ requests a **Conditional Class B** classification as defined in the City of Fort Lauderdale Ordinance No. C-12-04, Sec.2-199.2. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.

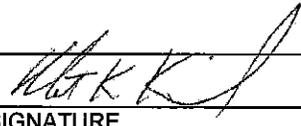
Business Name

(6) \_\_\_\_\_ is considered a **Class D** Business as defined in the City of Fort Lauderdale Ordinance No. C-12-04, Sec.2-199.2. and does not qualify for Local Preference consideration.

Business Name

BIDDER'S COMPANY: **Keith and Schnars**

AUTHORIZED COMPANY PERSON: **Robert K. Krisak, P.L.S.**



**2/24/2014**

NAME

SIGNATURE

DATE



SECTION NINE:

# Sample Insurance Certificate



## CERTIFICATE OF LIABILITY INSURANCE

KEITAND-01 DGARCIA

DATE (MM/DD/YYYY)  
8/12/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Ames & Gough 6300 Greensboro Drive Suite 980 McLean, VA 22102	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (703) 827-2277 210      FAX (A/C, No): (703) 827-2279 E-MAIL ADDRESS:	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  Keith and Schnars, P.A. 6500 North Andrews Avenue Ft. Lauderdale, FL 33309-2132	<b>INSURER A:</b> Travelers Indemnity Company of Connecticut      25682	
	<b>INSURER B:</b> Travelers Indemnity Company      25658	
	<b>INSURER C:</b> Hanover Insurance Company      22292	
	<b>INSURER D:</b> Travelers Casualty & Surety Company of America      31194	
	<b>INSURER E:</b> Continental Casualty Company (CNA) A(XV)      20443	
<b>INSURER F:</b>		

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSUR INSR WORD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		660-1C229556	8/14/2013	8/14/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/DP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC					
B	<input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		BA-4D881029	8/14/2013	8/14/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		UHR-9644021-01	8/14/2013	8/14/2014	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/EMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	UB-3943T893	8/14/2013	8/14/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
	E Professional E Liability		AEH 00 609 12 27 AEH 00 609 12 27	3/1/2013 3/1/2013	3/1/2014 3/1/2014	Per Claim 1,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 RE: RFQ-NONE-58-0-2013/ec - ON-CALL PROFESSIONAL ENGINEERING SERVICES.

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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ACORD 25 (2010/05)

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KEITH and SCHNARS, P.A.  
 FLORIDA'S Big LOCAL FIRM



SECTION TEN:  
**Non-Collusion Statement**

**NON-COLLUSION STATEMENT:**

By signing this offer, the vendor/contractor certifies that this offer is made independently and free from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

**3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).**

**3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.**

**Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.**

**NAME**

**RELATIONSHIPS**

Not applicable

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**In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.**





KEITH and SCHNARS, P.A.  
FLORIDA'S *Big* LOCAL FIRM

6500 North Andrews Avenue • Fort Lauderdale, Florida 33309  
Phone: (954) 776-1616 • Fax: (954) 771-7690 • Toll Free: (800) 488-1255  
[www.ksfla.com](http://www.ksfla.com)

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