

THIS AGREEMENT, made and entered into this 4<sup>th</sup> day of April, 2011, is by and between the City of Fort Lauderdale, a Florida municipality, ("City"), whose address is 100 North Andrews Avenue, Fort Lauderdale, FL 33301-1016, and Lang Detective Agency, Inc., a Florida corporation, ("Contractor" or "Company"), whose address and phone are 200 Southeast 6<sup>th</sup> Street, Suite 205, Fort Lauderdale, FL 33301, Phone: 954-523-2513, Fax: 954-522-4308, Email: lynn@langdetective.com

WHEREAS, the City issued Invitation to Bid Number 112-10677 ("ITB"), and the Contractor submitted a bid in response to the ITB; and

WHEREAS, on March 15, 2011, the City Commission of the City of Fort Lauderdale approved an agreement with Contractor for the goods or services described in the ITB (Pur-22, CAR No. 11-0358),

NOW, THEREFORE, for and in consideration of the mutual promises and covenants set forth herein and other good and valuable consideration, the City and the Contractor covenant and agree as follows:

1. The Contractor agrees to provide to the City service of process and subpoena services in accordance with and in strict compliance with the specifications, terms, conditions, and requirements set forth in the ITB and any and all addenda thereto beginning April 1, 2011, and ending March 31, 2012.

2. This contract form G-110 Rev. 01/10, the ITB, any and all addenda to the ITB and the Contractor's response thereto, and the Contractor's proposal in response to the ITB are integral parts of this Contract, and are incorporated herein.

3. In the event of conflict between or among the contract documents, the order of priority shall be as follows:

- First, this contract form, G-110 Rev. 01/10;
- Second, any and all addenda to the ITB in reverse chronological order;
- Third, the ITB;
- Fourth, the Contractor's response to any addendum requiring a response;
- Fifth, the Contractor's response to the ITB.

4. The Company warrants that the goods and services supplied to the City pursuant to this Contract shall at all times fully conform to the specifications set forth in the ITB and be of the highest quality. In the event the City, in the City's sole discretion, determines that any product or service supplied pursuant to this Contract is defective or does not conform to the specifications set forth in the ITB the City reserves the right unilaterally to cancel an order or cancel this Contract upon written notice to the Contractor, and reduce commensurately any amount of money due the Contractor.

5. The Contractor shall not present any invoice to the City that includes sales tax (85-8012514506C-7) or federal excise tax (59-6000319).

6. Contractor shall direct all invoices in duplicate for payment to Finance Department, City of Fort Lauderdale, 100 N. Andrews Avenue, 6th Floor, Fort Lauderdale, FL 33301. Any applicable discount MUST appear on the invoice.

IN WITNESS WHEREOF, the City and the Contractor execute this Contract as follows:

CITY OF FORT LAUDERDALE

By: *Paul I. Welch*  
Director of Procurement Services

Approved as to form:

*Paul Bayard*  
Senior Assistant City Attorney

ATTEST

*Lynn Reich*  
Print Name:  
Title:

CONTRACTOR

By: *Lynn Reich*  
Lynn Reich  
President

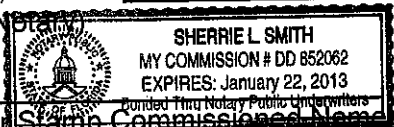
(CORPORATE SEAL)

STATE OF Florida  
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 4th day of April, 2011, by Lynn Reich as president for Lang Detective Agency, Inc., a Florida corporation.

(SEAL)

*Sherrie Smith*  
Notary Public, State of \_\_\_\_\_  
(Signature of Notary)



(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known X OR Produced ID \_\_\_\_\_  
Type of ID Produced \_\_\_\_\_

# CONTRACT COPY

## BID/PROPOSAL SIGNATURE PAGE

**How to submit bids/proposals:** It is preferred that bids/proposals be submitted electronically at [www.bidsync.com](http://www.bidsync.com), unless otherwise stated in the bid packet. If mailing a hard copy, it will be the sole responsibility of the Bidder to ensure that the bid reaches the City of Fort Lauderdale, City Hall, Procurement Department, Suite 619, 100 N. Andrews Avenue, Fort Lauderdale, FL 33301, prior to the bid opening date and time listed. Bids/proposals submitted by fax or email will NOT be accepted.

The below signed hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the CITY and such acceptance covers all terms, conditions, and specifications of this bid/proposal.

**Please Note:** If responding to this solicitation through BidSync, the electronic version of the bid response will prevail, unless a paper version is clearly marked **by the bidder** in some manner to indicate that it will supplant the electronic version. All fields below **must** be completed. If the field does not apply to you, please note N/A in that field.

Submitted by: Lynn Reich (signature) 2/1/11 (date)

Name (printed): Lynn Reich Title: PRESIDENT/OWNER

Company: (Legal Registration) LANE DETECTIVE AGENCY, INC.

**CONTRACTOR, IF FOREIGN CORPORATION, MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).**

Address: 200 S.E 6th ST Suite # 205

City: FT LAUD State: FL  
Zip: 33301

Telephone No. (954) 523-2513 FAX No. (954) 522-4309

Email: Lynn@LangDetective.com

Delivery: Calendar days after receipt of Purchase Order (section 1.02 of General Conditions): \_\_\_\_\_

Payment Terms (section 1.03): OPEN ENDED

Total Bid Discount (section 1.04): \_\_\_\_\_

Does your firm qualify for MBE or WBE status (section 1.08): MBE  WBE

**ADDENDUM ACKNOWLEDGEMENT** - Proposer acknowledges that the following addenda have been received and are included in the proposal:

Addendum No. \_\_\_\_\_

Date Issued \_\_\_\_\_

GENERAL QUESTIONNAIRE

ORIGINAL  
BID

BIDDER NAME: LANE DETECTIVE AGENCY

Complete the following:

Contact Name: Lyn Reich Phone: 954-522-4300

1. Number of years experience the bidder has had in providing similar services:  
25 Years

2. Do you have a local office in the Tri-County (Miami-Dade, Broward, Palm Beach County, FL area)?  
 YES  NO

If YES - Local Office Address: 200 SE 64th St #205  
Ft Lauderdale FL 33301

3. Provide three references for which you have performed similar services.

Company Name: Billing Cochran  
Address: 515 E. LAS OLAS BLVD FT LAUD, FL  
Contact Name: Kenneth Morgan Telephone: 764-7150

Company Name: John Buso PA  
Address: 2161 Palm Beach Lakes Blvd. WPB, FL 33409  
Contact Name: Tony Paradise Telephone: (561) 689-9725

Company Name: Heath Carciopulo  
Address: 1888 SE 3rd Ave Ft Lauderdale FL 33316  
Contact Name: Larry Rosenberg Telephone: 954-635-4350

4. Have you ever failed to complete work awarded to you? If so, where and why?

No

5. List any licenses, permits or certifications, etc., you hold for performing this type of work:

A-8700294 / Business License  
C License Investigators / Process Services  
SPS License #373

The proposer understands that the information contained in these proposal pages is to be relied upon by the City in awarding the proposed contract, and such information is warranted by the proposer to be true. The proposer agrees to furnish such additional information, prior to acceptance of any proposal relating to the qualifications of the proposer, as may be required by the City.

Please review the questionnaire to make sure all questions have been answered. Attach additional sheets if necessary. Failure to answer each question could result in the disqualification of your bid.

**NON-COLLUSION STATEMENT:**

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

**Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.**

**NAME**

**RELATIONSHIPS**

\_\_\_\_\_  
  
\_\_\_\_\_

\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

**In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.**



**VARIANCES:** State any variations to specifications, terms and conditions in the space provided below or reference in the space provided below all variances contained on other pages of bid, attachments or bid pages. No variations or exceptions by the Proposer will be deemed to be part of the bid submitted unless such variation or exception is listed and contained within the bid documents and referenced in the space provided below. If no statement is contained in the below space, it is hereby implied that your bid/proposal complies with the full scope of this solicitation. **HAVE YOU STATED ANY VARIANCES OR EXCEPTIONS BELOW? BIDDER MUST CLICK THE EXCEPTION LINK IF ANY VARIATION OR EXCEPTION IS TAKEN TO THE SPECIFICATIONS, TERMS AND CONDITIONS.** If this section does not apply to your bid, simply mark N/A in the section below.

Variations:  
revised 3-23-10

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**Question and Answers for Bid #112-10677 - Service of Process and Subpoena Services**

**OVERALL BID QUESTIONS**

**There are no questions associated with this bid. If you would like to submit a question, please click on the "Create New Question" button below.**

**Question Deadline: Feb 9, 2011 2:00:00 PM EST**

## Item Response Form

Item **112-10677-1-01 - Subpoena Regular Services (within 5 days)**  
 Quantity **100 each**  
 Unit Price 18.00  
 Delivery Location **City of Fort Lauderdale**  
No Location Specified  
 Qty 100

**Description**

Services located in Miami-Dade, Broward or Palm Beach Counties.

Item **112-10677-1-02 - Subpoena Rush Services (within 24 hours)**  
 Quantity **5 each**  
 Unit Price 28.00  
 Delivery Location **City of Fort Lauderdale**  
No Location Specified  
 Qty 5

**Description**

Services located in Miami-Dade, Broward or Palm Beach Counties.

Item **112-10677-1-03 - Subpoena Priority Services (Same Day)**  
 Quantity **1 each**  
 Unit Price 38.00  
 Delivery Location **City of Fort Lauderdale**  
No Location Specified  
 Qty 1

**Description**

Services located in Miami-Dade, Broward or Palm Beach Counties.

Item **112-10677-1-04 - Summons - Residence/Business - Regular Services (within 5 days)**  
 Quantity **210 each**  
 Unit Price 24.00  
 Delivery Location **City of Fort Lauderdale**  
No Location Specified  
 Qty 210

**Description**

Services located in Miami-Dade, Broward, or Palm Beach Counties.

Item **112-10677-1-05 - Summons - Residence/Business - Rush Services (within 24 hours)**  
 Quantity **5 each**

Unit Price 34.00  
 Delivery Location **City of Fort Lauderdale**  
No Location Specified  
 Qty 5

**Description**

Services located on Miami-Dade, Broward or Palm Beach Counties.

Item **112-10677-1-06 - Summons - Residence/Business - Priority Services (Same Day)**  
 Quantity **1 each**  
 Unit Price 44.00  
 Delivery Location **City of Fort Lauderdale**  
No Location Specified  
 Qty 1

**Description**

Services located in Miami-Dade, Broward, or Palm Beach Counties.

Item **112-10677-1-07 - Five Day Letter - Service in Jail - Priority Service (Same Day)**  
 Quantity **156 each**  
 Unit Price 78.00  
 Delivery Location **City of Fort Lauderdale**  
No Location Specified  
 Qty 156

**Description**

Services located in Miami-Dade, Broward, or Palm Beach Counties.

Item **112-10677-1-08 - Summons - Service in Jail - Regular Service (within 5 days)**  
 Quantity **24 each**  
 Unit Price 64.00  
 Delivery Location **City of Fort Lauderdale**  
No Location Specified  
 Qty 24

**Description**

Services located in Miami-Dade, Broward, or Palm Beach Counties.

Item **112-10677-1-09 - Summons - Service in Jail - Rush Services (within 24 hours)**  
 Quantity **1 each**  
 Unit Price 64.00  
 Delivery Location **City of Fort Lauderdale**  
No Location Specified  
 Qty 1

**Description**

Services located in Miami-Dade, Broward, or Palm Beach Counties.

Item **112-10677-1-10 - Summons - Service in Jail - Priority Service (Same Day)**  
 Quantity **1 each**  
 Unit Price 84.00  
 Delivery Location **City of Fort Lauderdale**  
No Location Specified  
**Qty 1**

**Description**

Services located in Miami-Dade, Broward, or Palm Beach Counties.

Item **112-10677-1-11 - Summons - Regular Service (within 5 days)**  
 Quantity **50 each**  
 Unit Price 24.00  
 Delivery Location **City of Fort Lauderdale**  
No Location Specified  
**Qty 50**

**Description**

Services located outside of Tri-County Area of Miami-Dade, Broward or Palm Beach Counties, but located in the State of Florida.

Item **112-10677-1-12 - Summons - Rush Services (within 24 hours)**  
 Quantity **1 each**  
 Unit Price 34.00  
 Delivery Location **City of Fort Lauderdale**  
No Location Specified  
**Qty 1**

**Description**

Services located outside of Tri-County Area of Miami-Dade, Broward or Palm Beach Counties, but located in the State of Florida.

Item **112-10677-1-13 - Summons - Regular Service (within 5 days)**  
 Quantity **36 each**  
 Unit Price 24.00  
 Delivery Location **City of Fort Lauderdale**  
No Location Specified  
**Qty 36**

**Description**

Services located outside of the State of Florida.

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Item **112-10677-1-14 - Summons - Rush Services (within 24 hours)**

Quantity **1 each**

Unit Price **34.00**

Delivery Location **City of Fort Lauderdale**

No Location Specified

**Qty 1**

**Description**

Services located outside of the State of Florida.

ORIGINAL  
BID

February 1<sup>st</sup> 2011

Michael F. Walker  
City Of Fort Lauderdale Police Department  
1300 West Broward Blvd  
Fort Lauderdale, Florida 33312

This is to verify that Lang Detective Agency, Inc. is fully insured with Errors & Omissions Insurance, as well as full coverage with General liability (1,000,000.00) Auto liability (1,000,000.00), and Workers Compensation. (500,000.00)

Our Agency License is A 87-00294 and is current and valid through 2008.

We can provide copies of all licenses and insurance policies upon request.

Pursuant to Bidder Proposal Conditions 1.08 of the written General Conditions for City Of Fort Lauderdale Contracts.....

We are a minor and women business enterprise. Women owned or Controlled Business of which at least 51 % is owned by females, or in the case of a publicly owned business, at least 51% of the stock of which is owned by females.

Also listed as a Small Business enterprises, which is a corporation independently owned and operated, having less than 100 employees and less than \$1,000,000.00 in annual gross receipts.

Our rates being given to The City of Fort Lauderdale Police Department are special rates that we have maintained with them, as a result of long term association and affiliation with. Rates are locked in and will not change. Lang Detective has fully reviewed and agrees to the "Contract Period" written terms and conditions for City Of Fort Lauderdale's contracts.

Please feel free to contact me directly for any questions or confirmations.

Respectfully,



Lynn Reich

President

[lynn@langdetective.com](mailto:lynn@langdetective.com)

[www.langdetective.com](http://www.langdetective.com)

(954)522-4300