# AWARD AGREEMENT

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## CITY OF FORT LAUDERDALE

PROCUREMENT SERVICES DEPARTMENT
100 N. ANDREWS AVENUE, ROOM 619
FORT LAUDERDALE, FL 33301
(954) 828-5933

| **City Commission Approval:** | **Period Covered:** | **Contract No.:** |
|---|---|---|
| N/A | 3/28/08 – 3/27/09 | 182-9988 |

**Vendor:** **MBE X** **WBE _**
Cassini Tailor Shop
934 NE 20 Avenue
Fort Lauderdale, FL 33304

Attn: Firmino Cassini
954-764-5245
Fax 954-764-4960

**Invoice To:**
City of Fort Lauderdale
Accounts Payable
100 N. Andrews Avenue
Fort Lauderdale, FL 33301

Payment Terms: Net 30
Delivery: 4-Days

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**ALTERATIONS, SEWING SERVICES**

| | Unit Price |
|---|---|
| Sew, rank insignia on sleeve of jacket or shirt | $ 8.00 |
| Sew, breast or shoulder patch on a jacket or shirt | $ 4.00 |
| Sew, patch (hash mark) on a long sleeve shirt | $ 3.00 |
| Repair or replace a zipper on a shirt | $ 10.00 |
| Repair or replace zipper on pants/shorts | $ 9.50 |
| Repair or replace zipper on a jacket | $ 15.00 |
| Replace a button ona shirt or pair of pants/shorts | $ 1.00 |
| Alter the waist on a pair of male or female pants/shorts | $ 12.00 |
| Alter the inseam on a pair of male or female pants/sorts | $ 7.50 |
| Hem a pair of male or female pants/shorts | $ 9.50 |
| Alter the sleeve length on a short sleeve shirt | $ 8.00 |
| Alter the sleeve length on a long sleeve shirt | $ 9.00 |

Insurance Coverage Required: Yes _ No X
Authorized for Purchases: Under $25,000 X Over _
Extension Options: Yes X No _ Years: 4

We, the undersigned contractor, hereby agree to perform in accordance with the terms, conditions and specifications of Invitation to Bid 182-9988. The contract signor must be an officer of the company or authorized to bind your company to the terms, conditions and specifications set forth in the agreement.

Firmino Cassinha — 3/28/08

Authorized Signature — Date

FIRMINO CASINHA

Printed Name and Title

**********

Department Contract Co-Ordinator: Jon Appel, Police (954) 828-5449

Procurement Specialist: Michael F. Walker, CPPB, A.P.P., FCPM, FCPA

Kirk W. Buffington By K.B. 3/28/08

**Kirk W. Buffington, CPPO, C.P.M., MBA**
**Director of Procurement Services**

CONTRACT COPY

## CASSINI TAILOR SHOP

Bid Contact - -
**Ph 954-764-5245**
Vendor Code 00022294

Address **934 NE 20 AVENUE**
**FORT LAUDERDALE, FL 33301**

| Item # | Line Item | Notes | Unit Price | Qty/Unit | Total Price | Attch. | Docs |
|---|---|---|---|---|---|---|---|
| 182-9988-1-01 | Sew one pair of rank insignia on the sleeves of a jacket or shirt | **Supplier Product Code:** | **First Offer - $8.00** | 15 / pair | **$120.00** | | Y |
| 182-9988-1-02 | Sew one breast or shoulder patch on a jacket or shirt | **Supplier Product Code:** | **First Offer - $4.00** | 20 / each | **$80.00** | | Y |
| 182-9988-1-03 | Sew a services patch (hash mark) on a long sleeve shirt | **Supplier Product Code:** | **First Offer - $3.00** | 10 / each | **$30.00** | | Y |
| 182-9988-1-04 | Repair or replace a zipper on a shirt | **Supplier Product Code:** | **First Offer - $10.00** | 2 / each | **$20.00** | | Y |
| 182-9988-1-05 | Repair or replace a zipper on a pair of pants/shorts | **Supplier Product Code:** | **First Offer - $9.50** | 5 / each | **$47.50** | | Y |
| 182-9988-1-06 | Repair or replace a zipper on a jacket | **Supplier Product Code:** | **First Offer - $15.00** | 1 / each | **$15.00** | | Y |
| 182-9988-1-07 | Replace a button on a shirt or pair of pants/shorts | **Supplier Product Code:** | **First Offer - $1.00** | 5 / each | **$5.00** | | Y |
| 182-9988-1-08 | Alter the waist on a pair of male or female pants/shorts | **Supplier Product Code:** | **First Offer - $12.00** | 30 / pair | **$360.00** | | Y |
| 182-9988-1-09 | Alter the inseam on a pair of male or female pants/shorts | **Supplier Product Code:** | **First Offer - $7.50** | 30 / pair | **$225.00** | | Y |
| 182-9988-1-10 | Hem a pair of male or female pants/shorts | **Supplier Product Code:** | **First Offer - $9.50** | 100 / pair | **$950.00** | | Y |
| 182-9988-1-11 | Alter the sleeve length on a short sleeve shirt | **Supplier Product Code:** | **First Offer - $8.00** | 5 / each | **$40.00** | | Y |
| 182-9988-1-12 | Alter the sleeve length on a long sleeve shirt | **Supplier Product Code:** | **First Offer - $9.00** | 5 / each | **$45.00** | | Y |
| | | | Vendor Total | | **$1,937.50** | | |

# Bid 182-9988
# Alterations, Sewing Services

| | |
|---|---|
| Bid Number | **182-9988** |
| Bid Title | **Alterations, Sewing Services** |
| Bid Start Date | **Mar 19, 2008 7:38:51 AM EDT** |
| Bid End Date | **Mar 27, 2008 2:00:00 PM EDT** |
| Bid Contact | **Michael F Walker**<br>**Procurement & Contracts Manager**<br>**Procurement**<br>**954-828-5677**<br>**mwalker@fortlauderdale.gov** |
| Contract Duration | **1 year** |
| Contract Renewal | **4 annual renewals** |
| Prices Good for | **90 days** |
| Bid Comments | **The City of Fort Lauderdale, Florida (City) is seeking Bids from qualified firms, hereinafter referred to as the Contractor, to provide uniform sewing and alterations for the City's Police Department, in accordance with the terms, conditions, and specifications contained in this Invitation To Bid (ITB).**<br><br>**To be eligible to respond to this ITB, the proposing firm must demonstrate that they, or the principals assigned to the project, are engaged in the professional business of sewing and alterations. Dry Cleaning and laundry service are not covered under the terms of this contract.**<br><br>**Since the department wishes to make this service as convenient as possible to its employees, whose primary place of duty is in the City of Fort Lauderdale, the Contractor must maintain at least one place of business within the following geographical boundaries: State Road 84 on the south, the Intracoastal Waterway on the east, US441/SR7 on the west and Commercial Blvd. on the north.** |

**Item Response Form**

| | |
|---|---|
| Item | **182-9988-1-01 - Sew one pair of rank insignia on the sleeves of a jacket or shirt** |
| Quantity | **15 pair** |
| Unit Price | 8.00 |
| Delivery Location | **City of Fort Lauderdale**<br>Police Department/Fort Lauderdale<br>1300 W. Broward Blvd.<br>Fort Lauderdale FL 33312<br>**Qty** 15 |

**Description**
See PART II - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES FOR ADDITIONAL SPECIFICATIONS.

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| | |
|---|---|
| Item | **182-9988-1-02 - Sew one breast or shoulder patch on a jacket or shirt** |
| Quantity | **20 each** |

Unit Price 4.00

Delivery Location **City of Fort Lauderdale**
Police Department/Fort Lauderdale
1300 W. Broward Blvd.
Fort Lauderdale FL 33312
**Qty** 20

**Description**
See PART II - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES FOR ADDITIONAL SPECIFICATIONS.

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Item **182-9988-1-03 - Sew a services patch (hash mark) on a long sleeve shirt**

Quantity **10 each**

Unit Price 3.00

Delivery Location **City of Fort Lauderdale**
Police Department/Fort Lauderdale
1300 W. Broward Blvd.
Fort Lauderdale FL 33312
**Qty** 10

**Description**
See PART II - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES FOR ADDITIONAL SPECIFICATIONS.

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Item **182-9988-1-04 - Repair or replace a zipper on a shirt**

Quantity **2 each**

Unit Price 10.00

Delivery Location **City of Fort Lauderdale**
Police Department/Fort Lauderdale
1300 W. Broward Blvd.
Fort Lauderdale FL 33312
**Qty** 2

**Description**
See PART II - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES FOR ADDITIONAL SPECIFICATIONS.

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Item **182-9988-1-05 - Repair or replace a zipper on a pair of pants/shorts**

Quantity **5 each**

Unit Price 9.50

Delivery Location **City of Fort Lauderdale**
Police Department/Fort Lauderdale
1300 W. Broward Blvd.
Fort Lauderdale FL 33312
**Qty** 5

**Description**
See PART II - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES FOR ADDITIONAL SPECIFICATIONS.

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Item **182-9988-1-06 - Repair or replace a zipper on a jacket**

Quantity **1 each**

Unit Price 15.00

Delivery Location **City of Fort Lauderdale**
Police Department/Fort Lauderdale

1300 W. Broward Blvd.
Fort Lauderdale FL 33312
**Qty** 1

**Description**
See PART II - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES FOR ADDITIONAL SPECIFICATIONS.

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| | |
|---|---|
| Item | **182-9988-1-07 - Replace a button on a shirt or pair of pants/shorts** |
| Quantity | **5 each** |
| Unit Price | 1.00 |
| Delivery Location | **City of Fort Lauderdale**<br>Police Department/Fort Lauderdale<br>1300 W. Broward Blvd.<br>Fort Lauderdale FL 33312<br>**Qty** 5 |

**Description**
See PART II - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES FOR ADDITIONAL SPECIFICATIONS.

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| | |
|---|---|
| Item | **182-9988-1-08 - Alter the waist on a pair of male or female pants/shorts** |
| Quantity | **30 pair** |
| Unit Price | 12.00 |
| Delivery Location | **City of Fort Lauderdale**<br>Police Department/Fort Lauderdale<br>1300 W. Broward Blvd.<br>Fort Lauderdale FL 33312<br>**Qty** 30 |

**Description**
See PART II - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES FOR ADDITIONAL SPECIFICATIONS.

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| | |
|---|---|
| Item | **182-9988-1-09 - Alter the inseam on a pair of male or female pants/shorts** |
| Quantity | **30 pair** |
| Unit Price | 7.50 |
| Delivery Location | **City of Fort Lauderdale**<br>Police Department/Fort Lauderdale<br>1300 W. Broward Blvd.<br>Fort Lauderdale FL 33312<br>**Qty** 30 |

**Description**
See PART II - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES FOR ADDITIONAL SPECIFICATIONS.

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| | |
|---|---|
| Item | **182-9988-1-10 - Hem a pair of male or female pants/shorts** |
| Quantity | **100 pair** |
| Unit Price | 9.50 |
| Delivery Location | **City of Fort Lauderdale**<br>Police Department/Fort Lauderdale<br>1300 W. Broward Blvd.<br>Fort Lauderdale FL 33312<br>**Qty** 100 |

**Description**
See PART II - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES FOR ADDITIONAL SPECIFICATIONS.

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| | |
|---|---|
| Item | **182-9988-1-11 - Alter the sleeve length on a short sleeve shirt** |
| Quantity | **5 each** |
| Unit Price | 8.00 |
| Delivery Location | **City of Fort Lauderdale**<br>Police Department/Fort Lauderdale<br>1300 W. Broward Blvd.<br>Fort Lauderdale FL 33312<br>**Qty** 5 |

**Description**
See PART II - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES FOR ADDITIONAL SPECIFICATIONS.

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| | |
|---|---|
| Item | **182-9988-1-12 - Alter the sleeve length on a long sleeve shirt** |
| Quantity | **5 each** |
| Unit Price | 9.00 |
| Delivery Location | **City of Fort Lauderdale**<br>Police Department/Fort Lauderdale<br>1300 W. Broward Blvd.<br>Fort Lauderdale FL 33312<br>**Qty** 5 |

**Description**
See PART II - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES FOR ADDITIONAL SPECIFICATIONS.

**BIDDER PROPOSAL PAGE** **Bid #182-9988**

**COMPANY NAME** CASSIWI TAILOR SHOP

**Bidder agrees to supply the products or services at the prices bid below in accordance with the terms, conditions, and specifications contained in this ITB. All price information to be used in the bid evaluation must be on this page. Pricing MUST include delivery and be quoted FOB: Destination.**

| ITEM | ESTIMATED MONTHLY QUANTITY | WORK ITEM DESCRIPTION | UNIT PRICE | TOTAL PRICE |
|---|---|---|---|---|
| 1. | 15 pair | Sew one pair of rank insignia on the sleeves of a jacket or shirt | $ 8.00 /pair | $ 120.00 |
| 2. | 20 ea. | Sew one breast or shoulder patch on a jacket or shirt | $ 4.00 /EA | $ 80.00 |
| 3. | 10 ea. | Sew one service patch (hash mark) on a long sleeve shirt sleeve | $ 3.00 /EA | $ 30.00 |
| 4. | 2 ea. | Repair or replace a zipper on a shirt | $ 10.00 /EA | $ 20.00 |
| 5. | 5 ea. | Repair or replace a zipper on a pair of pants/shorts | $ 9.50 /EA | $ 47.50 |
| 6. | 1 ea. | Repair of replace a zipper on a jacket | $ 15.00 /EA | $ 15.00 |
| 7. | 5 ea. | Replace a button on a shirt or pair of pants/shorts | $ 1.00 /EA | $ 1.00 $5.00 MO |
| 8. | 30 pair | Alter the waist on a pair of male or female pants/shorts | $ 12.00 /pair | $ 360.00 |
| 9. | 30 pair | Alter the inseam on a pair of male or female pants/shorts | $ 7.50 /pair | $ 225.00 |
| 10. | 100 pair | Hem a pair of male or female pants/shorts | $ 9.50 /pair | $ 950.00 |
| 11. | 5 ea. | Alter the sleeve length on a short sleeve shirt | $ 8.00 /EA | $ 40.00 |
| 12. | 5 ea. | Alter the sleeve length on a long sleeve shirt | $ 9.00 /EA | $ 45.00 |

Total Monthly Cost to the City for above Items $ 1933.50 19332.50

X 12

Total Annual Cost to the City for above items $ 23.232 23,200.00

Authorized Signature [signature]

Print Name FIRMINO CASINHA

**QUESTIONAIRE:**

1. **What would be the maximum number of days you would require to complete any of the above tasks?**

   4 **Days**

2. **List below the location(s), street address and city where the work will be performed:**

   934 N.E. 20TH AVE.
   FORT LAUDERDALE, FL 33304

3. **What are your days and hours of operation?** M-F 8 AM-5PM, SAT 9-01

4. **Number of years experience the proposer has had in providing similar services.**

   **Years** 18

5. **List below those persons who will have a management or senior position working with the City if are awarded the contract. List name, title, position, and project duties.**

   —

6. **List clients for whom you have provided similar services in the last three years. Provide agency name, address, telephone number, contact person, and date service was provided. If services provided differ from the one presented in your proposal, please delineate such differences.**

   10/12 YEARS AGO
   TO CITY OF FORT LAUDERDALE
   DBA/AS LUIGI CUSTOM ALTERATIONS

**Authorize Signature** Firmino Casinha

**Print Name** FIRMINO CASINHA

**Phone Number** 954 764 5245

**NON-COLLUSION STATEMENT:**

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

**Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.**

| NAME | RELATIONSHIPS |
|---|---|
| | |
| | |
| | |
| | |
| | |

**In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.**

## BID/PROPOSAL SIGNATURE PAGE

**How to submit bids/proposals:** It is preferred that bids/proposals be submitted electronically at www.rfpdepot.com. If mailing a hard copy, it will be the sole responsibility of the Bidder to ensure that the bid reaches the City of Fort Lauderdale, City Hall, Procurement Department, Suite 619, 100 N. Andrews Avenue, Fort Lauderdale, FL 33301, prior to the bid opening date and time listed. Bids/proposals submitted by fax or email will NOT be accepted.

The below signed hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the CITY and such acceptance covers all terms, conditions, and specifications of this bid/proposal.

**Please Note:** If responding to this solicitation through RFP Depot, the electronic version of the bid response will prevail, unless a paper version is clearly marked **by the bidder** in some manner to indicate that it will supplant the electronic version.

Submitted by: Firmino Cassinha 3-26-08
(signature) (date)

Name (printed) FIRMINO CASSINHA Title: PRESIDENT

Company: (Legal Registration) CASSINI TAILOR SHOP

**CONTRACTOR, IF FOREIGN CORPORATION, MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit http://www.dos.state.fl.us/doc/ ).**

Address: 934 N.E. 20TH AVE.

City F. LAUDERDALE State: FL Zip 33304

Telephone No. 954 764 5245 FAX No. 954 764 4960

E-MAIL: —

Delivery: Calendar days after receipt of Purchase Order (section 1.02 of General Conditions):

Payment Terms (section 1.03): 30 DAYS Total Bid Discount (section 1.04): —

Does your firm qualify for MBE or WBE status (section 1.08): MBE ☒ WBE ☐

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in the proposal:

| Addendum No. | Date Issued |
|---|---|
| — | |
| — | |
| — | |

VARIANCES: State any variations to specifications, terms and conditions in the space provided below or

reference in the space provided below all variances contained on other pages of bid, attachments or bid pages. No variations or exceptions by the Proposer will be deemed to be part of the bid submitted unless such variation or exception is listed and contained within the bid documents and referenced in the space provided below. If no statement is contained in the below space, it is hereby implied that your bid/proposal complies with the full scope of this solicitation. HAVE YOU STATED ANY VARIANCES OR EXCEPTIONS BELOW? BIDDER MUST CLICK THE EXCEPTION LINK IF ANY VARIATION OR EXCEPTION IS TAKEN TO THE SPECIFICATIONS, TERMS AND CONDITIONS.

Variances:

revised 3-13-08