

# CONTRACT SUMMARY

CITY OF FORT LAUDERDALE  
PROCUREMENT SERVICES DEPARTMENT

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<b>Period Covered:</b> 11/9/09 – 8/30/10	<b>Contract No.:</b> 193-10347	<b>Master Blanket:</b> N/A
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**Awarded Vendor:**

Edgethon Corporation d/b/a Tampa Envelope  
Manufacturing and Paper Co.  
6502 North 54th Street  
Tampa, FL 33610

Delivery: 15 Days  
Payment Terms: Net 30

Attn: Stephanie Kovach  
813-621-2408  
Fax 813-621-8889  
Email [skovach@tampaenvelope.com](mailto:skovach@tampaenvelope.com)

Insurance Coverage Required: Yes  No   
Authorized for Purchases: Under \$25,000  Over   
Extension Options: Yes  No  Years: 3, 1 yr extensions

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**PRINTED #10 WINDOW ENVELOPES**

	<u>Unit Price</u>
Printed #10 Window Envelopes	\$ 16.50 / thousand
Proof charges	N/C
Composition charges	N/C
Set-up charges	N/C
Other charges	N/C

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Department Contract Co-Ordinator: Lucretia Penrow, Treasury, (954) 828-5157

Procurement Specialist: Michael F. Walker, CPPB, A.P.P., FCPM, FCPA

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THIS AGREEMENT, made and entered into this 9th day of November, 2009, is by and between the City of Fort Lauderdale, a Florida municipality, ("City"), whose address is 100 North Andrews Avenue, Fort Lauderdale, FL 33301-1016, and Edgethon Corporation d/b/a Tampa Envelope Manufacturing and Paper Co. a Florida corporation ("Contractor"), whose address and phone are 6502 North 54th Street, Tampa, FL 33610, Phone 813-621-2408, Fax: 813-621-8889.

WHEREAS, the City issued Invitation to Bid Number 193-10347 ("ITB"), and the Contractor submitted a bid in response to the ITB; and

WHEREAS, on November 9, 2009, the Procurement Director of the City of Fort Lauderdale approved an agreement with Contractor for the goods or services described in the ITB;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants set forth herein and other good and valuable consideration, the City and the Contractor covenant and agree as follows:

1. The Contractor agrees to provide to the City Printed #10 Window Envelopes in accordance with and in strict compliance with the specifications, terms, conditions, and requirements set forth in the ITB and any and all addenda thereto beginning November 9, 2009 and ending August 20, 2010 for the requirements listed above.

2. This contract form, the ITB, any and all addenda to the ITB, and the Contractor's proposal in response to the ITB are integral parts of this Contract, and are incorporated herein.

3. In the event of conflict between or among the contract documents, the order of priority shall be as follows:

First, this contract form;

Second, any and all addenda to the City's ITB in reverse chronological order;

Third, the ITB;

Fourth, the Contractor's response to any addendum requiring a response;

Fifth, the Contractor's proposal in bid to the ITB.

4. The Company warrants that the goods and services supplied to the City pursuant to this Contract shall at all times fully conform to the specifications set forth in the ITB and be of the highest quality. In the event the City, in the City's sole discretion, determines that any product or service supplied pursuant to this Contract is defective or does not conform to the specifications set forth in the ITB the City reserves the right unilaterally to cancel an order or cancel this

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Contract upon written notice to the Contractor, and reduce commensurately any amount of money due the Contractor.

5. The City may cancel this Contract upon written notice to the Contractor in the event the Contractor fails to furnish the goods or perform the services as described in the ITB within 30 days following written notice to the Contractor.

6. The Contractor shall not present any invoice to the City that includes sales tax (85-8012514506C-7) or federal excise tax (59-6000319).

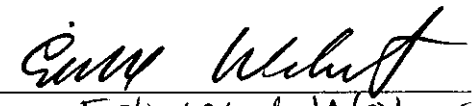
7. Contractor shall direct all invoices in duplicate for payment to Finance Department, City of Fort Lauderdale, 100 N. Andrews Avenue, 6th Floor, Fort Lauderdale, FL 33301. Any applicable discount MUST appear on the invoice.

IN WITNESS WHEREOF, the City and the Contractor execute this Contract as follows:

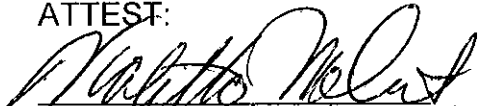
CITY OF FORT LAUDERDALE

By:   
Director of Procurement Services

Edgethon Corporation d/b/a Tampa  
Envelope Manufacturing and Paper Co.

By:   
Print Name: Edward Wolert  
Title: President  
(If not president of corporation or managing member of limited liability company, please attach proof of authorization.)

ATTEST:

  
Print Name: Violetta Wolert  
Title: Vice President  
(Secretary for corporation;  
member or manager for L.L.C.)