

# Solicitation 525-10903

## Vehicle Registered Owner Information Service



**City of Fort Lauderdale**

## Bid 525-10903

### Vehicle Registered Owner Information Service

Bid Number 525-10903  
Bid Title Vehicle Registered Owner Information Service

Bid Start Date Dec 22, 2011 2:50:44 PM EST  
Bid End Date Jan 24, 2012 2:00:00 PM EST  
Question &  
Answer End Date Jan 5, 2012 5:00:00 PM EST

Bid Contact AnnDebra Diaz  
Procurement Specialist II  
Procurement  
954-828-5949  
adiaz@fortlauderdale.gov

#### Description

The City of Fort Lauderdale, Florida (City) is seeking proposals from qualified proposers, hereinafter referred to as the Contractor, to provide Vehicle Registered Owner Information Service for the City's Transportation and Mobility Department, in accordance with the terms, conditions, and specifications contained in this Request for Proposals (RFP).

Added on Jan 17, 2012:

The end date has changed to January 24, 2012.

All other terms, conditions and specifications remain unchanged.

**RFP # 525-10903****TITLE: Vehicle Registered Owner Information****PART I – INTRODUCTION/INFORMATION****01. PURPOSE**

The City of Fort Lauderdale, Florida (City) is seeking proposals from qualified proposers, hereinafter referred to as the Contractor, to provide Vehicle Registered Owner Information Service for the City's Transportation and Mobility Department, in accordance with the terms, conditions, and specifications contained in this Request for Proposals (RFP).

**02. INFORMATION OR CLARIFICATION**

For information concerning procedures for responding to this solicitation, contact Procurement Specialist AnnDebra Diaz at (954) 828-5949 or email at [adiaz@fortlauderdale.gov](mailto:adiaz@fortlauderdale.gov) . Such contact shall be for clarification purposes only.

For information concerning technical specifications, please utilize the question / answer feature provided by BidSync at [www.bidsync.com](http://www.bidsync.com) . Questions of a material nature must be received prior to the cut-off date specified in the RFP Schedule. Material changes, if any, to the scope of services or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync Site). Contractor's please note: Proposals shall be submitted as stated in PART VI – Requirements of the Proposal. No part of your proposal can be submitted via FAX. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Contractor has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal must be submitted in accordance with all specifications contained in this solicitation.

**03. TRANSACTION FEES**

The City of Fort Lauderdale uses BidSync ([www.bidsync.com](http://www.bidsync.com)) to distribute and receive bids and proposals. There is no charge to vendors/contractors to register and participate in the solicitation process, nor will any fees be charged to the awarded vendor.

**04. PRE-PROPOSAL CONFERENCE AND SITE VISIT**

There will not be a pre-bid conference or site visit for this Request for Proposal.

**05. ELIGIBILITY**

To be eligible for award of a contract in response to this solicitation the Contractor must demonstrate that they have successfully completed services, as specified in the Technical Specifications / Scope of Services section of this solicitation for a period of not less than two (2) years, are normally and routinely engaged in performing such services and are properly and legally licensed to perform such work. In addition, the Contractor must have no conflict of interest with regard to any other work performed by the Contractor for the City of Fort Lauderdale.

**06. RFP DOCUMENTS**

The Contractor shall examine this RFP carefully. Ignorance of the requirements will not relieve the Contractor from liability and obligation under the Contract.

**07. AWARD**

Award may be by Group or Item, whichever is determined to be in the best interest of the City.

The City reserves the right to award to that proposer who will best serve the interests of the City , for that product/service that will best serve the needs of the City of Fort Lauderdale.

The City also reserves the right to waive minor variations in the specifications and in the bidding process. The City further reserves the right to accept or reject any and/or all proposals and to award or not award a contract based on this bid solicitation.

08. PRICE VALIDITY

Prices provided in this Request for Proposal (RFP) are valid for 120 days from time of RFP opening. The City shall award contract within this time period or shall request to the recommended awarded vendor an extension to hold pricing, until products/services have been awarded.

**PART II - RFP SCHEDULE**

EVENT	DATE/TIME
Release of RFP	12/22/11
Deadline for Questions/Request for Clarifications	1/5/12
Addendum (If required)	1/6/12
Proposal Due Date/Time (Deadline)	1/17/12
Review Process (estimated)	1/23/12
Anticipated Contract Award (estimated)	2/21/12

### PART III - SPECIAL CONDITIONS

01. **GENERAL CONDITIONS**  
RFP General Conditions Form G-107 Rev. 11/10 (GC) are included and made a part of this RFP.
02. **NEWS RELEASES/PUBLICITY**  
News releases, publicity releases, or advertisements relating to this contract or the tasks or projects associated with the project shall not be made without prior City approval.
03. **RFP DOCUMENTS**  
The Contractor shall examine this RFP carefully. Ignorance of the requirements will not relieve the Contractor from liability and obligations under the Contract.
04. **CONTRACTORS' COSTS**  
The City shall not be liable for any costs incurred by Contractor in responding to this RFP.
05. **RULES AND PROPOSALS**  
The signer of the proposal must declare that the only person(s), company or parties interested in the proposal as principals are named therein; that the proposal is made without collusion with any other person(s), company or parties submitting a proposal; that it is in all respects fair and in good faith, without collusion or fraud; and that the signer of the proposal has full authority to bind the principal Contractor.
06. **CONTRACT PERIOD**  
The initial contract term shall commence upon date of award by the City or March 7, 2012, whichever is later, and shall expire three (3) years from that date. The City reserves the right to extend the contract for one, additional one-year term, providing all terms conditions and specifications remain the same, both parties agree to the extension, and such extension is approved by the City.  
  
In the event services are scheduled to end because of the expiration of this contract, the Contractor shall continue the service upon the request of the City as authorized by the awarding authority. The extension period shall not extend for more than ninety (90) days beyond the expiration date of the existing contract. The Contractor shall be compensated for the service at the rate in effect when this extension clause is invoked by the City.
07. **COST ADJUSTMENTS**  
Prices quoted shall be firm for the initial contract term three (3) year(s). No cost increases shall be accepted in this initial contract term. Please consider this when providing your pricing for this request for proposal.  
  
Thereafter, any extensions which may be approved by the City shall be subject to the following: Costs for any extension terms shall be subject to an adjustment only if increases or decreases occur in the industry. Such adjustment shall be based on the latest yearly percentage increase in the All Urban Consumers Price Index (CPI-U) as published by the Bureau of Labor Statistics, U.S. Dep't. of Labor, and shall not exceed five percent (5%).  
  
The yearly increase or decrease in the CPI shall be that latest Index published and available for the calendar year ending 12/31, prior to the end of the contract year then in effect, as compared to the index for the comparable month, one-year prior.

Any requested adjustment shall be fully documented and submitted to the City at least ninety (90) days prior to the contract anniversary date. Any approved cost adjustments shall become effective on the beginning date of the approved contract extension.

The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, or considered to be excessive, or if decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the Contract will be considered cancelled on the scheduled expiration date.

08. SERVICE TEST PERIOD

If the Contractor has not previously performed the services to the city, the City reserves the right to require a test period to determine if the Contractor can perform in accordance with the requirements of the contract, and to the City's satisfaction. Such test period can be from thirty to ninety days, and will be conducted under all specifications, terms and conditions contained in the contract. This trial period will then become part of the initial contract period.

A performance evaluation will be conducted prior to the end of the test period and that evaluation will be the basis for the City's decision to continue with the Contractor or to select another Contractor (if applicable).

09. CONTRACT COORDINATOR

The City may designate a Contract Coordinator whose principal duties shall be:

- Liaison with Contractor.
- Coordinate and approve all work under the contract.
- Resolve any disputes.
- Assure consistency and quality of Contractor's performance.
- Schedule and conduct Contractor performance evaluations and document findings.
- Review and approve for payment all invoices for work performed or items delivered.

10. CONTRACTOR PERFORMANCE REVIEWS AND RATINGS

The City Contract Coordinator may develop a Contractor performance evaluation report. This report shall be used to periodically review and rate the Contractor's performance under the contract with performance rating as follows:

Excellent	Far exceeds requirements.
Good	Exceeds requirements
Fair	Just meets requirements.
Poor	Does not meet all requirements and contractor is subject to penalty provisions under the contract.
Non compliance	Either continued poor performance after notice or a performance level that does not meet a significant portion of the requirements. This rating makes the Contractor subject to the default or cancellation for cause provisions of the contract.

The report shall also list all discrepancies found during the review period. The Contractor shall be provided with a copy of the report, and may respond in writing if he takes exception to

the report or wishes to comment on the report. Contractor performance reviews and subsequent reports will be used in determining the suitability of contract extension.

11. **NO EXCLUSIVE CONTRACT/ADDITIONAL SERVICES**

While this contract is for services provided to the department referenced in this Request for Proposals, the City may require similar work for other City departments. Contractor agrees to take on such work unless such work would not be considered reasonable or become an undue burden to the Contractor.

Contractor agrees and understands that the contract shall not be construed as an exclusive arrangement and further agrees that the City may, at any time, secure similar or identical services from another vendor at the City's sole option.

The City may require additional items or services of a similar nature, but not specifically listed in the contract. The Contractor agrees to provide such items or services, and shall provide the City prices on such additional items or services based upon a formula or method, which is the same or similar to that used in establishing the prices in his proposal. If the price(s) offered are not acceptable to the City, and the situation cannot be resolved to the satisfaction of the City, the City reserves the right to procure those items or services from other vendors, or to cancel the contract upon giving the Contractor thirty (30) days written notice.

12. **DELETION OR MODIFICATION OF SERVICES**

The City reserves the right to delete any portion of this Contract at any time without cause, and if such right is exercised by the City, the total fee shall be reduced in the same ratio as the estimated cost of the work deleted bears to the estimated cost of the work originally planned. If work has already been accomplished on the portion of the Contract to be deleted, the Contractor shall be paid for the deleted portion on the basis of the estimated percentage of completion of such portion.

If the Contractor and the City agree on modifications or revisions to the task elements, after the City has approved work to begin on a particular task or project, and a budget has been established for that task or project, the Contractor will submit a revised budget to the City for approval prior to proceeding with the work.

13. **SUBSTITUTION OF PERSONNEL**

It is the intention of the City that the Contractor's personnel proposed for the contract will be available for the initial contract term. In the event the Contractor wishes to substitute personnel, he shall propose personnel of equal or higher qualifications and all replacement personnel are subject to City approval. In the event substitute personnel are not satisfactory to the City and the matter cannot be resolved to the satisfaction of the City, the City reserves the right to cancel the Contract for cause. See Section 5.09 General Conditions.

14. **INSURANCE**

The Contractor shall furnish proof of insurance requirements as indicated below. The coverage is to remain in force at all times during the contract period. The following minimum insurance coverage is required. The City is to be added as an "additional insured" with relation to General Liability Insurance. This MUST be written in the description section of the insurance certificate, even if you have a check-off box on your insurance certificate. Any costs for adding the City as "additional insured" will be at the contractor's expense.

The City of Fort Lauderdale shall be given notice 10 days prior to cancellation or modification

of any stipulated insurance. The insurance provided shall be endorsed or amended to comply with this notice requirement. In the event that the insurer is unable to accommodate, it shall be the responsibility of the Contractor to provide the proper notice. Such notification will be in writing by registered mail, return receipt requested and addressed to the Procurement Services Division.

The Contractor's insurance must be provided by an A.M. Best's "A-" rated or better insurance company authorized to issue insurance policies in the State of Florida, subject to approval by the City's Risk Manager. Any exclusions or provisions in the insurance maintained by the contractor that precludes coverage for work contemplated in this RFP shall be deemed unacceptable, and shall be considered breach of contract.

### **Workers' Compensation and Employers' Liability Insurance**

Limits: Workers' Compensation – Per Florida Statute 440  
Employers' Liability - \$500,000

Any firm performing work on behalf of the City of Fort Lauderdale must provide Workers' Compensation insurance. Exceptions and exemptions can only be made if they are in accordance with Florida Statute. For additional information contact the Department of Financial Services, Workers' Compensation Division at (850) 413-1601 or on the web at [www.fldfs.com](http://www.fldfs.com).

### **Commercial General Liability Insurance**

Covering premises-operations, products-completed operations, independent contractors and contractual liability.

Limits: Combined single limit bodily injury/property damage \$1,000,000.

This coverage must include, but not limited to:

- a. Coverage for the liability assumed by the contractor under the indemnity provision of the contract.
- b. Coverage for Premises/Operations
- c. Products/Completed Operations
- d. Broad Form Contractual Liability
- e. Independent Contractors

### **Automobile Liability Insurance**

Covering all owned, hired and non-owned automobile equipment.

Limits: Bodily injury	\$250,000 each person, \$500,000 each occurrence
Property damage	\$100,000 each occurrence

**Employee Dishonesty Coverage**

Documentation of said insurance may be in the form of either: (1) a certificate of insurance for a Commercial Crime Policy, reflecting employee dishonesty coverage with a minimum \$500,000 limit or (2) a copy of an Employee Dishonesty Bond in a minimum amount of \$500,000, stating specifically that the bond is applicable to 'third parties'. The City is to be added as an "additional insured".

Limits: \$500,000 per occurrence

**Professional Liability (Errors & Omissions)**Consultants

Limits: \$1,000,000 per occurrence

A copy of **ANY** current Certificate of Insurance should be included with your proposal.

In the event that you are the successful Contractor, you will be required to provide a certificate naming the City as an "additional insured" for General Liability.

Certificate holder should be addressed as follows:

City of Fort Lauderdale  
Procurement Services Division  
100 N. Andrews Avenue, Room 619  
Ft. Lauderdale, FL 33301

**15. SUBCONTRACTORS**

If the Contractor proposes to use subcontractors in the course of providing these services to the City, this information shall be a part of the bid response. Such information shall be subject to review, acceptance and approval of the City, prior to any contract award. The City reserves the right to approve or disapprove of any subcontractor candidate in its best interest and to require Contractor to replace subcontractor with one that meets City approval.

Contractor shall ensure that all of Contractor's subcontractors perform in accordance with the terms and conditions of this Contract. Contractor shall be fully responsible for all of Contractor's subcontractors' performance, and liable for any of Contractor's subcontractors' non-performance and all of Contractor's subcontractors' acts and omissions. Contractor shall defend, at Contractor's expense, counsel being subject to the City's approval or disapproval, and indemnify and hold harmless the City and the City's officers, employees, and agents from and against any claim, lawsuit, third-party action, or judgment, including any award of attorney fees and any award of costs, by or in favor of any Contractor's subcontractors for payment for work performed for the City.

**16. INSURANCE – SUBCONTRACTORS**

Contractor shall require all of its subcontractors to provide the aforementioned coverage as well as any other coverage that the contractor may consider necessary, and any deficiency in the coverage or policy limits of said subcontractors will be the sole responsibility of the contractor.

17. UNCONTROLLABLE CIRCUMSTANCES ("Force Majeure")

The City and Contractor will be excused from the performance of their respective obligations under this agreement when and to the extent that their performance is delayed or prevented by any circumstances beyond their control including, fire, flood, explosion, strikes or other labor disputes, act of God or public emergency, war, riot, civil commotion, malicious damage, act or omission of any governmental authority, delay or failure or shortage of any type of transportation, equipment, or service from a public utility needed for their performance, provided that:

A. The non performing party gives the other party prompt written notice describing the particulars of the Force Majeure including, but not limited to, the nature of the occurrence and its expected duration, and continues to furnish timely reports with respect thereto during the period of the Force Majeure;

B. The excuse of performance is of no greater scope and of no longer duration than is required by the Force Majeure;

C. No obligations of either party that arose before the Force Majeure causing the excuse of performance are excused as a result of the Force Majeure; and

D. The non performing party uses its best efforts to remedy its inability to perform. Notwithstanding the above, performance shall not be excused under this Section for a period in excess of two (2) months, provided that in extenuating circumstances, the City may excuse performance for a longer term. Economic hardship of the Contractor will not constitute Force Majeure. The term of the agreement shall be extended by a period equal to that during which either party's performance is suspended under this Section.

18. PUBLIC ENTITY CRIMES

NOTE: Contractor, by submitting a proposal attests she/he/it has not been placed on the convicted vendor list.

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list.

19. CANADIAN COMPANIES

The City may enforce in the United States of America or in Canada or in both countries a judgment entered against the Contractor. The Contractor waives any and all defenses to the City's enforcement in Canada, of a judgment entered by a court in the United States of America. All monetary amounts set forth in this Contract are in United States dollars.

20. LOBBYING ACTIVITIES

ALL CONTRACTORS PLEASE NOTE: Any contractor submitting a response to this solicitation must comply, if applicable, with City of Fort Lauderdale Ordinance No. C-00-27 &

Resolution No. 07-101, Lobbying Activities. Copies of Ordinance No. C-00-27 and Resolution No. 07-101 may be obtained from the City Clerk's Office on the 7th Floor of City Hall, 100 N. Andrews Avenue, Fort Lauderdale, Florida. The ordinance may also be viewed on the City's website at:

<http://www.fortlauderdale.gov/clerk/LobbyistDocs/lobbyistord1009.pdf> .

21. **BID TABULATIONS/INTENT TO AWARD**  
(Notice of Intent to Award Contract/Bid, resulting from the City's Formal solicitation process, requiring City Commission action, may be found at [http://www.fortlauderdale.gov/purchasing/notices\\_of\\_intent.htm](http://www.fortlauderdale.gov/purchasing/notices_of_intent.htm). Tabulations of receipt of those parties responding to a formal solicitation may be found at <http://www.fortlauderdale.gov/purchasing/bidresults.htm>, or any interested party may call the Procurement Office at 954-828-5933.
  
22. **VERIFICATION OF EMPLOYMENT STATUS (if applicable)**  
Any Contractor/Consultant assigned to perform responsibilities under its' contract with a State agency are required to utilize the US Department of Homeland Security's E-Verify system (per Executive Order Number 11-02) to verify the employment eligibility of: (a) all persons employed during the contract term by the Contractor to perform employment duties within Florida; and (b) all persons (including subcontractors) assigned by the Contractor to perform work pursuant to the contract with the State agency.
  
23. **CONTRACT AGREEMENT**  
Sample Contract Agreement Form (Attachment A) is included and made a part of this RFP. Terms and Conditions of final agreement will be included as applicable to this ITB/RFP.

## **PART IV - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES**

### **OVERVIEW:**

The City's parking enforcement staff issued nearly 100,000 parking citations during fiscal 2010-2011 with about 13,000 of those issued to non-Florida tags. Approximately 90% of all citations are issued via a handheld computer by Parking Enforcement Specialists and the balance is hand-written by Police Officers, Park Rangers, and other enforcement staff. This Request for Proposals (RFP) is to obtain registered owner (R/O) information for unpaid citations.

**The City does not warrant that current volumes of citation issuance or the proportion of out-of-state tags/in-state tags will continue or can be relied on since many factors may contribute to these volumes, including but not limited to increased or decreased parking activity, enforcement rates, tourism, staffing differences, policies, weather, regulations, and Commission action.**

Payment of the base fine is due 30 business days after the citation is issued. The first late fee of \$15.00 is imposed on the evening of the 30th business day after the citation is issued. The second late fee of \$20.00 is imposed on the evening of the 45th business day after the citation is issued. Courtesy Notices of Violation are mailed for unpaid citations as soon as the registered owner information is received, approximately 5-7 days after issuance. Final notices are mailed for all unpaid or partially paid (open) citations on the 46<sup>th</sup> business day after issuance, or soon thereafter. The timing of these notices makes it critical that the database is populated with the Department of Motor Vehicles (DMV) information timely and regularly so customers are given notice and the opportunity to pay their citation without incurring late fees.

Customers are afforded Due Process via an appeals process that is referred to the Broward County Circuit Court for scheduling, hearings, adjudication, and payment collection. Unpaid Citations with balances greater than \$10.00 are referred to a collection agency 90 days after issuance.

### **CURRENT BUSINESS PRACTICES:**

The City's current citation management system is Flex (T2 Systems, Inc.) and most citations are issued via Duncan AutoCite handheld ticket writing devices. Contractors **MUST** be able to provide registered owner files and accept citation data and vehicle tag number files formatted to interface with the City's citation management system, currently Flex for data swapping. If the Contractor is unable to accept data files or send data files in the current layout, all costs to reprogram the City's citation management system will be the responsibility of the Contractor and the Contractor agrees to reimburse the City for such costs within 30 days of receiving an invoice for these costs.

A daily file of all unpaid citation vehicle tag data (in-state and out-of-state) not populated with registered owner information is sent to a third party (the successful Contractor) for a search of each state's DMV) registered owner information.

Vehicles with three or more unpaid citations and Florida tags are referred to the DMV to place the registration on hold. The owner must first pay all unpaid citations to obtain a release to renew the registration.

Parking will export a file of all unpaid citations within 5 days of issuance. The file contains the following elements: issue date, vehicle tag number, vehicle tag state, vehicle make and VIN number if available, an agency designator, the vehicle tag expiration month and year if

available. The Contractor obtains and sends the City the DMV registered owner information for citations in a file layout provided in exhibit section of this RFP. The R/O information is imported into Flex and populates the citation record with ownership information. The City then prints and sends notices for all unpaid citations that have R/O information: a Courtesy Notice as soon as R/O is received and a Final Notice 46 days after citation issuance date excluding any City of Fort Lauderdale legal holidays if applicable.

**GOALS:**

Parking Services is seeking bids for a Contractor to obtain and provide DMV registered owner information for all citations issued by the City, for all states, and for which R/O information does not already exist in the City's database. From time to time, the City will also send a file of unpaid citations with out-of-state tags that remain unpaid, to obtain updated registered owner information. **The City reserves the right to obtain its own DMV information on Florida tags at any time during the contract period with thirty days written notice to the contractor. In the interim, the Contractor will provide R/O for both in-state and out-of-state vehicle tag numbers.**

The City reserves the right to award more than one contract for services, if it is in the best interest of the City to do so, based on the services, pricing, etc. offered by the successful Contractor(s).

All bids must include pricing for the provision of R/O data for the continental United States, the Canadian provinces, and Mexico. Your bid documents should state clearly whether searches for Canadian and Mexican tags are or are not included and specify which U.S. states are excluded. The individual pricing for various states shall be listed. If the bid documents do not list a U.S. state as excluded, it will be presumed to be included and the proposal will be evaluated as such. If the provision of DMV information to the City for any included state or province requires documentation or approvals from the City, the Contractor will be responsible for obtaining those documents and providing them to the City for signatures or approval.

In addition, bid documents should specify what additional information about an owner, beyond what we currently receive (see technical specifications), is available to assist us in identifying and locating the vehicle owner, if any, at no additional charge.

**FUNCTIONAL REQUIREMENTS:**

- (1) All proposers must furnish to the City satisfactory evidence that they have operated and had experience providing timely and current Florida and out-of-state registered owner information, as outlined in the RFP specifications, for a period of not less than two (2) years.
- (2) Contractors shall demonstrate to the satisfaction of the City that they have adequate financial resources, experienced personnel, and the expertise to perform the required services. No contract will be awarded to any Contractor who, as determined by the City, has an unsatisfactory performance record, or inadequate experience, or lacks the necessary capital, organization and/or equipment to perform the services as required in the RFP. Financial information that the Contractor wishes to be considered to demonstrate adequate financial capability to perform under the Contract must be included in the proposal.
- (3) Contractors must be able to provide files formatted to interface with the City's citation

management system for data swapping of tag information and registered owner information, etc. as currently configured.

- (4) Contractors shall provide documentation to support the qualifications criteria as part of the RFP response.
- (5) Contractors should, but are not required to, have wholly owned offices in principal cities, or established subcontractors in principal cities, who also meet the City's qualifications requirements. If the Contractor intends to use any subcontractors in the performance of these services, the names and qualifications of all such subcontractors should be included as part of the RFP response.
- (6) Subcontractors shall be subject to the same requirements as the Contractor, including records retention requirements, as contained in the RFP. The City reserves the right to accept or reject any proposed subcontractor, if it determines that such subcontractor does not meet the RFP specifications.
- (7) The Contractor shall have either a Broward County or toll free (800) telephone number(s) for City and customer contact purposes.
- (8) The Contractor should submit a current Contractors' SAS70 or SSAE16 internal controls audit report (issued for a period ended no earlier than April 2010).
- (9) The Contractor, and all subcontractors, shall be registered with the Florida Department of State, Division of Corporations prior to award of contract and shall remain registered for the entire term of the contract.

#### **Data Communications and Reporting Requirements**

The successful Contractor must have the capability to send and receive **ASCII** data files via FTP or email and email acknowledgments of file transfers. The City requires the Contractor to provide and maintain a valid e-mail address where files may be sent. The City will provide a return e-mail address for receiving updated files from the Contractor.

- (1) **Provision of Registered Owner Information to the City:** The Contractor shall provide and send to the City on a daily basis, or on the schedule mutually agreed to, the newly obtained Registered Owner information and shall accept the file of newly issued citation vehicle tags from the City daily.
- (2) **Reporting:** The Contractor shall make the following reports available on-line and in printable format:
  - a. Acknowledgment Report-provided by email to a distribution list established by the City or on-line detailing the number of records received and a report of the number of records transmitted back.
  - b. Monthly Statement-includes record count of the number of daily R/O transmittals by state and total fees due for services rendered.
  - c. If requested, the Contractor shall timely provide a detail report in Excel or .csv format to support the number of registered owner records invoiced.

**Invoicing and Payment:** Upon receipt of a valid invoice and supporting documents, the City shall remit to the Contractor, on a monthly basis, the Contractor's fees based on the registered owner data received by the City in the prior month.

**Bonding & Liability Requirements:** The Contractor shall comply with the licensing and bonding requirements for the State of Florida and Broward County.

**Agreements with State Departments of Motor Vehicles or Similar Agencies:** Contractor shall honor and be bound by any and all requirements and agreements with the various states with regard to protection, confidentiality, and security of the Registered Owner information obtained on the City's behalf. Contractor shall protect the reputation and ethics of the City of Fort Lauderdale. Under no circumstances shall the Contractor, the Contractor's employees or any agent of the Contractor use any information received or obtained, for any other purpose other than that which has been outlined in this RFP. The proposal shall include a statement attesting to this agreement and a statement as to policies and procedures established to protect such data's access and disclosure.

The Contractor shall not forward any City account information to any other agency except to the Contractor's wholly owned branch.

See **Requirements Narratives** in Section VI – Requirements of Proposal, for additional requirements of the contract.

## PART V – PROPOSAL EVALUATION CRITERIA

The award of the contract will be based on certain objective and subjective considerations listed below:

<p>Understanding of the overall needs of the City as presented in the narrative technical proposal. Includes narrative responses, amount of critical and preferred requirements offered, reports available, other standards offered in your proposal and the Contractor's ability to meet the RFP requirements. This includes the number and specificity of the states for which R/O information will be obtained and provided, including Canada and Mexico.</p>	<p>30%</p>
<p>Experience, qualifications, financial ability, and past performance of the proposing firm including persons proposed for the project and facilities and resources. To include Licenses/Certificates, Insurance, Company profile, Company financial information, and References.</p>	<p>40%</p>
<p>Estimated cost to the City – Lowest Overall Cost to the City shall receive maximum points. Costs proposal shall detail all costs and state clearly the basis for such costs. For example, per tag information returned, per tag number searched, flat monthly fee, or other basis.</p>	<p>30%</p>
<p><b>TOTAL PERCENT AVAILABLE:</b></p>	<p><b>100%</b></p>

An evaluation committee of qualified City Staff or other persons selected by the City will conduct evaluations of proposals. It may be a two-step process. In step one; the committee will evaluate all responsive proposals based upon the information and references contained in the proposals as submitted. The committee shall review each proposal and rank each proposer's evaluation criteria as stated in this RFP (i.e. criteria 1, 2, 3, 4), and determine a minimum of three (3), if more than three (3) proposals are responsive, to be finalists for further consideration. In the event there are less than three (3) responsive proposals, the committee will give further consideration to all responsive proposals received. In step two, the committee may then conduct discussions (oral presentations), for clarification purposes only, with the finalists and re-score and re-rank the finalists' proposals. The evaluation committee may then make a recommendation, resulting from this process, to the City Manager for award of a contract. In the event there is a single proposal received, the designated department staff will review and determine whether to make a recommendation for award of a contract.

The City may require visits to customer installations or demonstrations of product by Contractor's, as part of the evaluation process.

The City of Fort Lauderdale reserves the right, before awarding the contract, to require a Proposer to submit any evidence of its qualifications as the City may deem necessary, and to consider any

evidence available of financial, technical and other qualifications and capabilities, including performance experience with past and present users.

The City of Fort Lauderdale reserves the right to request additional clarifying information and request an oral presentation from any and all Proposers prior to determination of award.

The City reserves the right to award the contract to that Proposer who will best serve the interest of the City. The City reserves the right based upon its deliberations and in its opinion, to accept or reject any or all proposals. The City also reserves the right to waive minor irregularities or variations to the specifications and in the bidding process.

The City uses a mathematical formula for determining allocation of evaluation criteria including cost points, to each responsive, responsible proposer. Each evaluation criteria stated in the RFP has an identified weighted factor. Each evaluation committee member will rank each criteria, from each proposer, giving their first ranked proposer as number 1, and second proposer as number 2 and so on. The City shall average the ranking for each criteria, for all evaluation committee members, and then multiply that average ranking by the weighted criteria identified in the RFP. The lowest average final ranking score will determine the recommendation by the evaluation committee to the City Manager.

## PART VI - REQUIREMENTS OF THE PROPOSAL

All proposals must be submitted as specified on the proposal pages, which follow. Any attachments must be clearly identified. To be considered, the proposal must respond to all parts of the RFP. Any other information thought to be relevant, but not applicable to the enumerated categories, should be provided as an appendix to the proposal. If publications are supplied by a proposer to respond to a requirement, the response should include reference to the document number and page number. Proposals not providing this reference will be considered to have no reference material included in the additional documents. The City prefers all responses to this RFP to be less than 50 pages and that the Contractor utilize recyclable materials as much as possible. Expensive or fancy binders are not preferred.

All proposals must be submitted in a sealed package with the RFP number, due and open date, and RFP title clearly marked on the outside. If more than one package is submitted they should be marked 1 of 2, etc.

**THIS IS A PAPER RFP WITH CD.** All proposals must be received by the City of Fort Lauderdale, in the Procurement Services Division, Room 619, City Hall, 100 North Andrews Avenue, Fort Lauderdale, Florida, 33301 prior to 2:00 pm on the date specified in PART II – RFP SCHEDULE. Submittal of response by fax or e-mail will NOT be acceptable.

**PROPOSERS MUST SUBMIT AN IDENTIFIED ORIGINAL COPY PLUS (7) COPIES OF THE PROPOSAL PAGES INCLUDING ANY ATTACHMENTS**

**THE ABOVE REQUIREMENT TOTALS 8 COPIES OF YOUR PROPOSAL. CONTRACTOR SHOULD SUBMIT YOUR PROPOSAL ALSO ON A CD. FAILURE TO PROVIDE PROPOSALS AS STATED ABOVE, MAY BE GROUNDS TO FIND CONTRACTOR NON-RESPONSIVE.**

The proposer understands that the information contained in these Proposal Pages is to be relied upon by the City in awarding the proposed Agreement, and such information is warranted by the proposer to be true. The proposer agrees to furnish such additional information, prior to acceptance of any proposal, relating to the qualifications of the proposer, as may be required by the City.

**A representative who is authorized to contractually bind the Contractor shall sign the Bid/Proposal Signature page. Omission of a signature on that page may result in rejection of your proposal.**

## **PART VII - PROPOSAL PAGES – COST PROPOSAL**

Proposal Price Pages (refer to Attachment D) are to be completed and returned with your RFP response.

Any estimated quantities listed are for information and tabulation purposes only. No warranty or guarantee of quantities needed is given or implied. It is understood that the Contractor will furnish the City's needs as they arise.

The table in Attachment D is provided as an illustration only and CANNOT be relied upon as a gauge of how many citations will be issued to any particular state in the future or to how many citations will issued in general. This table is to be used only for the City's purpose of comparative pricing among Proposers. Total cost will be calculated for each Proposer by multiplying the same number of tags per state as shown in this table by the price for each state as proposed by prospective Contractors.

Proposer shall indicate, in the space provided, the specific states and provinces included and the fee schedule for each state and province to be provided, stated in terms of cost "per hit (R/O info obtained)" in accordance with the terms, conditions, specifications and requirements contained in this RFP.

- Primary Service: Retrieve Department of Motor Vehicles registered owner data for parking citations issued to vehicles by the City and send an electronic file of this information to the City of Fort Lauderdale to populate the City's database according to the schedule provided herein; and provide reports on registered owner activity.

- Additional Service: List any additional services you are proposing. Additional services will not be considered in the cost ranking.

## **PART VIII - PROPOSAL PAGES - TECHNICAL PROPOSAL**

The following issues should be fully responded to in your proposal in concise narrative form. Additional sheets should be used, but they should reference each issue and be presented in the same order.

### **Tab 1: Letter of Interest / Cover Letter**

This letter will summarize in a brief and concise manner, the Contractor's understanding of the scope of work and make a positive commitment to perform the work required for this contract. This section should also include the fully executed PROPOSAL SIGNATURE PAGE.

### **Tab 2: Professional Licenses, Certificates, Registrations and Memberships**

Include all relevant licenses, certificates and other credentials that your company possesses: Provide any verification that you have to confirm that your firm adheres to any relevant Code of Ethics and Professional Responsibility. Also provide documentation of your compliance with licensing and bonding requirements for the State of Florida and Broward County.

### **Tab 3: Company Profile**

1. Provide legal name, address, telephone number, fax number, toll free number, e-mail address, Web page address, etc. of the Contractor, together with legal entity status (corporation, partnership, etc.). If Contractor is a corporation, provide certification from your state's Secretary of State verifying Contractor's corporate status and good standing, and in the case of out-of-state corporations, evidence of authority to do business in the State of Florida; provide hours of operation; years in business; state whether the firm is local, regional, or national; provide addresses and phone numbers for headquarters and other relevant offices if applicable; If applicable, provide a statement concerning the Contractor's status as a minority or women owned business enterprise. In the case of a sole proprietorship or partnership, the Social Security numbers for all owners or partners may be requested during the Committee review process.
2. Provide an overview of your policies and procedures, staffing, facilities, technological capabilities, the type and frequency of background and credit checks routinely performed on new and existing employees, and other relevant attributes of your organization.

### **Tab 4: Joint Venture**

If submitting as a joint venture, submit a copy of the joint venture agreement including the financial agreement between the parties and the percentage of participation of the parties.

### **Tab 5: Disputes, Litigation and Defaults**

Contractor shall disclose the results, including amount of settlement, if any, for all prior litigation, arbitration, mediation or other claims involving the Contractor or any of their consultants for a period of five years prior to the submission of this proposal.

### **Tab 6: Qualifications / Experience**

Qualifications and experience of the firm as well as individual(s) who will provide the services. The submission should include:

1. Details on the qualifications of the individual(s) who will be our representatives from your company. List the names and titles of the principals, management and personnel who will be assigned to this contract. Include resumes or summary of experience of these persons.
2. Details on the qualifications of the firm, including documentation of the firm's experience in similar work. Indicate the number of years of experience Contractor has had in providing these services (delineate total years and years doing business in the South Florida Area). Describe the organizational structure of your company, including geographical locations, and how that structure will benefit the city in this contract; describe your capabilities and provide a menu of your services.
3. Facilities – To include a list of company's equipment, communication capabilities, Office locations, etc.
4. Technological capabilities – capability to produce technology requirements of this bid; any specialty equipment, etc. Confirm your ability to provide files formatted to interface with the City's citation management system, provide examples of other client's registered owner data swapping functionality and how you would address the City's needs and requirements.
5. Other available resources you will use for this contract (must be included in your total price).
6. Previous and existing contracts- List similar contracts that your firm has been associated with within the past five years (delineate what services you provided.) Each contract description must include at least the following information:

Name and Location of Project

Nature of your firm's responsibility on the project/ work for which your firm was directly responsible.

Contact Person ( Name, Address, Phone #, Fax, and E-mail address)

#### Tab 7: Business Requirements Matrix (See Attachment B)

Complete the Business Requirements Matrix, indicating with Y (Yes, provided) or N (No, not provided), for each requirement, whether you are able to provide or comply with the requirement or not. Every item should be marked either "Y" (provided) or "N" (not provided). **Any item left blank will be evaluated as if answered "Not Provided".** A requirement shown as critical is mandatory and essential to the services requested and points will be deducted if the Contractor cannot provide the service or comply with the requirement. Requirements shown as Preferred are preferred and will receive additional award points but no deductions if not provided. If you have the capability, provide detailed narratives for each item right in the corresponding cell of the matrix. If you don't have that capability, each requirement is repeated in item 'I' below for your narrative response. If any of the items pertain to services that you are not submitting for, indicate 'NOT SUBMITTING FOR THESE SERVICES' as your response.

**Tab 8: Subcontractors**

Identify the extent and nature of any anticipated outside support.

List the name(s) of the firms, address, contact information including email address, summary of their experience and nature of work they will be performing under the contract. NOTE – their cost must be included in your total proposal cost submitted in this RFP.

**Tab 9: Financial Information**

Submit a copy of your latest Annual Financial Report as attested to by external Certified Public Accountants. A copy of the firm's Dun & Bradstreet rating for the last two years should also be provided (if available). If a Dun & Bradstreet rating is not available please include relevant financial reports for the last two years (i.e., the firm's annual report and/or audit). Include information as to current or prior bankruptcy proceedings if any. Also include your company's latest SAS70 or SSAE16 report (issued for a period ended no earlier than April 2010).

If the Proposer is deemed to be financially unstable by the City's Finance director or designee, or financial statements are not included in the proposal, the City may deem the proposal to be non-responsive.

**Tab 10: References**

A list of at least five (5) current and former major accounts along with contact persons name, address, current email address, and phone number(s). This list should include accounts that represent company's experience with entities of similar size and exposures as the City of Fort Lauderdale. It is the Contractor's responsibility to submit current information to ensure adequate references are available.

In addition, list at least five (5) current and pertinent professional and financial references (name, email address, address, and phone number) that the City may contact in relation to the Contractor's qualifications, experience and financial stability.

**Tab 11: Reports**

List and provide a sample of all reports that you offer to the City for this contract.

**Tab 12: Other Standards Used**

List in detail, any additional standards and/or practices that you consider worthy of consideration by the Evaluation Committee in evaluating your proposal.

**Tab 13: Items not included in your proposal**

Discuss / explain any requirements of the RFP that are not included in your proposal.

**Tab 14: Cost / Financial Proposal (Attachment D)**

**CITY OF FORT LAUDERDALE  
GENERAL CONDITIONS**

These instructions are standard for all contracts for commodities or services issued through the City of Fort Lauderdale Procurement Services Division. The City may delete, supersede, or modify any of these standard instructions for a particular contract by indicating such change in the Invitation to Bid (ITB) Special Conditions, Technical Specifications, Instructions, Proposal Pages, Addenda, and Legal Advertisement. In this general conditions document, Invitation to Bid (ITB) and Request for Proposal (RFP) are interchangeable.

**PART I BIDDER PROPOSAL PAGE(S) CONDITIONS:**

- 1.01 BIDDER ADDRESS:** The City maintains automated vendor address lists that have been generated for each specific Commodity Class item through our bid issuing service, BidSync. Notices of Invitations to Bid (ITB'S) are sent by e-mail to the selection of bidders who have fully registered with BidSync or faxed (if applicable) to every vendor on those lists, who may then view the bid documents online. Bidders who have been informed of a bid's availability in any other manner are responsible for registering with BidSync in order to view the bid documents. There is no fee for doing so. If you wish bid notifications be provided to another e-mail address or fax, please contact BidSync. If you wish purchase orders sent to a different address, please so indicate in your bid response. If you wish payments sent to a different address, please so indicate on your invoice.
- 1.02 DELIVERY:** Time will be of the essence for any orders placed as a result of this ITB. The City reserves the right to cancel any orders, or part thereof, without obligation if delivery is not made in accordance with the schedule specified by the Bidder and accepted by the City.
- 1.03 PACKING SLIPS:** It will be the responsibility of the awarded Contractor, to attach all packing slips to the OUTSIDE of each shipment. Packing slips must provide a detailed description of what is to be received and reference the City of Fort Lauderdale purchase order number that is associated with the shipment. Failure to provide a detailed packing slip attached to the outside of shipment may result in refusal of shipment at Contractor's expense.
- 1.04 PAYMENT TERMS AND CASH DISCOUNTS:** Payment terms, unless otherwise stated in this ITB, will be considered to be net 30 days after the date of satisfactory delivery at the place of acceptance and receipt of correct invoice at the office specified, whichever occurs last. Bidder may offer cash discounts for prompt payment but they will not be considered in determination of award. If a Bidder offers a discount, it is understood that the discount time will be computed from the date of satisfactory delivery, at the place of acceptance, and receipt of correct invoice, at the office specified, whichever occurs last.
- 1.05 TOTAL BID DISCOUNT:** If Bidder offers a discount for award of all items listed in the bid, such discount shall be deducted from the total of the firm net unit prices bid and shall be considered in tabulation and award of bid.
- 1.06 BIDS FIRM FOR ACCEPTANCE:** Bidder warrants, by virtue of bidding, that the bid and the prices quoted in the bid will be firm for acceptance by the City for a period of ninety (90) days from the date of bid opening unless otherwise stated in the ITB.
- 1.07 VARIANCES:** For purposes of bid evaluation, Bidder's must indicate any variances, no matter how slight, from ITB General Conditions, Special Conditions, Specifications or Addenda in the space provided in the ITB. No variations or exceptions by a Bidder will be considered or deemed a part of the bid submitted unless such variances or exceptions are listed in the bid and referenced in the space provided on the bidder proposal pages. If variances are not stated, or referenced as required, it will be assumed that the product or service fully complies with the City's terms, conditions, and specifications.
- By receiving a bid, City does not necessarily accept any variances contained in the bid. All variances submitted are subject to review and approval by the City. If any bid contains material variances that, in the City's sole opinion, make that bid conditional in nature, the City reserves the right to reject the bid or part of the bid that is declared, by the City as conditional.
- 1.08 NO BIDS:** If you do not intend to bid please indicate the reason, such as insufficient time to respond, do not offer product or service, unable to meet specifications, schedule would not permit, or any other reason, in the space provided in this ITB. Failure to bid or return no bid comments prior to the bid due and opening date and time, indicated in this ITB, may result in your firm being deleted from our Bidder's registration list for the Commodity Class Item requested in this ITB.
- 1.09 MINORITY AND WOMEN BUSINESS ENTERPRISE PARTICIPATION AND BUSINESS DEFINITIONS:** The City of Fort Lauderdale wants to increase the participation of Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and Small Business Enterprises (SBE) in its procurement activities. If your firm qualifies in accordance with the below definitions please indicate in the space provided in this ITB.

Minority Business Enterprise (MBE) "A Minority Business" is a business enterprise that is owned or controlled by one or more socially or economically disadvantaged persons. Such disadvantage may arise from cultural, racial, chronic economic circumstances or background or other similar cause. Such persons include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

The term "Minority Business Enterprise" means a business at least 51 percent of which is owned by minority group members or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by minority group members. For the purpose of the preceding sentence, minority group members are citizens of the United States who include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

Women Business Enterprise (WBE) a "Women Owned or Controlled Business" is a business enterprise at least 51 percent of which is owned by females or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by females.

Small Business Enterprise (SBE) "Small Business" means a corporation, partnership, sole proprietorship, or other legal entity formed for the purpose of making a profit, which is independently owned and operated, has either fewer than 100 employees or less than \$1,000,000 in annual gross receipts.

BLACK, which includes persons having origins in any of the Black racial groups of Africa.

WHITE, which includes persons whose origins are Anglo-Saxon and Europeans and persons of Indo-European descent including Pakistani and East Indian.

HISPANIC, which includes persons of Mexican, Puerto Rican, Cuban, Central and South American, or other Spanish culture or origin, regardless of race.

NATIVE AMERICAN, which includes persons whose origins are American Indians, Eskimos, Aleuts, or Native Hawaiians.

ASIAN AMERICAN, which includes persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands.

#### **1.10 MINORITY-WOMEN BUSINESS ENTERPRISE PARTICIPATION**

It is the desire of the City of Fort Lauderdale to increase the participation of minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the City does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms. Proposers are requested to include in their proposals a narrative describing their past accomplishments and intended actions in this area. If proposers are considering minority or women owned enterprise participation in their proposal, those firms, and their specific duties have to be identified in the proposal. If a proposer is considered for award, he or she will be asked to meet with City staff so that the intended MBE/WBE participation can be formalized and included in the subsequent contract.

#### **1.11 SCRUTINIZED COMPANIES**

This Section applies to any contract for goods or services of \$1 million or more:

The Contractor certifies that it is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as provided in section 287.135, Florida Statutes (2011), as may be amended or revised. The City may terminate this Contract at the City's option if the Contractor is found to have submitted a false certification as provided under subsection (5) of section 287.135, Florida Statutes (2011), as may be amended or revised, or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

### **Part II DEFINITIONS/ORDER OF PRECEDENCE:**

#### **2.01 BIDDING DEFINITIONS** The City will use the following definitions in its general conditions, special conditions, technical specifications, instructions to bidders, addenda and any other document used in the bidding process:

INVITATION TO BID (ITB) when the City is requesting bids from qualified Bidders.

REQUEST FOR PROPOSALS (RFP) when the City is requesting proposals from qualified Proposers.

BID – a price and terms quote received in response to an ITB.

PROPOSAL – a proposal received in response to an RFP.

BIDDER – Person or firm submitting a Bid.

PROPOSER – Person or firm submitting a Proposal.

RESPONSIVE BIDDER – A person whose bid conforms in all material respects to the terms and conditions included in the ITB.

RESPONSIBLE BIDDER – A person who has the capability in all respects to perform in full the contract requirements, as stated in the ITB, and the integrity and reliability that will assure good faith performance.

FIRST RANKED PROPOSER – That Proposer, responding to a City RFP, whose Proposal is deemed by the City, the most advantageous to the City after applying the evaluation criteria contained in the RFP.

SELLER – Successful Bidder or Proposer who is awarded a Purchase Order or Contract to provide goods or services to the City.

CONTRACTOR – Successful Bidder or Proposer who is awarded a Purchase Order, award Contract, Blanket Purchase Order agreement, or Term Contract to provide goods or services to the City.

CONTRACT – A deliberate verbal or written agreement between two or more competent parties to perform or not to perform a certain act or acts, including all types of agreements, regardless of what they may be called, for the procurement or disposal of equipment, materials, supplies, services or construction.

CONSULTANT – Successful Bidder or Proposer who is awarded a contract to provide professional services to the City.

The following terms may be used interchangeably by the City: ITB and/or RFP; Bid or Proposal; Bidder, Proposer, or Seller; Contractor or Consultant; Contract, Award, Agreement or Purchase Order.

#### **2.02 SPECIAL CONDITIONS:** Any and all Special Conditions contained in this ITB that may be in variance or conflict with these General Conditions shall have precedence over these General Conditions. If no changes or deletions to General Conditions are made in the Special Conditions, then the General Conditions shall prevail in their entirety,

### **PART III BIDDING AND AWARD PROCEDURES:**

#### **3.01 SUBMISSION AND RECEIPT OF BIDS:** To receive consideration, bids must be received prior to the bid opening date and time. Unless otherwise specified, Bidder's should use the proposal forms provided by the City. These forms may be duplicated, but failure to use the forms may cause the bid to be rejected. Any erasures or corrections on the bid must be made in ink and initialed by Bidder in ink. All information submitted by the Bidder shall be printed, typewritten or filled in with pen and ink. Bids

shall be signed in ink. Separate bids must be submitted for each ITB issued by the City in separate sealed envelopes properly marked. When a particular ITB or RFP requires multiple copies of bids or proposals they may be included in a single envelope or package properly sealed and identified. Only send bids via facsimile transmission (FAX) if the ITB specifically states that bids sent via FAX will be considered. If such a statement is not included in the ITB, bids sent via FAX will be rejected. Bids will be publicly opened in the Procurement Office, or other designated area, in the presence of Bidders, the public, and City staff. Bidders and the public are invited and encouraged to attend bid openings. Bids will be tabulated and made available for review by Bidder's and the public in accordance with applicable regulations.

- 3.02 MODEL NUMBER CORRECTIONS:** If the model number for the make specified in this ITB is incorrect, or no longer available and replaced with an updated model with new specifications, the Bidder shall enter the correct model number on the bidder proposal page. In the case of an updated model with new specifications, Bidder shall provide adequate information to allow the City to determine if the model bid meets the City's requirements.
- 3.03 PRICES QUOTED:** Deduct trade discounts, and quote firm net prices. Give both unit price and extended total. In the case of a discrepancy in computing the amount of the bid, the unit price quoted will govern. All prices quoted shall be F.O.B. destination, freight prepaid (Bidder pays and bears freight charges, Bidder owns goods in transit and files any claims), unless otherwise stated in Special Conditions. Each item must be bid separately. No attempt shall be made to tie any item or items contained in the ITB with any other business with the City.
- 3.04 TAXES:** The City of Fort Lauderdale is exempt from Federal Excise and Florida Sales taxes on direct purchase of tangible property. Exemption **number for EIN is 59-6000319, and State Sales tax exemption number is 85-801387578C-1.**
- 3.05 WARRANTIES OF USAGE:** Any quantities listed in this ITB as estimated or projected are provided for tabulation and information purposes only. No warranty or guarantee of quantities is given or implied. It is understood that the Contractor will furnish the City's needs as they arise.
- 3.06 APPROVED EQUAL:** When the technical specifications call for a brand name, manufacturer, make, model, or vendor catalog number with acceptance of APPROVED EQUAL, it shall be for the purpose of establishing a level of quality and features desired and acceptable to the City. In such cases, the City will be receptive to any unit that would be considered by qualified City personnel as an approved equal. In that the specified make and model represent a level of quality and features desired by the City, the Bidder must state clearly in the bid any variance from those specifications. It is the Bidder's responsibility to provide adequate information, in the bid, to enable the City to ensure that the bid meets the required criteria. If adequate information is not submitted with the bid, it may be rejected. The City will be the sole judge in determining if the item bid qualifies as an approved equal.
- 3.07 MINIMUM AND MANDATORY TECHNICAL SPECIFICATIONS:** The technical specifications may include items that are considered minimum, mandatory, or required. If any Bidder is unable to meet or exceed these items, and feels that the technical specifications are overly restrictive, the bidder must notify the Procurement Services Division immediately. Such notification must be received by the Procurement Services Division prior to the deadline contained in the ITB, for questions of a material nature, or prior to five (5) days before bid due and open date, whichever occurs first. If no such notification is received prior to that deadline, the City will consider the technical specifications to be acceptable to all bidders.
- 3.08 MISTAKES:** Bidders are cautioned to examine all terms, conditions, specifications, drawings, exhibits, addenda, delivery instructions and special conditions pertaining to the ITB. Failure of the Bidder to examine all pertinent documents shall not entitle the bidder to any relief from the conditions imposed in the contract.
- 3.09 SAMPLES AND DEMONSTRATIONS:** Samples or inspection of product may be requested to determine suitability. Unless otherwise specified in Special Conditions, samples shall be requested after the date of bid opening, and if requested should be received by the City within seven (7) working days of request. Samples, when requested, must be furnished free of expense to the City and if not used in testing or destroyed, will upon request of the Bidder, be returned within thirty (30) days of bid award at Bidder's expense. When required, the City may request full demonstrations of units prior to award. When such demonstrations are requested, the Bidder shall respond promptly and arrange a demonstration at a convenient location. Failure to provide samples or demonstrations as specified by the City may result in rejection of a bid.
- 3.10 LIFE CYCLE COSTING:** If so specified in the ITB, the City may elect to evaluate equipment proposed on the basis of total cost of ownership. In using Life Cycle Costing, factors such as the following may be considered: estimated useful life, maintenance costs, cost of supplies, labor intensity, energy usage, environmental impact, and residual value. The City reserves the right to use those or other applicable criteria, in its sole opinion that will most accurately estimate total cost of use and ownership.
- 3.11 BIDDING ITEMS WITH RECYCLED CONTENT:** In addressing environmental concerns, the City of Fort Lauderdale encourages Bidders to submit bids or alternate bids containing items with recycled content. When submitting bids containing items with recycled content, Bidder shall provide documentation adequate for the City to verify the recycled content. The City prefers packaging consisting of materials that are degradable or able to be recycled. When specifically stated in the ITB, the City may give preference to bids containing items manufactured with recycled material or packaging that is able to be recycled.
- 3.12 USE OF OTHER GOVERNMENTAL CONTRACTS:** The City reserves the right to reject any part or all of any bids received and utilize other available governmental contracts, if such action is in its best interest.
- 3.13 QUALIFICATIONS/INSPECTION:** Bids will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The City reserves the right to inspect the Bidder's facilities, equipment, personnel, and

organization at any time, or to take any other action necessary to determine Bidder's ability to perform. The Procurement Director reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.

- 3.14 BID SURETY:** If Special Conditions require a bid security, it shall be submitted in the amount stated. A bid security can be in the form of a bid bond or cashiers check. Bid security will be returned to the unsuccessful bidders as soon as practicable after opening of bids. Bid security will be returned to the successful bidder after acceptance of the performance bond, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; or conditions as stated in Special Conditions.
- 3.15 PUBLIC RECORDS/TRADE SECRETS/COPYRIGHT:** The Proposer's response to the RFP is a public record pursuant to Florida law, which is subject to disclosure by the City under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 ("Public Records Law"). The City shall permit public access to all documents, papers, letters or other material submitted in connection with this RFP and the Contract to be executed for this RFP, subject to the provisions of Chapter 119.07 of the Florida Statutes.

Any language contained in the Proposer's response to the RFP purporting to require confidentiality of any portion of the Proposer's response to the RFP, except to the extent that certain information is in the City's opinion a Trade Secret pursuant to Florida law, shall be void. If a Proposer submits any documents or other information to the City which the Proposer claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07 ("Public Records Laws"), the Proposer shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Proposer must specifically identify the exemption being claimed under Florida Statutes 119.07. The City shall be the final arbiter of whether any information contained in the Proposer's response to the RFP constitutes a Trade Secret. The city's determination of whether an exemption applies shall be final, and the proposer agrees to defend, indemnify, and hold harmless the city and the city's officers, employees, and agent, against any loss or damages incurred by any person or entity as a result of the city's treatment of records as public records. Proposals purporting to be subject to copyright protection in full or in part will be rejected.

EXCEPT FOR CLEARLY MARKED PORTIONS THAT ARE BONA FIDE TRADE SECRETS PURSUANT TO FLORIDA LAW, DO NOT MARK YOUR RESPONSE TO THE RFP AS PROPRIETARY OR CONFIDENTIAL. DO NOT MARK YOUR RESPONSE TO THE RFP OR ANY PART THEREOF AS COPYRIGHTED.

- 3.16 PROHIBITION OF INTEREST:** No contract will be awarded to a bidding firm who has City elected officials, officers or employees affiliated with it, unless the bidding firm has fully complied with current Florida State Statutes and City Ordinances relating to this issue. Bidders must disclose any such affiliation. Failure to disclose any such affiliation will result in disqualification of the Bidder and removal of the Bidder from the City's bidder lists and prohibition from engaging in any business with the City.
- 3.17 RESERVATIONS FOR AWARD AND REJECTION OF BIDS:** The City reserves the right to accept or reject any or all bids, part of bids, and to waive minor irregularities or variations to specifications contained in bids, and minor irregularities in the bidding process. The City also reserves the right to award the contract on a split order basis, lump sum basis, individual item basis, or such combination as shall best serve the interest of the City. The City reserves the right to make an award to the responsive and responsible bidder whose product or service meets the terms, conditions, and specifications of the ITB and whose bid is considered to best serve the City's interest. In determining the responsiveness of the offer and the responsibility of the Bidder, the following shall be considered when applicable: the ability, capacity and skill of the Bidder to perform as required; whether the Bidder can perform promptly, or within the time specified, without delay or interference; the character, integrity, reputation, judgment, experience and efficiency of the Bidder; the quality of past performance by the Bidder; the previous and existing compliance by the Bidder with related laws and ordinances; the sufficiency of the Bidder's financial resources; the availability, quality and adaptability of the Bidder's supplies or services to the required use; the ability of the Bidder to provide future maintenance, service or parts; the number and scope of conditions attached to the bid.

If the ITB provides for a contract trial period, the City reserves the right, in the event the selected bidder does not perform satisfactorily, to award a trial period to the next ranked bidder or to award a contract to the next ranked bidder, if that bidder has successfully provided services to the City in the past. This procedure to continue until a bidder is selected or the contract is re-bid, at the sole option of the City.

- 3.18 LEGAL REQUIREMENTS:** Applicable provisions of all federal, state, county laws, and local ordinances, rules and regulations, shall govern development, submittal and evaluation of all bids received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a bid response hereto and the City by and through its officers, employees and authorized representatives, or any other person, natural or otherwise; and lack of knowledge by any bidder shall not constitute a cognizable defense against the legal effect thereof.
- 3.19 BID PROTEST PROCEDURE:** ANY PROPOSER OR BIDDER WHO IS NOT RECOMMENDED FOR AWARD OF A CONTRACT AND WHO ALLEGES A FAILURE BY THE CITY TO FOLLOW THE CITY'S PROCUREMENT ORDINANCE OR ANY APPLICABLE LAW MAY PROTEST TO THE DIRECTOR OF PROCUREMENT SERVICES DIVISION (DIRECTOR), BY DELIVERING A LETTER OF PROTEST TO THE DIRECTOR WITHIN FIVE (5) DAYS AFTER A NOTICE OF INTENT TO AWARD IS POSTED ON THE CITY'S WEB SITE AT THE FOLLOWING LINK:  
[http://www.fortlauderdale.gov/purchasing/notices\\_of\\_intent.htm](http://www.fortlauderdale.gov/purchasing/notices_of_intent.htm)

THE COMPLETE PROTEST ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK:  
<http://www.fortlauderdale.gov/purchasing/protestordinance.pdf>

#### **PART IV BONDS AND INSURANCE**

- 4.01 PERFORMANCE BOND:** If a performance bond is required in Special Conditions, the Contractor shall within fifteen (15) working days after notification of award, furnish to the City a Performance Bond, payable to the City of Fort Lauderdale, Florida, in the face amount specified in Special Conditions as surety for faithful performance under the terms and conditions of the contract. If the bond is on an annual coverage basis, renewal for each succeeding year shall be submitted to the City thirty (30) days prior to the termination date of the existing Performance Bond. The Performance Bond must be executed by a surety company of recognized standing, authorized to do business in the State of Florida and having a resident agent.

Acknowledgement and agreement is given by both parties that the amount herein set for the Performance Bond is not intended to be nor shall be deemed to be in the nature of liquidated damages nor is it intended to limit the liability of the Contractor to the City in the event of a material breach of this Agreement by the Contractor.

- 4.02 INSURANCE:** If the Contractor is required to go on to City property to perform work or services as a result of ITB award, the Contractor shall assume full responsibility and expense to obtain all necessary insurance as required by City or specified in Special Conditions.

The Contractor shall provide to the Procurement Services Division original certificates of coverage and receive notification of approval of those certificates by the City's Risk Manager prior to engaging in any activities under this contract. The Contractor's insurance is subject to the approval of the City's Risk Manager. The certificates must list the City as an ADDITIONAL INSURED for General Liability Insurance, and shall have no less than thirty (30) days written notice of cancellation or material change. Further modification of the insurance requirements may be made at the sole discretion of the City's Risk Manager if circumstances change or adequate protection of the City is not presented. Bidder, by submitting the bid, agrees to abide by such modifications.

#### **PART V PURCHASE ORDER AND CONTRACT TERMS:**

- 5.01 COMPLIANCE TO SPECIFICATIONS, LATE DELIVERIES/PENALTIES:** Items offered may be tested for compliance to bid specifications. Items delivered which do not conform to bid specifications may be rejected and returned at Contractor's expense. Any violation resulting in contract termination for cause or delivery of items not conforming to specifications, or late delivery may also result in:
- Bidders name being removed from the City's bidder's mailing list for a specified period and Bidder will not be recommended for any award during that period.
  - All City Departments being advised to refrain from doing business with the Bidder.
  - All other remedies in law or equity.
- 5.02 ACCEPTANCE, CONDITION, AND PACKAGING:** The material delivered in response to ITB award shall remain the property of the Seller until a physical inspection is made and the material accepted to the satisfaction of the City. The material must comply fully with the terms of the ITB, be of the required quality, new, and the latest model. All containers shall be suitable for storage and shipment by common carrier, and all prices shall include standard commercial packaging. The City will not accept substitutes of any kind. Any substitutes or material not meeting specifications will be returned at the Bidder's expense. Payment will be made only after City receipt and acceptance of materials or services.
- 5.03 SAFETY STANDARDS:** All manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupation Safety and Health Act of 1970 as amended, and be in compliance with Chapter 442, Florida Statutes. Any toxic substance listed in Section 38F-41.03 of the Florida Administrative Code delivered as a result of this order must be accompanied by a completed Material Safety Data Sheet (MSDS).
- 5.04 ASBESTOS STATEMENT:** All material supplied must be 100% asbestos free. Bidder, by virtue of bidding, certifies that if awarded any portion of the ITB the bidder will supply only material or equipment that is 100% asbestos free.
- 5.05 OTHER GOVERNMENTAL ENTITIES:** If the Bidder is awarded a contract as a result of this ITB, the bidder may, if the bidder has sufficient capacity or quantities available, provide to other governmental agencies, so requesting, the products or services awarded in accordance with the terms and conditions of the ITB and resulting contract. Prices shall be F.O.B. delivered to the requesting agency.
- 5.06 VERBAL INSTRUCTIONS PROCEDURE:** No negotiations, decisions, or actions shall be initiated or executed by the Contractor as a result of any discussions with any City employee. Only those communications which are in writing from an authorized City representative may be considered. Only written communications from Contractors, which are assigned by a person designated as authorized to bind the Contractor, will be recognized by the City as duly authorized expressions on behalf of Contractors.
- 5.07 INDEPENDENT CONTRACTOR:** The Contractor is an independent contractor under this Agreement. Personal services provided by the Proposer shall be by employees of the Contractor and subject to supervision by the Contractor, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security, health insurance, employee benefits, procurement policies unless otherwise stated in this ITB, and other similar administrative procedures applicable to services rendered under this contract shall be those of the Contractor.
- 5.08 INDEMNITY/HOLD HARMLESS AGREEMENT:** The Contractor agrees to protect, defend, indemnify, and hold harmless the City of Fort Lauderdale and its officers, employees and agents from and against any and all losses, penalties, damages, settlements, claims, costs, charges for other expenses, or liabilities of every and any kind including attorneys fees, in connection with or arising directly or indirectly out of the work agreed to or performed by Contractor under the terms of any agreement that

may arise due to the bidding process. Without limiting the foregoing, any and all such claims, suits, or other actions relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged violations of any applicable Statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.

- 5.09 TERMINATION FOR CAUSE:** If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Contractor shall violate any of the provisions of this Agreement, the City may upon written notice to the Contractor terminate the right of the Contractor to proceed under this Agreement, or with such part or parts of the Agreement as to which there has been default, and may hold the Contractor liable for any damages caused to the City by reason of such default and termination. In the event of such termination, any completed services performed by the Contractor under this Agreement shall, at the option of the City, become the City's property and the Contractor shall be entitled to receive equitable compensation for any work completed to the satisfaction of the City. The Contractor, however, shall not be relieved of liability to the City for damages sustained by the City by reason of any breach of the Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the amount of damages due to the City from the Contractor can be determined.
- 5.10 TERMINATION FOR CONVENIENCE:** The City reserves the right, in its best interest as determined by the City, to cancel contract by giving written notice to the Contractor thirty (30) days prior to the effective date of such cancellation.
- 5.11 CANCELLATION FOR UNAPPROPRIATED FUNDS:** The obligation of the City for payment to a Contractor is limited to the availability of funds appropriated in a current fiscal period, and continuation of the contract into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.
- 5.12 RECORDS/AUDIT:** The Contractor shall maintain during the term of the contract all books of account, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract. The Contractor agrees to make available to the City's Internal Auditor, during normal business hours and in Broward, Miami-Dade or Palm Beach Counties, all books of account, reports and records relating to this contract should be retained for the duration of the contract and for three years after the final payment under this Agreement, or until all pending audits, investigations or litigation matters relating to the contract are closed, whichever is later.
- 5.13 PERMITS, TAXES, LICENSES:** The successful Contractor shall, at their own expense, obtain all necessary permits, pay all licenses, fees and taxes, required to comply with all local ordinances, state and federal laws, rules and regulations applicable to business to be carried out under this contract.
- 5.14 LAWS/ORDINANCES:** The Contractor shall observe and comply with all Federal, state, local and municipal laws, ordinances rules and regulations that would apply to this contract.
- 5.15 NON-DISCRIMINATION:** There shall be no discrimination as to race, sex, color, creed, age or national origin in the operations conducted under this contract.
- 5.16 UNUSUAL CIRCUMSTANCES:** If during a contract term where costs to the City are to remain firm or adjustments are restricted by a percentage or CPI cap, unusual circumstances that could not have been foreseen by either party of the contract occur, and those circumstances significantly affect the Contractor's cost in providing the required prior items or services, then the Contractor may request adjustments to the costs to the City to reflect the changed circumstances. The circumstances must be beyond the control of the Contractor, and the requested adjustments must be fully documented. The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the City will reserve the following options:
1. The contract can be canceled by the City upon giving thirty (30) days written notice to the Contractor with no penalty to the City or Contractor. The Contractor shall fill all City requirements submitted to the Contractor until the termination date contained in the notice.
  2. The City requires the Contractor to continue to provide the items and services at the firm fixed (non-adjusted) cost until the termination of the contract term then in effect.
  3. If the City, in its interest and in its sole opinion, determines that the Contractor in a capricious manner attempted to use this section of the contract to relieve themselves of a legitimate obligation under the contract, and no unusual circumstances had occurred, the City reserves the right to take any and all action under law or equity. Such action shall include, but not be limited to, declaring the Contractor in default and disqualifying him for receiving any business from the City for a stated period of time.

If the City does agree to adjusted costs, these adjusted costs shall not be invoiced to the City until the Contractor receives notice in writing signed by a person authorized to bind the City in such matters.

- 5.17 ELIGIBILITY:** If applicable, the Contractor must first register with the Department of State of the State of Florida, in accordance with Florida State Statutes, prior to entering into a contract with the City.
- 5.18 PATENTS AND ROYALTIES:** The Contractor, without exception, shall indemnify and save harmless the City and its employees from liability of any nature and kind, including cost and expenses for or on account of any copyrighted, patented or un-patented invention, process, or article manufactured or used in the performance of the contract, including its use by the City. If the

Contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.

- 5.19 ASSIGNMENT:** Contractor shall not transfer or assign the performance required by this ITB without the prior written consent of the City. Any award issued pursuant to this ITB, and the monies, which may become due hereunder, are not assignable except with the prior written approval of the City Commission or the City Manager or City Manager's designee, depending on original award approval.
- 5.20 LITIGATION VENUE:** The parties waive the privilege of venue and agree that all litigation between them in the state courts shall take place in Broward County, Florida and that all litigation between them in the federal courts shall take place in the Southern District in and for the State of Florida.

**NON-COLLUSION STATEMENT:**

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

**3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).**

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

**Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.**

<u>NAME</u>	<u>RELATIONSHIPS</u>
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**In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.**

**BID/PROPOSAL SIGNATURE PAGE**

**How to submit bids/proposals:** Proposals must be submitted by hard copy only. It will be the sole responsibility of the Bidder to ensure that the bid reaches the City of Fort Lauderdale, City Hall, Procurement Department, Suite 619, 100 N. Andrews Avenue, Fort Lauderdale, FL 33301, prior to the bid opening date and time listed. Bids/proposals submitted by fax or email will NOT be accepted.

The below signed hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the CITY and such acceptance covers all terms, conditions, and specifications of this bid/proposal.

**Please Note:** All fields below must be completed. If the field does not apply to you, please note N/A in that field.

Submitted by: \_\_\_\_\_  
(signature) (date)

Name (printed) \_\_\_\_\_ Title: \_\_\_\_\_

Company: (Legal Registration) \_\_\_\_\_

**CONTRACTOR, IF FOREIGN CORPORATION, MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/> ).**

Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Telephone No. \_\_\_\_\_ FAX No. \_\_\_\_\_ Email: \_\_\_\_\_

Delivery: Calendar days after receipt of Purchase Order (section 1.02 of General Conditions): \_\_\_\_\_

Payment Terms (section 1.04): \_\_\_\_\_ Total Bid Discount (section 1.05): \_\_\_\_\_

Does your firm qualify for MBE or WBE status (section 1.09): MBE \_\_\_\_\_ WBE \_\_\_\_\_

**ADDENDUM ACKNOWLEDGEMENT** - Proposer acknowledges that the following addenda have been received and are included in the proposal:

Addendum No. \_\_\_\_\_ Date Issued \_\_\_\_\_

**P-CARDS: Will your firm accept the City's Credit Card as payment for goods/services?**

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**VARIANCES:** State any variations to specifications, terms and conditions in the space provided below or reference in the space provided below all variances contained on other pages of bid, attachments or bid pages. No variations or exceptions by the Proposer will be deemed to be part of the bid submitted unless such variation or exception is listed and contained within the bid documents and referenced in the space provided below. If no statement is contained in the below space, it is hereby implied that your bid/proposal complies with the full scope of this solicitation. **HAVE YOU STATED ANY VARIANCES OR EXCEPTIONS BELOW? BIDDER MUST CLICK THE EXCEPTION LINK IF ANY VARIATION OR EXCEPTION IS TAKEN TO THE SPECIFICATIONS, TERMS AND CONDITIONS.** If this section does not apply to your bid, simply mark N/A in the section below.

Variances:  
\_\_\_\_\_  
\_\_\_\_\_

revised 6-16-11

# SAMPLE

## ATTACHMENT A

### AGREEMENT FOR (TITLE)

**THIS AGREEMENT**, made this \_\_\_\_ day of \_\_\_\_\_ 2011, by and between the City of Fort Lauderdale, a Florida municipality, (“City”), whose address is 100 North Andrews Avenue, Fort Lauderdale, FL 33301-1016, and \_\_\_\_\_, a \_\_\_\_\_ corporation authorized to transact business in the State of Florida, (“Contractor” or “Company”), whose address and phone number are \_\_\_\_\_, for the term specified herein,

NOW THEREFORE, for and in consideration of the mutual promises and covenants set forth herein and other good and valuable consideration, the City and the Contractor covenant and agree as follows:

#### WITNESSETH:

#### I. DOCUMENTS

The following documents (collectively “Contract Documents”) are hereby incorporated into and made part of this Agreement:

- (1) Request for Proposal/Invitation to Bid xxx-xxxxx, XXXXXXXXXXXXXXXXXXXX, including any and all addenda, prepared by the City of Fort Lauderdale, (“RFP”/“ITB”) ( or “Exhibit A”).
- (2) Response to the RFP/ITB, dated \_\_\_\_\_ (“Exhibit B”).

All Contract Documents may also be collectively referred to as the “Documents.” In the event of any conflict between or among the Documents or any ambiguity or missing specifications or instruction, the following priority is established:

- A. First, specific direction from the City Manager (or designee)
- B. Second, this Agreement dated \_\_\_\_\_, 2011, and any attachments.
- C. Third, Exhibit A
- D. Fourth, Exhibit B

#### II. SCOPE

The Contractor shall perform the Work under the general direction of the City as set forth in the Contract Documents.

Unless otherwise specified herein, the Contractor shall perform all Work identified in this Agreement. The parties agree that the scope of services is a description of Contractor’s obligations and responsibilities, and is deemed to include preliminary considerations and prerequisites, and all labor, materials, equipment, and tasks which are such an inseparable part of

the work described that exclusion would render performance by Contractor impractical, illogical, or unconscionable.

Contractor acknowledges and agrees that the City's Contract Administrator has no authority to make changes that would increase, decrease, or otherwise modify the Scope of Services to be provided under this Agreement.

By signing this Agreement, the Contractor represents that it thoroughly reviewed the documents incorporated into this Agreement by reference and that it accepts the description of the Work and the conditions under which the Work is to be performed.

### **III. TERM OF AGREEMENT**

The initial contract period shall commence on "DATE" and shall end on "DATE". Performance under this Agreement shall commence no later than \_\_\_\_\_, 2011. In the event the term of this Agreement extends beyond the end of any fiscal year of City, to wit, September 30, the continuation of this Agreement beyond the end of such fiscal year shall be subject to both the appropriation and the availability of funds.

### **IV. COMPENSATION**

The Contractor agrees to provide the services and/or materials as specified in the Contract Documents at the cost specified in Exhibit B. It is acknowledged and agreed by Contractor that this amount is the maximum payable and constitutes a limitation upon City's obligation to compensate Contractor for Contractor's services related to this Agreement. This maximum amount, however, does not constitute a limitation of any sort upon Contractor's obligation to perform all items of work required by or which can be reasonably inferred from the Scope of Services. Except as otherwise provided in the solicitation, no amount shall be paid to Contractor to reimburse Contractor's expenses.

### **V. METHOD OF BILLING AND PAYMENT**

Contractor may submit invoices for compensation no more often than monthly, but only after the services for which the invoices are submitted have been completed. An original invoice plus one copy are due within fifteen (15) days of the end of the month except the final invoice which must be received no later than sixty (60) days after this Agreement expires. Invoices shall designate the nature of the services performed and/or the goods provided.

City shall pay Contractor within forty-five (45) days of receipt of Contractor's proper invoice, as provided in the Florida Local Government Prompt Payment Act.

To be deemed proper, all invoices must comply with the requirements set forth in this Agreement and must be submitted on the form and pursuant to instructions prescribed by the City's Contract Administrator. Payment may be withheld for failure of Contractor to comply with a term, condition, or requirement of this Agreement.

Notwithstanding any provision of this Agreement to the contrary, City may withhold, in whole or in part, payment to the extent necessary to protect itself from loss on account of inadequate or defective work that has not been remedied or resolved in a manner satisfactory to the City's Contract Administrator or failure to comply with this Agreement. The amount withheld shall not be subject to payment of interest by City.

## VI. GENERAL CONDITIONS

### A. Indemnification

Contractor shall protect and defend at Contractor's expense, counsel being subject to the City's approval, and indemnify and hold harmless the City and the City's officers, employees, volunteers, and agents from and against any and all losses, penalties, fines, damages, settlements, judgments, claims, costs, charges, expenses, or liabilities, including any award of attorney fees and any award of costs, in connection with or arising directly or indirectly out of any act or omission by the Contractor or by any officer, employee, agent, invitee, subcontractor, or sublicensee of the Contractor. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by the City Manager, any sums due Contractor under this Agreement may be retained by City until all of City's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved, and any amount withheld shall not be subject to payment of interest by City.

### B. Intellectual Property

Contractor shall protect and defend at Contractor's expense, counsel being subject to the City's approval, and indemnify and hold harmless the City from and against any and all losses, penalties, fines, damages, settlements, judgments, claims, costs, charges, royalties, expenses, or liabilities, including any award of attorney fees and any award of costs, in connection with or arising directly or indirectly out of any infringement or allegation of infringement of any patent, copyright, or other intellectual property right in connection with the Contractor's or the City's use of any copyrighted, patented or un-patented invention, process, article, material, or device that is manufactured, provided, or used pursuant to this Agreement. If the Contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.

### C. Termination for Cause

The aggrieved party may terminate this Agreement for cause if the party in breach has not corrected the breach within ten (10) days after written notice from the aggrieved party identifying the breach. The City Manager may also terminate this Agreement upon such notice as the City Manager deems appropriate under the circumstances in the event the City Manager determines that termination is necessary to protect the public health or safety. The parties agree that if the City erroneously, improperly or unjustifiably terminates for cause, such termination shall be deemed a termination for convenience, which shall be effective thirty (30) days after such notice of termination for cause is provided.

This Agreement may be terminated for cause for reasons including, but not limited to, Contractor's repeated (whether negligent or intentional) submission for payment of false or incorrect bills or invoices, failure to perform the Work to the City's satisfaction; or failure to continuously perform the work in a manner calculated to meet or accomplish the objectives as set forth in this Agreement.

**D. Termination for Convenience**

The City reserves the right, in its best interest as determined by the City, to cancel this contract for convenience by giving written notice to the Contractor at least thirty (30) days prior to the effective date of such cancellation. In the event this Agreement is terminated for convenience, Contractor shall be paid for any services performed to the City's satisfaction pursuant to the Agreement through the termination date specified in the written notice of termination. Contractor acknowledges and agrees that he/she/it has received good, valuable and sufficient consideration from City, the receipt and adequacy of which are hereby acknowledged by Contractor, for City's right to terminate this Agreement for convenience.

**E. Cancellation for Unappropriated Funds**

The City reserves the right, in its best interest as determined by the City, to cancel this contract for unappropriated funds or unavailability of funds by giving written notice to the Contractor at least thirty (30) days prior to the effective date of such cancellation. The obligation of the City for payment to a Contractor is limited to the availability of funds appropriated in a current fiscal period, and continuation of the contract into a subsequent fiscal period is subject to appropriation of funds, unless otherwise provided by law.

**F. Insurance**

The Contractor shall furnish proof of insurance requirements as indicated below. The coverage is to remain in force at all times during the contract period. The following minimum insurance coverage is required. The commercial general liability insurance policy shall name the City of Fort Lauderdale, a Florida municipality, as an "additional insured." This MUST be written in the description section of the insurance certificate, even if there is a check-off box on the insurance certificate. Any costs for adding the City as "additional insured" shall be at the Contractor's expense.

The City of Fort Lauderdale shall be given notice 10 days prior to cancellation or modification of any required insurance. The insurance provided shall be endorsed or amended to comply with this notice requirement. In the event that the insurer is unable to accommodate, it shall be the responsibility of the Contractor to provide the proper notice. Such notification will be in writing by registered mail, return receipt requested and addressed to the Procurement Services Division.

The Contractor's insurance must be provided by an A.M. Best's "A"-rated or better insurance company authorized to issue insurance policies in the State of Florida, subject to approval by the City's Risk Manager. Any exclusions or provisions in the insurance maintained by the contractor that excludes coverage for work contemplated in this solicitation shall be deemed unacceptable, and shall be considered breach of contract.

**Workers' Compensation and Employers' Liability Insurance**

Limits: Workers' Compensation – Per Chapter 440, Florida Statutes  
Employers' Liability - \$500,000

Any firm performing work for or on behalf of the City of Fort Lauderdale must provide Workers' Compensation insurance. Exceptions and exemptions can only be made, by the City's Risk Manager, if they are in accordance with Florida Statutes.

**Commercial General Liability Insurance**

Covering premises-operations, products-completed operations, independent contractors and contractual liability.

Limits: Combined single limit bodily injury/property damage \$1,000,000.

This coverage must include, but not limited to:

- a. Coverage for the liability assumed by the contractor under the indemnity provision of the contract.
- b. Coverage for Premises/Operations
- c. Products/Completed Operations
- d. Broad Form Contractual Liability
- e. Independent Contractors

**Automobile Liability Insurance**

Covering all owned, hired and non-owned automobile equipment.

Limits: Bodily injury	\$250,000 each person, \$500,000 each occurrence
Property damage	\$100,000 each occurrence

**Professional Liability (Errors & Omissions) – “IF REQUIRED IN BID SPECS”**

Consultants

Limits: \$2,000,000 per occurrence

Certificate holder should be addressed as follows:

City of Fort Lauderdale  
 Procurement Services Division  
 100 N. Andrews Avenue, Room 619  
 Ft. Lauderdale, FL 33301

**G. Environmental, Health and Safety**

Contractor shall place the highest priority on health and safety and shall maintain a safe working environment during performance of the Work. Contractor shall comply, and shall secure compliance by its employees, agents, and subcontractors, with all applicable environmental, health, safety and security laws and regulations, and performance conditions in this Agreement. Compliance with such requirements shall represent the minimum standard required of Contractor. Contractor shall be responsible for examining all requirements and determine whether additional or more stringent environmental, health, safety and security provisions are required for the Work. Contractor agrees to

utilize protective devices as required by applicable laws, regulations, and any industry or Contractor's health and safety plans and regulations, and to pay the costs and expenses thereof, and warrants that all such persons shall be fit and qualified to carry out the Work.

#### **H. Standard of Care**

Contractor represents that he/she/it is qualified to perform the Work, that Contractor and his/her/its subcontractors possess current, valid state and/or local licenses to perform the Work, and that their services shall be performed in a manner consistent with that level of care and skill ordinarily exercised by other qualified contractors under similar circumstances.

#### **I. Rights in Documents and Work**

Any and all reports, photographs, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of City; and Contractor disclaims any copyright in such materials. In the event of and upon termination of this Agreement, any reports, photographs, surveys, and other data and documents prepared by Contractor, whether finished or unfinished, shall become the property of City and shall be delivered by Contractor to the City's Contract Administrator within seven (7) days of termination of this Agreement by either party. Any compensation due to Contractor shall be withheld until Contractor delivers all documents to the City as provided herein.

#### **J. Audit Right and Retention of Records**

City shall have the right to audit the books, records, and accounts of Contractor and Contractor's subcontractors that are related to this Agreement. Contractor shall keep, and Contractor shall cause Contractor's subcontractors to keep, such books, records, and accounts as may be necessary in order to record complete and correct entries related to this Agreement. All books, records, and accounts of Contractor and Contractor's subcontractors shall be kept in written form, or in a form capable of conversion into written form within a reasonable time, and upon request to do so, Contractor or Contractor's subcontractor, as applicable, shall make same available at no cost to City in written form.

Contractor and Contractor's subcontractors shall preserve and make available, at reasonable times for examination and audit by City in Broward County, Florida, all financial records, supporting documents, statistical records, and any other documents pertinent to this Agreement for the required retention period of the Florida public records law, Chapter 119, Florida Statutes, as may be amended from time to time, if applicable, or, if the Florida Public Records Act is not applicable, for a minimum period of three (3) years after termination of this Agreement. If any audit has been initiated and audit findings have not been resolved at the end of the retention period or three (3) years, whichever is longer, the books, records, and accounts shall be retained until resolution of the audit findings. If the Florida public records law is determined by City to be applicable to Contractor and Contractor's subcontractors' records, Contractor and Contractor's subcontractors shall comply with all requirements thereof; however, Contractor and Contractor's subcontractors shall violate no confidentiality or non-disclosure requirement of either federal or state law. Any incomplete or incorrect entry in such books, records, and accounts shall be a basis for City's disallowance and recovery of any payment upon such entry.

Contractor shall, by written contract, require Contractor's subcontractors to agree to the requirements and obligations of this Section.

The Contractor shall maintain during the term of the contract all books of account, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract.

**K. Public Entity Crime Act**

Contractor represents that the execution of this Agreement will not violate the Public Entity Crime Act, Section 287.133, Florida Statutes, as may be amended from time to time, which essentially provides that a person or affiliate who is a contractor, consultant, or other provider and who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to City, may not submit a bid on a contract with City for the construction or repair of a public building or public work, may not submit bids on leases of real property to City, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with City, and may not transact any business with City in excess of the threshold amount provided in Section 287.017, Florida Statutes, as may be amended from time to time, for category two purchases for a period of 36 months from the date of being placed on the convicted vendor list. Violation of this section shall result in termination of this Agreement and recovery of all monies paid by City pursuant to this Agreement, and may result in debarment from City's competitive procurement activities.

**L. Independent Contractor**

Contractor is an independent contractor under this Agreement. Services provided by Contractor pursuant to this Agreement shall be subject to the supervision of the Contractor. In providing such services, neither Contractor nor Contractor's agents shall act as officers, employees, or agents of City. No partnership, joint venture, or other joint relationship is created hereby. City does not extend to Contractor or Contractor's agents any authority of any kind to bind City in any respect whatsoever.

**M. Inspection and Non-Waiver**

Contractor shall permit the representatives of CITY to inspect and observe the Work at all times.

The failure of the City to insist upon strict performance of any other terms of this Agreement or to exercise any rights conferred by this Agreement shall not be construed by Contractor as a waiver of the City's right to assert or rely on any such terms or rights on any future occasion or as a waiver of any other terms or rights.

**N. Assignment and Performance**

Neither this Agreement nor any right or interest herein shall be assigned, transferred, or encumbered without the written consent of the other party. In addition, Contractor shall not subcontract any portion of the work required by this Agreement, except as provided in the Schedule of Subcontractor Participation. City may terminate this Agreement, effective immediately, if there is any assignment, or attempted assignment, transfer, or

encumbrance, by Contractor of this Agreement or any right or interest herein without City's written consent.

Contractor represents that each person who will render services pursuant to this Agreement is duly qualified to perform such services by all appropriate governmental authorities, where required, and that each such person is reasonably experienced and skilled in the area(s) for which he or she will render his or her services.

Contractor shall perform Contractor's duties, obligations, and services under this Agreement in a skillful and respectable manner. The quality of Contractor's performance and all interim and final product(s) provided to or on behalf of City shall be comparable to the best local and national standards.

In the event Contractor engages any subcontractor in the performance of this Agreement, Contractor shall ensure that all of Contractor's subcontractors perform in accordance with the terms and conditions of this Agreement. Contractor shall be fully responsible for all of Contractor's subcontractors' performance, and liable for any of Contractor's subcontractors' non-performance and all of Contractor's subcontractors' acts and omissions. Contractor shall defend at Contractor's expense, counsel being subject to City's approval or disapproval, and indemnify and hold City and City's officers, employees, and agents harmless from and against any claim, lawsuit, third party action, fine, penalty, settlement, or judgment, including any award of attorney fees and any award of costs, by or in favor of any of Contractor's subcontractors for payment for work performed for City by any of such subcontractors, and from and against any claim, lawsuit, third party action, fine, penalty, settlement, or judgment, including any award of attorney fees and any award of costs, occasioned by or arising out of any act or omission by any of Contractor's subcontractors or by any of Contractor's subcontractors' officers, agents, or employees. Contractor's use of subcontractors in connection with this Agreement shall be subject to City's prior written approval, which approval City may revoke at any time.

#### **O. Conflicts**

Neither Contractor nor any of Contractor's employees shall have or hold any continuing or frequently recurring employment or contractual relationship that is substantially antagonistic or incompatible with Contractor's loyal and conscientious exercise of judgment and care related to Contractor's performance under this Agreement.

Contractor further agrees that none of Contractor's officers or employees shall, during the term of this Agreement, serve as an expert witness against City in any legal or administrative proceeding in which he, she, or Contractor is not a party, unless compelled by court process. Further, Contractor agrees that such persons shall not give sworn testimony or issue a report or writing, as an expression of his or her expert opinion, which is adverse or prejudicial to the interests of City in connection with any such pending or threatened legal or administrative proceeding unless compelled by court process. The limitations of this section shall not preclude Contractor or any persons in any way from representing themselves, including giving expert testimony in support thereof, in any action or in any administrative or legal proceeding.

In the event Contractor is permitted pursuant to this Agreement to utilize subcontractors to perform any services required by this Agreement, Contractor agrees to require such

subcontractors, by written contract, to comply with the provisions of this section to the same extent as Contractor.

**P. Schedule and Delays**

Time is of the essence in this Agreement. By signing, Contractor affirms that it believes the schedule to be reasonable; provided, however, the parties acknowledge that the schedule might be modified as the City directs.

**Q. Materiality and Waiver of Breach**

City and Contractor agree that each requirement, duty, and obligation set forth herein was bargained for at arm's-length and is agreed to by the parties in exchange for *quid pro quo*, that each is substantial and important to the formation of this Agreement and that each is, therefore, a material term hereof.

City's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement. A waiver of any breach of a provision of this Agreement shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Agreement.

**R. Compliance With Laws**

Contractor shall comply with all applicable federal, state, and local laws, codes, ordinances, rules, and regulations in performing Contractor's duties, responsibilities, and obligations pursuant to this Agreement.

**S. Severance**

In the event a portion of this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the provisions not having been found by a court of competent jurisdiction to be invalid or unenforceable shall continue to be effective.

**T. Limitation of Liability**

The City desires to enter into this Agreement only if in so doing the City can place a limit on the City's liability for any cause of action for money damages due to an alleged breach by the City of this Agreement, so that its liability for any such breach never exceeds the sum of \$1,000. Contractor hereby expresses its willingness to enter into this Agreement with Contractor's recovery from the City for any damage action for breach of contract or for any action or claim arising from this Agreement to be limited to a maximum amount of \$1,000 less the amount of all funds actually paid by the City to Contractor pursuant to this Agreement.

Accordingly, and notwithstanding any other term or condition of this Agreement, Contractor hereby agrees that the City shall not be liable to Contractor for damages in an amount in excess of \$1,000 which amount shall be reduced by the amount actually paid by the City to Contractor pursuant to this Agreement, for any action for breach of contract or for any action or claim arising out of this Agreement. Nothing contained in this paragraph or elsewhere in this Agreement is in any way intended to be a waiver of the limitation placed upon City's liability as set forth in Article 768.28, Florida Statutes.

**U. Jurisdiction, Venue, Waiver, Waiver of Jury Trial**

This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Venue for any lawsuit by either party against the other party or otherwise arising out of this Agreement, and for any other legal proceeding, shall be in the Seventeenth Judicial Circuit in and for Broward County, Florida, or in the event of federal jurisdiction, in the Southern District of Florida, Fort Lauderdale Division.

In the event Contractor is a corporation organized under the laws of any province of Canada or is a Canadian federal corporation, the City may enforce in the United States of America or in Canada or in both countries a judgment entered against the Contractor. The Contractor waives any and all defenses to the City's enforcement in Canada of a judgment entered by a court in the United States of America.

**V. Amendments**

No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by the Mayor-Commissioner and/or City Manager, as determined by City Charter and Ordinances, and Contractor or others delegated authority to or otherwise authorized to execute same on their behalf.

**W. Prior Agreements**

This document represents the final and complete understanding of the parties and incorporates or supersedes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein. The parties agree that there is no commitment, agreement, or understanding concerning the subject matter of this Agreement that is not contained in this written document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representation or agreement, whether oral or written.

**X. Payable Interest**

Except as required and provided for by the Florida Local Government Prompt Payment Act, City shall not be liable for interest for any reason, whether as prejudgment interest or for any other purpose, and in furtherance thereof Contractor waives, rejects, disclaims and surrenders any and all entitlement it has or may have to receive interest in connection with a dispute or claim based on or related to this Agreement.

**Y. Representation of Authority**

Each individual executing this Agreement on behalf of a party hereto hereby represents and warrants that he or she is, on the date he or she signs this Agreement, duly authorized by all necessary and appropriate action to execute this Agreement on behalf of such party and does so with full legal authority.

**AA. Uncontrollable Circumstances ("Force Majeure")**

The City and Contractor will be excused from the performance of their respective obligations under this agreement when and to the extent that their performance is delayed or prevented by any circumstances beyond their control including, fire, flood, explosion,

strikes or other labor disputes, act of God or public emergency, war, riot, civil commotion, malicious damage, act or omission of any governmental authority, delay or failure or shortage of any type of transportation, equipment, or service from a public utility needed for their performance, provided that:

A. The non performing party gives the other party prompt written notice describing the particulars of the Force Majeure including, but not limited to, the nature of the occurrence and its expected duration, and continues to furnish timely reports with respect thereto during the period of the Force Majeure;

B. The excuse of performance is of no greater scope and of no longer duration than is required by the Force Majeure;

C. No obligations of either party that arose before the Force Majeure causing the excuse of performance are excused as a result of the Force Majeure; and

D. The non-performing party uses its best efforts to remedy its inability to perform. Notwithstanding the above, performance shall not be excused under this Section for a period in excess of two (2) months, provided that in extenuating circumstances, the City may excuse performance for a longer term. Economic hardship of the Contractor will not constitute Force Majeure. The term of the agreement shall be extended by a period equal to that during which either party's performance is suspended under this Section.

**BB. Scrutinized Companies**

This Section applies to any contract for goods or services of \$1 million or more:

The Contractor certifies that it is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as provided in section 287.135, Florida Statutes (2011), as may be amended or revised. The City may terminate this Contract at the City's option if the Contractor is found to have submitted a false certification as provided under subsection (5) of section 287.135, Florida Statutes (2011), as may be amended or revised, or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

IN WITNESS WHEREOF, the City and the Contractor execute this Contract as follows:

CITY OF FORT LAUDERDALE

By: \_\_\_\_\_  
City Manager

Approved as to form:

\_\_\_\_\_  
Senior Assistant City Attorney

ATTEST

CONTRACTOR

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

(CORPORATE SEAL)

STATE OF \_\_\_\_\_:  
COUNTY OF \_\_\_\_\_:

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2011, by \_\_\_\_\_ as (title): \_\_\_\_\_ for \_\_\_\_\_ (Contractor name), a \_\_\_\_\_ corporation.

(SEAL)

\_\_\_\_\_  
Notary Public, State of \_\_\_\_\_  
(Signature of Notary Public)

\_\_\_\_\_  
(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known \_\_\_\_ OR Produced Identification \_\_\_\_  
Type of Identification Produced \_\_\_\_\_

## ATTACHMENT B

### BUSINESS REQUIREMENTS MATRIX

<u>Item</u>	<u>C-Critical</u>	<b><u>BUSINESS REQUIREMENTS MATRIX</u></b> <b><u>(Vendors should indicated whether this service will be provided or not and provide any comments to explain or detail the service proposed.)</u></b>	<u>Narrative</u>
1)	C	Describe your disaster recovery plan with specifics as to recovery of data, offsite redundancy, alternate for equipment and power failures, and other plans to mitigate service disruptions	
2)	C	Transmit, on the day information is received, an electronic file with required data elements in a custom record layout by 3:00 p.m. eastern standard time. (See Technical Section for file layout information). <b>This is critical to the City</b> —your response should be specific as to your ability to perform this requirement.	
3)		Describe the background checks performed, if any, on all personnel who will be involved with the City's account	
4)	C	Ability to receive citation files in an ASCII text file format via e-mail or F.T.P.	
5)		Parking Services operates 7:30 am to 4:30 pm, EST. What are the hours of operation of your facility and, specifically, the customer service or account rep who will be servicing this account?	
6)	C	Your customer service policies regarding the City's toll-free access to your technical staff for assistance with file transfers and other technical aspects of this account, if needed	
7)		Provide a listing of your scheduled holidays or other weekday closures	
8)		Describe your invoicing policies, payment terms, describe the detail to be included with the invoice. Please attach or include a sample invoice and supporting documentation	
9)		Please include or attach a sample of each relevant report that will be available via the Internet or by mail/fax and the range of time periods available (daily, weekly, monthly, etc)	
10)	C	Address your ability to email file transfer acknowledgements or confirmations to a distribution list provided by the City	

<b>B. <u>Registered owner information (R/O searches- Department of Motor Vehicles)</u></b>		
1)	C	Your experience and capability to provide registered owner information for Florida and non-Florida tags including Canada and Mexico (if your bid includes such) registered vehicles in the layouts required by the City and included in the Technical section. <b>Please be specific as to which states you cannot provide and whether Canadian provinces and Mexico are included or not.</b>
2)	P	Your ability to receive and send 'refresh' files of registered owner information made available by various states to update owner data.
3)	C	Describe the timetable and frequency for the acceptance of vehicle tag files from the City and how often you will submit them to the various states for R/O searches.
4)	C	Describe the timetable and frequency for the return of registered owner information to the City's database after receipt of referred citations (prefer new info daily, where possible)

**ATTACHMENT C**  
**LAYOUT OF FIXED WIDTH EXPORT FILE**  
 File Name FLAUmmdyyyhhmss

Field Name	Width	Format	Note
IssueDate	10	Text	MMDDYY
Blank	11	Text	
VehiclePlate	8	Text	
State	2	Text	
Make	5	Text	
Blank	7	Text	
VIN	18	Text	
Agency	5	Text	'FORTL'
Month	2	Numeric	MM
Blank	1	Text	'/'
Year	4	Numeric	YYYY
Blank	25	Text	

**LAYOUT OF TAB DELIMITED IMPORT FILE**  
 File Name needs to starts with FLAU

Field Name	Width Max	Note
Agency	5	Always FORTL
Tab		
Tab		
VehicleTag	8	
VehicleState	2	
VehicleMake	5	Matches system lookup table
LastName	21	Business Name Goes Here
MiddleName	10	
FirstName	9	
Tab		
AddressPrimaryStreet	25	
AddressSecondaryStreet	10	
AddressCity	15	
AddressState	2	
AddressPostalCode	10	
Tab		
Tab		
Tab		

### ATTACHMENT D

City of Fort Lauderdale Parking Services  
Table of Citations Issued and DMV Returns by State

Bidder Name:

**THIS FORM MUST BE RETURNED WITH YOUR RFP RESPONSE.**  
THIS DOCUMENT IS PROTECTED FROM CHANGES.  
YOU MAY ONLY ENTER YOUR COMPANY NAME AND ALL UNIT PRICES.  
FIGURES SHOWN ARE ESTIMATED QUANTITIES ONLY.

**COMPLETE ALL APPLICABLE SHADED AREAS**

State	Citations	Complete this col if price is by "Search"	Total Cost for "Searches"	# of R/O's returned (hits)	Complete this col if price is by "Hit"	Total Cost for "Hits"	GRAND TOTAL FOR ALL DMV IN SAMPLE SET
AK	8		\$0.00	4		\$0.00	\$0.00
AL	172		\$0.00	110		\$0.00	\$0.00
AR	74		\$0.00	34		\$0.00	\$0.00
AZ	90		\$0.00	0		\$0.00	\$0.00
CA	352		\$0.00	3		\$0.00	\$0.00
CO	137		\$0.00	81		\$0.00	\$0.00
CT	238		\$0.00	146		\$0.00	\$0.00
DC	26		\$0.00	18		\$0.00	\$0.00
DE	84		\$0.00	51		\$0.00	\$0.00
FL	115,923		\$0.00	69,981		\$0.00	\$0.00
GA	874		\$0.00	605		\$0.00	\$0.00
HI	8		\$0.00	0		\$0.00	\$0.00
IA	53		\$0.00	0		\$0.00	\$0.00
ID	9		\$0.00	5		\$0.00	\$0.00
IL	622		\$0.00	384		\$0.00	\$0.00
IN	305		\$0.00	202		\$0.00	\$0.00
KS	58		\$0.00	0		\$0.00	\$0.00
KY	188		\$0.00	106		\$0.00	\$0.00
LA	193		\$0.00	88		\$0.00	\$0.00
MA	680		\$0.00	267		\$0.00	\$0.00



FN	7		\$0.00
MB	7		\$0.00
MX	5		\$0.00
NS	6		\$0.00
NW	1		\$0.00
ON	291		\$0.00
PE	2		\$0.00
PR	10		\$0.00
QU	367		\$0.00
SK	1		\$0.00
US	6		\$0.00
VI	1		\$0.00

0		\$0.00
0		\$0.00
0		\$0.00
0		\$0.00
0		\$0.00
0		\$0.00
2		\$0.00
0		\$0.00
0		\$0.00
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\$0.00

**Subtotals** \$0.00

\$0.00

\$0.00

**TOTALS** \$0.00

\$0.00

\$0.00

**Grand Total**

note: City has not performed searches on Canadian or Mexican territories but is interested in doing so if available.

FORTL MZDI17 FL MZZD BRODY SCOTT NXIL 8320 SW 27 PL  
 DZVIX FL 33328  
 FORTL 869KVZ FL MXRZ SOTO BIDWILL JZNX 28 CZYUGZ RD  
 SXZ RZNCH LZKXS FL 33308  
 FORTL 752XXM FL VOLK HXRNZNDXZ MONDRZGON Z XDWIN  
 4890 NW 101 ZVX CORZL SPRINGS FL 33076  
 FORTL 8828KS FL HZRLY MXRINO FXLIPX 9954 NW 9TH CT  
 PLZNTZTION FL 33324  
 FORTL W623UP FL FORD BOLTX XLIZZBXTH MZRY 9261 SW  
 54TH PL COOPXR CITY FL 33328  
 FORTL 550WSF FL LXXS BXXNX ZNN ZNGXLZ 1220 NX 3RD ST  
 ZPT 107 FORT LZUDXRDZLX FL 33301  
 FORTL 204LDK FL HOND RIVXRZ RUBXN 4120 NW 98TH ZVX  
 SUNRISX FL 33351  
 FORTL 240YCV FL NISS BROWN FITZGXRZLD RZNDZLL 6503  
 NORTH OCXZN DRIVX DZNIZ BXZCH FL 33004  
 FORTL W902XD FL NISS GUIZ Z ZNDRXS 3660 N 56TH ZVX  
 ZPT 601 HOLLYWOOD FL 33021  
 FORTL 904XYN FL LNDR BURTON JZMXS ZNDRXW 317  
 HXNDRICKS ISLX ZPT 2 FORT LZUDXRDZLX FL 33301  
 FORTL 258VKH FL HYUN HXLMXRICH S MZTTHXW 3405  
 BLUX RUNNXR LN MZRGZTX FL 33063  
 FORTL 147KCQ FL MXRZ D'SOUZZ JUDITH ZNITZ 9725 NW 52 ST #  
 112 MIZMI FL 33178  
 FORTL L91IC FL JXXP BROOKX G PXTXR 3351 NX 19TH ZVX  
 OZKLZND FL 33306  
 FORTL WDJ3 FL CZDI XNRIQUXZ GZLO WILSON 333 LZS  
 OLZS WZY ZPT 2005 FORT LZUDXRDZLX FL 33301  
 FORTL G080XU FL TOYT ZLLXN JZNXLLX SHZNICX 3821 NW 21ST  
 ST ZPT 302 LZUDXRDZLX LZKXS FL 33311  
 FORTL K697FZ FL TOYT TXRRXLL B ORINX 3271 NW 18 PLZCX  
 FT LZUD FL 33311  
 FORTL C650ZZ FL HYUN CZRP MILTON 9728 W MCNZB RD  
 TZMZRZC FL 33321  
 FORTL P268QB FL GMC DIZXNZO MZNUFZCTURING INT'L INC  
 4400 NW 19 ZVX #J POMPZNO BXZCH FL 33064  
 FORTL 866YZW FL MXRZ SHZTZ H KZRZN 441 SOUTH SURF  
 ROZD HOLLYWOOD FL 33019  
 FORTL ZQS5147 FL ISTZ PHZRMZCUXTICZLS INC 350  
 SX 2ND STRXXT ZPT 1730 FORT LZUDXRDZLX FL 33301  
 FORTL ZUKC15 FL VOLK HUNTXR ROBXRT JOHNZTHZN 2033  
 SW 28TH WZY FT LZUDXRDZLX FL 33312  
 FORTL ZIQD21 FL HOND JUSTICX KZY NZTZLIX 4649 N  
 ZNDRXWS ZVX FORT LZUDXRDZLX FL 33309  
 FORTL U625RK FL CHXV JXZN MXRTIL 1225 NW 15TH  
 PLZCX FT LZUDXRDZLX FL 33311  
 FORTL 916LZL FL HOND JONXS VXRONICZ 12113 NW  
 33RD ST SUNRISX FL 33323  
 FORTL 074YJF FL FORD FRDXRICK IRVIN 3 JOHN  
 3844 LYONS RD ZPT 301 COCONUT CRXXK FL 33073  
 FORTL 663JJX KY HOND HORNBUCKLX JZMXS 1864  
 BZRDSTOWN RD SPRINGFIXLD KY 40069  
 FORTL 47B49W5 ZL LINC HZRRINGTON WZDX 132 RIVXR

DOWNS DR HUNTSVILLX ZL 35811  
 FORTL HGSOG FL MXRC WHITNXY VICTOR JOHN 3217 NX 11TH  
 STRXXT ZPT.9 POMPZNO BXZCH FL 33062  
 FORTL I797RN FL ZCUR DINZTZLX WILLIZM JXFFRXY 6482  
 XMXRZLD DUNXS DR ZPT 205 WXST PZLM BXZCH FL 33411  
 FORTL 729MLB FL HYUN LXX JUNG HO 501 SX 2ND ST 1142  
 FORT LZUDXRDLX FL 33301  
 FORTL 095HBZ FL JZGU XNTRPRISX LXZSING COMPZNY  
 5105 JOHNSON RD COCONUT CRXXK FL 33073  
 FORTL 866HLG FL LXXS HICKS JOVZNOVICH TRZCY 523 N  
 PINX ISLZND RD PLZNTZTION FL 33324  
 FORTL W632UN FL MITS MUSUMXCI LYNN JXNNIFXR  
 13428 NW 5TH CT PLZNTZTION FL 33325  
 FORTL 141KHZ FL ZCUR CZMMZRZTZ MZRK DZNIXL 4216  
 JZCKSON ST HOLLYWOOD FL 33021  
 FORTL W992GV FL TOYT VZSQUXZ VIRGILIO JOXL 2261  
 CORDOBZ BND WXSTON FL 33327  
 FORTL 019LCH FL FORD DOLLZR RXNT Z CZR SYSTXMS INC  
 1408 N WXSTSHORX BLVD STX 804 TZMPZ FL 33607  
 FORTL 319XXN FL CHXV BRZDLXY XLIZZBXTH JZCZRONDZ  
 3224 NW 43 PL OZKLZND PZRK FL 33309  
 FORTL 468ZCM TN DODG XNTRPRISX RXNT Z CZR 2922  
 N MZIN ST STX 101 CROSSVILLX TN 38555  
 FORTL V557PR FL TOYT FRDXRICK ZNGXLXNX 8850  
 NW 77TH CT ZPT 133 TZMZRZC FL 33321  
 FORTL GTK9G FL PORS TXSCHXR ROBXRT DONZLD 2600  
 WHISPRING OZKS LN DXLRZY BXZCH FL 33445  
 FORTL F255PD FL FORD WRIGHT COLXMZN LZRVXTTZ 219  
 NX 17TH TXRRZCX CZPX CORZL FL 33909  
 FORTL J83WUS FL DODG SIMMONS MZRVIN JIMMXL 631  
 ZRIZONZ ZVX FORT LZUDXRDLX FL 33312  
 FORTL ZGKD93 FL HOND LXWIS RICHZRD 8529 NW 21ST  
 MNR POMPZNO BXZCH FL 33071  
 FORTL N532JX FL TOYT OVXN BURHZN 2112 CYPRXSS  
 BXND DR 405 POMPZNO BXZCH FL 33069  
 FORTL 383MTP FL HOND ORDONXZ F DOUGLZS 1940 SW 41ST  
 ZVX FORT LZUDXRDLX FL 33317  
 FORTL N926SP FL FORD MZGINNIS KZY TZMZRZ 1901 N 51  
 ZVX HOLLYWOOD FL 33021  
 FORTL P922LJ FL TOYT SCHWZB ZLZN DZVID 1411 BZNYZN CIR  
 POMPZNO BXZCH FL 33069  
 FORTL 115KXS FL MZZD PG MZRKXTING, INC 15751  
 SHXRIDZN ST DZVIX FL 33310  
 FORTL 497XXF FL FORD SWZNSON BZXTXR J DOUGLZS  
 292 CZMXRON DRIVX WXSTON FL 33326  
 FORTL ZKSN47 FL PONT LXVY NXVILLX STXVXN 3751 STZTX  
 ROZD 84 #107 DZVIX FL 33312  
 FORTL Q642XP FL GMC HOLZWZRTX X BRIZN 408 NX  
 25TH ZVX POMPZNO BXZCH FL 33062  
 FORTL 215IXW FL TOYT ROBINSON TZNYXCH TRICIZ 7916  
 JUMPXR ST MIRZMZR FL 33023  
 FORTL S685VC FL CHXV PV HOLDING CORP 8600 HZNGZR  
 BLVD ORLZNDO FL 32827  
 FORTL Z4424X TN CHXV HXRTZ RXNT Z CZR 2187



N MIZMI FL 33167  
 FORTL P121VL FL TOYT HOLT LZVON RXNXX 1500 NW 108  
 ZVXNUX ZPT 230 PLZNTZTION FL 33322  
 FORTL ZUVW89 FL MXRC HXNRIKSXN FRZNCIS SKYLXR 1651  
 NX MIZMI GRDNS DR ZPT 103 NO MIZMI FL 33179  
 FORTL C264YS FL FORD MILLXR RICHZRD JXFFRXY 10855  
 JXNNIFXR LN BOCZ RZTON FL 33428  
 FORTL ZYDM86 FL NISS PXRZ HUMBXRTO DZNIXL 801 SW  
 138TH ZVX #X111 PXMBROKX PINXS FL 33027  
 FORTL 882NZT FL ISU SZMUXL ROOD 4 XZTON PL  
 BOYNTON BXZCH FL 33426  
 FORTL ZSXU28 FL STRN CZRRZGINO NOXL CHRISTINX 380  
 NX 43RD CT OZKLZND PZRK FL 33334  
 FORTL 054TUZ FL BMW TXNHUNDFXLD XLLXN MZRCIZ 19725  
 NX 12 ZVX MIZMI FL 33179  
 FORTL 307YKZ FL VOLK RODRIGUXZ MZRIX NICOLX 3553  
 WILXS RD ZPT 208 COCONUT CRXXK FL 33073  
 FORTL 827TTM FL LINC ROOF THOMZS JOHZNNXS 1945 S  
 OCXZN DR ZPT 1012 HZLLZNDZLX FL 33009  
 FORTL 558YUP FL DODG XZN HOLDINGS, LLC 6929 N  
 LZKXWOOD ZVX STX 100 TULSZ OK 74117  
 FORTL 334YTG FL TOYT SIXT RXNT Z CZR LLC 3900 NW  
 25TH STRXXT #407 MIZMI FL 33142  
 FORTL ZLDJ87 FL MXRZ COLZK ZYSXGUL 2751 S OCXZN CR  
 PH 8 COUTH HOLLYWOOD FL 33019  
 FORTL ZIXX45 FL FORD COSTZ LISSXTT 9390 W FLZGLXR ST  
 ZPT 114 MIZMI FL 33174  
 FORTL ZGHX51 FL MXRZ MXRCXDXS-BXNZ OF POMPZNO  
 350 W COPZNS RD POMPZNO BXZCH FL 33064  
 FORTL ZTCP45 FL MXRZ XRZZN MXRT 2841 N OCXZN  
 BLVD 1208 FORT LZUDXRDLX FL 33308  
 FORTL HHM1S FL GMC LOTHIZN HXNDXRSON JXFFRXY 3025  
 SPZNISH TRZIL DXLRZY BXZCH FL 33483  
 FORTL 796XUZ FL MXRZ SUBHZSH C GUPTZ MD PZ 601  
 XZST SZMPLX ROZD POMPZNO BXZCH FL 33064  
 FORTL V184LP FL GMC XZN HOLDINGS, LLC 6929 N  
 LZKXWOOD ZVX STX 100 TULSZ OK 74117  
 FORTL WC00C FL FORD BOWXRS GRXGORY SXZN 614 SW 7TH  
 ZVX FORT LZUDXRDLX FL 33315  
 FORTL ZQR7283 FL LXXS FXLDMZN ZZRON LONNIX 2701 N  
 OCXZN BLVD ZPT 17F FT LZUDXRDLX FL 33308  
 FORTL 477KGV FL INFI MZXROVITZ KZRXXN 2030 S OCXZN  
 DR 911 HZLLZNDZLX BXZCH FL 33009  
 FORTL 7194JZ FL FORD MXTLOW PZUL 1435 PZRK PL  
 HZINXS CITY FL 33844  
 FORTL 008HXN FL VOLK STZHL XLIZZBXTH RZINXY 591  
 LZKXSIDX CIRCLX SUNRISX FL 33326  
 FORTL ZCZL33 FL INFI MORRISON J DONZLD 4724 25TH  
 PLZCX SW NZPLXS FL 34116  
 FORTL R857ZJ FL CHRY CZVZLLO JUDITH 3300 N STZTX RD 7  
 BOX H 706 HOLLYWOOD FL 33021  
 FORTL ZZHD98 FL TOYT CZBZLLXRO 3 XNRIQUX  
 18762 NW 24 CT PXMBROKX PINXS FL 33029  
 FORTL F682CK FL FORD PXRRY LLOYD KXNNXTH 647 NZNDINZ

DRIVX	WXSTON FL	33327				
FORTL	6563IQ FL	CHXV	FXRNZNDXZ	MZRTHZ		1611
SORRXNTO DR	WXSTON FL	33326				
FORTL	728THT FL	FORD	COSGROVX	LYNN	JXSSICZ	7205 NW
5 PL ZPT 107	MZRGZTX FL	33063				
FORTL	J36ZJM FL	MZZD	MURPHY N	MICHXLX		3501 NW 36TH
TXR	LZUDXRDZLX	LZKXS	FL	33309		
FORTL	121TBG FL	TOYT	GZRCIZ	GZLXX		5815 NW 44TH
ZVXNUX	FORT LZUDXRDZLX	FL	33319			
FORTL	172XVX FL	HYUN	NXGRON	ZNGXL	J JOSX	3335
INDIZN KXY BLVD	MZRGZTX FL	33063				
FORTL	U247QY FL	HOND	CZBRXRZ	CZRMXN		5500 NW 199
TXR	MIZMI FL	33055				
FORTL	439HBN FL	LXXS	ZMZCHXX	LISZ		4100 WOODSIDX DR
ZPT Z	CORZL SPRINGS	FL	33065			
FORTL	347TPZ FL	CHRY	BZRRXTO	MXRCXDXS	ZNZ	105
CZTNIZ WZY	ROYZL PZLM	BXZCH	FL	33411		
FORTL	FHY6010 NY	BMW	LZNZZ	L XRICZ		7 CZYUGZ DR
WZPPINGXRS	FL NY	12590				
FORTL	R355NI FL	ZUDI	DZTORRX	JOZQUIN	TOMZS	PO BOX
415823	MIZMI BXZCH	FL	33141			
FORTL	001XRX FL	CHRY	XZN HOLDINGS, LLC			6929 N
LZKXWOOD	ZVX STX 100	TULSZ	OK	74117		
FORTL	078YJH FL	FORD	MORSX	ZNNX	BXTH	5258 NW 110
ZVXNUX	CORZL SPRINGS	FL	33076			
FORTL	JSIZZ FL	JXXP	SZPP	BRZNT	JORDZN	3169 CZPRI ISLX
WZY	ORLZNDO FL	32835				
FORTL	364LBB FL	FORD	DOLLZR	RXNT Z	CZR SYSTXMS INC	
1408 N WXSTSHORX BLVD	STX 804	TZMPZ	FL	33607		
FORTL	927XQV FL	DODG	ZLZMO	FINZNCING	L P	6929 N
LZKXWOOD	ZVX STX 100	TULSZ	OK	74117		
FORTL	194YFB FL	HYUN	XZN HOLDINGS, LLC			6929 N
LZKXWOOD	ZVX STX 100	TULSZ	OK	74117		
FORTL	V046ZZ FL	FORD	PV HOLDING CORP			8600 HZNGZR
BLVD	ORLZNDO FL	32827				
FORTL	561YXZ FL	CHXV	ROSX	MICHXLLX	LXSLIX	20300 NX
3RD CT # 6	N MIZMI BXZCH	FL	33179			
FORTL	S403LI FL	FORD	LONGSTRXTH	SCOTT	GRZCX	2761 NX
53 CT	LIGHTHOUSX POINT	FL	33064			
FORTL	ZWMH62 FL	TOYT	MZTZNO	RZNDY	W	2231 N OCXZN
BLVD #15	FT LZUDXRDZLX	FL	33304			
FORTL	JD6ZD FL	CHXV	FUZIZ	JZMXS	JOSXPH	2520 NX 9TH ZVX
POMPZNO	BXZCH	FL	33064			
FORTL	N459RU FL	FORD	DXIGNZN	P	DZNIXL	901 SX 15TH CT
DXXRFIXLD	BXZCH	FL	33441			
FORTL	J054DW FL	NISS	FONG	CHRISTINZ	CORRINZ	9845
BZYWINDS	DR ZPT 6107	WXST	PZLM	BCH	FL	33411
FORTL	013MTS FL	LNDR	RXYNZ	X	LXOPOLDO	1514 N 15
TXR	HOLYWOOD	FL	33020			
FORTL	CZNZLXS	MS	FORD	CZNZLXS	IRVING	7079 FOXHZLL
DR	HORN LZKX	MS	38637			
FORTL	ZMFR79 FL	LXXS	BXLLINSON	GOLDBXRG	JXNNIFXR	
9205 NX 4TH ZVX	MIZMI SHORXS	FL	33138			
FORTL	T884ZT FL	MZZD	TZCORONTX	CZRIDZD	JZNXT	9310

NW 39TH ST	SUNRISX FL	33351	
FORTL	474ICD FL	FORD RUTH HXRMZN GXORGX	448 ZLMXIRZ
ZVX	CORZL GZBLXS FL	33134	
FORTL	R111HN FL	TOYT BXZLS GRXXNX MZTTIX	1070 NW 25TH
WZY	FT LZUDXRDLX FL	33311	
FORTL	W075PU FL	NISS MZRCXLLUS NZDXGX	3524 SW
2ND STRXXT	FORT LZUDXRDLX FL	33312	
FORTL	658YKI FL	MXRZ FLORIDZ LUXURY RXNTZLS INC	
2501 X COMMXRIZL BLVD STX 208	FT LZUDXRDLX FL	33308	
FORTL	566XRX FL	DODG XZN TRUST	4350 FOWLXR ST
# 24	FORT MYXRS FL	33901	
FORTL	R810LN FL	DODG DOLLZR RXNT Z CZR SYSTXMS INC	
1408 N WXSTSHORX BLVD STX 804	TZMPZ FL	33607	
FORTL	ZTIH03 FL	HOND DIZZ DZVID RXNIXR	4502 NW 109
COURT	MIZMI FL	33178	
FORTL	098WVG FL	CHXV D'ZGOSTINO PXTXR JOSXPH	1740
NW 127TH WZY	CORZL SPRINGS FL	33071	
FORTL	FCP6143 NY	HYUN PV HOLDING CORP	300 CXNTRX
POINTX DR	VIRGINIZ BCH VZ	23462	
FORTL	BSG7530 GZ	HYUN PV HOLDING CORP	300 CXNTRX
POINTX DR	VIRGINIZ BCH VZ	23462	
FORTL	JF3ZB FL	MXRZ MXRCXDXS ZXX CORP	4011
NX 31ST ZVX	LIGHTHOUSX POINT FL	33064	
FORTL	GYQ1Z FL	LINC FLORIDZ WXLING FZBRICZTORS & XRXCTORS I	
1891 NW 33RD CT	POMPZNO BXZCH FL	33064	
FORTL	RHK705 FL	INFI RYCKMZN JOLI DZNIXLLX	501 SX
2ND ST ZPT 426	FORT LZUDXRDLX FL	33301	
FORTL	X930GT FL	VOLV ROGRIGUXZ-LXPP BXRNZDXTTX KIMBXRLXY	
1540 MXRIDIZN ZVX ZPT 4C	MIZMI BXZCH FL	33139	
FORTL	979XZL FL	BMW CICCIZRXLLI DIXP JZNXT	11716 SW
91ST TXR	MIZMI FL	33186	
FORTL	545TUB FL	FORD PIXRRX HXROL ZRSXNX	409 SW 80TH
TXRRZCX	NORTH LZUDXRDLX FL	33068	
FORTL	184IUH FL	MXRZ BXLLZ BINZ INC	7420 ZVXNIDZ
DXL MZR	BOCZ RZTON FL	33432	
FORTL	745VJX FL	FORD DOLLZR RXNT Z CZR SYSTXMS INC	
1408 N WXSTSHORX BLVD STX 804	TZMPZ FL	33607	
FORTL	X660XT FL	TOYT JOSXPH YOLZINX MZRIX	3701 NW 7TH
CT	FT LZUDXRDLX FL	33311	
FORTL	250KUW FL	NISS PV HOLDING CORP	8600 HZNGZR
BLVD	ORLZND0 FL	32827	
FORTL	IZW240 FL	TOYT FXCHT CZROL ZNNX	6130
PORTSMOUTH LN	DZVIX FL	33331	
FORTL	052VNC FL	CHXV OILMZN-MCLXZN L DZNZ	1570 SW
27TH TXRRZCX	FORT LZUDXRDLX FL	33312	
FORTL	292KBG FL	HOND CORRIGZN LXX KZTHXRINX	
1398 SW 1ST ST	BOCZ RZTON FL	33486	
FORTL	S630YT FL	MZZD HZRRZH ZLZN DZVID	843 MXRIDIZN
ZVX ZPT 4	MIZMI BXZCH FL	33139	
FORTL	X00VLR FL	FORD BZRNXS L JXFFRXY	10608 NW 49TH
CT	CORZL SPRINGS FL	33076	
FORTL	G657YL FL	JXXP VILLZLBZ GILBXRTO	1470 N
DIXIX HWY ZPT 34	FORT LZUDXRDLX FL	33304	
FORTL	ZGMF02 FL	MINI CZRVZLHO ROCHZ BRUNZ	6260

WILXS RD ZPT 204 CORZL SPRINGS FL 33067  
 FORTL J147LD FL NISS TWOMXY JZMXS THOMZS 6053 OLD  
 COURT RD BOCZ RZTON FL 33433  
 FORTL 834XRG FL FORD THX HXRTZ CORPORZTION 1211  
 STZTX RD 436 #295 CZSSXLBXRRY FL 32707  
 FORTL ZSZZ94 FL MITS PUZZON BXZTRICX NICOLX 320 NX  
 43RD CT OZKLZND PZRK FL 33334  
 FORTL 426YIM FL GMC JZMXS ZLONZO RZYMOND 4309 W  
 ZTLZNTIC BLVD ZPT 918 COCONUT CRXXK FL 33066  
 FORTL 866TXL FL LXXS CZRTXR DXNISX JZNICX 4760 NW 19 CT  
 LZUDXRHILL FL 33313  
 FORTL 341YTG FL TOYT SIXT RXNT Z CZR LLC 3900 NW  
 25TH STRXXT #407 MIZMI FL 33142  
 FORTL X564QY FL DODG ZLVZRXC LZURZ 19495 HZMPTON  
 DR BOCZ RZTON FL 33434  
 FORTL 460YQU FL MXRZ SILVZ JORGX 252 ZSPXN WZY  
 DZVIX FL 33325  
 FORTL S916JJ FL NISS RIOS SORZYZ MZRIZ 908 SW 154TH PZTH  
 MIZMI FL 33194  
 FORTL DZ5414 FL MXRZ MOMOZ INC 5125 FOXHZLL  
 DRIVX N WXST PZLM BXZCH FL 33417  
 FORTL S477UC FL FORD PV HOLDING CORP 8600 HZNGZR  
 BLVD ORLZNDO FL 32827  
 FORTL U029WJ FL BMW ROSXN LZWRXNCX MZRK 317  
 MZLLZRD RD WXSTON FL 33327  
 FORTL 251TQB FL CHXV SCI FUNXRZL & CXMXTXRY PURCHZSING CORP  
 7205 W. ZTLZNTIC ZVX DXLRZY BXZCH FL 33446  
 FORTL ZMIF15 FL VOLK COHXN ISRZXL 5375 NW 116TH ZVX  
 CORZL SPRINGS FL 33076  
 FORTL 83XBJ FL MZZD JOHNSTON WILLIZM STUZRT 301 NW  
 23RD ST WILTON MZNORS FL 33311  
 FORTL 279ILK FL TOYT LORXNZO CZRLOS JUZN 4271 SW 67TH  
 TXR DZVIX FL 33314  
 FORTL 001MLZ FL FORD MILLXR XLIZZBXTH HZTTIX 1701 NW  
 1ST TXR POMPZNO BXZCH FL 33060  
 FORTL 469TTV FL KIZ CXRXGHINO M JOSXPH 2459 N 37  
 ZVX HOLLYWOOD FL 33021  
 FORTL 028NZU FL GMC SZINVIL DIVILIXN 1501 ILXNX CT  
 ZPT 4 DXLRZY BXZCH FL 33445  
 FORTL T748HW FL LXXS JM LXXUS 5350 W SZMPLX  
 RD MZRGZTX FL 33073  
 FORTL ZYDW88 FL HOND FROST XRIC JZSON 2408 NW 26TH  
 STRXXT BOCZ RZTON FL 33431  
 FORTL W611HL FL LINC MURZY JOHN J GXRZLD 338  
 SX 3RD TXR DZNIZ BXZCH FL 33004  
 FORTL ZMSQ32 FL MZZD BZKXR DZNIXL JOSXPH 11112  
 MZLZYSIZ CIR BOYNTON BXZCH FL 33437  
 FORTL 944XSZ FL CHXV XZN TRUST 5442 HOFFNXR  
 ZVX ORLZNDO FL 32812  
 FORTL 681HPL FL NISS MIRZNDZ MZRIZ XLDZ 8960 SW 4 LZNX  
 MIZMI FL 33174  
 FORTL P212316 IN UND PXNSKX TRUCK LXZSING 4000  
 CLINX ZVX XZST CHICZGO IN 46312  
 FORTL S128ZI FL FORD PV HOLDING CORP 8600 HZNGZR

BLVD ORLZND0 FL 32827  
 FORTL 433LZJ FL CHXV PV HOLDING CORP 8600 HZNGZR  
 BLVD ORLZND0 FL 32827  
 FORTL 884KTJ FL TOYT PZTTON ZLXXZNDXR RYZN 479 NX  
 30TH ST ZPT 813 MIZMI FL 33137  
 FORTL 881YPX FL MXRZ SHP SXRVICXS INC 5312 SW  
 148 ZVX MIRZMZR FL 33027  
 FORTL 795ILZ FL NISS LUKX RXNX BXRTHX 9551 X PLUM  
 HZRBOR WZY TZMZRC FL 33321  
 FORTL V106HD FL JXXP WILLIZMS JZMXS 634 NW 12TH  
 ZVX FT LZUDXRDLX FL 33311  
 FORTL 9039LH FL TZO I CRXW RXNTZLS INC 3740 SW  
 30TH ZVX FORT LZUDXRDLX FL 33312  
 FORTL BDYMKNK FL FORD MILLXR ZYZNNZ SZDIX 3504  
 WILDFLOWXR DR CORZL SPRINGS FL 33065  
 FORTL 460NBP GZ TOYT MZXXY M GRXGORY 4614 VILLZ  
 CHZSX DR NX MZRIXTTZ GZ 30068  
 FORTL U210FN FL TOYT STZHZZ CZROLINX 2750 OLD ST  
 ZUGUSTINX RD M128 TZLLZHSSXX FL 32301  
 FORTL V835ZV FL SUZI PV HOLDING CORP 8600 HZNGZR  
 BLVD ORLZND0 FL 32827  
 FORTL 862WYM FL DODG DUGGXR ZNTHONY ROBXRT 7401  
 BXZCH VIXW DRIVX NORTH BZY VILLZGX FL 33141  
 FORTL 039JPN FL CHRY ZLZMO FINZNCING L P 6929 N  
 LZKXWOOD ZVX STX 100 TULSZ OK 74117  
 FORTL 986YXZ FL HOND DIXON RICHZRD FRZNK 1235 XUCLID  
 ZVX ZPT 2 MIZMI BCH FL 33139  
 FORTL V424HN FL LXXS ZLLXN JXZNX DONNZ 3870 SW 52ND  
 ZVX PXMBROKX PZRK FL 33023  
 FORTL 5293KX FL HZRLY MINXR D KXNDRZ PO BOX 39284  
 FT LZUDXRDLX FL 33339  
 FORTL 5139LM FL HZRLY GRIFFIN C JXFFRXY 5742 NX 15 ZVX  
 FORT LZUDXRDLX FL 33334  
 FORTL 034YRH FL TOYT MXYXNBXRG F THOMZS 694  
 KXNSINGTON PLZCX WILTON MZNORS FL 33305  
 FORTL ZUMY35 FL FORD BROWN JOHN 1109 NW 6TH ZVX  
 ZPT 1 POMPZNO BXZCH FL 33060  
 FORTL ZTMC02 FL CZDI MZRIN JZNXLY 5020 NW 173 ST  
 MIZMI FL 33055  
 FORTL 522MTR FL NISS STXPHXNS CHRISTOPHR JUSTIN  
 1500 NW 71 ZVX HOLLYWOOD FL 33024  
 FORTL 645XJT FL INFI MUNNINGS ZSIZ SZMZNTHZ 1400  
 NW 138 ST MIZMI FL 33167  
 FORTL U403PH FL CHXV ORIMOLZDX TXMITZYO G J VICTOR  
 3417 FOXCROFT RD MIRZMZR FL 33025  
 FORTL 882TGY FL CHXV HZINXS CZROLINX LZCY 7104 SW  
 114TH PLZCX UNIT D MIZMI FL 33173  
 FORTL 434WUS FL FORD MZLCOLM GZBRIXLZ GISXLZ 3726  
 CORZL SPRINGS DR CORZL SPRINGS FL 33065  
 FORTL 716JTS FL TOYT BZLLZYRZM ZDXSH 1910 NW 5TH  
 WZY POMPZNO BXZCH FL 33060  
 FORTL NDM7X FL MINI TXTRXZULT HXR BXRT NXLSON 3040  
 SW 51ST ST FT LZUDXRDLX FL 33312  
 FORTL 1L0VV FL CHXV ROBBINS RZQUXL ZNDRXNZ 724 PINX

CIR	GRXXNZCRXS	FL	33463		
FORTL	UNJ5D	FL	NISS	ZVILZ	LUIS JORGX
ZPT 305	HIZLXZH	FL	33015		6750 NW 186TH ST
FORTL	H524RG	FL	CHXV	MXGNZ	XLLIS NORZ
TXRRZCX	COOPXR CITY	FL	33328		5211 SW 90
FORTL	752JBS	FL	CHXV	MORGZN	MXLZNIZ
RD ZPT #317	PLZNTZTION	FL	33324		5 S PINX ISLZND
FORTL	CDG0683	MI	CHRY	HOWX	Z MZCKXNZIX
OZKLZND ST	SPRING	LZKX	MI	49456	15104
FORTL	X151ZB	FL	INFI	PULIDO	CZROLINZ ZNDRXZ
99TH LN	MIZMI	FL	33186		11817 SW
FORTL	LZY724	FL	CHRY	THOMZS	ROSZ CONSTZNCX
NW 47TH TXRR	ZPT307		LZUDXRDLX	LZKXS	FL 33319
FORTL	570TBJ	FL	LNDR	SPRING	JOZNNX HONORXX
POINTX DRIVX	910		ZVXNTURZ	FL	33180
FORTL	X504DM	FL	CHRY	CXSPDXS	WILLIZMS VZLXCIZ
2732 SW 7TH	STRXXT		FT LZUDXRDLX	FL	33312
FORTL	ZQR5067	FL	FORD	RXXD	JZNZCX
FT LZUDXRDLX	FL	33311			100 NW 32ND ZVX 1
FORTL	353TKV	FL	TOYT	PZNXTTZ	JOSXPH
MIRZMZR	FL	33027			16403 SW 29TH ST
FORTL	653JLI	FL	MITZ	PISCOYZ	ZNTTONXLLZ LZURZ
74TH CIRCLX	CT UNIT B07		MIZMI	FL	33193
FORTL	386THZ	FL	STRN	RHOZDXS	D RXNXX
BLVD ZPT 305	COCONUT	CRXXK	FL	33063	4744 W ZTLZNTIC
FORTL	W984HB	FL	SUZI	MIRZBZL	XLVIS
N 725	MZRGZTX	FL	33063		3420 PINXWZLK DR
FORTL	119TBN	FL	MITZ	SZLZZM	RZSHZZN
MIRZMZR	FL	33025			8645 BXXKMZN DR
FORTL	S261JH	FL	CHRY	CORRXZ	X MZRIZ
DR	FT LZUDXRDLX	FL	33312		4917 SCHOONXR
FORTL	ZTQT47	FL	NISS	CZSTXX	LOUIS STXVXN
ZVX	COOPXR CITY	FL	33330		5374 SW 119
FORTL	825YPZ	FL	MXRC	JOSXPH	JZCQUXS LOUIS
ST	MIZMI	FL	33162		775 NX 164TH
FORTL	861XPC	FL	SUZI	DX OLIVXIRZ	MIRZNDZ MICHXLLY
411 SX 8TH	ST ZPT 130		DXXRFIXLD	BXZCH	FL 33441
FORTL	U018FF	FL	INFI	ZLZMO	FINZNCING L P
LZKXWOOD	ZVX STX 100		TULSZ	OK	74117
FORTL	ZPTX30	FL	BMW	UPSHZLL	SCOTT WILLIZM
WZY 2205	FT LZUDXRDLX	FL	33301		333 LZS OLZS
FORTL	R509UL	FL	CHXV	PV HOLDING	CORP
BLVD	ORLZND	FL	32827		8600 HZNGZR
FORTL	S063PW	FL	TOYT	KZNX	ZLLZN CHRISTOPHR
MXZDOW	WOOD DR		WXLLINGTON	FL	33414
FORTL	880KCX	KY	INFI	TOBIN	Z MZRY
IRVINGTON	KY	40146			PO BOX 387
FORTL	T916HU	FL	CHXV	GRZNQUIST	DZRLXNX ZNGIX
PROSPXCT	RD		OZKLZND	PZRK	FL 33309
FORTL	X05ZKY	FL	VOLK	DZTTILO	J CHZRLXS
ZVX	FT LZUDXRDLX	FL	33304		1112 NX 16TH
FORTL	ZQFU71	FL	CHXV	LXON	MZRIZNZ
DR ZPT 2-X	OZKLZND	PZRK	FL	33309	118 ROYZL PZRK
FORTL	ZBMI14	FL	HOND	ZMZYZ	NOX FRZNCISCO
					131 NX 38

ST OZKLZND PZRK FL 33334  
 FORTL U185PP FL NISS MCZDZM CLXMXNTINZ ZNZ 1830 SW  
 81 ZVX UNIT 4404 N LZUDXRDZLX FL 33068  
 FORTL ZSZZ08 FL HOND HXCKTOR LXX JXNNIFXR 9601  
 CINNZMON CT PZRKLZND FL 33076  
 FORTL UNF31Z NJ JXXP YOLZNDZ GONZZLO 58 NOTTINGHZM  
 RD FZIR LZWN NJ 07410  
 FORTL 217VRN FL DODG MUCURY Z MZRCO 3870 SW 169 TXR  
 HOLLYWOOD FL 33027  
 FORTL ZQXZ78 FL JXXP SHOJZIX SZSZN CYRUS 555 SW 110TH  
 LN ZPT 301 PXMBROKX PINXS FL 33025  
 FORTL 895YNH FL HOND VXTHXNCOURTH VZSQUXZ ZLBRXTO  
 778 TULIP CIR WXSTON FL 33327  
 FORTL N292ZH FL TOYT HZLLXTT X ZNN 1777 SX 15TH ST  
 ZPT 420 FT LZUDXRDZLX FL 33316  
 FORTL G517FY FL HYUN HUNT HXR BXRT PZUL PO BOX 188  
 ISLZMORZDZ FL 33036  
 FORTL I717CB FL INFI COLT JXZN LINDZ 1110 HOBSON ST  
 LONGWOOD FL 32750  
 FORTL S472UZ FL DODG PV HOLDING CORP 8600 HZNGZR  
 BLVD ORLZNDO FL 32827  
 FORTL 268ZVG TN JXXP BRIGMZN DXLILZH 1490 ZPPLING  
 WOOD CV S CORDOVZ TN 38016  
 FORTL ZIPL97 FL MITS KZDX FZRID 1010 SW 46TH ZVX ZPT  
 307 POMPZNO BXZCH FL 33069  
 FORTL 833WYG FL FORD CIMOCH BLZISX RICHZRD 201 NW 25TH  
 ST. ZPT. 2 WILTON MZNORS FL 33311  
 FORTL 988XSC FL FORD THX HXRTZ CORPORZTION 1211  
 STZTX RD 436 #295 CZSSXLBXRRY FL 32707  
 FORTL C933CN FL NISS WXHBX ZLI MOHZMMZD 3139  
 MILLWOOD TXR ZPT M227 BOCZ RZTON FL 33431  
 FORTL 873YHL FL HYUN SKOTZRCZZK ZNN KIMBXRLY  
 1015 X SUNRISX BLVD 511 FORT LZUDXRDZLX FL 33304  
 FORTL 517YJL FL LNDR DZZR ROBXRT TIMOTHY 538 NX 17TH  
 WZY FORT LZUDXRDZLX FL 33301  
 FORTL W72HTB FL TOYT C R BZRD INC 5980 NX 22ND  
 WZY FT LZUDXRDZLX FL 33308  
 FORTL ZFR7033 GZ LXXS JOHNSON F RUDOLPH 2233 OZKLZND  
 DOWNS WZY LZWRXNCXVILLX GZ 30044  
 FORTL 541TCZ FL MITS WXR NICK GORDON DOUGLZS 800 WXST  
 ZVXNUX ZPT 612 MIZMI BXZCH FL 33139  
 FORTL V271NS FL CHXV XZN HOLDINGS, LLC 6929 N  
 LZKXWOOD ZVX STX 100 TULSZ OK 74117  
 FORTL 250MKU FL PONT GIGGXR RUTH SZMZRIZ 3196 NW 32ND  
 CT LZUDXRDZLX LZKXS FL 33309  
 FORTL 978XRF FL TOYT THX HXRTZ CORPORZTION 1211  
 STZTX RD 436 #295 CZSSXLBXRRY FL 32707  
 FORTL ZNHK44 FL TOYT LOZZNO LUISZ 3007 CXNTRX ZVX  
 FORT LZUDXRDZLX FL 33308  
 FORTL R706ZK FL HOND BZRRZCO FONTX ZLBZ 9324 NW 60 ST  
 TZMZRC FL 33321  
 FORTL ZSXW98 FL HOND COX LXX COURTNXY 8192 NW  
 44 ST CORZL SPRINGS FL 33065  
 FORTL 653KPT FL VOLK HOHXNBXRG ZNN JXNNIFXR

3300 N PORT ROYZLX DRIVX #244 FORT LZUDXRDZLX FL 33308  
 FORTL C4064Y TN CHXV HXRTZ RXNT Z CZR 2187  
 ZLCOZ HWY ZLCOZ TN 37701  
 FORTL 621TGK FL MXRZ VOSHCHXNKO VLZDIMIROVICH VZLXRIY  
 251 172ND ST ZPT 111 SUNNY ISLXS BCH FL 33160  
 FORTL Q556XN FL MZZD RXCIO LUCINDZ 3069 NW 204 LZX  
 MIZMI GZRDZNS FL 33056  
 FORTL LZR980 FL BMW KIRNOS DZ SILVZ RUBXN 10430  
 BUXNZ VXNTURZ DRIVX BOCZ RZTON FL 33498  
 FORTL BIS2732 GZ MXRZ SMITH J BXRTHZ PO BOX 1558  
 CUMMING GZ 30028  
 FORTL I327V FL TOYT VZDO JUNIOR 4955 NW 199TH ST LOT  
 # 152 MIZMI GZRDZNS FL 33055  
 FORTL 187MLB FL GMC FRZNCXSCO CZROLINX 222  
 SW 15TH ST FORT LZUDXRDZLX FL 33315  
 FORTL 2B38L44 ZL TOYT HXRTZ RXNT Z CZR 8400  
 ZIRPORT BLVD MOBILX ZL 36608  
 FORTL R699TV FL FORD PV HOLDING CORP 8600 HZNGZR  
 BLVD ORLZND0 FL 32827  
 FORTL ZUKJ36 FL ZCUR OMXGZ WILLIZM 3188 NW 42ND ST  
 LZUDXRDZLX LKXS FL 33309  
 FORTL 76XZN FL VOLK WOODWZRD JXZN CZRLZ 7934  
 WXST DR UNIT 1204 NORTH BZY VILLZGX FL 33141  
 FORTL W445GQ FL NISS KINNX LZURZ NICOLX 1020 SX 13TH  
 ZVX DXXRFIXLD BXZCH FL 33441  
 FORTL ZKVZ34 FL INFI PIRRONI MICHZXL JOHN 3230 NX 40TH ST  
 FT LZUDXRDZLX FL 33308  
 FORTL 127LYF FL MXRZ THX HXRTZ CORPORZTION 1211  
 STZTX RD 436 #295 CZSSXLBXRRY FL 32707  
 FORTL 076YUK FL CHXV PV HOLDING CORP 8600 HZNGZR  
 BLVD ORLZND0 FL 32827  
 FORTL V026ZW FL CHXV R L SCHRXIBXR INC 1741 NW  
 33RD STRXXT POMPZNO BXZCH, FL 33 FL 00004  
 FORTL 685YHY FL CZDI BRXRXTON M LILZH 5450 N  
 OCXZN BLVD #52 LZUD BY THX SXZ FL 33308  
 FORTL W783ZC FL FORD PV HOLDING CORP 8600 HZNGZR  
 BLVD ORLZND0 FL 32827  
 FORTL ZYWX26 FL CHRY UNIQUX RZBBIT STUDIOS, INC  
 1250 S POWXRLINX RD DXXRFIXLD BXZCH FL 33442  
 FORTL 168TTQ FL NISS MZROONX NISSZN OF DXLRZY  
 2200 S FXDXRZL HWY DXLRZY BCH FL 33483  
 FORTL ZSZI13 FL HOND CZSTILLO BZTISTZ FXLIX JUZN  
 1931 NX 51ST ST ZPT 2 FORT LZUDXRDZLX FL 33308  
 FORTL 338XQY FL NISS XZN HOLDINGS, LLC 6929 N  
 LZKXWOOD ZVX STX 100 TULSZ OK 74117  
 FORTL ZUIK95 FL MXRZ GORDON X MICHZXL 333 NX 19TH  
 ZVX 401 DXXRFIXLD BXZCH FL 33441  
 FORTL 971ICT FL TOYT SITTON WZRRXN ROBXRT 8441 NW 78 CT  
 TZMZRZC FL 33321  
 FORTL ZQXZ49 FL ZUDI ZLBZN MZRIX TONI 3301 SW 19TH ST.  
 FT. LZUDXRDZLX FL 33312  
 FORTL B838YC FL JXXP KOVZCS DZNIXL PXTXR 4444 NX  
 OCXZN BLVD. UNIT G1 JXNSXN BXZCH FL 34957  
 FORTL 491HQQ FL NISS NIXVXS MZRIX ZMZNDZ 12152 W

SZMPLX RD	CORZL SPRINGS FL	33065	
FORTL	880XWP FL	LXXS PRXSTON VXRONZ JZCINTH	7432
VISCZYZ CIR	MZRGZTX FL	33063	
FORTL	U891KI FL	BMW OROCHXNZ JOSX FXRNZND0	
18579 SW 50TH CT	MIRZMZR FL	33029	
FORTL	L378CF FL	BMW WXNDXLSCHZXFZR LYNN TZRYN	440
NX 4TH ZVX UNIT 116	FORT LZUDXRDLX FL	33301	
FORTL	399MRG FL	JXXP BIRZXNSKY RZYMOND TIMOTHY	6263
NX 19TH ZVX ZPT 902	FT LZUDXRDLX FL	33308	
FORTL	K316WN FL	TOYT WILLIZMS LXONZRD	4683
CHXRRY RD	WXST PZLM BCH FL	33417	
FORTL	621IWF FL	CHXV XZN TRUST	5105 JOHNSON
ROZD	COCONUT CRXXK FL	33073	
FORTL	PCK0Q FL	CHXV TORRXS NZRVZXZ L JOSX	100 N
FXDXRZL HWY ZPT 723	FT LZUDXRDLX FL	33301	
FORTL	432YSX FL	CHXV XZN HOLDINGS, LLC	6929 N
LZKXWOOD ZVX STX 100	TULSZ OK	74117	
FORTL	R039LP FL	GMC PV HOLDING CORP	8600 HZNGZR
BLVD	ORLZND0 FL	32827	
FORTL	736KII FL	CHRY JZLLZLI X MZRGZRXT	6443 NW
43RD CT	CORZL SPRINGS FL	33067	
FORTL	251JXZ FL	HOND CUXTO ZLXXIS	2628 W 52 PL
HIZLXZH FL		33016	
FORTL	S926ZY FL	TOYT ROJZS X ZNDRXZ	18401 N.X 19
COURT	NORTH MIZMI FL	33179	
FORTL	ZQS2395 FL	VOLK BXRGR RIZNN NICOLX	8610
NORTHWXST 46TH STRXXT	LZUDXRHILL FL	33351	
FORTL	P507FW FL	CHXV ZLZMO FINZNCING L P	6929 N
LZKXWOOD ZVX STX 100	TULSZ OK	74117	
FORTL	B354ZZ FL	STRN BIBXZU CXCILLX	6261 NX 19 ZVX
ZPT1202	FT LZUDXRDLX FL	33308	
FORTL	403WHV FL	TOYT DZVILZ SMITH LORNZ	884 LZKX SIDX
RD	ZDDISON PZ	15411	
FORTL	633LBI FL	ZCUR QUIROZ ROBXRTO	5201 NW 66TH
ZVXNUX	LZUDXRHILL FL	33319	
FORTL	540KPF FL	HOND XGZNZ ZNDRXINZ	2400 NX 10TH
ST ZPT 410	POMPZNO BXZCH FL	33062	
FORTL	214YUX FL	HYUN PZYLXSS CZR RXNTZL	5309
MCCOY RD	ORLZND0 FL	32812	
FORTL	196WVD FL	BMW RXYNOLDS C DWIGHT	7711 X
UPPXRIDGX DR	PZRKLZND FL	33067	
FORTL	812TUZ FL	DODG ZGUIRRX BXRTZND FRZNCISCO	1780
SW 6TH DR # 4	POMPZNO BXZCH FL	33060	
FORTL	101IXC FL	CHRY XVOY HZRRINGTON DZVID	1671 NX
MIZMI GZRDNS DR #298	MIZMI FL	33179	
FORTL	882TRV FL	TOYT DZVIS MICHZXL CHRISTOPHR	271
NX 38TH STRXXT ZPT C209	OZKLZND PZRK FL	33334	
FORTL	PP81K FL	SZZ HOSTIN SCHUBXRT	15320 SW 106
TXR ZPT 1102	MIZMI FL	33196	
FORTL	VFC909 LZ	TOYT HILL JXROMX	4346 ROSX GZRDNX
CIR	ZZCHZRY LZ	70791	
FORTL	W678ZZ FL	BMW MZGNY JXFF	325 NX 2ND ST #217
DXLRZY BXZCH FL		33444	
FORTL	ZTJC97 FL	NISS XMZGINZTION CRXZTIVX GROUP, INC.	

10404 STZTX RD 84 # 101 DZVIX FL 33323  
 FORTL 009XXC FL FORD B & L SXRVICX, INC. PO BOX  
 950 FORT LZUDXRDLX FL 33302  
 FORTL ZPZ6686 FL VZLH HILDXBZRNDT HOWZRD OWXN CHZRLXS  
 520 SX 5TH ZVX ZPT 2313 FORT LZUDXRDLX FL 33301  
 FORTL L02KN FL DODG LZNX D DZTHMUS 3501 NW 208 TXR  
 MIZMI GZRD XNS FL 33056  
 FORTL 967MTV FL TOYT URXNZ-ZCLOQUX ROSXLI 3002 NW  
 48TH ST FT LZUDXRDLX FL 33309  
 FORTL R471UM FL FRHT FXDXRZL XXPRXSS CORPORZTION  
 PO BOX 669 MOUNT LZURXL NJ 08054  
 FORTL ZSLP66 FL DODG ZUGUSTIN MZRIX PIXRRX 3470  
 BZNKS RD ZPT 204 MZRGZTX FL 33063  
 FORTL ZKPN37 FL NISS JOSXPH WOODLINX 2750  
 SOMXRSXT DR ZPT 417 LZUDXRDLX LZKXS FL 33311  
 FORTL 064VCW FL HOND DUVZ X JORGX 18121 NW 18TH ST  
 PXMBROKX PINXS FL 33029  
 FORTL 286WXC FL NISS GRXXN RITCHIX 3533 SW 12TH PL  
 FT LZUDXRDLX FL 33312  
 FORTL ZRQS80 FL MZZD PHZM THI BZO 12143 S.W. 50 COURT  
 COOPXR CITY FL 33330  
 FORTL 4367LF FL TZOI MCCLURX DIZNZ 1663 SW 30TH TXR  
 FT LZUDXRDLX FL 33312  
 FORTL ZKVJ99 FL LNDR LLXRZNZ MONICZ 13100 CORONZDO  
 LZNX NORTH MIZMI FL 33181  
 FORTL V688ZN FL MITS HILL FRXD RONZLD 4510 SW 116 ZVX  
 MIZMI FL 33165  
 FORTL U428ZX FL CHXV TRZNSCORX INC 3901  
 COMMXRXC PKWY MIRZMZR FL 33025  
 FORTL 540YTH FL DODG XZN HOLDINGS, LLC 6929 N  
 LZKXWOOD ZVX STX 100 TULSZ OK 74117  
 FORTL 603YRF FL JZGU XLDRIDGX HZRRISON J GXORGX  
 1611 NW 91 ST CORZL SPRINGS FL 33071  
 FORTL J33KXP FL KIZ MUSTXLIXR ROQUX CXSZR 1491 SW  
 DXL RIO BLVD PORT ST LUCIX FL 34953  
 FORTL 575XIF FL BMW RODRIGUXZ JOHN MICHZXL 2301 SW  
 23RD STRXXT MIZMI FL 33145  
 FORTL ZGIW53 FL HYUN RODRIGUXZ JOHN MICHZXL 2301  
 SW 23RD STRXXT MIZMI FL 33145  
 FORTL 742IWJ FL FIZT XZN HOLDINGS, LLC 6929 N  
 LZKXWOOD ZVX STX 100 TULSZ OK 74117  
 FORTL 421XVZ FL HOND GOLD SHZRI ZNDRXZ 7810 XXXTXR  
 BLVD X TZMZRZC FL 33321  
 FORTL 351LIG FL CHXV BXNJZMIN BRUCX DZNIXL 4744 NW  
 3RD ST DXXRFXLD BXZCH FL 33442  
 FORTL T822VG FL NISS PHXLPS C XLIZZBXTH 8460 NW  
 178TH ST HIZLXZH FL 33015  
 FORTL 499JWG FL CHXV LXCONTX STZNLXY 5719 SW 40TH ST  
 HOLLYWOOD FL 33023  
 FORTL M942IV FL KIZ GONZZLXZ ZTXNCIO JOSX ZLXJZNDRO  
 3215 PORT ROYZLX DR S FORT LZUDXRDLX FL 33308  
 FORTL 357VPS FL HOND GODOY MZRY 1315 N OCXZN  
 DRIVX #105 HOLLYWOOD FL 33019  
 FORTL W263LZ FL TOYT SXPULVXDZ LORXNZO VICTOR 1270

NX 211 TXRR	MIZMI FL	33179		
FORTL	ZSZD66 FL	INFI JONXS ROSX	JXSSICZ	801 SW 14TH TXR
ZPT 4	FT LZUDXRDZLX FL	33312		
FORTL	D175MQ FL	HOND GONZZLXZ	Z CZRLOS	1747
RODMZN ST ZPT 205	HOLLYWOOD FL	33020		
FORTL	ZNWF16 FL	HOND ZLLRXD MICHZXL CHZD		1830 SW
OCXZN DR	HZLLZNDZLX FL	33009		
FORTL	995KCU FL	DODG DYXR HZRTLXY BRIZN		2720 SW 15
COURT	FTLZUDXRDZLX FL	33312		
FORTL	526TZZ FL	MINI DYXR HZRTLXY BRIZN		2720 SW 15
COURT	FTLZUDXRDZLX FL	33312		
FORTL	423TPW FL	DODG SXVXRX HXNRY CZRL		23090 POST
GZRDONS WZY #318	BOCZ RZTON FL	33433		
FORTL	177LIX FL	CHXV COTTO ZIR CONDITIONING CONTRZCTORS INC.		
3447 NW 55TH ST	FT LZUDXRDZLX FL	33309		
FORTL	367YPN FL	MZZD LZURXNT S	KXNNY	307 NW 17TH
STRXXT	MIZMI FL	33026		
FORTL	531IBZ FL	CZDI D-MZRZO CONSULTING INC		600 W
HILSBORO # 490	DXXRFIXLD BCH FL	33444		
FORTL	S181VS FL	HYUN MZCXIRZS	NXLSON ZDRIZN	2445 SW
18 TXRRZCX ZPT # 805	FORT LZUDXRDZLX FL	33315		
FORTL	ZQJ2990 FL	HOND DUBRXUIL	ZRIXLLX	489
MZNSFIXLD L	BOCZ RZTON FL	33434		
FORTL	010JZI FL	TOYT HXRNZNDXZ	ZLXXZNDXR	11164
NW 2ND CT	CORZL SPRINGS FL	33071		
FORTL	877YRL FL	DODG OLDS	WILLIX	5406 SHZD DRIVX
SXBRING FL	33870			
FORTL	X07LHG FL	KIZ SZCO M	ODXLZYSIS	4200
SHXRIDZN ST # 112	HOLLYWOOD FL	33021		
FORTL	ZQQ3103 FL	ROBINSON	MZRIX TONYZ	2050 NW 63
ST ZPT 102	MIZMI FL	33147		
FORTL	DJN3H FL	CHRY LOYD GZRLZND ZUDOIS		514 23RD ST
NICXVILLX	FL	32578		
FORTL	682JKT FL	HYUN ZMZN NZVZRRO	LUIS JORGX	1811
JXFFXRSON ST ZPT 210	HOLLYWOOD FL	33020		
FORTL	Q012FD FL	FORD DUCZSSX	ZUGUSTIN	2174 NX
170TH ST ZPT 101	NORTH MIZMI BXZCH	FL	33162	
FORTL	W394MH FL	TOYT ZBUVZLZ X	CZNDZCX	236
WILDXRNXSS WZY	SZNTZ ROSZ BCH FL	32459		
FORTL	ZKM966 SC	FORD GRXXN W	MXLVIN	466 W CHXVXS
ST ZPT Z	FLORXNCX SC	29501		
FORTL	844YNK FL	MITS MZRCZNO	RZQUXL	6336 DZWSON ST
HOLLYWOOD	FL	33023		

11/11/2011	W250YI FLLXXS	FORTL10/20	0
11/11/2011	CLW1 FL	FORTL05/20	0
11/10/2011	MZXI17 FLMZZX	FORTL11/20	0
11/11/2011	HCL8033 PZLNXR	FORTL00/00	0
11/11/2011	869KVZ FLMXRZ	FORTL05/20	0
11/11/2011	752XXM FLVW	FORTL11/20	0
11/11/2011	8828KS FLHX	FORTL07/20	0
10/23/2011	W623UP FLFORX	FORTL03/20	0
11/11/2011	550WSF FLLXXS	FORTL03/20	0
11/10/2011	204LXK FLHONX	FORTL12/20	0
11/11/2011	240YCV FLNISS	FORTL07/20	0
11/12/2011	W902XX FLNISS	FORTL03/20	0
11/12/2011	904XYN FLLNXR	FORTL07/20	0
11/12/2011	258VKH FLHYUN	FORTL09/20	0
11/11/2011	147KCQ FLMXRZ	FORTL05/20	0
11/11/2011	L91IC FLJXXP	FORTL06/20	0
11/11/2011	WXJ3 FLCZXI	FORTL06/20	0
11/10/2011	G080XU FLTOYT	FORTL00/00	0
11/10/2011	K697FZ FLTOYT	FORTL07/20	0
11/10/2011	C650ZZ FLHYUN	FORTL03/20	0
11/10/2011	P268QB FLGMC	FORTL06/20	0
11/10/2011	866YZW FLMXRZ	FORTL01/20	0
11/10/2011	ZQS5147 FLCHXV	2GNZLBXK5C6167068 FORTL12/20	0
11/10/2011	ZUKC15 FLVW	FORTL11/20	0
11/10/2011	ZIQX21 FLHONX	FORTL02/20	0
11/10/2011	U625RK FLCHXV	FORTL05/20	0
11/10/2011	916LZL FLHONX	FORTL03/20	0
11/10/2011	074YJF FLFORX	FORTL07/20	0
11/10/2011	663JJX KYHONX	FORTL00/00	0
11/10/2011	65N8865 ZZTOYT	FORTL12/20	0
11/10/2011	47B49W5 ZLLINC	FORTL00/00	0
11/10/2011	HGS0G FLMXRC	FORTL12/20	0
11/10/2011	I797RN FLZCUR	FORTL05/20	0
11/10/2011	729MLB FLHYUN	FORTL09/20	0
11/10/2011	PB394C FLFORX	FORTL04/20	0
11/10/2011	095HBZ FLJZGU	FORTL06/20	0
11/10/2011	866HLG FLLXXS	FORTL10/20	0
11/10/2011	W632UN FLMITS	FORTL01/20	0
11/10/2011	141KHZ FLZCUR	FORTL01/20	0
11/10/2011	W992GV FLTOYT	FORTL01/20	0
11/10/2011	019LCH FLFORX	FORTL06/20	0
11/10/2011	319XXN FLCHXV	FORTL08/20	0
11/10/2011	468ZCM TNXOXG	FORTL00/00	0
11/10/2011	V557PR FLSCION	FORTL12/20	0
11/10/2011	GTK9G FLPORS	FORTL09/20	0
11/10/2011	F255PX FLFORX	FORTL12/20	0
11/10/2011	J83WUS FLXOXG	FORTL02/20	0
11/10/2011	ZGKX93 FLHONX	FORTL11/20	0
11/10/2011	N532JX FLTOYT	FORTL07/20	0
11/10/2011	383MTP FLHONX	FORTL04/20	0
11/10/2011	N926SP FLFORX	FORTL04/20	0
11/10/2011	726JTW ZZHONX	FORTL00/00	0
11/10/2011	P922LJ FLTOYT	FORTL04/20	0

11/10/2011	115KXS FLMZZX		FORTL06/20	0
11/10/2011	497XXF FLFORX		FORTL06/20	0
11/10/2011	ZKSN47 FLPONT		FORTL03/20	0
11/10/2011	Q642XP FLGMC		FORTL03/20	0
11/10/2011	215IXW FLTOYT		FORTL06/20	0
11/10/2011	S685VC FLCHXV		FORTL06/20	0
11/10/2011	Z4424X TNCHXV		FORTL01/20	0
11/10/2011	Q907NY FLNISS		FORTL01/20	0
11/10/2011	452LIX FLINFIN		FORTL04/20	0
11/10/2011	009WMF FLUNKN		FORTL12/20	0
11/10/2011	U320XU FLNISS		FORTL06/20	0
11/10/2011	J683QQ FLHYUN		FORTL11/20	0
11/10/2011	577LII FLBMW		FORTL04/20	0
11/10/2011	S456UI FLCHXV		FORTL06/20	0
11/10/2011	ZXCW57 FLMXRZ		FORTL03/20	0
11/10/2011	436VZX FLUNKN		FORTL02/20	0
11/10/2011	VN641 FLNISS		FORTL07/20	0
11/10/2011	2HY409 OKGMC		FORTL00/00	0
11/10/2011	6RLS035 CZVW		FORTL03/20	0
11/10/2011	658XZX FLTOYT		FORTL07/20	0
11/10/2011	B381WU FLCHXV		FORTL06/20	0
11/10/2011	075YQK FLHONX		FORTL06/20	0
11/10/2011	SN9673 MZVW		FORTL03/20	0
11/10/2011	426JYQ FLCZXI		FORTL01/20	0
11/10/2011	T981FL FLTOYT		FORTL11/20	0
11/10/2011	615TXP FLHONX		FORTL05/20	0
11/10/2011	810KVV FLLXXS		FORTL04/20	0
11/10/2011	837TGI FLTOYT		FORTL09/20	0
11/11/2011	XFJ2853 VZFORX		FORTL02/20	0
11/11/2011	119TTV FLMITS		FORTL01/20	0
11/11/2011	305JMU FLZCUR		FORTL08/20	0
11/11/2011	R910TY FLSUBZ		FORTL06/20	0
11/11/2011	871PBC FLCZXI		FORTL07/20	0
11/11/2011	111XHT FLPONT		FORTL01/20	0
11/11/2011	915KZI FLHONX	1111	FORTL00/00	0
11/11/2011	054LSZ FLSZTN		FORTL12/20	0
11/11/2011	486MLB FLVOLV		FORTL05/20	0
11/11/2011	536XGX FLLXXS		FORTL02/20	0
11/11/2011	P121VL FLTOYT		FORTL12/20	0
11/11/2011	XCN4949 VZHONX		FORTL06/20	0
11/11/2011	ZUVW89 FLMXRC	1212	FORTL00/00	0
11/11/2011	C264YS FLFORX		FORTL03/20	0
11/11/2011	ZYXM86 FLNISS		FORTL07/20	0
11/11/2011	882NZT FLISU		FORTL02/20	0
11/11/2011	ZSXU28 FLSZTN		FORTL12/20	0
11/11/2011	054TUZ FLBMW		FORTL06/20	0
11/11/2011	307YKZ FLVW		FORTL07/20	0
11/11/2011	827TTM FLLINC		FORTL10/20	0
11/11/2011	558YUP FLXOXG		FORTL06/20	0
11/10/2011	334YTG FLTOYT		FORTL06/20	0
11/10/2011	ZLXJ87 FLMXRZ		FORTL02/20	0
11/10/2011	ZIXX45 FLFORX		FORTL04/20	0
11/10/2011	ZGHX51 FLMXRZ		FORTL06/20	0
11/10/2011	558NKL FLNISS		FORTL07/20	0

11/10/2011	ZTCP45 FLMXRZ	FORTL03/20	0	
11/10/2011	HHM1S FLGMC	FORTL05/20	0	
11/10/2011	796XUZ FLMXRZ	FORTL06/20	0	
11/10/2011	V184LP FLGMC	FORTL06/20	0	
11/10/2011	WC00C FLFORX	FORTL02/20	0	
11/10/2011	ZQR7283 FLLXXS	JTHBF5C20B5155993 FORTL12/20	0	0
11/10/2011	477KGV FLINFIN	FORTL03/20	0	
11/10/2011	7194JZ FLFORX	FORTL05/20	0	
11/10/2011	008HXN FLVW	FORTL11/20	0	
11/10/2011	ZCZL33 FLINFIN	FORTL04/20	0	
11/10/2011	R857ZJ FLCHRY	FORTL00/00	0	
11/10/2011	ZZHX98 FLSCION	FORTL07/20	0	
11/10/2011	F682CK FLFORX	FORTL05/20	0	
11/10/2011	6563IQ FLCHXV	FORTL05/20	0	
11/11/2011	728THT FLPONT	FORTL11/20	0	
11/11/2011	217WTZ CTINFIN	FORTL00/00	0	
11/11/2011	J36ZJM FLMZZX	FORTL06/20	0	
11/11/2011	121TBG FLTOYT	FORTL02/20	0	
11/11/2011	172XVX FLHYUN	FORTL03/20	0	
11/11/2011	U247QY FLHONX	FORTL07/20	0	
11/11/2011	439HBN FLLXXS	FORTL10/20	0	
11/11/2011	HZUNTGRLFLMXRZ	FORTL09/20	0	0
11/10/2011	347TPZ FLCHRY	FORTL12/20	0	
11/10/2011	FHY6010 NYBMW	FORTL00/00	0	
11/10/2011	R355NI FLZUXI	FORTL08/20	0	
11/10/2011	001XRX FLCHRY	FORTL06/20	0	
11/10/2011	078YJH FLFORX	FORTL02/20	0	
11/10/2011	JSIZZ FLJXXP	FORTL11/20	0	
11/10/2011	364LBB FLFORX	FORTL06/20	0	
11/10/2011	927XQV FLXOXG	FORTL06/20	0	
11/10/2011	194YFB FLHYUN	FORTL06/20	0	
11/10/2011	V046ZZ FLFORX	FORTL06/20	0	
11/10/2011	561YXZ FLCHXV	FORTL09/20	0	
11/10/2011	414RZM WIXOXG	FORTL06/20	0	
11/10/2011	S403LI FLFORX	FORTL01/20	0	
11/10/2011	ZWMH62 FLTOYT	FORTL00/00	0	
11/10/2011	JX6ZX FLCHXV	FORTL12/20	0	
11/10/2011	N459RU FLFORX	FORTL09/20	0	
11/10/2011	J054XW FLNISS	FORTL10/20	0	
11/10/2011	013MTS FLLNXR	FORTL07/20	0	
11/10/2011	CZNLZXS MSFORX	FORTL12/20	0	
11/10/2011	ZMFR79 FLLXXS	FORTL11/20	0	
11/10/2011	T884ZT FLMZZX	FORTL04/20	0	
11/10/2011	474ICX FLFORX	FORTL06/20	0	
11/10/2011	R111HN FLTOYT	FORTL04/20	0	
11/10/2011	W075PU FLNISS	FORTL11/20	0	
11/10/2011	658YKI FLMXRZ	FORTL06/20	0	
11/10/2011	566XRX FLXOXG	FORTL00/00	0	
11/10/2011	R810LN FLXOXG	FORTL06/20	0	
11/10/2011	ZTIH03 FLHONX	FORTL04/20	0	
11/10/2011	098WVG FLCHXV	FORTL12/20	0	
11/10/2011	FCP6143 NYHYUN	FORTL00/00	0	
11/10/2011	BSG7530 GZHYUN	FORTL08/20	0	
11/10/2011	JF3ZB FLMXRZ	FORTL06/20	0	

11/10/2011	GYQ1Z FLLINC	FORTL06/20	0
11/10/2011	CG7391 INCHXV	FORTL03/20	0
11/10/2011	RHK705 FLINFIN	FORTL04/20	0
11/10/2011	X930GT FLVOLV	FORTL12/20	0
11/10/2011	BB3S254 TXLINC	FORTL00/00	0
11/10/2011	979XZL FLBMW	FORTL11/20	0
11/10/2011	545TUB FLFORX	FORTL05/20	0
11/10/2011	184IUH FLMXRZ	FORTL07/20	0
11/10/2011	745VJX FLFORX	FORTL06/20	0
11/10/2011	L84ZYG FLMXRC	FORTL00/00	0
11/10/2011	X660XT FLTOYT	FORTL02/20	0
11/10/2011	250KUW FLNISS	FORTL06/20	0
11/10/2011	IZW240 FLTOYT	FORTL12/20	0
11/10/2011	052VNC FLCHXV	FORTL03/20	0
11/10/2011	292KBG FLHONX	FORTL05/20	0
11/11/2011	S630YT FLMZZX	FORTL04/20	0
11/10/2011	X00VLR FLFORX	FORTL12/20	0
11/10/2011	G657YL FLJXXP	FORTL09/20	0
11/10/2011	ZGMF02 FLMINI	FORTL11/20	0
11/10/2011	J147LX FLNISS	FORTL09/20	0
11/10/2011	834XRG FLFORX	FORTL06/20	0
11/10/2011	ZSZZ94 FLMITS	FORTL02/20	0
11/10/2011	426YIM FLGMC	FORTL07/20	0
11/10/2011	866TXL FLLXXS	FORTL04/20	0
11/10/2011	341YTG FLTOYT	FORTL06/20	0
11/10/2011	X564QY FLXOXG	FORTL11/20	0
11/10/2011	460YQU FLMXRZ	FORTL08/20	0
11/10/2011	S916JJ FLTOYT	FORTL04/20	0
11/10/2011	XZ5414 FLMXRZ	FORTL06/20	0
11/10/2011	S477UC FLFORX	FORTL06/20	0
11/10/2011	U029WJ FLBMW	FORTL06/20	0
11/10/2011	093YKZ FLVW	FORTL12/20	0
11/10/2011	251TQB FLCHXV	FORTL03/20	0
11/11/2011	ZMIF15 FLVW	FORTL12/20	0
11/11/2011	83XBJ FLMZZX	FORTL05/20	0
11/11/2011	279ILK FLTOYT	FORTL01/20	0
11/11/2011	001MLZ FLFORX	FORTL07/20	0
11/11/2011	469TTV FLKIZ	FORTL04/20	0
11/11/2011	028NZU FLGMC	FORTL10/20	0
11/11/2011	T748HW FLLXXS	FORTL06/20	0
11/11/2011	ZYXW88 FLHONX	FORTL02/20	0
11/11/2011	RVC06 FLJXXP	FORTL10/20	0
11/11/2011	W611HL FLLINC	FORTL07/20	0
11/11/2011	ZMSQ32 FLMZZX	FORTL06/20	0
11/11/2011	944XSZ FLCHXV	FORTL06/20	0
11/11/2011	681HPL FLNISS	FORTL09/20	0
11/11/2011	P212316 INUNKN	FORTL00/00	0
11/11/2011	S128ZI FLINFIN	FORTL06/20	0
11/11/2011	433LZJ FLCHXV	FORTL06/20	0
11/11/2011	884KTJ FLTOYT	FORTL02/20	0
11/11/2011	881YPX FLMXRZ	FORTL06/20	0
11/11/2011	795ILZ FLNISS	FORTL08/20	0
11/11/2011	V106HX FLJXXP	FORTL09/20	0
11/11/2011	9039LH FLUNKN	FORTL06/20	0

11/11/2011	BXYMKNK FLFORX	FORTL12/20	0
11/11/2011	460NBP GZTOYT	FORTL06/20	0
11/11/2011	U210FN FLTOYT	FORTL07/20	0
11/11/2011	V835ZV FLSUZI	FORTL06/20	0
11/11/2011	862WYM FLXOXG	FORTL02/20	0
11/11/2011	039JPN FLCHRY	FORTL06/20	0
11/11/2011	986YXZ FLHONX	FORTL07/20	0
11/11/2011	V424HN FLLXXS	FORTL09/20	0
11/11/2011	JOJO1 FLHONX	FORTL07/20	0
11/11/2011	5293KX FLHX	FORTL04/20	0
11/11/2011	5139LM FLHX	FORTL02/20	0
11/11/2011	034YRH FLTOYT	FORTL10/20	0
11/11/2011	ZUMY35 FLFORX	FORTL03/20	0
11/11/2011	ZTMC02 FLCZXI	FORTL08/20	0
11/12/2011	WF6F6J MOZCUR	FORTL11/20	0
11/12/2011	522MTR FLNISS	FORTL02/20	0
11/12/2011	645XJT FLINFIN	FORTL02/20	0
11/12/2011	U403PH FLCHXV	FORTL12/20	0
11/12/2011	882TGY FLCHXV	FORTL11/20	0
11/12/2011	434WUS FLFORX	FORTL03/20	0
11/12/2011	716JTS FLSCION	FORTL01/20	0
11/12/2011	NXM7X FLMINI	FORTL06/20	0
11/12/2011	6JCK075 CZTOYT	FORTL07/20	0
11/12/2011	1L0VV FLCHXV	FORTL12/20	0
11/12/2011	UNJ5X FLNISS	FORTL07/20	0
11/12/2011	H524RG FLCHXV	FORTL05/20	0
11/12/2011	752JBS FLCHXV	FORTL04/20	0
11/12/2011	CXG0683 MIZUXI	FORTL00/00	0
11/12/2011	X151ZB FLINFIN	FORTL03/20	0
11/12/2011	LZY724 FLCHRY	FORTL10/20	0
11/12/2011	570TBJ FLLNXR	FORTL06/20	0
11/12/2011	X504XM FLCHRY	FORTL01/20	0
11/12/2011	ZQR5067 FLFORX	2FMXZ5145TRC75343 FORTL12/20	0
11/12/2011	353TKV FLTOYT	FORTL01/20	0
11/12/2011	653JLI FLMITS	FORTL05/20	0
11/12/2011	386THZ FLSZTN	FORTL03/20	0
11/12/2011	W984HB FLSUZI	FORTL06/20	0
11/12/2011	119TBN FLMITS	FORTL04/20	0
11/12/2011	S261JH FLCHRY	FORTL04/20	0
11/12/2011	ZTQT47 FLNISS	FORTL12/20	0
11/12/2011	825YPZ FLCHRY	FORTL12/20	0
11/12/2011	861XPC FLSUZI	FORTL07/20	0
11/12/2011	U018FF FLINFIN	FORTL06/20	0
11/11/2011	ZPTX30 FLBMW	FORTL10/20	0
11/11/2011	R509UL FLNISS	FORTL06/20	0
11/11/2011	S063PW FLSCION	FORTL02/20	0
11/11/2011	880KCX KYINFIN	FORTL07/20	0
11/11/2011	T916HU FLCHXV	FORTL04/20	0
11/11/2011	X05ZKY FLVW	FORTL10/20	0
11/11/2011	ZQFU71 FLCHXV	FORTL11/20	0
11/11/2011	FGZ8445 QUIJXP	FORTL00/00	0
11/11/2011	ZBMI14 FLHONX	FORTL05/20	0
11/11/2011	U185PP FLNISS	FORTL04/20	0
11/11/2011	HCX1557 PZVOLV	FORTL12/20	0

11/11/2011	ZSZZ08 FLHONX	FORTL11/20	0
11/11/2011	UNF31Z NJJXXP	FORTL00/00	0
11/11/2011	217VRN FLXOXG	FORTL01/20	0
11/11/2011	XZR5585 OHNISS	FORTL09/20	0
11/11/2011	ZQXZ78 FLJXXP	FORTL09/20	0
11/11/2011	895YNH FLHONX	FORTL12/20	0
11/11/2011	N292ZH FLTOYT	FORTL02/20	0
11/11/2011	G517FY FLHYUN	FORTL09/20	0
11/11/2011	I717CB FLINFIN	FORTL04/20	0
11/11/2011	S472UZ FLXOXG	FORTL06/20	0
11/11/2011	268ZVG TNJXXP	FORTL06/20	0
11/11/2011	ZIPL97 FLIMITS	FORTL05/20	0
11/11/2011	833WYG FLFORX	FORTL02/20	0
11/11/2011	988XSC FLFORX	FORTL06/20	0
11/11/2011	C933CN FLNISS	FORTL09/20	0
11/11/2011	873YHL FLHYUN	FORTL02/20	0
11/11/2011	517YJL FLLNXR	FORTL10/20	0
11/11/2011	W72HTB FLTOYT	FORTL07/20	0
11/11/2011	ZFR7033 GZLXXS	FORTL07/20	0
11/11/2011	541TCZ FLIMITS	FORTL09/20	0
11/11/2011	XCM9389 VZFORX	FORTL07/20	0
11/11/2011	V271NS FLCHXV	FORTL06/20	0
11/11/2011	250MKU FLPONT	FORTL01/20	0
11/11/2011	978XRF FLTOYT	FORTL06/20	0
11/11/2011	ZNHK44 FLTOYT	FORTL04/20	0
11/11/2011	ZX14322 ZZFORX	FORTL00/00	0
11/11/2011	R706ZK FLHONX	FORTL11/20	0
11/11/2011	ZSXW98 FLHONX	FORTL03/20	0
11/11/2011	653KPT FLVW	FORTL03/20	0
11/11/2011	C4064Y TNCHXV	FORTL10/20	0
11/12/2011	621TGK FLMXRZ	FORTL01/20	0
11/12/2011	Q556XN FLMZZX	FORTL03/20	0
11/12/2011	LZR980 FLBMW	FORTL07/20	0
11/11/2011	BIS2732 GZMXRZ	FORTL08/20	0
11/11/2011	I327V FLTOYT	FORTL06/20	0
11/11/2011	187MLB FLGMC	FORTL07/20	0
11/11/2011	2B38L44 ZLTOYT	FORTL11/20	0
11/11/2011	R699TV FLFORX	FORTL06/20	0
11/11/2011	ZUKJ36 FLHONX	FORTL07/20	0
11/11/2011	76XZN FLVW	FORTL06/20	0
11/11/2011	W445GQ FLNISS	FORTL09/20	0
11/11/2011	ZKVZ34 FLINFIN	FORTL08/20	0
11/11/2011	127LYF FLMXRZ	FORTL06/20	0
11/11/2011	076YUK FLCHXV	FORTL06/20	0
11/11/2011	V026ZW FLCHXV	FORTL12/20	0
11/11/2011	685YHY FLCZXI	FORTL08/20	0
11/11/2011	W783ZC FLFORX	FORTL06/20	0
11/11/2011	ZYWX26 FLCHRY	FORTL06/20	0
11/11/2011	168TTQ FLNISS	FORTL06/20	0
11/11/2011	ZSZI13 FLHONX	FORTL05/20	0
11/11/2011	338XQY FLNISS	FORTL06/20	0
11/11/2011	ZUIK95 FLMXRZ	FORTL09/20	0
11/11/2011	971ICT FLTOYT	FORTL10/20	0
11/11/2011	ZQXZ49 FLZUXI	FORTL02/20	0

11/11/2011	B838YC FLJXXP	FORTL09/20	0
11/11/2011	326CB9 MZJXXP	FORTL09/20	0
11/12/2011	491HQQ FLNISS	FORTL04/20	0
11/12/2011	880XWP FLLXXS	FORTL12/20	0
11/12/2011	U891KI FLBMW	FORTL03/20	0
11/11/2011	L378CF FLBMW	FORTL11/20	0
11/11/2011	399MRG FLJXXP	FORTL03/20	0
11/11/2011	K316WN FLTOYT	FORTL05/20	0
11/11/2011	621IWF FLCHXV	FORTL06/20	0
11/11/2011	ZZXR334 ONNISS	FORTL01/20	0
11/11/2011	PCK0Q FLCHXV	FORTL06/20	0
11/11/2011	432YSX FLHYUN	FORTL06/20	0
11/11/2011	N280323 ILNISS	FORTL12/20	0
11/11/2011	GTB2833 PZVW	FORTL05/20	0
11/11/2011	R039LP FLGMC	FORTL06/20	0
11/11/2011	736KII FLCHRY	FORTL11/20	0
11/11/2011	X64FZ FLMZZX	FORTL10/20	0
11/11/2011	251JXZ FLHONX	FORTL10/20	0
11/11/2011	S926ZY FLTOYT	FORTL04/20	0
11/11/2011	ZQS2395 FLVW	3VWXX7ZJ0CM325100 FORTL12/20	0
11/11/2011	P507FW FLCHXV	FORTL06/20	0
11/12/2011	B354ZZ FLSZTN	FORTL05/20	0
11/12/2011	403WHV FLSCION	FORTL11/20	0
11/12/2011	633LBI FLZCUR	FORTL11/20	0
11/12/2011	540KPF FLHONX	FORTL09/20	0
11/12/2011	214YUX FLHYUN	FORTL06/20	0
11/12/2011	196WVX FLBMW	FORTL04/20	0
11/12/2011	812TUZ FLXOXG	FORTL05/20	0
11/12/2011	101IXC FLCHRY	FORTL05/20	0
11/12/2011	882TRV FLTOYT	FORTL09/20	0
11/12/2011	PP81K FLSZZ	FORTL04/20	0
11/12/2011	VFC909 LZTOYT	FORTL03/20	0
11/12/2011	W678ZZ FLBMW	FORTL09/20	0
11/12/2011	ZTJC97 FLNISS	FORTL12/20	0
11/12/2011	009XXC FLFORX	FORTL00/00	0
11/11/2011	W632UN NYMITS	FORTL00/00	0
11/11/2011	ZPZ6686 FLUNKN	5NHUVH01X9U327924 FORTL10/20	0
11/11/2011	L02KN FLXOXG	FORTL00/00	0
11/11/2011	967MTV FLTOYT	FORTL00/00	0
11/11/2011	R471UM FLUNKN	FORTL00/00	0
11/11/2011	ZSLP66 FLXOXG	FORTL00/00	0
11/11/2011	ZKPN37 FLNISS	FORTL00/00	0
11/11/2011	064VCW FLHONX	FORTL00/00	0
11/11/2011	286WXC FLNISS	FORTL00/00	0
11/11/2011	ZRQS80 FLMZZX	FORTL00/00	0
11/11/2011	4367LF FLUNKN	FORTL00/00	0
11/11/2011	ZKVJ99 FLLNXR	FORTL00/00	0
11/11/2011	V688ZN FLMITS	FORTL11/20	0
11/11/2011	U428ZX FLCHXV	FORTL03/20	0
11/11/2011	540YTH FLXOXG	FORTL06/20	0
11/11/2011	603YRF FLJZGU	FORTL06/20	0
11/11/2011	J33KXP FLKIZ	FORTL08/20	0
11/11/2011	575XIF FLBMW	FORTL09/20	0
11/11/2011	ZGIW53 FLHYUN	FORTL09/20	0

City	Attachment	File		
11/11/2011	742IWJ FLUNKN	FORTL06/20	0	
11/11/2011	421XVZ FLHONX	FORTL06/20	0	
11/11/2011	351LIG FLCHXV	FORTL07/20	0	
11/11/2011	2107PQ MXFORX	FORTL00/00	0	
11/11/2011	T822VG FLNISS	FORTL12/20	0	
11/11/2011	499JWG FLCHXV	FORTL04/20	0	
11/12/2011	M942IV FLKIZ	FORTL06/20	0	
11/12/2011	357VPS FLHONX	FORTL10/20	0	
11/12/2011	W263LZ FLTOYT	FORTL05/20	0	
11/12/2011	ZSZX66 FLINFIN	FORTL08/20	0	
11/12/2011	X175MQ FLHONX	FORTL07/20	0	
11/12/2011	ZNWF16 FLHONX	FORTL09/20	0	
11/11/2011	995KCU FLXOXG	FORTL03/20	0	
11/11/2011	526TZZ FLMINI	FORTL03/20	0	
11/11/2011	423TPW FLXOXG	FORTL03/20	0	
11/11/2011	177LIX FLCHXV	FORTL06/20	0	
11/11/2011	367YPN FLMZZX	FORTL03/20	0	
11/11/2011	531IBZ FLCZXI	FORTL08/20	0	
11/11/2011	S181VS FLHYUN	FORTL07/20	0	
10/25/2011	ZQJ2990 FLHONX	FORTL00/00	0	
10/25/2011	010JZI FLTOYT	FORTL08/20	0	
11/03/2011	877YRL FLTOYT	FORTL10/20	0	
11/04/2011	X07LHG FLKIZ	FORTL09/20	0	
11/04/2011	ZQQ3103 FLOLXS	1G3WX52H5XF391210 FORTL11/20	0	
10/22/2011	XJN3H FLCHRY	FORTL03/20	0	
10/22/2011	682JKT FLHYUN	FORTL09/20	0	
11/07/2011	Q012FX FLFORX	FORTL05/20	0	
11/06/2011	W394MH FLTOYT	FORTL05/20	0	
10/22/2011	ZKM966 SCFORX	FORTL00/20	0	
10/23/2011	844YNK FLIMITS	FORTL05/20	0	
10/26/2011	722ZIL FLHUMM	FORTL00/20	0	



City of Fort Lauderdale • Procurement Services Division  
100 N. Andrews Avenue, 619 • Fort Lauderdale, Florida 33301  
954-828-5933 Fax 954-828-5576  
[purchase@fortlauderdale.gov](mailto:purchase@fortlauderdale.gov)

## ADDENDUM NO. 1

RFP 525-10903  
Vehicle Registered Owner Information Service

ISSUED January 3, 2012

1. This addendum is being issued to make the following changes:
  1. Attachment C has been corrected. Vehicle Tag has been changed from 6 digits to eight digits. The revised attachment has been uploaded for review.
  2. Attachment E and F (sample files) have been included for reference use only.

All other terms, conditions, and specifications remain unchanged.

AnnDebra Diaz, CPPB  
Procurement Services Department

Company  
Name: \_\_\_\_\_  
(please print)

Bidder's  
Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Question and Answers for Bid #525-10903 - Vehicle Registered Owner Information Service

OVERALL BID QUESTIONS

There are no questions associated with this bid.