

Request for Proposal

332-8871

Fleet Management & Maintenance Services

***Opens: May 16th, 2003
2:00 p.m.***



Venice of America

City of Fort Lauderdale

***Issued for Administrative Services Dept./Fleet Services Section
By the Procurement & Materials Management Division***

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ATTACHMENTS

- A. Vehicle Inventory & Sanitation Vehicle Inventory
- B. Vehicle & Equipment Preventive Maintenance Schedules
- C. Listing of Fuel Sites
- D. Proposal Signature Page
- E. Targeted Operating Budget Services – Detailed Price Proposal
- F. Non-Targeted Operating Budget Services – Detailed Hourly Rate Proposal
- G. Proposal Questionnaire
- H. General Conditions – become part of this document by reference

NOTICE TO FLEET SERVICE PROPOSERS

Notice is hereby given that the City of Fort Lauderdale, Florida will receive up to, but not later than **2:00 p.m.** on May 16, 2003, sealed Proposals for the award of an Agreement for Fleet Management and Maintenance Services.

One (1) original and seven (7) copies – total of eight (8) copies of the Proposal shall be received by the City at the following location:

City of Fort Lauderdale
Administrative Services, Purchasing Division, #619
City Hall
100 North Andrews Avenue
Fort Lauderdale, Florida 33301

OBJECTIVE

The City of Fort Lauderdale is seeking sealed proposals from interested and qualified firms to provide the management, maintenance, and repair of its fleet, fuel site and car wash maintenance, and other fleet advisory services. The City's objective is to reduce fleet downtime and cost, while increasing reliability and protecting the City's overall investment in its fleet.

OVERVIEW OF THE FLEET

The City's fleet currently consists of approximately 1,379 units per **Attachment "A"**, ranging from administrative sedans and confiscated automobiles to Police and fire-fighting apparatus and heavy construction equipment. This new contract will now also incorporate for the first time the maintenance and repair of the fifteen (15) Sanitation vehicle rear and side loader refuse collection truck fleet, which also includes two (2) units dedicated to the recycling program (all identified separately in **Attachment "A"**). All units, with the exception of refuse collection trucks, are maintained at the City-owned Central Maintenance Garage, located at 1302 S.W. 2nd Court, Fort Lauderdale, Florida 33312. The Sanitation fleet is maintained in a separate City-owned garage located at 1401 S.E. 21st Street (Port Everglades), Fort Lauderdale, Florida 33302, which is a high security location requiring the Provider's employees to meet Broward Sheriff's Office requirements for access.

RFP SCHEDULE

<u>EVENT</u>	<u>DATE</u>
RFP Available	04/11/03
Pre-Proposal Conference & Site Visits (8:00 a.m.)	04/30/03
Last date for Receipt of Questions of a Material Nature	05/02/03
Addendum Release (if required)	05/06/03
Proposals Due (Prior to 2:00 p.m.)	05/16/03
Evaluation Committee Review/Short List Prepared	05/30/03 TENTATIVE
Oral Interviews with Finalists/Selection of First Ranked Proposer	06/09/03 TENTATIVE
City Commission Award of Contract	07/01/03 TENTATIVE
Final Execution of Contract by City	08/01/03 TENTATIVE
Begin Service Under New Contract	10/01/03 TENTATIVE

PRE-PROPOSAL CONFERENCE

It is strongly recommended that all interested Proposers attend the pre-proposal conference to be held at the date and time as shown in the RFP SCHEDULE, at the following location:

Commission Conference Room, 8th Floor
City Hall
100 North Andrews Avenue
Fort Lauderdale, Florida 33301

SITE VISITS

It is also strongly recommended that all Proposers make a site visit to be held on the same day of the Pre-Proposal Meeting noted above. During the visit, Proposers may interview Fleet Services customers, visit the City maintenance garages, etc. without disruption to the delivery of City Services. A formal schedule for this visit will be provided by the City to interested Proposers prior to the date of the site visit. Please indicate your intent to attend this pre-proposal meeting so the City can prepare the necessary accommodations by contacting the Purchasing office at (954) 828-5140.

CONTACTS

The contacts for the City regarding this RFP will be Mr. Kirk Buffington, Manager Procurement & Materials Management Division, (954) 828-5933 for all non-technical issues, and Mr. Don Mordas, Automotive & Equipment Engineer, Fleet Services, (954) 828-5765, for all technical issues. Any questions you may have should be asked either at the conference or the site visit. Answers and responses from the City shall only be considered binding if in writing and provided by the Procurement Division. All questions of a material nature, which affect the nature of the scope of services shall be provided and answered by the City and distributed to all prospective proposers of record.

[NOTE: ALL RESPONSES TO THIS RFP SHOULD FOLLOW THE SAME FORMAT AS SHOWN IN THIS RFP FOR EASE OF REVIEW BY THE EVALUATION COMMITTEE AND TO ASSURE THE COMMITTEE THAT THE PROPOSER HAS NOT LEFT OUT ANY PORTION OF THIS REQUIRED WORK]

I. SCOPE AND NATURE OF FLEET SERVICES

1. GENERAL

1.1. *Overview of Fort Lauderdale Fleet*

The City of Fort Lauderdale Fleet Services is responsible for procuring, managing, maintaining, fueling, keeping records for, and preparing vehicles for sale that are owned and operated by various departments of the City government. At the present time, the repair and maintenance of the existing fleet and the refuse collection truck fleet have been contracted out for a number of years to two different Contractors. However, the fifteen (15) refuse collection vehicles that are currently maintained under separate contract will now be part of this RFP. Currently, this fleet consists of approximately 1,379 vehicles and other pieces of equipment that will be maintained by the successful Provider as identified in **Attachment “A” – Vehicle Inventory & Sanitation Vehicle Inventory**. For the purpose of cost accounting within the City, Fleet Services owns most of this fleet, known as the “Vehicle Rental Fleet” and administers a charge-back system which in effect “leases” them back to other City Departments, such as Administrative Services, Community & Economic Development, Fire-Rescue, Parks & Recreation, Police, and Public Services.

Services provided by the existing Contractor include preventive maintenance; remedial repairs; repairs necessitated by accident, abuse, and vandalism; mobile service; tire service; towing; welding and fabrication; vehicle preparation (make ready); vehicle disposal processing; motor pool (loaner vehicle) management; and other related services required to assure the effective and economical operation of the City’s fleet. This RFP also includes fuel and car wash site management, maintenance of confiscated vehicles, management of a Contractor owned in-house inventory and supply of materials and parts (at both the Central Garage and the Sanitation Garage locations), required in-house warranty repair capability, specific hours of operation, and an in-field mobile service Vehicle Preventive Maintenance (PM) and minor service program.

1.2 *Objective of this Request for Proposals*

The goal of this RFP is to assure that Fleet Services and the successful Provider are providing vehicles and equipment that are suitable to users’ needs; available when users need them; reliable when being used; safe to operate and safely operated; economical to own, operate, and maintain; and operated and maintained in an environmentally responsible manner and with all aforementioned services provided in a cost effective manner. In summary, the City would like to reduce fleet downtime and cost while increasing reliability and assuring protection of the City’s overall investment in its fleet, which now has an approximate current replacement value of over \$50.0 million.

1.3 *Responsibilities of the Selected Fleet Services Provider*

The selected fleet services Provider (the Provider) will be required to furnish all supervision and labor needed to manage and maintain the fleet in a state of repair consistent with the performance standards and service specifications identified in this RFP.

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The Provider will be required to prepare new vehicles for service and prepare retired vehicles for sale, manage a Contractor owned on-site in-house inventory and supply of materials and parts pursuant to the provisions of this Agreement. The Provider will be responsible for providing any tools and equipment needed (over and above those leased from the City under the terms described in this RFP) to provide fleet services. All preventive maintenance and repair work done by the Provider must meet original equipment manufacturer's specifications and warranties. Services must be provided during hurricanes, tornadoes, floods, storms, major fires, and other natural or declared emergencies, as well as during normal business hours – consisting of a minimum of two shifts, five days a week as well as Saturdays, as described in more detail later in these specifications. The Provider will also be expected to attend meetings regarding the maintenance and repair of the fleet to include, but not limited to, monthly Fleet Users Group meetings, weekly Fleet Services Staff meetings, etc.

2. TERM OF AGREEMENT

2.1 *Commencement of Operations*

The Provider awarded this contract as a result of this RFP shall prepare for and commence performance of these services beginning at 12:01 a.m. on October 1, 2003.

2.2. *Term*

The term of this Agreement will be for a period of three (3) years from the award date specified in the Agreement, subject to the City's option to extend the term of the Agreement in accordance with the conditions outlined below, provided that the funds for the subject contract are available and approved by the City and that the Provider has established a satisfactory record of performance and further provided that for each year of the extension term, an operating budget has been mutually agreed upon by the parties. In addition, either party may terminate this Agreement upon written notice being provided to the other party not less than one hundred fifty (150) days prior to the desired termination date.

2.3 *Option Period*

- a. The City may extend the term of this Agreement for two (2) two-year periods, or a fraction thereof, by written notice to the Provider before the expiration date of the Agreement. The City will give the Provider written notice of its intent to extend at least one hundred fifty (150) days before the Agreement is scheduled to expire.
- b. The total duration of this Agreement, including the exercise of any options under this provision, will not exceed seven (7) years.

2.4 *Agreement Management*

- a. The City's Fleet Manager and Staff are authorized to act on behalf of the City in all matters relating to any resulting Agreement and/or work performed under the terms of this RFP. The Fleet Manager and Staff will decide any and all questions which may arise as to quality, quantity, character, and classification of service performed by the Provider.

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- b. **Dispute Resolution:** In the event of any dispute between the Fleet Manager or Staff and the Provider as to the Provider's performance or the processes, procedures or equipment used by the Provider to carry out any of the conditions of the Agreement that results from this RFP or decisions made by the Fleet Manager and Staff, either party may submit the dispute to the City's Assistant City Manager. Each party will be given the same opportunity to present its position to the Assistant City Manager, who will render a decision within twenty (20) days. The decision of the Assistant City Manager will be final.

3. GARAGE AND EQUIPMENT

3.1 *Use of City Garage Facilities and Equipment*

The City owns a Central Maintenance Garage located at 1302 S.W, 2nd Court, Fort Lauderdale, Florida 33312 and a Sanitation refuse collection truck garage maintenance facility located at 1401 SE 21 Street (Port Everglades), Fort Lauderdale, Florida 33302.

- a. The City will allow the Provider to lease for one dollar (\$1.00) a year both garage facilities to perform the fleet services specified in this RFP. Included in the lease will be all maintenance and repair equipment, tools, service vehicles, furniture, and other assets that are located at these garages and are currently used by the existing Contractor.
- b. The City does not warrant or guarantee against the possibility that safety or environmental hazards or potential hazards may exist at these garages. The Provider will be responsible for identifying any hazardous conditions and notifying the City in writing within thirty (30) days of Agreement award. This will be accomplished by conducting an environmental assessment and an occupational, health, and safety inspection of these garages acceptable to the City. The Provider will be responsible for arrangements for the conduct of the assessment and inspection and will pay for the cost of these services.
- c. The Provider will not use the leased assets or other City-furnished property for work on vehicles or equipment not owned or leased by the City unless otherwise authorized by the City. City property will not be used in any manner for any personal advantage, business gain, or other personal endeavors by the Provider or the Provider's employees other than in the performance of the work described in the Agreement unless otherwise authorized by the City.
- d. Within ten (10) days of Agreement award, the Provider will schedule with the City a joint garage inspection for the purpose of identifying pre-existing deficiencies pertaining to the buildings, utility systems, equipment, and other assets. The Provider and the City will together make a complete and systematic inspection and inventory of all structural, mechanical, electrical, and utility systems and equipment, tools, service vehicles, computer equipment, and furniture to which the Provider will have access during the course of the Agreement period. The Provider will then prepare and submit to the City a Pre-Existing Deficiency Report describing all observed deficiencies pertaining to the building structure, systems, equipment, or other assets noted during the joint inspection. The Provider will include and identify, as part of this listing, any garage feature or system which is

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functional but which should be considered for replacement or upgrade due to age or overall condition.

- e. This joint inspection and inventory will be repeated annually, and a report noting any new deficiencies will be delivered to the City at least two (2) weeks before the annual meeting. The City will determine the appropriate action to take in response to any deficiencies identified.
- f. The Provider will be required to acknowledge receipt by signature of assets provided by the City for the Provider's use. The assets leased by the Provider for the term of the Agreement will then become the responsibility of the Provider. A physical inventory of all assets will be conducted annually by the Provider and the City. Upon completion or termination of the Agreement, these assets will be returned in the same condition in which they were provided to the Provider, less normal wear and tear. The Provider will be responsible for replacing any stolen, missing, or destroyed asset with a comparable asset at the Provider's expense.

3.2 *Garage Utilities*

The City will be responsible for supplying heat, water and electricity to these garages. The Provider may use the City phone system, but must pay for local service and equipment charges and long distance calls. In using these garages, the Provider will develop and adhere to an energy conservation plan that is consistent with City policy. To the extent that the Provider operates these garages in a manner that unnecessarily increases utility costs incurred by the City (e.g., does not turn off lights when appropriate to conserve energy and utility usage), the City may charge the Provider the excess utility costs of such practices.

3.3. *Garage and Equipment Maintenance and Repair*

- a. The City will be responsible for preventive maintenance and repair of these garage structures and all elements contained therein that are leased to the Provider and that are the property of the City unless such repair is due to the negligence of the Provider. The Provider must inform the City immediately upon determining that any element of these garages or their contents is in need of repair. Failure to do so could be deemed Provider negligence. The City will give notice to the Provider prior to performing repairs.
- b. The City will be responsible for preventive maintenance and normal maintenance and repair of all City-owned assets leased to the Provider with the exception of service vehicles.
- c. Service vehicles are considered part of the City fleet and all preventive maintenance and repair of these vehicles will be the Provider's responsibility.
- d. Garage features, utility systems, equipment, furnishings, and other assets damaged by the Provider or by a Subcontractor under this Agreement, will be restored to their pre-damaged condition by the City at the Provider's expense and at no additional cost to the City.

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- e. The Provider's service plan will specify that vehicle maintenance performance standards will be met, regardless of garage and shop equipment maintenance and repair needs. Provisions in the plan must specify how this will be accomplished.
- f. The Provider will be responsible for interior housekeeping and supplies, which includes janitorial services.

3.4 Garage Equipment Changes

- a. The City, from time to time, may add equipment, tools or furniture to these garages and will entertain Provider recommendations in this regard. These items will be added to the inventory of items that are the Provider's responsibility as they are put into service. Alternatively, the Provider may purchase and install equipment in these garages upon approval by the City. At the conclusion of the Agreement, the City will have the option to purchase this equipment at its depreciated cost. If the City elects not to purchase this equipment, the Provider will remove the equipment and return these garages to their pre-equipment installation condition.
- b. The City will periodically replace equipment, tools, service vehicles, or furniture as needed. The inventory of items for which the Provider will be responsible will be amended to reflect these changes.
- c. The Provider may, at its cost, change the locks on any and all of these garage facilities and equipment leased for the duration of the Agreement as long as a replacement of the same type and kind is used and as long as this does not restrict entry by others to sections of these facilities designated for their use. Replacements of different types and kinds must be approved by the City. Duplicate keys for all re-keyed locks will be provided to the City and identified by tags.
- d. The Provider will be responsible for security of all properties and assets designated for its use or management.

4. SERVICES TO BE PERFORMED

The Provider will perform the following services and such other allied services as may be required to assure the continuity of effective and economical operation and management of the City's fleet. The Provider will furnish all necessary policies and procedures, supervision, labor, tools, parts, materials, supplies, and subcontractor services required to maintain the fleet in a state of repair and service consistent with generally accepted fleet practices, and in accordance with the performance standards specified in this RFP.

The Provider will perform all preventive maintenance, repair and other maintenance services according to a priority system authorized by the City. The Provider will include in its proposal a recommended priority-setting procedure.

4.1 Preventive Maintenance

- a. The Provider will follow the Vehicle Preventive Maintenance (PM) program described in **Attachment “B”**. The program will be subject to change as suggested by the Provider and approved by the City. PM programs will be reviewed annually to insure that they reflect changes in fleet composition, generally accepted fleet practice, and experience with the City fleet. In any case, the PM program must be equivalent to or exceed original equipment manufacturer specifications and warranty requirements.
- b. The Provider will schedule PM service for each vehicle listed in **Attachment “A”** and notify the user at least two (2) weeks in advance of the scheduled time, preferably via e-mail notification to the user departments and not manual notifications. The Provider will schedule vehicles for PM and other scheduled maintenance service to minimize interference with normal City work schedules. PM service on selected vehicles is to be provided in the field based on departmental needs and requests from Fleet Services.
- c. The Provider will perform timely PM service on all fleet vehicles, and will schedule, notify users, and perform this service accordingly. Every effort shall be made to complete first echelon service on light duty vehicles less than 10,000 pounds gross vehicle weight within one-half hour and on heavy duty vehicles within two (2) hours of scheduled service times to accommodate users. Vehicle users are responsible for delivering their vehicles for service according to a schedule mutually agreed upon by the user and Provider. A vehicle user may reschedule a service to a mutually agreed upon date and time, to ensure that the vehicle service will be completed within the allotted time. The Provider will also notify the Fleet Manager or Staff, monthly in writing, the vehicle numbers (by department) of those units that failed to show up for their scheduled PM appointment. All fleet vehicles brought to a facility for general service must have a safety-check performed and a safety checklist prepared.
- d. If a user fails to deliver their vehicle on schedule, the Provider will reschedule the vehicle for service. If the vehicle is not delivered for the rescheduled service, the Provider will again notify the Fleet Manager or Staff and the City will notify the senior management of that department of this failure to once again deliver the vehicle as scheduled. This procedure will continue until the vehicle is delivered for the PM service. In addition, when the vehicle is not delivered for three (3) consecutive scheduled PM services or is consistently not delivered for PM service, the City will have the prerogative to lock the vehicle out of the automated fueling system, or take other appropriate action to promote compliance.
- e. Each vehicle in the fleet at the time of transition to a new Provider will be given the highest level of PM service for its class (according to **Attachment “B”**) within four (4) months of the commencement of contract service.
- f. Heavy machinery and tools, including but not limited to, large cranes, bulldozers, large backhoe loaders, and compactors, which are not suitable for “over the road” transport shall be provided preventive maintenance by the Provider in the field at appropriate intervals by means of a Field Service Truck program initiated

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by the Provider as part of the overall PM program; provided, however, that the City in its discretion may require such vehicles to be maintained and repaired by the Provider from time-to-time at the Central Garage. The Provider shall operate a field service truck which the City shall provide for use on fire vehicles, heavy machinery and tools that, due to size, makeup or similar physical characteristics cannot effectively or efficiently be transported to the Garage as determined by the City and the Provider.

- g. Fire apparatus shall receive full and adequate PM's, Safety Checks and emergency repairs, in the field at their respective storage locations, by means of a Fire Apparatus Emergency Road Service Truck program initiated by the Provider, providing however, that the City in its discretion may require such vehicles to be maintained and repaired by the Provider from time-to-time at the Central Garage due to the magnitude of the repairs involved. It is the intent of this program to minimize downtime of front line and reserve fire apparatus and that this service shall include a 24-hour on-call certified Emergency Vehicle Technician (EVT) for all apparatus repairs. The Fire Department pumpers, aerial ladders/pumpers, ambulances, and the air/light unit (including the required maintenance and repair of the compressor on this air/light unit) are high usage, high mileage, and high maintenance vehicles that will require high priority maintenance and repairs by the Provider's certified EVT personnel to minimize downtime and return them to service within the legal timeframes and avoid the need for re-certifications of these units.
- h. **The Provider must advise what manpower and what level of certified mechanics it intends to dedicate to the servicing, maintenance and repair of the Fire Department emergency vehicles for the above reasons as well as to meet the shift schedule staffing requirements for these units discussed under the required "Hours of Service" section found later in this specification. As a minimum, no less than ten (10) EVT's assigned to this account would be acceptable to the City.**

4.2 Vehicle Dielectric, Structural, & Intensified Fluoroscopic X-Ray Safety Inspections

- a. The Provider will be responsible for doing all work associated with obtaining annual required aerial device, fire apparatus and equipment (including the pump on the fire boat), cranes, etc. certifications such as pump inspections and certifications, aerial stress tests, intensified fluoroscopic X-rays, magnafluxing, dye penetrant, ground ladder tests, etc. In addition, the Provider will be responsible for semi-annual inspections and follow-up maintenance of Fire Department on-board generators, hurst and/or other power extrication tools. The Provider's proposal should clearly state how he intends to accomplish these inspections, i.e., in-house with own maintenance personnel; contracted out to Certified Inspection Contractor, etc. Fire apparatus personnel lift devices shall be inspected in accordance with National Fire Prevention Association (NFPA) guidelines and any other applicable industry standards and practices. The Provider will furnish final written reports of such inspections and the actions that were taken, or will be taken, to correct any deficiencies noted during the inspections.

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- d. Each time a Fire Department pumper, pumper/aerial ladder truck, or fire boat pump has major engine and/or pump repairs/overhauls these vehicles must be retested and certified in accordance with NFPA and ISO standards.

4.3 Repairs

Repairs estimated to cost in excess of \$500 for light-duty vehicles under 10,000 lbs. gvw, \$1,000 for heavy-duty vehicles, \$1,500 for sanitation and off-road equipment, or for any vehicle or piece of equipment when the repair cost is greater than the fair market value of the unit, must be analyzed by the Provider to determine the repairs' cost-effectiveness and must be specifically approved by the Fleet Manager or Staff before being made. In such cases, if the Provider believes that vehicle replacement appears to be more cost-effective than repair, such recommendation will be presented in writing to the Fleet Manager. The City reserves the right to make all final decisions whether to repair or replace a vehicle.

4.4. Deferred Maintenance and Extending Vehicle Lives

- a. The Fleet Manager or Staff shall receive a monthly report of major components that are overhauled or replaced with City authorization during the first four (4) months of the Agreement. This report shall only apply to components, when demonstrated by the Provider, where required overhaul or replacement is the result of deferred maintenance or user abuse. Major components include complete brake systems, engines, transmissions, differentials, final drives, transfer cases, hydraulic systems, and frames.
- b. Beyond the first four (4) months of the Agreement, major component overhauls or replacements that are needed to maintain a vehicle in service after the vehicle has exceeded its normal replacement cycle and that are authorized by the City shall also be documented, summarized and reported in writing monthly to the Fleet Manager or Staff.

4.5 Road Calls and Towing

The Provider will provide road service and towing service 24-hours a day, seven days a week. Standby personnel may be utilized for this purpose. Road service is defined as any repair that precludes the operator from bringing the vehicle in to the shop for service and that generally takes less than one hour to do. Examples are tire repair, dead battery, and broken lights. Response time for road calls and towing service (from time of call to arrival on scene) during business hours and within the City of Fort Lauderdale limits will be thirty (30) minutes or less. During non-business hours, response times will not exceed sixty (60) minutes. The City has service vehicles that will be provided to the Provider for making road calls, and the Provider can contract out for these services at its discretion if found to be more cost-effective or expeditious. The City also has a contracted towing service contract, administered by the Police Department, that the City may, at the request of the Provider, allow the Provider to use if found to be more cost-effective than other such options available to the Provider.

4.6 Quick Fix

The Provider will provide a “Quick Fix” service for repairs that can be completed in less than one hour when the vehicle operator delivers the vehicle to the garage for service and chooses to wait for the service. Examples of Quick Fix services are replacing wiper blades, fuses, and light bulbs; topping off fluids; and adding air to tires. This service will be continuously available during normal hours of garage operation.

4.7 Warranty and Recall Work

The Provider will administer all warranties and recalls, both for vehicles and parts, associated with management of the City’s fleet. The Provider will be required to attempt to obtain authorization from various vehicle manufacturers to perform in-house warranty work on City vehicles. Such work will be reimbursed directly to the Provider by the manufacturer and the City will be held harmless from payment for such work. Work performed by the Provider for which reimbursement is provided by the manufacturers will not be billed to the City. The Provider can send warranty or recall work out to others, subject to applicable provisions of the manufacturer’s warranty, when it is more cost-effective to the City to do so. The Provider will be responsible for any deductible on work performed at a dealership. The cost of repairs made if a vehicle is sent out for suspected warranty work – and the suspected problem is not warranted – will be absorbed by the Provider as part of the annual maintenance cost.

4.8 Road Testing

The Provider must conduct a road test on all vehicles that have had safety-related repairs or adjustments (e.g., brakes, steering, etc.). These vehicles must pass a road test and be deemed safe to operate by the Provider prior to being returned to service.

4.9 Assessment of Confiscated Vehicles

Upon request, the Provider will assess confiscated vehicles under consideration for use by the City. In addition, if requested, the Provider will assist the City in preparing confiscated vehicles not selected for use by the City for disposal.

4.10 New Vehicle Preparation and Vehicle Disposal

- a. The Provider will prepare newly acquired vehicles for service. Preparation will include inspections; cleaning; installation of decals, vehicle numbers, and department names; and installation of accessory equipment and other special equipment. For the Police Department vehicles, this work may also involve such items as mounting and wiring roof lights, installation of security screens, rear seat inserts, gun locks, trunk organizers, etc. The Provider must have the equipment to cut the vehicle decals (decal materials purchased and provided by the City) for all City vehicles and install same (or make arrangements to install same at the Provider’s expense) on City vehicles, including the Police vehicles. The Provider must also replace decals and/or graphics as required. The only exception to this policy is the major graphics work required for Fire apparatus such as Pumpers; Pumper/Aerial Ladders; Air Light trucks; Ambulances, etc. The City will include the graphics requirements for these units in the purchase specifications and the

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graphic costs will be borne by the successful manufacturers. The City is responsible for the purchase of the security screens, rear seat inserts, gun locks, trunk organizers, etc. and the shipment of same to the Provider for installation.

- b. The Provider will inspect all new vehicle as well as out-sourced after-market work. Any incomplete installations or work and repairs necessary will be documented by the Provider. If the Provider performs the corrective work, the Provider will submit to the Fleet Manager or Staff actual time and material costs for these repairs, for potential reimbursement from the new vehicle and/or out-sourced vendor.
- c. The Provider will support the City in its administration of the vehicle disposal program. This support includes making reasonable facilities, equipment and personnel available to the City to assure a successful auction, attendance at all sale events, handling of all associated paper work, and preparing vehicles for sale. Preparation for sale will include removing tags, decals and special equipment; interior and exterior cleaning of vehicles (unless this work is included by the City in its contract with the auction company); performing minor repairs; and doing associated paper work. Removal of certain equipment such as City radios, computer equipment, etc. will be handled by the appropriate in-house City departments.
- d. After being taken out of service, the Provider will be responsible for arranging the parking of these vehicles on City property in a manner that is acceptable to both the City and the auctioneer.
- e. The vehicles taken out of service for sale are not to be stripped of parts or otherwise cannibalized by the Provider without the express approval of the Fleet Manager or Staff.
- f. In the event that the City allows other governments to bring vehicles or equipment to its auction, the Provider will fully assist in assuring that they are protected and treated in the same manner, in every way, as those from the City – including the need to provide space for these vehicles inside the City's Central Garage Maintenance and Repair Compound or immediate vicinity.

4.11 Accident and Vandalism Repairs

- a. The Provider will be responsible for processing accident repairs, working in conjunction with the City's Risk Management Claims Adjuster, including obtaining repair estimates and bids, transportation of vehicles to/from the repair site (if required), repair quality and timeliness, and administration, including the payment of invoices (charged as non-contract on the Provider's monthly invoice and not part of the Provider's Targeted Budget), and coordination with Risk Management for collection property damage claims.
- b. At least two (2), preferably three (3), competitive bids will be obtained for accident repairs, one of which can be the Provider's. The City will monitor the bidding procedures used by the Provider, and the City reserves the right to

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increase the required number of competitive bids or to preclude the Provider from bidding, or both.

4.12 *Welding and Fabrication*

Welding and fabrication work is an integral part of the service provided by the Provider. Examples of this work are: weld and repair tailgate hinges; fabricate and install hinge pins for dump truck bodies; repair buckets on loading equipment; repair and modification of Fire apparatus including, but not limited to, knobs, rods, tubes, brackets, vehicle door hinges, housings, sleeves, and bushings; and any and all welding and fabrication work required to repair the Sanitation vehicles. With respect to the Sanitation fleet, the Provider will be asked to provide necessary welding and repairs to roll-off containers as required.

4.13 *Investigations and Audits*

The Provider will support the City with technical investigations and failure analyses related to fleet. Such investigations may involve accidents, fires, or other issues of a technical nature.

4.14 *User Abuse Repairs*

It is the responsibility of the Provider to notify the City whenever a vehicle shows suspected blatant abuse by the user. In such cases, the Provider will proceed to repair the vehicle (subject to limitations specified elsewhere), and will provide the City with documentation of the suspected abuse. The City will then conduct an investigation, determine whether user abuse did occur and, if so, involve the user in the review of the damage and repair estimates, designate the repair as chargeable to the user, and inform the vehicle user of the findings for potential disciplinary actions as appropriate.

4.15 *Emergency Service*

The Provider will comply with City employee reporting and call-out procedures associated with providing stand-by fleet maintenance and repair support during emergencies declared by the City. The City will notify the Provider when an emergency situation exists and the nature and anticipated duration of the response needed from the Provider. The Provider will be on-site and providing service with a full complement of personnel within one hour of notification that emergency services are required.

The cost of labor (overtime) during emergency service will be treated separately from the annual maintenance and service budget, but the parts replaced will be included in the Budgeted Costs under the assumption that the part would have failed anyway. Part failure attributable to operator abuse or neglect, however, will be considered a Non-Targeted Operating Budget maintenance and service cost.

4.16 *Waste Management*

- a. The Provider will be responsible for disposal of all wastes (e.g., used oils, oil filters, coolants, tires, etc.) generated during the course of this Agreement. At the Sanitation garage, the City will maintain the floor drains.

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- b. Disposal of all waste materials will be done in accordance with City, County, State and Federal laws and regulations. The Provider will train its employees in working with and handling hazardous materials and will obtain all necessary permits for storage, handling and disposing of waste materials.
- c. The Provider may, in the City's sole discretion under the circumstances, "piggyback" on the City's current agreements for hazardous waste disposal, but a separate agreement between the Provider and the Waste Disposal Company(ies) indemnifying and holding the City harmless will be required.
- d. The Provider will maintain records, including Material Safety Data Sheets (MSDS) and contingency plans for handling a spill or other mishap, on all hazardous chemicals and other hazardous wastes, which will contain the materials' origin, use, transportation, and ultimate distribution and disposal. The Agreement will free the City of liability for all actions of the Provider and its agents relating to waste disposal and transportation.

4.17 Fuel and Car Wash Management

- a. The City owns, operates, and maintains three (3) main fleet fuel locations with five (5) automated card readers consisting of 10 tanks with a total capacity of 110,000 gallons, and one (1) small fuel location at Fire Station 54 that has one card reader and one 1,000 gallon diesel tank (see **Attachment "C" – Listing Fuel Sites**). All sites are open 24 hours a day/365 days a year. All four (4) sites are automated.
- b. Fleet Services maintains an automated system of data collection and communication to monitor and record all fuel transactions and associated activities and information. The Provider will be responsible for issuing and maintaining the integrity of the current process whereby vehicle users are provided fuel keys to obtain fuel in conjunction with their City issued personal identification cards. In addition, the Provider will be responsible for data collection and record keeping and for collecting, analyzing, and reporting fuel and related information as required by the City and according to EPA and State regulations.
- c. The Provider will be responsible for administering agreements for maintenance and repair of pumps, dispensers, hoses, nozzles, air compressors, fire suppression equipment, line leak detectors, automatic leak detection units, filters, associated conduit and wiring, phone lines, modems for data communication, and other items and for fuel site cleaning and resupply. The Provider will be directly responsible for monitoring and requesting fuel terminal maintenance and repair for the automated fueling system. The costs of all associated pump, automated fuel system, fuel station repairs, etc. are the responsibility of the City.
- d. The Provider will administer a City agreement for maintenance and monitor and request repair of and resupply of the automated car wash unit located at the Central Maintenance fueling site, including periodic pressure washing and cleaning of the car wash facility. This agreement does not include maintenance and repair of the wash facility canopies, lights, and other structural components,

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which are maintained by the City. In the case of the Sanitation vehicles at Port Everglades, the Provider is responsible for maintaining their fleet appearance, to the best of their ability. This includes such things as washing these units no less than every seven (7) business days, replacing any faded or damaged City decals, and doing touch up painting as required.

- e. The Provider will be present at the fuel sites during all fuel delivery operations to record and verify the amount of fuel delivered, to observe the delivery process, and to report immediately any problems. The Provider will also dispense fuel additives, stabilizers, etc. into the fuel tanks as directed by the City.
- f. The Provider will conduct a visual inspection of all fuel site locations according to City procedures. The frequency of inspection by location will be determined by the fuel storage capacity. Locations with a capacity of over 30,000 gallons will be inspected during the course of each fuel delivery; those with a capacity of 10,000 gallons or less will be inspected twice a month. A log of the results of each inspection will be kept by the Provider.
- g. The Provider will monitor the level of water in all tanks on a daily basis at all three (3) main fuel sites. When the water level exceeds two (2”) inches in depth, as measured by either the automatic tank monitoring system or manually by a fuel measuring stick, the Provider will verbally notify the City and the City fuel site maintenance provider immediately and in writing within 24 hours. The Provider will be responsible for managing the removal and disposal of the water according to EPA and State regulations.
- h. The Provider will monitor fuel inventory levels at all locations on a daily basis in order to detect possible leaks and to reorder fuel at pre-specified minimum stocking levels. The Provider will perform an inventory reconciliation in accordance with EPA and State regulations at the frequencies noted in item “f” above. In addition, the Provider is required to monitor the monitoring wells and the Veeder Root automated inventory report system located at some sites on a daily basis.
- i. The Provider will be on-call 24 hours a day, seven days a week to respond to fuel system problems that may occur and must respond within thirty (30) minutes after notification from the City.
- j. Any problems noted during an on-site inspection or through off-site monitoring will be corrected immediately per EPA and State regulations. The Provider will notify the City immediately upon discovery of actual or suspected fuel leak or spill. Verbal notification will be followed up with a written notification within 24 hours of verbal notification. The City and Provider will notify other appropriate authorities as required.
- k. The cost of any City-procured fuel used by the Provider during the conduct of work for the City will be credited to the City on the Provider’s monthly invoice.
- l. The City will purchase all fuel.

4.18 Additional (Targeted) Operating Budget Services

- a. The Provider will perform maintenance on varying types (makes and models) of confiscated automobiles (City Vehicle Class 01) as required by the Fleet Manager or designee and the Police Department, as well as other related services on these vehicles such as those described in **Section 4 – Item 4.9.**
- b. The Provider will dispose of all vehicles and vehicle parts that are not handled through the auction process. For example, if the Provider is given permission by the Fleet Manager or Staff to cannibalize parts from a vehicle, the Provider must arrange for disposal of the “remains” of that vehicle. Revenue from the sale of vehicles will accrue to the City. The Provider will comply with all applicable disposal laws.
- c. The Provider will perform make-ready work on all seasonal equipment such as ballfield rakes according to a schedule worked out with equipment users. Ballfield equipment work for the Baltimore Orioles Stadium will be performed late in the calendar year or early January to assure its availability for spring training with minimal or no downtime during the months of February and March.
- d. The Provider will assist the City in operator training, as may be requested by user departments, for all new and existing vehicles and equipment if such training is authorized by the City.
- e. The Provider will check and top-off fluid levels on Police marked patrol vehicles that are in the yard twice a day (usually at the beginning of the Provider’s day shift and night shift) and any other Police vehicle upon request.
- f. The Provider will participate in test programs sponsored by equipment or parts manufacturers that are approved by the Fleet Manager or Staff.
- g. The Provider will provide or secure locksmith services, including key duplication service and opening locked vehicles.
- h. The Provider will participate in Alternative Fuel Vehicle and fuel consumption and emissions product testing as instructed by the City.
- i. The Provider shall develop and implement an oil sampling program (for approval by the City) for use as a diagnostic aid in determining repairs, service levels and intervals and in adjusting vehicle replacement schedules. The oil sampling program shall include, but not be limited to, the following:
 - (1) All diesel drive and auxiliary engines.
 - (2) All gasoline engines used in all vehicle classes.
 - (3) Automatic and manual transmissions, transaxles and similar machinery and tools used in all classes of vehicles.

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- (4) Gear boxes, differentials, planetary gear assemblies and power take-off machinery and tools.
- (5) Hydraulic systems for aerial lift devices, exclusive of hydraulic brake systems.
- (6) Any vehicle designated by the City that may or may not fall within the range or categories of vehicles designated above.

4.19 Additional (Non-Targeted) Operating Budget Services

- a. The City may direct the Provider to perform additional tasks under this Agreement. If additional tasks are required, a written task order will be provided to the Provider detailing the tasks to be performed. The Provider will submit a proposal to perform specified tasks on a fixed price basis, which will be itemized by direct labor, parts, subcontractor services, and materials. The City will accept or reject the proposal within ten (10) days, except if City Commission approval is required. If accepted, the Provider will perform such assignments in accordance with an agreed-to schedule.
- b. Non-Targeted Operating Budget repairs will be subject to factory repair standards (flat rates) adjusted for variables such as after market installed equipment, special built equipment, modifications to equipment, and rusted fasteners or fittings.

4.20 Outside Repairs

The Provider will be responsible for arranging, managing, and paying for the conduct of outside repairs and will have full responsibility for subcontracted work. The Provider's plan for outside repair work will be stated in its proposal and approval from the City must be obtained before the plan is substantially changed. The plan will be reviewed as necessary to ensure that the outside repair versus in-house repair decision remains justified, i.e., remains the most cost-effective approach for the City. The Provider will be responsible for the transporting of City vehicles to and from outside repair shops, unless other arrangements are approved by the City and/or the respective using department.

4.21 Hours of Service

The Central Garage repair facilities will be open Monday through Friday from 7:00 a.m. to midnight and on Saturdays from 8:00 a.m. to 4:30 p.m. The Saturday workday will be a standard shift (not overtime), for some portion of the mechanic workforce (including the certified EVT's that work on Fire Department vehicles) that will have a standard work-week of Tuesday through Saturday. The addition of a Saturday workforce at the Central Garage will primarily be to assure continuation of the work required to maintain the Fire Department vehicles, but from time-to-time may be used to meet other pressing workload requirements as deemed necessary by the Provider and the Fleet Manager or Staff. Work on Fire Department vehicles must be performed on both the day shift and night shift, by appropriately qualified and certified mechanics/technicians, as well as the Saturday shift previously mentioned above.

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The Sanitation Garage repair facility will be open Monday through Saturday from 6:30 a.m. to 7:30 p.m. The Saturday workday will be a standard shift (not overtime), for some portion of the mechanic workforce that will have a standard work-week of Tuesday through Saturday. The addition of a Saturday workforce at the Sanitation Garage repair facility will primarily be to assure continuation of the work required to maintain the Sanitation Department vehicles at this site. Also, it should be noted that the only observed holiday at the Sanitation Garage is Christmas. The Provider's workforce must be available to check the Sanitation vehicle operators in and out when performing their daily work routines to minimize unclaimed damage to these units.

The Provider must have the repair facilities open every City workday and, at the Provider's discretion, may also remain open on City designated scheduled holidays as long as those days are not considered overtime and/or premium pay workdays. If the Provider decides to stay open on a City holiday, they must not expect delivery of vehicles scheduled for PM or other City services. It is possible that the Provider will need to establish a third shift and/or seven-day a week coverage to service emergency vehicles (particularly those belonging to the Fire Department). However, since the City has not made a decision to require this vehicle maintenance coverage at this time, Proposers should assume hours of operation as described in the above paragraphs in this section in preparing their proposals.

In addition, the Provider will have at least one fully qualified mechanic on-call at all times to support all City vehicle users, and a qualified mechanic at the site of every two-alarm or larger fire for the duration of the fire. Response times for this mechanic must meet the needs of the Fire Department. On-call service will be provided for all vehicles during emergencies, special events, and other occasions. The Provider will describe how this will be managed in its proposal.

4.22 *Management Information System*

The City of Fort Lauderdale is the owner of all vehicle maintenance current and historical data and as its custodian must have administrative security privileges to the database for backup and restore purposes as well. The successful contractor will be required to import the current City's historical and current vehicle maintenance data to its computer system in a format readable by the new application. At the present time, the City's Fleet Management Information System application is called "Customer First" a SQL Server database running on a Windows 2000 Advanced Server. All vendors responding to this proposal must include a separate specification sheet describing their proposed computer system i.e. Operating System, Database, Network Requirement, Housing, Power and Support Requirements. The City reserves the right to reject all proposals not compatible with the City's computer systems, standards and infrastructure. The City currently operates on a series of centralized servers. The City utilizes Windows NT as a standard network operating system. However the City also uses UNIX and Windows 2000 Advanced Server, with Oracle, Informix and SQL Server databases. The proposed system must be user friendly and available to other City Departments for on-line ad-hoc reporting purposes. The City currently supports and prefers Crystal Reports 8.5 as its ad-hoc report writer.

The successful contractor must provide designated City of Fort Lauderdale Fleet Services employees sufficient security privileges to the database to enable the data to

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be manipulated to the extent of moving, but not limited to, blocks of vehicles from one Department/Division to another. This is just an example of the possible requirements.

The proposed system must provide monthly activity reports to the City's specifications in the format necessary to properly oversee the management of the City's fleet. The City will provide the necessary specifications for these reports during the system implementation.

The successful contractor must provide its own employee with the knowledge of a System Administrator, of its proposed system. This person should be on-site to resolve any and all computer related database issues, perform necessary database and system backups, troubleshoot issues and errors as they arise and update employee computer access as necessary. This individual will also be responsible for performing daily backup routines of the system database and program updates as well as storing the system backup media off-site in a timely manner. The City does not allow PC Anywhere dialup connections. However, the City will establish Virtual Private Network Access on its network for the successful contractor to provide remote support for its server and application.

Prior to its use the proposed vendor must supply training on its system's various modules and specifics. The City reserves the right to request additional training until it feels that its employees are trained to a sufficient proficiency required to perform their necessary job functions

The City has an internal e-mail network (Microsoft Exchange) that the successful contractor's employees will be granted access to and required to use to communicate to City employee's and departments the status of fleet maintenance related issues. The successful contractor will be required to furnish and maintain its own personal computers or dumb terminals for each of its employees whom it feels require access to its computer system in order to perform the required functions of their job. The city will supply all Ethernet network jacks, cables and I.P. addresses for each computer and support the connectivity to the jack. The successful contractor will be responsible for the installation of the network interface card and the functionality of the network configuration. All computers are to be named to the specifications of the City and setup on the city's network in its own network workgroup. It is the City's policy to require all computers using its network have installed and updated weekly McAfee virus protection software. The City will supply the updated .dat file if the successful contractor so desires.

The City will install the successful contractor's client on its own personal computers when necessary. It will be the vendors responsibility to provide an up-to-date client installation media and instructions.

- a. The Provider will be responsible for accurate daily entry of all work order information, (e.g., parts, labor, repair type, outside vendor repair costs, etc.) into the Fleet Management Information System.
- b. The Provider will follow existing City policies with respect to adding or modifying any information to the fleet Management Information System and/or the E-mail network.

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- c. The Provider will provide and stock the necessary computer supplies required to perform all functions noted above with the exception of the data and phone lines required for accessing the City systems.

5. PARTS OPERATION

5.1 *Procuring, Stocking and Issuing Parts*

- a. The Provider will procure, stock, and furnish all parts, materials, supplies and fluids required for the operation and maintenance of all City vehicles in accordance with good parts management practices and meeting all relevant OEM and City standards/specifications. From time to time the City may require the Provider to increase its inventory of parts and materials, i.e.; tires; batteries; etc. to meet City needs. The Provider will maintain a perpetual inventory of all parts, materials, supplies, and fluids in the fleet Management Information System. The City will not be charged for the parts until they are used on City vehicles. The City will only be charged the actual parts cost with no markup.
- b. The Provider will not cannibalize parts from City vehicles for use on other vehicles without the prior written approval of the City. The City will receive fair market value for any parts cannibalized from City vehicles as a credit on Provider invoices.
- c. The Provider may be granted permission to purchase parts through existing City, State, and County contracts, solely at the discretion of the vendors.

5.2 *Purchase of Start-Up Inventory from Prior Provider*

- a. If the selected Provider is different than the current Provider, any arrangements to purchase the current parts and material inventory must be worked out entirely with the current Provider who owns the inventory. The City will have no involvement or responsibility for the sale or transfer of existing parts and materials now in the current Provider's parts room.
- b. Whether or not the selected Provider takes possession of all parts and materials deemed usable from the current Provider, it will be the responsibility of the current Provider to remove or dispose of any remaining parts and material left on City property, at its discretion, by the termination date of the existing contract.
- c. When the Agreement expires or is terminated, the City will have the right to purchase any or all of these parts, materials, or supplies from the Provider at original cost.

5.3 *Access to Parts Room*

The Provider will be responsible for the security of the parts room and will authorize City-restricted access to the facility as required to assure Agreement performance or to perform maintenance. The City will give notice prior to entering the parts room. The City retains the right to use and enter the parts room in the case of emergency or disaster, if so required, until the Provider arrives on-site.

5.4 Quality of Parts to be Furnished

Parts furnished to the City will meet or exceed the quality of the parts furnished originally for the equipment (OEM). However, if the original manufacturer has updated the quality of the parts for current production, parts supplied under this Agreement will equal or exceed the updated quality. Failure to provide items of such quality will be cause for rejection and/or return of said item. The burden of proof and cost of analysis will be the Provider's. There will be no reboxing of parts.

Rebuilt/remanufactured parts will have been dismantled and reconstructed as necessary; all internal and external parts cleaned and made free from rust and corrosion; all impaired, defective, or substantially worked parts restored to a sound condition or replaced with new, rebuilt, or unimpaired used parts; all missing parts replaced with new, rebuilt, or unimpaired used parts; and such other operations performed as are necessary to put the product in sound working condition. Rebuilt or used parts must conform to the manufacturer's reconditioning tolerances.

Costs for lubricants, grease, and other similar materials used to maintain or repair City fleet vehicles shall be included in the parts costs incurred by the Provider and ultimately to be part of the Targeted Operating Budget Costs in accordance with the provisions of this Agreement.

5.5 Warranty

Notwithstanding inspection and acceptance by the City, supplies furnished under this Agreement or any provision of this Agreement concerning the conclusiveness thereof will be warranted by the Provider for a minimum of thirty (30) days, or the length of time of any warranty given by the manufacturer or rebuilder/remanufacturer, whichever is greater, after acceptance.

- a. All supplies and services furnished under this Agreement will be free from defects in material or workmanship and will conform to the specifications and all other requirements of this Agreement.
- b. The preservation, packaging, packing, and the preparation for, the method of, shipment of such supplies will conform to the requirements of this Agreement.

The Provider must also provide the City with all manufacturers' warranties.

All warranty adjustments, including extended warranty adjustments, will be made in the Provider's monthly billing. Failure to refund warranty adjustments could be grounds for Agreement cancellation.

The successful Provider will be held responsible for all warranty adjustments up to and including twenty-four (24) months after proposal has expired for all purchases under this Agreement.

5.6 Bulk Issue Service

If an when the Fleet Manager or Staff requests that minor parts and/or fluids be provided to certain users in bulk for the operators to top off fluids and replace broken parts (e.g., wiper blades) to avoid the need to go to the garage for service, the Provider will furnish such materials and will state in its proposal how it intends to manage and control the bulk issue of parts and fluids.

6. PERFORMANCE STANDARDS

The Provider needs to be fully aware of the fact that City departments that rely on vehicles to perform their functions operate in a highly competitive environment and time for maintenance and repair work is of the essence. With this in mind, the Provider will meet the performance standards noted below during the term of this Agreement.

The Provider will be expected to maintain these performance standards at all times. Labor disputes, strikes, and other events, except those beyond the Provider's control, will not relieve the Provider of meeting these standards. How the Provider will manage this requirement must be spelled out in its proposal.

6.1 *Vehicle Turnaround Time Standards*

The following percentages of all maintenance and repair work must be completed within 24 hours of the vehicle's delivery to the garage or within 24 hours of notification of a maintenance requirement (excluding weekends – 12:00 a.m. Saturday through 7:00 a.m. Monday – and non-working holidays):

Police Department Vehicles (Marked & Unmarked)	80% of the time
Fire Department Vehicles (First Line Fire Response Units & Reserve Units)	85% of the time
Solid Waste Collection Vehicles	80% of the time
One-Ton or Smaller Vehicles	80% of the time
Larger than One-Ton Vehicles (Includes Construction Equipment & Other Specialty Equipment)	75% of the time
All Other Vehicles	80% of the time

No more than 5% of all vehicles will be out-of-service for maintenance or repair for more than 48 hours per trip to the garage with the following exceptions:

- a. Accident or Vandalism Repairs. If the cost of repair is less than \$2,000, the repair must be completed within ten (10) calendar days of the damage notification. If the cost of repair is \$2,000 or greater, the repair must be

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accomplished within twenty (20) calendar days from the date of damage notification.

- b. Vehicles Awaiting Repair Authorization from the City. In cases where the Provider is awaiting repair authorization from the City to proceed with a given repair, the period from which turnaround time is measured will begin with the City's authorization to proceed with the repair.
- c. Major Component Overhauls or Replacements. Major component overhauls or replacements within the first four (4) months of the initial Agreement year. The amount of time allowed for these repairs will be decided by the City as a function of the need for the vehicle and the nature of the repair.
- d. Vehicles Exempted by the City. In instances where the City decides that it would be in the City's best interest to temporarily waive vehicle turnaround performance standards for all or selected vehicles, the City will provide the Provider written notification of this decision including specification of the time period for which these standards will be relaxed.
- e. Confiscated Vehicles. These vehicles are not included in the computation of this performance standard.

The Provider is responsible for notifying the representatives of user departments by telephone, e-mail, or in person when any vehicle will be out-of-service for maintenance or repair for more than 24 hours.

6.2 Fleet Availability

The Provider will maintain minimum availability rates by class as follows:

Police Department Vehicles (Marked & Unmarked)	95% each workday
Fire Department Vehicles (First Line Fire Response Units & Reserve Units)	95% each workday
Solid Waste Collection Vehicles	95% each workday
One-Ton or Smaller Vehicles	95% each workday
Larger than One-Ton Vehicles (Includes Construction Equipment & Other Specialty Equipment)	95% each workday
All Other Vehicles	95% each workday

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Vehicle availability will be defined as follows:

- a. The number of vehicles in the class, times the number of hours in the workday for that class.
- b. Minus the number of vehicles in the garage for maintenance or repair on a given day, times the amount of time (in hours) each such vehicle is out-of-service for maintenance or repair. Time out-of-service begins when the vehicle is brought to the garage for service or when a call for service is received by the Provider. It ends when maintenance or repair work is completed and the user is informed that the vehicle is ready for return to service. Excluded from the computation are vehicles that received “quick fix” service; those awaiting repair authorization from the City; those out-of-service as a result of user abuse, vandalism, accidents, manufacturer recalls, warranty work, or Acts of God; and those specifically exempted by the City, including confiscated vehicles.
- c. Divided by the calculation from “a”.
- d. Multiplied by 100.

6.3 Rework

- a. All materials, parts, and workmanship furnished by the Provider will be of high standards and free from defects and imperfections and meet all OEM standards and specifications. The Provider will track and identify in its billings multiple repairs for the same deficiency on the same vehicle (rework) and will not bill the City for any rework that occurs within the following timeframes:
 - Engine and Transmission Overhauls – 12 months or 12,000 miles
 - All Other Work – 90 days or 4,500 miles
 - Parts – see Section 5
- b. No more than fifteen (15) incidents of rework per month is the City standard for the Central Garage vehicles and equipment. No more than one (1) incident of rework per month is the City standard for the Sanitation Garage vehicles.
- c. All rework must be performed within 24 hours after City notification of corrective action.

7. PERFORMANCE INCENTIVES

7.1 *Cost Savings Incentive*

As an incentive to the Provider to identify and pursue cost savings opportunities, the City is willing to establish an arrangement whereby the City and the Provider share in the cost savings that are generated as a result of actions taken by the Provider. The Provider will describe in its proposal methods of compensation consistent with this objective, understanding that such methods must be in compliance with applicable laws.

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Unless a better plan is presented, the following Cost-Sharing Incentive Program will be followed:

- a. The Provider and the City of Fort Lauderdale share any contract savings below the targeted price on a 50/50 basis. The City will receive \$0.50 and the Provider will receive \$0.50 of every dollar of savings under the contract target price.
- b. The Provider and the City of Fort Lauderdale share costs on a 50/50 basis above the targeted costs, up to 110%. Any targeted costs in excess of the 110 percent will be borne solely by the Provider.
- c. This program is also based on the premise that the costs are calculated at the end of each year and are based on aggregate budget totals and not individual line items.

The advantages of such a program are obvious. Vehicle and equipment maintenance and management costs for the City will be capped at the covered price. The Provider has an additional incentive to further contain the fleet management and maintenance costs to the City. The structure of the contract will provide an additional control at the Provider's on-site General Manager level to further consider the cost implications of each decision. The Provider will include it in the financial targets of the General Manager, who will be a direct, as well as indirect, beneficiary of the program.

The calculation of the costs for this Cost-Sharing Incentive Program will be performed without inclusion of any deductions or incentives presented in the next section.

7.2 *Liquidated Damages*

- a. The Provider will pay the City liquidated damages each month for performance that falls short of specified performance standards.
- b. At the end of each month, the City will tally the points assessed to the Provider, and then compute the amount of liquidated damages that are owed by the Provider. Each point will be worth \$40.00.
- c. The monthly Provider invoice will be adjusted to reflect liquidated damages assessed for the month.
- d. **Fleet Availability Performance Standards:**
 - (1) Between 94 and 95 percent availability for the entire fleet (2 points or \$80)
 - (2) Between 95 and 97 percent availability for the total Police fleet (2 points or \$80)
 - (3) Between 95 and 96 percent availability for the total Fire fleet (2 points or \$80)
 - (4) Between 95 and 96 percent availability for the Solid Waste fleet (1 point

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or \$40)

- (5) Between 97 and 98 percent availability for the Administrative fleet (1 point or \$40)
- (6) Between 95 and 96 percent availability for the Special Equipment fleet (1 point or \$40)
- (7) Between 95 and 96 percent availability for the Construction fleet (1 point or \$40)
- (8) Between 95 and 96 percent availability for the Medium and Heavy Equipment fleet (1 point or \$40)

e. **Preventive Maintenance Performance Standard:**

- (1) Between 90 and 95 percent of all scheduled PM's will be completed on-time (1 point \$40)

f. **Turnaround Time:**

- (1) Within 24 Hours 2 points or \$80 for each percentage point below the performance standard per vehicle class
- (2) Within 48 Hours 2 points or \$80 for each percentage point below 95% per vehicle class

- g. **Rework:** 2 points or \$80 per occurrence over 15 per month for the Central Garage
2 points or \$80 per occurrence over 1 per month for the Sanitation Garage

The above Performance Standards are as ranges of high-quality service delivery. Both the maximum and minimum represent a range of high-quality service delivery that the Provider will meet as the “acceptable” range for the City of Fort Lauderdale. If the Provider performs within these parameters, the City receives the high-quality service that it is paying for, and neither an incentive nor a deduction goes into effect. If the Provider does better than the upper limit of a high-quality acceptable standard, the incentive program will go into effect. If the Provider does worse than the lower limit of the high-quality acceptable standard, the deduction program will go into effect.

8. QUALITY ASSURANCE PROGRAM

The Provider will implement a Quality Assurance Program for the management of the repair and maintenance of assigned vehicles. The program will include provisions for meeting specified performance standards, for maintaining quality workmanship, for providing a high level of customer service, and for reducing fleet costs incurred by the City. The Provider will include a detailed description of its proposed Quality Assurance Program in its proposal. The plan will address, at a minimum, the following items:

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- Fleet Availability
- PM Performance
- Repair Performance
- Parts Availability
- Vehicle Safety and Reliability
- Customer Service
- Cost Reduction Initiatives

A mandatory component of the Quality Assurance Program is **user surveys**. Two types will be required: (1) a survey of individual vehicle operator satisfaction each time a vehicle has been serviced, and (2) an annual customer satisfaction survey of designated representatives of each user department.

9. RECORD KEEPING AND REPORTING

- a. **Provider Records**. Upon prior notice by the City, the Provider will provide authorized City representatives access at all reasonable times to all electronic and hard data, books, records, correspondence, instructions, plans, drawings, receipts, vouchers, time cards, and memoranda, and will provide to the City cost verification for work.
- b. **Reference Files and Procedures**. The Provider will maintain, either electronically, hard copy, etc., a complete file of service manuals, parts manuals, service bulleting, lubrication charts and other information needed to properly service and repair the fleet. These records become the property of the City at contract termination or conclusion.
- c. **Vehicle and Repair Order History**. A hard copy history folder will be maintained by the Provider for all maintenance and repair work done, including all contracted/commercial work. This folder will contain, by repair order number, all repair orders generated for the fleet. In addition, a folder will be kept for each vehicle and piece of equipment in the fleet which will contain hard copy documentation of the vehicle's make, model, year and serial number, warranty information, and invoice information. Some users may require and the Provider must provide them with a copy of repair orders for their vehicles at the time that maintenance or repair work is completed.
- d. **MIS Requirements**. The Provider will utilize the computerized fleet management information system to establish and maintain an electronic record keeping and reporting system for all services being provided. This information system will provide records of all maintenance, repair and servicing activity performed on each vehicle. The Provider will maintain all data including labor, contracted/commercial services, parts used, and repair codes for each day's activity, vehicle utilization and other pertinent fleet management information. The Fleet Manager or Staff will have total, unlimited access to the information system, and fleet user departments will also have "read only" access to the information system for their own fleet vehicles, along with the ability to run their own ad hoc vehicle reports as desired.

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- e. Ownership of Records. All reference vehicle and equipment files and procedures and all fleet related electronic data are the property of the City.
- f. Billing Information. The Provider will generate automated information to support charge-backs to fleet users for maintenance and repair services, fuel usage, and motor pool usage.
- g. Daily Report. The Provider will generate a report summarizing the previous day's activities for delivery to the City before noon each working day. The exact content and format of the report will be determined by the City, but will include the current day's scheduled activities and information from the previous day's activity such as:
- Performance relative to each performance parameter
 - Vehicles scheduled for PM service
 - Vehicles scheduled for repair or other service
 - A listing of vehicles not delivered for a scheduled PM or other service (The listing will include the assignee's name, if known, and department)
 - A status report of any Non-Targeted Operating Budget work by vehicle
 - Warranty/Recall status
 - A summary of suspected blatant user abuse
 - A summary of repair activity indicating vehicles returned to service
 - A summary of vehicles remaining out-of-service
 - A summary of new vehicle preparation activities
 - Number of completed work orders
 - Fuel management and unusual usage activity
 - Summary of vehicles not repaired pending authorization to repair from City
- h. Monthly Report. The Provider will submit a monthly report to the City on or before the 10th calendar day of the month following the reporting period. The report will summarize the month's work within the parameters defined by the daily report. In addition, the monthly report will include a summary of user feedback on services provided and a summary of fuel and car wash activity. A monthly safety report will also be submitted.
- i. Transition Report. The Provider will submit a written report at the conclusion of the four (4) month transition period that reviews the degree to which the Provider's transition plan was completed on time and the results obtained.
- j. Annual Report. On the first anniversary of the effective date of the Agreement and every other anniversary date thereafter, the Provider will submit to the City a written annual report that summarizes the year's activity in the format agreed upon by the Provider and the City. The Provider will provide a statement indicating the solvency of the Provider as part of the annual report. This may take the form of a standard issued certified corporate report or certified statement of the Provider's financial condition. The Provider will also include in the annual report the results of the annual customer satisfaction survey, required in the Quality Assurance Program previously discussed, in a format acceptable to the City.

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- k. Complaints. The Provider will perform a service of high quality and keep the number of legitimate complaints to a minimum. The Provider will maintain a record of all complaints for inspection by the City, and will furnish a monthly report listing the name and department of the person complaining, the time and date the complaint was received, the nature of the complaint, and the disposition of each complaint. The Provider may be required, upon notification from the City, to do a follow-up contact with the management of the complaining department user to assure satisfaction has been achieved. The Provider will respond to complaints from the City within 24 hours after a complaint is received. The Provider will include the resolution of such complaints in the monthly report.
- l. Ad Hoc Reports. The Provider may be required to assist in the generation of any ad hoc reports as the City or any of its user departments may request. In addition, some users may require copies of repair orders when vehicles are picked up to document costs incurred that are eligible for Federal reimbursement. All such request must go through the Fleet Manager or Staff.

10. PROVIDER PERSONNEL

10.1 *Selection of Personnel*

- a. The Provider must include with its proposal a complete staffing plan for performing all work referenced herein. The plan, one for the Central Garage repair facility and one for the Sanitation Garage repair facility must include an organization chart identifying specific job classifications, the number of employees in each job classification, and the amount of time each will devote to the performance of services under this Agreement. Please note that the City will not accept anything less than five (5) mechanics and one (1) on-site operations supervisor to handle the workload over the six (6) day workweek at the Sanitation Garage repair facility.
- b. The Provider will have the responsibility for selecting personnel to perform the services outlined in this proposal and for determining and providing wages, salaries and benefits for its employees. The employees of the private company that is selected as the preferred Provider will not be eligible for City benefits or rights. The Provider will use its best, responsible effort to employ the current Provider's employees, City of Fort Lauderdale, and the surrounding area residents.
- c. The Provider's Project (General) Manager will have proven technical and managerial experience in the field of fleet management, maintenance, and repair. The Provider must present its nominee for Project (General) Manager during interviews with the City (should the Provider be invited for an interview).
- d. The Provider will include in its proposal an employee training, improvement, and shall achieve ASE Blue Seal certification for both the Central Garage and the Sanitation Garage workforce. In addition, the Provider will require their mechanics to attend specialized equipment training sessions as required by the City.

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- e. All Provider employees must meet City pre-employment standards including those associated with drug and alcohol tests, a criminal record check, security clearance, and a medical examination, if applicable.
- f. All Provider employees who will operate City vehicles or equipment requiring a commercial drivers license, motorcycle license, school bus license, etc. must have all appropriate license(s).
- g. Provider must have employees who possess the appropriate certifications and skills for testing and/or repairing Fire apparatus, pumps and equipment, and any other specialized vehicles and equipment. The Provider must clearly state the number and type of trained and certified mechanics it intends to employ to meet all of the standby, shift, service, maintenance and repair work previously noted in this specification for all Fire Department Emergency Service vehicles. Likewise, the same information is required for the trained and certified mechanics required to repair and maintain heavy equipment, i.e., cranes; backhoes, loaders; dozers; diesel engines; and other specialty heavy duty equipment owned and operated by the City.

10.2 Local Labor

The successful Provider is encouraged to coordinate with the current Provider, and to the extent possible, hire all interested fleet maintenance employees, consistent with the successful Provider's staffing requirements set forth in its proposal, working with the current Provider in order to minimize disruption of service and to preserve the comprehensive training efforts, specific to the City's fleet, that have been provided these personnel by the City and the current Provider.

10.3 Changes in Personnel

The Provider is required to select a Project (General) Manager prior to award of this Agreement for review and approval by the City and once approved can not be changed without the City's approval. Following award of the Agreement, the Provider's Project (General) Manager will not be changed prior to notification to the City. The City must approve the individual who will replace the current Project (General) Manager prior to a changeover. The Provider's proposal to change its Project (General) Manager must include a transition plan.

10.4 Uniforms

All employees will wear uniforms that will include the Provider's and employee's name in a visible location.

11. TOTAL AGREEMENT COST

The Agreement will have three (3) cost components: Targeted Operating Budget Costs; Non-Target Operating Budget Costs; and Transition Cost.

11.1 Targeted Operating Budget Costs

- a. Targeted Operating Budget Costs are those costs incurred by the Provider to perform the required maintenance and repair services.
- b. The expected Targeted Operating Budget services are specified in section 4 and elsewhere in this RFP.
- c. The Targeted Operating Budget Cost is the total cost proposed by the Provider for the performance of Targeted Operating Budget Services, as specified in **Attachment “E”**, which is to be included in the Provider’s proposal.
- d. The City will pay the Provider an amount up to the total Targeted Operating Budget Cost. Costs incurred by the Provider to perform Targeted Operating Budget Services, less credits, that are less than or exceed the Targeted Operating Budget Costs, will be paid in accordance with the provisions noted in section 7.1 above.

11.2 Non-Targeted Operating Budget Costs

- a. Non-Targeted Operating Budget Costs are those incurred by the Provider to perform Non-Targeted Operating Budget Services.
- b. Non-Targeted Operating Budget Services are defined in Section 4.
- c. The City will establish a Non-Targeted Operating Budget Service amount for the payment of Non-Targeted Operating Budget Services, and the City will determine whether a service qualifies as a Non-Targeted Operating Budget Service. All costs incurred in providing Non-Targeted Operating Budget Services must be authorized in advance by the City in order to be eligible for reimbursement.
- d. The City will pay the Provider for Non-Targeted Operating Budget Services on a straight cost-reimbursement basis, no loadings applied. According to the price schedule set out in the Provider’s proposal (use the form in **Attachment “F”** to propose Non-Targeted Operating Budget Service rates).
- e. All parts, material, and subcontractor costs incurred by the Provider in providing Non-Targeted Operating Budget Services will be charged at net cost without any markup and paid for by the City to the extent that they are reflected on completed repair orders. The City will also pay for any labor cost incurred by the Provider when such cost is in addition to the Provider’s normal labor cost (**i.e., if a Non-Targeted Operating Budget Service is done during normal work hours by the core staff, the Provider will not charge the City for this labor**).

11.3 Transition Costs

- a. The transition period is that time between the award of an Agreement and completion of the first four (4) months of Agreement services.

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- b. A successful transition to Agreement service – one that provides for the provision of service throughout the transition period that is at least equal to the current level of service provided by the current Provider and that puts the new Provider in a position to meet all Agreement specifications after the transition period – is essential. The City appreciates the fact that resources in addition to the resources needed to provide Targeted Operating Budget Services may be required to accomplish a successful transition. Consequently, the City requires Proposers to present in their proposals a Transition Plan, which includes the enumeration of resources needed to implement this plan (See Part II, Section 4.3).
- c. The City will establish a Transition Budget that provides funding for implementation of the Provider’s Transition Plan to the extent that such implementation requires the Provider to incur costs above and beyond those proposed for the provision of Agreement services in the first year of the Agreement. The Transition Plan Budget will be based on the Provider’s proposed Transition Plan cost proposal, and the City will pay for transition costs up to this budgeted amount.

11.4 Definition of Net Cost

When invoicing the City for Non-Targeted Operating Budget Costs and Transition Costs, the Provider will only charge the City net cost for parts and outside services. Net cost is the actual price the Provider paid less any recall, warranty, trade, or core discounts, credits or rebates; cash discounts and volume discounts; insurance refunds; or any other discount.

11.5 Unusual Costs

The Provider may request in writing, from the City for an adjustment to the Targeted Operating Budget Cost at reasonable times on the basis of unusual changes in the Provider’s cost of doing business. For purposes of this Section, unusual changes are items not covered by this Agreement that occur as a result of external events and through no fault of the Provider, such as changes in local, State, or Federal laws or regulations, natural catastrophes, civil disturbances, or similar extraordinary events. The term will not include price increases occurring in the ordinary course of doing business.

11.6 Cost Adjustment for Agreement Renewal

The Targeted Operating Budget Cost for each of the first three (3) years of the Agreement is set by the Provider’s cost proposal (**Attachment “E”**). In the event that the City and Provider agree to extend or renew the Agreement, the Agreement Targeted Operating Budget Cost may be adjusted. Adjustments to the annual Targeted Operating Budget Cost will be made pursuant to the conduct of the annual meeting between the City and Provider.

Adjustment of the Targeted Operating Budget Cost for each renewal year will be based on the Targeted Operating Budget Cost for Agreement Year 3 with one limitation: the change in cost will not exceed the CPI (Consumer Price Index) Transportation Maintenance and Repair Category for all urban consumers for all items in the South

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Florida Region as published in the CPI ninety (90) days prior to the contract anniversary date.

11.7 *Changes in the Size of the Fleet*

The Agreement Targeted Operating Budget Cost will be adjusted to correspond to increases or decreases in fleet size (on a vehicle-equivalent basis as specified by the City) if such changes are at more than five percent (5%) (higher or lower) by vehicle and equipment class specified at the time of Agreement effective date. These adjustments will be only be made semi-annually.

11.8 *Invoicing*

Frequency: The City will accept one invoice per month in payment for Targeted Operating Budget Services. In addition, the City will accept one invoice a month for costs incurred for Non-Targeted Operating Budget Services provided during the month or not previously invoiced. Each invoice, whether for Targeted or Non-Targeted Services, will be adjusted as appropriate for performance rewards/liquidated damages, for any rework services including warranty reimbursements, fuel used by the Provider's assigned vehicles, long distance phone bills, costs incurred directly by the City for Targeted Operating Budget Services, etc.

Format: Invoices will be submitted in duplicate to the Fleet Manager or Staff for review, approval, and payment. Invoices for Non-Targeted Operating Budget Services must include line item documentation of costs incurred (e.g., wages, parts, Subcontractor services, etc.) as well as documentation of the City's authorization to incur Non-Targeted Operating Budget Costs. Within each Non-Targeted Operating Budget category, individual repair order numbers with associated labor charges, parts costs, and subcontracted services will be delineated.

Invoicing for Targeted Operating Budget Services: All costs invoiced for Targeted Operating Budget Services, except for fee, shall be actual net costs as paid by the Provider. The first month's invoice for Targeted Operating Budget Services plus fee shall not exceed 1/12 of the Targeted Operating Budget Cost. The Provider's costs which exceed 1/12 of the Targeted Operating Budget Cost in any one month may be invoiced to the City in a subsequent month within the current contract year to the extent that cumulative invoices for the current contract year-to-date do not exceed the portion of the contract year completed. For example, the total year-to-date charges through the fourth (4th) month of a contract year shall not exceed 4/12ths of the Targeted Operating Budget Cost.

Invoicing for Transition Costs: All costs invoiced for transition costs must be pre-approved by the Fleet Manager or Staff. Such costs will be actual net costs as paid by the Provider and will be supported by detailed time and expense reports.

Invoicing for Non-Targeted Operating Budget Services: Non-Targeted Operating Budget labor charges made by the Provider will only reflect labor costs incurred by the Provider as a result of performing Non-Targeted Operating Budget work and will be billed at the rates specified in the Provider's proposal. If the Provider performs Non-Targeted Operating Budget work without incurring any additional labor cost, (e.g., using its

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existing personnel without increasing overtime, etc.) no charge to the City for labor will be made.

Certification: The monthly invoice for all costs will include a statement certifying that the charges billed to the City are true and accurate and were incurred in the performance of the terms of the Agreement. Such statement will be signed by the Provider's authorized representative.

Payment of Invoices: The City will pay the Provider within thirty (30) days of the City's receipt of an acceptable invoice. The City will pay the Provider for all items invoiced over which there is no dispute so that payment for undisputed items is prompt. Payment for disputed items will be made when disputes are resolved.

11.9 *City's Right to Review Billing Documentation*

The City reserves the right to request additional documentation from the Provider prior to paying any disputed portion of the invoice. Such documentation may include, but is not limited to, invoices to the Provider for parts or subcontracted services and payroll registers. The City also reserves the right to audit this documentation at any time.

12. ANNUAL MEETING

A meeting will be held no less than one hundred fifty (150) days prior to the end of each Agreement year. During this annual meeting between the City and the Provider, the Provider will present a summary of work accomplished relative to service performance standards, Targeted Operating Budget and Non-Targeted Operating Budget Expenses, etc. The presentation will also include recommendations for changes to improve performance during the upcoming year. A copy of the presentation will be made available to the City two (2) weeks before the annual meeting. During the meeting, the Provider's performance will be reviewed. The City will present a "report card" that includes its assessment of Provider performance. The meeting will also include a review of the Provider's cost of doing business in the City. Changes to the Agreement resulting from the annual meeting will be documented and submitted for formal approval as required by the City.

13. CONTINUITY OF SERVICE

13.1 *Notice of Intent Not to Renew*

The Provider must recognize that the services to be provided are vital to the City and must be maintained without interruption and that, upon expiration or termination of the Agreement, a successor will continue these services. Therefore, if the Provider chooses not to renew the Agreement upon Agreement expiration, the Provider is required to provide the City a written notice of such intent at least one hundred fifty (150) days before the expiration of the Agreement. Should the Provider fail to provide timely notice, the City reserves the right to require continued performance of the Agreement by the Provider under the terms of the Agreement for a period of up to four (4) months from receipt of written notice of intent or from the date of expiration of the Agreement, whichever is earlier.

13.2 Phase In – Phase Out

If upon expiration or termination of the Agreement, the Provider is not chosen to continue in its role, the Provider will, upon written notification from the City, provide phase-in, phase-out services for up to thirty (30) days after the Agreement expires or is terminated. After notification, the Provider will cooperate in good faith with a successor in determining the nature and extent of the services, including the development of a mutually acceptable transition plan, subject to approval by the City. The Provider will provide sufficient, experienced personnel during the transition period to ensure that all services called for by the Agreement are maintained at the specified level of Agreement performance. The Provider will be reimbursed for all reasonable transition costs pre-authorized by the City, which are incurred within the agreed period after Agreement expiration or termination. The Provider will cooperate with the successor in allowing as many personnel as practical to remain on the job in order to provide the continuity and consistency of the services called for by the Agreement. Toward this end, the Provider will disclose necessary personnel records and allow its successor to conduct on-site interviews with its employees.

II. PROPOSAL REQUIREMENTS, GUIDELINES & CONSIDERATIONS

1. PRE-PROPOSAL CONFERENCE & SITE VISITS

It is strongly recommended that Proposers attend the Pre-Proposal Conference to discuss the contents of this RFP and other pertinent matters which will be held on April 30, 2003 at 8:00 a.m. at the following location, followed by site visits on same day:

Commission Conference Room, 8th Floor
City Hall
100 North Andrews Avenue
Fort Lauderdale, Florida 33301

2. SUBMISSION OF PROPOSALS

Proposals must be submitted no later than 2:00 p.m. on May 16, 2003 at the following location:

City of Fort Lauderdale
Administrative Services, Purchasing Division, #619
City Hall
100 North Andrews Avenue
Fort Lauderdale, Florida 33301

[NOTE: ONCE AGAIN ALL RESPONSES TO THIS RFP MUST FOLLOW THE SAME FORMAT AS SHOWN IN THIS RFP FOR EASE OF REVIEW BY THE EVALUATION COMMITTEE AND TO ASSURE THE COMMITTEE THAT THE PROPOSER HAS NOT LEFT OUT ANY PORTION OF THIS REQUIRED WORK]

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2.1 Number of Copies

One (1) original and seven (7) copies will be submitted – a total of eight (8) copies which includes both the Technical and Price Proposals. The Proposals must be separately bound and delivered in sealed envelopes. Each envelope must be clearly labeled “Fleet RFP #332-8871 Technical and Price Proposal” with the company name shown.

2.2 Late Proposals

Proposals received after the date and time specified above will not be considered for Agreement award and will be returned to the Provider unopened.

2.3 Proposal Security

Each Proposal shall be accompanied by RFP security in the form of a Bid Bond, Cash or Cashiers Check payable to the City of Fort Lauderdale, and shall be in the amount of \$20,000. The City reserves the right to reject any and all security tendered to the City. RFP security will be returned to unsuccessful Proposers upon execution of a contract with the successful Proposer.

Failure of the successful Proposer to execute a contract, file any required Performance Bond, and furnish evidence of appropriate insurance coverage within thirty (30) days after written notice of award has been given, shall be just cause for the annulment of the award. This will result in the forfeiture of the RFP security to the City, which forfeiture shall be considered as liquidation of damages sustained.

2.4 Penalties for Misrepresentation

Any material misrepresentation in the Provider’s response could result in termination of the Agreement, or any other appropriate administrative sanctions and/or legal actions.

2.5 Acknowledgement of Amendments

Proposers will acknowledge receipt of any amendment to this solicitation by signing and returning the amendment with its proposal.

2.6 Restriction on Disclosure and Use of Data

All proposals received by the City will become the sole property of the City. Confidential financial information obtained by the City from a Provider is exempt from public disclosure to the extent allowed by law.

2.7 No Response

Recipients of this solicitation not responding with an offer should not return this solicitation. Instead, they should advise the City by letter or postcard whether they want to receive future solicitations for similar requirements. It is also requested that such recipients advise the City of the reason for not submitting a proposal in response to this RFP. If a recipient does not submit an offer and does not notify the City that future

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solicitations are desired, the recipient's name may be removed from the applicable mailing list.

2.8 Proposal Signature Page

The Provider must complete the Proposal Signature Page found in **Attachment "D"** and submit it with the Technical Proposal.

3. PROPOSAL SIZE, CONTENT AND ORGANIZATION

A proposal will set forth full, accurate, and complete information as required by this section and other sections of this RFP. Unnecessarily elaborate brochures or other presentations beyond those sufficient to present a complete and effective response to this solicitation are not desired and may be construed as an indication of the Provider's lack of cost consciousness. Elaborate art work, expensive paper and bindings, and expensive visual and other presentation aids are strongly discouraged.

Proposals will consist of the Technical Proposal and Price Proposal together in one package. Bidders are to submit one (1) original and seven (7) copies of their proposal – total eight (8) copies.

The original and copies will be submitted in sealed envelopes, conspicuously marked as appropriate: "**Fleet RFP #332-8871 Technical and Price Proposal**" clearly displaying the company name.

4. TECHNICAL PROPOSAL REQUIREMENTS

The Provider's proposal will present the technical elements of the proposal and must consist of the following sections:

4.1 Corporate Overview

This section of the proposal will present an overview of the Provider's organization and will include the firm name, address, phone and fax numbers, firm history, appropriate City, State, and Federal registration numbers, name, title, address, and phone number of the firm's representative for the proposal; and annual reports or financial statements for past three (3) years. The financial reports can be appended to the proposal. Please identify all persons or firms who will have a ten percent (10%) or larger interest in any Agreement and, with respect to the firm having a ten percent (10%) or larger interest, all persons or firms owning ten percent (10%) or more of the equity of such firms.

4.2 Approach

This section of the report will consist of a statement of the Provider's understanding of the objectives of the procurement and how these objectives may best be accomplished. It also will present the Provider's approach to providing the services specified in this RFP. This section will describe the services to be provided, who will provide the services, how the services will be provided, and the management systems the Provider will use to support provision of services and accomplishment of performance objectives and standards. Thus, this section will include a description of things, such as the

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processes to be used to promote compliance with the PM program, to schedule services to minimize disruption to the conduct of City business, to establish priorities among competing demands, to control the quality of services provided, to track the work that is accomplished, and to otherwise accomplish the City's objectives. The City is particularly concerned about and interested in the Provider's approach to maximizing the availability of equipment during major storms, hurricanes, tornadoes, etc. The Provider must also state in this section its plan for managing work requirements during possible work slowdowns or strikes so that Agreement specifications and standards continue to be met and levels of service maintained.

4.3 *Transition Plan*

This section will describe the actions that will be taken to accomplish a successful transition to Agreement services and the resources the Provider will employ in addition to resources needed to provide Targeted Operating Budget Services to accomplish a successful transition. The Provider will describe how continuity of service will be maintained during the transition period. In addition to specific actions to be taken, specific personnel to be used and their time commitments, and other resources to be used, the Provider will provide a time-line of events and milestones for the transition period.

4.4 *Service Alternatives and Exceptions*

This section provides the Provider the opportunity to suggest alternatives to the scope of services and conditions set forth in this RFP, which in the Provider's judgement will further advance accomplishment of the City's fleet management objectives – better services, reduced cost. Also, **the Provider must state in this section whether it takes any exception to any provision set forth in this RFP, including the general Agreement provisions in Part III.**

The City's preference is to receive technical and cost proposals that are inclusive of all provisions set forth in this RFP without exception and to have Proposers defend alternatives in terms of changes in the technical and cost proposals that will enable the City to evaluate these alternatives relative to the scope of services and conditions set forth in this RFP. To this end, the Provider is hereby informed that failure to propose the provision of services or general Agreement terms exactly as specified herein may be grounds for disqualifying its proposal as unresponsive.

This section, with respect to exceptions, is mandatory. Failure of a Provider to include this separate section in its proposal will be taken to mean that the Provider takes no exceptions to the terms and conditions specified in this RFP, and offers no alternative terms and conditions.

4.5 *Organization and Staffing*

This section will present the Provider's proposed organization structure and staffing chart showing specific job classifications, number of employees and full-time equivalent employees by position and reporting relationships. A position description with eligibility requirements will be provided for each position. Resumes for all key managerial/supervisory positions will be provided in sufficient detail to be able to

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determine the nature and depth of each individual’s relevant experience and their relationship to the Provider. The amount of time each key individual will devote to the work will be specified.

As part of its decision-making process, the City will pay particular attention to the impact of any such Agreement on current Provider employees. Proposers will include in their proposals how such employees will be treated. For example, will the Provider interview all existing Provider employees who are interested in employment with the new Provider? Will the Provider provide employment for all interested employees for a set period of time? Proposers must address in their proposals specifically how they plan to deal with these issues.

4.6 *Qualifications and Experience*

In this section, the Provider will describe its track record in performing services comparable to those specified in this RFP and other information relevant to making a determination as to the ability of the Provider to perform these services. The Provider will describe its experience with the full range of vehicles and equipment in the City fleet and with Alternative Fuel Vehicles.

This section will include a list of all work of this nature the Provider has performed within the past five (5) years. This list will include the name of each client, a client contact and telephone number, the size and composition of the client’s fleet, the scope of services provided, effective dates of the Agreement(s) with this client, and the annual Agreement cost. The Provider will distinguish fleet maintenance work from other work when both are part of a single Agreement.

5. PRICE PROPOSAL

The Provider’s proposal will also include the price proposal consisting of the following sections:

5.1 *Targeted Operating Budget Cost Proposal*

The Provider must use the Targeted Operating Budget Cost Schedule (**Attachment “E”**) for the presentation of its Targeted Operating Budget Cost proposal. Proposers are to submit Targeted Operating Budget Cost amounts for each cost item identified in the Targeted Operating Budget Cost Schedule. The costs set forth in the schedule will be used for establishing an Agreement Targeted Operating Budget Cost which will be the Provider’s operating budget for each year of the base period of this Agreement. The following instructions and definitions apply to the completion of the Targeted Operating Budget Cost Schedule:

- a. Personnel: The number of *full-time personnel equivalents (FTEs)* – (1 FTE = 2,080 hours per year) proposed for each personnel category listed on the Targeted Operating Budget Cost Schedule will be noted along with the corresponding total personnel cost for this category. Personnel costs must be broken down into wages and salaries and fringe benefit costs by job classification. Any bonuses awarded by the Provider to personnel as a result of cost savings realized under this Agreement relative to the Targeted Operating

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Budget Cost will not be reimbursed by, and should not be included in the cost to, the City.

- b. **Parts, Supplies, and Outside Costs:** The Provider will charge the City for parts, supplies, and outside services when the items or services are used on City vehicles and equipment, as reflected in the Provider's completed repair orders. No markup will be added to the Provider's net cost for the items or services charged to the City.
- c. **Overhead Costs:** Overhead costs included in the Targeted Operating Budget Cost will include indirect expenses incurred for such items as indirect shop supplies, office supplies, uniforms, bonding costs, copying services, non-capitalized equipment, shop tools, training, and insurance. Costs for maintenance and/or repair and/or rental of equipment used in delivering goods and services under this Agreement also are defined as overhead costs. The Provider will charge the City for such overhead expenses as they are incurred and at the Provider's net cost without markup. Indirect costs incurred by the Provider in connection with the following will **not** be reimbursed by, and should not be included in the cost to the City: bad debts; donations; entertainment; fines and penalties; lobbying; defense of criminal charges; and alcoholic beverages.
- d. **General Administrative Costs and Fees:** The Provider's general administrative costs and fee will be charged to the City at the rate of one-twelfth (1/12) of the approved annual amount for general administrative costs and fee per month.

5.2 *Non-Targeted Operating Budget Cost Proposal*

The Provider must include in its response to this RFP its proposed Non-Targeted Operating Budget Service rates (use **Attachment "F"**). These rates will set the maximum rate that the Provider will charge for providing Non-Targeted Operating Budget Services. In the process of providing the City with an estimate of cost to perform Non-Targeted Operating Budget Services (e.g., directed work; vandalism repair), the Provider may elect to quote the City a price for such work that is based on rates that are lower than those proposed. In addition, the Provider must specify the cost it will charge the City for parts used to perform Non-Targeted Operating Budget services. This must be done by completing the appropriate section of the cost sheet in **Attachment "F"**.

5.3 *Transition Cost Proposal*

The City recognizes that resources in addition to those needed to provide on-going Targeted Operating Budget Services may be required during the transition period. The Provider will document these costs in its proposal. A detailed breakdown of the proposal transition costs is required.

5.4 *Alternative Cost Proposal*

The City is interested in knowing how your Targeted Operating Budget Services cost proposal would change if (1) the Provider were allowed to use the City's maintenance garages for work on non-City vehicles and equipment, including vehicles and equipment owned or operated by private companies, (2) the contract period were extended to ten

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(10) years, and **(3) the Provider had to find its own maintenance facilities to service the entire City fleet, including the Sanitation fleet.**

Please add a section to your proposal stating whether you are interested in the type of arrangement noted in items (1) and (2) above, and if so, include an alternative Targeted Operating Budget Services cost proposal to reflect the items (1) and (2) changes in cost.

A response to item (3) above is **mandatory not optional** and must be included with your proposal for consideration by the City.

Based on an evaluation of the primary and alternative cost proposals received, the City will decide on the approach that is in its overall best interest.

6. BASIS OF AWARD

Proposers' attention is drawn to the following: It is the City's intent to evaluate all proposals submitted. The City expressly reserves the right to reject all proposals received. Further, the City expressly reserves the right to reject any and all proposals, for any reason, and to waive, to the extent permitted by law, any of the terms, conditions, and provisions contained in the RFP, Instructions to Proposers, proposed Agreement, specifications, itemized proposal and/or other Agreement documents, or any informality in the proposal solicitation, evaluation, and/or award process. Such waiver will be in the discretion of the City to the advantage of the City and its interest.

6.1 Provider Selection Process

An Evaluation Committee will review and evaluate all proposals submitted in response to this RFP.

The Committee cannot award this Agreement to a person who is ineligible under local, State, or Federal laws, and a proposal submitted by a Trust must identify each beneficiary of the Trust and each settler empowered to revoke or modify the Trust.

The Committee will consider the following attributes of the Provider's Technical proposal (in no particular order):

- Organization and staffing
- Project (General) Manager qualifications and experience
- Provider financial capability, qualifications, and experience
- Treatment of current Provider employees
- Provision of all specified services
- Proposed exceptions and innovations
- Approach to providing services
- Quality assurance plan
- Transition plan and contingency plans
- Overall adequacy of resources and resource allocation

Proposers are advised that in the event of receipt of an adequate number of proposals, which in the opinion of the City require no clarifications and/or supplementary

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information, such proposals may be evaluated without further discussion. Hence, proposals should be submitted initially on the most complete and favorable technical and business terms which Proposers are capable of submitting to the City. Should proposals submitted require additional clarification and/or supplementary information, Proposers should be prepared to submit such additional information in a timely manner.

6.2 Award of Contract

The award of this contract will be based on certain objective and subjective considerations listed below:

6.3 Proposal Evaluation Criteria

Scoring

a.	<p><u>Experience, Qualifications, and Past Performance of the Proposing Firm (including persons proposed for this Agreement and facilities and resources)</u> Measured in terms of Provider’s performance in fleet management and maintenance for public clients and in terms of relevant experience of key personnel and their professional ability to execute this project.....</p> <p>Points to be assigned as follows: <i>Performance for public clients: 10 Points</i> <i>Experience of organization/personnel: 10 Points</i> <i>Proposers ability to execute this project: 10 Points</i></p>	30
b.	<p><u>Understanding the Overall Needs of the City as Presented in the Narrative Technical Proposal and Responsiveness to RFP Requirements</u> Measured in terms of Provider’s proposed approach to meeting the requirements of the Services to be performed and satisfying the City’s goals and objectives of this RFP. Scoring will be divided equally between proposals for the PM Program, Quality Assurance Program, and all other aspects of the proposal</p> <p>Points to be assigned as follows: <i>Overall adequacy of resources & resource allocation: 20 Points</i> <i>Approach to providing specified services: 10 Points</i> <i>Quality Assurance Plan: 10 Points</i> <i>Preventive Maintenance Program: 10 Points</i></p>	50
c.	<p><u>Estimated Cost to the City</u> Measured as the yearly Targeted Operating Budget and the proposed maintenance performance standards incentives.....</p>	20
Total Points Available Are.....		100

As previously stated, the evaluation of the proposals will be conducted by an Evaluation Committee of qualified City Staff, or other persons selected by the City. It will be a two step process. In step one the Committee will evaluate all responsive proposals based

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upon the information and references contained in the proposals as submitted. The Committee will score and rank all responsive proposals and determine a minimum of three (3), if more than three (3) proposals are responsive, to be finalists for further consideration. In the event there are less than three (3) responsive proposals, the Committee will give further consideration to all responsive proposals received. The Committee will then conduct discussions, for clarification purposes only, with the finalists and re-score and re-rank the finalists proposals. The Committee will negotiate a proposed Agreement with the highest rated qualified Provider. The Provider and the Committee may negotiate any changes desired in the RFP if deemed in the best interest of the City. If a satisfactory proposed Agreement cannot be negotiated with the highest rated qualified Provider, negotiations will be formally terminated. Negotiations will then be undertaken with the second most qualified Provider and so on. The first ranked proposer resulting from this process will be recommended to the Fort Lauderdale City Commission for award.

Proposers or Finalists may be required to provide an oral presentation by appearing before the Evaluation Committee or by conference telephone call for clarification purposes only.

Information and references submitted will be considered in the award.

The City may require visits to customer installations or demonstrations of product by proposers as part of the evaluation process.

The City may also require additional information and Proposers agree to furnish such information. The City reserves the right to award the Agreement to that Proposer who will best serve the interest of the City. Once again, the City reserves the right, based upon its deliberations and in its opinion, to accept or reject any or all proposals. The City also reserves the right to waive minor irregularities or variations to the specifications and in the bidding process.

6.4 Proposal Questionnaire

The Provider must also complete the Proposal Questionnaire found in **Attachment “G”** and submit it with the Technical Proposal.

III. GENERAL AGREEMENT PROVISIONS

1.1 Officials Not to Benefit

Each Provider will certify, upon signing a proposal, that to the best of their knowledge, no City of Fort Lauderdale official or employee having official responsibility for the procurement transaction, or member of his or her immediate family, has received or will receive any financial benefit relating to the award of this Agreement. If such a benefit has been received or will be received, this fact will be disclosed with the proposal or as soon thereafter as it appears that such a benefit will be received. Failure to disclose the information prescribed above may result in suspension or debarment or rescission of the Agreement made, or could affect payment pursuant to the terms of the Agreement.

1.2 Non-Collusion Certification

The individual person(s) executing this proposal will certify the Provider has not directly or indirectly entered into a combination, collusion, undertaking, or Agreement with any other Proposer or person (1) relative to the price(s) proposed herein or (2) to prevent any person from submitting a proposal, or (3) to induce a person to refrain from submitting a proposal. Furthermore, the proposal is made and submitted without reference to any other proposal and without agreement, understanding or combination, either directly or indirectly, with any persons with reference to such proposal in any way or manner whatsoever.

1.3 Conflict of Interest

The Agreement between the City and the Provider will contain provisions that the Provider certifies and warrants to the City that neither it nor any of its agents, representatives or employees who will participate in the performance of any services required by the Agreement has or will have any conflict of interest, direct or indirect, with the City.

The Provider will warrant that no employee of the City's Fleet Services Staff, or the evaluation committee, presently has any financial or ownership interest in Provider or any affiliate thereof and there are no existing agreements or understandings of any kind with respect to any such financial or ownership interest.

The Provider will warrant that no employee of the City's Fleet Services Staff will receive or is intended to receive an ascertainable increase in their income or net worth as a result of this Agreement or any Agreement related hereto, except for income which such employee may receive by virtue of his/her future employment by Provider and which is on terms substantially similar to the employment terms of other Provider's employees.

1.4 Nature of Relationship

The relationship which the parties intend to create under the Agreement is that of principal and independent Provider. Nothing herein is intended to, or will be construed to, create the relationship of partners, of joint ventures, or of employment between the City and Provider. The City will not have the right to direct or control the activities or practices of the Provider except as expressly provided in the Agreement.

1.5 Indemnification

The Provider agrees to protect, defend, indemnify, and hold harmless the City of Fort Lauderdale and its officers, employees and agents from and against any and all losses, penalties, damages, settlements, claims, costs, charges for other expenses, or liabilities of every and any kind including attorney fees, in connection with or arising directly or indirectly out of the work agreed to or performed by the Provider under the terms of any Agreement that may arise due to the bidding process. Without limiting the foregoing, any and all such claims, suits, or other actions, relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged violations of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder.

1.6 Service Agreement Guaranty

Provider agrees to:

- a. Furnish services described in the solicitation and the resultant Agreement at the times and places and in the manner and subject to conditions therein set forth provided that the City may reduce the said services at any time.
- b. Enter upon the performance of services with all due diligence and dispatch, assiduously press to its complete performance, and exercise therein the highest degree of skill and competence.
- c. Perform all work and services in strict accordance with all laws, statutes, and ordinances and the applicable rules, regulations, methods and procedures of all government boards, bureaus, offices and other agents.
- d. Allow services to be inspected or reviewed by an employee of the City at any reasonable time and place selected by the City. The City will be under no obligation to compensate Provider for any services not rendered in strict conformity with the Agreement.
- e. Stipulate that the presence of a City inspector will not lessen the obligation of the Provider for performance in accordance with the Agreement requirements, or be deemed a defense on the part of the Provider for infraction thereof. The inspector is not authorized to revoke, alter, enlarge, relax, or release any of the requirements of the Agreement documents. Any omissions or failure on the part of the inspector to disapprove or reject any work or material will not be construed to be an acceptance of any such defective work or material. Notification of an omission or failure will be documented by the City.

1.7 Misrepresentation

In all areas of Provider's provision of service and interaction with the City, Provider will bargain in good faith and with full disclosure.

Purposeful misrepresentation to the City of any information on behalf of Provider can be terms for immediate cancellation of Agreement without further obligation on the City's part.

1.8 Sensitivity of City Property

It is acknowledged by the parties that certain property owned by the City is sensitive in nature and requires concerted efforts by the Provider to insure that the sensitive nature of such property is not compromised.

Vehicles designated by the City as unmarked police undercover vehicles will be serviced and maintained by the Provider. The Provider will insure that the confidential and sensitive nature of these vehicles, including, but not limited to, the special equipment

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inside the vehicles is maintained. Security by the Provider will include, but not be limited to:

1. Controlling discussion about these vehicles.
2. Prohibiting handling and tampering with special machinery and tools.
3. Insuring that the integrity of mechanics and other staff and subcontractors is sufficient.

1.9 Termination for Cause and Default

The Agreement will provide that, if the Provider breaches the Agreement or fails to perform the work in an acceptable manner, he will be considered in default. Any one or more of the following will be considered a default:

1. Failure to begin the work under the Agreement within the time specified.
2. Failure to perform the work with sufficient supervision, workmen, equipment, and materials to insure prompt completion of said work.
3. Unsuitable performance of the work as determined by the City's Fleet Manager or Staff.
4. Neglecting or refusing to replace defective materials or failing to perform anew such work as will have been rejected by the City.
5. Discontinuing the work or any part of it.
6. Provider breaches the Agreement or fails to carry on the work in an acceptable manner for any other reason.

The City will send Provider a written notice of default. If the Provider, or his surety, within a period of ten (10) days after such notice, fails to remedy the default, then the City will have full power and authority, without violating the Agreement, to take the work out of the hands of the Provider, to appropriate or use any or all materials and equipment on the ground as may be suitable and acceptable, and may at City's option, turn the work over to the surety, or enter into an agreement with another Provider for the completion of the Agreement according to the terms and provisions thereof, or the City may use such other methods as, in its opinion, will be required for the completion of the Agreement in an acceptable manner.

All cost of completing the work under the Agreement will be deducted from the monies due or which may become due said Provider. In case the expenses so incurred by the City will be greater than the sum which would have been payable under the Agreement if it had been completed by said Provider, the Provider and his surety will be liable and will pay to the City the amount of said excess. By taking over the performance of the work, the City does not forfeit the right to recover damages from the Provider or his surety for his failure to complete the work as specified.

1.10 Remedies

The Agreement between the City and the Provider will contain provisions that, in the event of breach of any provisions of the Agreement, the non-breaching party will be entitled to reasonable attorney's fees incurred for the enforcement of said provisions, in addition to damages for the breach thereof. The remedies provided in the Agreement will be cumulative and no one will be construed as exclusive of any other or of any remedy provided by law and failure of any party to exercise any remedy at any time will not operate as a waiver of the right of such party to exercise any remedy for the same or subsequent default at any time thereafter.

1.11 Non-Appropriation of Funds

Notwithstanding any other provision of the Agreement, if funds for the continued fulfillment of the Agreement by the City are at any time not forthcoming or are insufficient, through failure of any entity to appropriate funds or otherwise, then City will have the right to terminate the Agreement without penalty, by giving prior written notice documenting the lack of funding in which instance, unless otherwise agreed to by the parties, the Agreement will terminate and become null and void on the last day of the fiscal period for which appropriations were received. City will agree to make its best efforts to obtain sufficient funds, including, but not limited to, including in its budget for each fiscal period during the term hereof a request for sufficient funds to meet its obligations hereunder in full.

1.12 Records

Provider will maintain proper accounting records for the scope of all services of the Agreement and provide accounting for all charges and expenditures as may be necessary for audit purposes. All such records will be subject to inspection and examination by the City's representatives at reasonable business hours.

1.13 Assignment

The Provider will not assign, transfer or subject the Agreement or its rights, title or interests or obligations therein without the City's prior written approval.

Violation of the terms of this paragraph will constitute a breach of the Agreement and the City may, at its discretion, cancel the Agreement. All rights, title, and interest of the Provider will thereupon cease and terminate.

1.14 Insurance

The Provider shall carry at all times the following insurance coverage:

Worker's Compensation & Employer's Liability Insurance

Limits: Employer's Liability in the amount of \$100,000.

Commercial General Liability Insurance (Occurrence Basis)

Limits: Combined single limit Bodily Injury/Property Damage, including Products Liability, with minimum limits of not less than \$1,000,000.

Automobile Liability Insurance

Limits: Combined single limit Bodily Injury/Property Damage, including Products Liability, with minimum limits of not less than \$1,000,000

The City shall be named as an additional insured. Certificates of insurance must be submitted to the Purchasing Division and be approved by the City's Risk Manager prior to commencement of any work.

1.15 Performance Bond/Irrevocable Letter of Credit

The Provider may be required to execute and deliver to the City, within thirty (30) days after notification of award, a Cash Deposit, Performance Bond, or Unconditional Irrevocable Letter of Credit payable to the City, in the face amount of either \$250,000 or \$500,000 (whichever is determined to be in the best interest of the City) as surety for faithful performance under the terms and conditions of the Agreement. The cost of the Performance Bond is to be included in the Price Proposal (**Attachment "E"**). If the bond is on an annual coverage basis, renewal of each succeeding year shall be executed by a surety company of recognized standing, authorized to do business in the State of Florida, and having a resident agent. If a letter of credit is chosen, it must be in a form acceptable to the City, drawn on a bank acceptable to the City, and issued in favor of the City.

Acknowledgement and agreement is given by both parties that the amount hereinabove set is not intended to be or shall be deemed to be in the nature of liquidated damages nor is it intended to limit the liability of the Provider to the City in the event of a material breach of the Agreement by the Provider.

1.16 Safety Requirements

- a. The Provider will furnish adequate safety equipment and comply with the various OSHA regulations established by the Federal Government, the State of Florida and amendments and changes that may occur from time to time. The Provider will maintain safety records in connection with its operation of City facilities recording the relevant details regarding any accidents or injuries occurring on City property.
- b. All work will be conducted in a safe manner and will comply with the requirements of State and local rules and regulations and OSHA safety standards. Prior to commencement of the work, the Provider will meet in conference with a representative from Risk Management to discuss and develop a mutual understanding relative to the administration of the City safety program.
- c. If at any time the Provider fails or refuses to comply with Federal, State, or City safety requirements, the City may issue an order to stop all or part of the work

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until satisfactory corrective action has been taken. No part of the time lost due to any such stop order will be made the subject of any claims for excess cost, damages or extension of time against the City, its agents or employees.

- d. The Provider will report to the City all accidents (personal injury, vehicle or equipment damage) within 24 hours of their occurrence or discovery.

1.17 Compliance with Law

The Provider will comply with all laws, regulations, guidelines, orders, judgements, decrees, or other executive, legislative, judicial, or administrative mandates adopted or entered by governmental authority having jurisdiction to do so in connection with the operation and maintenance of the City facilities. The City will cooperate with, and assist the Provider in gathering all reports, forms, statements, and other documentation required by local, State, and Federal authorities. Such information will be provided to the Provider in a timely manner so as to allow the Provider adequate time to prepare and submit any necessary documentation within required deadlines.

1.18 Waiver

The Agreement between City and Provider will contain provisions that neither the failure nor any delay on the part of any party to exercise any right, remedy, power, or privilege under the Agreement will operate as a waiver, remedy, power, or privilege, preclude any other or further exercise of the same of any other right, remedy, power, or privilege with respect to any occurrence be construed as a waiver of such right, remedy, power, or privilege with respect to any other occurrence. No waiver will be effective unless it is in writing and is signed by the party asserted to have granted such waiver.

1.19 Certification by Broward County, Florida

CERTIFICATION BY BROWARD COUNTY, FL: If awarded a contract or purchase order as a result of this solicitation, and if the awarded contractor/vendor is claiming minority status in accordance with Section 1.08 of the General Conditions, then said awarded contractor/vendor shall apply for certification by Broward County, Florida, Division of Equal Employment and Small Business Opportunity. Contractor/vendor shall provide documentation of application status, and once approved or disapproved by Broward County, must also provide that documentation to the Purchasing Division of the City of Fort Lauderdale.

1.20 Minority – Women Business Enterprise Participation

It is the desire of the City of Fort Lauderdale to increase the participation of minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the City does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms. Proposers are requested to include in their proposals a narrative describing their past accomplishments and intended actions in this area. If Proposers are considering minority or women-owned enterprise participation in their proposal, those firms and their specific duties have to be identified in the proposal. If a Proposer is considered for award, he will be

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asked to meet with City staff so that the intended MBE/WBE participation can be formalized and included in the subsequent Agreement.

1.21 Confidential Information

Florida law provides that municipal records shall at all times be open for personal inspection by any person. Section 119.01, F.S., The Public Records Law. Information and materials received by the City in connection with all Proposer's responses shall be deemed to be public records subject to public inspection upon award, recommendation for award or ten (10) days after bid opening, whichever occurs first. However, certain exemptions to the public records law are statutorily provided for in Section 119.07, F.S. Therefore, if the Proposer believes any of the information contained in his or her response is exempt from the Public Records Law, then the Proposer must in his or her response specifically identify the material which is deemed to be exempt and cite the legal authority for the exemption, otherwise the City will treat all materials received as public records.

1.22 Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subcontractor, or consultant under a contract with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list.

1.23 Independent Contractor

The Provider is an independent Contractor under this Agreement. Services provided by the Contractor shall be by employees of the Contractor and subject to supervision by the Contractor, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security, health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this Agreement shall be those of the Contractor.

1.24 Notices

All notices, requests, demands, and other communication required or permitted under the Agreement will be in writing and will be deemed to have been received when delivered on the third business day following the mailing, by registered or certified mail, postage prepaid, return receipt requested, thereof addressed as set forth below:

Fleet Manager
City of Fort Lauderdale
290 N.E. 3rd Avenue
Fort Lauderdale, Florida 33301

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Any party may change the address to which notices are to be sent giving notice of such change of address in conformity with this provision.

ATTACHMENT "A"

ATTACHMENT "A"

City of Fort Lauderdale
RFP Fleet Inventory By Class

<u>Cls</u>	<u>Unit</u>	<u>Department</u>	<u>Yr</u>	<u>Make</u>	<u>Model</u>	<u>Description</u>
Class	0	0				
00	V3775	POL 030412	1994	PONT	GRAND_PRIX	4 DR SEDAN
00	V3961	PKR 060101	1996	CHEVY	CAVALIER	4 DR SEDAN
00	V3955	PBS 040401	1996	CHEVY	CAVALIER	4 DR SEDAN
00	V3952	PBS 020201	1996	CHEVY	CAVALIER	4 DR SEDAN
00	V4071	PED 100101	1997	CHEVY	CAVALIER	4 DR SEDAN
00	V4073	FIR 030101	1997	CHEVY	CAVALIER	4 DR SEDAN
00	V4070	FIR 030101	1997	CHEVY	CAVALIER	4 DR SEDAN
00	V4074	PED 100101	1997	CHEVY	CAVALIER	4 DR SEDAN
00	V4075	PBS 690404	1997	CHEVY	CAVALIER	4 DR SEDAN
00	V4069	PED 100101	1997	CHEVY	CAVALIER	4 DR SEDAN
00	V4220	PED 100101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4221	FIR 030101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4358	PBS 020101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4223	PED 030903	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4224	PBS 040201	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4225	PBS 040401	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4343	PBS 020101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4342	PBS 020101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4341	PBS 020101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4226	PBS 040401	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4202	FIR 030101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4203	PBS 020101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4204	PBS 020101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4205	PED 100101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4206	PED 100101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4207	PBS 020101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4208	PED 100101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4227	PBS 090101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4209	PBS 020101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4340	PED 100101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4210	PED 100101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4211	PBS 020101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4212	PBS 020101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4213	PED 100101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4214	PED 100101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4216	PBS 020101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4217	FIR 030101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4218	PBS 020101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4219	FIR 030101	1998	CHEVY	CAVALIER	4 DR SEDAN
00	V4493	PBS 040401	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4492	PED 030903	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4491	PED 030903	1999	CHEVY	CAVALIER	4 DR SEDAN

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00	V4475	PBS 020101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4489	PBS 040401	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4488	PBS 040401	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4487	PBS 040401	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4483	FIR 030101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4482	FIR 030101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4481	PED 100101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4480	PED 100101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4486	FIR 030101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4514	PED 100101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4485	FIR 030101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4478	PED 100101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4484	PBS 020101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4513	PED 100101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4479	PBS 020101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4477	FIR 030101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4476	PED 100101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4512	PED 100101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4511	PED 100101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4510	PED 100101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4490	POL 020401	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4474	PBS 020101	1999	CHEVY	CAVALIER	4 DR SEDAN
00	V4660	PBS 680401	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4651	PED 100101	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4652	PED 100101	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4653	PED 100101	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4656	PBS 040103	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4647	FIR 030101	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4648	ADM 030501	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4658	PBS 040401	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4649	PED 100101	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4659	PBS 040401	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4650	PED 100101	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4611	PED 100101	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4654	PBS 020101	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4612	PED 100101	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4655	PBS 020101	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4613	PED 100101	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4614	PED 100101	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4615	PBS 040301	2000	CHEVY	CAVALIER	4 DR SEDAN
00	V4928	PBS 020101	2001	CHEVY	CAVALIER	4 DR SEDAN
00	V4912	PED 100101	2001	CHEVY	CAVALIER	4 DR SEDAN
00	V4804	PED 020101	2001	CHEVY	CAVALIER	4 DR SEDAN
00	V4806	PED 020101	2001	CHEVY	CAVALIER	4 DR SEDAN

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00	V4805	PBS 040601	2001	CHEVY	CAVALIER	4 DR SEDAN
00	V4877	PBS 040101	2001	CHEVY	CAVALIER	4 DR SEDAN
00	V4982	PED 100101	2002	CHEVY	CAVALIER	4 DR SEDAN
00	V4983	PBS 020101	2002	CHEVY	CAVALIER	4 DR SEDAN
00	V4981	PED 100101	2002	CHEVY	CAVALIER	4 DR SEDAN
00	V5018	PED 100101	2002	CHEVY	CAVALIER	4 DR SEDAN
00	V4980	PED 100101	2002	CHEVY	CAVALIER	4 DR SEDAN
00	V4979	FIR 030101	2002	CHEVY	CAVALIER	4 DR SEDAN
00	V4978	FIR 030101	2002	CHEVY	CAVALIER	4 DR SEDAN
00	V4977	FIR 030101	2002	CHEVY	CAVALIER	4 DR SEDAN
00	V5062	PBS 020101	2002	CHEVY	CAVALIER	4 DR SEDAN
00	V5123	PBS 040401	2003	CHEVY	CAVALIER	4 DR SEDAN
00	V5122	PBS 040401	2003	CHEVY	CAVALIER	4 DR SEDAN
00	V5121	PBS 020101	2003	CHEVY	CAVALIER	4 DR SEDAN
00	V5125	PED 100101	2003	CHEVY	CAVALIER	4 DR SEDAN
00	V5120	PED 100101	2003	CHEVY	CAVALIER	4 DR SEDAN
00	V5124	PBS 040401	2003	CHEVY	CAVALIER	4 DR SEDAN
00	V5119	PBS 020101	2003	CHEVY	CAVALIER	4 DR SEDAN
00	V5118	PBS 020101	2003	CHEVY	CAVALIER	4 DR SEDAN
00	V5155	PBS 020201	2003	CHEVY	CAVALIER	4 DR SEDAN
Class 00	Count:	106				

Class 01

01	V7577	POL 020401	1977	CHEVY	GEO METRO	3 DOOR LSI
01	V7421	POL 020401	1991	FORD	RANGER	PICKUP
01	V7575	POL 020401	1992	MAZDA	929	4 DR SEDAN
01	V7411	POL 020401	1993	CHEVY	SILVERADO	4 DR PICKUP
01	V7512	POL 020401	1994	FORD	EXPLORER	SPORT UTILITY VEH
01	V7578	POL 020401	1994	FORD	MUSTANG	CONVERTABLE
01	V7571	POL 020401	1994	TOYO	CAMRY	4 DR SEDAN
01	V7465	POL 020401	1995	CHEVY	MONTECARLO	2 DR COUPE
01	V7464	ADM 020401	1995	CHEVY	MONTECARLO	2 DR COUPE
01	V7463	POL 020401	1995	CHEVY	MONTECARLO	2 DR COUPE
01	V7462	POL 020401	1995	CHEVY	MONTECARLO	2 DR COUPE
01	V7468	POL 020401	1995	CHEVY	MONTECARLO	2 DR COUPE
01	V7496	POL 020401	1995	FORD	T BIRD	2 DR COUPE
01	V7498	POL 020401	1995	FORD	VAN	15 PASSENGER VAN
01	V7541	POL 020401	1995	GMC	GIMMY	4X4 SUV
01	V7484	POL 020401	1995	GMC	TG31603	CARGO VAN
01	V7459	POL 020401	1995	GMC	VANDURA	CARGO VAN
01	V7581	POL 020401	1995	SATUR	SL2	4 DR SEDAN
01	V7490	POL 020401	1996	FORD	MUSTANG LX	2 DR COUPE
01	V7491	POL 020401	1996	FORD	MUSTANG LX	2 DR COUPE
01	V7580	POL 020401	1996	HONDA	ACCORD	4 DR SEDAN

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01	V7566	POL 020401	1996	NISAN	MAXIMA	4 DR SEDAN
01	V7551	POL 020401	1997	PONT	GR PRIX	PONTIAC GRAND PRIX
01	V7550	POL 020401	1998	HONDA	CIVIC	BLACK HONDA CIVIC
01	V7579	POL 020401	2000	PONT	GRAND PRIX	4 DR SEDAN
Class 01	Count:	25				
 <u>Class 02</u>						
02	V9018	POL 020401	1998	FORD	CROWN_VIC	4 DR PATROL GRANT BI-MONTHL
02	V9029	POL 020401	1999	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9033	POL 020401	1999	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9062	POL 020401	2000	FORD	CROWN_VIC	MKD PATROL
02	V9061	POL 020401	2000	FORD	CROWN_VIC	MKD PATROL
02	V9060	POL 020401	2000	FORD	CROWN_VIC	4 DR MKD PATROL SRO
02	V9069	POL 020401	2000	FORD	CROWN_VIC	4 DR MKD PATROL SRO
02	V9073	POL 020401	2000	FORD	CROWN_VIC	4 DR SEDAN
02	V9071	POL 020401	2000	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9123	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9121	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9120	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9132	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9119	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9131	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9125	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9130	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL SRO
02	V9129	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9128	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9077	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9078	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9079	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9080	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL SRO
02	V9108	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9082	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9107	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9084	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9085	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9118	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9086	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9135	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL GRANT
02	V9087	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9088	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9089	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9090	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9106	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9092	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL

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02	V9105	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9104	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9095	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9103	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9097	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
02	V9142	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9190	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9189	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9188	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9187	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9186	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9185	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9184	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9152	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9183	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9182	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9181	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9172	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9173	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9158	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9159	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL SPARE
02	V9160	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9161	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9162	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL SPARE
02	V9163	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9164	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9165	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9166	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9167	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9168	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9169	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9170	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9171	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9174	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9175	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9176	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9177	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9143	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9178	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9179	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9180	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9153	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9198	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9197	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL

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02	V9196	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9195	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9194	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9193	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9192	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9191	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9200	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9201	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9202	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9203	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9204	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9205	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9206	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9207	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9208	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9209	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9210	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9211	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9212	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9213	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9214	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9227	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9226	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9224	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9223	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9225	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9215	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9216	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9199	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9217	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9232	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9218	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9219	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9220	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9221	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9222	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9231	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9263	POL 020401	2003	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9262	POL 020401	2003	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9261	POL 020401	2003	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9260	POL 020401	2003	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9259	POL 020401	2003	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9265	POL 020401	2003	FORD	CROWN_VIC	4 DR MKD PATROL
02	V9267	POL 020401	2003	FORD	CROWN_VIC	4 DR MKD PATROL

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02	V9258	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9257	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9268	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9256	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9264	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9255	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9254	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9253	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9252	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9247	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9248	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9249	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9250	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9251	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9322	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9323	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9324	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9325	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9326	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9327	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9328	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9329	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9330	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9331	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9332	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9333	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9334	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9335	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9320	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9337	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9321	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9336	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9338	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9339	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9340	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9341	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9342	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9343	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9344	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9345	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9346	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9347	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9348	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9349	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL

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02	V9270	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9271	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9272	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9273	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9274	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9275	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9276	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9277	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9314	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9279	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9280	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9266	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9313	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9312	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9311	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9310	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9309	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9308	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9289	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9290	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9291	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9292	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9293	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9294	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9295	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9296	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9297	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9298	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9299	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9300	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9301	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9302	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9303	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9304	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9305	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9306	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9307	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9281	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9282	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9283	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9284	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9285	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9269	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9286	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL

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02	V9319	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9287	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9288	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9318	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9317	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9316	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9315	POL 020401	2003	FORD	CROWN VIC	4 DR MKD PATROL
02	V9351	POL 020401	2003	FORD	CROWN_VIC	4 DR MKD PATROL
Class 02		Count:	244			
<u>Class 03</u>						
03	V4011	POL 020401	1996	CHEVY	ASTRO	PASSENGER VAN
03	V4031	POL 020401	1996	CHEVY	LUMINA	4 DR SEDAN
03	V3995	POL 020401	1996	CHEVY	MONTECARLO	2 DR COUPE
03	V4005	POL 020401	1996	OLDS	CIERA	4 DR SEDAN
03	V4009	POL 020401	1996	OLDS	CIERA	4 DR SEDAN
03	V4003	POL 020401	1996	OLDS	CIERA	4 DR SEDAN
03	V4010	POL 020401	1996	OLDS	CIERA	4 DR SEDAN
03	V4007	POL 020401	1996	OLDS	CIERA	4 DR SEDAN
03	V4125	POL 020401	1997	CHEVY	ASTRO	5 PASSENGER VAN PSA
03	V4121	POL 020401	1997	CHEVY	MONTECARLO	2 DR COUPE
03	V4059	POL 020401	1997	FORD	TAURUS/GL	4 DR SEDAN
03	V4063	POL 020401	1997	FORD	TAURUS/GL	4 DR SEDAN
03	V4056	POL 020401	1997	FORD	TAURUS/GL	4 DR SEDAN STOLEN
03	V4100	POL 020401	1997	JEEP	CHEROKEE	SPORT UTILITY VEH 4X2
03	V4270	POL 020401	1998	CHEVY	LUMINA	4 DR SEDAN
03	V4330	POL 020401	1998	CHEVY	LUMINA	4 DR SEDAN
03	V4332	POL 020401	1998	DODGE	CARAVAN	7 PASSENGER VAN
03	V4331	POL 020401	1998	DODGE	CARAVAN	7 PASSENGER VAN
03	V4333	POL 020401	1998	DODGE	CARAVAN	7 PASSENGER VAN
03	V4410	POL 020401	1998	DODGE	NEON	4 DR SEDAN
03	V4422	POL 020401	1998	FORD	TAURUS	4 DR SEDAN -GREEN
03	V4411	POL 020401	1998	FORD	TAURUS	4 DR SEDAN - RED
03	V4275	POL 020401	1998	FORD	TAURUS	4 DR POLICE DET
03	V4274	POL 020401	1998	FORD	TAURUS	4 DR POLICE DET
03	V4271	POL 020401	1998	FORD	TAURUS	4 DR POLICE DET
03	V4322	POL 020401	1998	FORD	TAURUS	4 DR SEDAN
03	V4273	POL 020401	1998	FORD	TAURUS	4 DR POLICE DET
03	V4319	POL 020401	1998	FORD	TAURUS	4 DR SEDAN
03	V4277	POL 020401	1998	FORD	WINDSTAR	7 PASSENGER VAN
03	V4428	POL 020401	1998	JEEP	CHEROKEE	4X2 SPORT UTILITY VEH
03	V4425	POL 020401	1999	CHEVY	BLAZER	UTILITY VEHICLE
03	V4424	POL 020401	1999	CHEVY	BLAZER	UTILITY VEHICLE
03	V4423	POL 020401	1999	CHEVY	BLAZER	UTILITY VEHICLE

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03	V4507	POL 020401	1999	CHEVY	MALIBU	4 DR SEDAN
03	V4505	POL 020401	1999	CHRYS	CIRUS LXI	4 DR SEDAN
03	V4503	POL 020401	1999	CHRYS	CIRUS LXI	4 DR SEDAN
03	V4504	POL 020401	1999	CHRYS	CIRUS LXI	4 DR SEDAN
03	V4502	POL 020401	1999	CHRYS	CIRUS LXI	4 DR SEDAN
03	V4506	POL 020401	1999	DODGE	CARAVAN	7 PASSENGER VAN
03	V4696	POL 020401	2000	CHEVY	MONTECARLO	2 DR COUPE
03	V4698	POL 020401	2000	CHEVY	MONTECARLO	2 DR COUPE
03	V4697	POL 020401	2000	CHEVY	MONTECARLO	2 DR COUPE
03	V4700	POL 020401	2000	CHEVY	MONTECARLO	2 DR COUPE
03	V4699	POL 020401	2000	CHEVY	MONTECARLO	2 DR COUPE
03	V4712	POL 020401	2000	DODGE	INTREPID	4 DR SEDAN
03	V4710	POL 020401	2000	DODGE	INTREPID	4 DR SEDAN
03	V4711	POL 020401	2000	DODGE	INTREPID	4 DR SEDAN
03	V4709	POL 020401	2000	DODGE	INTREPID	4 DR SEDAN
03	V4713	POL 020401	2000	DODGE	RAM VAN	1 TON CARGO VAN
03	V4689	POL 020401	2000	FORD	TARUS	4 DR SEDAN
03	V4687	POL 020401	2000	FORD	TAURUS	4 DR SEDAN
03	V4688	POL 020401	2000	FORD	TAURUS	4 DR SEDAN
03	V4746	POL 020401	2000	FORD	TAURUS	4 DR SEDAN
03	V9050	POL 020401	2000	JEEP	CHEROKEE	SPORT UTILITY 4X2
03	V4844	POL 020401	2001	CHEVY	IMPALA	4 DR SEDAN
03	V4843	POL 020401	2001	CHEVY	IMPALA	4 DR SEDAN
03	V4842	POL 020401	2001	CHEVY	IMPALA	4 DR SEDAN
03	V4841	POL 020401	2001	CHEVY	IMPALA	4 DR SEDAN
03	V4867	POL 020401	2001	CHEVY	IMPALA	4 DR SEDAN
03	V4869	POL 020401	2001	CHEVY	IMPALA	4 DR SEDAN
03	V4868	POL 020401	2001	CHEVY	IMPALA	4 DR SEDAN
03	V4874	POL 020401	2001	CHEVY	MONTECARLO	2 DR COUPE
03	V4875	POL 020401	2001	CHEVY	MONTECARLO	2 DR COUPE
03	V4873	POL 020401	2001	CHEVY	MONTECARLO	2 DR COUPE
03	V4839	POL 020401	2001	CHEVY	MONTECARLO	2 DR COUPE
03	V4840	POL 020401	2001	CHEVY	MONTECARLO	2 DR COUPE
03	V4837	POL 020401	2001	DODGE	CARAVAN	7 PASSENGER VAN
03	V4862	POL 020401	2001	DODGE	CARAVAN	7 PASSENGER VAN
03	V4852	POL 020401	2001	DODGE	INTREPID	4 DR UNMARKED SEDAN
03	V4872	POL 020401	2001	DODGE	INTREPID	4 DR SEDAN
03	V4851	POL 020401	2001	DODGE	INTREPID	4 DR UNMARKED SEDAN
03	V4850	POL 020401	2001	DODGE	INTREPID	4 DR UNMARKED SEDAN
03	V4853	POL 020401	2001	DODGE	INTREPID	4 DR UNMARKED SEDAN
03	V4849	POL 020401	2001	DODGE	INTREPID	4 DR UNMARKED SEDAN
03	V4870	POL 020401	2001	DODGE	INTREPID	4 DR SEDAN
03	V4848	POL 020401	2001	DODGE	INTREPID	4 DR UNMARKED SEDAN
03	V4847	POL 020401	2001	DODGE	INTREPID	4 DR UNMARKED SEDAN

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03	V4846	POL 020401	2001	DODGE	INTREPID	4 DR UNMARKED SEDAN
03	V4871	POL 020401	2001	DODGE	INTREPID	4 DR SEDAN
03	V4845	POL 020401	2001	DODGE	INTREPID	4 DR SEDAN
03	V4876	POL 020401	2001	DODGE	RAM 1500	1/2 TON PICKUP
03	V4861	POL 020401	2001	FORD	TAURUS	4 DR SEDAN
03	V4830	POL 020401	2001	PONT	GRAND PRIX	4 DR SEDAN
03	V4827	POL 020401	2001	PONT	GRAND PRIX	4 DR SEDAN
03	V4828	POL 020401	2001	PONT	GRAND PRIX	4 DR SEDAN
03	V4829	POL 020401	2001	PONT	GRAND PRIX	4 DR SEDAN
03	V4831	POL 020401	2001	PONT	GRAND PRIX	4 DR SEDAN
03	V4985	POL 020401	2002	CHEVY	BLAZER	4 DR SUV
03	V4984	POL 020401	2002	CHEVY	BLAZER	4 DR SUV
03	V4970	POL 020401	2002	CHEVY	IMPALA	4 DR SEDAN
03	V4962	POL 020401	2002	CHEVY	MALIBU	4 DR SEDAN
03	V4964	POL 020401	2002	CHEVY	MALIBU	4 DR SEDAN
03	V4963	POL 020401	2002	CHEVY	MALIBU	4 DR SEDAN
03	V4965	POL 020401	2002	CHEVY	MALIBU	4 DR SEDAN
03	V4987	POL 020401	2002	CHEVY	MONTECARLO	2 DR COUPE
03	V4986	POL 020401	2002	CHEVY	MONTECARLO	2 DR COUPE
03	V4988	POL 020401	2002	CHEVY	MONTECARLO	2 DR COUPE
03	V4975	POL 020401	2002	CHEVY	SILVERADO	2 DR PICKUP
03	V4971	POL 020401	2002	CHRYS	CONCORDE	4 DR SEDAN
03	V4972	POL 020401	2002	CHRYS	CONCORDE	4 DR SEDAN
03	V4995	POL 020401	2002	CHRYS	CONCORDE	4 DR SEDAN
03	V4966	POL 020401	2002	DODGE	CARAVAN	PASSENGER VAN
03	V4967	POL 020401	2002	DODGE	INTREPID	4 DR SEDAN
03	V4968	POL 020401	2002	DODGE	INTREPID	4 DR SEDAN
03	V4969	POL 020401	2002	DODGE	INTREPID	4 DR SEDAN
03	V4976	POL 020401	2002	FORD	CROWN VIC	4 DR SEDAN
03	V5097	POL 020401	2003	CHEVY	IMPALA	4 DR SEDAN
03	V5098	POL 020401	2003	CHEVY	MONTECARLO	4 DR SEDAN
03	V5100	POL 020401	2003	CHEVY	MONTECARLO	4 DR SEDAN
03	V5099	POL 020401	2003	CHEVY	MONTECARLO	4 DR SEDAN
03	V5096	POL 020401	2003	CHRYS	CONCORDE	4 DR SEDAN
03	V5095	POL 020401	2003	CHRYS	CONCORDE	4 DR SEDAN
03	V5114	POL 020401	2003	DODGE	CARAVAN	4 DR SEDAN
03	V5113	POL 020401	2003	DODGE	CARAVAN	4 DR SEDAN
03	V5132	POL 020401	2003	FORD	CROWN VIC	4 DR UNMKD SEDAN
03	V5093	POL 020401	2003	FORD	ESCAPE	4X4
03	V5094	POL 020401	2003	FORD	ESCAPE	4X4
03	V5092	POL 020401	2003	FORD	ESCAPE	4X4
03	V5091	POL 020401	2003	FORD	ESCAPE	4X4
03	V5117	POL 020401	2003	FORD	F150	PICKUP TRUCK
03	V5111	POL 020401	2003	FORD	TAURUS	4 DR SEDAN

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03	V5112	POL 020401	2003	FORD	TAURUS	4 DR SEDAN
03	V5108	POL 020401	2003	FORD	TAURUS	4 DR SEDAN
03	V5107	POL 020401	2003	FORD	TAURUS	4 DR SEDAN
03	V5110	POL 020401	2003	FORD	TAURUS	4 DR SEDAN
03	V5109	POL 020401	2003	FORD	TAURUS	4 DR SEDAN
03	V5104	POL 020401	2004	DODGE	INTREPID	4 DR SEDAN
03	V5101	POL 020401	2004	DODGE	INTREPID	4 DR SEDAN
03	V5102	POL 020401	2004	DODGE	INTREPID	4 DR SEDAN
03	V5105	POL 020401	2004	DODGE	INTREPID	4 DR SEDAN
03	V5103	POL 020401	2004	DODGE	INTREPID	4 DR SEDAN
03	V5106	POL 020401	2004	DODGE	INTREPID	4 DR SEDAN
03	V5148	POL 020401	2004	DODGE	STRATUS	4 DR SEDAN
03	V5149	POL 020401	2004	DODGE	STRATUS	4 DR SEDAN
03	V5150	POL 020401	2004	DODGE	STRATUS	4 DR SEDAN
03	V5151	POL 020401	2004	DODGE	STRATUS	4 DR SEDAN
03	V5152	POL 020401	2004	DODGE	STRATUS	4 DR SEDAN
03	V5156	POL 020401	2004	FORD	F150	PICKUP TRUCK
03	V5157	POL 020401	2004	FORD	F150	PICKUP TRUCK
03	V5158	POL 020401	2004	FORD	F150	PICKUP TRUCK
03	V5159	POL 020401	2004	CHEVY	ASTRO	5 PASSENGER VAN
03	V****	POL 020401	2004	BUICK	CENTURY	4 DR SEDAN
03	V****	POL 020401	2004	BUICK	CENTURY	4 DR SEDAN
03	V****	POL 020401	2004	BUICK	CENTURY	4 DR SEDAN

Class 03 Count: 144

Class 04

04	V4670	PBS 010404	2000	FORD	TAURUS	STATION WAGON
04	V4858	PBS 680315	2001	FORD	TAURUS	4 DR STATION WAGON
04	V5044	PBS 010201	2002	FORD	TAURUS	4 DR STATION WAGON

Class 04 Count: 3

Class 05

05	V4116	POL 020401	1997	FORD	EXPEDITION	LARGE SPORT UTILITY
05	V4278	POL 020401	1998	FORD	EXPEDITION	4X4 SPORT UTILITY
05	V4346	PED 070101	1998	FORD	EXPEDITION	4X4 SPORT UTILITY
05	V4276	POL 020401	1998	FORD	EXPLORER	4 DR 4X2 SPT UTIL
05	V4705	POL 020401	2000	FORD	EXPLORER	4 DR SPORT UTILITY
05	V4706	POL 020401	2000	FORD	EXPLORER	4 DR SPORT UTILITY
05	V4904	PBS 050301	2002	FORD	EXPLORER	4X4 SPORT UTILITY VEHICLE

Class 05 Count: 7

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<u>Class 06</u>						
06	V4911	PKR 010102	2001	CHEVY	IMPALA	4 DR SEDAN
06	V4834	PKR 010102	2001	CHEVY	IMPALA	4 DR PARK RANGER
06	V4815	PKR 010201	2001	CHEVY	IMPALA	4 DR SEDAN PARK RANGER
06	V4832	PKR 010102	2001	CHEVY	IMPALA	4 DR PARK RANGER
06	V4835	PKR 010102	2001	CHEVY	IMPALA	4 DR PARK RANGER
06	V4833	PKR 010102	2001	CHEVY	IMPALA	4 DR PARK RANGER
06	V5015	PKR 010102	2002	CHEVY	IMPALA	4 DR SEDAN
06	V5017	PKR 010102	2002	CHEVY	IMPALA	4 DR SEDAN
06	V5016	PKR 010102	2002	CHEVY	IMPALA	4 DR SEDAN
Class 06	Count:	9				
<u>Class 07</u>						
07	V4456	PKR 010102	1999	YAMAHA	KODIAC	4X4 ALL TERRAIN VEHICLE (ATV)
07	V4701	PKR 010401	2000	EZGO	100E	OFF ROAD UTILITY CART
07	V4717	PKR 060201	2000	YAMAHA	BIG BEAR	ATV 4X4
07	V5058	PKR 010202	2002	POLAR	RANGER 6X6	4X4 ALL TERRAIN VEHICLE (ATV)
07	V5059	PKR 010202	2002	POLAR	RANGER 6X6	4X4 ALL TERRAIN VEHICLE (ATV)
07	V5060	PKR 010202	2002	POLAR	RANGER 6X6	4X4 ALL TERRAIN VEHICLE (ATV)
Class 07	Count:	6				
<u>Class 08</u>						
08	V4668	POL 030412	1999	GO-4	BT57	3 WHEEL PARKING SERVICES
08	V4667	POL 030412	1999	GO-4	BT57	3 WHEEL PARKING SERVICES
08	V4463	POL 030412	1999	GO-4	P-35	3 WHEEL PARKING SERVICES
08	V4464	POL 030412	1999	GO-4	P-35	3 WHEEL PARKING SERVICES
08	V4894	POL 030412	2001	GO-4	BT-57	3 WHEEL PARKING SERVICES
08	V4895	POL 030412	2001	GO-4	BT-57	3 WHEEL PARKING SERVICES
08	V5027	POL 030412	2002	GO-4	BT-57	3 WHEEL PARKING SERVICES
08	V5028	POL 030412	2002	GO-4	BT-57	3 WHEEL PARKING SERVICES
08	V5022	POL 030412	2002	GO-4	BT-57	3 WHEEL PARKING SERVICES
08	V5029	POL 030412	2002	GO-4	BT-57	3 WHEEL PARKING SERVICES
08	V5023	POL 030412	2002	GO-4	BT-57	3 WHEEL PARKING SERVICES
08	V5026	POL 030412	2002	GO-4	BT-57	3 WHEEL PARKING SERVICES
08	V5025	POL 030412	2002	GO-4	BT-57	3 WHEEL PARKING SERVICES
08	V5024	POL 030412	2002	GO-4	BT-57	3 WHEEL PARKING SERVICES
Class 08	Count:	14				
<u>Class 09</u>						
09	V4047	ADM 030501	1996	FORD	CONTOUR	4 DR SEDAN BI-FUEL CNG
09	V4642	ADM 030708	2000	CLUB	TOURALL	4 PERSON ELECT CART
Class 09	Count:	2				

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<u>Class 10</u>						
10	V9058	POL 020401	2000	FORD	CROWN_VIC	MKD PATROL
10	V9068	POL 020401	2000	FORD	CROWN_VIC	MKD PATROL
10	V9063	POL 020401	2000	FORD	CROWN_VIC	MKD PATROL
10	V9064	POL 020401	2000	FORD	CROWN_VIC	MKD PATROL
10	V9070	POL 020401	2000	FORD	CROWN_VIC	MKD PATROL
10	V9065	POL 020401	2000	FORD	CROWN_VIC	MKD PATROL
10	V9066	POL 020401	2000	FORD	CROWN_VIC	MKD PATROL
10	V9067	POL 020401	2000	FORD	CROWN_VIC	MKD PATROL
10	V9137	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL GRANT
10	V9091	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
10	V9096	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
10	V9083	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL
10	V9138	POL 020401	2001	FORD	CROWN_VIC	4 DR MARKED PATROL GRANT
10	V9156	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9155	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9145	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9154	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9144	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9148	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9147	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9151	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9150	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9149	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9157	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9146	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9233	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9230	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9234	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9229	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V9228	POL 020401	2002	FORD	CROWN_VIC	4 DR MKD PATROL
10	V****	POL 020401	2003	FORD	CROWN_VIC	4 DR MKD PATROL
Class 10	Count:	31				

Class 11

11	V5014	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V5013	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V5012	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V5011	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V5010	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V4996	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V4997	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA

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11	V4998	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V4999	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V5000	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V5001	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V5002	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V5003	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V5004	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V5005	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V5006	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V5007	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V5008	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V5009	POL 020401	2002	CHEVY	ASTRO	5 PASSENGER VAN PSA
11	V5133	POL 020401	2004	CHEVY	ASTRO	5 PASSENGER VAN PSA
Class 11	Count:	20				
<u>Class 12</u>						
12	V9039	POL 020401	1999	FORD	CROWN_VIC	4 DR MKD PATROL POOL RETAIN
Class 12	Count:	1				
<u>Class 13</u>						
13	V9001	POL 020401	1997	JEEP	CHEROKEE	4X4 MKD POLICE SUV
13	V9002	POL 020401	1997	JEEP	CHEROKEE	4X4 MKD POLICE SUV
13	V9997	POL 020401	1997	JEEP	CHEROKEE	4X4 MKD POLICE SUV
13	V9999	POL 020401	1997	JEEP	CHEROKEE	4X4 MKD POLICE SUV
13	V9998	POL 020401	1997	JEEP	CHEROKEE	4X4 MKD POLICE SUV
13	V9044	POL 020401	1999	JEEP	CHEROKEE	4X4 MARKED POLICE SUV
Class 13	Count:	6				
<u>Class 14</u>						
14	V9072	POL 020401	2000	FORD	CROWN_VIC	4 DR K9
14	V9057	POL 020401	2000	FORD	CROWN_VIC	4 DR K9
14	V9093	POL 020401	2001	FORD	CROWN_VIC	4 DR K9
14	V9094	POL 020401	2001	FORD	CROWN_VIC	4 DR K9
14	V9075	POL 020401	2001	FORD	CROWN_VIC	K-9 UNMARKED DRUG DOG
14	V9081	POL 020401	2001	FORD	CROWN_VIC	4 DR K9
14	V9244	POL 030202	2002	CHEVY	CAMARŌ	2 DR RADAR
14	V9245	POL 030202	2002	CHEVY	CAMARO	2 DR RADAR
14	V9246	POL 030202	2002	CHEVY	CAMARO	2 DR RADAR
14	V9241	POL 020401	2002	FORD	CROWN_VIC	4 DR K9
14	V9242	POL 020401	2002	FORD	CROWN_VIC	4 DR K9
14	V9243	POL 020401	2002	FORD	CROWN_VIC	4 DR K9
14	V9240	POL 020401	2002	FORD	CROWN_VIC	4 DR K9
14	V9236	POL 020401	2002	FORD	CROWN_VIC	4 DR K9 SPARE

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14	V9238	POL 020401	2002	FORD	CROWN_VIC	4 DR K9
14	V9235	POL 020401	2002	FORD	CROWN_VIC	4 DR K9 SPARE
14	V9239	POL 020401	2002	FORD	CROWN_VIC	4 DR K9
14	V9278	POL 020401	2003	FORD	CROWN_VIC	4 DR K9
14	V5116	POL 020401	2003	FORD	CROWN_VIC	4 DR K9 DRUG DOG UNMKD
14	V9350	POL 020401	2003	FORD	CROWN_VIC	4 DR K9
Class 14	Count:	20				
<u>Class 15</u>						
15	V9910	ADM 030501	1995	FORD	CROWN_VIC	4 DR MARKED PATROL ABS HO
15	V9906	ADM 030501	1995	FORD	CROWN_VIC	4 DR MARKED PATROL ABS HO
15	V9950	ADM 030501	1995	FORD	CROWN_VIC	4 DR SEDAN -HOA
15	V9051	ADM 030501	2000	JEEP	CHEROKEE	SPORT UTILITY 4X4 HOA
15	V9139	ADM 030501	2001	FORD	CROWN_VIC	4 DR MARKED PATROL HOA
15	V9141	ADM 030501	2001	FORD	CROWN_VIC	4 DR MARKED PATROL HOA
15	V9140	ADM 030501	2001	FORD	CROWN_VIC	4 DR MARKED PATROL HOA
Class 15	Count:	7				
<u>Class 16</u>						
16	V4115	POL 020401	1997	CHEVY	SUBURBAN	4X4 SUBURBAN
16	V4113	POL 020401	1997	CHEVY	SUBURBAN	4X4 SUBURBAN
16	V4114	POL 020401	1997	CHEVY	SUBURBAN	4X4 SUBURBAN
16	V4112	POL 020401	1997	CHEVY	SUBURBAN	4X4 SUBURBAN
16	V****	POL 020401	2003	CHEVY	SUBURBAN	4X4 SUBURBAN
Class 16	Count:	5				
<u>Class 17</u>						
17	V4020	POL 020401	1996	CHEVY	ASTRO	5 PASSENGER VAN
17	V4002	POL 020401	1996	CHEVY	ASTRO	PASSENGER VAN
17	V4022	POL 020401	1996	CHEVY	ASTRO	5 PASSENGER VAN
17	V5135	POL 020401	2003	CHEVY	ASTRO	5 PASSENGER VAN
17	V5134	POL 020401	2003	CHEVY	ASTRO	5 PASSENGER VAN
Class 17	Count:	5				
<u>Class 18</u>						
18	V4029	POL 020401	1996	CHEVY	ASTRO	CARGO VAN
18	V4027	POL 020401	1996	CHEVY	ASTRO	CARGO VAN
18	V4028	POL 020401	1996	CHEVY	ASTRO	CARGO VAN
18	V3988	POL 020401	1996	CHEVY	G3500	CARGO VAN
18	V4111	POL 020401	1997	DODGE	RAM VAN	FORENSIC VAN (CARGO)
18	V4854	POL 020401	2001	CHEVY	ASTRO	CARGO VAN

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18	V4838	POL 020401	2001	CHEVY	G2500	CARGO VAN
Class 18	Count:	7				
<u>Class 19</u>						
19	V0725	POL 020401	1974	FORD	C9000	RIOT CONTROL VEHICLE
19	V3133	POL 020401	1989	HORIZ	500 BASIC	BOMB TRANSPORT TRAILER
19	V9895	POL 020401	1995	FORD	CROWN_VIC	4 DR MKD C.O.P.
19	V3991	POL 020401	1996	CHEVY	MONTECARLO	2 DR COUPE RETAINED
19	V9928	POL 020401	1996	FORD	CROWN_VIC	4 DR MKD C.O.P.
19	V4008	POL 020401	1996	OLDS	CIERA	4 DR SEDAN RETAINED
19	V4004	POL 020401	1996	OLDS	CIERA	4 DR SEDAN RETAINED
19	V9006	POL 020401	1998	FORD	CROWN_VIC	4 DR MKD PATROL PAVE LOANER
19	V9009	POL 020401	1998	FORD	CROWN_VIC	4 DR MKD PATROL PAVE LOANER
19	V9026	POL 030202	1998	FORD	CROWN_VIC	4 DR MKD C.O.P
19	V9003	POL 020401	1998	FORD	CROWN_VIC	4 DR MKD PATROL PAVE LOANER
19	V9027	POL 030202	1998	FORD	CROWN_VIC	4 DR MKD C.O.P.
19	V4374	POL 020401	1998	FORD	F-250	PRISONER TRANSPORT VAN
19	V4375	POL 020401	1998	FORD	F-250	PRISONER TRANSPORT VAN
19	V4582	POL 020401	1999	FORD	E-350	SURVEILLANCE VAN
19	V4800	POL 020401	2001	GMC	WORKHORSE	1 TON STAHL USV SWAT VAN
19	V4801	POL 020401	2001	GMC	WORKHORSE	1 TON STAHL USV SWAT VAN
19	V4881	POL 020101	2001	GRUMM	MT55	MOBILE COMMAND CENTER
19	V4757	POL 020401	2001	INT	1652 4X2	BOMB WAGON/TRL.V3133
19	V5145	POL 020401	2003	FORD	F-350	1 TON DRW CREW CAB
Class 19	Count:	20				
<u>Class 20</u>						
20	V4094	PBS 040401	1997	CHEVY	S-10	1/4 TON PICKUP
20	V4117	PKR 031901	1997	CHEVY	S-10	1/4 TON PICKUP
20	V4150	PED 080205	1997	CHEVY	S-10	1/4 TON PICKUP
20	V4261	PBS 050301	1998	CHEVY	S-10	1/4 TON PICKUP
20	V4263	PBS 050301	1998	CHEVY	S-10	1/4 TON PICKUP
20	V4265	PBS 050301	1998	CHEVY	S-10	1/4 TON PICKUP
20	V4266	PBS 670502	1998	CHEVY	S-10	1/4 TON PICKUP
20	V4268	PKR 031901	1998	CHEVY	S-10	1/4 TON PICKUP
20	V4267	ADM 030702	1998	CHEVY	S-10	1/4 TON PICKUP
20	V4427	POL 050201	1998	CHEVY	S10	1/4 TON PICKUP
20	V4426	POL 050201	1998	CHEVY	S10	1/4 TON PICKUP
20	V4329	POL 020401	1998	FORD	RANGER	1/4 TON PICKUP
20	V4550	PBS 050301	1999	CHEVY	S-10	1/4 TON PICKUP
20	V4515	PBS 090502	1999	CHEVY	S10	1/4 TON PICKUP
20	V4702	PBS 010405	2000	CHEVY	S10	1/4 TON PICKUP
20	V4836	PKR 061501	2001	CHEVY	S-10	1/4 TON PICKUP

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20	V5030	PKR 030801	2002	FORD	RANGER	1/4 TON PICKUP
20	V5047	PKR 060901	2002	FORD	RANGER	1/4 TON PICKUP
20	V5055	PKR 060201	2002	FORD	RANGER	1/4 TON PICKUP
20	V5142	PBS 050301	2003	CHEVY	S-10	1/4 TON PICKUP
20	V5141	PBS 050301	2003	CHEVY	S-10	1/4 TON PICKUP
20	V5140	PBS 050301	2003	CHEVY	S-10	1/4 TON PICKUP

Class 20 Count: 22

Class 21

21	V4126	PKR 061401	1997	CHEVY	C15 PKUP	1/2 TON PICKUP
21	V4127	PBS 680405	1997	CHEVY	C1500	1/2 TON PICKUP
21	V4282	PKR 031901	1998	CHEVY	1500	1/2 TON PICKUP
21	V4280	PKR 060301	1998	CHEVY	1500	1/2 TON PICKUP
21	V4283	PBS 670304	1998	CHEVY	1500	1/2 TON PICKUP
21	V4281	PKR 061501	1998	CHEVY	1500	1/2 TON PICKUP
21	V4334	POL 020401	1998	DODGE	RAM 1500	1/2 TON PICKUP
21	V4536	PBS 090301	1999	FORD	F150	1/2 TON PICKUP
21	V4538	PKR 031901	1999	FORD	F150	1/2 TON PICKUP
21	V4537	PBS 090201	1999	FORD	F150	1/2 TON PICKUP
21	V4703	PKR 060101	2000	CHEVY	1500	1/2 TON PICKUP
21	V4790	PED 100101	2000	CHEVY	1500	1/2 TON PICKUP
21	V4789	PED 100101	2000	CHEVY	1500	1/2 TON PICKUP
21	V4685	PBS 670302	2000	FORD	F150	1/2 TON PICKUP
21	V4817	PED 100101	2001	CHEVY	SILVERADO	1/2 TON PICKUP
21	V4816	PED 100101	2001	CHEVY	SILVERADO	1/2 TON PICKUP
21	V4860	PKR 060201	2001	FORD	F150	1/2 TON PICKUP
21	V4907	PBS 090401	2001	FORD	F150	1/2 TON PICKUP
21	V5033	PKR 060201	2002	FORD	F150	1/2 TON PICKUP
21	V****	ADM030501	2003	FORD	F150	1/2 TON PICKUP

Class 21 Count: 20

Class 22

22	V3777	PBS 680302	1994	CHEVY	C2500	3/4 TON PICKUP
22	V3889	PBS 680404	1995	CHEVY	2500HD	3/4 TON C&C W/8' UTIL BDY GAS
22	V3887	PBS 680404	1995	CHEVY	2500HD	PICKUP TRUCK HD
22	V3973	PBS 680406	1996	FORD	F250	UTILITY BODY
22	V4139	PBS 680406	1997	FORD	F250	3/4 TON UTILITY BODY
22	V4137	PBS 680404	1997	FORD	F250	3/4 TON UTILITY BODY
22	V4138	PBS 680404	1997	FORD	F250	3/4 TON UTILITY BODY
22	V4136	PBS 660606	1997	FORD	F250	3/4 TON UTILITY BODY
22	V4140	PBS 660602	1997	FORD	F250	3/4 TON UTILITY BODY
22	V4118	PBS 660607	1997	FORD	F250	3/4 TON PICKUP
22	V4109	ADM 030702	1997	FORD	F250 HD	PICKUP

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22	V4166	ADM 030501	1997	FORD	F250HD	SPECIAL LUBE SERV TRUCK
22	V4301	ADM 030702	1998	CHEVY	C2500	3/4 TON HD PICKUP
22	V4300	PKR 010401	1998	CHEVY	C2500	3/4 TON HD PICKUP
22	V4298	PKR 010501	1998	CHEVY	C2500	3/4 TON HD PICKUP
22	V4299	PBS 090201	1998	CHEVY	C2500	3/4 TON HD PICKUP
22	V4311	PBS 060409	1998	CHEVY	HD 2500	8' UTILITY TRUCK
22	V4310	PBS 660404	1998	CHEVY	HD 2500	8' UTILITY TRUCK
22	V4304	PBS 680404	1998	CHEVY	HD 2500	8' UTILITY TRUCK
22	V4309	PBS 660404	1998	CHEVY	HD 2500	8' UTILITY TRUCK
22	V4303	PBS 680404	1998	CHEVY	HD 2500	8' UTILITY TRUCK
22	V4308	PBS 660404	1998	CHEVY	HD 2500	8' UTILITY TRUCK
22	V4302	PKR 061501	1998	CHEVY	HD 2500	8' UTILITY TRUCK
22	V4306	PKR 060201	1998	CHEVY	HD 2500	8' UTILITY TRUCK
22	V4307	PBS 660404	1998	CHEVY	HD 2500	8' UTILITY TRUCK
22	V4305	PBS 680404	1998	CHEVY	HD 2500	8' UTILITY TRUCK
22	V4679	PBS 680404	1999	CHEVY	2500	3/4 TON UTILITY BODY
22	V4680	ADM 030702	1999	CHEVY	2500	3/4 TN PKUP W/WINCH/TOMMYGA
22	V4681	ADM 030501	1999	CHEVY	2500	3/4 TN PKUP W/WINCH/TOMMYGA
22	V4682	PBS 090701	1999	CHEVY	2500	3/4 TON PICKUP
22	V4551	PBS 090701	1999	CHEVY	C2500	3/4 TON PICKUP
22	V4517	PBS 090701	1999	CHEVY	C2500	3/4 TON PICKUP
22	V4523	PBS 660410	1999	FORD	F-250	3/4 TON PICKUP
22	V4541	PKR 060901	1999	FORD	F250	3/4 TON PICKUP W/EXT CAB
22	V4542	PBS 660602	1999	FORD	F250	3/4 TON UTILITY BODY - DIESEL
22	V4295	PKR 060901	1999	FORD	F250	PICKUP W/DUMP
22	V4297	PKR 060901	1999	FORD	F250	PICKUP
22	V4722	PBS 680404	2000	CHEVY	2500	3/4 TN SERVICE BODY
22	V4743	PBS 690402	2000	CHEVY	2500	3/4 TN PKUP W/TOMMYGATE
22	V4759	PBS 660404	2000	CHEVY	2500	3/4 TN SERV BODY
22	V4715	PKR 061601	2000	CHEVY	C2500	3/4 TON UTILITY BODY
22	V4617	PBS 660407	2000	DODGE	RAM 2500	1 TON UTILITY BODY
22	V4638	PBS 090501	2000	DODGE	RAM 2500HD	3/4 TON SPEC LUBE TRK
22	V4683	PED 040801	2000	FORD	F250	3/4 TN EXT CAB PICKUP
22	V4708	PKR 061701	2000	FORD	F250	PICKUP W/DUMP BODY
22	V4721	PKR 061401	2000	FORD	F250	3/4 TN EXT CAB PICKUP
22	V4707	PKR 061601	2000	FORD	F250	PICKUP W/DUMP BODY
22	V5045	PBS 680302	2002	DODGE	RAM 250	3/4 TON PICKUP
22	V5038	ADM 030702	2002	DODGE	RAM 250	3/4 TON PICKUP
22	V5046	PBS 660602	2002	DODGE	RAM 250	3/4 TON SERVICE BODY
22	V5032	PBS 660604	2002	FORD	F150 SD	3/4 TON 4X4 W/8'UTIL BDY DIESEL
22	V5139	PBS 680404	2003	FORD	F250	3/4 TON UTILITY BODY
22	V5138	PBS 680404	2003	FORD	F250	3/4 TON UTILITY BODY
22	V5146	ADM030704	2003	FORD	F250	3/4 TON PICKUP
22	V5147	ADM030501	2003	FORD	F250	3/4 TON PICKUP

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22	V****	TBA010101	2004	FORD	F250	3/4 TON PICKUP
Class 22	Count:	56				
<u>Class 23</u>						
23	V4036	PKR 061301	1996	CHEVY	C3500	UTILITY BODY
23	V3989	PBS 680404	1996	FORD	F350	UTILITY BODY
23	V4143	PBS 660503	1997	CHEVY	C30943	8' UTIL BODY W/LIFT GATE
23	V4105	PBS 090501	1997	CHEVY	FLEETSIDE	1 TON HD PICKUP/ FLAIR SIDE
23	V4144	PKR 060301	1997	FORD	F350	UTILITY BODY W/AUTOCRANE
23	V4146	PBS 660408	1997	FORD	F350	UTILITY BODY
23	V4145	PBS 680402	1997	FORD	F350	UTILITY BODY W/CANOPY TOP
23	V4170	PBS 660609	1997	FORD	F370	12' FLATBED
23	V4135	PBS 670302	1997	GMC	TC30903	1 TON PICKUP W/TGATE/CRANE
23	V4359	PBS 660503	1998	CHEVY	CREW CAB	CREW CAB W/UTIL BODY
23	V4368	PBS 050301	1998	CHEVY	CREW CAB	CREW CAB W/UTIL BODY
23	V4337	PKR 060301	1998	CHEVY	ONE TON	ONE TON CREW CAB
23	V4338	PKR 061401	1998	CHEVY	ONE TON	ONE TON CREW CAB W/DUMP
23	V4296	PKR 060201	1998	FORD	F350 SD	PICKUP W/DUMP
23	V4369	PKR 060201	1998	GMC	4X2 TC3100	UTILITY BODY W/CANOPY TOP
23	V4372	PBS 660404	1998	GMC	4X2 TC3100	UTILITY BODY W/AUTOCRANE
23	V4381	PBS 660609	1998	GMC	SIER 5700	12' PLATFORM STAKE BODY
23	V4412	PKR 060201	1998	GMC	SIERRA	1 TON PICKUP DUAL WHLS.
23	V4370	PBS 670302	1998	GMC	TC31003	9' STAKE BODY
23	V4585	PKR 060201	1999	CHEVY	3500	DROP SIDE DUMP
23	V4584	PBS 090401	1999	CHEVY	3500	DROP SIDE DUMP
23	V4522	PBS 680307	1999	FORD	F350	4X2 SUPER CAB DUALS/DUMP
23	V4540	PKR 061601	1999	FORD	F350	4X2 SUPER CAB DOOLEY/DUMP
23	V4543	PKR 061401	1999	FORD	F350	UTILITY BODY
23	V4723	ADM 030501	2000	CHEVY	3500	1 TON SERVICE BODY
23	V4731	PKR 061601	2000	CHEVY	3500	1 TN SERV BODY W/AUTOCRANE
23	V4716	PBS 670302	2000	CHEVY	3500	1 TN SERV BODY
23	V4704	ADM 030702	2000	CHEVY	3500	1TON SVC BODY W/WINCH/TGATE
23	V4719	ADM 030501	2000	CHEVY	3500	1 TON CREW CAB PICKUP
23	V4623	PBS 660505	2000	CHEVY	3500	DROP SIDE DUMP
23	V4622	PBS 660505	2000	CHEVY	3500	DROP SIDE DUMP
23	V4633	PBS 660502	2000	CHEVY	CREW CAB	UTILITY W/AUTO CRANE/TOMMYL
23	V4609	PKR 061401	2000	CHEVY	SIERRA	ONE TN PKUP DOOLEY W/CREW
23	V4744	PKR 060501	2000	FORD	F350	1 TN EXT CAB DRP SIDE DUMP
23	V4732	PKR 060201	2000	FORD	F350	1 TN EXT CAB DROP SIDE KNAP P
23	V4745	PBS 680302	2000	FORD	F350	1 TN EXT CAB LANDSCAPE BODY
23	V4631	PBS 660404	2000	GMC	3500	1 TON UTILITY BODY W/T-GATE
23	V4621	PBS 660404	2000	GMC	3500	1 TON UTILITY BODY W/BOOM
23	V4893	PBS 660409	2001	DODGE	3500	1 TN UTIL BODY DIESEL

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23	V4892	PBS 660409	2001	DODGE	3500	1 TN UTIL BODY DIESEL
23	V4899	PKR 061501	2001	FORD	F350	1 TON EXT CAB FLTBD W/HOIST
23	V4900	PKR 061601	2001	FORD	F350	1 TON EXT CAB FLTBD W/HOIST
23	V4889	PKR 060201	2001	FORD	F350	1 TON SUPER CAB DUMP TRK
23	V4896	PKR 060201	2001	FORD	F350	1 TON CREW CAB UTIL BODY GAS
23	V4891	PKR 060301	2001	FORD	F350	1 TON UTILITY BODY
23	V4898	PKR 060301	2002	FORD	F350	1 TON EXT CAB FLTBD W/HOIST
23	V5063	POL 020401	2002	FORD	F350	1 TON PICKUP CREW CAB
23	V5115	PKR 060901	2003	FORD	F350	1 TON PICKUP
23	V****	PKR 060301	2003	FORD	F350	1 TON PICKUP
Class 23	Count:	49				

Class 24

24	V3616	PBS 660602	1992	FORD	CF7000	STAKE BODY 14 FT
24	V4173	PBS 660502	1998	INT	4700 4X2	UTILITY BODY W/CANOPY/BOOM
24	V4378	PBS 660402	1999	INT	4700	11' SVC BDY W/COMPRESSOR
24	V4376	PBS 660503	1999	INT	4700	UTILITY BODY W CANOPY
24	V4377	PBS 050301	1999	INT	4700 4X2	UTILITY BODY W/CANOPY/INVER
24	V4610	PBS 660401	2000	INT	4900	SERV BDY W/CRANE/COMP
24	V4973	PBS 660407	2002	INT	4700	UTILITY BODY W/CANOPY
24	V4960	PBS 660503	2002	INT	4700	UTILITY BODY W CANOPY
24	V4951	PBS 680302	2002	INT	4700	14' DRY FREIGHT TRUCK
Class 24	Count:	9				

Class 25

25	V3357	PBS 660505	1991	FORD	F700	DUMP BODY 9 FT
25	V3801	PBS 660407	1995	INT	4700	FLATBED W/HOIST 14' LOW SIDES
25	V3915	PBS 090401	1995	INT	4700 4X2	FLATBED W/HOIST HIGH SIDE
25	V3914	PBS 660402	1995	INT	4700 4X2	FLATBED W/HOIST LOW SIDE
25	V4156	PBS 660506	1997	FORD	F700	4 YD DUMP TRUCK
25	V4184	PKR 060501	1998	INT	4700 4X2	FORRESTRY BODY
25	V4387	PBS 660509	1999	INT	4300	14' FLATBED DUMP LOW SIDES
25	V4390	PBS 660409	1999	INT	4300	12' FLATBED DUMP
25	V4432	PKR 060501	1999	INT	4300	14' FLATBED DUMP HIGH SIDES
25	V4386	PBS 660408	1999	INT	4300	14' FLATBED DUMP LOW SIDES
25	V4388	PBS 660503	1999	INT	4700	14' FLATBED DUMP LOW SIDES
25	V4389	PBS 660503	1999	INT	4700	14' FLATBED DUMP LOW SIDES
25	V4323	PKR 060501	1999	INT	4700	FORESTRY BODY BY STAMM
25	V4629	PKR 060301	2000	INT	4700	14' HIGHSIDE DUMP
25	V4599	PBS 050301	2000	INT	4700	14' LOW SIDE DUMP
25	V4760	PBS 660502	2001	INT	4700	14 FT LOW SIDE DUMP
25	V4764	PKR 061301	2001	INT	4700	14 FT HIGH SIDE DUMP
25	V4761	PKR 060301	2001	INT	4700	14 FT HIGH SIDE DUMP

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25	V4878	PKR 060501	2001	STERL	M7500	FORESTRY BODY
25	V4935	PKR 060201	2002	FORD	F754	FLATBED W/HOIST 14' HIGH SIDE
25	V4936	PKR 060201	2002	FORD	F754	FLATBED W/HOIST 14' HIGH SIDE
25	V4930	PBS 660410	2002	FORD	F754	FLATBED W/HOIST 14' LOW SIDES
25	V4931	PBS 660509	2002	FORD	F754	FLATBED W/HOIST 14' LOW SIDES
25	V4917	PBS 680302	2002	INT	4700	5 CU YD DUMP TRUCK

Class 25 Count: 24

Class 26

26	V4189	PBS 090301	1998	CRANE	LET 26E	LOW ENT/CHASSIS/TRASH BODY
26	V4188	PBS 090301	1998	CRANE	LET 26E	LOW ENT/CHASSIS/TRASH BODY
26	V4191	PBS 090301	1998	CRANE	LET 26E	LOW ENT/CHASSIS/TRASH BODY
26	V4190	PBS 090301	1998	CRANE	LET 26E	LOW ENT/CHASSIS/TRASH BODY
26	V4236	PBS 090301	1998	CRANE	LET 26E	LOW ENT/CHASSIS/TRASH BODY
26	V4237	PBS 090701	1998	CRANE	LET 26E	LOW ENT/CHASSIS/TRASH BODY
26	V4181	PBS 660402	1998	INT	49006X4	TANDEM AXLE DUMP TRK
26	V4180	PBS 660503	1998	INT	49006X4	TANDEM AXLE DUMP TRK
26	V4566	PBS 090301	1999	CRANE	LET 26E	LOW ENT/CHASSIS/TRASH BODY
26	V4565	PBS 090301	1999	CRANE	LET 26E	LOW ENT/CHASSIS/TRASH BODY
26	V4564	PBS 090301	1999	CRANE	LET 26E	LOW ENT/CHASSIS/TRASH BODY
26	V4355	PBS 660505	1999	INT	4700	5 CYD DUMP TRUCK
26	V4360	PBS 660505	1999	INT	4900	8 CYD DUMP TRK
26	V4356	PBS 660505	1999	INT	4900	8 CYD DUMP TRK
26	V4606	PBS 090301	2000	CRANE	LET 26E	LOW ENT/CHASSIS/TRASH BODY
26	V4625	PBS 660503	2000	INT	4700	5 YD DUMP
26	V4748	PKR 060201	2000	STERL	LT7500	12 CU YD DUMP
26	V4747	PBS 660505	2000	STERL	LT7500	12 CU YD DUMP
26	V4361	PBS 660402	2000	STERL	LT8501	DUMP TANDEM 12 CU.YD.
26	V4825	PBS 090301	2001	CRANE	LET 26	LOW ENT/CHASSIS/TRASH BODY
26	V4826	PBS 090301	2001	CRANE	LET 26	LOW ENT/CHASSIS/TRASH BODY
26	V4762	PBS 660506	2001	INT	4700	DUMP BODY 9 FT
26	V4798	PBS 660402	2001	INT	4700 4X2	5 CU YD DUMP TRUCK
26	V4797	PBS 660402	2001	INT	4700 4X2	5 CU YD DUMP TRUCK
26	V4809	PBS 660505	2002	STERL	STERLING	8 YARD DUMP TRUCK

Class 26 Count: 25

Class 27

27	V3893	PKR 030201	1995	CHEVY	CG31305	CARGO VAN
27	V3896	PBS 680405	1995	CHEVY	CG31305	CARGO VAN
27	V3891	PKR 030601	1995	CHEVY	CG31305	CARGO VAN
27	V4051	PKR 030210	1995	DODGE	RAM VAN	15 PASSENGER VAN
27	V3986	PBS 680405	1996	DODGE	RAM	CARGO VAN
27	V3985	PBS 680405	1996	DODGE	RAM	CARGO VAN

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27	V3972	PBS 660605	1996	DODGE	RAM	CARGO VAN
27	V3971	PBS 690404	1996	DODGE	RAM	CARGO VAN
27	V3987	PBS 680404	1996	DODGE	RAM	CARGO VAN
27	V4293	PBS 680407	1998	CHEVY	ASTRO	CARGO VAN
27	V4501	PKR 010202	1999	CHEVY	EXPRESS	8 PASSENGER VAN
27	V4742	PBS 690402	2000	CHEVY	ASTRO	CARGO VAN
27	V4695	PBS 670101	2000	CHEVY	ASTRO	CARGO VAN
27	V4675	ADM 030702	2000	CHEVY	ASTRO	CARGO VAN
27	V4693	PBS 680402	2000	CHEVY	EXPRESS	3/4 TON CARGO VAN
27	V4691	PBS 680407	2000	CHEVY	EXPRESS	3/4 TON CARGO VAN
27	V4694	PBS 680402	2000	CHEVY	EXPRESS	3/4 TON CARGO VAN
27	V4692	PBS 680402	2000	CHEVY	EXPRESS	3/4 TON CARGO VAN
27	V4528	PBS 670502	2000	CHEVY	EXPRESS	3/4 TON CARGO VAN
27	V4529	PBS 680405	2000	CHEVY	EXPRESS	3/4 TON CARGO VAN
27	V4499	PBS 680402	2000	CHEVY	EXPRESS	3/4 TON CARGO VAN
27	V4527	ADM 030101	2000	CHEVY	EXPRESS	3/4 TON CARGO VAN
27	V4961	PBS 670701	2002	CHEVY	ASTRO	CARGO VAN
27	V5035	PBS 660605	2002	CHEVY	ASTRO	CARGO VAN
27	V5034	ADM 030702	2002	CHEVY	ASTRO	CARGO VAN
27	V5031	FIR 030101	2002	CHEVY	EXPRESS	CARGO VAN
27	V5043	ADM 030703	2002	DODGE	3500 VAN	CARGO VAN
27	V5041	PBS 670101	2002	DODGE	RAM	CARGO VAN
27	V5042	PKR 061401	2002	DODGE	RAM	CARGO VAN
27	V5037	PKR 061501	2002	DODGE	RAM 2500	3/4 TON UTILITY BODY
27	V5039	PBS 680407	2002	DODGE	RAM 350	CARGO VAN
27	V5040	PBS 680407	2002	DODGE	RAM 350	CARGO VAN
27	V5036	PKR 061501	2002	DODGE	RAM VAN	CARGO VAN
Class 27	Count:	33				
 <u>Class 28</u>						
28	V3919	PBS 660510	1995	GMC	MODEL III	STEP VAN
28	V3918	PBS 660510	1995	GMC	MODEL III	STEP VAN
28	V4131	PBS 050301	1997	DODGE	RAM VAN	1 TON CARGO VAN
28	V4351	PKR 030201	1998	GMC	P30	ALUMINUM STEP VAN
28	V4547	PBS 660509	1999	CHEVY	3500	3/4 TON CARGO VAN
28	V4549	PKR 060301	1999	CHEVY	3500	3/4 TON CARGO VAN
28	V4548	PBS 660605	1999	CHEVY	3500	3/4 TON CARGO VAN
28	V4544	PBS 680407	1999	CHEVY	3500	3/4 TON CARGO VAN
28	V4545	PBS 050301	1999	CHEVY	3500	3/4 TON CARGO VAN
28	V4546	PBS 050301	1999	CHEVY	3500	3/4 TON CARGO VAN
28	V4526	ADM 030703	1999	CHEVY	EXPRESS	CARGO VAN W/TAILGATE & HIGH
28	V4497	PBS 040401	1999	FORD	E350	12 PASS VAN SURVEY
28	V4496	PBS 040401	1999	FORD	E350	12 PASS VAN SURVEY
28	V4498	PBS 040401	1999	FORD	E350 VAN	12 PASS VAN SURVEY

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28	V4572	PBS 660510	1999	GMC	STEP VAN	1 TON STEP VAN
28	V4581	PBS 660510	1999	GMC	STEP VAN	1 TON STEP VAN
28	V4758	PBS 050301	2000	CHEVY	EXPRESS	CARGO VAN EXTENDED
28	V4671	PBS 050301	2000	DODGE	RAM 3500	CARGO VAN
28	V4684	PBS 050301	2000	DODGE	RAM 3500	CARGO VAN
28	V4672	PBS 050301	2000	DODGE	RAM 3500	CARGO VAN
28	V4888	PKR 061601	2001	DODGE	3500	1 TON CARGO VAN
28	V4857	PBS 660605	2001	DODGE	RAM 350	CARGO VAN
28	V5020	PBS 060101	2002	FORD	E350	12 PASSENGER VAN
28	V5021	PBS 060101	2002	FORD	E350	12 PASSENGER VAN
28	V5154	PBS 050301	2003	CHEVY	SAVANA	CARGO VAN
28	V****	POL 020401	2003	FORD	ECONOLINE	12 PASSENGER VAN

Class 28 Count: 26

Class 29

29	48049	PKR 031901	1995	WENG	SHELL	SHOWMOBILE
29	V3967	PKR 030901	1996	INT	3800 BUS	THOMPSON 65 PASS BUS
29	V4119	PBS 660402	1997	CHEVY	C3500	4X4 PICKUP DOOLEY
29	V4080	PBS 660402	1997	FORD	F800	FLATBED DUMP TRUCK
29	V4081	PBS 660402	1997	GMC	G7H042	11' UTIL BDY W/COMPRESSOR
29	V4084	PBS 660402	1997	INT	4700	11' UTIL BDY W/COMP/CANOPY
29	V4083	PBS 660402	1997	INT	4700	11' UTIL BDY W/COMP/CANOPY
29	V4254	PBS 090301	1998	GMC	TOPKICK	DUMP TRK W/CLAW BUCKET
29	V4192	PBS 090301	1998	GMC	TOPKICK	DUMP TRK W/CLAW BUCKET
29	V4630	PBS 680408	1999	FORD	E-350	CARGO VAN W/ALTEC LIFT
29	V4193	PKR 060501	1999	INT	4900 6X6	TREE TRUCK W/CRANE
29	V4605	PKR 031902	2000	GMC	C6500	BOX VAN
29	V4624	PBS 090501	2000	INT	2574	TANDEM TRUCK TRACTOR

Class 29 Count: 13

Class 30

30	V4160	PBS 090701	1997	LODAL	EVO-MAG-20	REFUSE COLLECTOR SIDE LOAD
30	V4198	PBS 090701	1998	LODAL	EVO MAG 20	REFUSE COLLECTION VEHICLE

Class 30 Count: 2

Class 31

31	V3444	PBS 660605	1991	FORD	AEROSTAR	MINI CARGO VAN
31	V3886	PBS 660402	1995	JEEP	CHEROKEE	4X2 SPORT UTILITY VEHICLE
31	V4129	PBS 010802	1997	CHEVY	ASTRO	CARGO VAN
31	V4134	FIR 030101	1997	CHEVY	ASTRO	5 PASSENGER VAN
31	V4124	ADM 020101	1997	CHEVY	ASTRO	5 PASSENGER VAN
31	V4130	PBS 670603	1997	CHEVY	ASTRO	CARGO VAN
31	V4239	FIR 030101	1998	CHEVY	ASTRO	PASSENGER VAN

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31	V4238	FIR 030101	1998	CHEVY	ASTRO	PASSENGER VAN
31	V4294	FIR 030101	1998	CHEVY	ASTRO	5 PASSENGER VAN
31	V4286	PKR 061401	1998	JEEP	CHEROKEE	4X2 SPORT UTIL VEH
31	V4199	PKR 060101	1998	JEEP	CHEROKEE	4X2 SPORT UTILITY
31	V4285	PKR 061601	1998	JEEP	CHEROKEE	4X2 SPORT UTIL VEH
31	V4288	PKR 060301	1998	JEEP	CHEROKEE	4X2 SPORT UTIL VEH
31	V4287	PKR 060501	1998	JEEP	CHEROKEE	4X2 SPORT UTIL VEH
31	V4530	PBS 660605	1999	CHEVY	ASTRO	MINI CARGO VAN
31	V4531	PBS 660404	1999	CHEVY	ASTRO	MINI CARGO VAN
31	V4508	PKR 060301	1999	JEEP	CHEROKEE	4X2 SUV
31	V4521	FIR 030101	2000	CHEVY	ASTRO	8 PASSENGER VAN
31	V4520	FIR 030101	2000	CHEVY	ASTRO	8 PASSENGER VAN
31	V4518	PBS 040401	2000	CHEVY	ASTRO	8 PASSENGER VAN
31	V4519	PBS 040401	2000	CHEVY	ASTRO	8 PASSENGER VAN
31	V4741	FIR 030101	2000	DODGE	CARAVAN	7 PASSENGER VAN
31	V4740	FIR 030101	2000	DODGE	CARAVAN	7 PASSENGER VAN
31	V4739	PED 070101	2000	FORD	WINDSTAR	7 PASS VAN
31	V4676	PKR 061401	2000	GMC	JIMMY	4X2 SPORT UTILITY
31	V4678	PKR 061301	2000	GMC	JIMMY	4X2 SPORT UTILITY
31	V4677	PKR 061301	2000	GMC	JIMMY	4X2 SPORT UTILITY
31	V4669	PKR 031902	2000	JEEP	CHEROKEE	UTILITY VEHICLE
31	V4663	POL 030412	2000	JEEP	CHEROKEE	UTILITY VEHICLE
31	V4661	PBS 690401	2000	JEEP	CHEROKEE	UTILITY VEHICLE
31	V4662	ADM 030702	2000	JEEP	CHEROKEE	UTILITY VEHICLE
31	V4993	FIR 030101	2002	CHEVY	ASTRO	7 PASSENGER VAN
31	V4994	FIR 030101	2002	CHEVY	ASTRO	5 PASSENGER VAN

Class 31 Count: 33

Class 33

33	V3748	PBS 670502	1994	FORD	CF7000	UNIC 505 BOOM W/FLATBED
33	V3940	PBS 660602	1995	FORD	CF7000	UTILITY BODY W/BOOM
33	V4187	PBS 660602	1998	INT	4900	UTILITY BODY W/CRA
33	V4635	PBS 660509	2000	INT	4700	UNIC 504 BOOM/FLTBD/COMP
33	V4636	PBS 090501	2000	INT	4700	HIGH SIDE DUMP W/HYD/BOOM
33	V4634	PBS 660509	2000	INT	4700	UNIC 504 BOOM/FLTBD/COMP
33	V4814	PBS 660604	2001	FREIT	FC80	SERVICE BODY W/UNIC 504 CRAN
33	V4813	PBS 660604	2001	FREIT	FC80	SERVICE BODY W/UNIC 504 CRAN
33	V4799	PBS 090501	2001	INT	4700 4X2	CREW CAB HI SIDE DUMP W/CRA
33	V4938	PBS 660409	2002	STERL	CF7000	IMT BOOM W/UTIL BODY/COMP

Class 33 Count: 10

Class 34

34	V4196	PBS 090501	1998	PTRBL	320	CAB OVER/ROLLOFF/W/HOIST
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34	V4099	PBS 090301	1998	PTRBL	320	CAB OVER/ROLLOFF/W/HOIST
34	V4098	PBS 090501	1998	PTRBL	320	CAB OVER/ROLLOFF/W/HOIST
34	V4777	PBS 670502	2001	INT	2674	ROLLOFF AMPLIROLL BODY
34	V4778	PBS 670502	2001	INT	2674 6X4	ROLLOFF AMPLIROLL BODY
Class 34	Count:	5				
 <u>Class 35</u>						
35	V4200	PBS 670602	1998	JEEP	CHEROKEE	4X4 SPORT UTILITY
35	V4567	PKR 010202	1999	CHEVY	TRACKER	4X4 UTILITY VEH BCH PATROL
35	V4516	PBS 090501	1999	GMC	JIMMY	2 DR SPORT UTILITY 4X4
35	V4532	PED 070101	1999	GMC	JIMMY	4X4 UTIL. VEH.
35	V4664	PBS 670302	2000	JEEP	CHEROKEE	SPORT UTILITY
35	V5053	PKR 010102	2002	CHEVY	BLAZER	4X4 SPORT UTILITY VEHICLE
Class 35	Count:	6				
 <u>Class 36</u>						
36	V4128	PBS 660602	1997	FORD	F250	3/4 TON PICKUP
36	V4284	PBS 090701	1998	CHEVY	S-10	1/4 TON PICKUP EX/CAB
36	V4290	PBS 660510	1998	FORD	F-150	1/2TN 4X4 PICKUP
36	V4289	PBS 660510	1998	FORD	F150	1/2 TON PICKUP
36	V4291	PBS 660602	1999	FORD	F-250	3/4TN 4X4 PICKUP
36	V4533	PBS 660604	1999	FORD	F150	4X4 EXT CAB PICKUP
36	V4535	ADM 030501	1999	FORD	F250	4X4 SUPER CAB PICKUP
36	V4525	PKR 060201	1999	FORD	F250	3/4 TON PICKUP EXT CAB 4X4
36	V4534	PBS 670503	1999	FORD	F250 4X4	4X4 SUPER CAB PICKUP
36	V4524	PBS 660402	1999	FORD	F350	PICKUP W/FUEL TANK
36	V4583	FIR 030101	1999	FORD	SD F250	4X4 PICKUP - RED
36	V4720	PKR 060201	2000	CHEVY	3500	1 TN 4X4 PKUP W/FUEL TANK
36	V4686	PBS 660510	2000	FORD	F150	4X4 PICKUP
36	V4763	PBS 660503	2000	FORD	F150	4X4 PICKUP W/BED TOPPER
36	V4718	PED 070201	2001	DODGE	2500	3/4 TON 4X4 PKUP W/TANK
36	V4885	PBS 050301	2001	DODGE	2500 RAM	3/4 TON 4X4 PICKUP
36	V4884	PBS 660408	2001	DODGE	2500 RAM	3/4 TON 4X4 PICKUP
36	V4887	PBS 660604	2001	DODGE	RAM	3/4 TN HD 4X4 W/8'BDY DIESEL
36	V4859	PBS 660604	2001	FORD	F150 4X4	1/2 TON 4X4 PICKUP REG CAB
Class 36	Count:	19				
 <u>Class 37</u>						
37	V4371	PKR 060301	1999	CHEVY	CC31403	FLATBED 12' STAKE BODY
37	V4335	PBS 090401	1999	FORD	F350	1 TN EX CAB W/DUMP BODY
37	V4619	PKR 060301	2000	GMC	1 TON	12 FT FLATBED
37	V4628	PBS 660509	2000	GMC	3500 HD	UTIL BODY W/BOOM/T/GATE
37	V4618	PKR 060301	2000	GMC	SIERRA	12 FT FLATBED

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37	V4616	PKR 061601	2000	GMC	SIERRA	14' FLATBED
37	V4637	PBS 660609	2000	GMC	SIERRA 350	ONE TON SPEC SERV BODY
37	V4908	PBS 090502	2001	CHEVY	3500	TRASH TRUCK
37	V4909	PBS 090502	2001	CHEVY	3500	TRASH TRUCK
37	V4910	PBS 090502	2001	CHEVY	3500	CART REPAIR TRUCK
37	V4901	PBS 660409	2001	FORD	F450	11 FT UTILITY BODY
37	V4886	PKR 031901	2001	FORD	F450	9 FT STAKE BODY
37	V4903	PBS 660408	2001	FORD	F450	11 FT UTILITY BODY
37	V4902	PBS 660408	2001	FORD	F450	11 FT UTILITY BODY
37	V4897	PBS 660606	2001	FORD	F450 REG	UTILITY BODY
37	V4890	PKR 061401	2001	FORD	F550	CREW CAB SERV BDY W/CANOPY
37	V5052	PKR 061601	2002	FORD	F450	1 TON SUPER CAB PICKUP
37	V5019	PKR 061301	2002	FORD	F450	ONE TN PKUP DOOLEY W/CREW
37	V5051	PKR 061401	2002	FORD	F450 SD	1 TON CREW CAB PICKUP
37	V5078	PBS 660603	2003	GMC	CAB FWD	UTILITY BODY W/BOOM
Class 37	Count:	20				

Class 38

38	V4052	PBS 660510	1997	FORD	LT8501	LIQUID TRANSPORT VAC TRUCK
38	V4168	PBS 660510	1997	FORD	LT8513	VACTOR SEWER CLEANER
38	V4336	PBS 660510	1999	VANTG	2110-44	VAC JET SEWER CLEANER
38	V4433	PBS 660510	2000	AQUA	B-15	SEWER/STORM DRAIN CLEANER
38	V4786	PBS 670502	2001	INT	2674 6X4	VACUUM PUMP TANKER & TRUC
38	V4787	PBS 660510	2001	INT	2674 6X4	VACUUM PUMP TANKER & TRUC
38	V4949	PBS 660510	2002	STERL	LT9500	VAC-JET SEWER CLEANER
38	V4947	PBS 660511	2002	STERL	LT9500	VAC-JET SEWER CLEANER
38	V4948	PBS 660511	2002	STERL	LT9500	VAC-JET SEWER CLEANER
Class 38	Count:	9				

Class 39 See Sanitation Facility Vehicle listing.

Class 40

40	V4185	PBS 660510	1998	INT	2574 6X4	TANDEM TRUCK/TRACTOR
40	V5057	PBS 090501	2003	STERL	ST-9500	TANDEM TRUCK/TRACTOR
40	V5056	PBS 090501	2003	STERL	ST-9500	TANDEM TRUCK/TRACTOR
Class 40	Count:	3				

Class 41

41	V4159	PBS 090701	1997	JOHNS	605	JOHNSTON SWEEPER 605
41	V4943	PBS 090701	2002	JOHNS	605	JOHNSTON SWEEPER 605
41	V5088	PBS 090701	2003	JOHNS	605	JOHNSTON SWEEPER 605
Class 41	Count:	3				

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<u>Class 42</u>						
42	V4791	ADM 030704	2000	MADVK	101D	VACUUM LITTER COLLECTOR
42	V5128	PBS 090701	2003	TENAN	ATLV4300	MOBILE VACCUM TRASH COLLEC
42	V5127	PBS 090701	2003	TENAN	ATLV4300	MOBILE VACCUM TRASH COLLEC
42	V5129	PBS 090701	2003	TENAN	ATLV4300	MOBILE VACCUM TRASH COLLEC
Class 42	Count:	4				
<u>Class 43</u>						
43	V4395	PBS 660503	1998	VIBRO	102	VIBRATORY ROLLER
43	V4766	PBS 660505	2000	ING	DD-22	VIBRATORY ROLLER
43	V4765	PBS 660402	2000	ING	DD-22	VIBRATORY ROLLER
43	V4945	PBS 660506	2001	BOMAG	BW120-AD3	VIBRATORY ROLLER
Class 43	Count:	4				
<u>Class 44</u>						
44	V3924	PBS 680302	1995	EQUAL	4300	PRESSURE WASHER
44	V4414	PBS 090701	1999	AQUA	SUT510	PRESSURE WASHER
Class 44	Count:	2				
<u>Class 45</u>						
45	V4921	PBS 660505	2001	VOLVO	G60C	ARTICULATED GRADER TANDEM
Class 45	Count:	1				
<u>Class 46</u>						
46	V4175	PBS 010405	1997	JD	544H	WHEEL LOADER
Class 46	Count:	1				
<u>Class 47</u>						
47	V3945	PBS 660402	1996	JD	544G	WHL LOADER
47	V3943	PBS 090501	1996	JD	644G	WHEEL LOADER
47	V3944	PBS 090501	1996	JD	644GB	WHEEL LOADER
47	V4174	PBS 090301	1997	JD	644G	WHEEL LOADER
47	V4345	PBS 090301	1998	SAMS	SL120-2B	WHEEL LOADER 4X4
47	V4344	PBS 090301	1998	SAMS	SL120-2B	WHEEL LOADER 4X4
47	V4354	PBS 660505	1998	SAMS	SL120-2B	WHEEL LOADER 4X4
47	V4922	PBS 090301	2001	CASE	721 CXR	LOADER W/4-1 BUCKET 2.5 CYD
Class 47	Count:	8				
<u>Class 48</u>						
48	V4940	PBS 680404	2001	ING	135WIR	TRL MOUNTED AIR COMPRESSOR

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Class 48	Count:	1				
<u>Class 49</u>						
49	V2657	PBS 660604	1986	GROVE	528B	HYD. CRANE ALL TERRAIN
49	V3047	PKR 060301	1988	UNK	HD-415LR	SCARIFIER
49	V3916	PKR 060501	1995	UNK	WANN 15 LT	SOLAR 15 LIGHT ARROWBD TRAI
49	V3917	PKR 060301	1995	UNK	WANN 15 LT	SOLAR 15 LIGHT ARROWBD TRAI
49	V4048	PBS 660506	1996	INT	4700	ASPHALT PATCH TRUCK
49	V4089	PBS 660402	1997	BOMAG	BW90AD	VIBRATORY ROLLER N/R
49	V4318	PED 070201	1998	SWPST	CH	SWEEPER/BROOM ATTACHMENT
49	V4769	PBS 090701	2000	JD	5410	BROOM ATTACHMENT
49	V4714	PBS 660509	2000	LEE	700 PAVER	ASPHALT PAVER
49	V5081	PKR 060201	2002	CE	500443	ANGLE BROOM ATTACHMENT 72"
49	V5082	PKR 060201	2002	EDWD	TT5100	FORKLIFT ATTACHMENT (FORKS)
Class 49	Count:	11				
<u>Class 50</u>						
50	V4554	PBS 090501	1999	EBCO	30	OPEN TOP ROLL-OFF CONTAINER
50	V4558	PBS 090501	1999	EBCO	30	OPEN TOP ROLL-OFF CONTAINER
50	V4557	PBS 090501	1999	EBCO	30	OPEN TOP ROLL-OFF CONTAINER
50	V4556	PBS 090501	1999	EBCO	30	OPEN TOP ROLL-OFF CONTAINER
50	V4562	PBS 090501	1999	EBCO	40	OPEN TOP ROLL-OFF CONTAINER
50	V4559	PBS 090501	1999	EBCO	40	OPEN TOP ROLL-OFF CONTAINER
50	V4561	PBS 090301	1999	EBCO	40	OPEN TOP ROLL-OFF CONTAINER
50	V4560	PBS 090501	1999	EBCO	40	OPEN TOP ROLL-OFF CONTAINER
50	V4608	PBS 090501	1999	EBCO	40	OPEN TOP ROLL-OFF CONTAINER
50	V4607	PBS 090501	1999	EBCO	40	OPEN TOP ROLL-OFF CONTAINER
50	V4555	PBS 090501	1999	HESCO	20	OPEN TOP ROLL-OFF CONTANIER
Class 50	Count:	11				
<u>Class 52</u>						
52	V3926	PBS 680408	1996	INT	4800	65' AERIAL BUCKET TRUCK-AM90
52	V4110	PBS 680408	1997	INT	4700 LR42	4X2 BUCKET TRUCK
52	V4824	PKR 060501	2001	INT	4700	AERIAL BUCKET TRUCK
52	V5079	PKR 060501	2003	INT	4300 L42A	ALTEC 42' BUCKET TRUCK
52	V5080	PKR 060501	2003	INT	4300 L42A	ALTEC 42' BUCKET TRUCK
Class 52	Count:	5				
<u>Class 54</u>						
54	V4171	PKR 060301	1997	FORD	445D	TRACTOR/LOADER
54	V4161	PKR 061701	1997	JD	TRACTOR	TRACTOR/LOADER
54	V4362	PBS 090401	1998	FORD	4630	UTILITY TRACTOR

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54	V4363	PBS 090401	1998	FORD	4630	UTILITY TRACTOR
54	V4413	PKR 061701	1998	JD	5210	UTILITY TRACTOR/LOADER
54	V4097	PED 070201	1998	NEWHO	7740	TRACTOR W/MOWER/BROOM
54	V4494	PBS 090401	1999	JD	5410	TRACTOR INDUSTRIAL TYPE
54	V4495	PBS 090701	1999	JD	5410	WHEEL TRACTOR W/BROOM
54	V4776	PKR 030801	2000	JD	5310	WHEEL TRACTOR
Class 54	Count:	9				
 <u>Class 56</u>						
56	V4473	PBS 660509	1999	CASE	580L	BACKHOE LOADER
56	V4472	PBS 660503	1999	CASE	580L	TRACTOR LOADER BACKHOE
56	V4471	PBS 660502	1999	CASE	590SL	TRACTOR BACKHOE LOADER
56	V4927	PBS 660509	2001	CASE	580M	TRACTOR LOADER-BACKHOE
56	V4925	PBS 660408	2001	CASE	580M	TRACTOR LOADER-BACKHOE
56	V4926	PKR 060301	2001	CASE	580M	TRACTOR LOADER-BACKHOE
56	V4920	PBS 660503	2001	CASE	590SM	LOADER
Class 56	Count:	7				
 <u>Class 58</u>						
58	V4169	PBS 660410	1997	BOBCT	773 LOADER	BOBCAT LOADER W/BACKHOE/T
58	V4435	PBS 090401	1998	GEHL	56358	SKID STEER LOADER
58	V4407	PBS 660505	1999	BOBCT	963	BOBCAT LOADER-CODE 9195
58	V4782	PBS 660502	2000	BOBCT	873	BOBCAT LOADER
58	V4780	PBS 680302	2000	BOBCT	873	BOBCAT LOADER-CODE 8320
58	V4783	PBS 660407	2000	BOBCT	873	BOBCAT-LOADER-CODE-6123
58	V4781	PKR 061401	2000	BOBCT	873	BOBCAT-CODE 42501
58	V5075	PBS 660402	2002	JD	250 LOADER	SKID STEER LOADER
58	V5074	PBS 660402	2002	JD	250 LOADER	SKID STEER LOADER
Class 58	Count:	9				
 <u>Class 59</u>						
59	V3653	PBS 660404	1993	YALE	GP035BE	FORKLIFT W/HOPPER
59	V4068	PBS 660402	1996	CASE	580L	TRACTOR LOADER BACKHOE
59	V4067	PBS 660402	1996	CASE	580L	TRACTOR LOADER BACKHOE
59	V4039	PED 070201	1996	JD	6400	WHEEL TRACTOR
59	V4082	PKR 060201	1997	CAT	CH65	RUBBER TRACK TYPE DOZER
59	V4102	PBS 010405	1997	CAT	DP90-D	FORKLIFT
59	V4093	PBS 660402	1997	JD	190E	EXCAVATOR
59	V4085	PBS 660402	1997	JD	544G	LOADER
59	V4367	PKR 060201	1998	FORD	TS110	UTILITY TRACTOR
59	V4398	PBS 660505	1998	GRADA	XL41000	6X4 EXCA. USE HRS. ON BACK EN
59	V4315	PBS 660402	1998	JD	120	STEEL TRACK EXCAVATOR
59	V4436	PBS 680407	1998	JLG	2033E	AERIAL LIFT PLATFORM

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59	V4604	PKR 060201	1999	CAT	933C LGP	LOADER RUBBER TRACK
59	V4603	PKR 060201	1999	CAT	CHALL 35	RUBBER TRACK TRACTOR W/BLA
59	V4602	PKR 060201	1999	CAT	CHALL 35	RUBBER TRACK TRACTOR W/BLA
59	V4593	PKR 010401	1999	JD	5410	TRACTOR UTILITY TYPE W/LOAD
59	V4596	PKR 060201	1999	POSI	HD4520	RUBBER TRACK TRACTOR
59	V4784	ADM 030501	2000	YALE	9865	FORKLIFT
59	V4802	ADM 050201	2000	YALE	GC040AF	FORKLIFT
59	V5068	PBS 660402	2002	JD	AZ480	ASPHALT ZIPPER
59	V5087	ADM 030704	2002	LIFT	JLG#264E2	AERIAL WORK PLATFORM
59	V5061	PBS 090201	2002	YALE	GDP50RG	FORKLIFT
59	V5066	PBS 090201	2003	DAEWOO	D-50S	FORKLIFT

Class 59 Count: 23

Class 60

60	48814	PKR 060401	1996	DYNA	N/A	52" BABY DYNAMOW MOWER
60	V4352	PKR 061701	1998	GRAVE	PRO 300	60" MOWER
60	V4353	PKR 061701	1998	GRAVE	PRO 300	60" MOWER
60	V4914	PKR 061701	2001	GRAVE	992020	60" MOWER
60	V4915	PKR 061501	2001	GRAVE	992020	60" MOWER
60	V4913	PKR 061701	2001	GRAVE	992020	60" MOWER
60	V4919	PKR 060901	2001	SNAPP	ZF250	52" MOWER
60	V4923	PKR 030801	2001	TORO	223-D	52" MOWER

Class 60 Count: 8

Class 61

61	V4357	PKR 061301	1998	JACOB	TURF CAT	72" ROTARY MOWER
61	V4348	PKR 010401	1998	TORO	30788	72" ROTARY MOWER
61	V4349	PKR 010501	1998	TORO	30788	72" ROTARY MOWER
61	V4391	PKR 010401	1998	TORO	GR3000	REEL MOWER
61	V4639	PKR 061201	1999	TORO	GM223D	72" MOWER
61	V4924	PED 070201	2001	TORO	325D	72" MOWER
61	V4933	PKR 030801	2001	TORO	328D	72" ROTARY MOWER

Class 61 Count: 7

Class 62

62	V4178	PKR 060301	1997	BSHOG	305-1	6' ROTARY CUTTER
62	V4365	PBS 090401	1998	BSHOG	406	BUSH HOG 72" MOWER
62	V4364	PBS 090401	1998	BSHOG	406	BUSH HOG 72" MOWER
62	V4366	PBS 090401	1998	BSHOG	406	BUSH HOG 72" MOWER

Class 62 Count: 4

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<u>Class 63</u>						
63	V4313	PKR 061701	1998	CSHMN	898465	3 WHL ON RD W/REFUSE DUMP B
63	V4312	PKR 060901	1998	CSHMN	898465	3 WHL ON RD W/REFUSE DUMP B
63	V4446	PKR 061701	1998	EZGO	WORKHORSE	4 WHEEL UTILITY VEHICLE
63	V4444	PKR 061601	1998	EZGO	WORKHORSE	4 WHEEL UTILITY VEHICLE
63	V4445	PKR 061701	1998	EZGO	WORKHORSE	4 WHEEL UTILITY VEHICLE
63	V4447	PKR 061701	1998	JD	1800	HD TURF UTILITY VEHICLE
63	V4380	PED 070201	1998	TORO	3100	SMALL UTILITY VEHICLE
63	V4774	PKR 060401	2000	TORO	3300D	UTILITY VEHICLE W/TOP DRESSE
63	V4771	PKR 030801	2000	TORO	3300D	UTILITY VEHICLE W/LIFT
63	V4770	PKR 030801	2000	TORO	3300D	UTILITY VEHICLE W/HYD KIT
63	V4775	PKR 010401	2000	TORO	3300D	4 WHL FLATBED W/DUMP/SPRAYE
63	V4773	PKR 060401	2000	TORO	3300D	UTILITY VEHICLE W/SPRAYER
63	V4772	PKR 030801	2000	TORO	3300D	UTILITY VEHICLE W/SPRAYER
63	V4934	PKR 010401	2001	TORO	WORK3100	4 WHEEL UTILITY VEHICLE
63	V4956	PKR 060901	2002	GO-4	INT 2	3 WHL ON RD W/REFUSE DUMP B
63	V4957	PKR 060901	2002	GO-4	INT 2	3 WHL ON RD W/REFUSE DUMP B
Class 63	Count:	16				
<u>Class 64</u>						
64	V4379	PKR 060301	1998	JACOB	HR5111	134" ROTARY MOWER
64	V4441	PKR 061701	1998	TORO	2600-D	REEL MASTER MOWER
64	V4443	PKR 061701	1998	TORO	2600-D	REEL MASTER MOWER
64	V4442	PKR 061301	1998	TORO	2600-D	REEL MASTER MOWER
64	V4440	PKR 061601	1998	TORO	3427	REEL MASTER MOWER
64	V4756	PKR 061701	2000	JACOB	TRI-KING	REEL MOWER
64	V4673	PKR 010401	2000	TORO	6500-D	REELMASTER MOWER
64	V4807	PKR 061701	2001	TORO	6500D	REELMASTER MOWER
64	V4808	PKR 061701	2001	TORO	6500D	REELMASTER MOWER
64	V4959	PKR 061701	2002	JD	1600	12' ROTARY MOWER
64	V5070	PKR 061301	2002	TORO	REELMASTER	27" MOWER
Class 64	Count:	11				
<u>Class 65</u>						
65	V4569	PKR 061401	1999	DYNA	B72	72" ROTARY MOWER HYD-DIESEL
65	V4570	PKR 061601	1999	DYNA	B72	72" ROTARY MOWER HYD-DIESEL
Class 65	Count:	2				
<u>Class 66</u>						
66	V4470	PKR 061601	1999	JD	1200A	BALL FIELD & BUNKER RAKE
66	V4468	PKR 061701	1999	JD	1200A	BALL FIELD & BUNKER RAKE
66	V4465	PKR 030801	1999	JD	1200A	BALL FIELD & BUNKER RAKE

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66	V4466	PKR 010401	1999	JD	1200A	BALL FIELD & BUNKER RAKE
66	V4469	PKR 061301	1999	JD	1200A	BALL FIELD & BUNKER RAKE
66	V4467	PKR 061701	1999	JD	1200A	BALL FIELD & BUNKER RAKE
66	V4955	PKR 010401	2001	SMITH	G-STAR9328	BUNKER & FIELD RAKE
66	V4952	PKR 061701	2001	TORO	RAHN	4 WHEEL BALL FIELD RAKE
66	V4953	PKR 061701	2001	TORO	RAHN	4 WHEEL BALL FIELD RAKE
66	V5076	PKR 030802	2002	JD	1200A	BALL FIELD BUNKER RAKE
66	V5077	PKR 030802	2002	JD	1200A	BALL FIELD BUNKER RAKE
66	V5069	PKR 031901	2002	TORO	WORKMAN	UTILITY CART W/FIELD COND.
Class 66		Count:	12			
 <u>Class 67</u>						
67	V4415	PKR 060501	1998	ALTEC	WC16C	BRUSH CHIPPER
67	V4416	PKR 060501	1998	VERM	1800	BRUSH CHIPPER
67	V4462	PKR 060501	1999	ALTEC	WC6-16	BRUSH CHIPPER
Class 67		Count:	3			
 <u>Class 68</u>						
68	V4939	PKR 060201	2001	BARB	600HD	BEACH RAKE
68	V5067	PKR 060201	2002	BARB	400HD	BEACH RAKE
68	V5054	PKR 060201	2002	BARB	600HD	SURF RAKE
Class 68		Count:	3			
 <u>Class 69</u>						
69	V4040	PED 070201	1996	ALOMO	TERRAIN	15' ROTARY BAT WING MOWER
69	V4103	ADM 030704	1997	AMER	LIN 7760	AM/LINCOLN SWEEPER SCRUBBE
69	V4179	PKR 060301	1997	BSHOG	RTN-60	6' ROTARY TILLER
69	V4194	PKR 060501	1997	VERM	502	STUMP CUTTER
69	V4454	PKR 061401	1998	DITCH	1820	TRENCHER
69	V4409	PED 080201	1998	EZGO	XT500	4 WHL ELECT UTIL CART
69	V4408	PED 080201	1998	EZGO	XT500	4 WHL ELECT UTIL CART
69	V4246	PKR 060901	1998	GREEN	414-RS	SUCTION SWEEPER
69	V4392	PKR 030801	1998	JACOB	81720	PULL TYPE TURF SWEEPER
69	V4394	PKR 030801	1998	JACOB	9672	TURF AERATOR
69	V4393	PKR 030801	1998	JD	660	TURF TILLER
69	V4405	PKR 010401	1998	TORO	44055	TURF SWEEPER
69	V4448	PKR 061701	1998	VERTI	VD7316	TURF AERATOR
69	V4563	PKR 030301	1999	SERV	ACE ALLOY	TENNIS COURT ROLLER
69	V4643	PED 080201	2000	EZGO	WORKHORSE	ELECTRIC UTILITY CART
69	V4755	PKR 061701	2000	EZGO	WORKHORSE	TURF UTILITY VEH
69	V4792	PBS 090501	2000	MORBA	SP3141L1	TUB GRINDER
69	V4690	PKR 010401	2000	TORO	2500	TOP DRESSER
69	V4730	PKR 010401	2000	TORO	686	AERATOR

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69	V4950	PKR 061701	2001	JACOB	AERO KING	WALK BEHIND AERATOR
69	V4958	PKR 060201	2001	REYNO	GL-12	REYNOLDS BEACH DRAG SCRAPE
69	V5131	PKR 030802	2003	TORO	RM6500D	REELMASTER MOWER
69	V5130	PKR 030802	2003	TORO	RM6500D	REELMASTER MOWER
Class 69	Count:	23				

Class 70

70	V4240	FIR 030101	1998	PIERC	PUMP-2A	QUANTUM PUMPER E-49
70	V4241	FIR 030101	1998	PIERC	PUMP-2A	QUANTUM PUMPER E-35
70	V4242	FIR 030101	1998	PIERC	PUMP-2A	QUANTUM E-3*3YR WARR A/C
70	V4243	FIR 030101	1998	PIERC	PUMP-2A	QUANTUM PUMPER E-54
70	V4234	FIR 030101	1998	PIERC	QUANTUM	QUANTUM PUMPER E-46
70	V4232	FIR 030101	1998	PIERC	QUANTUM	QUANTUM PUMPER E-88
70	V4235	FIR 030101	1998	PIERC	QUANTUM	QUANTUM PUMPER E-29
70	V4233	FIR 030101	1998	PIERC	QUANTUM	QUANTUM PUMPER E-2
70	V4231	FIR 030101	1998	PIERC	QUANTUM	QUANTUM PUMPER E-47
70	V4587	FIR 030101	2000	PIERC	QUANTUM	QUANTUM PUMPER E-16/000174
70	V4586	FIR 030101	2000	PIERC	QUANTUM	QUANTUM PUMPER E-13/000173
Class 70	Count:	11				

Class 71

71	V4230	FIR 030101	1998	PIERC	QUINT	QUINT 105' QUINT 13
71	V4244	FIR 030101	1998	PIERC	QUINT	QUINT 105' AERIAL Q-2
71	V4245	FIR 030101	1998	PIERC	QUINT	QUINT 105' AERIAL Q-35
Class 71	Count:	3				

Class 72

72	V4155	FIR 030101	1997	FREIT	FL50	RESERVE
72	V4152	FIR 030101	1997	FREIT	FL50	AMBULANCE
72	V4153	FIR 030101	1997	FREIT	FL50	AMBULANCE R-47
72	V4592	FIR 030101	2000	FREIT	FL60	AMBULANCE R-8/70868
72	V4589	FIR 030101	2000	FREIT	FL60	AMBULANCE R-3/70866
72	V4591	FIR 030101	2000	FREIT	FL60	AMBULANCE R-2/70869
72	V4590	FIR 030101	2000	FREIT	FL60	AMBULANCE R-53/70867
72	V4734	FIR 030101	2001	FREIT	FL60	RESCUE UNIT R-49/81914
72	V4733	FIR 030101	2001	FREIT	FL60	RESCUE UNIT R-46/81913
72	V4735	FIR 030101	2001	FREIT	FL60	RESCUE UNIT R-16/13355
72	V4866	FIR 030101	2001	FREIT	MEDIC MAST	AMBULANCE R-35/03158
72	V4932	FIR 030101	2001	FREIT	MEDIC MAST	AMBULANCE R-13/90517
72	V4974	FIR 030101	2002	FREIT	FL60	AMBULANCE
Class 72	Count:	13				

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RFP Fleet Inventory By Class

<u>Cls</u>	<u>Unit</u>	<u>Department</u>	<u>Yr</u>	<u>Make</u>	<u>Model</u>	<u>Description</u>
<u>Class 73</u>						
73	V4403	FIR 030101	1993	FORD	AMBULANCE	USED AMBULANCE RESERVE
73	V4400	FIR 030101	1993	FORD	AMBULANCE	USED AMBULANCE RESERVE
73	V4399	FIR 030101	1993	FORD	AMBULANCE	USED AMBULANCE RESERVE
73	V4402	FIR 030101	1993	FORD	AMBULANCE	USED AMBULANCE RESERVE
73	V4154	FIR 030101	1997	FREIT	FL50	AMBULANCE RESERVE
Class 73	Count:	5				
<u>Class 74</u>						
74	V3083	FIR 030101	1989	E-ONE	HUSH XLT	1500 GPM PUMPER RESERVE
74	V3434	FIR 030101	1991	E-ONE	HUSH XLT	1500 GPM PUMPER RESERVE
74	V3435	FIR 030101	1991	E-ONE	HUSH XLT	1500 GPM PUMPER RESERVE
74	V3747	FIR 030101	1992	E-ONE	PUMPER	1500 GPM PUMPER RESERVE
Class 74	Count:	4				
<u>Class 75</u>						
75	V3006	FIR 030101	1989	E-ONE	QUINT	80' LADDER/PUMPER RESERVE
Class 75	Count:	1				
<u>Class 76</u>						
76	V4228	FIR 030101	1999	CHEVY	SUBURBAN	4 DR FIRE COMMAND
76	V4229	FIR 030101	1999	CHEVY	SUBURBAN	4 DR FIRE COMMAND
76	V4552	FIR 030101	1999	CHEVY	SUBURBAN	4X4 UTILITY VEHICLE
76	V4553	FIR 030101	1999	CHEVY	SUBURBAN	4X4 UTILITY VEHICLE
76	V5049	FIR 030101	2002	CHEVY	SUBURBAN	4X4 FIRE COMMAND
76	V5050	FIR 030101	2002	CHEVY	SUBURBAN	4X4 FIRE COMMAND
76	V5048	FIR 030101	2002	CHEVY	SUBURBAN	4X4 FIRE COMMAND
Class 76	Count:	7				
<u>Class 77</u>						
77	V4034	FIR 030101	1996	CHEVY	LUMINA	4 DR SEDAN
77	V4269	FIR 030101	1998	CHEVY	LUMINA	4 DR SEDAN FIRE COMMAND
77	V4339	FIR 030101	1998	FORD	CROWN_VIC	4 DR SEDAN BLUE
77	V4500	FIR 030101	1999	CHEVY	LUMINA	4 DR SEDAN
77	V4991	FIR 030101	2002	CHEVY	IMPALA	4 DR SEDAN COMMAND
77	V4990	FIR 030101	2002	CHEVY	IMPALA	4 DR SEDAN COMMAND
77	V4992	FIR 030101	2002	CHEVY	IMPALA	4 DR SEDAN COMMAND
77	V4989	FIR 030101	2002	CHEVY	IMPALA	4 DR SEDAN COMMAND
Class 77	Count:	8				

ATTACHMENT "A"

**City of Fort Lauderdale
RFP Fleet Inventory By Class**

<u>Cls</u>	<u>Unit</u>	<u>Department</u>	<u>Yr</u>	<u>Make</u>	<u>Model</u>	<u>Description</u>
<u>Class 79</u>						
79	V4738	FIR 030101	1992	E-ONE	PUMPER	PUMPER - WILTON MANORS
79	V3574	FIR 030101	1992	INT	4900 4X2	HAZMAT CREW CAB TRACTOR
79	V3575	FIR 030101	1992	MICKE	AT/A	HAZMAT BETTEN ROLUP TRAILER
79	V3720	PED 070101	1993	OSHK	T-1500	AIRCRAFT FIRE / RESCUE
79	V4149	FIR 030101	1997	CHEVY	SUBURBAN	4X2 FIRE COMMAND B2 RESERVE
79	V4165	FIR 030101	1997	FREIT	HACKNEY	AIR/LIGHT SUPPORT VEH
Class 79	Count:	6				
<u>Class 80</u>						
80	V2539	PKR 031901	1985	UNK	ATV	TRAILER SINGLE AXLE
80	V3308	PKR 060901	1990	HORIZ	HEQ 80166	TRAILER TANDEM AXLE
80	V3309	PKR 061601	1990	HORIZ	HEQ 80166	TRAILER TANDEM AXLE
80	V3789	PBS 090501	1994	PERF	GBT-2-26-T	BOAT TRAILER
80	V4106	PBS 660410	1997	CRSLY	8X20	BOBCAT TRL
80	V4946	PBS 660506	2001	CHAMP	SPECIAL 7K	ROLLER TRAILER
80	V4855	PBS 090501	2001	CONT	CTA25	25 FT BOAT TRAILER
80	V4864	PBS 660506	2001	WELLS	CARGO	TRAILER SINGLE AXLE
80	V4863	PBS 660506	2001	WELLS	CARGO	TRAILER SINGLE AXLE
80	V5083	PBS 660402	2002	BELSH	WB-12	TRAILER
80	V5084	PBS 660402	2002	BELSH	WB-12	TRAILER
Class 80	Count:	11				
<u>Class 82</u>						
82	V4418	PKR 010102	1998	A-OK	4X8 TILT	12' TILT TOP TRAILER
82	V4421	PKR 010401	1998	A-OK	76X10 TILT	14' TILT TOP TRAILER
82	V4419	PKR 031901	1998	A-OK	76X10 TILT	14' TILT TOP TRAILER
82	V4420	PKR 031901	1998	A-OK	76X10 TILT	14' TILT TOP TRAILER
82	V4328	PKR 060201	1998	GMC	12T-19	TRLR SINGLE AXLE TILT
82	V4645	PBS 090701	1999	CRSLY	ME5X10	TILT TOP TRAILER
82	V4646	PBS 090701	1999	CRSLY	ME5X10	TILT TOP TRAILER
82	V4644	PBS 090701	1999	CRSLY	ME5X10	TILT TOP TRAILER
82	V4856	PBS 660503	2000	CRSLY	CR 6X8 TG	SINGLE AXLE UTILITY TRAILER
82	V4767	PBS 660402	2000	CRSLY	ME 6X12	TRAILER 6X12 TILT
82	V4768	PBS 660505	2000	CRSLY	ME 6X12	TRAILER 6X12 TILT
Class 82	Count:	11				
<u>Class 83</u>						
83	V4820	PKR 061401	2000	CRSLY	8'X22'	TANDEM TRAILER 12TON TILT DE
83	V4821	PKR 061601	2000	CRSLY	8'X22'	TANDEM TRAILER 12TON TILT DE
83	V4819	PKR 061301	2000	CRSLY	8'X22'	TANDEM TRAILER 12TON TILT DE
Class 83	Count:	3				

ATTACHMENT "A"

City of Fort Lauderdale
RFP Fleet Inventory By Class

<u>Cls</u>	<u>Unit</u>	<u>Department</u>	<u>Yr</u>	<u>Make</u>	<u>Model</u>	<u>Description</u>
<u>Class 84</u>						
84	V4916	POL 020401	2001	DIAMD	EA7603-S/B	3 HORSE TRAILER
84	V4906	POL 030302	2002	BARET	BPCH-2168	4 HORSE TRAILER
Class 84	Count:	2				
<u>Class 85</u>						
85	V4043	PBS 090501	1996	STECO	SWD 48104	REFUSE TRANSPORT TRAILER
85	V4042	PBS 090501	1996	STECO	SWD 48104	REFUSE TRANSPORT TRAILER
85	V4632	PBS 090501	2000	STECO	SEO4196	85 CUYD REFUSE TRANSPORT TR
Class 85	Count:	3				
<u>Class 86</u>						
86	V3927	POL 020401	1996	HART	TRLR	2 HORSE TRAILER
Class 86	Count:	1				
<u>Class 87</u>						
87	V3248	PBS 680202	1990	CRSLY	CR 8X20	TRAILER TRIAXLE 9TON CAPACIT
87	V4397	PBS 660502	1999	CUST	10T262ADLP	TRAILER TRIAXLE 9TON CAPACIT
87	V4396	PBS 660505	1999	CUST	10T262ADLP	TRAILER TRIAXLE 9TON CAPACIT
Class 87	Count:	3				
<u>Class 88</u>						
88	V4794	PKR 061401	2000	CUST	9T202ED	BOBCAT TRAILER
88	V4793	PBS 660302	2000	CUST	9T202ED	BOBCAT TRAILER
88	V4796	PBS 660407	2000	CUST	9T202ED	BOBCAT TRAILER
88	V4795	PBS 660502	2000	CUST	9T202ED	BOBCAT TRAILER
Class 88	Count:	4				
<u>Class 89</u>						
89	V3541	PBS 660602	1992	CUST	6T122EDBTW	TRAILER FOR 1000 TANK
89	V3734	PBS 090401	1993	CRSLY	LM510 3K	UTILITY TRAILER
89	V3913	PBS 090401	1995	CRSLY	CTL LM510	TRAILER
89	V4054	PBS 660402	1996	CUST	9-TON TRLR	TRIAXLE 9 TON TRAILER
89	V4090	PBS 660402	1997	BELSH	WB1	SINGLE AXLE TILT BED
89	V4382	PBS 090501	1998	ELLIC	TC-200L	TRASH SKIMMING VESSEL
89	V4383	PBS 090501	1998	ELLIC	TLT200	BOAT TRAILER
89	V4384	PBS 090501	1998	ELLIC	TS-200	TRANSPORT BARGE
89	V4350	PBS 660402	1998	EVACO	SUPERLINE	TANDEM HD 4000 TRLR
89	V4598	PKR 060201	1999	RING	TK30	TRAILER
89	V4823	PBS 680407	2000	CRSLY	CR 6 X 18	TRAILER FOR AERIAL LIFT

ATTACHMENT "A"

City of Fort Lauderdale
RFP Fleet Inventory By Class

<u>Cls</u>	<u>Unit</u>	<u>Department</u>	<u>Yr</u>	<u>Make</u>	<u>Model</u>	<u>Description</u>
89	V4822	PKR 061701	2000	CRSLY	CR 80X16	TANDEM TRAILER 3 TON
89	V4865	PBS 090401	2001	CRSLY	6X16	TRAILER (5) TON WITH LIFT
89	V5086	PBS 680407	2002	CRSLY	ME612	3 TON TRAILER
Class 89	Count:	14				

ATTACHMENT "A"

City of Fort Lauderdale
RFP Fleet Inventory By Class

SANITATION FACILITY VEHICLES

Class 39

39	V3730	PBS 090601	1993	GMC	WX64	RECYCLING TRUCK NON-FLEET
39	V4049	PBS 090201	1997	PTRBL	320	REFUSE REAR LOADER
39	V4162	PBS 090201	1997	PTRBL	320	REAR LOADER PACKER
39	V4046	PBS 090201	1997	VOLVO	WXR64	REFUSE COLLECTION TRUCK
39	V4044	PBS 090201	1997	VOLVO	WXR64	REFUSE COLLECTION TRUCK
39	V4045	PBS 090201	1997	VOLVO	WXR64	REFUSE COLLECTION TRUCK
39	V4172	PBS 090201	1998	VOLVO	WXR64	REFUSE COLLECTION VEH
39	V4438	PBS 090201	1999	VOLVO	WXLL64	REFUSE COLLECTOR SIDE LOAD
39	V4437	PBS 090201	1999	VOLVO	WXLL64	REFUSE COLLECTOR SIDE LOAD
39	V4385	PBS 090201	1999	VOLVO	WXR64	SIDE LOAD REFUSE TRK
39	V4788	PBS 090201	2000	LODAL	EVO T28	LODAL SIDE LOAD SANITATION
39	V4568	PBS 090201	2000	VOLVO	LEACH	30 CU.YD. SIDE LOAD REF.COLL.
39	V4620	PBS 090201	2000	VOLVO	UNK	SIDE LOAD REFUSE TRUCK
39	V4882	PBS 090201	2001	LODAL	EVOT28	REFUSE COLLECTION VEHICLE
39	V4883	PBS 090201	2001	LODAL	EVOT28	REFUSE COLLECTION VEHICLE

Class 39 Count: 15

Total Sanitation Fleet Count: 15

Total Fleet Count: 1,379

ATTACHMENT "B"

CITY OF FORT LAUDERDALE

RFP for Fleet Management & Maintenance Services

VEHICLE & EQUIPMENT PREVENTIVE MAINTENANCE SCHEDULES

The Preventive Maintenance Program Schedules are typically as follows (although there are some units on unique special schedules different than below):

<u>VEHICLE TYPE</u>	<u>SCHEDULE</u>
Police Marked Patrol Units (Class 10 & 14)	Every 30 days
Police Parking Enforcement 3-Wheel GO-4's	Every 60 days
Police Take-Home Patrol Units (Class 02) & most other Police vehicles	Every 90 days
Fire/Rescue Department Ambulances	Every 60 days
Fire/Rescue Department Pumpers/Aerial Ladders	Every 90 days
Sanitation Garbage Trucks (Port Everglades)	Every 90 days
All Other Vehicles & Equipment	Every 90 days

NOTES:

1. Users may request more frequent PM's if the maintenance and repair and/or manufacturer's recommendations for a specific piece of equipment warrants a change in the frequencies.
2. The Provider will submit their recommended PM Inspection Check-Off Lists for the various City vehicles and equipment for review and approval by the Fleet Manager as part of this RFP.

ATTACHMENT "C"

CITY OF FORT LAUDERDALE

RFP for Fleet Management & Maintenance Services

Listing of Fuel Sites

The City's Present Fuel Sites are as Follows:

1. 1350 WEST BROWARD BOULEVARD (REAR OF PARKS & REC. BUILDING)

- a. Capacity 30,000 gallons unleaded; 10,000 gallons diesel.
- b. Tanks Four (4) 10,000 gallon tanks in-ground.
- c. Sentries Two (2) automated card & key readers.
- d. Pumps Eight (8) Pumps – 5 unleaded and 3 diesel.

2. 949 NW 38 STREET

- a. Capacity 48,000 gallons unleaded, 12,000 gallons diesel.
- b. Tanks Five (5) 12,000 gallon tanks in-ground.
- c. Sentries Two (2) automated card & key readers.
- d. Pumps Six (6) Pumps – 4 unleaded and 2 diesel.

3. 1400 SE 21 STREET (REAR OF LOHMEYER PLANT - PORT EVERGLADES)

- a. Capacity 10,000 gallons diesel.
- b. Tanks One (1) 10,000 gallon tank above ground.
- c. Sentries One (1) automated card & key reader.
- d. Pumps Two (2) – diesel only.

4. 3200 NE 32 STREET (FIRE STATION 54)

- a. Capacity 1,000 gallons diesel.
- b. Tanks One (1) 1,000 gallon tank above ground.
- c. Sentries One (1) automated card & key reader.
- d. Pumps One (1) – diesel only.

ATTACHMENT "D"

CITY OF FORT LAUDERDALE

PROPOSAL SIGNATURE PAGE

TO: The City of Fort Lauderdale

The below-signed hereby agrees to furnish the following article(s) or services at the price(s) and terms stated, subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the RFP. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this proposal.

Proposal submitted by:

Name: (print) _____ Title: _____
Company: (Legal Registered) _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone No: _____ Fax No.: _____
Signature: _____ Date: _____

ADDENDUM ACKNOWLEDGMENT – Proposer acknowledges that the following addenda have been received and are included in his/her proposal:

Addendum No. Date Issued

VARIANCES: State any variations to specifications, terms and conditions in the space provided below or reference in the space provided below all variances contained on other pages of this RFP, attachments or proposal pages. No variations or exceptions by the Proposer will be deemed to be part of the proposal submitted unless such variation or exception is listed and contained within the proposal documents and referenced in the space provided below. If no statement is contained in the below space, it is hereby implied that your proposal complies with the full scope of this RFP.

Variances: _____

ATTACHMENT "E"

CITY OF FORT LAUDERDALE

TARGETED OPERATING BUDGET SERVICES

DETAILED PRICE PROPOSAL

	<u>YEAR ONE</u>	<u>YEAR TWO</u>	<u>YEAR THREE</u>
1. <u>Wages & Salaries</u>			
- Management/Admin. Personnel	_____	_____	_____
- Mechanics	_____	_____	_____
- Parts Personnel	_____	_____	_____
- Other Personnel	_____	_____	_____
Wages & Salaries – Subtotal	_____	_____	_____
2. <u>Fringe Benefits</u>	_____	_____	_____
3. <u>Parts & Supplies</u>			
- Parts & Accountable Supplies	_____	_____	_____
- Indirect Shop Supplies	_____	_____	_____
Parts & Supplies – Subtotal	_____	_____	_____
4. <u>Subcontractor Services</u>	_____	_____	_____
5. <u>Overhead</u>	_____	_____	_____
6. <u>Corporate Admin. & Mgmt. Fees</u>	_____	_____	_____
TOTAL COST	=====	=====	=====

OPTION COST:

Performance Bond Cost: (not to be included in above total cost)

<u>Alternate A:</u>	\$250,000 Bond	\$ _____	Per Year
<u>Alternate B:</u>	\$500,000 Bond	\$ _____	Per Year

NOTES:

- 1.. *Define each cost element on a separate page.*
2. *Explain changes from year-to-year.*
3. *Provide a description of your benefits program, including contents, eligibility, and co-pay shares.*

ATTACHMENT "F"

CITY OF FORT LAUDERDALE

NON-TARGETED OPERATING BUDGET SERVICES

DETAILED HOURLY RATE PROPOSAL

<u>POSITION DESCRIPTION</u>	<u>RATE PER HOUR</u>	
	<u>REG. BUSINESS HRS.</u>	<u>OVERTIME HRS.</u>
1. _____	\$ _____	\$ _____
2. _____	\$ _____	\$ _____
3. _____	\$ _____	\$ _____
4. _____	\$ _____	\$ _____
5. _____	\$ _____	\$ _____
6. _____	\$ _____	\$ _____
7. _____	\$ _____	\$ _____
8. _____	\$ _____	\$ _____
9. _____	\$ _____	\$ _____
10. _____	\$ _____	\$ _____

PARTS COSTS

Indicate the cost you will charge the City for parts as a percentage of the jobber price schedule. The cost percentage you specify will set the maximum rate you will be allowed to apply to the jobber cost for Non-Targeted Operating Budget Parts Costs throughout the term of this Agreement.

_____ Percent

ATTACHMENT "G"

4. List those Fort Lauderdale agencies with which the Proposer has had contracts or agreements during the past three (3) years.

5. Lawsuits (any) pending or completed involving the corporation, partnership or individuals with more than ten percent (10%) interest.

- a, List all pending lawsuits which are concerned directly with the staff or part of your organization proposed for the contract:

- b. List all judgements from lawsuits in the last five (5) years which are concerned directly with the staff or part of your organization proposed for the contract:

6. Attach a Balance Sheet and Statement of Profit and Loss of the proposing firm from the preceding calendar or fiscal year, certified by either an appropriate Corporate Officer, or an independent Certified Public Accountant. If proposing firm is a privately held corporation providing such records, for City review, at a time and place convenient to the City, will satisfy this requirement. If the proposing firm is a newly formed corporate entity, the City may require a personal guarantee of performance by principals or

ATTACHMENT "H"

City of Fort Lauderdale GENERAL CONDITIONS

These instructions are standard for all contracts for commodities or services issued through the City of Fort Lauderdale Division of Purchasing. The City may delete, supersede, or modify any of these standard instructions for a particular contract by indicating such change in the Invitation to Bid (ITB) Special Conditions, Technical Specifications, Instructions, Proposal Pages, Addenda, and Legal Advertisement.

PART I BIDDER PROPOSAL PAGE(S) CONDITIONS:

- 1.01 BIDDER ADDRESS:** The City maintains automated vendor mailing lists for each specific Commodity Class Item. Invitation to Bid (ITB'S) will be mailed first to a selection of Bidders who have fully registered on our system. Requests will be mailed to unregistered Bidders within a reasonable time frame for that bid only. Neither the mailing of one ITB to the vendor, nor a bid in return, will register a vendor on our system. If you wish purchase orders sent to a different address, please so indicate. If you wish payments sent to a different address, please so indicate on your invoice.
- 1.02 DELIVERY:** Time will be of the essence for any orders placed as a result of this ITB. The City reserves the right to cancel any orders, or part thereof, without obligation if delivery is not made in accordance with the schedule specified by the Bidder and accepted by the City.
- 1.03 PAYMENT TERMS AND CASH DISCOUNTS:** Payment terms, unless otherwise stated in this ITB, will be considered to be net 30 days after the date of satisfactory delivery at the place of acceptance and receipt of correct invoice at the office specified, whichever occurs last. Bidder may offer cash discounts for prompt payment but they will not be considered in determination of award. If a Bidder offers a discount, it is understood that the discount time will be computed from the date of satisfactory delivery, at the place of acceptance, and receipt of correct invoice, at the office specified, whichever occurs last.
- 1.04 TOTAL BID DISCOUNT:** If Bidder offers a discount for award of all items listed in the bid, such discount shall be deducted from the total of the firm net unit prices bid and shall be considered in tabulation and award of bid.
- 1.05 BIDS FIRM FOR ACCEPTANCE:** Bidder warrants, by virtue of bidding, that his bid and the prices quoted in his bid will be firm for acceptance by the City for a period of ninety (90) days from the date of bid opening unless otherwise stated in the ITB.
- 1.06 VARIANCES:** For purposes of bid evaluation, Bidder's must indicate any variances, no matter how slight, from ITB General Conditions, Special Conditions, Specifications or Addenda in the space provided in the ITB. No variations or exceptions by a Bidder will be considered or deemed a part of the bid submitted unless such variances or exceptions are listed in the bid and referenced in the space provided on the bidder proposal pages. If variances are not stated, or referenced as required, it will be assumed that the product or service fully complies with the City's terms, conditions, and specifications.
- By receiving a bid, City does not necessarily accept any variances contained in the bid. All variances submitted are subject to review and approval by the City. If any bid contains material variances that, in the City's sole opinion, make that bid conditional in nature, the City reserves the right to reject the bid or part of the bid that is declared, by the City as conditional.
- 1.07 NO BIDS:** If you do not intend to bid please indicate the reason, such as insufficient time to respond, do not offer product or service, unable to meet specifications, schedule would not permit, or any other reason, in the space provided in this ITB. Failure to bid or return no bid comments prior to the bid due and opening date and time, indicated in this ITB, may result in your firm being deleted from our Bidder's registration list for the Commodity Class Item requested in this ITB.
- 1.08 MINORITY AND WOMEN BUSINESS ENTERPRISE PARTICIPATION AND BUSINESS DEFINITIONS:** The City of Fort Lauderdale wants to increase the participation of Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and Small Business Enterprises (SBE) in it's purchasing activities. If your firm qualifies in accordance with the below definitions please indicate in the space provided in this ITB.

Minority Business Enterprise (MBE) "A Minority Business" is a business enterprise that is owned or controlled by one or more socially or economically disadvantaged persons. Such disadvantage may arise from cultural, racial, chronic economic circumstances or background or other similar cause. Such persons include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

The term 'Minority Business Enterprise' means a business at least 51 percent of which is owned by minority group members or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by minority group members. For the purpose of the preceding sentence, minority group members are citizens of the United States who include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

Women Business Enterprise (WBE) a "Women Owned or Controlled Business is a business enterprise at least 51 percent of which is owned by females or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by females.

Small Business Enterprise (SBE) "Small Business" means a corporation, partnership, sole proprietorship, or other legal entity formed for the purpose of making a profit, which is independently owned and operated, has either fewer than 100 employees or less than \$1,000,000 in annual gross receipts.

BLACK, which includes persons having origins in any of the Black racial groups of Africa.

WHITE, which includes persons whose origins are Anglo-Saxon and Europeans and persons of Indo-European decent including Pakistani and East Indian.

HISPANIC, which includes persons of Mexican, Puerto Rican, Cuban, Central and South American, or other Spanish culture or origin, regardless of race.
NATIVE AMERICAN, which includes persons whose origins are American Indians, Eskimos, Aleuts, or Native Hawaiians.
ASIAN AMERICAN, which includes persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands.

1.09 MINORITY-WOMEN BUSINESS ENTERPRISE PARTICIPATION

It is the desire of the City of Fort Lauderdale to increase the participation of minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the City does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms. Proposers are requested to include in their proposals a narrative describing their past accomplishments and intended actions in this area. If proposers are considering minority or women owned enterprise participation in their proposal, those firms, and their specific duties have to be identified in the proposal. If a proposer is considered for award, he will be asked to meet with City staff so that the intended MBE/WBE participation can be formalized and included in the subsequent contract.

1.09(a) CERTIFICATION BY BROWARD COUNTY, FL: If awarded a contract or purchase order as a result of this solicitation, and if the awarded contractor/vendor is claiming minority status in accordance with Section 1.08 of the General Conditions, then said awarded contractor/vendor shall apply for certification by Broward County, Florida, Division of Equal Employment and Small Business Opportunity. Contractor/vendor shall provide documentation of application status, and once approved or disapproved by Broward County, must also provide that documentation to the Purchasing Division of the City of Fort Lauderdale.

Part II DEFINITIONS/ORDER OF PRECEDENCE:

- 2.01 BIDDING DEFINITIONS** The City will use the following definitions in its general conditions, special conditions, technical specifications, instructions to bidders, addenda and any other document used in the bidding process:
INVITATION TO BID (ITB) when the City is requesting bids from qualified Bidders.
REQUEST FOR PROPOSALS (RFP) when the City is requesting proposals from qualified Proposers.
BID – a price and terms quote received in response to an ITB.
PROPOSAL – a proposal received in response to an RFP.
BIDDER – Person or firm submitting a Bid.
PROPOSER – Person or firm submitting a Proposal.
RESPONSIVE BIDDER – A person whose bid conforms in all material respects to the terms and conditions included in the ITB.
RESPONSIBLE BIDDER – A person who has the capability in all respects to perform in full the contract requirements, as stated in the ITB, and the integrity and reliability that will assure good faith performance.
FIRST RANKED PROPOSER – That Proposer, responding to a City RFP, whose Proposal is deemed by the City, the most advantageous to the City after applying the evaluation criteria contained in the RFP.
SELLER – Successful Bidder or Proposer who is awarded a Purchase Order or Contract to provide goods or services to the City.
CONTRACTOR – Successful Bidder or Proposer who is awarded a Purchase Order, award Contract, Blanket Purchase Order agreement, or Term Contract to provide goods or services to the City.
CONTRACT – A deliberate verbal or written agreement between two or more competent parties to perform or not to perform a certain act or acts, including all types of agreements, regardless of what they may be called, for the procurement or disposal of equipment, materials, supplies, services or construction.
CONSULTANT – Successful Bidder or Proposer who is awarded a contract to provide professional services to the City.
The following terms may be used interchangeably by the City: ITB, or RFP; Bid or Proposal; Bidder, Proposer, or Seller; Contractor or Consultant; Contract, Award, Agreement or Purchase Order.
- 2.02 SPECIAL CONDITIONS:** Any and all Special Conditions contained in this ITB that may be in variance or conflict with these General Conditions shall have precedence over these General Conditions. If no changes or deletions to General Conditions are made in the Special Conditions, then the General Conditions shall prevail in their entirety,

PART III BIDDING AND AWARD PROCEDURES:

- 3.01 SUBMISSION AND RECEIPT OF BIDS:** To receive consideration, bids must be received prior to the bid opening date and time. Unless otherwise specified, Bidder's should use the proposal forms provided by the City. These forms may be duplicated, but failure to use the forms may cause the bid to be rejected. Any erasures or corrections on the bid must be made in ink and initialed by Bidder in ink. All information submitted by the Bidder shall be printed, typewritten or filled in with pen and ink. Bids shall be signed in ink. Separate bids must be submitted for each ITB issued by the City in separate sealed envelopes properly marked. When a particular ITB or RFP requires multiple copies of bids or proposals they may be included in a single envelope or package properly sealed and identified. Only send bids via facsimile transmission (FAX) if the ITB specifically states that bids sent via FAX will be considered. If such a statement is not included in the ITB, bids sent via FAX will be rejected. Bids will be publicly opened in the Purchasing Office, or other designated area, in the presence of Bidder's, the public, and City staff. Bidders and the public are invited and encouraged to attend bid openings. Bids will be tabulated and made available for review by Bidder's and the public in accordance with applicable regulations.
- 3.02 MODEL NUMBER CORRECTIONS:** If the model number for the make specified in this ITB is incorrect, or no longer available and replaced with an updated model with new specifications, the Bidder shall enter the correct model number on the bidder proposal page. In the case of an updated model with new specifications, Bidder shall provide adequate information to allow the City to determine if the model bid meets the City's requirements.
- 3.03 PRICES QUOTED:** Deduct trade discounts, and quote firm net prices. Give both unit price and extended total. In the case of a discrepancy in computing the amount of the bid, the unit price quoted will govern. All prices quoted shall be F.O.B. destination, freight

prepaid (Bidder pays and bears freight charges, Bidder owns goods in transit and files any claims), unless otherwise stated in Special Conditions. Each item must be bid separately. No attempt shall be made to tie any item or items contained in the ITB with any other business with the City.

- 3.04 TAXES:** The City of Fort Lauderdale is exempt from Federal Excise and Florida Sales taxes on direct purchase of tangible property. Exemption number for Federal Excise taxes is 59-74-0111K, and State Sales tax exemption number is 16-03-196479-54C.
- 3.05 WARRANTIES OF USAGE:** Any quantities listed in this ITB as estimated or projected are provided for tabulation and information purposes only. No warranty or guarantee of quantities is given or implied. It is understood that the Contractor will furnish the City's needs as they arise.
- 3.06 APPROVED EQUAL:** When the technical specifications call for a brand name, manufacturer, make, model, or vendor catalog number with acceptance of APPROVED EQUAL, it shall be for the purpose of establishing a level of quality and features desired and acceptable to the City. In such cases, the City will be receptive to any unit that would be considered by qualified City personnel as an approved equal. In that the specified make and model represent a level of quality and features desired by the City, the Bidder must state clearly in his bid any variance from those specifications. It is the Bidder's responsibility to provide adequate information, in his bid, to enable the City to ensure that the bid meets the required criteria. If adequate information is not submitted with the bid, it may be rejected. The City will be the sole judge in determining if the item bid qualifies as an approved equal.
- 3.07 MINIMUM AND MANDATORY TECHNICAL SPECIFICATIONS:** The technical specifications may include items that are considered minimum, mandatory, or required. If any Bidder is unable to meet, or exceed these items, and feels that the technical specifications are overly restrictive, he must notify the Purchasing Division immediately. Such notification must be received by the Purchasing Division prior to the deadline contained in the ITB, for questions of a material nature, or prior to five (5) days before bid due and open date, whichever occurs first. If no such notification is received prior to that deadline, the City will consider the technical specifications to be acceptable to all bidders.
- 3.08 MISTAKES:** Bidders are cautioned to examine all terms, conditions, specifications, drawings, exhibits, addenda, delivery instructions and special conditions pertaining to the ITB. Failure of the Bidder to examine all pertinent documents shall not entitle him to any relief from the conditions imposed in the contract.
- 3.09 SAMPLES AND DEMONSTRATIONS:** Samples or inspection of product may be requested to determine suitability. Unless otherwise specified in Special Conditions, samples shall be requested after the date of bid opening, and if requested should be received by the City within seven (7) working days of request. Samples, when requested, must be furnished free of expense to the City and if not used in testing or destroyed, will upon request of the Bidder, be returned within thirty (30) days of bid award at Bidder's expense. When required, the City may request full demonstrations of units prior to award. When such demonstrations are requested, the Bidder shall respond promptly and arrange a demonstration at a convenient location. Failure to provide samples or demonstrations as specified by the City may result in rejection of a bid.
- 3.10 LIFE CYCLE COSTING:** If so specified in the ITB, the City may elect to evaluate equipment proposed on the basis of total cost of ownership. In using Life Cycle Costing, factors such as the following may be considered: estimated useful life, maintenance costs, cost of supplies, labor intensity, energy usage, environmental impact, and residual value. The City reserves the right to use those or other applicable criteria, in its sole opinion, that will most accurately estimate total cost of use and ownership.
- 3.11 BIDDING ITEMS WITH RECYCLED CONTENT:** In addressing environmental concerns, the City of Fort Lauderdale encourages Bidders to submit bids or alternate bids containing items with recycled content. When submitting bids containing items with recycled content, Bidder shall provide documentation adequate for the City to verify the recycled content. The City prefers packaging consisting of materials that are degradable or able to be recycled. When specifically stated in the ITB, the City may give preference to bids containing items manufactured with recycled material or packaging that is able to be recycled.
- 3.12 USE OF OTHER GOVERNMENTAL CONTRACTS:** The City reserves the right to reject any part or all of any bids received and utilize other available governmental contracts, if such action is in its best interest.
- 3.13 QUALIFICATIONS/INSPECTION:** Bids will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The City reserves the right to inspect the Bidder's facilities, equipment, personnel, and organization at any time, or to take any other action necessary to determine Bidder's ability to perform. The Purchasing Manager reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.
- 3.14 BID SURETY:** If Special Conditions require a bid security, it shall be submitted in the amount stated. A bid security can be in the form of a bid bond, postal money order, cashier's check, or irrevocable letter of credit. Bid security will be returned to the unsuccessful bidders as soon as practicable after opening of bids. Bid security will be returned to the successful bidder after acceptance of the performance bond or irrevocable letter of credit, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; and full execution of contract documents, if required; or conditions as stated in Special Conditions.
- 3.15 PUBLIC RECORDS:** Florida law provides that municipal records shall at all times be open for personal inspection by any person. Section 119.01, F.S., The Public Records Law. Information and materials received by City in connection with an ITB response shall be deemed to be public records subject to public inspection upon award, recommendation for award, or 10 days after bid opening, whichever occurs first. However, certain exemptions to the public records law are statutorily provided for in Section 119.07, F.S. If the Proposer believes any of the information contained in his or her response is exempt from the Public Records Law, then the Proposer, must in his or her response, specifically identify the material which is deemed to be exempt and cite the legal authority for the exemption, otherwise, the City will treat all materials received as public records.

3.16 PROHIBITION OF INTEREST: No contract will be awarded to a bidding firm who has City elected officials, officers or employees affiliated with it, unless the bidding firm has fully complied with current Florida State Statutes and City Ordinances relating to this issue. Bidders must disclose any such affiliation. Failure to disclose any such affiliation will result in disqualification of the Bidder and removal of the Bidder from the City's bidder lists and prohibition from engaging in any business with the City.

3.17 RESERVATIONS FOR AWARD AND REJECTION OF BIDS: The City reserves the right to accept or reject any or all bids, part of bids, and to waive minor irregularities or variations to specifications contained in bids, and minor irregularities in the bidding process. The City also reserves the right to award the contract on a split order basis, lump sum basis, individual item basis, or such combination as shall best serve the interest of the City. The City reserves the right to make an award to the responsive and responsible bidder whose product or service meets the terms, conditions, and specifications of the ITB and whose bid is considered to best serve the City's interest. In determining the responsiveness of the offer and the responsibility of the Bidder, the following shall be considered when applicable: the ability, capacity and skill of the Bidder to perform as required; whether the Bidder can perform promptly, or within the time specified, without delay or interference; the character, integrity, reputation, judgment, experience and efficiency of the Bidder; the quality of past performance by the Bidder; the previous and existing compliance by the Bidder with related laws and ordinances; the sufficiency of the Bidder's financial resources; the availability, quality and adaptability of the Bidder's supplies or services to the required use; the ability of the Bidder to provide future maintenance, service or parts; the number and scope of conditions attached to the bid.

If the ITB provides for a contract trial period, the City reserves the right, in the event the selected bidder does not perform satisfactorily, to award a trial period to the next ranked bidder or to award a contract to the next ranked bidder, if that bidder has successfully provided services to the City in the past. This procedure to continue until a bidder is selected or the contract is re-bid, at the sole option of the City.

3.18 LEGAL REQUIREMENTS: Applicable provisions of all federal, state, county laws, and local ordinances, rules and regulations, shall govern development, submittal and evaluation of all bids received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a bid response hereto and the City by and through its officers, employees and authorized representatives, or any other person, natural or otherwise; and lack of knowledge by any bidder shall not constitute a cognizable defense against the legal effect thereof.

PART IV BONDS AND INSURANCE

4.01 PERFORMANCE BOND/IRREVOCABLE LETTER OF CREDIT: If a performance bond or irrevocable letter of credit is required in Special Conditions, the Contractor shall within fifteen (15) working days after notification of award, furnish to the City a Performance Bond or an Unconditional Irrevocable Letter of Credit payable to the City of Fort Lauderdale, Florida, in the face amount specified in Special Conditions as surety for faithful performance under the terms and conditions of the contract. If the bond is on an annual coverage basis, renewal for each succeeding year shall be submitted to the City thirty (30) days prior to the termination date of the existing Performance Bond. The Performance Bond must be executed by a surety company of recognized standing, authorized to do business in the State of Florida and having a resident agent. If a Letter of Credit is chosen, it must be in a form acceptable to the City, drawn on a local (Broward, Dade or Palm Beach Counties) bank acceptable to the City and issued in favor of the City of Fort Lauderdale, Florida. If a Bidder wishes to use a non-local bank, he must have prior City approval of the requirements to draw against the Letter of Credit.

Acknowledgement and agreement is given by both parties that the amount herein set for the Performance Bond or Irrevocable Letter of Credit is not intended to be nor shall be deemed to be in the nature of liquidated damages nor is it intended to limit the liability of the Contractor to the City in the event of a material breach of this Agreement by the Contractor.

4.02 INSURANCE: If the Contractor is required to go on to City property to perform work or services as a result of ITB award, the Contractor shall assume full responsibility and expense to obtain all necessary insurance as required by City or specified in Special Conditions.

The Contractor shall provide to the Purchasing Division original certificates of coverage and receive notification of approval of those certificates by the City's Risk Manager prior to engaging in any activities under this contract. The Contractor's insurance is subject to the approval of the City's Risk Manager. The certificates must list the City as an ADDITIONAL INSURED and shall have no less than thirty (30) days written notice of cancellation or material change. Further modification of the insurance requirements may be made at the sole discretion of the City's Risk Manager if circumstances change or adequate protection of the City is not presented. Bidder, by submitting his bid, agrees to abide by such modifications.

PART V PURCHASE ORDER AND CONTRACT TERMS:

5.01 COMPLIANCE TO SPECIFICATIONS, LATE DELIVERIES/PENALTIES: Items offered may be tested for compliance to bid specifications. Items delivered which do not conform to bid specifications may be rejected and returned at Contractor's expense. Any violation resulting in contract termination for cause or delivery of items not conforming to specifications, or late delivery may also result in:

- Bidder's name being removed from the City's bidder's mailing list for a specified period and Bidder will not be recommended for any award during that period.
- All City Departments being advised to refrain from doing business with the Bidder.
- All other remedies in law or equity.

5.02 ACCEPTANCE, CONDITION, AND PACKAGING: The material delivered in response to ITB award shall remain the property of the Seller until a physical inspection is made and the material accepted to the satisfaction of the City. The material must comply fully with the terms of the ITB, be of the required quality, new, and the latest model. All containers shall be suitable for storage and shipment by common carrier, and all prices shall include standard commercial packaging. The City will not accept substitutes of any kind. Any substitutes or material not meeting specifications will be returned at the Bidder's expense. Payment will be made only after City receipt and acceptance of materials or services.

- 5.03 SAFETY STANDARDS:** All manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupational Safety and Health Act of 1970 as amended, and be in compliance with Chapter 442, Florida Statutes. Any toxic substance listed in Section 38F-41.03 of the Florida Administrative Code delivered as a result of this order must be accompanied by a completed Material Safety Data Sheet (MSDS).
- 5.04 ASBESTOS STATEMENT:** All material supplied must be 100% asbestos free. Bidder, by virtue of bidding, certifies that if awarded any portion of the ITB he will supply only material or equipment that is 100% asbestos free.
- 5.05 OTHER GOVERNMENTAL ENTITIES:** If the Bidder is awarded a contract as a result of this ITB, he will, if he has sufficient capacity or quantities available, provide to other governmental agencies, so requesting, the products or services awarded in accordance with the terms and conditions of the ITB and resulting contract. Prices shall be F.O.B. delivered to the requesting agency.
- 5.06 VERBAL INSTRUCTIONS PROCEDURE:** No negotiations, decisions, or actions shall be initiated or executed by the Contractor as a result of any discussions with any City employee. Only those communications which are in writing from an authorized City representative may be considered. Only written communications from Contractors, which are assigned by a person designated as authorized to bind the Contractor, will be recognized by the City as duly authorized expressions on behalf of Contractors.
- 5.07 INDEPENDENT CONTRACTOR:** The Contractor is an independent contractor under this Agreement. Personal services provided by the Proposer shall be by employees of the Contractor and subject to supervision by the Contractor, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security, health insurance, employee benefits, purchasing policies unless otherwise stated in this ITB, and other similar administrative procedures applicable to services rendered under this contract shall be those of the Contractor.
- 5.08 INDEMNITY/HOLD HARMLESS AGREEMENT:** The Contractor agrees to protect, defend, indemnify, and hold harmless the City of Fort Lauderdale and its officers, employees and agents from and against any and all losses, penalties, damages, settlements, claims, costs, charges for other expenses, or liabilities of every and any kind including attorney fees, in connection with or arising directly or indirectly out of the work agreed to or performed by Contractor under the terms of any agreement that may arise due to the bidding process. Without limiting the foregoing, any and all such claims, suits, or other actions relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged violations of any applicable Statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.
- 5.09 TERMINATION FOR CAUSE:** If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Contractor shall violate any of the provisions of this Agreement, the City may upon written notice to the Contractor terminate the right of the Contractor to proceed under this Agreement, or with such part or parts of the Agreement as to which there has been default, and may hold the Contractor liable for any damages caused to the City by reason of such default and termination. In the event of such termination, any completed services performed by the Contractor under this Agreement shall, at the option of the City, become the City's property and the Contractor shall be entitled to receive equitable compensation for any work completed to the satisfaction of the City. The Contractor, however, shall not be relieved of liability to the City for damages sustained by the City by reason of any breach of the Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the amount of damages due to the City from the Contractor can be determined.
- 5.10 TERMINATION FOR CONVENIENCE:** The City reserves the right, in its best interest as determined by the City, to cancel contract by giving written notice to the Contractor thirty (30) days prior to the effective date of such cancellation.
- 5.11 CANCELLATION FOR UNAPPROPRIATED FUNDS:** The obligation of the City for payment to a Contractor is limited to the availability of funds appropriated in a current fiscal period, and continuation of the contract into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.
- 5.12 RECORDS/AUDIT:** The Contractor shall maintain during the term of the contract all books of account, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract. The form of all records and reports shall be subject to the approval of the City's Internal Auditor. The Contractor agrees to make available to the City's Internal Auditor, during normal business hours and in Broward, Dade or Palm Beach Counties, all books of account, reports and records relating to this contract for the duration of the contract and retain them for a minimum period of one (1) year beyond the last day of the contract term.
- 5.13 PERMITS, TAXES, LICENSES:** The successful Contractor shall, at his own expense, obtain all necessary permits, pay all licenses, fees and taxes, required to comply with all local ordinances, state and federal laws, rules and regulations applicable to business to be carried on under this contract.
- 5.14 LAWS/ORDINANCES:** The Contractor shall observe and comply with all Federal, state, local and municipal laws, ordinances rules and regulations that would apply to this contract.
- 5.15 NON-DISCRIMINATION:** There shall be no discrimination as to race, sex, color, creed, age or national origin in the operations conducted under this contract.
- 5.16 UNUSUAL CIRCUMSTANCES:** If during a contract term where costs to the City are to remain firm or adjustments are restricted by a percentage or CPI cap, unusual circumstances that could not have been foreseen by either party to the contract occur, and those circumstances significantly affect the Contractor's cost in providing the required items or services, then the Contractor may request adjustments to the costs to the City to reflect the changed circumstances. The circumstances must be beyond the control of the Contractor, and the requested adjustments must be fully documented. The City may, after examination, refuse to accept the adjusted

costs if they are not properly documented, increases are considered to be excessive, or decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the City will reserve the following options:

1. The contract can be canceled by the City upon giving thirty (30) days written notice to the Contractor with no penalty to the City or Contractor. The Contractor shall fill all City requirements submitted to the Contractor until the termination date contained in the notice.
2. The City requires the Contractor to continue to provide the items and services at the firm fixed (non-adjusted) cost until the termination of the contract term then in effect.
3. If the City, in its interest and in its sole opinion, determines that the Contractor in a capricious manner attempted to use this section of the contract to relieve themselves of a legitimate obligation under the contract, and no unusual circumstances had occurred, the City reserves the right to take any and all action under law or equity. Such action shall include, but not be limited to, declaring the Contractor in default and disqualifying him for receiving any business from the City for a state period of time.

If the City does agree to adjusted costs, these adjusted costs shall not be invoiced to the City until the Contractor receives notice in writing signed by a person authorized to bind the City in such matters.

- 5.17 ELIGIBILITY:** If applicable, the Contractor must first register with the Department of State of the State of Florida, in accordance with Florida State Statutes, prior to entering into a contract with the City.
- 5.18 PATENTS AND ROYALTIES:** The Contractor, without exception, shall indemnify and save harmless the City and its employees from liability of any nature and kind, including cost and expenses for or on account of any copyrighted, patented or un-patented invention, process, or article manufactured or used in the performance of the contract, including its use by the City. If the Contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.
- 5.19 ASSIGNMENT:** Contractor shall not transfer or assign the performance required by this ITB without the prior written consent of the City. Any award issued pursuant to this ITB, and the monies, which may become due hereunder, are not assignable except with the prior written approval of the City Manager or selected designee.
- 5.20 LITIGATION VENUE:** The parties waive the privilege of venue and agree that all litigation between them in the state courts shall take place in Broward County, Florida and that all litigation between them in the federal courts shall take place in the Southern District in and for the State of Florida.