



# 15th ANNUAL REVERSE TRADE SHOW

TAMARAC COMMUNITY CENTER

Thursday, November 8, 2012

- **Meet face to face** with hundreds of government purchasing professionals from South Florida. Visit their information booths and learn how to do business with their agencies.
- **Network** at the Business Luncheon.
- **Attend** an informative seminar “How to Respond Successfully to RFP’s and a Question and Answer Session with Southeast Florida’s top purchasing professionals.
- **Convenient Location** – Tamarac Community Center at 8601 W. Commercial Blvd., Tamarac, FL 33351

*For more information, online registration & sponsorship opportunities*

*Visit Our Web Site*

[www.nigpsefl.org](http://www.nigpsefl.org)



## Interested in doing business with government agencies in South Florida?

Purchasing professionals from South Florida's counties, municipalities, Airport/Seaport agencies, school boards, State of Florida agencies and sheriff's offices will gather at the beautiful Tamarac Community Center in Tamarac, Florida **NOVEMBER 8, 2012**, with information booths on how to do business with their agencies and much more!

This year our purchasing agencies will be joined by using agencies such as Information Technology, Parks, Public Works, Utilities, and more...

## Agenda

**8:30 AM – 9:00 AM**

Vendor Registration/Sign-In

**9:00 AM – 12:00 Noon**

Reverse Trade Show

**10:30 AM – 11:30 AM**

Concurrent Seminar - How To Respond Successfully to RFP'S

**12:00 PM – 1:00 PM**

Luncheon / Q & A Session

***A reduced "Early Bird" registration fee of \$100 per person gives you the opportunity to:***

◆ **Meet face to face** with government purchasing professionals - no cold calls, telephone recordings, Internet surfing or separate appointments.

◆ Gather each agency's vendor applications-online vendor registration, current contract/bid solicitations and business cards.

◆ **Learn** each agency's process to register, solicit bids and award contracts.

◆ **Attend an informative** seminar on "How to Respond Successfully to RFP's". This seminar will review the RFP process, identify key elements to address when submitting an RFP response and oral presentation tips.

◆ **Attend the Business Luncheon** and submit your questions about government procurement during the Q & A session hosted by some of Southeast Florida's top purchasing professionals.

◆ **Take home** an electronic media version of the 2012 Edition of the Southeast Florida Purchasing Professionals Trade Show Directory, which includes contact information and website addresses.

***Act fast!!! Payment must be received by September 30, 2012 to take advantage of the reduced "Early Bird" registration fee.***

***Payments for registration after September 30, 2012 will be at the regular rate of \$125.***

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