

ITB AWARD RECOMMENDATION / INTENT TO AWARD

To: Cris Dietz
From: Procurement Specialist: Bob McKenney *3/15*
Date: 03/08/13
ITB #: 432-11147 Item/Service: Fire Rescue Equipment

Attached are apparent low bid(s) and a tabulation for subject items/services requisitioned by your department. Please complete the applicable portions of this form in order that proper presentation and recommendations may be made. Please return this form to the Procurement Specialist as soon as possible.

1. PROCUREMENT COMMENTS:

This will be a line item award. The responsive bidder for items 7, 8 and 10 thru 14 is Hall Mark. The responsive bidder for items 1 thru 6 is Municipal Emergency. Henry Schein is the responsive bidder for item 9. Escape Mobility is Non-responsive because they did not bid on the required equipment.

2. RECOMMENDATION:

A. Which bids do you recommend? HallMark Industries (Line item/s 11, 12) Municipal Emergency (Line Item/s 1 thru 6) Henry Schein (Line Item 9)

B. Does this meet specifications as per your request and as advertised? YES NO

If No, is the variance considered: MINOR or MAJOR

Explain:

C. Is the recommendation the lowest bid received? YES NO

D. List the bids that are low but which you believe DO NOT meet specifications and list reasons why each does not meet specifications; please attach a memorandum of explanation to this form if necessary.

(attach an additional sheet if further comment or explanation is required)

PRINT NAME Deputy Chief Robert Hoacher
Department Director or designee
SIGNATURE *[Signature]*
DATE 03/15/13

SIGNATURE *[Signature]*
Deputy Director of Finance
DATE 3/15/13

3. PROCUREMENT ACTION/RECOMMENDATION(S):

THIS FORM MUST BE COMPLETED AND RETURNED TO THE PROCUREMENT SERVICES DIVISION FOR ALL AWARD RECOMMENDATIONS OF \$25,000 AND ABOVE. FOR AWARD RECOMMENDATIONS REQUIRING COMMISSION AWARD APPROVAL, SUBMIT THIS FORM NO LATER THAN THREE (3) WEEKS PRIOR TO THE PUBLISHED COMMISSION AGENDA ITEM DEADLINES FOR PURCHASING ITEMS.

Posted 3/15/13

Over \$25,000 YES NO