ITB AWARD RECOMMENDATION / INTENT TO AWARD

To: Pat Long

From: **Procurement Specialist:** Bob McKenney 11/19

Date: 11/18/13

ITB #: 443-11314 **Item/Service:** Switchgear Protection Upgrade

Attached are apparent low bid(s) and a tabulation for subject items/services requisitioned by your department. Please complete the applicable portions of this form in order that proper presentation and recommendations may be made. Please return this form to the Procurement Specialist as soon as possible.

1. PROCUREMENT COMMENTS:

The low bidder Eaton Corporation is non-responsive because they took exceptions to the City's terms and conditions and bid per their standard selling policy 25-000.

2. RECOMMENDATION:

A. Which bids do you recommend? CE Power Solutions, LLC

B. Does this meet specifications as per your request and as advertised? YES ☑ NO ☐

If No, is the variance considered: MINOR ☐ *or* MAJOR ☐

Explain:

C. Is the recommendation the lowest bid received? YES ☐ NO ☑

D. List the bids that are low but which you believe DO NOT meet specifications and list reasons why each does not meet specifications; please attach a memorandum of explanation to this form if necessary.

The low bidder, Eaton Corporation, took exceptions to the City's terms and conditions and bid their standard selling policy 25-000.

(attach an additional sheet if further comment or explanation is required)

PRINT NAME William P. Long
Department Director or designee

SIGNATURE William P. Long

DATE 11/19/13

SIGNATURE
Deputy Director of Finance

DATE 11/19/13

3. PROCUREMENT ACTION/RECOMMENDATION(S):

THIS FORM MUST BE COMPLETED AND RETURNED TO THE PROCUREMENT SERVICES DIVISION FOR ALL AWARD RECOMMENDATIONS OF $10,000 AND ABOVE.
FOR AWARD RECOMMENDATIONS REQUIRING COMMISSION AWARD APPROVAL, SUBMIT THIS FORM NO LATER THAN THREE (3) WEEKS PRIOR TO THE PUBLISHED COMMISSION AGENDA ITEM DEADLINES FOR PURCHASING ITEMS.

Posted 11/19/2013

Over $10,000 YES ☑ NO ☐