



Recycling Incentive Award Application FY2010-2011

OVERVIEW:

The City of Fort Lauderdale recognizes that the commitment of its citizens to the recycling effort in our City is key to the promotion and practice of good environmental stewardship.

The Recycling Incentive Grant Award Program encourages neighborhoods to engage in grassroots efforts to promote waste reduction and increase participation in City recycling and sustainability programs.

Who is eligible to apply: Homeowner Associations officially recognized by the City of Fort Lauderdale.

How does the HOA earn money? The City's Recycling Program Coordinator develops specific activities for each year's Recycling Incentive Grant (RIG). Activities are worth a set amount of points. At the end of each fiscal year, Green Works representatives submit an award application documenting points earned over the course of that year.

For FY10/11, HOAs are strongly urged to utilize a portion of their earnings to promote environmental sustainability. Procurement of goods made from recyclable material (i.e., park benches), purchase and distribution of reusable shopping bags at neighborhood events, xeriscaping, planting trees and printing newsletters on recycled paper are some examples.

SUBMITTING YOUR GRANT APPLICATION

To qualify for grant awards, HOAs must complete this form and attached all required documentation. All program guidelines must have been followed, and this form must be completed with accurate information to ensure proper processing of this request.

The deadline for application submittal is October 15th, 2011.

I. APPLICANT INFORMATION

HOA Name: _____

Submitted By: _____

Email Address: _____ Phone Number: _____

II. ATTENDANCE AT GREEN WORKS MEETINGS – 1 point per meeting; max of 6

November 8, 2010	
January 10, 2011	
March 14, 2011	
May 9, 2011	
July 11, 2011	
September 12, 2011	
Total Points	

III. PARTICIPATION IN SPECIAL EVENTS

Please list events in your application with names of designated volunteers and points earned for events.

Volunteer signature sheets will be used as validation for awarding points.

Approved events for FY10-11:

Event	Date	Points Per Person Per Shift	Total Points
New Year's Eve	12/31/10	3	
St. Patrick's Day Parade	3/12/11	2	
Centennial Riverfest	3/27/11	1	
People and Planet Fair	4/2/11	1	
Great American Beach Party	5/29/11	2	
Jazz Brunch		2 total	
Starlight Festival		3 total	
July 4th	7/4/11	2	
Smart Watts Contractor Exchange	8/11/11	1	
Big Toy and Truck	September 2011	1	
Total Event Points Earned			

IV. NEIGHBORHOOD EVENTS/LOCAL PROJECTS & PROGRAMS – 1 Point per Event

Neighborhoods can get points for sponsoring events and activities in their own community. Coordinating recycling at neighborhood clean up events, or other neighborhood activities where the public is invited. Placing/monitoring recycling bins, distributing information, and having recycling education activities will increase awareness.

The City Recycling Program Coordinator must be notified of these events in advance. Documentation supporting the event (marketing, photos, etc.) must be attached for points to be awarded.

Name of Event	Date	Points
Total Points		

V. ARTICLES IN NEIGHBORHOOD NEWSLETTERS – 1-6 points; max of 6

Neighborhoods that publish printed or online newsletters on a regular basis are encouraged to include articles concerning recycling information and/or events. Articles must focus on one or more of the following: information about the City recycling programs, resource reduction and reuse, buying recycled, litter prevention reduction of contamination, proper collection of green waste.

A total of **one to five incentive award points** are given based on the number and quality of these published items. Points will be given for using graphics, color and other presentations that will make the message “reader-friendly.” (No points will be given for announcements, which should be standard.)

A total of one point will be awarded if your HOA has a website, facebook or twitter homepage *that has been updated for the FY10-11 year* and includes information about recycling and a link to the City’s recycling website.

Copies of newsletters / social media pages must be attached for points to be awarded.

Media	Number	Points
Printed newsletters		
Online Community Site with link to City Recycling Page	1	

VI. MULTI-FAMILY OUTREACH TEAM EFFORT – Max 2 points per property, max of 6

HOAs worked together as teams to conduct multi-family workshops to expand recycling at apartments and condominiums.

Workshop Location	Date	Points Per Workshop	Total Points
		2	
		2	
Total Points Earned			

VII.A. ENERGY SAVER WORKSHOPS

SECTION 1 - DOOR HANGER DISTRIBUTION – 2 points/3-hr outing; Max 50 outings/100 points, minimum 200 households

HOAs distribute door hangers to single-family homeowners, educating them about Energy Saver Workshops and encouraging attendance at the workshops. Visited addresses must be documented.

Number of 3-hour outings	Date	Points Per Outing	Total Points
		2	
		2	
		2	
		2	
		2	
		2	
		2	
		2	
		2	
Leadworker Points (LHIA & Landings ONLY)		5	
Total Points Earned			

VII.B. ENERGY SAVER WORKSHOPS

SECTION 2 – HOMEOWNERS ATTENDING WITH DOOR HANGERS – 1 point per 5 residents

Residents bringing marked HOA door hangers, distributed by the HOA in Section 1, to the Energy Saver Workshops, earn points for the HOA. The goal of door hanger distribution is visible results in workshop attendance. For every 5 residents presenting their HOA-distributed door hanger, the HOA will receive 1 point. There is a maximum of 25 points per District.

THIS SECTION TO BE COMPLETED BY CITY	Number	1 pt for 5	Points (rounded)
Marked HOA Door Hangers received at Workshop		x .2 =	
HOA Commission District: _____	Total District Points (max 25): _____		

VII.C. ENERGY SAVER WORKSHOPS
SECTION 3 – STAFFING A WORKSHOP – 1 point per person

Workshop Location	Date	Points Per Person Per Shift	Total Points
Holiday Park	4/13/11	1	
Croissant Park	5/11/11	1	
Joseph C. Carter Park	5/18/11	1	
Imperial Point Hospital	5/25/11	1	
Melrose Park	6/23/11	1	
Total Event Points Earned			

Steps to complete the application:

- a. Complete all appropriate sections of this Grant Application
- b. Attach or include all required support documentation, including:
 - i. Advance e-mail notification to Loretta Cronk advising of neighborhood events and photos or flyers about event,
 - ii. Newsletters (with recycling article highlighted)
 - iii. Website printout showing link to the City’s recycling website
 - iv. Multi-family outreach communications with Loretta
 - v. Energy Saver household visit documentation
- c. Obtain signature of HOA president
- d. Include the REQUIRED W-9 taxpayer identification form (attached). No payment can be made without this form.

 Signature of HOA President

 Date