

ITB AWARD RECOMMENDATION / INTENT TO AWARD

PROCUREMENT SPECIALIST: _____

DATE: _____

ITB#: _____ **ITEM / SERVICE:** _____

Attached are apparent low bid(s) and a tabulation for subject items/services requisitioned by the department.

RECOMMENDATION:

A. Which vendor is recommended for Award?

B. Does this meet specifications as per the department's request and as advertised? YES NO

If NO, is the variance considered: MINOR MAJOR

Explain:

C. Is the recommendation the lowest bid received? YES NO

D. List the Bids that are low but DO NOT meet specifications and list reasons why each does not meet specifications:
attach a memorandum of explanation to this form if necessary.

(Attach an additional sheet if further comment or explanation is required.)

SIGNATURE: _____
Procurement Manager or designee

Date: _____

THIS FORM MUST BE COMPLETED FOR ALL AWARD RECOMMENDATIONS OF \$10,000 AND ABOVE.

Over \$10,000 YES NO

Sourcing Event 633-0: HCD Rehab: Andrea Joseph
Number of Bids Received: Six (6)

ORIGINAL

		VENDOR		Hoggins Construction Unlimited, LLC		Whyte-Way Construction, Inc.		Dixie Construction, Inc.		JLC Construction Group, Inc.		DMS Contractors, LLC		Assured Contracting, LLC	
Line #	Item Description	Quantity	Unit of Measure	Unit Price	Response Amount	Unit Price	Response Amount	Unit Price	Response Amount	Unit Price	Response Amount	Unit Price	Response Amount	Unit Price	Response Amount
1	HVAC SYSTEM REPLACEMENT/DUCTWORK	1.00	LS	\$ 18,500.00	\$ 18,500.00	\$ 21,000.00	\$ 21,000.00	\$ 13,700.00	\$ 13,700.00	\$ 20,000.00	\$ 20,000.00	\$ 16,900.00	\$ 16,900.00	\$ 21,800.00	\$ 21,800.00
2	ELECTRICAL SERVICE UPGRADE	1.00	LS	\$ 12,500.00	\$ 12,500.00	\$ 8,250.00	\$ 8,250.00	\$ 15,800.00	\$ 15,800.00	\$ 15,000.00	\$ 15,000.00	\$ 15,640.00	\$ 15,640.00	\$ 21,850.00	\$ 21,850.00
3	EXHAUST VENTILATION	1.00	LS	\$ 1,500.00	\$ 1,500.00	\$ 4,800.00	\$ 4,800.00	\$ 6,800.00	\$ 6,800.00	\$ 3,000.00	\$ 3,000.00	\$ 5,900.00	\$ 5,900.00	\$ 9,500.00	\$ 9,500.00
		Total Bid Amount:			\$ 32,500.00		\$ 34,050.00		\$ 36,300.00		\$ 38,000.00		\$ 38,440.00		\$ 53,150.00

REVISED

		VENDOR		Hoggins Construction Unlimited, LLC		Whyte-Way Construction, Inc.		Dixie Construction, Inc.		JLC Construction Group, Inc.		DMS Contractors, LLC		Assured Contracting, LLC	
Line #	Item Description	Quantity	Unit of Measure	Unit Price	Response Amount	Unit Price	Response Amount	Unit Price	Response Amount	Unit Price	Response Amount	Unit Price	Response Amount	Unit Price	Response Amount
1	HVAC SYSTEM REPLACEMENT/DUCTWORK	1.00	LS	\$ 18,500.00	\$ 18,500.00	\$ 21,000.00	\$ 21,000.00	\$ 13,700.00	\$ 13,700.00	\$ 20,000.00	\$ 20,000.00	\$ 16,900.00	\$ 16,900.00	\$ 21,800.00	\$ 21,800.00
2	ELECTRICAL SERVICE UPGRADE	0.00	LS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3	EXHAUST VENTILATION	1.00	LS	\$ 1,500.00	\$ 1,500.00	\$ 4,800.00	\$ 4,800.00	\$ 6,800.00	\$ 6,800.00	\$ 3,000.00	\$ 3,000.00	\$ 5,900.00	\$ 5,900.00	\$ 9,500.00	\$ 9,500.00
		Total Bid Amount:			\$ 20,000.00		\$ 25,800.00		\$ 20,500.00		\$ 23,000.00		\$ 22,800.00		\$ 31,300.00

AWARD

NOTE:
Basis of Award: Award will be made to the lowest priced, responsive, and responsible bidder based on the total bid price (sum of all items).
The homeowner, Andrea Joseph, has a grant-approved amount of \$20,000.00. The lowest bid received, submitted by Hoggins Construction Unlimited, LLC, in the amount of \$32,500.00, which exceeds the approved grant amount by \$12,500.00.
Following a review of the bid responses, Line Item #2 ELECTRICAL SERVICE UPGRADE was removed from all vendor submissions to bring the project within the available grant funding.
After this adjustment, Hoggins Construction Unlimited, LLC, is the lowest responsive and responsible bidder, with a revised total bid amount of \$20,000.00.