



WATER UTILITY SERVICES – HYDRANT, FIRE SERVICE TAP, DOMESTIC & IRRIGATION METER APPLICATION

Rev: 9 Date: 06/17/2026 | I.D. Number: WUSAPP

Date of Application: _____ Estimated Install Date: _____

Name of Applicant: _____

Monthly Billing Address: _____

Contact Phone: _____ E-mail: _____

CITY STAFF USE ONLY

Water Account # _____

Utility Billing Approved: ☐ Yes ☐ No

City Plan Reviewer

Approval Signature: _____

PBS/ENG-EXT. : _____

How to Apply for Water Utility Service Application in Fort Lauderdale

① Pay for the Service

Deliver **payment check** with a copy of this filled-form
(8:00 a.m. – 4:00 p.m.) to: **Utility Billing Department**
700 NW 19 Avenue Fort Lauderdale, FL 33311

- Make check **payable to**: City of Fort Lauderdale
- Read [Authorized Persons Policy](#) before submittal
 - Owner must provide documentation in person or directly via email prior to payment.

Need Help?: Call 954-828-6073 or ext 5232

② Apply Online

Login to: [LauderBuild](#); ☒ Click: **New Application**

Select Category: Permits/Engineering (ROW)

Choose Type: Engineering-Service Requests

Select: **Utility Service Request**

** If the address is **not located in Fort Lauderdale**, obtain the permit from the local jurisdiction first. Then apply, enter the complete address and upload a copy of the permit.*

Upload the following:

- This completed Utility Service Appl. (1 per service)
- Payment Receipt(s) from Utility Billing
- Digitally signed/sealed Civil Plans (.pdf) [per City Policy](#)

Select ☒ one utility service below: **(A separate .pdf application per service is required. One ENG-USR record per project)**

☐	New Fire Hydrant Tap included (\$5,711.69)	☐	6" Fire Service Tap (\$11,252.64)	☐	8" Domestic Meter (\$39,000.00)
☐	Fire Hydrant Relocation Tap included (\$4,039.91)	☐	8" Fire Service Tap (\$16,281.24)	☐	10" Domestic Meter (\$54,000.00)
☐	2" Fire Service Tap (\$4,289.96)	☐	4" Domestic Meter (\$24,814.93)	☐	4" Irrigation Meter (18,619.95)
☐	4" Fire Service Tap (\$10,092.71)	☐	6" Domestic Meter (\$26,880.22)	☐	6" Irrigation Meter (\$20,168.92)
				☐	Other _____

Per Section 28-168 of the City ordinances: A \$35.00 water service supply charge for each tap, service and meter fee is required. This fee is included in each fee listed above. * The same fee is due whether Contractor or City performs the work.

Project Name: _____ Job Address: _____

Master Building Permit#: _____ Contact Email: _____

Right-of-Way (ROW) Water Permit#: _____ (**Must be entered if Contractor is doing the work**)

*** Installation/Work to be performed by:** ☐ Contractor ☐ City **Must ☒ Check One**



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IMPORTANT DISCLOSURES

Please read and initial each box below.

- ☐ Please be advised that pursuant to Section 119.071(5)(a)2.a., Florida Statutes, the City of Fort Lauderdale ("City") discloses that the City may request your social security number for the purpose of classification of accounts, identification and verification, credit worthiness, billing and payments, data collection, reconciliation, tracking, and benefit processing. Social security numbers are also used as a unique numeric identifier and may be used for search purposes.
- ☐ I understand and agree that as a condition to receiving utility service, I will be subject to the provisions of Chapter 28 of the City Code, as amended from time to time by the City. I further understand that unpaid utility account balances constitute a lien on the real property. The property owner is responsible for unpaid balances on prior owner accounts.
- ☐ All utility bills are due upon receipt. A one percent (1%) penalty will be applied to all balances that are not paid within 25 days of the billing date. Delinquent accounts will be subjected to termination and all applicable fees and service charges.
- ☐ Delinquent utility accounts, in a tenant's name, are reported to a collection agency; whereas delinquent utility accounts, in an owner's name, will result in a lien being placed on the owner's property.
- ☐ When the utility account is closed, the property owner will receive a monthly bill to pay base fees for water and sewer services until an active utility account is reestablished. Sanitation carts will also be removed from the property.
- ☐ The customer is responsible for maintaining City property located on the customer's property (i.e., meter boxes, meter, trash / recycle carts, backflow prevention assemblies). The customer will be responsible for the cost to repair or replace these items if lost or damaged.
- ☐ Deposits shall be held in a non-interest-bearing account. An owner, who has a record of timely payments over a consecutive twelve (12) month period, will have the deposit applied to the account; whereas a tenant, who has a record of timely payments over a consecutive twenty-four (24) month period, will have the deposit applied to the account. Applicable to residential accounts only, per City Code Sec. 28-187.
- ☐ All deposits (if not transferred or applied to the account) are applied to the final bill. If the deposit exceeds the final bill, and no other outstanding fees or charges exist, then the remaining credit balance will be refunded.
- ☐ All payments that are returned as unpaid will result in immediate service interruption without further notice. Please note that payments that do not clear the bank, after two deposit attempts, will not be presented again. The returned item amount and applicable fees will be applied to your account.

Account Holder's (Applicant) Signature: _____

Print Name and Title: _____

The applicant must contact Public Works Department at 954-828-8000 **30 days before** the Estimated Installation Date to schedule the work. Scheduling is based on the **requested date**, not the application submission, and is **first come, first served**. By signing, the Applicant confirms they have **read and understood** the attached instructions.



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Utility Services Application Overview

This application is required for:

- **Domestic and Irrigation** water service connections **four (4) inches and larger**
- **Fire service** connections **two (2) inches and larger**

Important Information

- For **smaller service** connections, Go to: [Plumbing Neighbor Guide.pdf](#)
- **Fire hydrants** need a separate check.

What You Must Upload

Digitally signed/sealed civil engineering plans showing:

- Existing water main: location, size, and material (request City utility maps from plan@fortlauderdale.gov)
- Proposed water service connection (pipe, valves, meter, backflow, bends etc.).
- Label clearly: who's doing the work: **City or Contractor**
 - If City is doing the work, two bacteriological sampling points. One immediately after the tapping valve assembly and the other one as close as possible to the building.
 - If the Contractor is performing the connections, only the sampling point near the building shall be installed.
- Reference [City Water Standard Details](#)
- Clearly label on plan which water connections are to be performed by City and which are to be performed by Contractor.

Who's Doing the Work?

If the City is doing the work:

- Wait time: **6–10 weeks** after application is approved.
- After that, call **954-828-8000** to schedule connection.

If a Contractor is doing the work:

- Prior to submitting this form, apply for a **ROW Engineering Water Permit (ROW-WAT)**.
- Include:
 1. [Building Permit Application](#):
 - Scope of work
 - Signed by Licensed Contractor per requirements on next page
 - Cost Estimate for labor, materials, and restoration in ROW



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Additional Permit Requirements

1. **Bond** of utility work returned 1 year* after certificate of occupancy and passing bond refund inspection. See [Bond instructions and forms](#) *terms may differ, refer to permit conditions.
2. **Contractor license** F.S. 489.113: Utility work in the public right-of-way, private thoroughfares or utility easement must be performed by a Licensed General Contractor, Engineering Contractor or Certified Underground Utility and Excavation Contractor in Broward County as per City Ordinance C-14-49. See [How to Register or Renew Licensed Professional with the City](#)
3. Water meters 4 inches and larger to be installed on-site, adjacent to the right of way, within a 10-foot x15-foot **utility easement** (minimum) to facilitate City maintenance access.
4. Depending on the work involved, you may also need:
 - **ROW-PAV** (Paving Restoration): Submit separate sub-permit + cost estimate.
 - Asphalt pavement restoration shall be by a licensed engineering contractor or paving contractor in Broward County
 - **Road cuts for utilities or curb cuts within the City Right of Way shall be restored to full lane width, and provide final resurface of 25-ft. in each direction of cut, per City Ordinance Section 25-108.** Must follow [City ROW Standard Details](#)
 - **ROW-SW** (Sidewalk): Submit separate sub-permit + cost estimate
 - Bond = \$25/linear ft of sidewalk + \$2,500 per ramp with detectable warning
 - Must follow [City Sidewalk Standards](#)
 - If sidewalk is damaged during the project, it must be replaced per City Standards at the applicant's, owner's, or qualifier's expense, with an approved ROW-SW permit.
 - **ROW-MOT** (Maintenance of Traffic): Submit separate sub-permit
 - For lane/pedestrian closures.
 - Requires **approved MOT Routing Form** from City Transportation and Mobility (TAM) Reference [MOT Guide](#)
 - **Revocable License (RLA)** (If closure lasts over 72 hrs): Minimum 8–10 weeks for approval. Reference [RLA Guide](#)

Final Close-Out

To close the Engineering ROW Water permit, call for *Engineering Final Inspection* and Submit *Modification Request – Deferred Submittal* with **signed & sealed As-Built plans**.

Reference [How to Submit Deferred Submittal](#)