



MAINTENANCE OF TRAFFIC (MOT) PERMIT GUIDE

Rev: 19 | Revision Date: 10/01/2026 | I.D. Number: E-ENG-24

PURPOSE

This guide provides applicants with a clear overview of when a Maintenance of Traffic (MOT) permit is required, the steps to apply, and key compliance responsibilities when performing work that impacts the City of Fort Lauderdale Right-of-Way (R/W).

MOT PERMIT OVERVIEW

A Maintenance of Traffic (MOT) permit is required whenever work is conducted **within** or **impacts** City of Fort Lauderdale (City) Right-of-Way (R/W).

- An MOT permit is required for any proposed closure of public City R/W.
- Separate R/W Work Permits are also required for the actual work being performed in public City R/W.

IMPORTANT COMPLIANCE NOTICES

- Performing work in City R/W without an approved MOT permit violates City Code.
- Unauthorized work may result in stop-work orders, fines, enforcement actions, and/or permit suspension.
- Applicants are responsible for ensuring all MOT activities strictly follow the approved plans.
- Contractors assume responsibility for safety, traffic control, and compliance with FDOT standards.

APPLICATION PROCESS

Step 1: Obtain R/W Work Permit

- R/W Work Permit(s) must be **conditionally approved** before proceeding.

Step 2: Apply for the MOT Permit

(For closures over 72 hours, a Revocable License is required – see Glossary.)

- **Online Application ([LauderBuild](#))**
 - Login → Home → Permitting Services → Accept terms → Continue
 - Select **Engineering (Right-of-Way) Permits and Services**
 - Enter property address/folio → Continue → Confirm address
 - Answer Private Provider (Yes/No) and Owner Builder (Yes/No)
 - Select **Engineering/ROW Permits → R/W Maintenance of Traffic**
 - Enter the R/W Work Permit as the master record and follow prompts to complete submission.



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- **Upload Required Documents**

- Signed/notarized [Permit Application Form](#)
- Permit Type: select **Other** → enter “**ROW-MOT**”
- Work Description example: “*MOT closure for R/W work*” (e.g., *MOT partial lane closure for R/W sewer and paving restoration*)

Step 3: Apply for TAM-MOT

- Upload the [TAM MOT Form](#) and **MOT Plan**
 - Enter the **ROW-MOT permit number** in Section 2 of the TAM-MOT Form.

Step 4: Permit Issuance

- Access the issued permit through the **ROW-MOT permit record** and access the **approved MOT plan** through the **TAM-MOT record** in LauderBuild (Citizen Access Portal).

Step 5: Inspections

- Applicants must **schedule inspections** that match the **start and end dates** of TAM approval.

GLOSSARY

- **Development Services Department (DSD)** - The City department responsible for administering the City's development review and permitting processes through its Engineering, Building Services, Zoning, and Urban Design and Planning divisions.
- **DSD Land Development/Engineering** - Division responsible for reviewing and approving R/W Work Permits and MOT Permits.
 - Address: 700 NW 19th Avenue, Fort Lauderdale, FL 33319
 - Online: [Engineering Forms and Info](#)
 - Contact: (954) 828-4653 DSEngineeringadmin@fortlauderdale.gov
- **Transportation and Mobility Department (TAM)** - Responsible for review and approval of MOT Plans.
 - Online: [Maintenance of Traffic Forms and Info](#)
 - Contact: (954) 828-4997 | mot@fortlauderdale.gov



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- **Right-of-Way** - Land or an interest in land under the City of Fort Lauderdale jurisdiction, acquired through ownership, easement, dedication, or other legal means, and designated as for public thoroughfare.
- [LauderStreet](#) is a mobile-friendly, searchable map showing current and upcoming road and sidewalk closures in the City's Right-of-Way. Use it when applying for an MOT to check for nearby closures and avoid overlapping impacts.
- **MOT Permit** - An engineering ROW permit authorizing work that affects vehicular or pedestrian traffic to proceed in accordance with an approved Maintenance of Traffic Plan.
- **MOT Plan** - A Temporary Traffic Control plan prepared to scale on a color aerial map, showing closures, detours, and traffic control devices.
- **R/W Work Permit** - Required for construction, maintenance, or activity within City R/W, including:
 - Water, sewer, and storm-water improvements
 - Roadway work and paving restoration
 - Sidewalk, curbing, and ADA ramp construction
 - Crane/equipment operations
 - Other public infrastructure work
- **Revocable License Agreement (RLA)** - An agreement through which the City grants a licensee either (1) temporary authorization to occupy or close City's ROW for more than 72 consecutive hours to facilitate construction activity, or (2) a permanent, nonexclusive, revocable license to access, improve, maintain, and repair a designated license area within the City ROW.
 - Requires PROW and City Commission approval
 - Minimum processing time: **2 months**
 - Guide: [RLA Guide](#)

Disclaimer

This guide is for informational purposes only. Applicants must comply with all applicable City Code provisions, FDOT standards, and permit conditions. Failure to obtain required approvals or follow permit requirements may result in stop-work orders, fines, enforcement actions, or permit revocation.