

**City of Fort Lauderdale  
Infrastructure Task Force Committee  
April 17, 2017 – 3:00 P.M.  
1<sup>st</sup> Floor City Commission Room – City Hall  
Fort Lauderdale, FL 33301**

<b>MEMBERS</b>		<b>PRESENT</b>	<b>ABSENT</b>
Marilyn Mammano	P	1	0
Ed Kwoka	A	0	1
Ralph Zeltman	P	1	0
Keith Cobb	A	0	1
Leo Hansen	A	0	1
Vincent Ang	P	1	0
Fred Stresau	P	1	0
June Page	P	1	0

**Staff Present**

Meredith Shuster, Administrative Assistant II  
D'Wayne Spence, Assistant City Attorney  
Alan Dodd, Deputy Director of Public Works  
Paul Berg, Director of Public Works Department

**Communications to the City Commission**

None.

**Purpose:**

The purpose of the Infrastructure Task Force Committee is to review existing City infrastructure including, but not limited to; roads, sidewalks, airports, seawalls, water and wastewater distribution and collection systems, treatment plants, well fields, parks and all City facilities, and structure and examine their current condition, review and identify the repair or replacement as well as funding sources and financing alternatives for those infrastructure, to receive input from members of the public interested in infrastructure and to provide a report with recommendations to the City Commission as spelled out in Resolution 17-46.

**Note:**

Two or more Fort Lauderdale City Commissioners or members of a City of Fort Lauderdale Advisory Board may be in attendance at this meeting.

If any person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. If you desire auxiliary services to assist in viewing or hearing the meetings, or reading meeting agendas, and minutes, please

contact the City Clerk's Office at 954-828-5002 and arrangements will be made to provide these services for you.

Mr. Berg stated that many of the same staff members will attend through the process. There are about ten different groupings of different types of infrastructure. A tentative schedule will be discussed later, at which time the Committee can decide which topics they want to discuss first. There is also a copy of the Resolution that the Commission passed when they created the Infrastructure Task Force. As understood, the Commission is looking for a report from this Infrastructure Task Force Committee that will outline infrastructure needs of the City as well as some priorities and funding alternatives for those priorities. For purposes of contact, he and Ms. Shuster are interchangeable. Ms. Shuster will be handling much of the in between administrative support for this Committee.

## **2. Introduction of Members and Staff**

Self-introductions were made.

June Page is the Chair of the Budget Advisory Board. This Committee is another step in getting the Commission to a point where they can afford their infrastructure needs because there are many needs and no way to fund them.

Ralph Zeltman was asked by Commissioner Roberts to become a member on this Board. He has a Civil Engineering background; half with the private sector and the other half in the public sector. He has been retired since 2007 and has been a Director on the Imperial Point Homeowner's Association for the last five years.

Marilyn Mammano is the immediate past President of the Council of Fort Lauderdale Civic Associations. She is here because one of the positions on this Committee was designated for the Fort Lauderdale Council of Civic Associations and the current President, Ron Centamore, asked if she would serve. She is a certified City Planner and teaches at Florida Atlantic University in the school of Urban and Regional Planning. She is currently a member of the Historic Preservation Board.

Roosevelt Walters has been a resident within the City for 60 years. He has served on several City, County and Community Boards.

Vincent Ang was asked by Commissioner Trantalis to serve on this Committee. He recently moved here as a full time resident. He has not served on any Boards and Committees; however, he did serve as the Village Clerk Administrator of a town with about 45 residents in Long Island, which he did for over 20 years. He was also the receiver of taxes, the registrar, vital statistics, the Emergency Management Coordinator and a number of other things. He took an early retirement and came to Fort Lauderdale.

Fred Stresau graduated from North Carolina State University in landscape architecture. He has more than 70 years of experience in landscape architecture because he grew up in his dad's firm. He was the Project Manager for the Dade County Rapid Transit System;

they were the prime design consultants. He has spent 46 years on either the Planning and Zoning Board or the Board of Adjustment and another eight years on the Utility Advisory Board.

Ed Kwoka was not present. He is a representative from the Greater Fort Lauderdale Chamber of Commerce.

Keith Cobb was not present. He has a background in finance and was appointed by Mayor Seiler.

Leo Hansen was not present. He is the Chairperson for the Planning and Zoning Board.

### **3. Review of Task Force Legislation**

Mr. Dodd indicated that according to Resolution No.17-46 that was passed last month, the basic purposes of the Infrastructure Task Force Committee is to review existing City infrastructure including, but not limited, to roads, sidewalks, airports, seawalls, water and wastewater distribution, collection systems, treatment plants, well fields, parks and all City facilities and structures, and to look at their current condition. The second purpose is to review and identify the repair or replacement of those as well as review and identify funding sources and financing alternatives for those infrastructure improvements. Once those discussions commence, the Procurement Division and Budget Division will be brought in to help work through those issues. The third purpose is to review input from members of the public who are interested in infrastructure improvements within the City. A significant amount of input is anticipated. Probably the most important thing is to provide a report with recommendations to the City Commission regarding improvement priorities as well as financing alternatives for those improvements. The Charter gives about 18 months to accomplish this.

Section 4 of the Resolution says, "At the first meeting a Chairperson and Vice Chairperson need to be identified and then there needs to be a discussion to adopt rules or procedures for the conduct of these meetings".

The Resolution says, "This Infrastructure Task Force Committee will terminate 18 months from the date of adoption". He, personally, would like to see this type of advisory committee continue to help support Public Works and all of the City Departments mission.

#### **4. Overview of Sunshine Law and Requirements**

Mr. Spence provided a brief overview of the Sunshine Law and Public Records Law. The Clerk's office and his office will have an annual presentation to the Advisory Boards and Committees next week on Wednesday at 6:00 p.m. This Board is welcome to attend in order to get a more detailed presentation on all of the different aspects of serving on Board and Committees.

The Sunshine Law and Public Records Law is viewed like the First Amendment for the State. It is an important cornerstone to government and collectively is known as Open Government. The Constitutional provision says, "All meetings of a collegial public body of an Executive Branch of State Government or any collegial public body of the County municipalities, School District, or Special District, of which official acts are taken or at which public business of such body is to be transacted or discussed shall be open and noticed to the public." This is a part of the State Statute which also contains the same relevant language. He stressed the highlighted parts that all meetings of municipal bodies open to the public and public meetings are declared to be open to the public.

Basic requirements for the Sunshine Law are as follows:

- Meetings be open to the public.
- Reasonable notice for the meetings are given.
- Minutes are taken and promptly recorded. Those are the three requirements for all Sunshine Law meetings.

Mr. Spence briefly reviewed the slides to give an idea of the agencies that are covered by the Sunshine Law.

Mr. Spence responded to questions as follows:

- Once an email is deleted and has not been opened it did not become public record because it was not seen. He noted that items placed on the agenda are kept by City staff; therefore, those items are considered a duplicate.
- Several Board members sit in a representative capacity. A Board member can come back to this Board as a representative of another Board and provide an update.
- Organizations are not subject to Sunshine and are not Boards that report to the City Commission. Any discussion that any member would have with their other advisory boards should occur within the Sunshine, meaning at the appropriate meetings of those Boards.
- Board members cannot speak about items that will foreseeably come before this Board. The individual can provide a report. The issue is discussion between two

Board members that are on the same Board. He is aware of a caveat that says, "Two or more members of other Boards or Committees may be present", which means that meeting satisfies the Sunshine Law requirement.

In response to Mr. Dodd, Mr. Spence stated that Ms. Page can discuss events that happened at the Budget Advisory Board while David Solomon, Assistant City Clerk, is in the room as long as they are in a Sunshine noticed meeting.

#### **5. Selection of Chairperson and Vice-Chairperson**

***Motion by Mr. Stresau, seconded by Mr. Ang, to nominate Marilyn Mammano as Chair. Nominations were closed. In a voice vote, the motion passed unanimously.***

***Motion by Ms. Mammano, seconded by Ms. Page, to nominate Vincent Ang for Vice Chair. Nominations were closed. In a voice vote, the motion passed unanimously.***

Mr. Berg turned the meeting over to Chair Mammano.

#### **6. Discussion of Rules and Procedures of Conduct of Meetings**

Ms. Mammano believes that a procedure has been adopted by the Commission. She questioned whether this Committee should go along with those adopted procedures or whether different procedures should be discussed.

Mr. Ang stressed that the public be allowed to contribute to the discussions. The public should be able to speak when they get up to the microphone and the Committee can clearly decide whether the speakers are in favor or against whatever topic is being discussed in order to keep the procedure more orderly.

Ms. Mammano believes this decision could be made without involving any changes to the procedures of the Commission. She questioned whether Committee members agreed that when the discussion gets to the public portion that those in favor speak and then those not in favor speak so they are not mixed together. There was a consensus.

Mr. Walters disagreed and commented that the audience may perceive favoritism if a proposal is made and then people who are in favor are called. He believes that is why the Mayor does not put people in groups. Each person could state if they are for or against a particular item.

Ms. Mammano noted that the Committee will attempt to be as even handed as possible. Questions after deliberations are finished cause a little imposition on the public; however, it makes the meetings go more expeditiously and efficiently. She recommended that deliberations be done and at the point when the Committee is ready

to finish the meeting the public will be asked if they have any comments. That would be different from when a decision is about to be made and who is in favor and who is against. This is the general conduct at the end of the meeting, which will give the general public an opportunity to speak on almost anything they want.

Ms. Page mentioned that one of the first things on the Budget Advisory Board agenda is for the public to speak.

Ms. Mammano questioned whether the Committee would prefer the public to speak before or after the meeting.

Mr. Zeltman commented that first meeting on May 1, 2017 has a storm water program and bridges. He assumes there will be a lengthy discussion about storm water or seawalls for quite some time before going onto the second item on the agenda. He questioned whether the public would wait until after the two items were finished or if the public would be allowed to speak specifically on the item discussed first.

Mr. Walters advised that he would like to see the discussion take place prior to receiving input from the public.

Ms. Page stated that the meetings are two hours and a lot of presentation and discussion needs to be compressed between the Board and community. She feels that allowing the public to speak after each issue will cause the Committee to be pressed for time. Her preference is to have the public speak before.

One of the rolls of the Chair is to keep the Board moving and to get the meeting over on a timely basis.

Ms. Mammano concurred and believes the nature of what the Board is doing is going to generate a great deal of public comment. She would think the Committee would have to be a little quicker in conducting the meeting and in the acceptance of discussion from the general public. She feels that discussion of a specific infrastructure topic should be at the end of a topic.

Mr. Zeltman agreed that public input should be allowed after each topic.

Ms. Page commented that she was against it.

Ms. Mammano clarified that is how the meetings will proceed.

Mr. Stresau mentioned the time limitation and stated that at some point the Chair should be ready to tell the public that discussion will stop and continue at next month's meeting. He feels that once a discussion on a topic starts it has to be finished.

In response to Mammano, Mr. Spence advised that another meeting is scheduled in this room for a 6:00 p.m. meeting. There is a little latitude; however, they need to come in and set up and the public will start showing up sometime prior to that meeting.

Mr. Stresau commented that it was previously noted that from here on out this meeting would be upstairs in a conference room. He questioned whether there would still be a time limitation. He noted that there is some flexibility and perhaps the meeting could start at 2:30 p.m. He believes it would be very uncomfortable to start a public discussion on an item the Committee has had a lengthy presentation on and then cannot finish the discussion.

Mr. Dodd stated that the eighth-floor conference room is booked every night of the week and meetings usually start at 6:00 p.m. He noted that the meeting could start at 2:30 p.m. or they could see if this room is available earlier in the day or later at night. This room tends to be used more for meetings that are not a regular schedule. He advised that the reason this meeting was scheduled in the 3:00 p.m. to 5:00 p.m. block was because there were no options left for an evening meeting unless the Committee wants to meet on weekends or on a Friday evening, which was not acceptable to several of the members.

Ms. Mammano mentioned that there may come a time when they need to have an evening meeting because it is not fair to have them from 3:00 p.m. to 5:00 p.m. since people work. Perhaps at some point, with a draft report or prior to the issuance of a final report an evening meeting could be scheduled so a broader range of input could be obtained. She questioned if that would be possible.

Mr. Dodd stated that is possible. The meeting may end up in this Chambers which is not very conducive for discussion but it is available more often at night. When requested, they will check with the City Clerk's office and try to schedule this room or an alternative location. He stated that the schedule of dates he provided are proposed dates, which is the first Monday of each month, appears to work for the members. If the Committee would like meetings on other days during the month in between meetings they can look to schedule that as well.

Ms. Mammano commented that even with a three-hour flexible timeframe there will be a time when a meeting may be held over for an additional day. It would be nice if a schedule could be made.

Mr. Walters agreed with Mr. Stresau. In his opinion, a meeting should end when there is no more discussion from the public and Committee. He questioned whether all of the meetings will be held at this building or if there will ever be an opportunity to rotate throughout other City locations. He mentioned the 3:00 p.m. to 5:00 p.m. time and stated that a lot of people would like to have input but must choose between attending a

meeting or working. He thinks the Committee should be available for the public to provide input which is necessary to the cohesiveness of the decision making of this Committee.

Mr. Dodd understood; however, they have to make sure the proper noticing is done ahead of time.

Ms. Page questioned whether it is the intention that this Committee is a public forum or whether it is more for presentations and to make recommendations.

Mr. Berg referenced the Resolution and noted that it is very clear that the Commission wants this Committee to work with staff, make recommendations about priorities and needs, and financing alternatives. The Commission also said that they want public input on the same items. It is correct that they expect the Committee to receive public input and consider that in the recommendations; however, he does not think it is 100% either way. He thinks they want the Committee to use their own judgement about how they view things, see the needs, and financing alternatives, but also to consider the public input received when making the final report.

In response to Ms. Page, Mr. Berg expects that there will be a lot of input. When they had the meeting with the Commission to go over their infrastructure there was a number who signed up for public input.

Mr. Zeltman mentioned that he was not too concerned about a time limit; however, he is concerned as his role as a civil engineer. He will need to spend time with staff and do a forensic analysis to get as much information as possible regarding the various conditions. The Committee needs to be sure that they have the capacity to meet the current and planning designs for the future. One thing to consider might be attempting to focus public input on a topic prior to a decision or vote being taken at another meeting.

Ms. Mammano commented that people are very interested in this subject but even when there is a very interested public, getting them to these meetings is very difficult. She questioned whether a web page about the Infrastructure Task Force could be done so the public could watch the video. She noted there will also be minutes.

Mr. Dodd indicated that the web page was set up last week. Currently, the only thing on the web page is the agenda for this meeting but as we move forward the minutes, presentations and all of the information for the public for upcoming meetings will be shown.

Ms. Mammano questioned how far the Committee will go as far as some of the technical issues.

Mr. Berg commented that this Committee would be utilized so they can be beneficial to the City and the future infrastructure. Individual backgrounds are different but as far as where the Infrastructure Task Force Committee would like to end up is where they can solidify concrete recommendations about the greatest needs as well as the financing and funding. He believes that the Commission's direction is based on what there is, what the top priorities are that need the most attention and why and how the Committee arrives at those priorities. He thinks the Commission is looking for the Infrastructure Task Force Committee to provide some context as to how these issues can best be dealt with and in what order of importance. He noted another concern is that this information is going to be developed for the purpose of going after the \$1 trillion in Federal Funding for Infrastructures and Improvements, which is something that can also be utilized.

Mr. Ang believes that any of the grant funds or P3 projects come out of the \$1 trillion. Work that comes out of this Infrastructure Task Force Committee turns into plans. The goal is to have as many plans available as possible so they can take advantage of funding as well as things they should pay for.

Mr. Zeltman would like to meet with some of the Public Works employees who are familiar with the conditions, as built, record drawings of the cast iron pipe, storm water program, and bridges, between now and May 1, 2017 in order to have some idea as far as the condition.

Mr. Berg stated that they are driven by Master Plans.

Mr. Spence commented that to the extent any of the members want to spend any time between meetings with staff to ask about specifics of any of the infrastructure issues, they should contact Alan, himself or Meredith.

Mr. Walters questioned what the Committee is looking at as far as budget, when they will start looking at the projects and when they will run out of money. They don't need plans for replacing or repairing things in which there is no money to do so. He is hoping someone will give them a list of what must be done and then a wish list so there is a better idea in prioritizing what needs to be replaced or repaired.

Mr. Berg guaranteed that they will come up with more projects than they have money. They are looking for the Infrastructure Task Force Committee to help them learn priority as to what the critical risks are and what critical assets need to be replaced to make the system viable.

Mr. Stresau would like to follow up on Mr. Zeltman's request to meet with staff. He wants to know what is said by the Engineers on any of the drainage issues or seawalls, etc. He suggested that a sub-committee be established for that kind of staff review.

Mr. Spence advised that establishing a sub- committee would have to be requested from the City Commission.

Mr. Stresau questioned whether that will placed on the agenda for the next meeting. He thinks if any of the staff's time is spent reviewing anything or if anyone else wants to join that it be advertised and done as a sub-committee in the Engineering conference room.

Ms. Mammano questioned if there is any other alternative in terms of having an interaction between members of the Committee and the staff other than forming a sub-committee, which is a burdensome procedure. She noted that they could do it one on one without running into Sunshine issues.

Mr. Spence indicated that they would have to speak with the City Manager with regards to the staff resources. Recognizing that the City Manager is responsible for the allocation of staff resources, it would be a request that would be passed onto their boss to make that available. As far as the Sunshine Law issues, one on one is fine.

Ms. Mammano mentioned the tentative schedule and stated that the Committee does not have time to go to the City Commission and request permission to do a sub-committee. If there is an issue on the item coming up on storm water and additional in-depth information is needed, she would suggest that the discussion be one on one at different times. She questioned if this needs to be discussed with Mr. Feldman before going that route.

Mr. Dodd believes meeting on a one on one basis would be fine. If it gets too burdensome they will let them know. The sub-committee creates another set of public noticed meetings, etc. He would prefer to try the one on one before going to another level.

Ms. Mammano stated that is the procedure the Committee will follow until and unless it becomes burdensome to the staff. She recommended that any member of the Committee who has an in-depth issue or need for information given the next upcoming subject matter contact Mr. Dodd to plan a meeting.

## **7. Overview of City Infrastructure Program and Priorities for Future Meetings**

Mr. Dodd included a presentation in the packet, which as given to the City Commission in January 2017. It is a very in-depth, high level overview of the programs they have in place. A number of Master Plans and other documents are on the thumbnail, which will be put onto the website within the next week. The Community Investment Plan covers the next five years, which is a key document because if it is not resourced it is not getting built. The following were also included:

- Administrative documents received from the City Manager's office.
- The Bridge Plan.

- The Dredging Master Plan that was completed in 2015 and is in the process of being updated.
- The Roads Planning documents do not have a Master Plan; however, there is a program they use to prioritize what roads can be micro-surfaced or paved.
- The seawall Master Plan is in the process of being finalized within the next month. A draft copy was received in December 2016 was provided.
- A similar set of documents were included as far as the Sidewalk Inspection Program and how sidewalk issues are addressed.
- There are several packets regarding the Storm Water Master Plan that will be completed in December 2017 and the Comprehensive Utilities Strategic Master Plan, which was just received on Friday.

Mr. Dodd was going to provide a brief overview of the Power Point presentation; however, it was the consensus of the Committee to review the presentation themselves.

Mr. Dodd commented that a listing of topics and meeting dates were provided, which is open and flexible for modification. The topics involved can be adjusted based on whatever is felt are priorities. The presentation is about 40 minutes and is the same presentation shown previously except for a change in the date on the front cover. A series of handwritten notes can be provided if needed.

Ms. Mammano commented that this is the City's plan in terms of projects and dollars for the next five years.

Mr. Dodd stated that it ties into the CIP and the budget documents where the financial data is listed. Specific projects are also shown. This is the starting point that created this Infrastructure Task Force Committee and will lead into the discussions. There is also a video of the presentation during the second meeting in January 2017. That also shows a lot of the questions and discussion.

Ms. Mammano opened discussion to the general public.

Dave Orshefsky, resident and member of the BAB, was present. He heard what he thought was a consensus to open public input after each individual item. As a member of the public, he strongly suggested that be done. In addition, he suggested soliciting input from the public either before or after because they may or not have a perspective that the Committee has not yet or are not about to hear. There are alternative perspectives from the public that might not otherwise show up on the agenda. He recommended hearing from the public early and often because they are ultimately going to help the City Commission implement what this Committee comes up with. In his opinion, this is a very broad Infrastructure Task Force Committee. Action does not have to be taken at each meeting and if the Committee wishes to talk to the public about sidewalks, etc., they can do so. Just be sure the meeting is noticed so people who want to come and receive input can do so. The meeting does not necessarily need to be as formal as the once a month meeting.

### **8. Adjournment – Next Regular Meeting May 1, 2017**

After determining that there will not be a Chair or Vice Chair for the May 1, 2017 meeting brief discussion ensued with regards to taking a break to correspond with the Commission's summer break, which is the last two and a half weeks in July and the first part of August. Alternates dates were also discussed for May, June, and July, with a question about cancelling the August meeting. It was noted that the Committee can meet more than once a month if needed. It was noted that perhaps the Committee could double up in June 2017.

Mr. Dodd advised that he received input from some of the members as to whether they were available during certain windows of time. That information will be consolidated and sent to all of the Committee members with some proposed dates that may work so that an alternate date for July can be scheduled.

**Motion** by Mr. Walters, seconded by Mr. Stresau, to cancel the August 2017 meeting. Motion carried by unanimous voice vote.

Mr. Stresau questioned if there is any way the Committee can use the Beach Community Center instead of City Hall.

Mr. Dodd advised that he would have to check with the City Clerk's office to make sure they have the audio and other equipment to do a meeting there.

Ms. Mammano mentioned that everyone can't make every meeting and that's why the video is so important.

In response to Mr. Stresau, Mr. Dodd advised that the meeting is being videotaped and recorded; however, that can only be done in certain places.

Mr. Stresau commented that the Resolution requires the City Commission appoint the Chairman of the Planning and Zoning Board, who at this point, is term limited at the end of this month. The question is who is going to fill his position and should the Committee wait until the Commission meets the first week in June.

Mr. Dodd believes the Infrastructure Task Force Committee is working through the meetings. Whenever a replacement is identified an invitation will be sent. Meanwhile, this Committee will operate with eight members until the City Commission appoints a new member.

There being no further business to come before the Committee at this time, the meeting was adjourned at 4:47 p.m.

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Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

[Minutes prepared by C. Guifarro, Prototype, Inc.]