



CITY OF FORT LAUDERDALE

**AVIATION ADVISORY BOARD
 FORT LAUDERDALE EXECUTIVE AIRPORT
 ADMINISTRATIVE OFFICE – MULTIPURPOSE ROOM
 6000 NW 21 AVENUE, FORT LAUDERDALE, FLORIDA
 THURSDAY, JUNE 28, 2018 1:30 P.M.**

	Attendance	Cumulative Attendance 7/17 through 6/18	
		Present	Absent
Ed Kwoka, Chair	A	8	1
Edward Rebholz, Vice Chair	P	9	0
Louis Gavin	A	5	4
Joshua Kroon	A	3	6
Vacant			
Tom Moody	A	7	2
Stephen O'Malley	P	8	1
Dana Pollitt	P	7	2
John Watt (arr. 2:01 p.m.)	P	9	0
Commissioner Marlon Bolton, City of Tamarac [non-voting]	P	8	1
Jeff Helyer, City of Oakland Park [non-voting]	P	8	1

Airport Staff

Rufus A. James, Airport Manager
 Carlton M. Harrison, Assistant Airport Manager
 Spencer A. Thornton, Assistant Airport Manager
 Florence Straugh, Noise Abatement Officer
 Karen Reese, Business Outreach and FTZ Administrator
 Fernando Blanco, Airport Engineer/Project Manager II
 Angelia Basto, Administrative Assistant I
 Mickaelle Bouchereau, Administrative Aide
 Taniel Mack, Airport Intern
 Mitchell Bennett, Airport Intern
 Michael Mitchel, Recording Secretary, Prototype, Inc.

Guests

Tom O'Donnel, Kimley Horn
 Matt Morrall, SE Toyota
 Steven Wherry, Greenspoon Marder, LLC

CALL TO ORDER

Vice Chair Rebholz called the meeting to order at 1:38 p.m.

1. Roll Call

The Board and Staff members present introduced themselves at this time. There was no quorum.

Vice Chair Rebholz announced that this would be the last meeting for member Stephen O'Malley, after five years of service. He expressed appreciation for Mr. O'Malley's work on the board.

VOTING ITEMS – not addressed at this time due to lack of quorum

UPDATE ITEMS

1. Noise Compatibility Program

Florence Straugh, Noise Abatement Officer, reported they have seen a decline in the number of reports every month since January, 2018. They have also seen a decline in the number of jet operations per month since March, 2018 – which is typical. It was noted that the number of jet operations was 18% more than May of last year.

Regarding the attachment on monthly statistics, Mrs. Straugh pointed out that the digital copy did not show the percentages, so she distributed hard copies.

It was noted that Mr. Watt had an emergency, but will be able to come to the meeting. Voting items will be addressed at that time.

2. Development and Construction

Spencer Thornton, Assistant Airport Manager, reported there is ongoing construction on the Taxiway Foxtrot paving and rehabilitation project on the western half. It was a two-inch milling overlay with four inches of asphalt and is in compliance with recent FAA Advisory Circulars. Two signs had to be replaced and reinstalled and several lights were added.

Mr. Thornton said the entire project is now 95% complete, and they are waiting until mid-July for the final striping of the pavement. They will finish ahead of schedule and below or near budget.

Mr. Thornton reported on the other project: the turn on NW 21st Avenue by the Jet Runway Café. On the south side of the road there was a swale that was not deep enough to handle discharged water. The project deepened the swale, replaced the grass, installed guard rails, and added four radar speed signs for traffic control on the sharp turns. The project contract was \$94,825 and was completed on May 9, 2018.

In response to a question, Mr. Thornton said the Sheltair ramp had been flooding, but that has been mitigated by work on their site and by the project.

C. Arrearages – None

D. Communications to the City Commission - None

E. FLL Update

Ms. Straugh reported that the Airport Noise Abatement Committee for Broward County Aviation Department met in June and will meet again on Monday, September 10, at 6:00 p.m.

Mr. Rufus James, Airport Manager asked for an update on the hangar development from parcel 8AB (KC FXE Aviation Investments).

Tom O'Donnell, Kimley Horn, reported that the tenant has worked things out with FP&L and had a shipment of parts from them for underground conduit. They trenched the western side of the property to install the secondary power, the conduit has been placed, and it has been partially covered. They are waiting for FP&L to bring in the primary service, put up transformers, and then route their electrical throughout the site.

Mr. O'Donnell said they have also been securing elements to modify the sanitary sewer system; at some point they may have to tap into the City's sewer line and run it into their property. They are in the process of obtaining permits for the work, including an MOT permit for traffic handling.

Mr. O'Donnell pointed out on a diagram/map where the tap would occur - on a road that SE Toyota and W Aviation have shared access to. W Aviation is being careful to coordinate with the neighbors to prevent interference with daily activities. The contractor also met with SE Toyota to ensure it does not impact their access. They are working with the Transportation and Mobility group, addressing comments as needed.

The last permit they are requesting is a paving permit for the same portion of the project. They have their structures for the sewer lines; they are planning repairs on the rock that was laid in the area in concert with some drainage leaks.

Matt Morrall, 2850 N Andrews Avenue, Fort Lauderdale, SE Toyota (JM Family Aviation), said he was not involved in the latest meeting about the entrance way. SE Toyota has concerns about what is occurring at the property next door to them (entrance way, access, length of project, future projection). He said that each time they see plans, they are different than the time before.

Mr. Morrall said that, given the recent issues W Aviation has had, they are concerned that W Aviation will not get approval for the new entrance (temporary construction

easement) and therefore will not pay for it. SE Toyota would like to see funds put in escrow upfront in order for the roadway to be built before W Aviation gets approvals to impede SE Toyota's entranceway. He mentioned they have been trying to resolve the issue for six months.

Mr. James clarified that the development of parcel 8G has to come before the board, and they are not to that point yet.

Mr. O'Donnell explained that the discussion he had spoken about earlier was for Phase One. The meeting was with Paul Rogers, the aviation lead for SE Toyota, and it was only regarding tapping for the sewer. He said his client wanted to ensure that the work would not impact SE Toyota. He apologized that Mr. Morrall was not invited.

Steven Wherry, from Greenspoon Marder LLC on behalf of KC FXE, clarified they have two phases of construction that they are hoping to have happen: one is the activity tied to parcel 8AB, and another phase subject to further negotiations with Airport staff relating to parcel 8G. Some of the mentioned access issues relate to parcel 8G. He said that Airport staff is expecting that not only will they bond for the work, but also complete the work. They have not had additional meetings with Mr. Morrall and his clients yet regarding parcel 8G, but will do so in the future.

Vice Chair Rebholz hoped they could resolve their issues outside of a board meeting.

Mr. James introduced the Airport's two summer interns: Taneil Mack and Mitchell Bennett. Each spoke about their studies and future career paths.

[Mr. Watt arrived at 2:01 p.m.]

At this point, the Vice Chair Rebholz returned to the original agenda.

CALL TO ORDER

1. Roll Call

Vice Chair Rebholz officially called the meeting to order at 2:02 p.m. and roll was called. There was a quorum.

VOTING ITEMS

1. Approve Minutes of May 24, 2018 Meeting

Motion made by Mr. Pollitt, seconded by Mr. O'Malley, to approve the May 24, 2018, minutes as presented. In a voice vote, the **motion** passed unanimously.

At this time, Vice Chair Rebholz called for a motion to add a walk-on item (Parcel 2A Assignment of Lease Agreement with Ross Southern Properties, LLC to GTN Properties, LLC) to the agenda as Item 5 under Voting Items.

Motion made by Mr. Watt, seconded by Mr. O'Malley, to add this item to the agenda. In a voice vote, the **motion** passed unanimously.

2. Parcel 18 Lease Agreement for the United States Customs and Border Protection General Aviation Facility

Mr. James reported that the United States government wishes to lease the 7,900 square foot facility in order to ensure efficiency in service. In exchange for the government not paying rent, it is agreed that Inspection personnel will be located at the Customs Facility, and the Airport will be responsible for maintenance and upkeep of the General Aviation Facility.

The Lease has been approved by the City Attorney's office, and staff recommends approval of the Lease Agreement.

Mr. Watt asked if the budget reflected the fact they do not pay rent, and Mr. James replied in the affirmative, noting they have never paid rent or been asked to pay.

Motion made by Mr. O'Malley, seconded by Mr. Pollitt, to approve. In a voice vote, the **motion** passed unanimously.

3. Joint Participation Agreement with Florida Department of Transportation to Design & Construct the Airfield Signage Replacement Project

Carlton Harrison, Assistant Airport Manager, said the last large-scale signage change was done in the early 2000s. They will replace the current signs with LED signs, providing more efficiency and greater line of sight visibility from the airfield. Staff recommends approval of the Joint Participation Agreement for the City to accept \$1,248,000 from the Florida Department of Transportation for up to 80% of the costs of design and construction of the airfield signage.

Motion made by Mr. Watt, seconded by Mr. O'Malley, to approve. In a voice vote, the **motion** passed unanimously.

4. Contract Award to American Infrastructure Services, Inc. for Airfield Electrical Vault Improvements Project

Fernando Blanco, Airport Engineer, stated that the former vault was completed in 1984, and it houses the airport technological system and the emergency generator. The project will be an expansion of approximately 900 square feet, interior and exterior lighting, replacement of the existing constant current regulators, new HVAC system, and

modifications to the airfield lighting computer controlled monitoring system in the electrical vault and air traffic control tower. Staff recommends award of the contract to the low responsive bidder, American Infrastructure Services, Inc., in the amount of \$1,063,648.

In response to a question from Mr. O'Malley, Mr. Blanco advised that the contractor had previously done two projects at the Airport, both of which were finished on time without issues. This project and the signage project are separate.

Mr. Blanco said that FDOT was providing approximately \$480,000 towards the project, and additional funding is being requested.

Motion made by Mr. Watt, seconded by Mr. Pollitt, to approve. In a voice vote, the **motion** passed unanimously.

5. Parcel 2A Assignment of Lease Agreement with Ross Southern Properties, LLC to GTN Properties, LLC (walk-on item)

Several moments were allowed for board members to review the information provided on the item.

Mr. James advised that the Airport entered into a Lease Agreement with Ross Southern Properties in 2005 for a 30-year term, set to expire on March 31, 2035. The current annual rent is approximately \$40,190 per year, and consists of a hangar, office, storage space, and two 10,000-gallon underground storage fuel tanks. The tenant has maintained the building well.

GTN Properties, LLC, had entered into an agreement with an option, which they now wish to exercise to purchase the leasehold interest.

The City Attorney's Office has reviewed the Lease Assignment request and does not object to this type of transaction. Staff recommends that the City consent to the requested Lease Assignment of Parcel 2A, Ross Southern Properties, LLC to GTN Properties, LLC.

Mr. O'Malley confirmed that the Lease is transferable, but the obligations are not. As is the case with all the leases, the Airport would still have the ability to go back to the original assignor.

Motion made by Mr. Pollitt, seconded by Mr. Watt, to approve. In a voice vote, the **motion** passed unanimously.

Mr. Harrison announced that the Airport hosted the Junior Fire Explorer Summer Camp for the second year. Mr. Harrison shared a PowerPoint presentation of photos of the group of 25 middle school students touring the Airport and enjoying several

demonstrations and activities for the day. Mr. Harrison explained that the goal of hosting the students is to provide them with the opportunity to be exposed to and explore various careers in aviation and firefighting.

NEXT SCHEDULED MEETING DATE: Thursday, July 26, 2018 – 1:30 p.m.

There being no further business to come before the Board at this time, the meeting was adjourned at 2:20 p.m.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

[Minutes prepared by J. Rubin, Prototype, Inc.]

Attachments:

Monthly Statistics handout, Percentage of Jet Departures per Runway – Florence Straugh
Diagram/map of sewer tap locations – Tom O'Donnell