



CITY OF FORT LAUDERDALE

APPROVED

**BUDGET ADVISORY BOARD MEETING
CITY OF FORT LAUDERDALE
100 NORTH ANDREWS AVENUE
8th FLOOR CONFERENCE ROOM
FORT LAUDERDALE, FLORIDA, 33301
FEBRUARY 20, 2019 – 6:00 P.M.**

Board Member	Attendance	10/2018 through 9/2019 Cumulative Attendance	
		Present	Absent
Brian Donaldson, Chair	P	4	0
David Orshefsky, Vice Chair	P	4	0
Gregg McKee	P	4	0
William Goetz	P	2	0
Jeff Lowe	A	3	1
Eric Metz	P	4	0
Prabhuling Patel	P	1	0
Johnnie Smith	A	3	1
Christopher Williams	P	2	0

Also Attending

- Chris Lagerbloom, City Manager
- Rhoda Mae Kerr, Interim Assistant City Manager
- Linda Logan-Short, Interim Assistant City Manager
- Laura Reece, Budget Director
- Jeff Lucas, Interim Fire Chief
- Kirk Buffington, Director of Finance
- Tarlesha Smith, Director of Human Resources
- Mike Maier, Director of Information Technology
- Phil Thornburg, Director of Parks and Recreation
- Rick Maglione, Police Chief
- Paul Berg, Director of Public Works
- Anthony Greg Fajardo, Director of Sustainable Development
- Ben Rogers, Deputy Director of Transportation and Mobility
- Charmaine Crawford, Budget Division and Board Liaison
- Lisa Tayar, Prototype Inc. Recording Secretary

Communications to the City Commission

None

Purpose: To Provide the City with input regarding the taxpayers' perspective in the development of the annual operating budget; to review projections and estimates from the City Manager regarding revenues and expenditures for upcoming fiscal year; to advise the City Commission on service levels and priorities and fiscal solvency; and to submit recommendations to the City Commission no later than August 15 of each year regarding a budget for the upcoming fiscal year.

I. Call to Order

The meeting of the Budget Advisory Board was called to order at 6:06 p.m.

II. Roll Call

Roll was called, and it was determined a quorum was present.

III. Approval of Meeting Minutes

A. January 23, 2019

Mr. Orshefsky noted a change to the draft minutes.

Motion made by Mr. Orshefsky, seconded by Mr. Metz, to approve the minutes of the Board's January 23, meeting as amended. In a voice vote, motion passed unanimously.

IV. Floor Open for Neighbor Input

None

V. Opening Remarks

Chair Donaldson welcomed new member Prabhuling Patel.

Chair Donaldson advised Board members who had not attended the joint meeting with the City Commission to watch the video. He stated the Commission had advised the BAB to "get into the weeds" regarding the budget. They also wanted the Board to consider how to fund the Commission's initiatives.

Staff agreed to send Board members the report of the Commission's priorities when it was available in a couple of weeks. Chair Donaldson said the priorities could also be culled from the commissioners' bulletins.

Upon a **motion** duly made and seconded, the Board agreed to allow Mr. Goetz to attend the meeting by phone after he left at 7 p.m.

VI. Old Business

None

VII. New Business

A. Introduction – Chris Lagerbloom, City Manager

Mr. Lagerbloom acknowledged that there would be budget reductions this year, so their approach would be different. The departments would present their strengths, weaknesses, opportunities and threats (SWOT). Staff would provide Board members with department work plans for the next year to be referenced in the future.

B. Department Overview and Future Outlook

- Jeff Lucas, Interim Fire Chief

Chief Lucas provided statistics on the Fire Recue Department's activities and said since 2014, their EMS responses had increased 11.7%. He noted that fires inspections and ocean rescue [lifeguards] were also under the department.

Chief Lucas reported they had recently reorganized the command structure to maximize efficiencies, balance resources and increase accountability and responsibility. They had added a third person to rescue units to improve unit availability.

Chief Lucas had identified a slowdown or gap in response time capacity as a weakness. Traffic and physical features became impediments to response times.

Chief Lucas stated most fires started inside single-family homes, which were not inspected, so they must educate the public about fire prevention and safety.

Mr. Orshefsky asked about metrics and Chief Lucas explained that they could measure time of dispatch and time to get to a scene, but they could not measure the obstacles that may be encountered for every call. Technology on trucks had improved accuracy, but the increase in traffic had negatively affected their times. Mr. Orshefsky suggested identifying a metric other than response time, such as vehicle availability.

Chief Lucas explained how the GIS technology enabled them to identify locations for stations by call volume.

- Kirk Buffington, Director of Finance

Mr. Buffington described the Finance Department's four divisions' responsibilities, goals, accomplishments, challenges, opportunities and threats. He reported the greatest opportunity they had right now was implementing the Enterprise Resource Planning software, which combined and coordinated different software into one application to

make all processes more efficient. This application was scheduled to go live on October 1, 2019. Another opportunity was the general obligation bonds, that would need to be issued and managed and would increase Parks and Recreation's workload for projects. Mr. Buffington informed the Board that the brand of the new ERP software was Infor, and the company would also implement it in the City. Their consultants were helping the City through the process.

- Tarlesha Smith, Director of Human Resources

Ms. Smith described Human Resources' responsibilities, accomplishments and goals, including updating and improving policies and procedures to create a more efficient Human Resource service. She said the new ERP software would streamline most Human Resources services by allowing employees to access those services themselves.

Ms. Smith stated their biggest challenge now was to update their policies and procedures to merge into the ERP system. Another challenge was hiring and retaining the best talent at the management and director level because of the lack of a pension.

Mr. Patel asked if there was a focus on diversity when recruiting and Ms. Smith explained the hiring process was currently decentralized but they wanted to bring it back to Human Resources to better monitor that. They were also considering an apprenticeship program because some skills were less common now.

- Mike Maier, Director of Information Technology

Mr. Maier described how he had revamped the IT department since his arrival eight years ago. He stated they had an opportunity now to build their own fiber network in the City.

Mr. Maier said over the next few years, many employees with great institutional knowledge would be retiring so they needed a plan to retain that information.

Mr. Patel asked if Mr. Maier had a timeframe to move everything into the cloud and Mr. Maier explained that he did not have enough system administrators to move the servers into the cloud. He would hire contractors instead of full-time administrators for this.

Regarding the fiber network, Mr. Maier said their consultant, Magellan, was putting together a public/private partnership plan. He estimated the total cost would be \$15 million to \$16 million.

- Phil Thornburg, Director of Parks and Recreation

Mr. Thornburg pointed out that his department also handled facility maintenance, a portion of sanitation, and management of the City's cemeteries. He said they were currently working on planning for the parks bond, if it passed.

Mr. Thornburg said they were working on "Lauder Trail:" safe walking, running and biking routes throughout the City. They had also signed on the "Ten Minutes' Walk to Any Park or Open Space" and he reported that already 89% of City residents could walk to an open space or park within ten minutes.

Mr. Thornburg stated their two greatest challenges were infrastructure and the beach. There were several beach projects in the works for which they would provide maintenance.

- Rick Maglione, Police Chief

Chief Maglione reported they had a very successful year: there had been a 14.5% decrease in crime from last year. Arrests were up 20% and their crime clearance rate was up as well. On March 12, the Police bond, which would help build a new station, would go to the voters.

Chief Maglione reported they had finally hired a department psychologist and drastically reduced vacancies.

Chief Maglione said his department was working to be more efficient and to save money. They wanted to bring back the position of Detention Officer, at the booking facility, which would save millions of dollars per year. They also intended to focus recruiting efforts for detention officers in the northwest area of the City. This would be a cost saving project as well as a minority recruitment program.

Chief Maglione reported the body camera program was now up and running; all of patrol and most of operations support had cameras.

Chief Maglione said his department specialized in community engagement, which helped reduce crime and complaints.

- Paul Berg, Director of Public Works

Mr. Berg listed his department's responsibilities. He said they built resiliency into everything they did, from standards to projects.

Mr. Berg said their major challenge was infrastructure. The Infrastructure Task Force had identified over \$3 billion in infrastructure needs over the next 20 years. He said one of the biggest issues was coordinating infrastructure projects with the private development going on in the City.

Mr. Berg said they had been working with a 10% vacancy rate for several months, and remarked that about 25% of the department could retire today, which was not unusual.

Mr. Patel asked if there was a document listing all of the potential bond offerings for the next ten years and Mr. Berg replied there were several documents that they should combine. There were links on the City's Public Works website to master plans describing work over the next 20 years. Mr. Orshefsky confirmed that the Infrastructure Task Force had a document listing all of them.

- Anthony Greg Fajardo, Director of Sustainable Development

Mr. Fajardo delineated his department's responsibilities and accomplishments, including reducing the time to issue building permits, community enhancement, historic preservation and business training. Challenges included finding good talent.

Mr. Fajardo stated they were upgrading their land management software on April 1, and this would allow digital submittals and reviews. This would drastically reduce foot traffic into the department.

- Ben Rogers, Deputy Director of Transportation and Mobility

Mr. Rogers stated his department had four Commission priorities this year: Las Olas corridor; Breakers Boulevard streetscape; Lauder Trail and the traffic operations center. He described the responsibilities of the four divisions and said the biggest challenge in transportation was dealing with expectations versus funds, since most of the transportation network was owned and operated by the County and the State, not the City. The most important development this year had been the penny surtax and how this would affect transportation.

Mr. Lagerbloom stated the surtax would provide an average of \$35 million per year to municipalities. The City was working closely with the Broward Metropolitan Planning Organization and would have projects shovel ready by late fall/early spring.

VII. Communications to/from the City Commission

None.

VII. Board Member Comments

None

IX. Adjourn

Upon motion duly made and seconded, the meeting was adjourned at 8:13 p.m.

City of Fort Lauderdale

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Meeting Minutes - DRAFT

Thursday and Friday

January 17 and 18, 2019

*Fort Lauderdale Woman's Club
20 South Andrews Avenue
Fort Lauderdale, Florida 33301*

2019 - 2020 Commission Prioritization & Goal Setting Workshop

FORT LAUDERDALE CITY COMMISSION

DEAN J. TRANTALIS Mayor - Commissioner
BEN SORENSEN Vice Mayor - Commissioner - District
HEATHER MORAITIS Commissioner - District I
STEVEN GLASSMAN Commissioner - District II
ROBERT L. McKINZIE Commissioner - District III

CHRIS LAGERBLOOM, City Manager
JOHN HERBST, City Auditor
JEFFREY A. MODARELLI, City Clerk
ALAIN BOILEAU, City Attorney

ATTENDANCE ROLL CALL

Present: Mayor Dean J. Trantalis
Vice Mayor Ben Sorensen
Commissioner Heather Moraitis
Commissioner Steven Glassman
Commissioner Robert L. McKinzie

Quorum Established

Also Present: City Manager Chris Lagerbloom, City Auditor John Herbst, City Clerk Jeffrey A. Modarelli, City Attorney Alain Boileau

No public comments were submitted by email regarding this meeting.

Working Documents referenced by section and page are attached to these minutes.

January 17, 2019

Call to Order: City Manager Chris Lagerbloom opened the meeting at 9:10 a.m.

Mr. Lyle Sumek, PhD. of Lyle Sumek Associates, Inc. provided an overview of the Goal Setting and Prioritization Agenda (Section 1 of Working Documents).

Mayor Trantalis joined the meeting at 9:17 a.m.

Mayor Trantalis requested Mr. Sumek discuss the goals and achievements over the last 12 months. Mr. Sumek directed the Commission to Section 4, page 14 of the working documents. Commission discussion ensued regarding major successes and achievements.

The Commission recessed briefly at 10:36 a.m. and the workshop continued at 10:38 a.m.

Mr. Sumek continued with Section 4, page 14, item number 16 of the working documents. Commission discussion ensued. Mayor Trantalis noted the Marina expansion and the location of the restaurant. Commissioner Glassman updated the Commission that the restaurant will be eliminated and the update will go to Development Review Committee in a few weeks. Discussion continued with item number 26 on the list.

In response to Mayor Trantalis' question regarding the One Stop Shop and the North Beach Restaurants and Shoppes (NBRS), City Manager Lagerbloom noted that the City received quotes to sod, install irrigation and move forward with demolition. Mr. Lagerbloom confirmed he would provide an update regarding the NBRS in the future. Commissioner Moraitis provided an update on the progress of the NBRS. Mayor Trantalis provided an update on the Joint Government Complex. The City and County are moving forward slowly and a lot depends on the Federal Courthouse location. Mayor Trantalis also noted the possibility of a public-private partnership.

Commissioner Moraitis requested to add “Education Officer” as a deliverable for the list along with school security. Commissioner Glassman commented on public schools and priorities for the new Education Officer Position and response to the recent Education Advisory Board Report.

The Commission recessed for lunch at 11:58 a.m. and the workshop continued at 12:51 p.m.

Mr. Sumek directed the Commission to Section 6, page 2 of the Working Documents – Preferred Future for Fort Lauderdale in 10-15 years. The Commission discussed future preferences.

Commissioner Moraitis commented on developing the uptown area with a great park, school and other opportunities to be implemented.

Commissioner Glassman noted he hoped for all issues already discussed earlier to be resolved in a satisfactory manner and that the City improves aesthetics, including public art.

Vice Mayor Sorensen commented that the City should be the leader in addressing homelessness and affordable housing as a beacon of inclusivity and protecting the environment.

Commissioner McKinzie noted that his priorities have not changed and the City is moving in the right direction. He commented on handling the environmental issue in his district so that development can proceed.

Mayor Trantalis noted homeless undertakings and that the programs should be integrated with a continuum of care. He commented on sea level resiliency, fresh water contamination prevention and integrating new development into old neighborhoods while mitigating traffic issues. Mayor Trantalis noted artistic endeavors and integrating them into the City. He also commented on the City stepping into a more international role.

Mayor Trantalis commented that the City should begin to look into commercial recycling. Commissioner Glassman noted the importance of focusing on greenspace, open space and public land for public purpose. He also commented on repurposing buildings rather than demolishing.

Mr. Sumek began the discussion on Section 6, page 4 of the Working Documents - Legacy for Fort Lauderdale. Commissioner Moraitis noted her legacy items as parks, education and recreational spaces.

Commissioner McKinzie noted the importance of continuing the momentum for being “the City you don’t want to leave” by continuing smart growth, education and public safety to make the City better as a whole.

Vice Mayor Sorensen noted a vibrant downtown with thriving economic activity and beauty that brings people back. Safe-guarding neighborhoods and having beauty in a place so that people with moderate means can live.

Commissioner Glassman noted the City should have a sense of place and be distinctive. How education leads to economic opportunities for young people is also very important.

Mayor Trantalis noted the sustainability of the economy as impacted by the marine, tourism and real estate industries. He commented on attracting other opportunities by having a business climate that includes low and affordable taxes, affordable housing and quality education to maintain a sustainable economy. Commissioner Moraitis expounded on the importance of aviation education to help with a sustainable economy. Discussion ensued on building code, affordable housing and Community Redevelopment Agency projects.

Mr. Sumek requested the Commission provide new initiatives for 2020. The Commission provided initiatives.

2020 New Commission Priorities and Initiatives are attached to these minutes.

The Commission discussed the upcoming agenda for the second workshop day, January 18, 2019, and recessed the Workshop at 2:34 p.m.

January 18, 2019

Call to Order: Mayor Trantalis called the meeting to order at 9:13 a.m.

ATTENDANCE ROLL CALL

Present: Mayor Dean J. Trantalis
Vice Mayor Ben Sorensen
Commissioner Heather Moraitis
Commissioner Steven Glassman
Commissioner Robert L. McKinzie

Quorum Established

Also Present: City Manager Chris Lagerbloom, City Auditor John Herbst, City Clerk Jeffrey A. Modarelli, City Attorney Alain Boileau

City Manager Chris Lagerbloom updated the Commission regarding the Joint Government Complex.

Mr. Sumek outlined the agenda for the day to include the vision, update on current action plan for FY 2019 and 2020 and determine priorities as top, high and moderate. He directed Commission to Section 7, page 2 of the Working Documents. Discussion ensued on the City's vision.

Commissioner McKinzie arrived at 9:36 a.m.

Mr. Sumek directed the Commission to Section 4, page 5 of the Working Documents – Stormwater Masterplan and Rate Methodology for discussion. City Manager Lagerbloom commented on both rates and previewed what would be coming before the Commission and the timeline. Discussion ensued regarding methodology.

Mr. Sumek summarized the previous day's four (4) actions regarding affordable housing.

1. Look at zoning to include affordable housing
2. Meeting with property owners to initiate discussions
3. Working with Housing Authority for further opportunities
4. How to incentivize affordable housing in development

Commissioner Glassman commented on land trust and City's surplus land for affordable housing development opportunities. Commissioner McKinzie commented on the County's role. Commissioner Moraitis inquired about current funding sources for affordable housing. Further discussion ensued.

Continuing discussion on Section 4, page 5 of the Working Document, Mr. Lagerbloom updated the Commission on the Breakers-Birch Streetscape project, and Commissioner Glassman commented on funding and schedule.

Mr. Sumek directed the Commission to Section 4, Page 6 of the Working Document – Other Commission Initiatives. Discussion ensued.

The Commission recessed briefly at 10:22 a.m. and the workshop continued at 10:46 a.m.

Commissioner Moraitis requested to add an item to 2019 – Contract options for a high school. Vice Mayor Sorensen wanted to add a budget item for 2019 in preparation for 2020. Mr. Sumek commented on addressing scooters and the Fort Lauderdale Aquatic Center. Commissioner Glassman noted the need to address event space policy, thresholds for development projects to be heard by the Commission and open spaces. Further discussion ensued.

Mr. Sumek handed out 2020 New Commission Priorities and Initiatives. He commented that numbers 1-10 were discussed yesterday and called attention to those added to the list beginning with item number 11. Discussion ensued regarding the priorities.

2020 New Commission Priorities and Initiatives are attached to these minutes.

Commissions Priorities List

- Item 1- Stays
- Item 2- Stays
- Item 3- Stays
- Item 4- Stays
- Item 5- Stays
- Item 6- Not Voted on – Moved to other Commission Initiatives
- Item 7- Not Voted on – Moved to other Commission Initiatives
- Item 8- Stays
- Item 9- Stays
- Item 10- Stays
- Item 11- "Critical Utility" added
- Item 12- Stays
- Item 13- Moved to Management List
- Item 14- Stays
- Item 15- Stays
- Item 16- Changed to "Water Quality/Algae Bloom"
- Item 17- Stays
- Item 18- Moved to Management List
- Item 19- Moved and combined with Item 11

Top 5 Ranked Priorities

1, 3, 4, 11, 14, 16

High Ranked Priorities

5, 8, 9, 10, 12

Other Initiatives

2, 6, 7, 15, 17

City Manager Lagerbloom requested direction regarding timing for closing the 2019 Action Plan and continuing to the 2020 Plan.

ADJOURNMENT

Mayor Trantalis adjourned the meeting at 11:55 a.m.

Dean J. Trantalis
Mayor

ATTEST:

Jeffrey A. Modarelli
City Clerk