



CITY OF FORT LAUDERDALE

**AVIATION ADVISORY BOARD MEETING MINUTES
FORT LAUDER DALE EXECUTIVE AIRPORT
ADMINISTRATIVE OFFICE – MULTIPURPOSE ROOM
6000 NW 21 AVENUE, FORT LAUDERDALE, FLORIDA
THURSDAY, FEBRUARY 28, 2019 – 1:30 P.M.**

	Attendance	Cumulative Attendance 7/18 through 7/19	
		Present	Absent
Ed Kwoka, Chair	A	4	3
Edward Rebholz, Vice Chair	P	7	0
Louis Gavin	A	3	4
John Dool	P	5	0
Dana Pollitt	A	4	3
Wes Szymonik	P	2	0
Pierre Taschereau	P	3	0
John Watt	P	7	0
Cary Goldberg	A	2	1
Commissioner Marlon Bolton, City of Tamarac [non-voting]	P	4	3
Jeff Helyer, City of Oakland Park [non-voting]	P	7	0

Airport Staff

Rufus A. James, Airport Manager
Carlton Harrison, Assistant Airport Manager
Florence Straugh, Noise Abatement Officer
Fernando Blanco, Airport Engineer/Project Manager II
Mickaelle Bouchereau, Administrative Assistant
Angelia Basto, Administrative Assistant I
Lisa Tayar, Recording Secretary, Prototype, Inc.

Guests

Don Campion, Banyan Air Service

CALL TO ORDER

Vice Chair Rebholz (Acting Chair) called the meeting to order at 1:52 p.m.

1. Roll Call

Roll was called, and a quorum was determined to be present. Commissioner Bolton asked to be excused, since he was not feeling well.

VOTING ITEMS

1. KC FXE – Parcel 8AB FPL Master Utility Access License Agreement

Mr. James stated that the agreement will provide for installation of utility lines and will ensure restoration of service after outages. The agreement is acceptable to the City Attorney's office.

Motion made by Mr. Watt, seconded by Mr. Szymonik, to approve the License Agreement. In a voice vote, the motion passed unanimously (5-0).

2. Sheltair FXE Northside, LLC – Parcel 9, 32, and 33 FPL Master Utility Access Agreement

Mr. James introduced the agreement, noting it is similar to the previous item, providing for installation of utility lines and restoration of service after outages. This property is currently under construction. He said the agreement is acceptable to the City Attorney's office.

Motion made by Mr. Dool, seconded by Mr. Taschereau, to approve the License Agreement. In a voice vote, the motion passed unanimously (5-0).

3. Contract Award for Elevator Repair and Modernization at Downtown Helistop

Mr. Blanco read from the staff report, noting that the service elevator providing access from the lobby to the flight deck has had numerous operational issues over the past several years. The project was advertised on December 20, 2018. A total of two (2) bids were received on February 14, 2019 and are listed below:

- Maverick United Elevator, LLC \$159,000
- A&A Elevator Corp. \$225,593

Mr. Blanco reported that the bid from Maverick United Elevator met all the bid specifications and was deemed the low-cost responsive and responsible bidder.

The following points were brought up in discussion:

- Maverick United is currently the City's elevator repair contractor
- Funding is available through the project budget
- There are approximately 86 monthly operations at the heliport
- The elevator meets ADA requirements and is above the parking lot
- There are stairs to provide alternate access to the flight deck
- Mr. Blanco was not aware of a history of change orders with the company
- The reason for the difference in the bid pricing was not known, but could be due to one of the vendors being located out of town, necessitating greater expenses for staging

- The project goes before the City Commission on April 2, 2019, so submittals are expected to occur in June. The actual project should commence in September/October, 2019, and will likely take a year to complete.
- The elevator is not functioning at this time, but there are two (2) stairways.

Motion made by Mr. Watt, seconded by Mr. Szymonik, to approve the bid for Maverick United Elevator. In a voice vote, the motion passed unanimously (5-0).

4. Contract Award for FXE U.S. Customs & Border Protection Canopy Installation

Mr. Blanco provided an overview of the item, pointing out that the canopy will be at the front entrance of the facility. It will provide shade for passengers and employees between the parking lot and the building.

On October 16, 2018, a Request for Proposal (RFP) was issued for the above project. The RFP required the firms to provide design, permitting, and construction services for the installation of the canopy. On December 4th, 2018, a total of three (3) firms submitted proposals to the RFP:

- Big Span Structures, LLC. (Disqualified due to not submitting required information)
- Hatcher Construction & Development.
- Walker Design & Construction Co.

Walker Design & Construction Co. was ranked in first place by the Evaluation Committee with their bid of \$518,851. It was noted that Walker Design is known to the City.

Mr. Blanco showed renderings of the proposed canopy.

No grant monies are available, and the project will be funded strictly by Airport funding.

Motion made by Mr. Watt, seconded by Mr. Taschereau, to approve the bid for Walker Design & Construction Co. In a voice vote, the motion passed unanimously (5-0).

UPDATE ITEMS

A. Noise Compatibility Program

Ms. Straugh said that the State has updated airport zoning, which requires public airports to incorporate and codify existing Federal regulations into the local ordinances. The City of Fort Lauderdale is proposing an amendment to the Unified Land Development Regulation Ordinance to provide conformity. Various City departments have worked on the update, which will be taken to the Planning and Zoning Board for a vote in April, 2019.

There will be a presentation on the proposal at a later AAB meeting. In addition, there will be the presentation at the Planning and Zoning Board and public readings at two (2) City Commission meetings.

Ms. Straugh commented on the proposed ordinance as follows:

- Outlines noise contours/exposure map
 - Certain incompatible land uses within the noise contours
 - No schools, hospitals, residences, etc.
- Federal regulation Part 77 Surfaces
 - Runway protection zones
 - Protects Federal airspace from encroachment

Regarding noise abatement, Ms. Straugh reported there were no jet operations over 80 decibels in January, 2019 – the first time since the 1970s.

Although there were increased noise reports (over the previous month), 24 of them were related to FLL, not FXE. Ms. Straugh said she has to research where the reports are coming from and redirect the calls. Some calls are also related to Lauderdale Isles.

B. Development and Construction

Mr. Harrison announced that substantial completion of Phase 1 of the Administration Building project has been achieved, and next month's meeting will be in the new conference room.

Mr. Harrison announced two upcoming special events:

- March 9, Captain Barrington Irving's Flying Classroom
- March 23, Ninth Annual Aviation Safety Expo

Regarding the helistop operations, Mr. Harrison explained that a video camera counts the operations, providing real-time data on helicopters arriving and departing. Because of the new system, the data is more accurate.

C. Arrearages

Mr. James reported that a default letter was sent out to Lots 23/24 for unpaid rent. If the amount due is not paid, they will receive a termination memo.

D. Communication to the City Commission – None

Don Champion of Banyan Air Service said the walkway/awning at Customs will be very helpful to passengers.

NEXT SCHEDULED MEETING DATE: Thursday, March 28, 2019 – 1:30 p.m.

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There being no further business to come before the Board at this time, the meeting was adjourned at 2:19 p.m.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

[Minutes prepared by J. Rubin, Prototype, Inc.]

Attachments:

Renderings of the canopy – Fernando Blanco