



CONSTRUCTION BONDS IN R.O.W

Construction Bonds for Development in Right-of-Way (ROW) INSTRUCTIONS

IMPORTANT: IF PAYOR is other than the Owner, a signed / notarized OWNER AFFIDAVIT is required.

STANDARD ENGINEERING PERMIT TYPES WHICH REQUIRE A BOND:

- For the engineering mitigation permit, provide [permit application](#), signed [Mitigation Letter](#) and bond payment amount as follows: <1 acre=\$2,500.00, 1-2 acres=\$5,000.00, >2 acres=\$10,000.00
 - Mitigation/Site Preparation (GMITIGATN)
- For the following permit types, provide [permit application](#), accurate record drawing and official detailed, signed contract/engineer cost estimate at time of plan review submittal (*Engineer reviewer will provide bond amount due and other requirements* in their review comments*):
 - Sidewalk/Concrete (GCONCRETE)
 - Paving Restoration work (GPAVING)
 - Underground Utilities/Water/Sewer (GWATER/GWATERF/GWATERM, GSEWER, GTORMWTR, GUNDERGRND, GDWTR, GFRANCHISE)
- **For cranes weighing greater than 10,000* pounds**, the contractor shall provide a (GTEMPROW) permit and a \$10,000.00 bond.

* Refer to [DSD-Engineering online Forms and Info](#) for additional information.

PROVIDE THE FOLLOWING FOR ENGINEERING REVIEW AS RELATED TO BONDED SCOPE OF WORK:

- **COPY OF PLAN SHEET(s) with areas of bonded work in ROW highlighted.** Plans and details need to show layout, materials, installation methods, testing, and acceptance criteria.
- **DETAILED AND SIGNED COST ESTIMATE.** Cost estimate to be in sufficient detail to verify cost of work, including mobilization, MOT, NPDES, etc.

AFTER RECEIVING A PERMIT NUMBER AND THE BOND AMOUNT DUE:



Deliver the following to Engineering Admin:

- [Bond Payment Cover Sheet](#) (for CASH Bonds) email form to: DEngineeringadmin@fortlauderdale.gov; or may be hand delivered with the check. *This form will be signed and dated by City staff and returned as your receipt.*
- Bond Payment* (accepted forms of payment described below) – **Must be hand delivered** to 700 NW 19th Avenue, Fort Lauderdale, Florida 33311 (UD&P counter by calling X5232 or X6159):




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***ACCEPTED BOND PAYMENTS:** A separate bond payment for each permit is recommended for a refund/release to be processed per permit. **Choose from one (1) of the two (2) acceptable payment options** as follows:

1. Cash Bond - Check payable to the City of Fort Lauderdale. Payer Name and Address shall be typed or printed clearly on check. Memo area shall include associated engineering permit number.
2. Surety Bond - through an approved Surety Company. Submit one (1) original signed and sealed bond form. *Required format is provided below in both Adobe PDF and MS Word formats:*
 - [Performance Bond for Construction in City Right-of-Way](#) 
 - [Performance Bond for City ROW \(Word\)](#) 

OTHER BOND FORMS:

Combined Bond Payment: ****Separate payment per permit is recommended.**** However, if you choose to combine bond payments, the following additional form is required with the bond payment, prior to permit issuance:

[Bond Acknowledgement Form](#)  - **Submit by saving the completed form to your computer and email to: Dengineeringadmin@fortlauderdale.gov**

Bond Refunds: To initiate the bond refund/release process: After approval of the required engineering final inspections, please submit the following form:

[Bond Refund Request Form](#)  - **Submit using the form Submit button or save completed form and email to: Dengineeringadmin@fortlauderdale.gov**

- Due to the involvement of several City Departments and required management approvals. The bond refund process can take up to *12 WEEKS, after the permit is closed*. The ENGINEERING DEPARTMENT cannot expedite requests and appreciates your patience.