1. Call to Order

The meeting was called to order at 6:00 p.m.

- Roll Call

Roll was called and it was noted a quorum was present.

2. Approval of Previous Meeting Minutes

- May 23, 2019

Motion made by Mr. Larson, seconded by Vice Chair Snedaker, to approve. In a voice vote, the motion passed unanimously.

3. Staff Liaison Report

- Project Status – FS 8, FS 13, FS 54

Fire Station #8: Mr. Myat reported that construction on this facility is approximately 46% complete. A change order for an extension of 62 days has been approved. The new project completion date is expected to be January 10, 2020. A forthcoming budget
amendment will request a transfer of $497,256 from the General Fund for multiple unbudgeted expenses, including technology equipment, furniture, epoxy flooring, security fencing, and management-related expenses.

Deputy Fire Chief Robert Bacic explained that a portion of fencing was changed from chain link to spear-tip at the Fire Department’s request due to vehicle break-ins at other stations. There is consideration of switching all Fire Stations to epoxy flooring because its maintenance is significantly easier than tile.

**Fire Station #13:** Cost estimates are being updated for demolition, design, construction, and furnishing of Station 13 at Birch State Park, along with estimates for the development of a temporary station with parking at the Natchez site. A request for qualification (RFQ) is being prepared to secure a design firm for the permanent station. A draft task order has been submitted to Staff for development of the temporary station.

A budget amendment has been submitted for the transfer of $380,000 from the General Fund for design of the temporary station. It is estimated this temporary facility and parking lot can be constructed within 10 months. Deputy Chief Bacic advised that the interior of the temporary station will be designed to meet the same needs of all Fire Stations.

**Fire Station #54:** This station received a Certificate of Occupancy (CO) from the Department of Sustainable Development and is now in the warranty phase.

Vice Chair Snedaker commented that the floor of this structure was raised 2 ft. above the existing flood plain. He expressed concern that access into and out of the station could be affected by this. Mr. Myat replied that he would relay this concern to Staff.

Vice Chair Snedaker asked if funding is in the City’s preliminary budget for a proposed EMS station. Deputy Chief Bacic replied that the budget process is still underway. He offered to bring back more information at a subsequent meeting.

4. Communication to the City Commission

None.

5. Adjournment – next regular meeting: August 22, 2019

There being no further business to come before the Committee at this time, the meeting was adjourned at 6:23 p.m.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

[Minutes prepared by K. McGuire, Prototype, Inc.]