



Memorandum

Memorandum No: 20-074

Date: August 06, 2020

To: Honorable Mayor and Commissioners

From: Chris Lagerbloom, ICMA-CM, City Manager

Re: Audio Visual Equipment Replacement Project – City Commission Chambers and 8th Floor Conference Room

The Information Technology Service (ITS) Department is currently working on a project to replace the existing audio visual (A/V) system in the City Commission Chambers and the 8th Floor Conference Room. This work is critical as our reliance on high quality audio and video productions are necessary to communicate with our neighbors.

The existing system is based on obsolete analog technology that has impacted the quality of media we share via the City's FLTV broadcast on our website, AT&T U-verse channel 99 and Comcast channel 78. This system was implemented in 2005 with some incremental upgrades since then. The new A/V system will consist of new digital technology with various video production capabilities. Additional upgrades include new digital video cameras, microphones, and speakers throughout both rooms.

From August 3 through August 14, 2020, the project team will work to decommission the existing A/V system while simultaneously implementing the new system. The current plan includes keeping both systems online as long as possible until the final switch over to the new system is complete. However, due to the age of the existing system the team anticipates intermittent outages to the FLTV broadcast – website, Comcast channel 78 and AT&T U-verse channel 99. We are aware of the importance of being able to communicate with our neighbors, especially during this critical time. The project team is committed to minimize the possibilities of any outages. We have included a plan to prepare for multiple outages throughout the project. Below are the remediation actions in the event of an outage:

- Web broadcast of FLTV will be redirected to the City's YouTube Channel
- Comcast channel 78 will display a "Planned Outage" message and reference to the City's website
- AT&T U-verse channel 99 will display a "Planned Outage" message and reference to the City's website

Our goal is to have the new system implemented before the City Commission meeting on August 18, 2020. The following boards are scheduled to host virtual meetings during this implementation period and may be impacted by an outage:

- 8/6 Marine Advisory Board 6:00 PM
- 8/17 Infrastructure Task Force 2:00 PM

If you have any questions, please contact Andrew Parker, Director of IT Services at 954-828-5095 or aparker@fortlauderdale.gov.

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