CITY OF
FORT LAUDERDALE

All-America City

Memorandum

Memorandum No: 20-082

Date: August 28, 2020

To: Honorable Mayor and Commissioners

From: Chris Lagerbloom, ICMA-CM, City Manager

Subject: LauderTrail Project Update

The LauderTrail Working Group members, appointed in August 2018 for a two-year term, were unable to meet over the past six months due to COVID-19 public meeting restrictions. The Working Group sunset on August 1, 2020, and moving forward, the Transportation and Mobility Department will oversee the project.

At the onset of COVID-19, City staff identified the need to rebalance the collective efforts of the LauderTrail Working Group, the Mockingbird Trail, the Old Dillard Trail, and other interested stakeholders, into a single document to highlight the accomplishments, current efforts, and next step options to advance the project. The intent of the LauderTrail Next Steps Guide (Exhibit 1) is to educate all stakeholders on the phases of planning, feasibility, design, and construction and the associated City procedures, policies, and requirements. In addition, the guide references Jacksonville's Emerald Trail as a comparative trail and includes staff recommendations on the short- and long-term efforts.

Transportation and Mobility staff recommends the creation of a steering committee that would be structured similarly to the Las Olas Mobility Group. The steering committee would meet on a monthly basis and be led by an elected official; with staff managing the day to day needs of the project. The recommended structure and membership for this committee is attached as Exhibit 2.

An overview of the Laudertrail Next Step Guide is scheduled to be presented at the September 1st Commission Conference meeting. For further information on this initiative, please contact Ben Rogers, Director of Transportation and Mobility, at brogers@fortlauderdale.gov.

Attachments
Exhibit 1 - LauderTrail Next Steps Guide
Exhibit 2 - LauderTrail Steering Committee Recommendation

c: Tarlesha W. Smith, Esq., Assistant City Manager
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Department Directors
CMO Managers

Commission Memo 20-082
Exhibit 1

LAUDERTRAIL
NEXT STEPS GUIDE

AUGUST 2020

CITY OF FORT LAUDERDALE

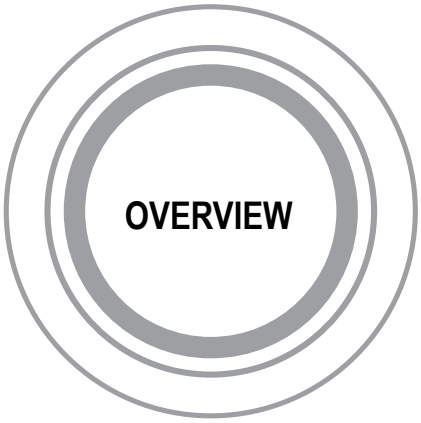
This document includes information that will guide the next steps in the development of Fort Lauderdale's LauderTrail. If there are any questions, feel free to reach out to the City of Fort Lauderdale's Transportation and Mobility Department.

Sincerely,

Kristin Thompson
Project Manager
Transportation and Mobility

Ben Rogers
Director
Transportation and Mobility

LAUDERTRAIL GUIDE



The OVERVIEW

highlights the purpose of this document, background of LauderTrail, the LauderTrail Working Group's progress, current issues, and the City's next steps. Also included is information about the two options Transportation and Mobility is considering for the future of LauderTrail.

The TRAIL SYSTEM BENCHMARK

provides information on Jacksonville's Emerald Trail, a trail system that aligns with the goals of Fort Lauderdale's LauderTrail.

The NEXT STEPS

provides detailed information on all the components of the project life cycle,the process behind them, and the estimated timeline for each. This section also expands on two proposed next steps and includes staff recommendations.

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OVERVIEW

PURPOSE

The intent of this document is to provide an update on the progress that was made by the LauderTrail working group over the past two years and City staff's recommendations for near- and long- term next steps. The project is approaching a pivotal crossroad and City staff is seeking City Commission direction on how to advance the project given the timing and financial considerations of the next steps. This document provides two options to advance the project:

Option A: Master Plan Entire Trail System
Includes a comprehensive feasibility study and additional opportunities for planning and public outreach.

Option B: Design & Construct Three Segments
Bypasses additional holistic efforts of planning to allow for design and construction efforts to begin sooner.

BACKGROUND: WHAT IS LAUDERTRAIL?

LauderTrail is a City Commission-led initiative that resulted from the May 2018 Annual Action Plan meeting. Once completed, LauderTrail will be a continuous and comprehensive network with seven miles of connected urban trail facilities for practical and recreational use that will promote a healthy lifestyle and environmental stewardship. The trail is expected to connect 17 neighborhoods, 26 parks, 11 K-12 schools, 7 entertainment districts, 14 government services, 3 higher education centers, over 30 cultural centers, 30% of City jobs, and 30% of City residents.

A working group was established to guide the early development of LauderTrail over the course of a two-year term. The group's role was to work with City staff to identify preferred paths, destinations, connections to neighborhoods, transit routes, amenities, parks, schools and cultural centers across the City.

An additional objective of the LauderTrail working group was to identify funding for the project. The working group researched various options including City general funds, bond funds, grant funds, and private equity. The total cost has yet to be confirmed, but currently it is estimated at approximately $30 million. As further analyses are conducted, this number is expected to increase. To date, LauderTrail has obtained funding through the Parks Bond in the amount of $5 million.

The LauderTrail working group collaborated with representatives from Mockingbird Trail, a not-for-profit organization committed to establishing a pedestrian/bicycle trail in Fort Lauderdale, who shared their ideas and renderings for a local trail system.

Mockingbird Trail representatives hosted a meeting with interested stakeholders across the City and hired a consultant to provide insight into developing a major trail system with the ultimate goal of leading the public outreach, fundraising, and planning efforts that are required to complete the project.

OVERVIEW

WORKING GROUP RESULTS

Prior to its sunset on August 1, 2020, the LauderTrail working group was comprised of one appointed neighbor from each City Commission district, one at-large neighbor, one representative from the City of Fort Lauderdale Parks and Recreation Advisory Board, and one representative from the Planning and Zoning Board. The working group also included City staff to provide technical advice to the group, including representatives from Parks and Recreation, Transportation and Mobility, Public Works, Strategic Communications, and Structural Innovation.

Over the past 20 months, the working group met monthly to create the foundation of LauderTrail including:

- The preferred path and look of the trail
- Measures to ensure the trail will be inclusive to all users
- Goals and objectives for the trail
- Funding sources

The group also prepared progress presentations and City Commission communications with updates on key milestones that are summarized in the Attachments section of this document.

Though COVID-19 restrictions limited the working group's ability to meet since March 2020, City staff continued efforts to move the trail system forward and compiled this document to summarize the progress the working group made toward the establishment of LauderTrail and to serve as a guide for the future.

CURRENT ISSUES

The working group recommended merging multiple trail groups into a single managing entity. This group's responsibilities would include the oversight of funding sources, planning, design, build, and management responsibilities. The working group also identified the next steps needed to ensure the success of LauderTrail before design and construction begin. Staff reviewed all variables and identified several issues that make a merger of groups challenging. As outlined later in this document, it is not only common but also beneficial for a third-party, non-profit agency to lead a project such as this one. However, at this time, staff recommends that the project be advanced using in-house resources until the following items can be addressed:

Parks Bond Funding:

The Parks Bond is not structured to allow the City to release the funds to a non-profit entity for this project. City staff's understanding is that funds may be reimbursed for project activities such as planning, design, construction services and equipment, but not for payment to third parties to manage Parks Bond resources. Staff is working with Parks and Recreation, the City Attorney's Office, and Procurement to determine the requirements for use of the approved $5 million in Parks Bond funding.

OVERVIEW

CURRENT ISSUES

Outsourced project management

Mockingbird Trail has followed the development of LauderTrail closely and desires to serve as an outsourced project manager. Staff received the draft resolution submitted by Mockingbird Trail in March 2020 and took the position that the City would need more than the draft resolution from Mockingbird Trail to identify their group as the outsourced partner. Staff identified that the City's procurement ordinance (Sec. 2-176) includes an exemption that would allow for a not-for-profit organization to manage the project without a competitive solicitation. Below are four options that would satisfy the procurement practice:

- **Competitive** - The process for solicitation involves staff defining the scope of the project, the release of a formal solicitation, drafting and negotiating the contract, awarding the contract, and preparing the purchase order. Additional information can be found in Exhibit D: Procurement Process.
- **Unsolicited proposal** - If an organization wishes to submit an unsolicited proposal to the City, it would need to comply with the Florida Statute 255.065. The proposal would need to be heard by Commission and would require a $25,000.00 unsolicited proposal fee. Even in this instance, per our Procurement Division, the Florida Statute requires a competitive solicitation component as well.
- **Waive procurement rules** - The City Commission may authorize, by resolution, the competitive solicitation and selection process for the purchase of goods and services.
- **Select a not-for-profit** - Not-for-profit organizations, institutions of higher learning, state sponsored institutions, and other governmental and public agencies can be selected. Approval is required if the proposal exceeds $100,000.00.

There are other trail management groups, such as Groundworks USA and the PATH Foundation, that specialize in transforming cities into greenspaces and have established programs to provide methods of funding to assist municipalities with services such as feasibility studies, planning, design, and project management. City staff is in further talks with Groundworks USA regarding programs that could benefit Fort Lauderdale in our trail efforts.

Feasibility

The core route and connections have been identified. A feasibility study will achieve the goal of supporting the core route's design, and/or identifying alternatives based on data. Staff recommends completing a feasibility study before outsourcing the project.

OVERVIEW

CURRENT ISSUES

Public participation efforts

The challenge staff has experienced to date is that stakeholders interested in the trail have different views of the project. Allowing one trail group to lead the LauderTrail efforts may result in a lack of inclusion and participation from the different interested parties, neighborhoods, and character areas. In order to ensure alignment with the City's inclusion goals, staff will communicate their expectations to the outsourced management group, who will create a public participation plan for City staff approval.

City-wide outreach

City efforts to conduct surveys and publish the trail concept to all neighbors have yet to occur. City staff would like to properly introduce the concept City-wide and allow input to be received from all interested neighbors.

City policy and procedures

If the decision to outsource the project is made, the City will need to create a structure that will balance the oversight of the Trail to ensure that it meets all City regulations.

Funding

The $5 million in Parks Bond funding will not suffice for the design and construction of the proposed 7 miles of LauderTrail. While Broward County's Penny for Transportation surtax funding has also been identified to include components of LauderTrail, the surtax funds have not been awarded yet. The distribution of those funds, if awarded, will be over the course of 30 years, and therefore will not be immediately available. Continuing efforts to identify and apply for funding will be an ongoing goal.

Inter-agency coordination

This dynamic project will require the work efforts of City staff and other regional government agencies. Staff anticipates that our existing partnerships will need to be leveraged throughout the project including but not limited to Broward County, Florida Department of Transportation, Broward Metropolitan Planning Organization, Florida East Coast Railway, and neighboring municipalities. City staff has existing relationships with neighborhood associations, key community leaders, and access to City leadership.

OVERVIEW

WHAT'S NEXT

In May 2020, City staff recognized that the LauderTrail working group was interested in merging with outside stakeholder groups and considering options for future oversight of the trail. Following the sunset of the working group, staff is leading the project to ensure its advancement while long-term decisions and challenges are discussed. Transportation and Mobility has identified two options to move the trail project forward that are explained in further detail in Next Steps section of this document:

Both options enable the City of Fort Lauderdale to continue the vision for LauderTrail by utilizing available funds to initiate the first phases of the project.

Both options can be managed by in-house staff or an outsourced agency with direction on the City's timelines, expectations, and deliverables.

TRAIL SYSTEM BENCHMARK

BACKGROUND

The City's LauderTrail working group, Friends of the Mockingbird Trail, and Old Dillard Foundation have all provided input and their vision for a trail system in Fort Lauderdale.

LauderTrail

LauderTrail is the City Commission-approved working group that was tasked with developing the City of Fort Lauderdale's trail system. Since the group's sunset on August 1, 2020, the City has been preparing for a feasibility study to create a master plan for the trail system and ultimately begin design and construction.

Friends of Mockingbird

Friends of Mockingbird Trail is the group behind the Mockingbird Trail. The City Commission approved the LauderTrail working group to explore a potential partnership with Friends of the Mockingbird Trail, whose goal is to obtain a Resolution of Support / Memorandum of Understanding from the City to enable them to conduct public outreach, secure funding, promote the project, and engage neighbors and businesses for their buy-in.

Old Dillard Foundation

Old Dillard Foundation is the group behind the Old Dillard Trail. The City Commission approved the incorporation of their trail into the broad vision of LauderTrail. The Old Dillard Foundation is preparing for the planning and design of their trail segment as they await guidance from the City on connecting the Old Dillard Trail's identified path with the identified LauderTrail path.

There are several trail systems across the country that were considered during the case study process:

- Florida Coast-to-Coast Connector
- Underline Miami
- Emerald Trail in Jacksonville
- Indianapolis Cultural Trail
- New York's HighLine
- Atlanta BeltLine

The City selected the Emerald Trail as a compatible system due to its variety of trail offerings, similarity to Fort Lauderdale's goals and climate, and its detailed, easy-to-follow master plan.

TRAIL SYSTEM BENCHMARK

EMERALD TRAIL OVERVIEW

The Emerald Trail has a total of 33.8 miles of multi-use greenways, shared-use streets, shared-use side paths, green alleys, raised cycle tracks, and a neighborhood greenway. Each trail type identifies the type of resident it services, what safety infrastructure is incorporated into the trail type, and what materials are used to achieve the trail type's goal. The types of construction range from the simplicity of asphalt and striping to more complex construction such as greenway bridges and underpasses with trails under railroads.

The Emerald Trail is managed by Groundwork Jacksonville, a non-profit associated with Groundwork USA. Groundwork USA is a nationwide network of local organizations whose objective is to transform the natural and built environment of low-resource communities by creating green, healthy, and resilient neighborhoods across the country. To date, Groundwork USA has restored over 11,842 acres of open space and parklands and improved and/or reclaimed over 900 acres of brownfields and derelict lands. Groundwork USA has 21 trusts across the nation that are independent non-profit organizations that act as intermediaries between local government and neighborhood residents and focus on trail, open space, multi-modal, and healthy greenspace alternatives.

Groundwork Jacksonville was developed following a vote by local City, non-profit, community, and business representatives who recognized the need to have a separate organization lead the efforts of redevelopment and construction of trails throughout the City of Jacksonville including the Emerald Trail. The group also focuses on cleaning and redeveloping the parks, playgrounds, and public spaces in Jacksonville.

The process followed by the City of Jacksonville's Steering Committee was as follows:

- Jacksonville's Steering Committee applied for the establishment of the Groundwork Trust in Jacksonville and the application was approved in October 2013.
  - In Fort Lauderdale, this is similar to the LauderTrail working group, authorized by Commission in 2018. The working group's efforts mirror some of the tasks that Jacksonville's Steering Committee performed to create the Groundwork Jacksonville. The difference is that Jacksonville used the criteria set forth by Groundwork USA to fulfill the requirements needed to apply and obtain approval for the Groundwork Jacksonville Trust.
- Work on the feasibility study between the Groundwork Jacksonville Steering Committee, Groundwork USA, and assistance from National Park Service's Rivers, Trails and Conservation assistance program, began in January 2014.
  - In Fort Lauderdale, these actions have not yet begun. City staff submitted an application to the Planning and Technical Assistance Program (PTAP) for a feasibility study with the Broward Metropolitan Planning Organization (MPO) in June 2020. If the PTAP application is awarded, LauderTrail will be in position to confirm if the core route is feasible for design and construction. A response is expected in October 2020.
- On June 30, 2014, Groundwork Jacksonville's Steering Committee voted to approve the feasibility study and submit it to Groundwork USA's board, which was the final component and go-ahead for the launch of Groundwork Jacksonville.
  - In Fort Lauderdale, staff is recommending that we complete the feasibility study before we make the decision to continue the project with in-house or outsourced management oversight.

Source: groundworkusa.org/about/us/impact

TRAIL SYSTEM BENCHMARK

EMERALD TRAIL MASTER PLAN PROCESS

Jacksonville prioritized its trail into two implementation tiers. Each tier has multiple trail segments identified for design and construction. At the time of the master plan's completion, 8.1 mile of the Emerald Trail were funded. Groundwork Jacksonville then prioritized the trail's resources, starting with a model project that the remaining segments could follow.

Over a six-month period, Groundwork Jacksonville's planning team conducted field work on the City's behalf, analyzed data, and worked with Jacksonville's Steering Committee and the Neighborhood Working Group to ensure the proposed trails were safe, appealing, and destination-driven. Groundwork Jacksonville also worked closely with the PATH Foundation and the KAIZEN Collaborative, two non-profit organizations that partnered together and were tasked with conducting the feasibility study and creating the master plan for Emerald Trail.

The two organizations combined efforts of feasibility with planning and engineering, design standard creation and branding, segment identification, and public meetings. Once the master plan was completed, the Steering Committee identified three implementation tiers: Programmed Segments, Implementation Tier 1, and Implementation Tier 2. The goal for successful implementation was to have at least one trail segment within acquisition, design, permitting and/or construction at all times until completion of the project.

Emerald Trail is a relatively new project. Once the master plan was completed, Groundwork Jacksonville presented the document to the mayor and City Council for adoption. A resolution was approved on March 26, 2019 to implement the master plan as part of Jacksonville's revitalization efforts at an estimated cost of $31 million for design and construction.

EMERALD TRAIL TIMELINE

The Emerald Trail's master plan timeline was developed over the course of 12 months. Overall, the timeline for the Emerald Trail includes a 10-year implementation plan that begins at the completion of the master plan and continues through completion of construction of the final trail segment. Each segment has its own timeline and cost breakdown in the master plan.

EMERALD TRAIL COST

The budget for the Emerald Trail's master plan was $88,000. The estimated budget for the Emerald Trail is $31 million based on 2018 construction costs. Each segment has unique attributes and was funded based on the interests of parties involved and the amenities included within it. Funding sources identified in the Emerald Trail's master plan were used to accomplish meeting the project's budgetary needs including $4.52 million from the Northbank Riverfront Park and $2.65 million from the Florida Department of Transportation (FDOT). More information on the Emerald Trail cost estimations can be found in the table on the following page. Fundraising efforts have been led by the CEO of Groundwork Jacksonville with support from the Groundwork Jacksonville Board of Directors, the Implementation Committee, and the Friends of the Emerald Trail. Groundwork Jacksonville has entered an agreement with the City of Jacksonville to raise 50 percent of the cost of the Emerald Trail.

Source: news.wjct.org/post/city-council-approves-jacksonville-emerald-trail-master-plan

TRAIL SYSTEM BENCHMARK

EMERALD TRAIL COST SUMMARY

The table below is an example of costs associated with nine segments of the Emerald Trail totaling 19.7 miles. Land acquisition is not included in the estimate. It's important to note the cost for the Emerald Trail is over $1.5 million per mile. City staff expects the cost of LauderTrail will exceed $1.5 million per mile based on the project scope which incorporates right-of-way access, development needs, and other considerations. The feasibility study will help the City further define the project cost.

EMERALD TRAIL - IMPLEMENTATION COST SUMMARY

Mileage	Segment	Trail Name	P&E	Construction	Total
1.3	1	S-Line to Stonewall Street	$196,160.69	$3,475,451.00	$3,671,611.69
0.9	2	Hogan Street Connector	$219,275.92	$1,976,323.00	$2,195,598.92
2.3	3	Southwest Connector	$220,517.41	$3,392,112.00	$3,612,629.41
1.3	4	S-Line Connector	$184,749.10	$1,902,615.00	$2,087,364.10
1	5	Hogans Creek Greenway	$203,525.28	$1,817,718.00	$2,021,243.28
4.1	6	West Side Connector	$371,592.96	$5,618,397.00	$5,989,989.96
3.5	7	Northwest Connector	$296,689.64	$4,331,088.00	$4,627,777.64
3.6	8	Eastside Connector	$360,865.81	$3,755,957.00	$4,116,822.81
1.7	9	Hogans Creek to Riverwalk	$245,377.66	$2,464,410.00	$2,709,787.66
		Total	**$2,298,754.47**	**$28,734,071.00**	**$31,032,825.47**

P&E: Planning and Engineering

NEXT STEPS

Transportation capital projects typically go through a multi-phase process which includes planning, studies, design, and construction. The process for each of these phases is outlined on the following page. These processes are typically carried out over an extended period of time with opportunities for public input and discussions focused on the purpose, wants and needs, and overall impact of the project. The following subsections identify two different paths the City can take to either fully define the project (Option A) or expedite the project to start the design and construction process (Option B). A summary that outlines the timeline for the next steps is referenced in the Attachments section of this document.

OPTION A: MASTER PLAN ENTIRE TRAIL SYSTEM

OPTION B: DESIGN AND CONSTRUCT THREE SEGMENTS

PROJECT LIFE CYCLE

OPTION A DEFINING SCOPE

- Identify Need
- Form Working Group
- Identify Vision, Mission, Goals
- Identify Destinations/ Connections
- Identify Route/ Facilities

OPTION A FEASIBILITY

- Scope Definitions
- Site Selection
- Data Collection/ Traffic Studies
- Easements
- Route Connectivity
- Identify Trail Types
- Trail Segment Breakdown
- Identifying Engineering Needs
- Milestone Schedule

OPTION A MASTER PLAN DEVELOPMENT

- Public Outreach
- Cost Estimates
- Steering Committee
- Identify Funding
- Feasibility/Masterplan Solicitation
- Combine Feasibility Data
- Create Trail Design Standards
- Branding/Signage Amenities
- Identify Pilot Segment
- Implementation Strategy/Prioritize Next steps
- Public Meeting/ Communication
- Solicitation for Design

OPTION A DESIGN **OPTION B**

- Design and Engineering Awarded
- Design Drawings
- Easement/ROW Permits
- Contractor Procurement
- Construction Planning
- Building Permits
- Commission Approval
- Community Involvement

OPTION A CONSTRUCTION **OPTION B**

- Pre-Construction
- Trail Construction
- Equipment/Signage Installation
- Public Information

NEXT STEPS

OPTION A:
MASTER PLAN ENTIRE TRAIL SYSTEM

The LauderTrail working group developed an initial plan that included extensive planning efforts. Option A includes soliciting an outside consultant to lead the master planning efforts. The master plan breaks down next steps and identifies the important contextual information such as branding, character areas, trail size and finishes, and the desires of each stakeholder group. This plan will allow staff to understand and execute the totality of the project scope, phasing and implementation periods, and refined cost projections of the trail. The master plan will assist with answering questions regarding the trail and will identify challenges that may not have been identified without master planning efforts.

Once the master plan is complete, City staff would be able to use the pertinent data gathered from public outreach through images, charts, charrettes, and narratives. The master plan will serve as a tool for securing additional funding sources by illustrating project conceptual drawings for grant applications and private funding opportunities. The total time frame for the feasibility and master plan efforts will range between 12-18 months.

There are three tasks associated with Option A:

- Defining the scope
- Feasibility
- Master plan development

The following pages break down these tasks, the current status, and items for consideration.

NEXT STEPS

OPTION A: DEFINING SCOPE

As outlined in the project life cycle chart on page 15, defining scope consists of 5 tasks. The following is information about each task and its current status.

Identify Need [COMPLETED]

The trail was officially identified as a Commission priority in 2018 for fiscal year 2019

Form Working Group [COMPLETED]

The Commission discussed and formed the working group on June 8, 2018.

Identify Vision, Mission, Goals [COMPLETED]

The Working Group completed this and presented it to Commission in November 2019 as follows:

- **Vision:** Create an urban trail that will connect neighborhoods and destinations using a route that is safe and enjoyable for locals and visitors of all ages.
- **Mission:** Develop a continuous and comprehensive network of connected urban trail facilities for practical and recreational use, promoting healthy lifestyle and environmental stewardship through collaboration with city staff and stakeholders.
- **Goals and Objectives:** The working group completed this and presented it to Commission on July 9, 2019.OPTION A: DEFINING SCOPE

Identify Destinations /Connections [COMPLETED]

The working group identified the destinations that LauderTrail would connect and their proximity to the core route.OPTION A: DEFINING SCOPE

Identify Route/Facilities [COMPLETED]

The working group identified the proposed LauderTrail route. Additional efforts are needed to ensure this route is feasible.

NEXT STEPS

OPTION A: FEASIBILITY STUDY

One of the most productive next steps for LauderTrail would be to initiate a feasibility study, which would allow for a more accurate assessment of the cost estimates, easement, and right-of-way efforts. A feasibility study will also allow City staff, stakeholders, and our neighbors to reference technical supporting documentation for the core route identified for LauderTrail. Staff is currently awaiting a response from the Planning and Technical Assistance Program through the Broward MPO. There are 9 tasks staff has identified in the feasibility process:

Scope Definitions [INITIATED]

Transportation and Mobility staff will participate in a round-table of defining the scope and analyzing the feasibility study to ensure all variables are covered.

Site Selection [PARTIALLY COMPLETED]

Staff has selected the sites for the first phases once LauderTrail breaks ground. The feasibility plan will take the core route that has been identified and will conduct/compile new and existing studies to support or alter the core route's path.

Data Collection/Traffic Studies [INITIATED]

Staff conducted preliminary studies on foot and by bicycle to identify areas for consideration for the preferred path. The feasibility study will continue these efforts.

Easements [INITIATED]

An initial meeting occurred on January 5, 2020 with the Florida East Coast Railway (FEC) to identify relocations of facilities such as control cabinets. In some areas, these facilities make it impossible to maintain the route identified by the working group. The City's discussions with FEC have also revealed the need to reach out to business owners that lease FEC right-of-way for parking purposes. Consistent coordination with the FEC and the City Attorney's office will help streamline the easement process.

Safety [INITIATED]

City staff conducted field visits to identify safety factors such as accessibility and distance from travel lanes, but further measures and updated studies will need to take place along the proposed route. Safety data will be a component of the feasibility study and master plan. Vehicle,pedestrian, and bicycle crash information will be considered when designing the trail.

Route Connectivity [INITIATED]

Once a feasibility study is underway, routes may be modified if accessibility and safety cannot be confirmed. These modifications, as well as facility relocations and easements could result in additional challenges to connectivity between routes. The City may have to identify alternate routes and ways to connect destinations.

NEXT STEPS

Identify Trail Types [INITIATED]

The LauderTrail working group began selecting trail types and identifying the make-up of LauderTrail's paths with the goal of achieving consistency among hardscape features, signage, and overall branding. Their concepts together with resources such as the 2014 National Association of City Transportation Officials (NACTO) Urban Design Guide, the Manual on Uniform Traffic Control Devices (MUTCD), Americans with Disabilities Act (ADA), and materials from the American Association of State Highway Transportation Officials (AASHTO) will guide decisions on trail types in each segment. An example of an identified trail type can be found in Attachments section.

Trail Segment Breakdown [INITIATED]

The trail segments are broken down per phase. The next step will be to revisit and prioritize the segments within each phase based on data collected during the feasibility study, provided the study doesn't reveal the need to modify the core route.

Identify Engineering Needs [NOT INITIATED]

The selected consultant that conducts the feasibility study will work with City staff to identify the engineering needs for all segments. Transportation and Mobility staff will coordinate with utility companies, Public Works, Urban Forestry, and Parks and Recreation to ensure all engineering

NEXT STEPS

OPTION A: MASTER PLAN DEVELOPMENT

Historically, Transportation and Mobility staff has outsourced master plan development to consulting firms. These plans typically take 6-8 months to complete. Considering that LauderTrail connects 17 neighborhoods, staff estimates that completing a master plan will take approximately 12-18 months. The first step in ensuring the master plan is comprehensive and streamlined is to complete a feasibility study.

Combine Feasibility Data [NOT INITIATED]

This process will involve the selected consultant and qualified subject matter experts to compile the data acquired during the feasibility study and create the master plan document. This data includes traffic studies, crash reports, and right-of-way challenges.

Create Trail Design Standards [NOT INITIATED]

Stakeholder engagement will be critical to ensuring that input from all groups is considered. This process will occur simultaneously with the efforts to combine feasibility data.

Branding/Signage [NOT INITIATED]

Various City departments will contribute to creating the trail design as described in the Attachments section of this document.

Amenities [INITIATED]

The working group identified amenities to be incorporated in the trail. Staff will continue to refine and add to the list by reviewing the existing ideas and collaborating with Parks and Recreation, Public Works, Strategic Communications, and Structural Innovation. This process will be ongoing through the design phase.

Identify Pilot Segment [COMPLETED]

The Holiday Park connector has been identified as the pilot segment. This is subject to change based on the findings of the feasibility study.

Implementation Strategy/Prioritize Next Steps [NOT INITIATED]

City staff will create an implementation team that will consist of City staff, consultants, and contractors to address action items and prioritize the next steps for the life cycle of the project.

Parks Bond Approval [COMPLETED]

The LauderTrail working group chair presented the LauderTrail preferred path and vision to the Parks, Recreation, and Beaches Board and received approval for $5 million in Parks Bond funds for the project in the second round of funding distributions.

Public Outreach/Feedback [INITIATED]

The first phase of publish outreach will include surveys, participation in neighborhood meetings, and open house events to introduce neighbors to LauderTrail. This will be a thorough process in order to gain a comprehensive public perspective on the project.

NEXT STEPS

Cost Estimates [INITIATED]

Cost estimates for the additional planning, feasibility study, and master plan are underway. The estimates for the trail are preliminary and have not been confirmed. The process for cost estimate research will be ongoing through each stage of the project. Coordination with planning, design, and engineering experts will add to this effort as the project moves forward. If the decision to have a consultant complete a master plan is made, they will be given 2-3 weeks to produce cost estimates.

LauderTrail Steering Committee [INITIATED]

Staff is assembling a steering committee composed of stakeholders who will be tasked with providing support, insight, and feedback as well as leading fundraising efforts for the project.

Identify Funding Sources [INITIATED]

City staff has identified Parks Bond funding in the amount of $5 million as well as multiple funding opportunities through the Broward County Penny for Transportation surtax program. Over 100 projects have been submitted for surtax funding that amount to a total of over $21 million dollars in potential funds for LauderTrail over the 30-year surtax period if all applications are approved.

- In the first cycle of Surtax Capital Project distributions, $3 million was approved for mobility and lighting improvements on NW 15th Avenue, which is a planned segment of the LauderTrail route. The City funded an additional $1.5 million for this project through its Capital Improvement Program (CIP). In addition, the City applied for a Planning Technical Assistance Program award through the MPO in June 2020. If approved, the award would provide funding for a feasibility study, estimated at $100,000 with a 10% match from the City.

Solicitation for Master Plan [NOT INITIATED]

Should the City decide to move forward with master planning efforts, Transportation and Mobility staff will work with the Procurement Division to initiate a solicitation process that would include drafting a scope, publishing the solicitation, receiving bids, an evaluation process with reference checks, Commission approval, and execution of the contract. The typical length for a solicitation process is four months from issuance date to Notice to Proceed. This process is concurrent with the planning process.

Public Meeting [NOT INITIATED]

Once the feasibility study and master plan are complete, City staff will present the LauderTrail master plan to City Commission for acceptance.

Solicitation Planning for Design [NOT INITIATED]

The City's purchasing process (see Attachments section) will be used to select a design consultant.

•Milestone Schedule [NOT INITIATED]

Once the feasibility study and master plan efforts commence, City staff will refine the milestone schedule that will guide implementation.

NEXT STEPS

OPTION B: DESIGN & CONSTRUCT THREE SEGMENTS

As an alternative to master planning the entire trail system, the City could choose to design and construct three segments of the trail in an expedited manner with completion of a limited portion as soon as early 2022.

The three segments that make up Phase 1A would be prioritized under Option B utilizing Parks Bond and surtax funding:

- NW 15th Avenue connector
- Holiday Park connector
- Brickell Extension connector

A complete map of LauderTrail phases can be found in the Attachments section of this document.

OPTION B: DESIGN

The following is a list of tasks to be completed by the selected consultant during the design stage, which is expected to take approximately 9 months.

Design and Engineering Awarded

The procurement process for selecting a consultant for design and engineering will be part of the Solicitation for Design. After the contract is executed and presented to Commission for approval, staff will schedule a project kick-off meeting with the consultant to discuss the scope of the project, the schedule for design, and communication frequency.

Design Drawings

LauderTrail designs will be submitted to City staff per the schedule in the consultant's contract. The City anticipates to receive designs in phases (30%, 60%, and 90%) that can be adjusted based on feedback from the steering committee.

Easement/ROW Permits

City staff will conduct research and determine how to obtain required easements. They will also coordinate with agencies such as Broward County, FDOT, and FEC to obtain required permits based on the final route. It is estimated that this process could take 6-9 months.

NEXT STEPS

Contractor Procurement

During the design process, City staff will begin discussions with the designer for the purchasing of signage, hardscape accents, and cultural place markings. The cost of signage and wayfinding for the first two segments of LauderTrail is budgeted at $100,000.

Construction Planning

Construction planning activities will be defined in the project scope outlined in the contract during the solicitation process.

Building Permits

The awarded contractor will be responsible for obtaining the permits required for each segment of LauderTrail construction. Maintenance of traffic (MOT), permits for utility relocation, building permits, sidewalk widening, etc. will be facilitated through the contractor with assistance from Transportation and Mobility staff.

Commission Approval

Once a contractor is selected, their bid will be presented to Commission for approval.

Community Involvement

Transportation and Mobility staff will work with Strategic Communications to ensure LauderTrail updates are shared often via social media and the City website as well as through flyers, door hangers, and a construction site board.

NEXT STEPS

OPTION B: CONSTRUCTION

The following is a list of tasks to be completed by the selected contractor during the construction stage, which is expected to take approximately 12-18 months.

Site Review/Pre-Construction

City staff, the design consultant, and the contractor will conduct site visits to establish pre-construction expectations. City staff will be kept abreast of all preparation efforts and will be available to assist the project team at all times.

Trail Construction

Each trail segment will be constructed per the schedule created by City staff and the contractor. Construction activities will begin with Phase 1A at the NW 15th Avenue connector from Sunrise Blvd to NW 19th Street in approximately January 2021. The Holiday Park connector and Brickell Extension connector will follow.

Equipment/ Signage Installation

Each trail segment will have a budget for signage and additional equipment that will be installed once the segment has been constructed to enhance the trail segment and maintain consistency within the entire trail system.

Public Information

The contractor will work with staff from Transportation and Mobility and Strategic Communications to disseminate public information during construction and information about programming along the trail including special events such as ribbon cutting ceremonies.

NEXT STEPS

STAFF RECOMMENDATION

Transportation and Mobility staff recommends proceeding with a hybrid approach that would allow for design and construction to begin while concurrently working on the cohesive trail system master plan.

City staff also encourages the exploration of outsourcing the project to an experienced and qualified organization that could lead the day-to-day operations as well as fundraising efforts.

Benefits of the hybrid approach include:

- Creation of a high-level plan that will act as the road map over the lifespan of the project.
- Demonstration of economic benefits of mobility and connectivity in the private and public sectors in the form of a “pitch book”.
- Reduction of inefficiencies through analyzing traffic studies, locating facilities, and properly addressing right-of-way conflicts throughout the preferred route.
- Availability of supporting documentation when applying for additional funding for the trail.
- Quicker execution of design and construction efforts resulting in a model project that could promote neighbor feedback and trail interest.
- Accomplishment of the City’s goal of having a segment of the trail being designed, planned, and/or constructed at all times throughout the life cycle of the project.

The practice of conducting a feasibility study and developing a master plan is highly recommended when building a major trail system. City staff recommends moving forward with this hybrid option of master plan development while executing construction. To further support LauderTrail’s success, a steering committee will be formed to provide insight, resources, and subject-matter expertise.

NEXT STEPS

STEERING COMMITTEE

Goal:
The steering committee will assist with ensuring the tasks described in the project life cycle are carried out through project completion.

Committee Purpose:
To provide support and guidance for the City staff and consultants responsible for executing the assigned tasks.

Committee Responsibilities:
- Fulfill the goals and objectives that have been set forth for LauderTrail
- Understand the project life cycle and the proposed outcome of each task
- Monitor and review project tasks at steering committee meetings and provide direction
- Seek financial resources
- Provide feedback on project scope

Committee Meeting Schedule:
Meetings will be held monthly during the planning and feasibility phases and quarterly during design and construction.

- The meetings will include:
- Review agenda
- Review project status
- Address existing issues
- Monitor budget progress
- Address issues as they arise
- Provide comments
- Prioritize action items to execute

STEERING COMMITTEE MEMBERSHIP

Based on experiences with other transportation projects, Transportation and Mobility staff recommend creating a steering committee similar to the Las Olas Mobility Working Group. This chart is a preliminary listing of identified interested groups and can be modified to meet the trail needs.

ATTACHMENTS

OPTION A & B COMPARISON				
TASK	OPTION A	OPTION B	HYBRID	SOURCE
FEASIBILITY STUDY/ SUPPORTING DATA FOR TRAIL ROUTES	✓		✓	Broward MPO via the Planning Technical Assistance Program
MASTERPLAN DEVELOPMENT/ PITCHBOOK FOR FUNDING OPPORTUNITIES	✓		✓	City Staff/Broward MPO/ Consultant
STEERING COMMITTEE PARTICIPATION	✓	✓	✓	City Staff appointed
DESIGN FOR PHASE 1A SEGMENT 2		✓	✓	Consultant/City Staff
CONSTRUCTION FOR PHASE 1A SEGMENT 1 (SIGNAGE/ BRANDING) AND SEGMENT 2 (FULL CONSTRUCTION AND SIGNAGE)		✓	✓	Contractor
FLEXIBILITY TO INCORPORATE BOTH OPTIONS (HYBRID OF A & B)			✓	City Staff/Consultants/BMPO
EXPEDITES CONSTRUCTION FOR LIMITED PORTIONS OF THE TRAIL		✓	✓	Contractor/City Staff

ATTACHMENTS

PROJECT COST - HYBRID OPTION					
Item	**Amount**	**PTAP***	**Parks Bond****	**Capital Improvement Program (CIP)**	**Surtax*****
Feasibility	$100,000.00	$100,000.00	$-		
Master Plan	$850,000.00		$850,000.00		
Holiday Park Design	$250,000.00		$250,000.00		
Holiday Park Construction	$2,000,000.00		$2,000,000.00		
NW 15th Ave Design	$200,000.00			$200,000.00	$-
NW 15th Ave Construction	$4,300,000.00			$1,300,000.00	$3,000,000.00
Brickell Extension Design	$100,000.00		$100,000.00		
Brickell Extension Construction	$850,000.00		$850,000.00		
Total	**$8,650,000.00**	**$100,000.00**	**$4,050,000.00**	**$1,500,000.00**	**$-**

* Grant application pending, if awarded the City would pay 10% of the feasibility cost.

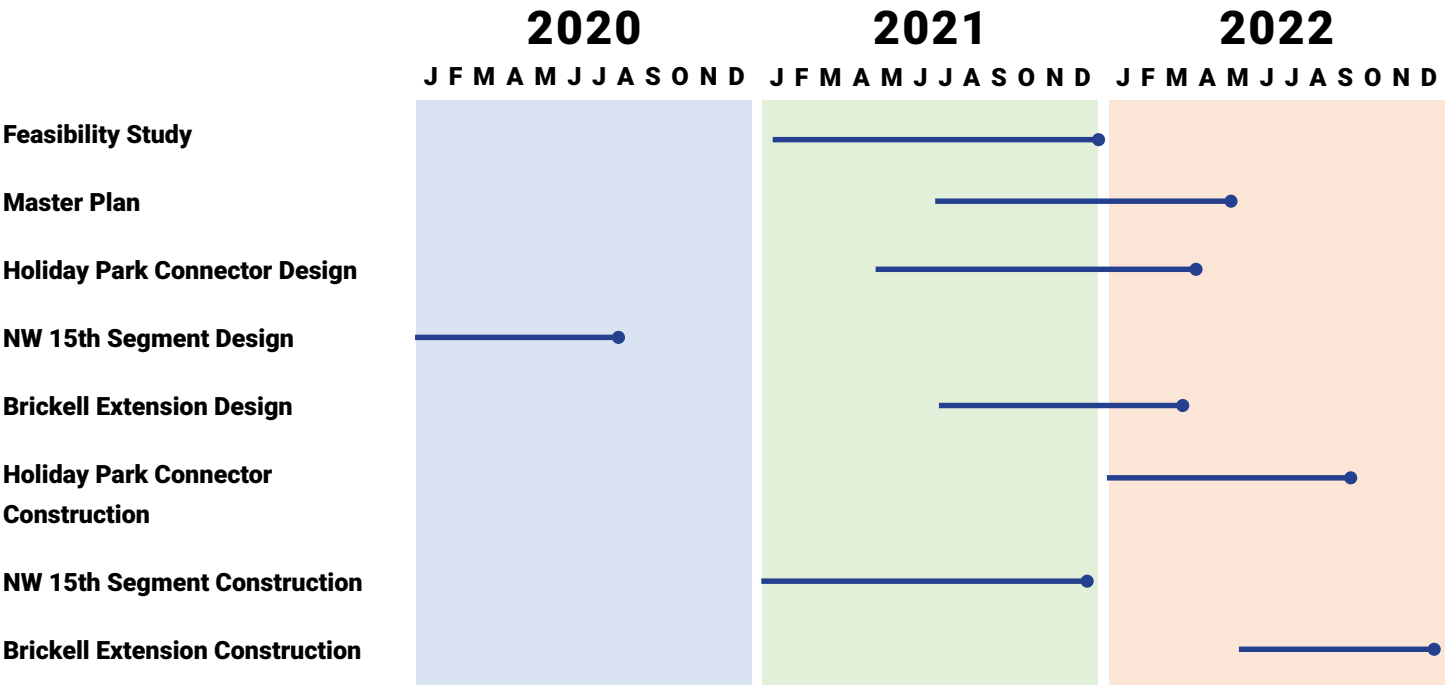
** Parks Bond approved for $5,000,000 in Cycle 2. Additional funds may be available in the future. Estimates above will be updated to capture all Parks Bond Funding once feasibility and master planning are underway.

*** Surtax Funding has been requested for various projects. A total of $7,000,000.00 could be applied to this initiative if approved.

This cost breakdown is an estimate and subject to change when formal pricing is underway.

ATTACHMENTS

LAUDERTRAIL TIMELINE SUMMARY



ATTACHMENTS

COMMISSION COMMUNICATIONS, PRESENTATIONS, AND MEETINGS

JUNE 8, 2018: RESOLUTION 18-118

The LauderTrail Working Group was created by the Fort Lauderdale City Commission to develop a seven-mile pedestrian and bicycle trail connecting various local and regional destinations within the City of Fort Lauderdale.

JULY 9, 2019: COMMUNICATION19-0669

Provided an overview of the progress the LauderTrail Working Group had in a seven-month period November 2018 through June 2019. In this communication, the group identified the vision, mission, goals and objectives as outlined in Attachment 1.

AUGUST 20, 2019: COMMUNICATION 19-0725

The LauderTrail Working Group recommended creating a public-private partnership between the Friends of Mockingbird Trail and City of Fort Lauderdale to work on a joint LauderTrail/Mockingbird Trail concept.

NOVEMBER 19, 2019: COMMISSION AGENDA ITEM 19-0770

This was the presentation of The LauderTrail's process and to present the preferred path. This presentation included the LauderTrail summary book for reference, and a Powerpoint presentation with conceptual graphics for the preferred path for The Trail.

JANUARY 21, 2020: COMMUNICATION 20-0083

The LauderTrail Working Group to formally state it will work with the Old Dillard Trail Group to incorporate the Old Dillard Trail into the broader LauderTrail trail vision.

FEBRUARY 4, 2020: COMMUNICATION 20-0125

Parks and Rec Advisory Board submitted a communication Recommending to the Commission use for the $5,000,000.00 in Parks Bond Funding for LauderTrail.

FEBRUARY 14, 2020

LauderTrail Working Group was presented with the first draft of a resolution to draft an MOU between The City and MockingBird Trail. The working group made comments on the draft, and Mockingbird Trail took the comments made to their attorneys for final comment.

MARCH 12, 2020

Final draft of Resolution for MOU was issued to City Staff from Mockingbird Trail.

APRIL 10, 2020

City Staff discussions and recommendations began with a meeting between TAM, Structural Innovation and CAO staff to discuss final draft of the resolution of MOU between Mockingbird Trail and LauderTrail.

ATTACHMENTS

RESOLUTION NO. 18-118

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT LAUDERDALE, FLORIDA, CREATING A NEIGHBOR-BASED WORKING GROUP TO DEVELOP A SEVEN-MILE PEDESTRIAN AND BICYCLE TRAIL, TO BE KNOWN AS LAUDERTRAIL, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Fort Lauderdale ("CITY") held its Annual Action Plan Workshop on May 22, 2018 and requested that a Working Group be established to shepherd the idea of a pedestrian/bicycle trail, termed LauderTrail to completion; and

WHEREAS, LauderTrail is to provide safe and comfortable bicycle connections to destinations throughout the City; and

WHEREAS, it is recommended that the Working Group be comprised of one Commission appointed neighbor per district, one at-large neighbor, one representative from the City of Fort Lauderdale Parks and Recreation Advisory Board and one representative from the Planning and Zoning Board; and

WHEREAS, the Working Group will work with the Transportation and Mobility Department to identify preferred paths, destinations, amenities, and potential sources of funding for designing and constructing LauderTrail; and

WHEREAS, the Working Group shall be established for two years, commencing August 1, 2018, and shall present recommendations related to LauderTrail;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FORT LAUDERDALE, FLORIDA:

SECTION 1. That the City Commission of the City of Fort Lauderdale, Florida, hereby approves a Neighbor-based Working Group to develop a seven-mile pedestrian and bicycle trail, to be known as LauderTrail.

SECTION 2. That the Working Group shall be established for two years, commencing August 1, 2018.

18-118

ATTACHMENTS

RESOLUTION NO. 18-118 PAGE2

SECTION 3. That this Resolution shall be in full force and effect upon final passage.

ADOPTED this the 19th day of June, 2018.

Mayor
DEAN J. TRANTALIS

ATTEST:

City Clerk
JEFFREY A MODARELLI

18-118

ATTACHMENTS

Fort Lauderdale LauderTrail Working Group

Friday, June 14, 2019

1:00 PM –2:30 PM
City Hall (100 N Andrews Ave, Fort Lauderdale, FL 33301)
8th Floor Conference Room

Working Group Member	Attendance this Meeting	Cumulative Attendance 11/2/2018-9/30/2019 Present	Absent
Jay Shechtman	P	7	1
Eric Barton	P	6	2
George Bishopric	P	7	1
Karen Polivka	P	8	0
Shea Smith	A	6	2
Jesus Fuentes	A	1	1

Staff Present:
Mauricio Hernandez, Planner II, Transportation and Mobility Department
Andrew Cuba, Marine Facilities Manager, Parks and Recreation Department
Karen Warfel, Program Manager, Transportation and Mobility Department
Kimberly Pearson, Sustainability Coordinator, Public Works
Marie Pierce, Stormwater Operations Manager, Public Works
Christine Fanchi, Engineering Design Manager, Transportation and Mobility Department
Matthew McKirahan, Senior Management Fellow, Structural Innovation Division
Ingrid Kindbom, Asst. Structural Innovation Manager, Structural Innovation Division, Staff Liaison

The LauderTrail Working Group consists of seven members, allowing four to constitute a quorum. There is one vacant seat on the Working Group.

Roll was called at 1:01 PM and it was determined that a quorum was present.

Communication to City Commission
Karen Polivka made a motion, seconded by George Bishopric to provide the following communication to the City Commission:

ATTACHMENTS

Following a seven-month process which began on November 2nd, 2018, the LauderTrail Working Group would like to provide a progress report. During this period, the Working Group:

- Defined a vision for the construction of the LauderTrail: The LauderTrail working group will help create an urban shared-used trail that will connect neighborhoods and destinations using a route that is safe and enjoyable for locals and visitors.
- Identified a project Mission: The LauderTrail Working Group will develop a continuous and comprehensive network of connected urban trail facilities for practical and recreational use, promoting healthy lifestyle and environmental stewardship through collaboration with city staff and stakeholders.
- Met with Mockingbird Trail stakeholders about potential collaboration.
- Identified local and regional destinations for potential connections to the trail.
- Identified desired routes to connect local and regional destinations.
- Requested that Transportation staff and Strategic Initiative Team evaluate and develop a set of proposed routes for the LauderTrail.

The Working Group will provide a presentation to Commission after summer recess on route priorities and next steps. The Working Group will collaborate with staff to obtain input from the community regarding the proposed routes following feedback from the Commission.

In a voice vote, the motion passed unanimously.

ATTACHMENTS

Fort Lauderdale LauderTrail Working Group

Friday, August 9, 2019

1:00 PM –2:30 PM
City Hall (100 N Andrews Ave, Fort Lauderdale, FL 33301)
8th Floor Conference Room

Working Group Member	Attendance this Meeting	Cumulative Attendance 11/2/2018-9/30/2019 Present	Absent
Jay Shechtman	P	9	1
Eric Barton	A	6	4
George Bishopric	A	8	2
Karen Polivka	P	9	1
Shea Smith	P	8	2
Jesús Fuentes	P	3	1
Gregory McAloon	P	2	0

The LauderTrail Working Group consists of seven members, allowing four to constitute a quorum.

Roll was called at 1:02 PM and it was determined that a quorum was present.

Communication to City Commission
Jesús Fuentes made a motion, seconded by Gregory McAloon to communicate the following to the City Commission: the LauderTrail Working group recommends creating a public-private partnership between the Friends of Mockingbird Trail and City of Fort Lauderdale to work on a joint LauderTrail/Mockingbird Trail concept.

The motion passed unanimously by voice vote.

Staff Present:
Mauricio Hernandez, Planner II, Transportation and Mobility Department
Karen Warfel, Program Manager, Transportation and Mobility Department
Marie Pierce, Stormwater Operations Manager, Public Works
Monique Damiano, Senior Strategic Communications Specialist, Strategic Communications Division
Matthew McKirahan, Senior Management Fellow, Structural Innovation Division
Ingrid Kindbom, Asst. Structural Innovation Manager, Structural Innovation Division, Staff Liaison

ATTACHMENTS

Friends of Mockingbird Trail Present:
Tim Rubin
Tim Lane
Sarrah Davis
Ashley Turner
Terry Frank
Wanda Liebermann
April Kirk

ATTACHMENTS

Fort Lauderdale LauderTrail Working Group Minutes

Friday, November 8, 2019

1:00 PM –2:30 PM

City Hall (100 N Andrews Ave, Fort Lauderdale, FL 33301)

8th Floor Conference Room

Working Group Member	Attendance this Meeting	Cumulative Attendance 10/1/2018-11/30/2019 Present	Absent
Jay Shechtman	P	11	1
Eric Barton	P	8	4
George Bishopric	A	9	3
Karen Polivka	P	11	1
Shea Smith	P	10	2
Jesús Fuentes	P	5	1
Gregory McAloon	P	4	0

The LauderTrail Working Group consists of seven members, allowing four to constitute a quorum.

1. **Call to Order by Committee Chair**
   Jay Shechtman, Chair, called the meeting to order at 1:01 PM.
   Roll was called, and it was determined that a quorum was present.

2. **Approval of Last Meeting Minutes**
   - October 11, 2019

   Motion was made by Karen Polivka, seconded by Shea Smith. The meeting minutes passed unanimously in a voice vote.

3. **Preparation for presentation to Commission**
   The Downtown Coalition met with Jay Shechtman and Terry Frank on November 7, 2019. The Downtown Coalition is supporting a joint LauderTrail/Mockingbird Trail initiative.

Eric Barton made a motion recommending the following:

- Accept the overall route developed by the LauderTrail Working Group as agreed upon base map for the first phase of a comprehensive trail master plan.
- Work to combine the City's appointed LauderTrail Working Group with the Friends of the Mockingbird Trail as the official public/private partnership responsible for implementation of the trail master plan.
- Appropriate the $5 million outlined in the City's Park Bond toward design and implementation of the approved trail.
- Immediately prioritize the trail project as high priority in the City's list of transportation surtax projects.

Karen Polivka seconded. Motion passed unanimously. Jesus Fuentes abstained from voting.

4. **Public Input**
There was a general open discussion and support from Jenni Morejon and Terry Frank about moving forward with one joint LauderTrail/Mockingbird trail concept.

5. **Next Steps**
The presentation to the Commission will take place on November 19, 2019.

At the next meeting on Friday December 13, all working group members will bring ideas and resources for how the transition would take place (contingent upon City Commission's directive).

6. **Adjourn meeting**
The meeting was adjourned at 2:29 pm.

ATTACHMENTS

Fort Lauderdale LauderTrail Working Group

Friday, January 10, 2020

1:00 PM –2:30 PM
City Hall (100 N Andrews Ave, Fort Lauderdale, FL 33301)
8th Floor Conference Room

Working Group Member	Attendance this Meeting	Cumulative Attendance 11/1/2019 - 9/30/2020 Present	Absent
Jay Shechtman	P	2	0
Eric Barton	P	2	0
George Bishopric	A	0	2
Karen Polivka	P	2	0
Shea Smith	A	1	1
Jesús Fuentes	P	2	0
Gregory McAloon	P	2	0

Communication to the City Commission

Motion made by Gregory McAloon and seconded by Jesús Fuentes to communicate to the City Commission that the LauderTrail Working Group will work with the Old Dillard Trail Group to incorporate the Old Dillard Trail into the broader LauderTrail/Mockingbird trail vision.

The vote passed unanimously in a voice vote.

ATTACHMENTS

PARKS, RECREATION, & BEACHES BOARD MINUTES
CITY OF FORT LAUDERDALE
WEDNESDAY, JANUARY 22, 2020 – 6:30 P.M.
HORTT PARK
1700 SW 14 COURT
FORT LAUDERDALE, FL 33312

Cumulative Attendance

Board Members	Attendance	Present	Absent
Alex Collazo	P	3	0
Amber Van Buren	A	0	3
Brucie Cummings	P	3	0
Caleb Gunter	P	2	1
Carey Villeneuve	P	3	0
Charlie Leikauf	P	3	0
Jo Ann Smith	P	3	0
Karen Polivka	P	3	0
Marianna Seiler	P	2	1
Martha G. Steinkamp	P	2	1
Mary Peloquin	P	3	0
Robert Payne	A	1	2
Tangerean Moore	A	1	2

Oct 2019 - Sept 2020

As of this date, there are 13 appointed members to the Board, which means 7 would constitute a quorum.

Staff
Carl Williams, *Parks & Recreation Deputy Director*
Kimberly Mosley, *Assistant City Attorney*
Christine Fanchi, *Engineering Design Manager*
Ingrid Kindbom, *Assistant Structural Innovation Manager*
Leona Osamor, *Grants Administrator*

Public Attendees
Kristin Thompson
Jay Shechtman
Richard Campicew
Scott S.
April Kirk
Steve Buckley

Roll Call
Chairperson Karen Polivka called the meeting to order at 6 :39 p.m. Roll was called, and all stood for the pledge of allegiance. It was determined that a quorum was present.

ATTACHMENTS

Parks, Recreation, and Beaches Board
January 22, 2020
Page 2

Communications to the Commission

Motion was made by JoAnn Smith and seconded by Charlie Leikauf in support of the estimated $10.6 million-dollar project cost with the understanding that less focus should be placed on the ventilation and the project must include landscaping and trees. In a voice vote, the **motion** passed unanimously.

Motion was made by Caleb Gunter and seconded by Alex Collazo in support of the City's proposed $5 million-dollar funding for the LauderTrail/Linear Trail project that encourages the connectivity of our City parks. In a voice vote, the **motion** passed unanimously.

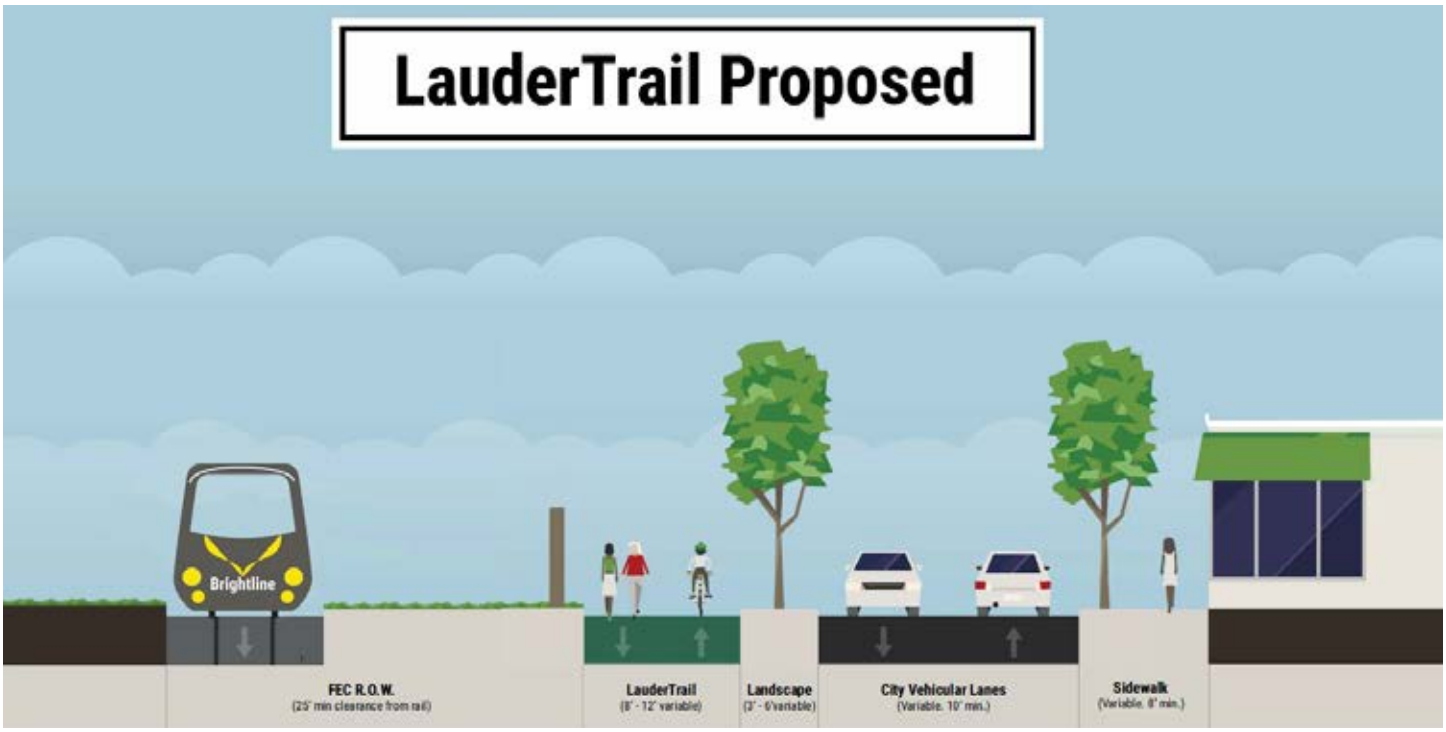
Motion was made by Carey Villeneuve and seconded by Caleb Gunter in support of the City's proposed park renaming of the Oceanside Park to *"Las Olas Oceanside Park"*. In a voice vote, the **motion** passed unanimously.

Adjournment

The meeting was adjourned at 8:43 PM.

ATTACHMENTS

LAUDERTRAIL PROPOSED TRAIL TYPE



ATTACHMENTS

CREATE TRAIL DESIGN STANDARDS

Create Trail Design Standards and potential departments for support:

- Trail Network Naming and Logo (Strategic Communications)
- Trail Signage Standards (Transportation and Mobility and Strategic Communications)
- Trail Amenities and Furnishings (All)
- Trail Section Details (Transportation and Mobility and Design Consultant)
- Intersection Details (Transportation and Mobility and Design Consultant)
- At-Grade Crossing Standards (Design consultant and Engineer)
- Enhanced Crosswalks (Transportation and Mobility and Road Services Team)
- Pocket Park Standards (Parks and Rec)
- Tree Root Bridging and Tree Protection (Urban Forestry)
- Trees and Infiltration Detail (Urban Forestry)
- Bridges and Boardwalks (Public Works Engineering)
- Tunnels (Public Works Engineering)
- Wooden Fences and Handrails (Design Consultant and Contractor)
- Structural Slab Crossing (Public Works Engineering)

Resources to assist with trail design, branding, and signage:

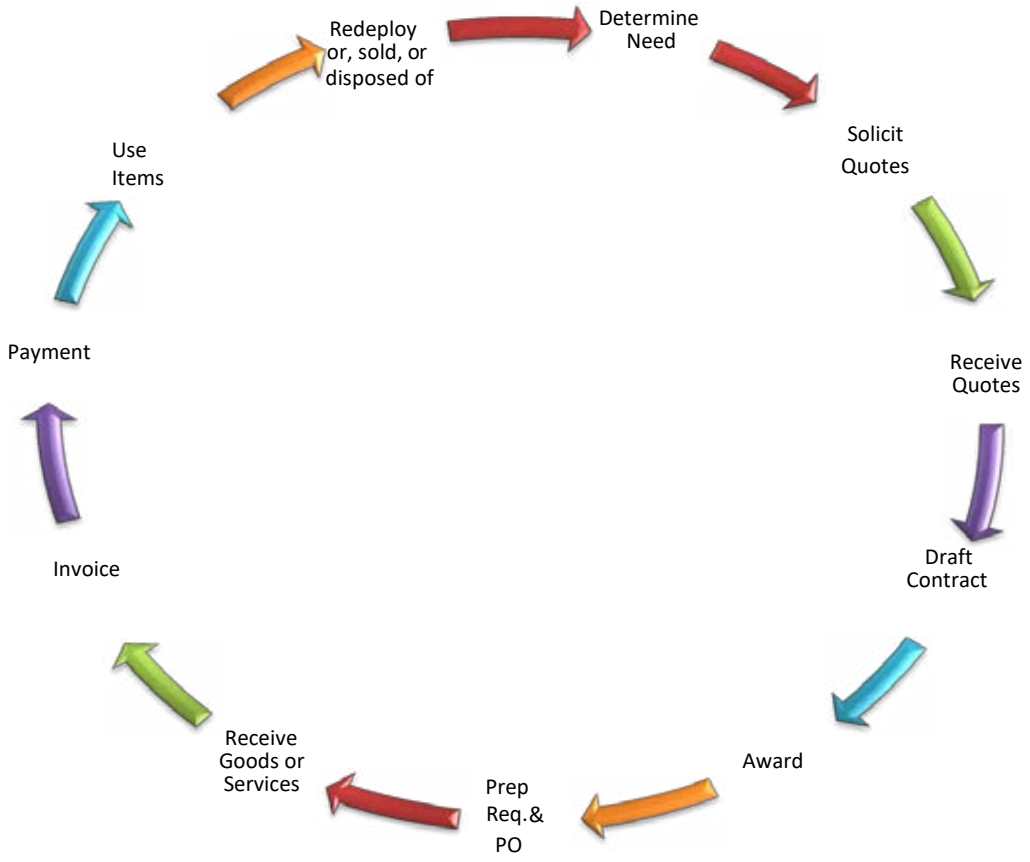
- NACTO Urban Design Guide, 2014
- MUTCD (Manual on Uniform Traffic Control Devices),
- ADA (Americans with Disabilities Act)
- American Association of State Highway Transportation Officials (AASHTO

ATTACHMENTS

PROCUREMENT PROCESS

The purchasing cycle begins with the determination of need and ends with the proper disposal of items that are no longer of use to the City. The following activities make up the purchasing cycle:

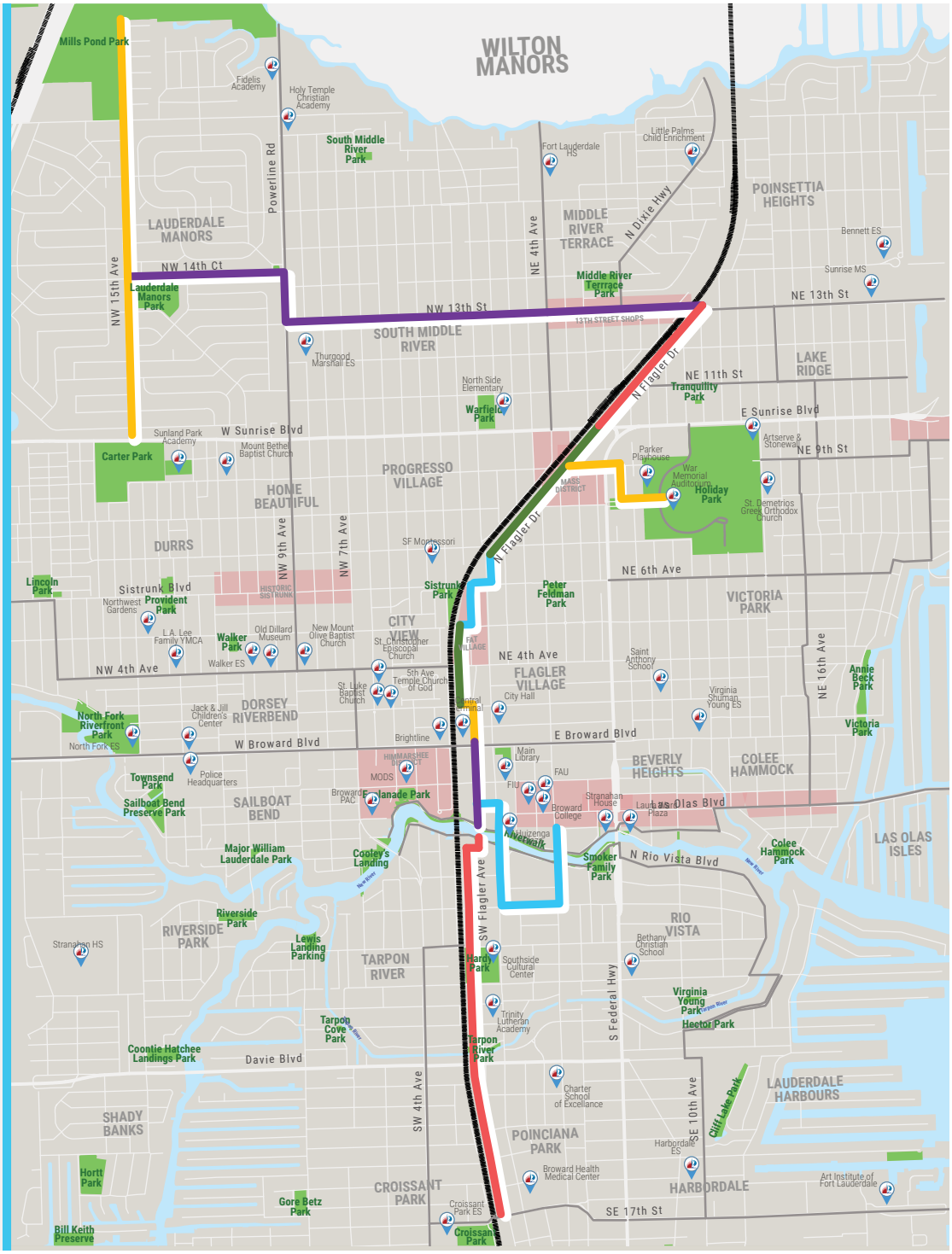
a. Determination of need
b. Solicitation of quotes, bids, or proposals
c. Receipt, documentation, and evaluation of quotes, bids, or proposals
d. Draft and negotiation contract
e. Award by Procurement Services or Commission Approval
f. Preparation of purchase requisition and issuance of purchase order
g. Receipt, inspection and satisfactory approval of goods and/or services
h. Invoice submitted by vendor
i. Approval and payment of invoice
j. Items are utilized to their fullest potential by the requesting department
k. Items may be redeployed to other departments within the City, sold or otherwise disposed of



ATTACHMENTS

LEGEND

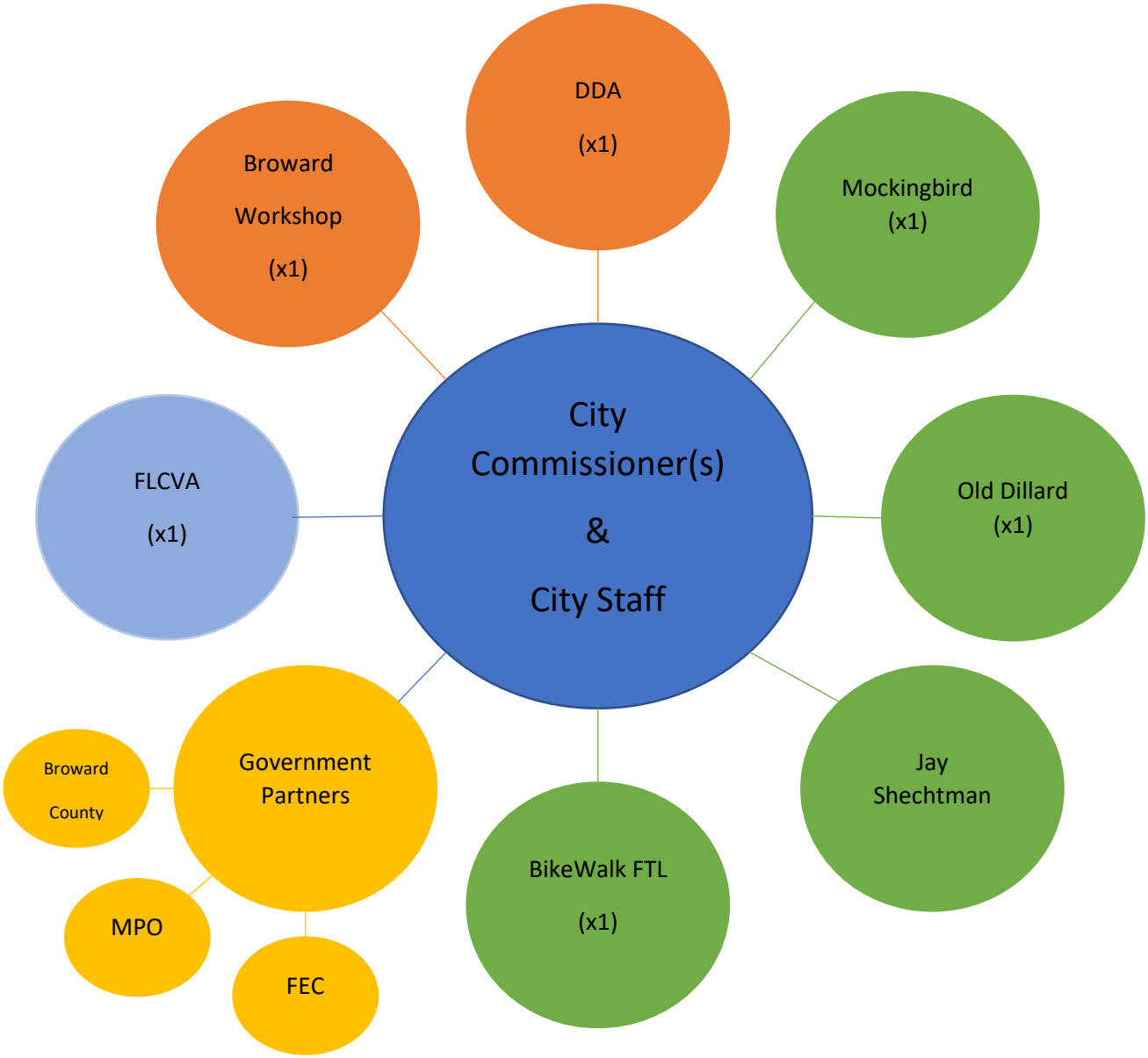
- Phase 1A
- Phase 1B
- Phase 2A
- Phase 2B
- Existing Trail
- Proposed Connections
- Activity Areas
- FEC ROW
- Parks
- Waterways
- Destinations



CITY OF FORT LAUDERDALE

For more information, contact:

Transportation And Mobility
290 NE 3rd Avenue,
Fort Lauderdale, FL 33301
(954) 828-3700
transportation@fortlauderdale.gov

www.fortlauderdale.gov/laudertrail

Laudertrail Steering Committee Recommendation