



CITY OF FORT LAUDERDALE

APPROVED
Meeting Minutes
City of Fort Lauderdale
Community Services Board
October 12, 2020 – 4:00 P.M.
Virtual Meeting via Zoom

October 2020-September 2021

| MEMBERS | | PRESENT | ABSENT |
|---------------------------|---|----------------|---------------|
| April Kirk, Chair | P | 1 | 0 |
| Marisol Simon, Vice Chair | P | 1 | 0 |
| Elizabeth Cupido | P | 1 | 0 |
| Christina Disbrow | P | 1 | 0 |
| Mary Kinirons | P | 1 | 0 |
| Richard Morris | P | 1 | 0 |
| Christi Rice | P | 1 | 0 |
| Terra Sickler | P | 1 | 0 |
| Dana Somerstein | A | 0 | 1 |
| Noah Szugajew | P | 1 | 0 |

Staff Present

Rachel Williams, Housing and Community Development Manager
Eveline Dsouza, Senior Administrative Assistant, Housing and Community Development
Jamie Opperee, Recording Secretary, ProtoType, Inc.

Communication to the City Commission

None.

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

- **Quorum Requirement – As of October 5, 2020, there are 10 appointed members to the Board, which means 6 constitutes a quorum**

Chair Szugajew called the meeting to order at 4:00 p.m. Roll was called and the Pledge of Allegiance was recited.

II. WELCOME / BOARD AND STAFF INTRODUCTIONS

III. APPROVAL OF MINUTES – SEPTEMBER 17, 2020

Motion made by Ms. Simon, seconded by Ms. Cupido, to approve the minutes from [September 2020]. [The minutes were approved by unanimous consent.]

IV. DISCUSSION AND APPROVAL OF MINUTES – JULY 13, 2020

Ms. Dsouza advised that there were no changes to the July 13, 2020 minutes.

Motion made by Ms. Simon, seconded by Mr. Morris, to accept the minutes from July. [The minutes were approved by unanimous consent.]

V. HOPWA UPDATES

Ms. Dsouza recalled that approximately \$40,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act fund was proposed for allocation to the Short-Term Mortgage, Rent, and Utility (STRMU) assistance program by the Broward Regional Planning Health Council (BRHPC). The \$40,000 was originally allocated to Mount Olive Development Corporation (MODCO) but has been declined by that agency. A copy of the proposal was emailed to the Board members. This allocation would add \$40,000 to the \$577,000 previously allotted to BRHPC.

Ms. Dsouza added that BRHPC intends to use its CARES Act funding toward its STRMU program and hotel vouchers. They were the only agency to respond to the availability of additional funds.

Mr. Morris requested clarification of administrative costs. Sharon Alveranga-Jones, representing BRHPC, advised that the agency will not allocate any administrative costs from the additional \$40,000. The funds will go directly to program services.

Motion made by Mr. Morris, seconded by Ms. Simon, to move the additional \$40,803 to Broward [Regional] Health Planning Council. [The **motion** passed by unanimous consent.]

Ms. Dsouza recalled that there had also been discussion of reallocating \$58,000 from a discontinued pilot program by MODCO to a different MODCO program in the next fiscal year. \$493,000 has already been allotted to this program. Ms. Williams clarified that the funds would be used toward a family-based program rather than the original shared housing pilot program. No action was necessary on this item.

Chair Szugajew next addressed a proposal from SunServe. Tiffany Arieagus, representing SunServe, explained that the agency would like to repurpose its one-time \$10,162.69 allocation, which was provided for salary increases, for the purchase of further Housing Opportunities for Persons with HIV/AIDS (HOPWA) inventory. This will include:

- Three additional computers for employees
- \$1000 for office furniture
- \$3000 for daily supplies
- \$800 for printer/toner
- \$800 for cell phone service
- \$1200 for computer supplies

Ms. Kinirons requested clarification of the requested supplies. Ms. Arieagus replied that this included paper, folders, and ink for members working remotely from home as well as in-office staff. This, in addition to a recent influx of clients, has increased the need for supplies, as well as for work cell phones. It was determined that this item would be tabled until the next Board meeting pending further information.

VI. APPROVAL OF 2021 CSB PROPOSED MEETING DATES

In a roll call vote, the Board members approved the 2021 proposed meeting dates.

VII. SELECTION OF NEW CSB CHAIR

Motion made by Ms. Disbrow, seconded by Mr. Morris, to nominate Ms. Kirk as new Chair. In a roll call vote, Ms. Kirk was unanimously elected Chair.

Motion made by Mr. Szugajew, seconded by Ms. Kinirons, to nominate Ms. Simon as Vice Chair. In a roll call vote, Ms. Simon was unanimously elected Vice Chair.

VIII. GOOD OF THE ORDER

Chair Kirk recognized Mr. Morris and Mr. Szugajew, who will be leaving the Board soon due to term limits, for their years of service.

It was suggested that the City moderators consider turning on a Chat feature for members who may experience audio issues. Ms. Dsouza stated that she would reach out to the Information Technology (IT) Department for more information.

IX. PUBLIC COMMENTS

None.

X. ITEMS FOR THE NEXT AGENDA

Chair Kirk recalled that the SunServe funding request will come back on the next Board Agenda. Ms. Kinirons asked that copies of the current HOPWA request for proposal (RFP) be provided to the members before the next RFP cycle begins.

Ms. Williams stated that there would not be sufficient time to establish focus groups prior to the issue of this RFP. She advised, however, that the Broward County HIV Health Services Planning Council has conducted a study which addressed barriers to housing. She recommended that these barriers could be discussed by the Board at a future meeting, as it could be helpful in creating the next HOPWA RFP.

Ms. Williams continued that the next Board meeting may be held in person rather than through communications technology. City Hall has been reconfigured in a way to

provide for appropriate social distancing. Individuals wishing to attend telephonically are asked to contact Staff seven days in advance of the meeting.

XI. COMMUNICATIONS TO CITY COMMISSION

None.

XII. ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 4:38 p.m.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

[Minutes prepared by K. McGuire, ProtoType, Inc.]